

Parent/Consent

Consent
DOT 11/19
CB 11/26

kbc
HS



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 22, 2024

MinuteTraq (IQM2) ID #:

Purchase Order #: 5975-1-SERV	Original Purchase Order Date: Aug 22, 2022	Change Order #: 2	Department: Division of Transportation
Vendor Name: Santacruz Land Acquisitions		Vendor #: 21570	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Professional right-of-way negotiation services upon request of the Division of Transportation. Section Number 22-RWACQ-02-EG Extend contract expiration date to October 31, 2025 and last invoice date to May 31, 2026 No change in contract encumbrance.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$100,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$100,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$100,000.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%
DECISION MEMO NOT REQUIRED		

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

DECISION MEMO REQUIRED	
<input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

kbc	6892	Oct 22, 2024	<i>SMT</i>	6910	11/5/24
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
			<i>[Signature]</i>		11/12/2024
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		