

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1400  
Company #

**NEUTRAL SITE CUSTODY EXCHANGE**  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance	
					Prior to Transfer	After Transfer
5920	53828		CONTINGENCIES	\$ 3,000.00	10,000.00	7,000.00
Total				\$ 3,000.00		

2/16/23

To: 1400  
Company #


**NEUTRAL SITE CUSTODY EXCHANGE**  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance	
					Prior to Transfer	After Transfer
5920	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 3,000.00	(2,014.15)	985.85
Total				\$ 3,000.00		

2/16/23

Reason for Request:

This budget transfer is to cover the cost of furniture for the new headcount/Program Manager position at the DuPage County Family Center that was added and approved for FY23. Furniture prices have increased significantly since the budget was prepared in July 2022.

  
CM

Activity

(optional)

Chief Financial Officer

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 3/7/23  
FNUCJ - 3/14/23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1000  
Company #

HUMAN RESOURCES  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1120	50000		REGULAR SALARIES	\$ 20,625.00	1,130,700.28	1,110,075.28	3/8/23
Total				\$ 20,625.00			

To: 1000  
Company #

HUMAN RESOURCES  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1120	53806		SOFTWARE LICENSES	\$ 20,625.00	88,708.00	109,333.00	3/8/23
Total				\$ 20,625.00			

Reason for Request:

Excess salary funds, due to vacancies, moved to help cover cost of NeoGov software license.

Department Head

Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN/CB - 3/14/23

95

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1000  
Company #

GENERAL FUND SPECIAL ACCOUNTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	53830		OTHER CONTRACTUAL EXPENSES	\$ 1,500.00	430,000.00	428,500.00	3/1/23
Total				\$ 1,500.00			

To: 1000  
Company #

HUMAN RESOURCES  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1120	53830		OTHER CONTRACTUAL EXPENSES	\$ 1,500.00	(1,331.00)	169.00	3/1/23
Total				\$ 1,500.00			

Reason for Request:

Budget transfer to cover quarterly invoices from C.A. Short to cover awards and shipping until vendor can directly charge each department.

Activity

(optional)

Department Head

Date

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

FIN/CB - 3/14/23

88

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

U.S. TREASURY - DPCC

From: 5000  
Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2115	52320		MEDICAL/DENTAL/LAB SUPPLIES	\$ 15,000.00	180,418.20	165,418.20	2/28/23
Total				\$ 15,000.00			

U.S. TREASURY - DPCC

To: 5000  
Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2115	52280		CLEANING SUPPLIES	\$ 15,000.00	(11,000.00)	4,000.00	2/28/23
Total				\$ 15,000.00			

Reason for Request:

FY23 - transfer monies for cleaning supplies for the ARPA 2 line that have been encumbered for Sysco and Performance Food Contracts

Department Head

Chief Financial Officer

Date

Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 23 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

HHS - 3/7/23

FIN/CB - 3/14/23

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1600  
Company #

STORMWATER MANAGEMENT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3000	53828		CONTINGENCIES	\$ 80,000.00	500,000.00	420,000.00	3/1/23
Total				\$ 80,000.00			

To: 1600  
Company #

STORMWATER MANAGEMENT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3000	54120		AUTOMOTIVE EQUIPMENT	\$ 80,000.00	67,642.00	147,642.00	3/1/23
Total				\$ 80,000.00			

Reason for Request:

Stormwater Management Crew vehicles are serviced and evaluated for replacement by Public Works. The FY22 budget included a truck replacement which could not be fulfilled in FY22, additionally after the FY23 budget was developed it was determined another truck was due to be replaced in FY24. In response to difficulty in sourcing vehicles, especially service/crew trucks, and the updated vehicle purchasing directive the department brought forward a resolution (PW-P-021-23) for the purchase of 2 trucks for Stormwater. It has been confirmed the order can be fulfilled, and therefore a budget transfer is necessary to purchase the FY24 truck. Funds for this purchase is available in the department's FY23 budget under Contingencies.

\_\_\_\_\_  
Department Head  
*CMA*  
Chief Financial Officer

03.01.23  
Date  
3/1/23  
Date

Activity \_\_\_\_\_  
(optional)

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Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____		Released & Posted By/Date _____	

SW - 3/7/23  
FIN/CB - 3/14/23

FY23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

## AGING CASE COORD UNIT GRANTS

From: 5000  
Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1660	53815	7	CCU RESIDENTIAL REPAIR	\$ 140,795.00	140,795.00	0	2/17/23
1660	52200		OPERATING SUPPLIES & MATERIALS	\$ 500.00	4,973.52	4,473.52	2/17/23
Total				\$ 141,295.00			

## AGING CASE COORD UNIT GRANTS

To: 5000  
Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1660	53827		PARA TRANSIT PROGRAM EXPENSE	\$ 109,283.00	27,443.44	136,726.44	2/17/23
1660	53834		CCU-FLEXIBLE COMMUNITY SERVICES	\$ 31,512.00	(277.33)	31,234.67	2/17/23
1660	53500		MILEAGE EXPENSE	\$ 500.00	0	500.00	2/17/23
Total				\$ 141,295.00			

Reason for Request:

The FY23 budget upload template was populated incorrectly for lines 53815-0007 & 53827. Line 53834 was missing from the template. A portion of the ARPA funding budgeted for operating supplies is now being allocated to mileage expense.

Department Head

Chief Financial Officer

Date

Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

## Finance Department Use Only

Fiscal Year 23 Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_

HHS - 3/7/23  
FIN/CB - 3/14/23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1000  
Company #

FACILITIES MANAGEMENT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	53210		ELECTRICITY	\$ 50,000.00	2,154,154.72	2,104,154.72	3/1/23
Total				\$ 50,000.00			

To: 1000  
Company #

FACILITIES MANAGEMENT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	52280		CLEANING SUPPLIES	\$ 50,000.00	(15,786.81)	34,213.19	3/1/23
Total				\$ 50,000.00			

Reason for Request:

Budget transfer needed for unforeseen increase in cost of toilet tissue and paper towels for the county campus. Went out to bid in November, 2022 and our cost more than doubled.

  
Department Head

Chief Financial Officer

3/1/23

Date

3/1/23

Date

Activity

(optional)

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Finance Department Use Only			
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Entered By/Date _____	Released & Posted By/Date _____		

PW - 3/7/23

FIN/CB - 3/14/23