



DU PAGE COUNTY

Economic Development Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, August 20, 2024

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Lynn LaPlante at 8:30 AM.

2. ROLL CALL

Member Deacon-Garcia also attended the meeting from 8:48 AM to 8:56 AM.

PRESENT	Covert, Galassi, LaPlante, Rutledge, and Yoo
ABSENT	Childress

3. APPROVAL OF MINUTES

3. A. [24-2253](#)

Economic Development Committee - Regular Minutes - June 18, 2024

Attachments: [Economic Development Committee - Minutes - June 18, 2024](#)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Sheila Rutledge

4. CHAIRWOMAN'S REMARKS - CHAIR LAPLANTE

Chair Lynn LaPlante spoke about an Economic Development committee meeting last year, where Member Galassi brought up a segment of our community that she had observed need help rejoining the workforce-parents who had taken breaks from their careers to care for their children. With that, workNet and its partners created the Back to School, Back to Work workshop series. The Chair announced she is proud to note that the Back to School, Back to Work initiative was recognized with an Achievement Award by the National Association of Counties in June. The team is currently looking forward to the next series of workshops this September 12th, 19th, and 26th.

5. PUBLIC COMMENT

6. INCUMBENT WORKER TRAINING

6. A. [24-2254](#)

All Star Molds & Programming

Attachments: [All Star Molds Board Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

6. B. [24-2255](#)

Matrix Plastic Products

Attachments: [Matrix Plastic Board Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

6. C. [24-2256](#)

Laser Technologies

Attachments: [Laser Technologies Inc IWT Board Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

7. RESOLUTIONS

7. A. [FI-R-0139-24](#)

Annual Financial Commitments in Support of DuPage Convention & Visitors Bureau for Fiscal Year 2024, \$50,000.

Attachments: [DCVB Annual Funding Request FY24](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

8. PROCUREMENT REQUISITIONS

8. A. [24-2257](#)

Recommendation for the approval of a contract to Lightcast, for a clean energy workforce analysis report to inform current and long-term efforts toward developing the workforce necessary for clean energy businesses and energy efficiency/sustainability gains for the community, for the period of September 1, 2024 to November 30, 2025, for a contract amount not to exceed \$25,000; per RFP # 24-050-WIOA.

- Attachments:** [Lightcast - PRCC](#)
 [Lightcast - Scorecard](#)
 [Lightcast - Pricing](#)
 [Lightcast - RFP Response](#)
 [Lightcast - Vendor Ethics](#)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Kari Galassi

9. PRESENTATION

9. A. Beth Marchetti - DuPage Convention & Visitors Bureau update

Beth Marchetti, Executive Director, DuPage Convention and Visitor's Bureau, presented to the board. Topics included the economic impact of 2022 (YOY), both current & future events held in DuPage County, and recent marketing campaigns. Ms. Marchetti also spoke to building the sales pipeline in 2024, with seven trade shows and conferences hosted by the DCVB. Questions were taken from committee members.

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned at 9:00 AM by Chair Lynn LaPlante.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 24-2253

Agenda Date: 8/20/2024

Agenda #: 3. A.



DU PAGE COUNTY

Economic Development Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, June 18, 2024

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Lynn LaPlante at 8:30 AM.

2. ROLL CALL

Vice Chair Kari Galassi was allowed to participate remotely as per 7(A) of the Open Meetings Act read by Chair Lynn LaPlante, a motion was made by Member Yoo, a second by Member Rutledge, all ayes, motion passes for remote attendance. Member Deacon-Garcia was also present for the meeting.

PRESENT	Childress, Covert, LaPlante, Rutledge, and Yoo
REMOTE	Galassi

3. APPROVAL OF MINUTES

3. A. [24-1813](#)

Economic Development Committee - Regular Meeting Minutes - May 21,2024

Attachments: [Economic Development Committee - Minutes Summary - May 21, 2024](#)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Sheila Rutledge

4. CHAIRWOMAN'S REMARKS - CHAIR LAPLANTE

The Chair congratulated Lisa Schvach and the workNet team for winning the National Association of Counties (NACo) award for the "Back to School, Back to Work" initiative for parents returning to the workforce. The chair also stated that to date, over 75 parents have taken advantage of these no-cost programs to boost their confidence, update their job search strategies, and develop current marketable job skills. This workforce development initiative is strengthening the local business community by increasing the volume of talented candidates actively searching for jobs.

5. PUBLIC COMMENT

The following individuals made public comment:

Amy Gruben, Carol Stream, came to show support of the Fine Arts Feasibility Study. She is part of the Glen Ellyn-Wheaton Chorale and shared that they have struggled to find a place to practice

and perform, even after vetting more than 60 venues.
Please see attachment for online comment submissions.

Online -Submitted at 06/17/24 8:57 PM

Meeting Date: 06/17/24 **Meeting:** Economic Development Committee **Name:** Jennifer Whiting **Organization:** Glen Ellyn-Wheaton Chorale **Address:** 11398 Bellflower Lane Huntley, IL 60142 **Daytime Phone:** (630) 453-8006 **Subject:** Please support Phase Two of the Feasibility Study for an Arts Venue **Comment:** Glen Ellyn-Wheaton Chorale is a 65-voice volunteer choir. We are a 501c3 non-profit organization that serves the musical needs of our community by presenting two concert seasons per year. After the ticketed events, we then share our music with local retirement communities and long-term care facilities. We also collaborate with other local arts organizations, including Anima-Glen Ellyn Children's Chorus. In the past several years, we have been bumped around to various locations, and I would like to share with you our struggle to find a new home for rehearsing and performing. Two Wheaton churches have terminated their rental agreements with us in the past two years. We have encountered many churches who now restrict access to their buildings. We have thoroughly investigated no fewer than 60 venues as potential locations for our weekly rehearsals and annual concerts-churches, schools, colleges, universities, theaters, and other venues. You can imagine the drain on our time, human resources, and finances caused by this crisis. Non-profit arts organizations such as Glen Ellyn-Wheaton Chorale face a critical need for rehearsal and performance venues in DuPage County. We press on, thanks to the dedication and passion of our volunteers, but we need help to continue our mission, "bringing harmony to the community." We would ask you to help us to keep the music flowing! Please support Phase Two of the Feasibility Study. Thank you, Jennifer Whiting Music Director, Glen Ellyn-Wheaton Chorale

6. INCUMBENT WORKER TRAINING

6.A. [24-1815](#)
Vonberg Valve, Inc. - Training Memo

Attachments: [Vonberg IWT Board Memo final](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo

7. GRANT PROPOSAL NOTIFICATIONS

7. A. [24-1814](#)
GPN 025-24: Illinois Department of Commerce & Economic Opportunity, Department of Labor, Workforce Innovation & Opportunity Act Grant (WIOA) PY24, \$5,408,075.
(Human Resources, Workforce Development Division)

Attachments: [GPN 025-24 - 24-681006-FINAL](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Sadia Covert

8. PROCUREMENT REQUISITIONS

8. A. [24-1734](#)

Recommendation for the approval of a contact purchase order issued to Walker-Miller Energy Services, to provide workforce development training & supportive services for the Energy Efficiency & Conservation Block Grant, for the period of July 1, 2024 to October 31, 2024, for a total contract amount of \$27,152. Per 55 ILCS 5/5-1022 the Training & