



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Judicial and Public Safety Committee Regular Meeting Agenda

Tuesday, October 21, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR EVANS

5. APPROVAL OF MINUTES:

5.A. [25-2567](#)

Judicial and Public Safety Committee- Regular Meeting Minutes- Tuesday October 7, 2025

6. PROCUREMENT REQUISITIONS

6.A. [JPS-P-0046-25](#)

Recommendation for the approval of a contract to Audriana T. Anderson of the Law Firm of Anderson Attorneys & Advisors, LLC, to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, for the period of November 1, 2025 through October 31, 2026, for a contract total amount not to exceed \$42,000. Other professional services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

6.B. [JPS-P-0047-25](#)

Recommendation for the approval of a contract purchase order to Safeware, Inc., for the purchase of a tethered drone, for the Sheriff's Office, for the period of October 28, 2025 through October 27, 2030, for a contract total not to exceed \$67,892.25. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract 080922-SAF). (Sheriff's Office)

6.C. [25-2563](#)

Recommendation for the approval of a contract purchase order to American Made Safe & Security, LLC, for the purchase of a GSA Class 5-Four Drawer Safe, for the Sheriff's Office, for the period of October 21, 2025 through October 20, 2026, for a contract total not to exceed \$15,561.80. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Direct Purchase Authorization by GSA). (Grant-funded) (Sheriff's Office)

7. BUDGET TRANSFERS**7.A. [25-2564](#)**

Transfer of funds from account 1000-4404-54107 (Software) to accounts 1000-4404-54100 (IT Equipment) and 1000-4401-53090 (Other Professional Services) in the amount of \$442,000. (Sheriff's Office)

8. INFORMATIONAL**8.A. [25-2565](#)**

Safe Harbor Monthly Report- September 2025 (18th Judicial Circuit Court)

8.C. [25-2566](#)

Public Defender's Office September 2025 Statistical Report (Public Defender's Office)

9. OLD BUSINESS**10. NEW BUSINESS****11. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2567

Agenda Date: 10/21/2025

Agenda #: 5.A.



DU PAGE COUNTY

Judicial and Public Safety Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 7, 2025

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

2. ROLL CALL

Member Garcia was present at committee

PRESENT	Childress, Eckhoff, Evans, Honig, Haider, Krajewski, Ozog, Schwarze, Tornatore, Zay, and Yoo
REMOTE	DeSart

MOTION TO ALLOW REMOTE PARTICIPATION

Member Haider moved and Member Childress seconded a motion to allow the members of the County Board to conduct the meeting via teleconference/remotely.

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Michael Childress

3. PUBLIC COMMENT

The following individual made public comment: Jesse Gutierrez questioned the prices of the Chevrolet Silverados being purchased for the Sheriff's Office.

All online submissions for public comment from the October 7th, 2025 Judicial and Public Safety Committee Meeting are included for the record in their entirety. They are found in the minutes packet and the link below.

[25-2470](#)

Online Public Comment

4. CHAIRWOMAN'S REMARKS - CHAIR EVANS

Chair Evans stated she had no remarks and just wanted everyone to be careful driving in the rain today.

5. APPROVAL OF MINUTES:

5.A. [25-2429](#)

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, September 16, 2025.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Saba Haider

6. PROCUREMENT REQUISITIONS

6.A. [JPS-P-0039-25](#)

Recommendation for the approval of a contract purchase order to Waters, for the purchase of a Waters RADIAN ASAP System, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total amount not to exceed \$120,486.99. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Waters is the sole manufacture of this technology) (Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Michael Childress

6.B. [JPS-P-0040-25](#)

Recommendation for the approval of a contract purchase order to Public Safety Direct, Inc., for upfitting, repairs and monthly maintenance of Sheriff's Office vehicles, for the period of October 31, 2025 to October 30, 2026, for a contract total amount not to exceed \$522,215; per most qualified offer per RFP #23-055-SHF, second of three options to renew(Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

6.C. [JPS-P-0041-25](#)

Recommendation for the approval of a contract purchase order to B&H Photo-Video, for the purchase of IT equipment and supplies, for the Sheriff's Office, for the period of October 21, 2025 through November 30, 2026, for a contract total not to exceed \$72,458.90. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #R201202). (Sheriff's Office)

Member Yoo asked a question and the Sheriff's Office responded.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Michael Childress

6.D. [JPS-P-0042-25](#)

Recommendation for the approval of a contract purchase order to CDW-G, for the purchase of IT equipment and supplies, for the Sheriff's Office, for the period of October 27, 2025 through November 30, 2026, for a contract total not to exceed \$43,579.74. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract 121923-CDW). (Sheriff's Office)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Jim Zay

6.E. [JPS-P-0043-25](#)

Recommendation for the approval of a contract purchase order to Henricksen, for the purchase of office furniture and supplies, for the Sheriff's Office, for the period of October 14, 2025 through October 13, 2026, for a contract total not to exceed \$57,574.54. Contract pursuant to the Intergovernmental Cooperation Act (Omnia #953106). (Sheriff's Office)

Member Zay asked a question and the Sheriff's Office responded.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Michael Childress

6.F. [JPS-P-0044-25](#)

Recommendation for the approval of a contract purchase order to Currie Motors Fleet, for the purchase of two (2) 2025 Ford Interceptors, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total not to exceed \$90,690. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #204). (Sheriff's Office)

Member Zay asked a question and Sheriff's Office responded.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Michael Childress

6.G. [JPS-P-0045-25](#)

Recommendation for the approval of a contract purchase order to Berger Chevrolet, for the purchase of three (3) 2024 Chevrolet Silverado 1500 Crew Cab, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total

not to exceed \$151,782. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Michigan State Vehicle Purchasing MA240000001191). (Sheriff's Office)

Member Zay had a question and Sheriff's Office responded.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Brian Krajewski
SECONDER:	Michael Childress

6.H. [25-2430](#)

Recommendation for the approval of a contract purchase order to Scanna MSC, Inc., for the purchase of a ScanX Scout X-Ray System, for the Sheriff's Office, for the period of October 15, 2025 through October 14, 2026, for a contract total not to exceed \$26,671.20. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - They are the only provider of this unit.) (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

7. RESOLUTIONS

7.A. [FI-R-0153-25](#)

Acceptance of an extension of time for the Illinois Court Commission on Access to Justice Grant PY25, Company 5000 - Accounting Unit 5925. (18th Judicial Circuit Court)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Yeena Yoo

7.B. [FI-R-0159-25](#)

Acceptance of an extension of time for the Illinois Court Commission on Access to Justice Grant PY24, Company 5000 - Accounting Unit 5925. (Law Library-18th Judicial Circuit Court)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Saba Haider

8. BUDGET TRANSFERS

8.A. [25-2431](#)

Transfer of funds from account number 5000-4520-52000 (furniture/machinery/equipment small value) to 5000-4520-54110 (equipment and machinery) in the amount of \$108. Budget transfer necessary due to changes in pricing as the quote was obtained and used during grant application and program development. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Jim Zay

8.B. [25-2432](#)

Transfer of funds from various Sheriff personnel accounts to various Sheriff Regular Salaries and Township Contract accounts to cover projected shortage due to Collective Bargaining Agreement salary increases ratified during FY2025 in the amount of \$1,059,000. (Sheriff's Office)

Member Krajewski asked a question and Sheriff's Office answered.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

8.C. [25-2433](#)

Transfer of funds from various Sheriff personnel accounts to various Sheriff Regular Salaries accounts to cover projected shortage due to Collective Bargaining Agreement salary increases ratified during FY2025 in the amount of \$259,000. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Jim Zay

8.D. [25-2434](#)

Transfer of funds from account 1000-1180-53828 (contingencies) to account 1000-1180-57060 (transfer out county infrastructure) in the amount of \$1,387,769 for the purchase of four (4) x-ray machines and cameras for the Circuit Court. (18th Judicial Circuit Court)

Member Zay asked a question and the Sheriff's Office and Nick Kottmeyer responded.

RESULT:	APPROVED
MOVER:	Saba Haider

SECONDER: Jim Zay

8.E. [25-2435](#)

Transfer of funds from account 6000-1195-53828 (contingencies) to account 6000-1161-54120 (automotive equipment-Sheriff) in the amount of \$242,472 for the purchase of three (3) Chevrolet Silverado 1500 Crew Cabs and two (2) 2025 Ford Explorer Police Interceptors to replace vehicles that are being taken out of service by the Division of Transportation. (Sheriff's Office)

RESULT: APPROVED
MOVER: Michael Childress
SECONDER: Yeena Yoo

9. ACTION ITEMS

9.A. [25-2436](#)

County Contract 6471-0001 SERV, issued to Ray O'Herron, to decrease the contract amount by \$87,871.00 and close due to expiration of the contract. (Sheriff's Office)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Michael Childress
SECONDER: Jim Zay

9.B. [25-2437](#)

County Contract 6828-0001 SERV, issued to Public Safety Direct, to decrease the contract amount by \$171,628.03 and close due to expiration of the contract. (Sheriff's Office)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Greg Schwarze
SECONDER: Michael Childress

10. GRANTS

10.A. [25-2438](#)

GPN 023-25: FY25 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program - US Dept. of Justice - Bureau of Justice Assistance - \$317,583. (Sheriff's Office)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Jim Zay

SECONDER: Saba Haider

11. OLD BUSINESS

Member Krajewski had questions and the Sheriff's Office answered them.

Member Eckhoff had advice about an item and the Sheriff's Office responded.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

With no further business, the meeting was adjourned.



Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0046-25

Agenda Date: 10/21/2025

Agenda #: 6.A.

AWARDING RESOLUTION ISSUED TO
AUDRIANA T. ANDERSON
OF THE LAW FIRM OF ANDERSON ATTORNEYS & ADVISORS, LLC
FOR AN AGREEMENT TO PROVIDE PROFESSIONAL SERVICES
TO THE 18TH JUDICIAL CIRCUIT COURT
(CONTRACT TOTAL AMOUNT \$42,000)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of November 1, 2025 through October 31, 2026, for the 18th Judicial Circuit Court.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, representing abused, neglected, dependent or delinquent minors or family members, where the DuPage County Public Defender may not represent a party, including appeals in these matters, for the period of November 1, 2025 through October 31, 2026 for the 18th Judicial Circuit Court, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to Audriana T. Anderson of the Law Firm of Anderson Attorneys & Advisors, LLC, 2150 Manchester Road, Suite 101, Wheaton, IL 60187, for a contract total amount not to exceed \$42,000.

Enacted and approved this 28th day of October, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2364	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$42,000.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/21/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$42,000.00
	CURRENT TERM TOTAL COST: \$42,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Anderson Attorneys & Advisors, LLC	VENDOR #: 45051	DEPT: 18th Judicial Circuit Court	DEPT CONTACT NAME: Nicole Swiss
VENDOR CONTACT: Audriana T. Anderson	VENDOR CONTACT PHONE: 630-877-5800 x 1	DEPT CONTACT PHONE #: 630-407-8788	DEPT CONTACT EMAIL: Nicole.Swiss@DuPageCourts.gov
VENDOR CONTACT EMAIL: audriana@andersonaa.com	VENDOR WEBSITE: www.andersonaa.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional services as a Child Protection GAL Attorney assigned to juvenile cases for the period of November 1, 2025 through October 31, 2026 for a total of \$42,000.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Statutory need for the court to appoint an attorney for representation of juvenile cases. Attorneys are appointed by the Court to represent abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party, including appeals in these matters.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Attorney Audriana T. Anderson has been successfully filling the position and the Judiciary wishes to continue to have her in the position.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. To approve contract with Anderson Attorneys & Advisors, LLC, attorney Audriana T. Anderson. 2. To appoint individual private attorneys per case, this would be significantly more expensive. 3. Add a juvenile conflict attorney to the court's headcount.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Anderson Attorneys & Advisors, LLC	Vendor#:	Dept: 18th Judicial Circuit Court	Division:
Attn: Audriana T. Anderson	Email: audriana@andersonaa.com	Attn: Nicole Swiss	Email: Nicole.Swiss@DuPageCourts.gov
Address: 2150 Manchester Road, Suite 101	City: Wheaton	Address: 505 N. County Farm, Room 2015	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630-877-5800 x 1	Fax:	Phone: 630-407-8788	Fax: 630-407-8836
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: (same as above)	Vendor#:	Dept: (same as above)	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): November 1, 2025	Contract End Date (PO25): October 31, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	Monthly Svcs	Child Protection GAL Attorney	FY25	1000	5900	53030		3,500.00	3,500.00
2	11	EA	Monthly Svcs	Child Protection GAL Attorney	FY26	1000	5900	53030		3,500.00	38,500.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 42,000.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. 

AGREEMENT

This AGREEMENT ("Agreement") is effective as of the 1st day of November 2025, and is entered into by and between the Eighteenth Judicial Circuit Court of DuPage County, ("COURT"), and Audriana T. Anderson of the law firm of Anderson Attorneys & Advisors, LLC, ("ATTORNEY") an attorney licensed to practice law in the State of Illinois.

RECITALS

WHEREAS, the Court desires that the Attorney render certain services more fully described herein; and

WHEREAS, the Attorney has demonstrated knowledge and expertise in juvenile court law and procedures and has represented that he/she has the requisite knowledge, skill, experience and other resources necessary to perform such services and is desirous of providing such services for the Court.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.
2. **Term and Termination of Agreement:**
 - 2.1 Term. This Agreement is for a term commencing November 1, 2025 through October 31, 2026.
 - 2.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for 15 days after receipt by the breaching party of written notice of such breach from the non-breaching party.
3. **Scope of Services:** Attorney agrees to provide representation to abused, neglected, dependent or delinquent minors or family members in cases where the DuPage County Public Defender may not represent a party. The Court may, from time to time, request changes in the scope of services. Any such changes shall be documented by an amendment to this Agreement in accordance with State and County laws.
4. **Compensation and Payment:** Compensation for Services during the initial term shall not exceed \$42,000.00 payable in monthly payments upon presentation of an invoice. Compensation shall be based on actual Services performed during the Term of this Agreement and the Court shall not be obligated to pay for any Services not in compliance with this Agreement. In the event of early termination of this Agreement, the Court shall only be obligated to pay the fees incurred up to the date of termination. In no event shall the Court be liable for any costs incurred or Services performed after the effective date of termination as provided herein. Attorney shall submit invoices referencing this

Agreement with such supporting documentation as may be requested by the Court. The Court will process payment in its normal course of business.

5. **Non-appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Court for performance under this Agreement, the Court shall notify Attorney and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Court be liable to the Attorney for any amount in excess of the current appropriated amount.
6. **Events of Default and Remedies.**
 - 6.1 **Events of Default.** Events of default include, but are not limited to, any of the following:
 - (i) Any material misrepresentation by Attorney in the inducement of this Agreement or the performance of Services; (ii) Breach of any agreement, representation or warranty made by Attorney in this Agreement; or (iii) Failure of Attorney to perform in accordance with or comply with the terms and conditions of this Agreement.
 - 6.2 **Remedies.** In the event Attorney defaults under this Agreement and such default is not cured within fifteen (15) calendar days after written notice is given by the Court, the following actions may be taken by the Court: (i) This Agreement may be terminated immediately; and (ii) The Court may deem Attorney non-responsible for future contract awards. The remedies stated herein are not intended to be exclusive and the Court may pursue any and all other remedies available at law or equity.
7. **Assignment:** Neither party may assign this Agreement, nor any obligations imposed hereunder without the prior written consent of the other party.
8. **Confidentiality of Documents:** In the performance of Services, Attorney may have access to certain information that is not generally known to others ("Confidential Information") and other information covered by the Juvenile Court Act. Attorney agrees not to use or disclose to any third party, except in the performance of Services, any Confidential Information or any records, reports or documents prepared or generated as a result of this Agreement without the prior written consent of the Court. Attorney shall not issue publicity news releases or grant press interviews, except as may be required by law, during or after the performance of the Services, nor shall Attorney disseminate any information regarding Services without the prior written consent of the Court. Attorney agrees to cause its personnel, staff and/or subcontractors, if any, to undertake the same obligations of confidentiality agreed to by Attorney under this Agreement. The terms of this Paragraph shall survive the expiration or termination of this Agreement.

9. **Representations and Warranties of Attorney:** Attorney represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.
- 9.1 **Licensed Professionals.** Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline.
- 9.2 **Compliance with Laws.** Attorney is and shall remain in compliance with all local, state and federal laws, County of DuPage ordinances, and regulations relating to this Agreement and the performance of Services. Further, Attorney is and shall remain in compliance with all Court policies and rules, including, but not limited to, criminal background checks.
- 9.3 **Good Standing.** Attorney is not in default and has not been deemed by the Court to be in default under any other Agreement with the Court during the five (5) year period immediately preceding the effective date of this Agreement.
- 9.4 **Authorization.** In the event Attorney is an entity other than a sole proprietorship, Attorney represents that he/she has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of Attorney is duly authorized by Attorney and has been made with complete and full authority to commit Attorney to all terms and conditions of this Agreement which shall constitute valid, binding obligations of Attorney.
- 9.5 **Gratuities.** No payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act, was made by or to Attorney in relation to this Agreement or as an inducement for award of this Agreement.
- 9.6 **Malpractice Insurance Coverage.** At all times during the term of this Agreement, the Attorney shall maintain, at his/her sole expense, malpractice insurance coverage for the Attorney, its employees, officers and independent contractors.
10. **Independent Contractor:** It is understood and agreed that the relationship of Attorney to the Court is and shall continue to be that of an independent contractor and neither Attorney nor any of Attorney's employees shall be entitled to receive County employee benefits. As an independent contractor, Attorney agrees to be responsible for the payment of all taxes and withholdings specified by law, which may be due in regard to compensation paid by the County. Attorney agrees that neither Attorney nor its employees, staff or subcontractors shall represent themselves as employees or agents of the Court. Attorney hereby represents that Attorney's valid taxpayer identification number as defined by the United States Internal Revenue Code (social security number or federal employer identification number) has been provided to the Chief Judge's office.

11. **Indemnification:** Attorney agrees to indemnify and hold harmless the Court and DuPage County, its members, trustees, employees, agents, officers and officials, from and against any and all liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of Attorney or its employees or its subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Attorney and Court shall not be deemed to have waived any rights, protections or immunities provided by law including, without limitation, those immunities provided under 745 ILCS 5/0.01, et. seq. (State Lawsuit Immunity Act) and 745 ILCS 10/1-101, et. seq. (Local Government and Governmental Employees Tort Immunity Act).
12. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COURT: Eighteenth Judicial Circuit Court of DuPage County
505 North County Farm Road, Room 2015
Wheaton, IL 60187
Attn: Suzanne Armstrong, Court Administrator

IF TO THE ATTORNEY: Anderson Attorneys & Advisors, LLC
Audriana T. Anderson
2150 Manchester Road, Suite 101
Wheaton, IL 60187

13. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement is of no force or effect.
14. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.
15. **Waiver:** No delay or omission by the Court to exercise any right hereunder shall be construed as a waiver of any such right and the Court reserves the right to exercise any such right from time to time as often and as may be deemed expedient.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

**EIGHTEENTH JUDICIAL CIRCUIT
COURT**

ATTORNEY

By: _____

Chief Judge

Date: _____

9-29-25

By: _____

Date: _____

September 29th, 2026



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	Service Agreement # 7329
COMPANY NAME:	Anderson Attorneys, Advisors
CONTACT PERSON:	Audriana Anderson 630-858-8600
CONTACT EMAIL:	audriana@andersona2.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE
N/A	N/A			

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
N/A		

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co, IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Audriana Anderson

Signature: [REDACTED]

Title: Director of Law Practice

Date: September 29th, 2025



Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0047-25

Agenda Date: 10/21/2025

Agenda #: 6.B.

AWARDING RESOLUTION ISSUED TO
SAFEWARE, INC
FOR THE PURCHASE OF A TETHERED DRONE
FOR SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT \$67,892.25)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for the purchase of a tethered drone; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Sourcewell Contract # 080922-SAF, the County of DuPage will contract with Safeware, Inc; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Safeware, Inc, FOR the purchase of a tethered drone, for the period of October 28, 2025 through October 27, 2030, for Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for the purchase of a tethered drone, for the period of October 28, 2025 through October 27, 2030, for Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Safeware, Inc, 4403 Forbes Blvd Lanham, MD 20706-432, for a contract total amount not to exceed \$67,892.25, per contract pursuant to the Sourcewell Contract #080922-SAF.

Enacted and approved 28th of October, 2025, at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2504	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: 1 YR + 1 X 1 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$67,892.25
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/21/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$67,892.25	MAX LENGTH WITH ALL RENEWALS: FIVE YEARS*	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Safeware	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: Alicia Ledbetter	VENDOR CONTACT PHONE: 301-683-1234	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: aledbetter@safewareinc.com	VENDOR WEBSITE: www.safewareinc.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This is a tethered drone for extended in search/rescue and crowd control surveillance for major events.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Current drones are limited by battery time and pilot restrictions. This is a powered and tethered drone that can stay up for extended periods of time.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Vendor is on Sourcewell contract #080922-SAF PS&EM
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Recommend purchasing drone from Safeware for better surveillance technology. Do nothing, have no visibility for surveillance. Go out for bid risking visibility for surveillance with delayed response that may not be compatible.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Safeware Inc	Vendor#:	Dept: Sheriff	Division: Budget
Attn: Alicia Ledbetter	Email: aledbetter@safewareinc.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 4403 Forbes Blvd	City: Lanham	Address: 501 N County Farm Rd	City: Wheaton
State: MD	Zip: 20706-432	State: IL	Zip: 60187
Phone: 301-683-1234	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Safeware Inc	Vendor#:	Dept: Sheriff	Division: Patrol
Attn: Alicia Ledbetter	Email: aledbetter@safewareinc.com	Attn: DC Bilodeau	Email: Dan.bilodeau@dupagesheriff.org
Address: 4403 Forbes Blvd	City: Lanham	Address: 501 N County Farm Rd	City: Wheaton
State: MD	Zip: 20706-432	State: IL	Zip: 60187
Phone: 301-683-1234	Fax:	Phone: 630-407-2402	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 28, 2025	Contract End Date (PO25): Oct. 27, 2030

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	FOT55000-102	Fotokite Sigma	FY25	1000	4404	54100		67,892.25	67,892.25
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 67,892.25

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

Order Number	
10245886	
Order Date	Page
10/15/2025 11:19:11	1 of 2

Quote Expires On: 11/14/2025

Contract No: Sourcewell #080922-SAF PS & EM

Bill To: **Customer ID:** 105224
DuPage County Sheriffs Office
501 N County Farm Rd
Attn Colleen Zbilski
Wheaton, IL 60187

Ship To:
DuPage County Sheriffs Office
Wheaton, IL 60187

(630) 407-2100

Requested By: Dep Chief Daniel Bilodeau

<i>PO Number</i>	<i>Taker</i>	<i>Email</i>
QUOTE: Fotokite, REV. 2	Alicia Ledbetter	aledbetter@safewareinc.com
<i>Freight Terms</i>	<i>Phone</i>	<i>Fax</i>
Freight Paid		
<i>Sales Representative</i>		
Kurt Wilhelm		

<i>Quantities</i>					<i>Item ID</i>	<i>Pricing</i>		
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM</i>	<i>Unit Size</i>	<i>Item Description</i>	<i>UOM</i>	<i>Unit Price</i>	<i>Extended Price</i>
1.00	0.00	1.00	EA		FOT 55000-102	EA	43,026.25	43,026.25
				1.0	Fotokite Sigma+, Transport Case, Blue	1.0		
					IR 640p, No Tablet Included, 120V			
Ordered As: 55000-102								
1.00	0.00	1.00	EA		FOT 20000-011	EA	9,621.00	9,621.00
				1.0	Fotokite Remote Livestream, 5YR	1.0		
					Subscription, 5 Years			
1.00	0.00	1.00	EA		FOT 12590-001	EA	3,140.00	3,140.00
				1.0	Fotokite Rugged Command Tablet	1.0		
					with Fotokite Live App (Windows OS)			
1.00	0.00	1.00	EA		FOT 20000-008	EA	8,859.00	8,859.00
				1.0	Fotokite Ext Warranty, Trnsprt/Tray 2-5	1.0		
					Transport Case Tray Mount Extended Warranty			
					Package, Year 2-5			
1.00	0.00	1.00	ST		FOT 50107-001	ST	66.00	66.00
				1.0	Fotokite Spare Propeller Kit	1.0		
					(full set of 6 propellers)			
1.00	0.00	1.00	EA		FOT 50180-001	EA	3,180.00	3,180.00
				1.0	TARIFF Surcharge, Transport Case	1.0		
1.00	0.00	1.00	EA		SOURCEWELL PS	EA	0.00	0.00



QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

Order Number	
10245886	
Order Date	Page
10/15/2025 11:19:11	2 of 2

Quote Expires On: 11/14/2025

Contract No: Sourcewell #080922-SAF PS & EM

Quantities					Item ID	Pricing		
Ordered	Allocated	Remaining	UOM	Unit Size	Item Description	UOM	Unit Price	Extended Price
						Unit Size		
				1.0	Contract #080922-SAF	1.0		
					Public Safety and Emergency Management			
					Equipment, Tool, and Supply Catalog Solutions			
					Effective: October 14, 2022 - October 7, 2026			
					Freight: Standard CONUS paid, HAZMAT &			
					expedited billed			
					Must register at			
					sourcewell-mn.gov/become-member			

*****Ask me about the leasing and financing options that Safeware offers!*****

Sales Representative : kwilhelm@safewareinc.com

Total Lines: 7

SUB-TOTAL: 67,892.25
TAX: 0.00
AMOUNT DUE: 67,892.25
U.S. Dollars

**Solicitation Number: RFP #080922****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Safeware, Inc., 4403 Forbes Blvd., Lanham, MD 20706 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Public Safety and Emergency Management Equipment, Tool, and Supply Catalog Solutions from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires October 7, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

080922-SAF

Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Safeware, Inc.

DocuSigned by:
[Redacted Signature]
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 10/11/2022 | 11:24 AM CDT

DocuSigned by:
[Redacted Signature]
By: 68D86B93C9504E6...
Mary Pelfrey
Title: Vice President, Government Contracts
and HR

Date: 10/11/2022 | 11:49 AM CDT

Approved:

DocuSigned by:
[Redacted Signature]
By: 7E42B8F817A64CC...
Chad Coquette
Title: Executive Director/CEO

Date: 10/14/2022 | 10:44 AM CDT

RFP 080922 - Public Safety and Emergency Management Equipment, Tool, and Supply Catalog Solutions

Vendor Details

Company Name: Safeware, Inc.
Address: 4403 Forbes Blvd
Lanham, Maryland 20706
Contact: Mary Pelfrey
Email: mpelfrey@safewareinc.com
Phone: 301-683-1212 1815
HST#: 52-1152883

Submission Details

Created On: Wednesday June 22, 2022 08:53:30
Submitted On: Tuesday August 09, 2022 08:34:09
Submitted By: Mary Pelfrey
Email: mpelfrey@safewareinc.com
Transaction #: 9736f2aa-38df-4b8b-9504-49ef7367f7e9
Submitter's IP Address: 70.237.73.210



CONTRACT AMENDMENT
PRICE AND PRODUCT CHANGE REQUEST
FORM

Supplier Name: Safeware

Sourcewell Contract Number: 080922-SAF

Request Type: Other

Changed Product List

Current supplier list updates have not changed since our update in March.

Justification for Changes

Add Tariff Language:

We will not make any unilateral price changes based on the tariffs. We will honor our contract pricing. We will, however, add a line item that accounts for the tariff, which will be passed on to the customer at the exact rate specified by the tariffs.

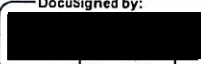
Approvals

Supplier Offer:

This Price and Product Change Request has been submitted for review to be considered as an amendment to the above referenced Contract.

 By initialing here, Authorized Signer affirms that they are duly authorized to execute this document on behalf of the named Supplier and possess the necessary legal authority to bind said Supplier to the terms and conditions contained herein.

DocuSigned by:


68D66893C9504E6
Authorized Signer

Mary Pelfrey
Name

CHRO and Company Secretary
Title

4/9/2025 | 4:01 PM CDT
Date Signed

Sourcewell Acceptance:

Sourcewell accepts Supplier's offer in this Price and Product Change Request. By Sourcewell's signature below, this document becomes an amendment to the above referenced Contract and incorporates all referenced attachments into this Amendment.

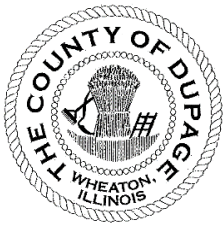

C0FD2A139D06489
Authorized Signer

Jeremy Schwartz
Name



Chief Operating and Procurement Officer
Title

4/9/2025 | 7:57 PM CDT
Date Signed



REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Safeware, Inc.
CONTACT PERSON:	Kurt Wilhelm
CONTACT EMAIL:	kwilhelm@safewareinc.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Diana Hyatt

Signature: 

Title: Assistant Secretary

Date: 10/8/2025



Judicial/Public Safety Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2563

Agenda Date: 10/21/2025

Agenda #: 6.C.



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 25-2469	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$15,561.80
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 10/21/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$15,561.80	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: American Made Safe and Security LLC.	VENDOR #:	DEPT: Sheriff's Office-Crime Lab	DEPT CONTACT NAME: Jillian Baker
VENDOR CONTACT: Soundra Roberts	VENDOR CONTACT PHONE: 1-833-872-2677	DEPT CONTACT PHONE #: 630-407-2103	DEPT CONTACT EMAIL: jillian.baker@dupagesheriff.org
VENDOR CONTACT EMAIL: contact@usa-amss.com	VENDOR WEBSITE: www.usa-amss.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). One time purchase of Class 5 four-drawer security file cabinet. Total cost \$15,561.80. Exclusively sold through GSA. Direct Purchase Authorized by GSA. Purchasing with 2024 Coverdell Grant Funds.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Class 5 four-drawer security filing cabinet with lock to store room-temperature drug standards. The cabinet would meet DEA requirements for storage of controlled substance standards.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. GSA is the only source for Class 5 security cabinets. GSA approved Direct Purchase Authorization to purchase from an approved vendor. Selected responsive vendor that provides inside delivery service.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Recommend purchasing unit to be in compliance with DEA requirements for storage of controlled substance standards. Alternatives would be to delay purchase or do nothing.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

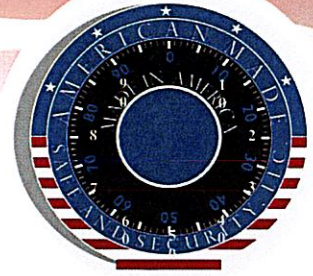
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: American Made Safe and Security, LLC.	Vendor#:	Dept: Sheriff's Office	Division: Crime Lab
Attn:	Email: contact@usa-amss.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 4235 Curliss Lane	City: Batavia	Address: 501 N. County Farm Rd	City: Wheaton
State: Ohio	Zip: 45103	State: IL	Zip: 60187
Phone: 1-833-872-2677	Fax: 513-724-0387	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: American Made Safe and Security, LLC.	Vendor#:	Dept: Sheriff's Office	Division: Crime Lab
Attn:	Email: contact@usa-amss.com	Attn: Jillian Baker	Email: jillian.baker@dupagesheriff.org
Address: 4235 Curliss Lane	City: Batavia	Address: 501 N. County Farm Rd.	City: Wheaton
State: Ohio	Zip: 45103	State: IL	Zip: 60187
Phone: 1-833-872-2677	Fax: 513-724-0387	Phone: 630-407-2103	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 21, 2025	Contract End Date (PO25): Oct 20, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	7110-00-082-6112	GSA Class 5 Four-Drawer Save with lock, grey	FY25	5000	4520	52000	724503	15,032.80	15,032.80
2	1	EA		Inside Delivery	FY25	5000	4520	52000	724503	529.00	529.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 15,561.80

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Provide GSA's DPA letter when placing order. Must be ordered within 45 days of date on DPA letter (by November 10, 2025).
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



American Made Safe and Security LLC.

Small-Woman-Owned, Business

4235 Curliss Lane Batavia, Ohio 45103

1-833-872-2677 WWW.USA-AMSS.COM

5 September 2025

[Jillian A. Baker, ABC-DA](#)

Chemistry Supervisor & Drug Chemistry Technical Leader

DuPage County Forensic Science Center

501 N. County Farm Road

Wheaton, IL 60187

P: 630-407-2103

Jillian.Baker@dupagesheriff.org

Good morning, and Please note the following quote(s) from American Made Safe and Security.

NSN# 7110-00-082-6112

GSA APPROVED, CLASS 5 (4) DRAWER, LEGAL SIZE SINGLE LOCK X10 GRAY

GSA ADVANTAGE PRICE \$ 15,032.80

Inside Delivery per email dated 04 Sep, 2025 will be \$529.00 to zip code 60187.

** We ship via carrier that includes Priority Service, Government Site Delivery, Notify/Schedule Prior to delivery, and Insurance.

Quoted prices are subject to change, at any time, until your order is released to the manufacturer (vendor) by GSA.

The American Made Safe unit(s) are manufactured with a state-of-the-art, powder-coated, finish. This is a unique, 5 stage system with a zinc primer, that has been tested for 1,000 salt water, test.

(Please note that the manner in which you purchase this from GSA, may or may not include the freight charges.)

Lead Time: 60 ++ days after receipt of order!

Thank you SO MUCH, for the opportunity to provide this quotation.

Sincerely,

Soundra Sue Roberts
President of Contracts and Sales
American Made Safe and Security, LLC.
4235 Curliss Lane
Batavia, Ohio 45103
SRoberts@USA-AMSS.com
1-833-USA-AMSS (833)-872-2677
Cell (513) 348-0126 or (513)609-6285

*** **

AMSS is one of the approved Vendors for this specially, procured item.

When placing your order thru GSA Global Supply/GSA Advantage, please be sure to specify that you wish to have your order placed to American Made Safe and Security.

If you decide to go with the AMSS quote, and whether the purchase is MIL-Strip, Fed-Strip, or, GSA Advantage.

And, as soon as you receive your order confirmation, please email the confirmation to:

securitycontainers@gsa.gov

with any order confirmation #, Req #, etc., and he will be sure that the order is allocated to AMSS.

We look forward to working with you on the order.

AMERICAN MADE SAFE AND SECURITY, LLC.

4235 CURLISS LANE

BATAVIA OH 45103

"SERVING THOSE THAT DEFEND, PROTECT, AND, SACRIFICE!"

PHONE: TOLL FREE 1-833-872-2677

OR (513) 872-2677

FAX: 513-724-0387

CELL PHONE: 513-348-0126

(24 HOURS CUSTOMER SERVICE AVAILABLE)

WEBSITE: WWW.USA-AMSS.COM

EMAIL: contact@usa-amss.com

Business Size: Small, Woman Owned Business

UEI: QDDVJ38LUKJ4

SIC CODE: 34440000

NAICS CODE: 332322

TAX ID#: 82-2632483

D/B#: 080862291

CAGE CODE: 83CF4

Geographic Coverage: (CONUS) consists of the 48 adjoining U.S. states (plus Washington, D.C.). Also included:

Alaska, Hawaii and possibly, (Guam and Puerto Rico) ((Based on carrier and delivery availability))

POINT OF PRODUCTION: Batavia, OH 45103

WE ARE FOB ORIGIN, Batavia, OH 45103

ORDERING AND PAYMENT ADDRESS:

AMERICAN MADE SAFE AND SECURITY, LLC.

4235 Curliss Lane

Batavia, OH 45103

WARRANTY: 12 MONTHS FROM THE DATE OF SHIPMENT

(See website for detailed information)

EXPORT PACKING: Prices available upon request

***** Order cancellation/restocking fees are determined on a case by case basis. *****

Company Website: <http://usa-amss.com/>

A-1 Fabricators YouTube video: <https://youtu.be/kamcyiA58Ek>



Correspondence (including attachments) referencing cases may be retained as part of the DuPage County Forensic Science Center's case record, and may be subject to disclosure as required by law.

From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Monday, September 29, 2025 11:20 AM
To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Subject: RE: GSA Class 5 Security Cabinet

Caution: This is an external email and does not belong to DuPage County Sheriff's Office Email system. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Sure Jill. Here you go and I sent them in the earlier email. Again, agreeing to Net 60 terms.

From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Monday, September 29, 2025 12:16 PM
To: Soundra Roberts <SRoberts@USA-AMSS.Com>
Subject: RE: GSA Class 5 Security Cabinet

Great!
I tried to find your terms and conditions online/in the quote. Can you provide them please?
Thank you,
Jill

Jillian A. Baker, ABC-DA
Chemistry Supervisor & Drug Chemistry Technical Leader
DuPage County Forensic Science Center
501 N. County Farm Road
Wheaton, IL 60187
P: 630-407-2103
Jillian.Baker@dupagesheriff.org

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From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Monday, September 29, 2025 10:36 AM
To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Subject: RE: GSA Class 5 Security Cabinet

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Yes, absolutely!

From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Monday, September 29, 2025 11:33 AM

To: Soundra Roberts <SRoberts@USA-AMSS.Com>

Subject: RE: GSA Class 5 Security Cabinet

Soundra,

Thank you for the quick response and return of the forms.

Will you also honor purchase via PO?

Thank you,

Jill

Jillian A. Baker, ABC-DA

Chemistry Supervisor & Drug Chemistry Technical Leader

DuPage County Forensic Science Center

501 N. County Farm Road

Wheaton, IL 60187

P: 630-407-2103

Jillian.Baker@dupagesheriff.org

Correspondence (including attachments) referencing cases may be retained as part of the DuPage County Forensic Science Center's case record, and may be subject to disclosure as required by law.

From: Soundra Roberts <SRoberts@USA-AMSS.Com>

Sent: Monday, September 29, 2025 9:47 AM

To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>; Sheila Patterson - QSDDAAA <sheila.patterson@gsa.gov>

Cc: Stacy Lanter <SLanter@A1Fab.Biz>

Subject: RE: GSA Class 5 Security Cabinet

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Good Morning and thanks for your email.

Attached is the requested, and, completed forms.

We will accept your TEC, as well as by copy of this email, we will accept Net 60 payment terms.

Thanks and we look forward to working with you on the order.

Have a great week!

Soundra Sue Roberts

President of Contracts and Sales

American Made Safe and Security, LLC.

4235 Curliss Lane

Batavia, Ohio 45103

www.usa-amss.com

Baker, Jillian

From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Tuesday, September 30, 2025 10:47 AM
To: Baker, Jillian
Subject: RE: GSA Class 5 Security Cabinet

Caution: This is an external email and does not belong to DuPage County Sheriff's Office Email system. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Thanks! Please note, we ship all shipments full insured and if the shipment arrives with a hint of damage just refuse.

We will file the freight claim.

I hope this helps!
SSR
AMSS

From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Tuesday, September 30, 2025 11:41 AM
To: Soundra Roberts <SRoberts@USA-AMSS.Com>
Subject: RE: GSA Class 5 Security Cabinet

Understood. I will forward for approval and be in touch.
Thank you,
Jill

Jillian A. Baker, ABC-DA
Chemistry Supervisor & Drug Chemistry Technical Leader
DuPage County Forensic Science Center
501 N. County Farm Road
Wheaton, IL 60187
P: 630-407-2103
Jillian.Baker@dupagesheriff.org

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From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Tuesday, September 30, 2025 10:39 AM
To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Subject: RE: GSA Class 5 Security Cabinet

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Thanks Jillian, but that would violate a GSA Contract Terms that we cannot waive.

From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Tuesday, September 30, 2025 11:33 AM
To: Soundra Roberts <SRoberts@USA-AMSS.Com>
Subject: RE: GSA Class 5 Security Cabinet

Soundra,
Thank you for the quick response.
Do you agree to the FOB Destination, Buyer's Delivery Address?
Respectfully,
Jill

Jillian A. Baker, ABC-DA
Chemistry Supervisor & Drug Chemistry Technical Leader
DuPage County Forensic Science Center
501 N. County Farm Road
Wheaton, IL 60187
P: 630-407-2103
Jillian.Baker@dupagesheriff.org

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From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Tuesday, September 30, 2025 10:23 AM
To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Subject: RE: GSA Class 5 Security Cabinet

Caution: This is an external email and does not belong to DuPage County Sheriff's Office Email system. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Good morning. By copy of this email, I concur that we will not charge cancellation or re-stocking fees.

Thanks!

Soundra Sue Roberts
President of Contracts and Sales
American Made Safe and Security, LLC.
4235 Curliss Lane
Batavia, Ohio 45103
www.usa-amss.com

WOMEN-OWNED, SMALL BUSINESS

<https://www.youtube.com/watch?v=kamcyiA58Ek>

SRoberts@USA-AMSS.com

1-833-USA-AMSS (833)-872-2677

Cell (513) 348-0126 or (513)609-6285

Matthew 10:16

“Behold, I send you forth as sheep in the midst of wolves: be ye therefore wise as serpents, and harmless as doves.”

King James Version (KJV)

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From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>

Sent: Tuesday, September 30, 2025 11:16 AM

To: Soundra Roberts <SRoberts@USA-AMSS.Com>

Subject: RE: GSA Class 5 Security Cabinet

Good morning Soundra,

Our county State's Attorney's Office reviews all contracts and terms. I've been told the County cannot agree to pay cancellation/restocking fees as it would constitute an illegal misappropriation of public funds for a private purpose.

Please review the proposed adjustments to the terms and conditions.

Thank you,

Jill

Jillian A. Baker, ABC-DA

Chemistry Supervisor & Drug Chemistry Technical Leader

DuPage County Forensic Science Center

501 N. County Farm Road

Wheaton, IL 60187

P: 630-407-2103

Jillian.Baker@dupagesheriff.org

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<https://www.youtube.com/watch?v=kamcyiA58Ek>

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From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>

Sent: Monday, September 29, 2025 10:13 AM

To: Soundra Roberts <SRoberts@USA-AMSS.Com>; Sheila Patterson - QSDDAAA <sheila.patterson@gsa.gov>

Cc: Stacy Lanter <SLanter@A1Fab.Biz>

Subject: RE: GSA Class 5 Security Cabinet

Good morning Soundra,

GSA has approved Direct Purchase Authorization for this purchase. I am in the process of obtaining approvals from my County. Will your company accept our attached Tax-Exempt Certificate?

We require a W-9 and completion of the attached Required Vendor Ethics Disclosure Statement. May you please provide them at your earliest convenience.

Lastly, do you accept purchase with a PO and payment due in full within 60 days of invoice date?

Thank you,

Jill

Jillian A. Baker, ABC-DA

Chemistry Supervisor & Drug Chemistry Technical Leader

DuPage County Forensic Science Center

501 N. County Farm Road

Wheaton, IL 60187
P: 630-407-2103
Jillian.Baker@dupagesheriff.org

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From: Soundra Roberts <SRoberts@USA-AMSS.Com>
Sent: Friday, September 5, 2025 7:45 AM
To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>; Sheila Patterson - QSDDAAA <sheila.patterson@gsa.gov>
Cc: Stacy Lanter <SLanter@A1Fab.Biz>
Subject: RE: GSA Class 5 Security Cabinet

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Good morning,

Thank you so much for reaching out to American Made Safe and Security, for your GSA Approved, Security Container/Safe, needs.

Also, please note the above attachment from GSA, that refers the purchase of this item, thru GSA Global Supply.

AMSS is one of the approved Vendors for this specially, procured item.

When placing your order thru GSA Global Supply/GSA Advantage, please be sure to specify that you wish to have your order placed to American Made Safe and Security.

If you have any questions, please feel free to reach out to us via the contact information as noted, below.

***** SPECIAL NOTE *****

SHIPPING CHARGES ARE QUOTED TO INCLUDE:

Dock to dock shipping
Call 24 hours b4 delivery
Liftgate
Inside delivery.

Please inquire with GSA as to "IF" their purchase price includes shipment charges, or will the charges as we have quoted, will be added to the order.

THANKS!

Soundra Sue Roberts
President of Contracts and Sales
American Made Safe and Security, LLC.
4235 Curliss Lane
Batavia, Ohio 45103
www.usa-amss.com

WOMEN-OWNED, SMALL BUSINESS

<https://www.youtube.com/watch?v=kamcyiA58Ek>

SRoberts@USA-AMSS.com
1-833-USA-AMSS (833)-872-2677
Cell (513) 348-0126 or (513)609-6285

1 Peter 5:6 (KJV)- Humble yourselves therefore under the mighty hand of God, that he may exalt you in due time

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From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Thursday, September 4, 2025 10:07 AM
To: Soundra Roberts <SRoberts@USA-AMSS.Com>
Cc: Stacy Lanter <SLanter@A1Fab.Biz>
Subject: RE: GSA Class 5 Security Cabinet

Good Morning Soundra,
To answer your questions:

1. No height restrictions for delivery truck.
2. Liftgate
3. Deliver to 2nd floor
4. Elevator with 3500lb capacity
5. Standard door openings for delivery route and final location.
6. Yes, the safe will need to be removed from the skid.

We are a government agency. Do you accept tax exempt certificates from Illinois?

Thank you,

Jill

Jillian A. Baker, ABC-DA

Chemistry Supervisor & Drug Chemistry Technical Leader

DuPage County Forensic Science Center

501 N. County Farm Road

Wheaton, IL 60187

P: 630-407-2103

Jillian.Baker@dupagesheriff.org

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From: Soundra Roberts <SRoberts@USA-AMSS.Com>

Sent: Tuesday, September 2, 2025 8:59 AM

To: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>

Cc: Stacy Lanter <SLanter@A1Fab.Biz>

Subject: RE: GSA Class 5 Security Cabinet

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Good morning and thanks for your email. I will be happy to provide this quote.

Can you please answer the following questions?

Thanks!

- 1. Is there a height restriction for a delivery truck?**
- 2. Do you all have a dock, or will you require a liftgate**
- 3. Are the safes to be delivered on main floor, or on separate, floor(S)**
- 4. If so is there a freight elevator?**
- 5. Please confirm if these are placed inside of a room, are they a standard opening?**
- 6. Do you need the safe removed from the skid?**

Soundra Roberts

AMSS

From: Baker, Jillian <Jillian.Baker@DuPageSheriff.org>
Sent: Friday, August 29, 2025 1:35 PM
To: Soundra Roberts <SRoberts@USA-AMSS.Com>
Subject: GSA Class 5 Security Cabinet

Good Afternoon,

I work for a county crime laboratory in Illinois. Our lab would like to purchase a 4-drawer, Class 5 filing cabinet (Part No. 7110-00-082-6112). Is your company able to sell directly to us? Can you provide a quote for the unit and include inside delivery to the address below?

Thank you,
Jill

Jillian A. Baker, ABC-DA
Chemistry Supervisor & Drug Chemistry Technical Leader
DuPage County Forensic Science Center
501 N. County Farm Road
Wheaton, IL 60187
P: 630-407-2103
Jillian.Baker@dupagesheriff.org

Correspondence (including attachments) referencing cases may be retained as part of the DuPage County Forensic Science Center's case record, and may be subject to disclosure as required by law.

Direct Purchase Authorization

10/1/2019

GSA Global Supply Direct Purchase Authorization guidelines:

As of August 1, 2015, the GSA Approval label can only be applied to containers provided through contract with GSA Global Supply unless authorized specifically by GSA. All U.S. Government activities and contractors shall order GSA Approved containers using the assigned National Stock Numbers (NSNs) through GSA Global Supply using the established procurement methods as required in ISOO Notice 2014-02. See the following web site for ordering procedures:

<https://www.gsa.gov/buying-selling/purchasing-programs/requisition-programs/gsa-global-supply/nsns-and-product-lines/security-containers/ordering-procedures-for-security-containers>

GSA Approved containers may also be provided as Government Furnished Equipment.

Certain foreign entities or commercial entities who do not have a contract with a U.S. Government activity, but are required by regulation or agreement to purchase GSA Approved equipment, may request a Direct Purchase Authorization (DPA).

