

Consent
DOT 6/14
CB 6/11

~~JK~~
kbe



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: May 20, 2024

MinuteTraq (IQM2) ID #: _____

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 5776-1-SERV | Original Purchase Order Date: Apr 26, 2022 | Change Order #: 3 | Department: Division of Transportation |
| Vendor Name: H.W. Lochner, Inc. | | Vendor #: 12406 | Dept Contact: Bill Eidson |
| Background and/or Reason for Change Order Request: | Professional Structural Engineering Services, upon request (Various Locations), Section #22-STENG-05-EG. Extend contract expiration date to October 31, 2025, and last invoice allowed date to May 31, 2026. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|---|--------------|
| A | Starting contract value | \$350,000.00 |
| B | Net \$ change for previous Change Orders | \$245,000.00 |
| C | Current contract amount (A + B) | \$595,000.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$595,000.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 70.00% |

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____

OTHER - explain below: _____

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|-----------|
| kbc | 6892 | May 20, 2024 | WCE | 6890 | 5/21/2024 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |