



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 24, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:01 AM.

MOTION TO ALLOW FOR REMOTE PARTICIPATION

A motion was made by Member DeSart and seconded by Member Evans to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Krajewski, and Ozog
REMOTE	Childress, and Covert

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [24-2498](#)

Finance Committee - Regular Meeting - Tuesday, September 10, 2024

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Dawn DeSart

6. BUDGET TRANSFERS

6.A. [24-2532](#)

Transfer of funds from 1100-4310-53090 (other professional services) to 1100-4310-54100 (IT equipment), in the amount of \$40,000, to cover the expense of purchasing a wide format printer to replace current printer. (Recorder's Office)

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Yeena Yoo

6.B. [24-2551](#)

Transfer of funds from 1000-1180-53828 (contingencies) to 1000-1001-54120-4220 (automotive equipment - County), in the amount of \$4,812, to move funds from General Fund Contingencies to County Board to cover the cost of retrofitting a County Clerk - Elections vehicle. (County Clerk - Elections)

Due to budget transfers requiring a two-thirds vote, the item failed.

RESULT:	DEFEATED
MOVER:	Liz Chaplin
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, DeSart, Garcia, Schwarze, Tornatore, and Yoo
NAY:	Cronin Cahill, Eckhoff, Evans, Galassi, Gustin, LaPlante, Rutledge, and Zay
ABSENT:	Krajewski, and Ozog

6.C. [24-2552](#)

Budget Transfers 09-24-2024 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Yeena Yoo
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski, Ozog, and Rutledge
REMOTE:	Childress, and Covert

7. **PROCUREMENT REQUISITIONS**

A. Finance - Chaplin

7.A.1. [24-2557](#)

Recommendation for the approval of a blanket purchase order, issued to Driftwood Hospitality Management (Springfield, IL), for direct billing of hotel stay of County employees on County business, for a credit limit not to exceed \$15,000. Per DuPage County Procurement Ordinance, Section 2-357(2) – County Board will establish a credit account for direct billing of employees' stay on an as-needed basis.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski, Ozog, and Rutledge
REMOTE:	Childress, and Covert

7.A.2. [24-2558](#)

Recommendation for the approval of a blanket purchase order, issued to Candlewood Suites (Springfield, IL), for direct billing of hotel stay of County employees on County business, for a credit limit not to exceed \$15,000. Per DuPage County Procurement Ordinance, Section 2-357(2) – County Board will establish a credit account for direct billing of employees' stay on an as-needed basis.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

7.A.3. [FI-P-0018-24](#)

Recommendation for the approval of a purchase order issued to Nugent Consulting Group, LLC, to provide risk management consulting services, for the Finance Department, for the period of October 1, 2024 through November 30, 2025, for a contract total amount not to exceed \$65,000; per RFP # 24-098-FIN.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

B. Development - Tornatore

7.B.1. [DC-CO-0001-24](#)

Change Order to County Contract 4673-0001 SERV, issued to Accela, Inc., for a contract increase of \$4,354.20, resulting in an amended contract total of \$969,863.99, an increase of .45%.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Patty Gustin

C. **Human Services - Schwarze**

7.C.1. [HS-P-0031-24](#)

Recommendation for the approval of a contract purchase order issued to Prairie Farms Dairy, Inc., for fluid dairy, for the DuPage Care Center residents, cafeteria and cafes located on County Campus, for the period September 25, 2024 through September 24, 2025, for a contract not to exceed \$53,000; per bid #24-100-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.C.2. [HS-P-0032-24](#)

Recommendation for the approval of a contract purchase order issued to McMahon Food Corporation, for fluid dairy, for the DuPage Care Center residents, cafeteria and cafes located on the County Campus, for the period September 25, 2024 through September 24, 2025, for a contract not to exceed \$30,000; per bid #24-100-DCC.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia

7.C.3. [HS-P-0033-24](#)

Recommendation for the approval of a contract to Senior Medical Care, PLLC, to provide Medical Director Services, for the period September 1, 2024 through August 31, 2025, for an amount not to exceed \$48,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Patty Gustin

D. Judicial and Public Safety - Evans

7.D.1. [JPS-P-0025-24](#)

Recommendation for the approval of a contract purchase order to Tower Direct, for the purchase of an Antenna Hut/Concrete Shelter, for the Sheriff's Office, for the period of September 24, 2024 through September 23, 2025, for a contract total not to exceed \$59,750; not suitable for competitive bidding as defined in 55 ILCS 5/5-1022(c): purchases of used equipment. Vendor selected pursuant to DuPage County Procurement Ordinance 2-355 (1). (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Cynthia Cronin Cahill