In order to receive authorization to provide GSA Approved equipment outside of the GSA procurement channel, a DPA must be granted by GSA. The DPA will be granted to the purchaser of the equipment. This DPA will allow the purchaser to contact any of the approved vendors listed on the appropriate QPL for purchase of the equipment. In order to receive a Direct Purchase Authorization, the purchaser must contact GSA at the following address with the following information:

1. Identification and Point of Contact (Name, Phone and E:Mail) for activity requesting DPA to purchase directly from manufacturer.
2. U.S. government Point of Contact (including name, phone and E:Mail) familiar with the situation who can verify the request is based on a U.S. Government agreement; or regulation or directive requiring GSA-Approved container.
3. National Stock Numbers (NSN(s)) and quantities.
4. Expected order date(s).
5. Reason why order cannot be placed through GSA.

Requests for DPA shall be submitted to Chris Pollock at Christopher.pollock@gsa.gov.



September 26, 2025

Jillian A. Baker, ABC-DA
Chemistry Supervisor & Drug Chemistry Technical Leader
DuPage County Forensic Science Center
501 N. County Farm Road
Wheaton, IL 60187
Jillian.Baker@dupagesheriff.org

Dear Ms. Baker,

We have received your request for a Direct Purchase Authority (DPA) purchase GSA Approved security container(s) directly from the container manufacturer rather than from GSA Global Supply.

You are hereby authorized to purchase the following containers directly from the manufacturers listed on the attached Qualified Products List (QPL). Container(s) may only be purchased from the manufacturers on the QPL.

DPA Number 2025-9-2190		
Container Identification	Quantity	Order period
7110-00-082-6112	1	45 Days

Based on the information you provided, this DPA is valid for 45 days from the date of this letter. After that period has expired, a new request must be submitted.

Please provide this letter to the manufacturer when the order is placed to confirm that you have authorization to purchase directly from the manufacturer.

If you have any questions, please contact me at Christopher.pollock@GSA.gov or (703) 605-9256.

Sincerely,
/Signed
Christopher Pollock
Christopher Pollock
Unit Chief, Policy, Standards and Engineering Branch (QSDDBAD)
General Services Administration
1800 F Street, NW
Washington, DC 2040
Christopher.pollock@gsa.gov

QPL-AA-F-358-21
February 16, 2023
 SUPERSEDING
 QPL-AA-F-358-20
 August 7, 2019

FEDERAL QUALIFIED PRODUCTS LIST
 OF
 PRODUCTS QUALIFIED UNDER SPECIFICATION
 AA-F-358

FILING CABINET, LEGAL AND LETTER SIZE, UNINSULATED, SECURITY

The General Services Administration authorized this list to identify products eligible for consideration in Federal Government procurement under the subject specification. The Government has qualified each product as meeting applicable requirements under the latest effective issue of the subject specification and has identified the source of each qualified by the name, address, and plant location of the manufacturer. The listing of a product is not an endorsement by the Federal Government and does not release the supplier from compliance with specification requirements. The Government will revise, amend, or cancel this list as necessary, without prior notice, to reflect actions by the Government or the manufacturer requiring modification or discontinuance of any or all of the information herein. The brand name designation under which the product is offered for sale to the general public is capitalized and enclosed in quotation marks in the Manufacturer's Designation or "BRAND NAME" column, provided the manufacturer or his authorized distributor has certified that the product submitted for qualification is the same product, except for packaging and marking, and is the only product available on the public market by that brand name. This information may be referred to for advertising or publicity only to state that the product or a particular manufacturing facility is listed and identified here, or that such product meets the requirements of the subject specification, provided that test results are publicly available to verify the statement, and provide further that such advertising or publicity does not claim or imply Government preference or endorsement or that the product is the only one of its type that has passed the prescribed tests.

The activity responsible for this Qualified Products List is the General Services Administration, Federal Acquisition Service, General Supplies and Services (QSDEC), Washington, DC 20406.

GOVERNMENT DESIGNATION			MANUFACTURER'S DESIGNATION "BRAND NAME"	TEST OR QUALIFICATION REFERENCE NUMBER	MANUFACTURER'S NAME (See SUPPLEMENT for addresses and plants not listed here.)
Size	Design	Style	***CLASS 5***		
Class 5		K	Class 5	2019GSA-001	American Made Safe and Security, LLC. 4235 Curliss Lane Batavia, OH 45103 Plant: A-1 Fabricators 4220 Curliss Lane Batavia, OH 45103
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL				
V	SL, ML				
VI	SL, ML				
X	SL, ML				

GOVERNMENT DESIGNATION		MANUFACTURER'S DESIGNATION "BRAND NAME"	TEST OR QUALIFICATION REFERENCE NUMBER	MANUFACTURER'S NAME (See SUPPLEMENT for addresses and plants not listed here.)	
Size	Design	Style	***CLASS 5 (Cont.)***		
Class 5		K	Class 5	3FNE-91-026	Hamilton Products Group, Inc. 3995 Bach Buxton Rd. Amelia, OH 45012
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL				
V	SL, ML				
VI	SL, ML				
X	SL, ML				
Class 5		K	Class 5	3FNE-02-371	Will-Burt Co. 401 Collins Blvd Orrville, OH 44667
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL				
V	SL, ML				
VI	SL, ML				
X	SL, ML				
Size	Design	Style	***CLASS 5-W***		
Class 5-W		K	Class 5-W	2019GSA-001	American Made Safe and Security, LLC. 4235 Curliss Lane Batavia, OH 45103 Plant: A-1 Fabricators 4220 Curliss Lane Batavia, OH 45103
I	SL, ML				
III	SL, ML				
V	SL, ML				
Class 5-W		K	BW-2752 BW-2751	3FNE-91-026	Hamilton Products Group, Inc. 3995 Bach Buxton Rd. Amelia, OH 45012
I	SL, ML				
III	SL, ML				
Class 5-W		K		QS-1-14-2013 3FNE-02-371	Will-Burt Co. 401 Collins Blvd Orrville, OH 44667
I	SL, ML				
III	SL, ML				

GOVERNMENT DESIGNATION		MANUFACTURER'S DESIGNATION "BRAND NAME"	TEST OR QUALIFICATION REFERENCE NUMBER	MANUFACTURER'S NAME (See SUPPLEMENT for addresses and plants not listed here.)	
Size	Design	Style	***CLASS 6***		
Class 6		K	Class 6	ALP-CL6-0506	Alpha Safe and Vault, Inc. 1656 Gelding Lane Vienna, VA 22182 Plant: OMS, NKY 5184 Limaberg Road P.O. Box 896 Burlington, KY 41005
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
VI	SL, ML				
VII	SL				
VIII	SL, DL				
X	SL, ML				
Class 6		K	Class 6	MIL-CL6-709	A&H Security Cabinets, Inc. Attn: Ron Anderson 1413 Bur Oak Ct. Hebron, KY 41048 Plant: Fortis Security Products 501 Minger Drive Greendale, IN 47025
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
VI	SL, ML				
VII	SL				
VIII	SL, DL				
X	SL, ML				
Class 6		K	Class 6	2019GSA-001	American Made Safe and Security, LLC. 4235 Curliss Lane Batavia, OH 45103 Plant: A-1 Fabricators 4220 Curliss Lane Batavia, OH 45103
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
VI	SL, ML				
VII	SL				
VIII	SL, DL				
X	SL, ML				
Class 6		K	Class 6	3FNE-91-026	Hamilton Products Group, Inc. 3995 Bach Buxton Rd. Amelia, OH 45012
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
VI	SL, ML				
VII	SL				
VIII	SL, DL				
X	SL, ML				

GOVERNMENT DESIGNATION			MANUFACTURER'S DESIGNATION "BRAND NAME"	TEST OR QUALIFICATION REFERENCE NUMBER	MANUFACTURER'S NAME (See SUPPLEMENT for addresses and plants not listed here.)
Size	Design	Style	***CLASS 6 (Cont.)***		
Class 6		K	Class 6	3FNE-02-370	Will-Burt Co. 401 Collins Blvd Orrville, OH 44667
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
VI	SL, ML				
VII	SL				
VIII	SL, DL				
X	SL, ML				
Size	Design	Style	***CLASS 6-S***		
Class 6-S		K	Class 6-S	2019GSA-003	Alpha Safe and Vault, Inc. 1656 Gelding Lane Vienna, VA 22182 Plant: OMS, NKY 5184 Limaberg Road P.O. Box 896 Burlington, KY 41005
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
X	SL, ML				
Class 6-S		K	Class 6-S	2019GSA-006	American Made Safe and Security, LLC. 4235 Curliss Lane Batavia, OH 45103 Plant: A-1 Fabricators 4220 Curliss Lane Batavia, OH 45103
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
X	SL, ML				
Class 6-S		K	Class 6-S	HAM-CL6-0412	Hamilton Products Group, Inc. 3995 Bach Buxton Rd. Amelia, OH 45012
I	SL, ML				
II	SL, ML				
III	SL, ML				
IV	SL, ML				
V	SL, ML				
X	SL, ML				

GOVERNMENT DESIGNATION		MANUFACTURER'S DESIGNATION "BRAND NAME"	TEST OR QUALIFICATION REFERENCE NUMBER	MANUFACTURER'S NAME (See SUPPLEMENT for addresses and plants not listed here.)
Size	Design	Style	***CLASS 6-S (Cont.)***	
Class 6-S				
I	SL, ML	K	Class 6-S	2018GSA-003
II	SL, ML			
III	SL, ML			
IV	SL, ML			
V	SL, ML			
X	SL, ML			
				Will-Burt Co. 401 Collins Blvd Orrville, OH 44667

Preparing Activity:
GSA-FAS

FSC 7110



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	AMERICAN MADE SAFE & SECURITY, LLC.
CONTACT PERSON:	Soundra Roberts Pres Cont/Sales
CONTACT EMAIL:	Sroberts@usa-amss.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Soundra Roberts

Signature: 

Title: President of Sales and Contracts

Date: 09/29/2025



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2564

Agenda Date: 10/21/2025

Agenda #: 7.A.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
 Company #

SHERIFF-INFORMATION TECHNOLOGY
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4404	54107	0	SOFTWARE	\$ 442,000.00	591,843.49	149,843.49	10/15/25
Total				\$ 442,000.00			

To: 1000
 Company #

SHERIFF-INFORMATION TECHNOLOGY
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4404	54100	0	IT EQUIPMENT	\$ 42,000.00	147,142.54	189,142.54	10/15/25
4401	53090	0	OTHER PROFESSIONAL SERVICES	\$ 400,000.00	938.91	400,938.91	10/15/25
Total				\$ 442,000.00			

Reason for Request:

Transfer for payment of 4th quarter DuComm dispatch service and facility fee (4401-53090) and purchase of tethered drone for use at public events and investigation sites (4404-54100).

Activity

(optional)

Chief Financial Officer

Date

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 10/21/25

FIN/CB - 10/28/25



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2565

Agenda Date: 10/21/2025

Agenda #: 8.A.

Safe Harbor

September 2025
Monthly Report

Executive Director's Comments:

September brought a slower month with children returning to school. We still see many new faces throughout the month. We have volunteers from C.O.D. who are ready to complete their service hours. This semester I capped the volunteers at 10. I changed the shift hours for the morning

We had a small donation of stuffed animals brought in by one of our volunteers. Cathy, our M, W, F assistant, brought in a bulletin board to display the children's artwork, our student volunteers have also added to it.

The tree in our reception area has a Halloween theme to it. The kids really love seeing the decorated tree when they come in.

