



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Draft Summary

Wednesday, June 12, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/83059734117?pwd=iAvArlfizc1Fk2TPyWhQjyywLb2sME.1>

Meeting ID: 830 5973 4117

Passcode: 634826

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Eve Kraus

Prithvi Bhatt (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Tyler Benjamin, DU-COMM

Andy Dina, Warrenville Fire

Nick Kottmeyer, County Board Office

Anthony McPhearson, County CIO

Jessica Robb, DU-COMM

Pat Tanner, West Chicago Fire

Matt Beyer, Bloomingdale Fire (Remote)

Alison Murphy, DMMC (Remote)

Jason Norton, Darien PD (Remote)

Thomas Packard, County Finance (Remote)

Richard Sanborn, Jr, York Center Fire (Remote)

Will Sperling, Citizen (Remote)

On roll call, Members Schwarze, Franz, Eckhoff, Guttman, Kramer, Srejma, Swanson, Tillman, and Yoo were present. Members Maranowicz, Schar, and Toerpe were absent.

PRESENT	Schwarze, Franz, Eckhoff, Guttman, Kramer, Srejma, Swanson, Tillman, and Yoo
ABSENT	Maranowicz, Schar, and Toerpe

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze, on behalf of the ETS Board and staff, extended his condolences to the family, friends and DU-COMM family on the unexpected passing of Telecommunicator Kirsten Monigold on May 9, 2024. He asked for a moment of silence.

Chair Schwarze then congratulated TC Abigail Medina of ACDC for providing medical instructions through the use of medical protocols for the delivery of a breech baby. This care continued with CPR instructions when the caller reported the baby was not breathing until paramedics arrived. It was reported that mother and baby were both fine.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for June 12; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for May 6; D/Minutes Approval ETS Board for May 8. Vice Chair Franz motioned, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for June 12; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for May 6; D/Minutes Approval ETS Board for May 8. Vice Chair Franz motioned, seconded by Member Srejma. On voice vote, all Members voted "Aye", motion carried.

6.A. Monthly Staff Report

6.A.1. [24-1558](#)

Monthly Report for June 12 Regular Meeting

Attachments: [June 10 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-1561](#)

ETSB Revenue Report for June 12 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 6.12.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-1560](#)

ETSB PAC Minutes - Regular Meeting - Monday, May 6, 2024

Attachments: [2024-05-06 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval ETS Board

6.D.1. [24-1559](#)

ETSB Minutes - Regular Meeting - Wednesday, May 8, 2024

Attachments: [2023-05-08 ETSB Minutes Summary.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Mark Franz
SECONDER:	William Srejma
AYES:	Schwarze, Franz, Eckhoff, Guttman, Kramer, Srejma, Swanson, Tillman, and Yoo
ABSENT:	Maranowicz, Schar, and Toerpe

7. VOTE REQUIRED BY ETS BOARD

7.A. Payment of Claims

7.A.1. [24-1557](#)

Payment of Claims for June 12, 2024 for FY24 - Total for 4000-5820 (Equalization): \$336,477.48.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 6.12.24 FY24.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	William Srejma

7.B. Change Orders

7.B.1. [24-1697](#)

2016AB-16 - Amendment to Resolution 2016-16, issued to Intergraph Corporation, d.b.a. Hexagon Safety & Infrastructure, a Delaware Corporation, PO 950900/1914-1, to document an exchange in licensing for OnCall Records, for no change in contract total amount of \$22,571,747.06.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Hexagon 950900 Change Order 28.pdf](#)
 [Hexagon 950900 Decision Memo.pdf](#)
 [DUP11 - CO 1 OCR License Upgrade to V10 Change Order](#)
 [Package \(05-2024\) \(1\) \(SIG executed](#)
 [05-15-24\) Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Yeena Yoo

7.B.2. [24-1594](#)

