

Consent  
JPS 4/1  
CB 4/8



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 6, 2025

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 5660-1-SERV	<b>Original Purchase Order Date:</b> Feb 4, 2022	<b>Change Order #:</b> 1	<b>Department:</b> Division of Transportation
<b>Vendor Name:</b> CURRIE MOTORS FRANKFORT INC			<b>Vendor #:</b> 12434
<b>Dept Contact:</b> Kathleen Black Curcio			
<b>Background and/or Reason for Change Order Request:</b>	Purchase order to furnish and deliver (7) Ford Police Interceptor Utility vehicles for the DuPage County Coroners Office. FY2022 Vehicle Replacement. Vendor canceled order due to extreme supply chain interruption and reduced inventory. Per resolution DT-R-0306C-22, comparable priced vehicles were purchased. Decrease entire purchase order encumbrance and close contract.		

### IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.  
☐ (B) The change is germane to the original contract as signed.  
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

A	Starting contract value	\$308,518.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$308,518.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$308,518.00)
E	New contract amount (C + D)	\$0.00
F	Percent of current contract value this Change Order represents (D / C)	-100.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-100.00%

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only  
☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_  
☐ OTHER - explain below:  
\_\_\_\_\_

kbc	6892	Mar 6, 2025			
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date	3/18/2025	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		