Have a great month,

Sara Addante

Ages of Children Using Safe Harbor September 2025

Ages	Monthly Total	Year-To-Date
15		1
14	1	5
13		1
12		7
11	1	16
10	1	33
9	3	30
8	4	46
7	1	40
6	3	66
5	2	65
4	13	119
3	7	114
2	5	106
1	10	97
Under 1 yr	5	43
Total	56	789

Case Category & Courtrooms September 2025

	Traffic	Year-To-Date
1001	2	55
1002	2	42
1003	2	33
Total	6	130

	Chancery	
1004	2	15
2004		1
2005	3	15
2007		
2009	2	12
2011		
Total	7	43

	Law	
2006		9
2008		
2014		
2016		
2018		
2020		
3011		1
Total		10

Case Category & Courtrooms (Continued)

Domestic Relations

2000		1
2001	7	112
2002	2	23
2003	5	48
3000		7
3002		
3003		13
3004		1
3005		13
3006		14
3007		10
3009	1	11
3012	1	23
Total	16	276

Misdemeanor

3001A	2	15
3010	4	62
4001	3	10
4003	4	21
4005	1	2
4007	3	24
4015	2	13
4016	2	34
4017		11
Total	21	194

Case Category & Courtrooms (Continued)

Felony

4000		18
4002		7
4004	1	8
4006	2	10
4010		13
4012	1	23
4014	1	12
Total	5	91

Other Court Locations

Clerk	1	21
Help Desk rm 2017		6
Arbitration rm 354		2
State's Attorney		5
Probation	1	7
Family Shelter- (Order of Protection not given)		9
Total	2	50

Total Cases: 57*

Total Cases YTD: 794

***Parents had more than one case on same day**

Attorneys Referring Safe Harbor

Richard Fenbert

Richard Kayne

Additional Ways Parents Heard About Safe Harbor

Attorney		9
Court Website		61
Deputy	12	122
Other	35	165
Total	47	357

Additional Information for September 2025

Total number of children for September 2025

	Total	Year to Date
A.M.	48	651
P.M.	8	138
Total (A.M & P.M)	56	789

Average Length of Stay .72

Y.T.D. .90

Volunteer Information

	Hours Spent at Safe Harbor	Year to Date
Cheryl Tiede	16	116
Carol Jacobs	12	116
Cierra Claudio	0	32
Samantha Korinko	16	48
Jamie Meza	12	20
Susan Battaglia	16	124
Laurie Bullock	16	128
Rita Grasser	8	92
Kelly Steciak	4	64
Brenda Carroll	16	148
Luci Kemp	8	56
Jay Tiede	0	16
Total	124	960

Safe Harbor Operating Hours September 2025

Date	Last Entrance	Closing Time	No. of Hrs. Open
------	---------------	--------------	------------------

Sept. 1	Closed	Holiday	0
Sept. 2		3:00*	7
Sept. 3	1:00	3:00	7
Sept. 4		3:00*	7
Sept. 5		3:00*	7

Sept. 8	1:45	3:00	7
Sept. 9		3:30*	7
Sept. 10		3:00*	7
Sept. 11		3:00*	7
Sept. 12		3:00*	7

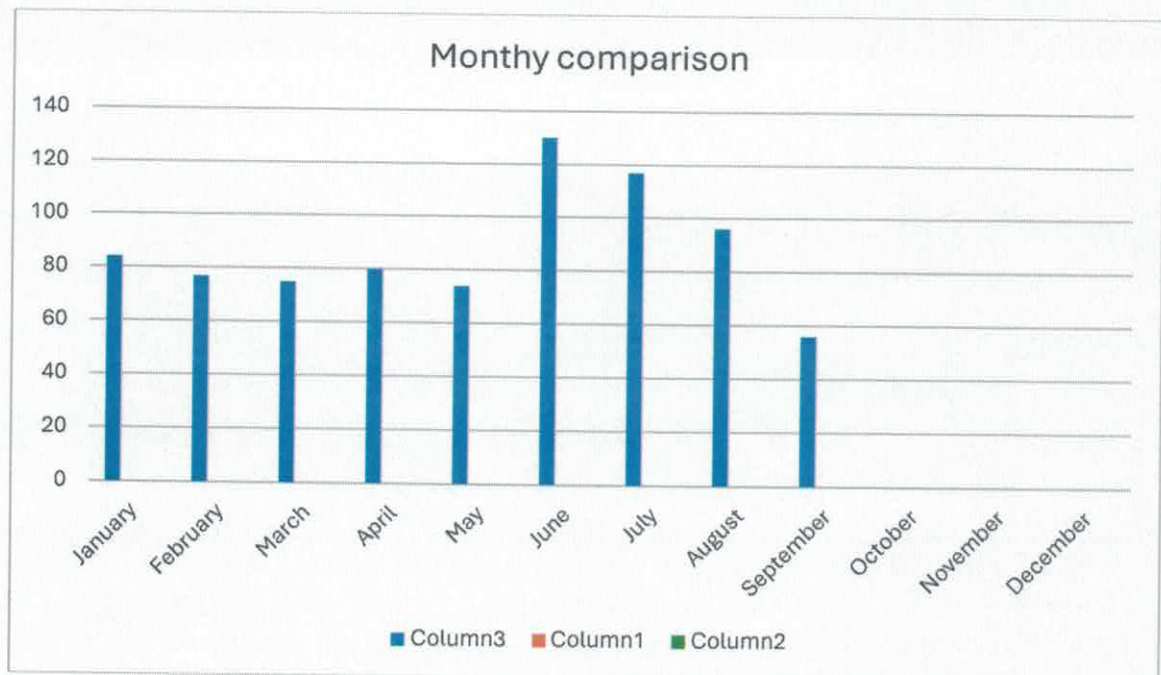
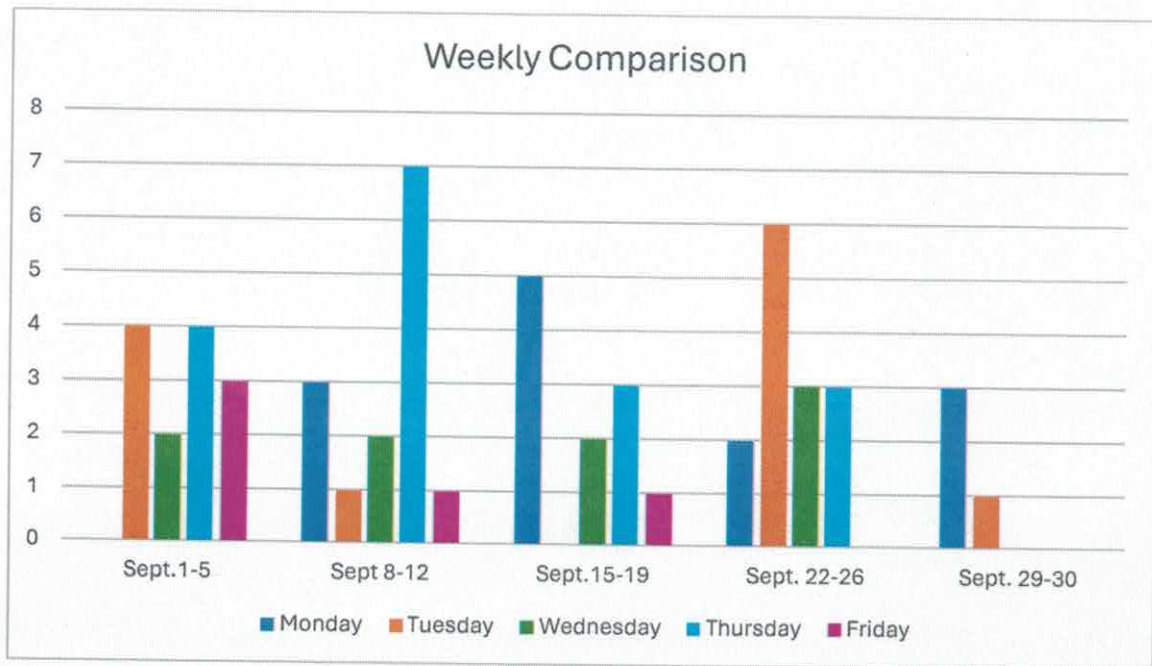
Sept. 15	1:00	3:00	7
Sept. 16		3:00*	7
Sept. 17	1:00	3:00	7
Sept. 18		3:00*	7
Sept. 19	1:30	3:00	7

Sept. 22		3:00*	7
Sept. 23		3:00*	7
Sept. 24		3:00*	7
Sept. 25		3:00*	7
Sept. 26		3:00*	7

Sept. 29	1:00	3:00	7
Sept. 30		3:00*	7

Total Operating Hours for September 2025 = 147.00

*No children in the waiting room on those afternoons.





Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2566

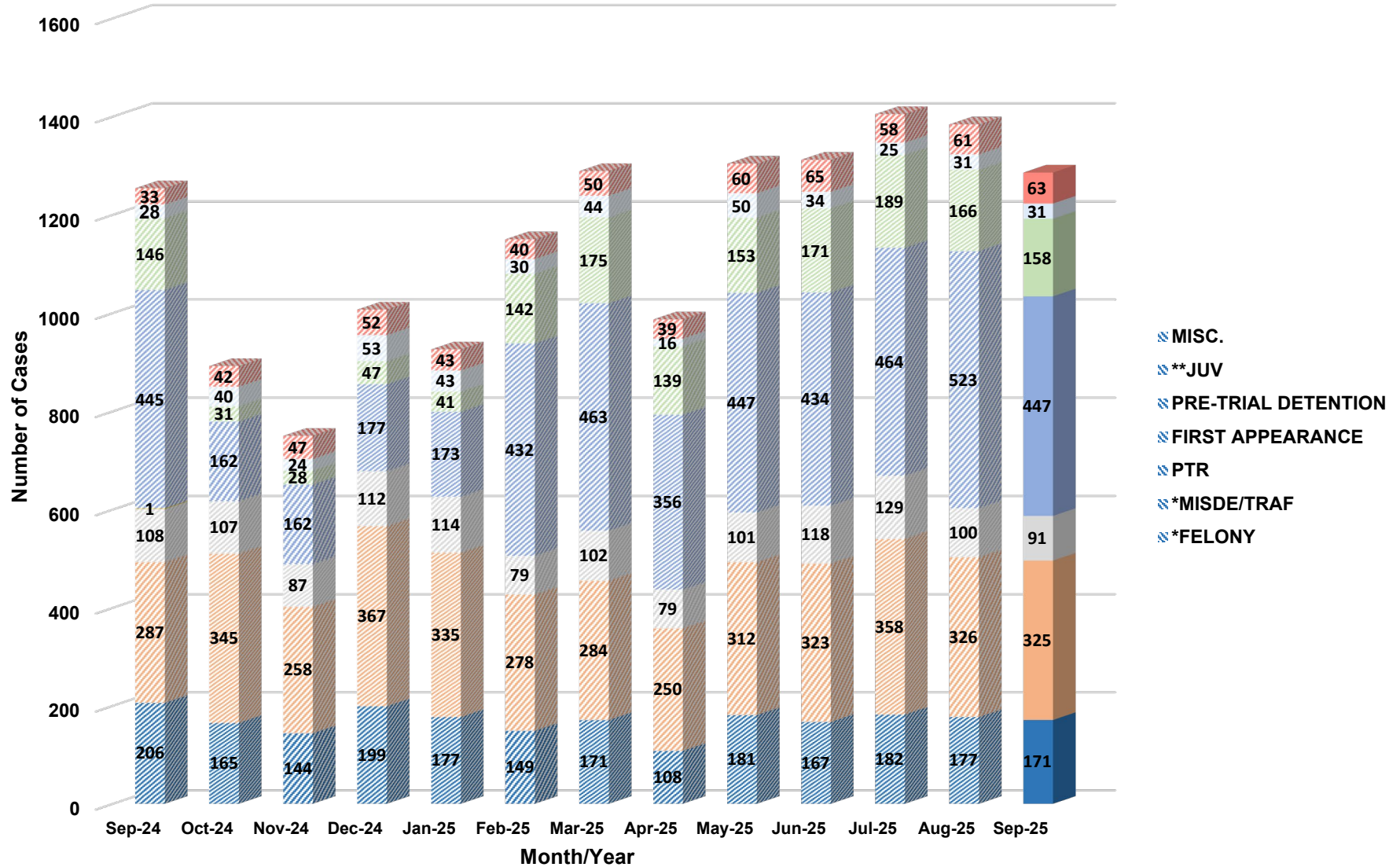
Agenda Date: 10/21/2025

Agenda #: 8.C.