ETS-R-0003E-17 - Amendment to Resolution ETS-R-0003-17, to AT&T, Inc. to extend the CAMA trunks length of service by one (1) year and adjust the expiration date in the County Finance software, for no change in contract total amount of \$81,057.15.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ATT 917107 2277-1 Change Order 5.pdf](#)
 [ATT 917107 2277-1 Decision Memo.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Mark Franz

7.B.3. [24-1700](#)

ETS-R-0087D-22 - Amendment to ETS-R-0087-22, issued to Motorola Solutions, Inc. PO 922031/6149-1, to provide an additional twelve (12) months of Advanced Plus Support and System Upgrade Agreement (SUA II) on the MCC7500 consoles at the DU-COMM and ACDC PSAPs, to increase the funding in the amount of \$439,823.50, resulting in an amended contract total of \$13,587,196.86, an increase of 3.35%.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola 922031 Change Order 4.pdf](#)
 [Motorola 922031 Requisition.pdf](#)
 [Motorola 922031 Decision Memo.pdf](#)
 [DuPage24-25.pdf](#)
 [DuPageExtension2.0 .pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Mark Franz

7C. Purchase Resolutions

7.C.1. [ETS-R-0042-24](#)

Recommendation for the approval of a contract purchase order to Lilly Counseling and Consultation, PO 924017, for trainings courses in the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs for the period July 1, 2024 through June 30, 2026, for an amount not to exceed \$67,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

Member Yoo commented positively towards the training for the PSAPs and asked for a history of the item.

At 09:07:02, ETSB experienced network issues within the conference room and the Zoom connection was offline to remote attendees until 09:09:53.

Member Srejma provided a summary of the courses. Member Yoo asked if this was a renewal. Ms. Zerwin replied, yes for additional funds for training hours. Chair Schwarze asked DU-COMM Director Robb if she had any comments, to which she said she had nothing to add to Member Srejma's summary.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Lilly 924017 PRCC_Redacted.pdf](#)
 [ETSB.Peer Support.Proposal.2024 to 2026.pdf](#)
 [ETSB.Protect 911 Proposal.2024 to 2026.pdf](#)
 [Lilly 924017 Vendor Ethics_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Yeena Yoo

7.C.2. [ETS-R-0046-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, PO 924018, to provide an Absolute Secure Access subscription for 1,000 users, for the period of August 14, 2024 through August 13, 2027; for a contract total not to exceed \$110,440; Per lowest responsible bid 24-052-ETSB.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Insight 924018 PRCC_Redacted.pdf](#)
 [Quotation #0227334070 - DuPage County ETSB.pdf](#)
 [Absolute Secure Access 24-052-ETSB BID TAB.pdf](#)
 [Absolute Secure Access 24-052-ETSB BID FORM](#)
 [PRICING_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Eric Swanson

7.D. Resolutions

7.D.1. [ETS-R-0043-24](#)

Resolution declaring equipment, inventory, and/or property on Attachment A, legacy APX7000 portable radios and CAD workstations, purchased by the Emergency Telephone System Board of DuPage County, as surplus equipment.

A motion was made by Member Yoo, seconded by Member Kramer. Chair Schwarze asked for any discussion.

Ms. Zerwin said the Members had received an email regarding this item. She said, typically, before inventory is declared as surplus it is offered to departments within the County as the County owns the equipment purchased with surcharge per Ordinance. Ms. Zerwin said that there had not been any requests until after the paperwork for the agenda was prepared and posted. Ms. Zerwin said the change would remove the 41 Computer Aided Dispatch (CAD) workstations from this surplus declaration to give County IT time to determine how many workstations they would like to utilize. Any remaining workstations would be brought forward on a future surplus resolution. A revised Attachment A was provided for the Members' review.

Member Srejma made a motion to amend Agenda Item 7D1, a resolution declaring equipment, inventory, and/or property on Attachment A as surplus equipment, to remove 41 Computer Aided Dispatch (CAD) workstations from the list of equipment on Attachment A, seconded by Vice Chair Franz. There was no further discussion.

