

Parent/Consent

Consent
DOT 11/5
CB 11/2
es



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Oct 9, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 5176-1-SERV	Original Purchase Order Date: Mar 25, 2021	Change Order #: 1	Department: Division of Transportation
Vendor Name: APPLIED RESEARCH ASSOCIATES		Vendor #: 12912	Dept Contact: PATRICIA MILLER
Background and/or Reason for Change Order Request:	Contract 5176-1-SERV Expiration 11/30/2022 Pavement Condition Rating and Annual Maintenance and Support services for the Du Page County Pavement Management Program Decrease Remaining Encumbrance And Close Contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$103,139.50
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$103,139.50
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$18,747.50)
E	New contract amount (C + D)	\$84,392.00
F	Percent of current contract value this Change Order represents (D / C)	-18.18%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-18.18%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

PSM _____	6911	Oct 9, 2024	<i>SMT</i>	6910	10/16/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer _____	Date _____	Procurement Officer <i>ES</i>	Date <i>10/24/2024</i>		
Chief Financial Officer _____	Date _____	Chairman's Office _____	Date _____		
(Decision Memos Over \$25,000)		(Decision Memos Over \$25,000)			