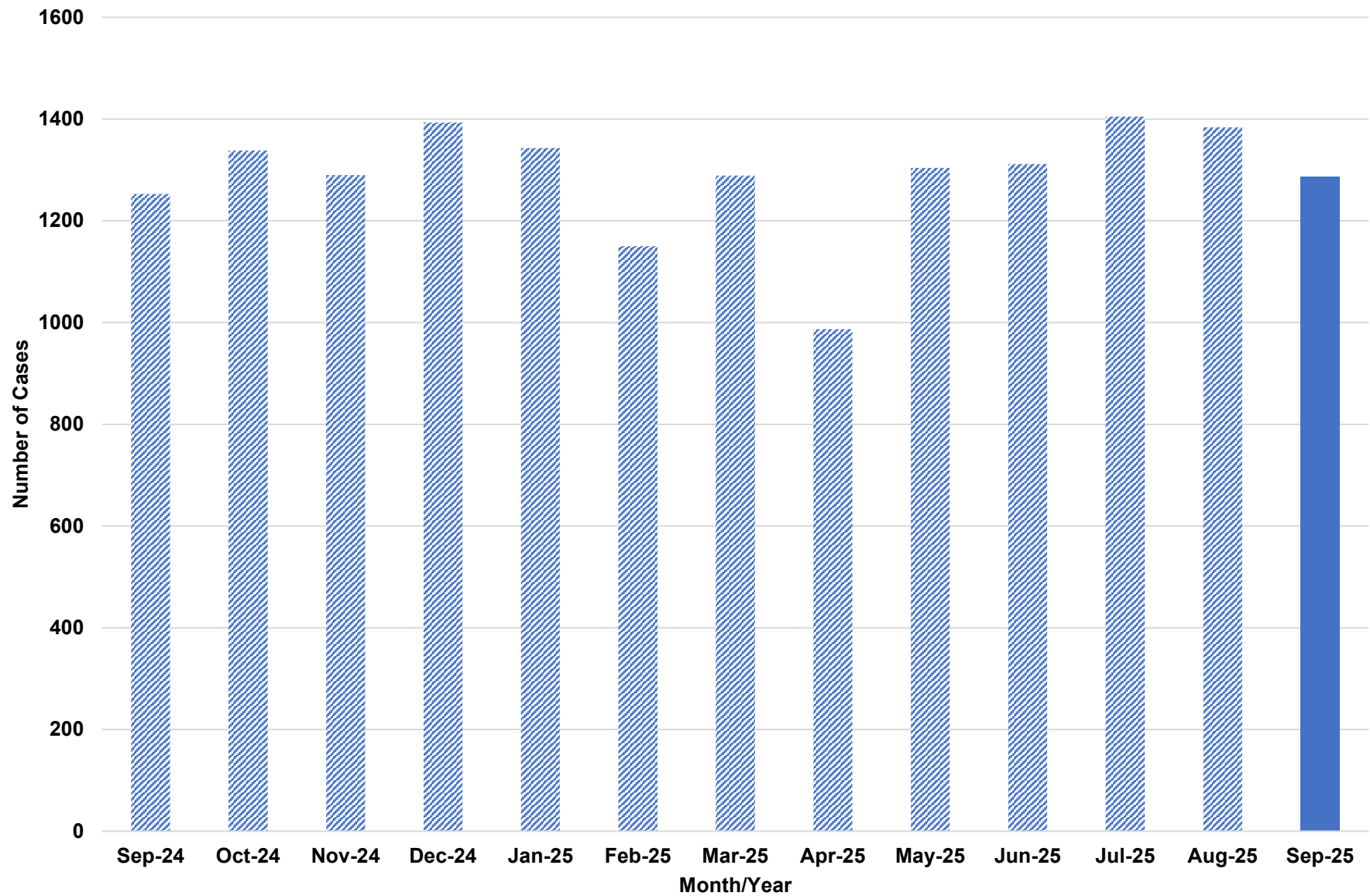
Public Defender's Office - New Cases Appointments - September 2025

Case Type	Case Sub Type	Number of Cases
Criminal	Felony	171
Criminal	Misdemeanor	325
Juvenile Abuse and Neglect		9
Juvenile Delinquency		22
Mental Health & Miscellaneous		63
Pre-Trial First Appearance		447
Pre-Trial Detention		158
PTR	Felony/Misdemeanor	91
Total		1286

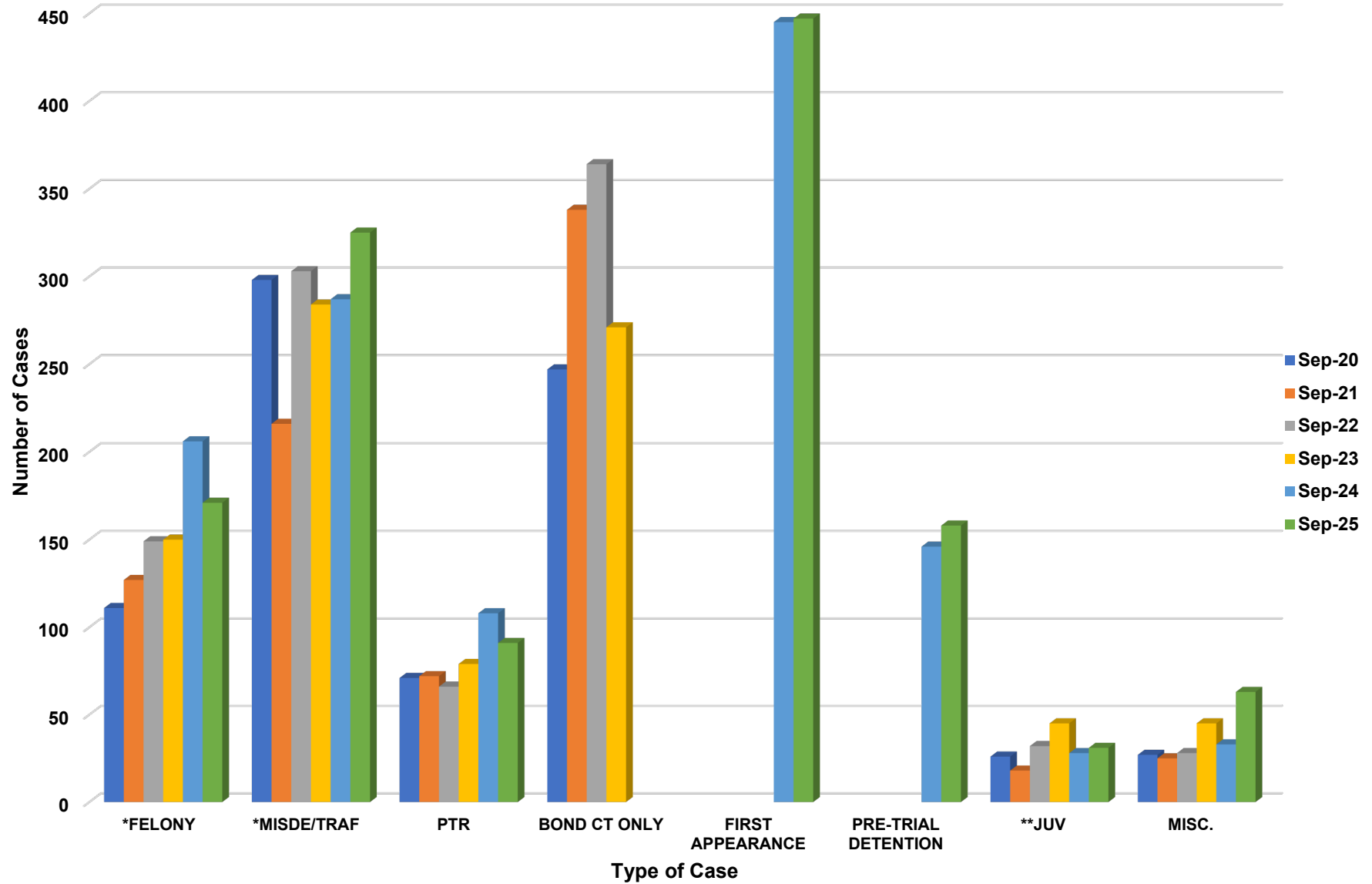
Public Defender's Office - New Appointments by Category Stacked September 2024 - September 2025



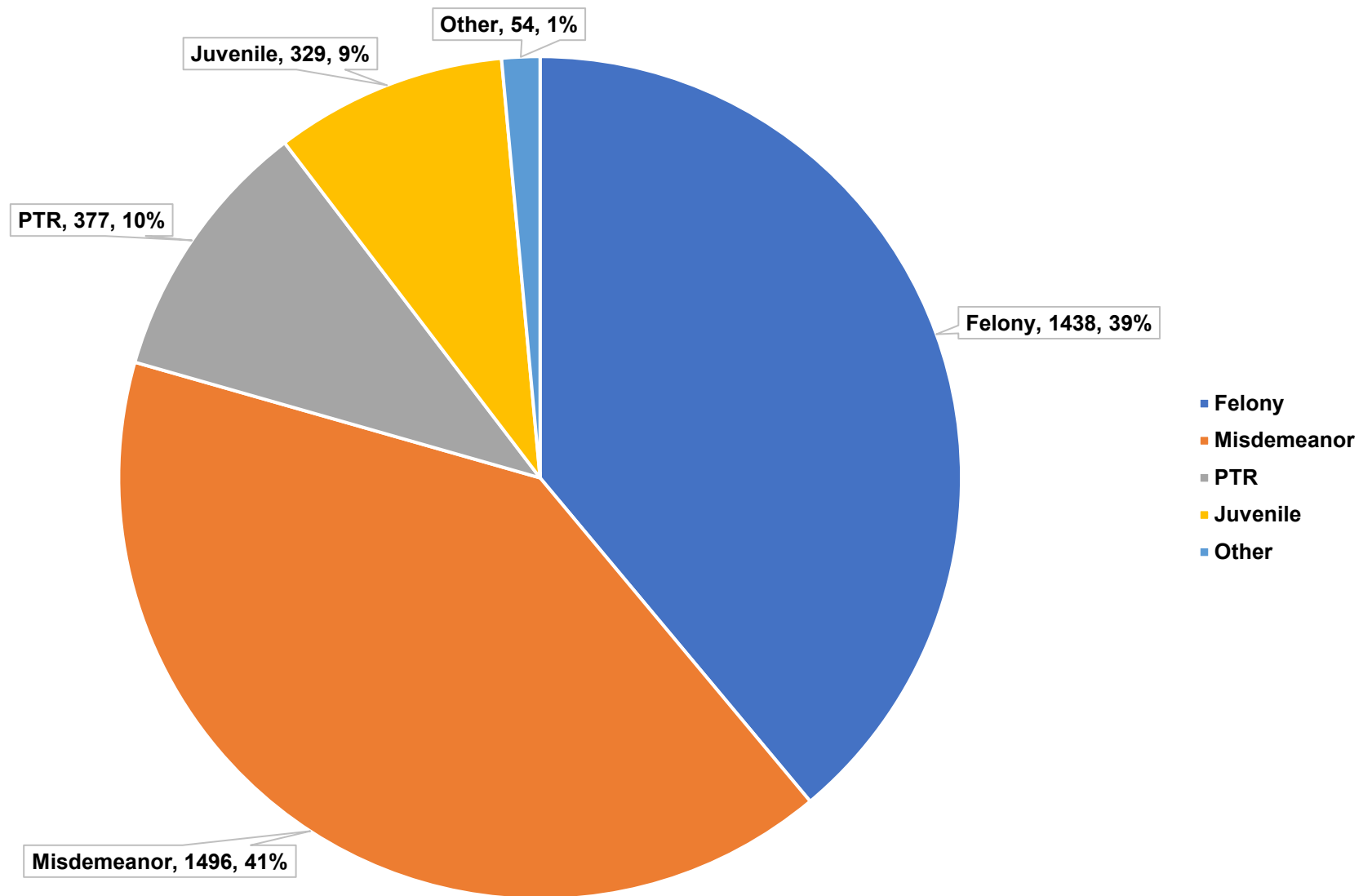
Public Defender's Office - New Case Appointments September 2024 - September 2025