Vice Chair Franz motioned to approve the item as amended, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

Attachments: [Surplus Attachment A.pdf](#)

RESULT:	APPROVED AS AMENDED
MOVER:	Mark Franz
SECONDER:	Michael Guttman

7.D.2. [ETS-R-0044-24](#)

Resolution approving the transfer of inventory, five (5) CAD workstations, from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Addison Consolidated Dispatch Center (ACDC).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Transfer Attachment A.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Guttman
SECONDER:	Yeena Yoo

7.D.3. [ETS-R-0045-24](#)

Resolution approving the sale of surplus items, legacy APX7000 portable radios, from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Board of Trustees of Illinois State University on behalf of Illinois State University, Emergency Management.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ISU Sales Contract 2024.06.06_Redacted.pdf](#)
 [ISU Attachment A.pdf](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	William Srejma

8. DEDIR SYSTEM PORTABLES AND MOBILES

8.A. Police

PAC Chair Dina said there was nothing report from the Police Focus Group.

8.B. Fire

PAC Chair Dina provided an update on the demo of the fire radios. His update included a review of the models, the status of the schedule, and the form for agency signoff. PAC Chair Dina reported that six (6) signoff forms had been returned to ETSB and that of the six, five (5) agencies had chosen the APXNext XN and one (1) agency the APXNext XE.

PAC Chair Dina then said that Motorola had come out with a Remote Speaker Microphone (RSM) with a channel select knob. He said this model RSM was popular with the agencies and that if an agency wanted the channel select RSMs for their radios, they would only need to pay the difference in cost for a standard RSM. Chair Dina added that agencies who choose the APXNext XE would also have an option of an extended life battery.

PAC Chair Dina did not have an update from Motorola regarding the mobile radios.

Vice Chair Franz asked for clarification on the models of the fire portable radios. PAC Chair Dina clarified there are two (2) models, the APXNext XN and the APXNext XE. He said that with the APXNext XN model, agencies would have the choice of whether the hazard zone is turned on within the programming. Agencies were provided with two XN radios, one with the hazard zone enabled, and one with the current configuration that they could see the operational difference.

Chair Schwarze asked if the agencies who had returned their signoff form and had chosen the APXNext XN had opted for the hazard zone. PAC Chair Dina said that the form was only the choice of radio model. He said will meet with ETSB and the Radio System Manager to choose their programming options for programming and deployment.

Vice Chair Franz inquired into the cost differential of an APXNext XE radio versus the APXNext XN. Ms. Zerwin said the APXNext XE should cost less. Ms. Zerwin then referred back to the RSMs with channel select and said that cost difference is only around \$35-\$40 per mic whereas in the past it was over \$100 difference. She said she would come back to the Board with the overall cost of the channel select RSMs to determine whether that difference would be reimbursed by the agencies. Vice Chair Franz asked whether there would be a change order on the agenda next month to which Ms. Zerwin replied she hoped so. Ms. Zerwin said when the demos are completed, there could be a change order for the portables to keep this portion of the project moving as lead time for radios was eight (8) weeks or so. Ms. Zerwin also said that there have been reports of increased headcount for police requiring additional portables and mobiles for fire vehicles. She said that staff has asked agencies to open a ticket for any additional equipment so costs can be negotiated at the current contract pricing.

Chair Schwarze mentioned the meeting held last month by members of the Fire Focus Group, Motorola, and ETSB staff in which every fire agency had at least one representative in attendance. He thanked the Fire Focus Group for the information presented regarding the portable fire radio models and for answering all the agencies' questions.

Member Tillman questioned how the agencies' decisions regarding the hazard zone would be tracked and who would be responsible for the programming of those radios. PAC Chair Dina answered that the Radio System Manager, Andy Saucedo, assigned to the ETSB would program the radios. Ms. Zerwin said that ETSB staff would meet with each agency to review their template and the checklist of configurations, which includes the hazard zone. Member Tillman asked if the agencies would sign off on that acceptance. Ms. Zerwin answered, yes, that that is the procedure ETSB follows now.

