



# Procurement Review Checklist

## Procurement Services Division

This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

Date: Mar 1, 2023

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Vendor:</b> CDW Government LLC	<b>Vendor #:</b> 10667	<b>Contract Term:</b> 4/13/23-4/12/24	<b>Contract Total:</b> \$44,550.00
<b>Dept:</b> ETSB	<b>Contact:</b> Eve Kraus	<b>Phone:</b> 630-550-7743	<b>Assigned Committee:</b> ETSB

<b>Description of Procurement/ Scope of Work/ Background</b>	Recommendation for approval Purchase Order 923007 to CDW Government LLC for a CrowdStrike Services Retainer agreement per State of Illinois contract CMT22272200. The Tier 1 agreement is for 110 hours and will cover the period from April 13, 2023 through April 12, 2024. Total Contract: \$44,550.00.
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<b>Reason for Procurement</b>	Having a retainer services agreement allows for rapid engagement of technical professional services for cyber security breach assistance in order to mitigate the situation immediately and restore 9-1-1 services as promptly as possible.
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### FUNDING SOURCE

☒ Procurement budgeted for (FY and budget code(s)): FY23-24 4000-5820-53090

☐ Budget Transfer (Date) \_\_\_\_\_ Add'l Information \_\_\_\_\_

### DECISION MEMO NOT REQUIRED

☐ LOWEST RESPONSIBLE QUOTE # or BID # \_\_\_\_\_ (QUOTE < \$25,000, BID ≥ \$25,000; attach Tabulation)

☐ RENEWAL, Enter Bid # \_\_\_\_\_ ☐ Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.00 ☐ Public Utility

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

☒ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☒ Under Government Joint Purchasing Act (30ILCS525) select one below

State of Illinois - Master Contracts # \_\_\_\_\_

JPMC CrowdStrike Software Products CMT22272200

☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # \_\_\_\_\_ (include Evaluation Summary if applicable)

☐ RENEWAL OF RFP # \_\_\_\_\_

☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☐ OTHER THAN LOWEST RESPONSIBLE, BID # \_\_\_\_\_

### PREPARED BY AND APPROVAL(S) (Initials Only)

ek	Mar 1, 2023	LMZ	Mar 1, 2023	N/A
Prepared By	Date	Recommended for Approval	Date	IT Approval, if required
			Date	

### REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date