E. Public Works - Garcia

7.E.1. [FM-R-0004-24](#)

Recommendation for the approval of an Agreement between the County of DuPage, Illinois and the Administrative Office of the Illinois Courts, for lease of space at the Henry J. Hyde Judicial Office Facility, for the Mandatory Arbitration Center for the 18th Judicial Circuit, for Facilities Management, for the four-year period of December 1, 2024 through November 30, 2028. The total rental fee to be collected over the term of the lease shall be \$201,528.60.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.E.2. [FM-R-0005-24](#)

Intergovernmental Agreement between the County of DuPage and the State of Illinois, acting by its Department of Central Management Services, on behalf of the Department of Veterans' Affairs for Lease of Space at the Jack T. Knuepfer Administration Building, for Facilities Management, for the four-year period of December 1, 2024 through November 30, 2028, for an annual amount not to exceed \$1.00. Total rental fee to be collected over the term of the lease is \$4.00.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

F. Stormwater - Zay

A motion was made by Member Zay and seconded by Member Garcia to combine items 7.F.1. through 7.F.7. under Stormwater. Upon a voice vote, the motion passed.

7.F.1. [24-2429](#)

City of Darien 6237-0001 SERV – This purchase order is decreasing in the amount of \$72,638.11 and closing due to the completion of the project.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.2. [24-2430](#)

City of Darien 6055-0001 SERV – This purchase order is decreasing in the amount of \$12,146.06 and closing due to the completion of the project.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.3. [24-2431](#)

Village of Lisle 6046-0001 SERV – This purchase order is decreasing in the amount of \$37,099.95 and closing due to the completion of the project.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.4. [24-2432](#)

Village of Addison 6053-0001 SERV – This purchase order is decreasing in the amount of \$200,000 and closing due to the project being cancelled.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.5. [24-2519](#)

Milton Township 6124-0001 SERV – This purchase order is decreasing in the amount of \$111,670 and closing due to the project being complete.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.6. [24-2523](#)

Naperville Township 6726-1-0001 SERV – This purchase order is decreasing in the amount of \$45,000 and closing due to the project being cancelled.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.F.7. [24-2524](#)

Naperville Township 6728-1-0001 SERV – This purchase order is decreasing in the amount of \$95,000 and closing due to the project being cancelled.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

G. Transportation - Ozog

7.G.1. [24-2433](#)

DT-R-0027A-24 - Amendment to resolution DT-R-0027-24, an Intergovernmental Agreement for Transfer of Jurisdiction of CH 1/River Road, from Warrenville Road to Ferry Road, and CH 32/Warrenville Road, from Winfield Road to River Road, except for the Warrenville Road Bridge over the West Branch of the DuPage River, and clarifying the ownership and maintenance responsibilities over certain multi-use paths.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Yeena Yoo

7.G.2. [DT-P-0047-24](#)

Recommendation for the approval of a contract to LRS Holdings, LLC, d/b/a Lakeshore Recycling Systems, LLC, for solid waste disposal services, as needed for the Division of Transportation, for the period October 1, 2024 through September 30, 2025, for a contract total not to exceed \$55,000, subject to three (3) one-year renewals; per bid # 24-097-DOT.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

7.G.3. [DT-R-0035-24](#)

Intergovernmental Agreement between the County of DuPage and the Chicago Metropolitan Agency for Planning (CMAP) for the development of the DuPage County Active Transportation Plan. (County to be reimbursed \$118,792).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

7.G.4. [DT-R-0036-24](#)

Intergovernmental Agreement between the County of DuPage and the Chicago Metropolitan Agency for Planning (CMAP) for Transportation activities in support of the Regional ONTO2050 Plan. (County to be reimbursed \$28,564.30).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

8. FINANCE RESOLUTIONS

8.A. [FI-R-0154-24](#)

Acceptance of the Public Defender Funding Agreement PY25, Company 1000 - Accounting Unit 6300, \$113,114.75. (Public Defender's Office)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.B. [FI-R-0162-24](#)