There were no further questions.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided a preliminary summary of the Computer Aided Dispatch (CAD) upgrade that took place the previous day. She said that in a system this large, there would always be a

few issues. Ms. Zerwin said she felt the CAD portion rolled out very nicely, that there were a few hiccups with the integrations and with creating CAD tickets for the Sheriff's Office and Itasca Fire which were resolved quickly, and that most of these items had been resolved as of yesterday. Ms. Zerwin asked Deputy Director Theusch to provide an update.

Mr. Theusch said the integrations that took some time to bring back up were LiveMum, PURVIS Fire Station Alerting, and the LEADS Informer, which is the State's criminal database. He said by the end of the day yesterday, they were all back online and operational. Mr. Theusch said there were some lingering GPS issues being addressed within the software and a few CAD workstations on which the application was freezing. He said Hexagon is still onsite and that they, and ETSB staff, were working on the open tickets.

Ms. Zerwin said this was a significant lift during which the entire system was taken offline. She thanked the PSAPs for their efforts in serving a million citizens and writing it all on an orange card, which was why the process was started at 4am when, in theory, it is a slower time. She said staff and Hexagon had been up working since 3-4am to begin the rollout. Ms. Zerwin said all the police and fire agencies had to log completely off and back in and that the upgrade affected everybody. She said she appreciated everyone's patience with the rollout, and that overall, the preparation and teamwork between the PSAPs, ETSB and Hexagon was substantial and overcame almost everything. Ms. Zerwin asked the PSAP Directors if they wanted to weigh in.

Member Srejma said from ACDC's perspective, everything went fine. He said there was one call right after the system was shut down and that the backup procedures went as planned. DU-COMM Director Robb said there was a significant map rollout that was projected to happen this morning and asked if that was still happening. Mr. Theusch answered yes that the intent was to potentially address some of the lingering GPS issues with the rollout. He said to be clear, the open issues are not with the CAD system itself, but with some of the applications.

The second remote connection drop occurred at 09:24:20 and upon review, it was discovered that while the video remained connected, there was no audio, and at 09:25:06, the entire connection was lost. While these technical issues affected the Zoom broadcast of the ETSB meeting, the meeting remained open to the public for physical attendance at all times.

Ms. Zerwin said the next significant lift would be the Customer Premise Equipment (CPE) upgrade scheduled for July. She said coming down the road would be encryption on the police radios and the upgrade of the consoles which were on order and approximately 30 weeks out.

Ms. Zerwin said it was discovered that staff need to ask the Members if they anticipate attending the ETSB meetings remotely, as well as if they may be absent, and that it affects the Ordinance changes Ms. Zerwin and ASA Winistorfer were working on. Ms. Zerwin said there was legislation in Springfield involving the Sheriffs that had originated downstate. She said that the initial language may have had an effect on the Ordinance changes but that the issue downstate was internally resolved, and the final language is such that it does not affect how DuPage ETSB is set up. She said she and ASA Winistorfer could continue their review and that they could have some Ordinance language changes within a few meetings. Ms. Zerwin said the opinion regarding some of the portable and mobiles radios was outstanding and affects how agencies will

be invoiced in terms of allowable expenses, and that once that is received, the Ordinance would then be brought forward.

There were no further questions.

10. OLD BUSINESS

Chair Schwarze reminded the Members who had expressed interest in being part of the ETSB Ad Hoc Finance Committee meeting there would be a meeting on July 10, 2024 at 9:30am or immediately following the adjournment of the ETS Board meeting.

At 09:25:33, it was announced within the room that the connection had again gone down, and at that point no further business was discussed on the remainder of the agenda, with the exception of a motion to adjourn, which passed at 09:26am.

11. NEW BUSINESS

There was no new business.

12. EXECUTIVE SESSION

There was no Executive Session.

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, July 10 at 9:00am in 3-500B

Chair Schwarze asked for a motion to adjourn. Member Yoo motioned, seconded by Member Tillman. The meeting of the ETSB was adjourned at 9:26am.

Respectfully submitted,

Jean Kaczmarek