



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 14, 2023

7:30 AM

Room 3500B

1. CALL TO ORDER

7:30 AM meeting was called to order by Chairwoman Yeena Yoo at 7:31 AM.

2. ROLL CALL

Conor McCarthy was present as a representative for Bob Berlin, State's Attorney.

Matt Kutz was present as a representative for Jean Kaczmarek, County Clerk.

Jason Snow was present as a representative for James Mendrick, County Sheriff.

County Board Members Deacon-Garcia, Evans, and DeSart were also in attendance.

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Gustin, Henry, Kaczmarek, Mendrick, Rutledge, White, and Yoo
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3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chairwoman Yoo wished everyone a happy Valentine's Day and invited them to enjoy donuts she brought.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [23-0701](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, January 24th, 2023

Attachments: [2023-01-24 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Kathleen Carrier

6. BUDGET TRANSFERS

6.A. [23-0698](#)

Budget adjustment total of \$5,666; \$4,066 from 1000-1110-50000 (Regular Salaries) and \$1,600 from 1000-1110-53800 (Printing) for the following: \$4,066 to 1000-1110-50010 (Overtime) and \$1,600 to 1000-1110-52100 (I.T. Equipment - Small Value) to cover Aruba switches and overtime salaries for FY2022.

Attachments: [Budget Transfer - \\$5,666.00 \(FY2022 IT Close-Out\)](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin

6.B. [23-0699](#)

Budget adjustment total amount of \$56,367; \$56,117 from 1100-2900-51000 (Benefit Payments) and \$250 from 1100-2900-51030 (Employer Share Social Security) for the following: \$24,267 to 1100-2900-50000 (Regular Salaries); \$4,995 to 1100-2900-51010 (Employer Share I.M.R.F.); and \$27,105 to 1100-2900-51040 (Employee Med & Hosp Insurance) to cover regular salaries, Employer Share I.M.R.F., and Employee Med & Hosp Insurance for GIS staff for FY2022.

Attachments: [Budget Transfer - \\$56,367.00 \(FY2022 GIS Close-Out\)](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Patty Gustin

7. **PROCUREMENT REQUISITIONS**

7.A. [TE-P-0050-23](#)

Recommendation for the approval of a contract purchase order to Accela, Inc. for Managed Application Services for the Building & Zoning, Transportation, Stormwater, and Public Works departments to provide support with permitting software that will allow on-line submittals, electronic document reviews, permit tracking and mobile inspections by applicants and/or County staff. This contract covers the period of the period February 21, 2023 through February 20, 2024, for a contract total not to exceed \$195,000. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – Sole Source. Accela is the sole provider for this software application.

Member Gustin asked if there is a security component with the online submittals, payments, and other items handled through this software. CIO McPhearson explained that all of the County's online applications are fully secured, but pointed out that this procurement is only for support services for this application.

Member Gustin then asked if the County will be making any payments through this application, to which Mr. McPhearson responded no. Chairwoman Yoo advised that this procurement is the final renewal and the cost will be split between four departments: Stormwater, Building & Zoning, Department of Transportation, and Public Works. Mr. McPhearson said that is correct. He said this application was implemented last year and it allows the aforementioned four departments to have their customers submit everything online. He said that since it was a new application, we did not have internal expertise, so we asked Accela to help with support. Mr. McPhearson said the goal is to bring support in-house or, if necessary, extend the support contract for an additional year or go out to RFP.

Member White added that accounts payable is run through the Finance department followed by the Auditor's office, so this application does not interface with accounts payable in any way.

Attachments: [Accela - PRCC](#)
 [Accela - MAS Renewal Order Form - 2023-2024](#)
 [Accela - Sole Source Letter](#)
 [Accela - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Kathleen Carrier
SECONDER:	Gwen Henry

7.B. [TE-P-0049-23](#)

Recommendation for the approval of a contract purchase order to BMC Software, Inc., for annual BMC software licensing and maintenance for MainView zEnterprise Automation and VSAM file management software, for Information Technology. This contract covers the period of March 1, 2023 through February 28, 2024, for a contract total amount of \$42,256.33. Exempt from bidding per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Sole Source. BMC is the owner of the proprietary source code for this software.

Attachments: [BMC - PRCC](#)
 [BMC - Quote #00704616.0](#)
 [BMC - Sole Source Letter](#)
 [BMC - VED_Redacted](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kathleen Carrier

7.C. [23-0452](#)

Recommendation for the approval of a contract purchase order to MacKinney Systems, Inc., for annual software licensing and maintenance for JES Queue for Printers utility, for Information Technology. This contract covers the period of April 1, 2023 through March 31, 2024, for a total contract amount of \$22,280. Exempt from bidding per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Sole Source. This is proprietary and copyrighted software that is not sold or marketed by any business partners or third party software vendors.

Chairwoman Yoo said IT is hopeful that by 2024 or 2025 the County will no longer require this licensing and maintenance. Mr. McPhearson said the last two items are both related to the mainframe. He said the goal is to sunset it over the next year to year and a half. He said some of our existing applications are already off the mainframe but they want to keep the data there to make sure that, if there are any issues with our client server applications, we have the data for archiving purposes. He said IT is also working to develop new custom applications that are still on the mainframe.

Attachments: [MacKinney - PRCC](#)
 [MacKinney - Quote #07424-230125-00](#)
 [MacKinney - Sole Source Letter](#)
 [MacKinney - VED](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kathleen Carrier

8. PRESENTATION**8.A. Preview of the New DuPage County Website**

Chairwoman Yoo expressed her excitement over the new website and said Mr. McPhearson will present. She said IT staff has done an amazing job on the new site.

Mr. McPhearson said he is equally excited to be moving to a new, more accessible, more secure application with a faster and better performance and a much better design. He said the current website is twelve years old and is outdated.

Mr. McPhearson then presented and gave an overview of the new website.

Member Rutledge asked if the calendar meeting links redirect the user to the County's YouTube channel; Mr. McPhearson said it will redirect them to the County's Legistar page.

Member Cahill asked how long this website has been in planning. Mr. McPhearson said it has been about eight or nine months, noting that it was an extremely collaborative effort with other departments and elected officials. He said a survey was also sent out to the public asking for their feedback. Member Cahill asked if this was budgeted in FY22 or FY23, to which Mr. McPhearson responded that it was paid for using ARPA funding. He invited anyone with questions to contact him and Debbie Deacy, the IT Web Team Manager.

Mr. McPhearson said IT is doing a soft launch of the website this week so that internal staff can review everything and make sure it is working well. He said next week will be the official launch. Joan Olson said her office will send out a press release following stress testing on the site.

Mr. McPhearson recognized Debbie Deacy and Rhonda Breier for their work on the site.

Mr. McPhearson pointed out that the new website is fully ADA compliant.

Chairwoman Yoo thanked County Board Members Evans, Garcia, and DeSart for joining the Technology Committee meeting this morning.

RESULT: PRESENTED

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

No new business was discussed.

11. ADJOURNMENT

With no further business, the meeting was adjourned.