14/5/24 TC

YS
kbc

Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: _____ Sep 25, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 5277-1-SERV	Original Purchase Order Date: May 25, 2021	Change Order #: 2	Department: Division of Transportation
Vendor Name: HW Lochner, Inc.		Vendor #: 12406	Dept Contact: Kathleen Black Curcio

Background and/or Reason for Change Order Request:	Professional Construction Engineering Services for improvements along Grand Avenue, from Lake Street to County Line Road, Section# 17-00272-03-SP. Extend contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- [ ] (A) Were not reasonably foreseeable at the time the contract was signed.
- [ ] (B) The change is germane to the original contract as signed.
- [x] (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$658,972.45
B	Net $ change for previous Change Orders	
C	Current contract amount (A + B)	$658,972.45
D	Amount of this Change Order [ ] Increase [ ] Decrease	
E	New contract amount (C + D)	$658,972.45
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

- [ ] Cancel entire order
- [ ] Close Contract
- [ ] Contract Extension (29 days)
- [x] Consent Only
- [ ] Change budget code from: _____ to: _____
- [ ] Increase/Decrease quantity from: _____ to: _____
- [ ] Price shows: _____ should be: _____
- [ ] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

DECISION MEMO REQUIRED

- [x] Increase (greater than 29 days) contract expiration from: Nov 30, 2024   to: Oct 31, 2025
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount   [ ] Funding Source _____
- [ ] OTHER - explain below:

_____

kbc	6892	Sep 25, 2024	SmT	6910	9/25/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

		8	10/2/2024
Buyer	Date	Procurement Officer	Date

Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date