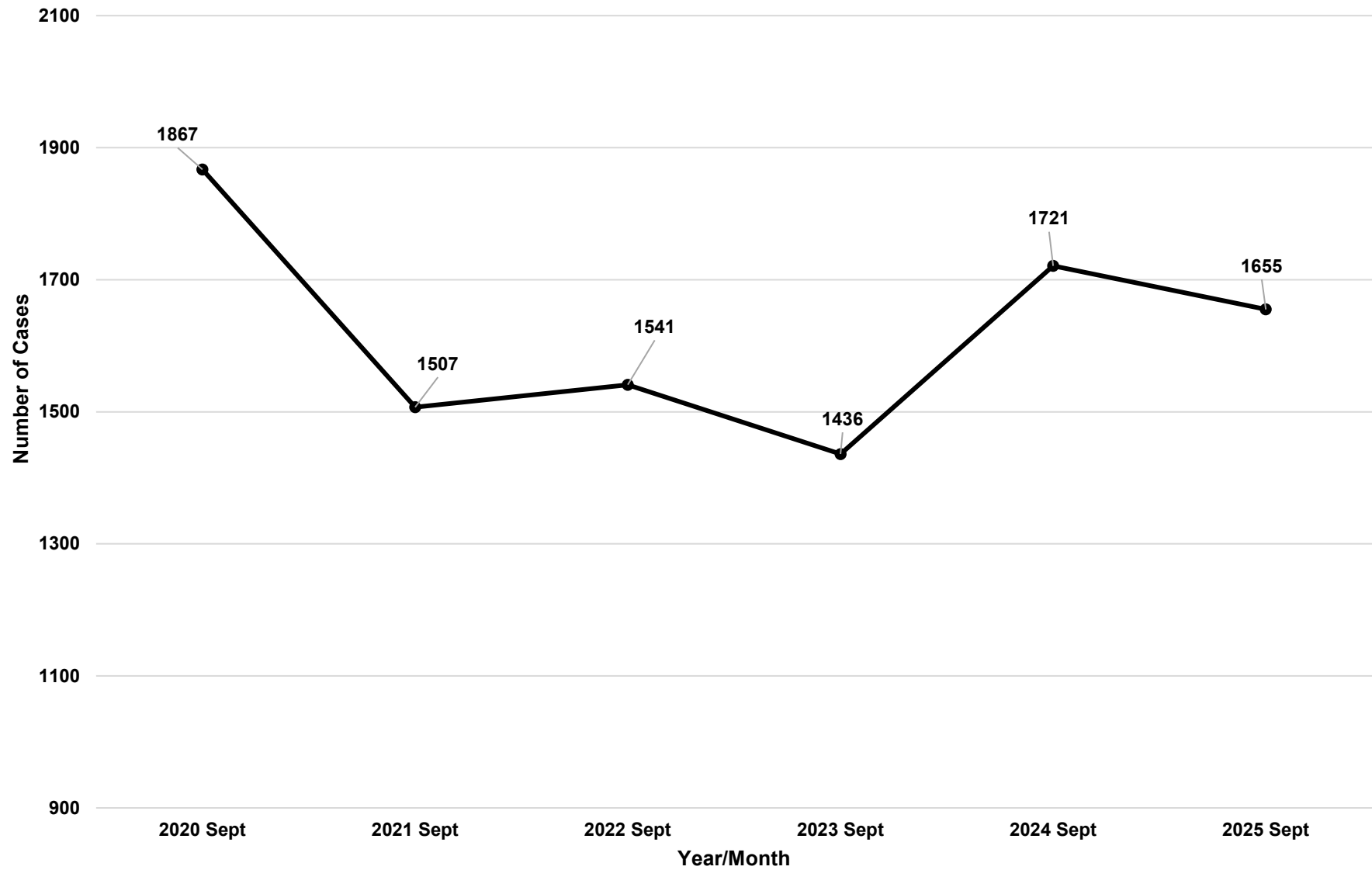
Public Defender's Office - New Case Appointment by Type September 2020 - September 2025



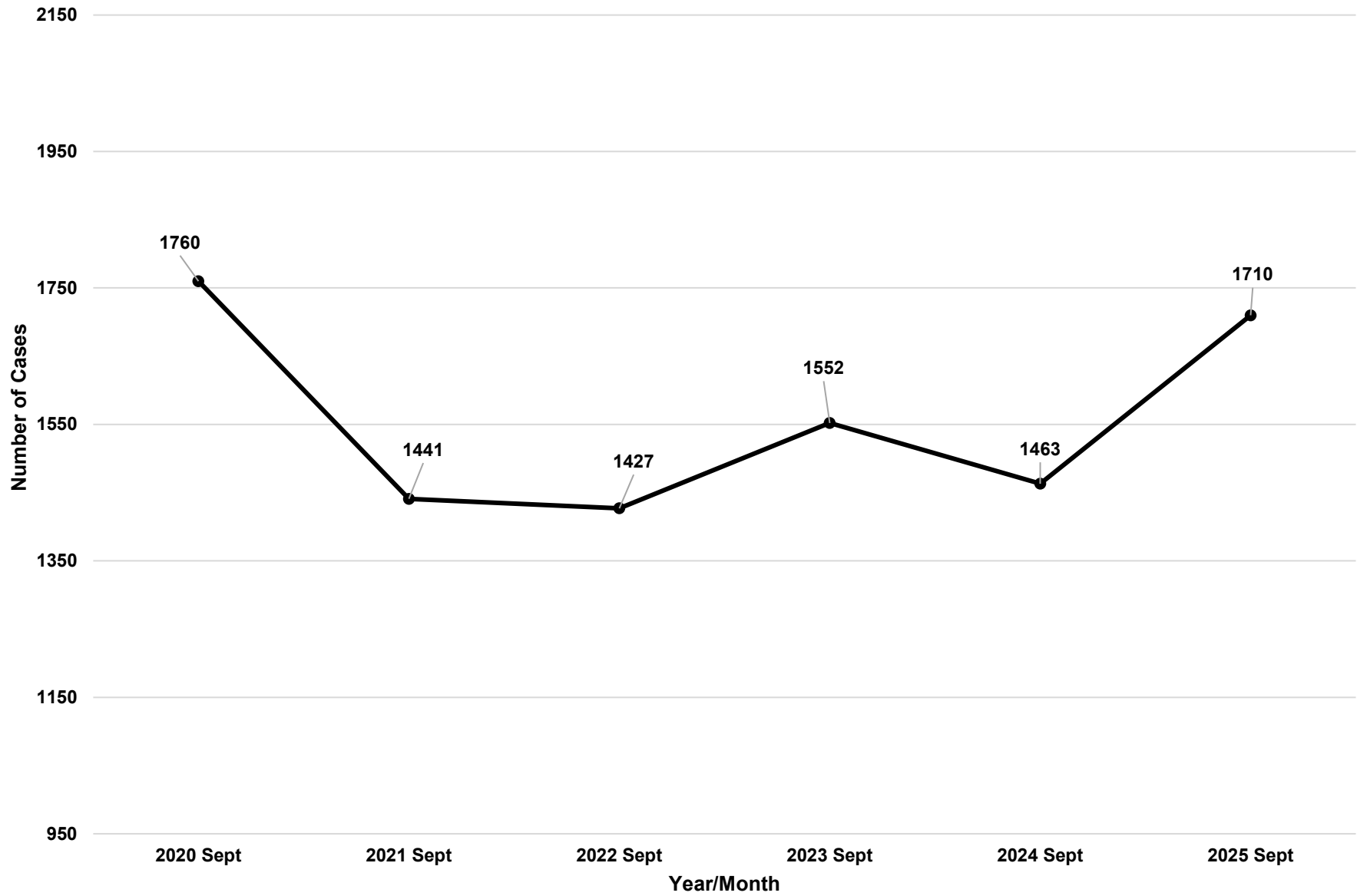
Public Defender's Office - September 2025 Open Cases by Category



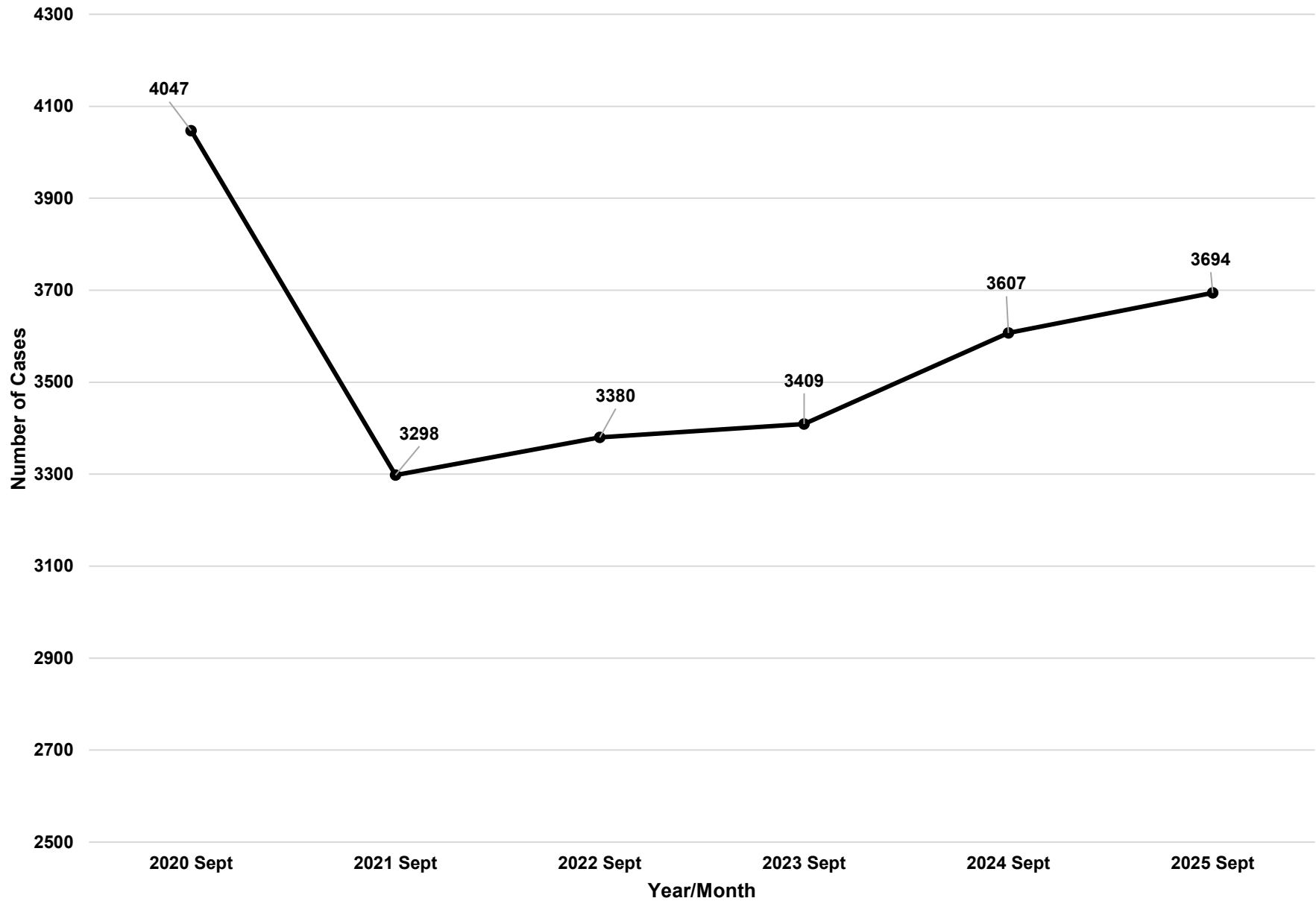
Public Defender - Felony Active Files - September 2020 - September 2021



Public Defender - Misdemeanor Active Files September 2020 - September 2025



Public Defender - Attorney Active Files - September 2020 - September 2025





DUPAGE COUNTY PUBLIC DEFENDER

Jeffrey R. York, Chief Public Defender

October 9, 2025

Ms. Lucy Chang Evans
Chairwoman of the Judicial
Public Safety Committee
County Board Offices
421 N. County Farm Road
Wheaton, IL 60187

RE: Monthly Statistical Report

Dear Ms. Chang Evans:

Pursuant to 55 ILCS 5/3-4010, enclosed is a copy of the monthly report of services rendered by the Public Defender's Office through September 30, 2025.

Sincerely,

JEFFREY R. YORK
Public Defender of DuPage County

JRY/mb
encl.