

CONSENT  
SWM - Discharge  
CB - 9/24



**Request for Change Order**  
**Procurement Services Division**  
 Attach copies of all prior Change Orders

Date: Aug 20, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 6055-1-SERV	<b>Original Purchase Order Date:</b> Aug 9, 2022	<b>Change Order #:</b> 1	<b>Department:</b> Stormwater Management
<b>Vendor Name:</b> City of Darien	<b>Vendor #:</b> 10226	<b>Dept Contact:</b> Alicia Favela-Perez	

**Background and/or Reason for Change Order Request:** (\$12,146.06) Decrease and Close Contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value <span style="float: right;">\$70,000.00</span>
B	Net \$ change for previous Change Orders <span style="float: right;">\$0.00</span>
C	Current contract amount (A + B) <span style="float: right;">\$70,000.00</span>
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease <span style="float: right;">(\$12,146.06)</span>
E	New contract amount (C + D) <span style="float: right;">\$57,853.94</span>
F	Percent of current contract value this Change Order represents (D / C) <span style="float: right;">-17.35%</span>
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) <span style="float: right;">-17.35%</span>

**DECISION MEMO NOT REQUIRED**

- Cancel entire order  Close Contract  Contract Extension (29 days)  Consent Only
- Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- Decrease remaining encumbrance and close contract  Increase encumbrance and close contract  Decrease encumbrance  Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount  Funding Source \_\_\_\_\_
- OTHER - explain below:

AFP _____	6698	Aug 20, 2024	
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)

6676 08.26.24

**REVIEWED BY (Initials Only)**

Buyer	Date		Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date

9-5-2024