Acceptance and appropriation of the Aging Case Coordination Unit Fund PY25, in the amount of \$7,713,844, Company 5000 - Accounting Units 1660 and 1720. (Community Services)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.C. [FI-R-0164-24](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program DOE Grant PY25 Inter-Governmental Agreement No. 22-403028, Company 5000 - Accounting Unit 1400, in the amount of \$734,681. (Community Services)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.D. [FI-R-0165-24](#)

Additional appropriation for the Animal Services Fund, Company 1100 - Accounting Unit 1300, \$4,500,000. (Animal Services)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

8.E. [FI-R-0163-24](#)

Authorization of a Memorandum of Understanding between the County of DuPage and the International Union of Operating Engineers, Local 399. (Public Works and Facilities Management)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

- 8.F. [FI-R-0166-24](#)
Correction of a Scrivener's Error in Resolution FI-R-0155-24. (Sheriff's Office)

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Paula Garcia

- 8.G. [FI-R-0168-24](#)
Approval of a grant agreement with Choose DuPage to manage the Connect DuPage Supplier Diversity Program. (ARPA INTEREST)

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Kari Galassi

- 8.H. [FI-R-0172-24](#)
Approval of an amendment to the grant agreement between the County of DuPage and the DuPage Convention & Visitors Bureau for the Hotel Assistance Program. (ARPA ITEM)

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Lynn LaPlante

- 8.I. [FI-O-0005-24](#)
Determining the compensation of the DuPage County Public Defender.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Paula Garcia

9. INFORMATIONAL

A motion was made by Member Zay and seconded by Member Yoo to receive and place on file: Payment of Claims, Wire Transfers, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims

- 9.A.1. [24-2445](#)
09-05-2024 Auto Debit Paylist

- 9.A.2. [24-2457](#)
09-06-2024 Paylist
- 9.A.3. [24-2473](#)
09-10-2024 Paylist
- 9.A.4. [24-2514](#)
09-12-2024 Public Works Refunds Paylist
- 9.A.5. [24-2520](#)
09-12-2024 Auto Debit Paylist
- 9.A.6. [24-2521](#)
09-13-2024 Paylist
- 9.A.7. [24-2542](#)
09-17-2024 Paylist

B. Wire Transfers

- 9.B.1. [24-2477](#)
09-10-2024 IDOR Wire Transfer
- 9.B.2. [24-2502](#)
09-11-2024 Corvel Wire Transfer

C. Appointments

- 9.C.1. [CB-R-0046-24](#)
Appointment of Philip Buchanan to the DuPage Historical Museum Foundation Board.

D. Grant Proposal Notifications

- 9.D.1. [24-2396](#)
GPN 031-24 Emergency Management Performance Grant FFY 2024 - Illinois Emergency Management Agency - U.S. Department of Homeland Security - \$564,700 (Office of Homeland Security and Emergency Management)
- 9.D.2. [24-2509](#)
GPN 032-24 PY26 Continuum of Care Program Competition - Homeless Management Information System (HMIS), U.S. Department of Housing and Urban Development, Community Services \$188,556.
- 9.D.3. [24-2510](#)
GPN 033-24 PY26 Continuum of Care Program Competition - Homeless Management Information System (HMIS) Coordinated Entry, U.S. Department of Housing and Urban Development, Community Services, \$80,000.

9.D.4. [24-2511](#)

GPN 034-24 PY27 Continuum of Care Program Competition - Homeless Management Information System (HMIS), U.S. Department of Housing and Urban Development, Community Services, \$188,556.

9.D.5. [24-2512](#)

GPN 035-24 PY27 Continuum of Care Program Competition - Homeless Management Information System (HMIS) Coordinated Entry, U.S. Department of Housing and Urban Development, Community Services, \$80,000.

9.D.6. [24-2469](#)

GPN 036-24 FY 2025-2028 Illinois Transportation Enhancement Program (ITEP)- Illinois Department of Transportation-Federal Highway Administration-\$3,000,000 (Division of Transportation). Funding will be used for engineering and constructions costs of a mutli-use path along Streamns Road, between DuPage/Kane County Line and Sayer Road.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Jim Zay
SECONDER:	Yeena Yoo
AYES:	Chaplin, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski, and Ozog
REMOTE:	Childress, and Covert

10. OLD BUSINESS

Member DeSart discussed a couple of major upcoming fundraisers being held by the DuPage Historical Museum. Chair Chaplin mentioned that there is a delay in rolling out the new payroll system. Human Resources will be sending out a memo to elected officials and department heads to notify them of the delay.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

The meeting was adjourned at 9:07 AM.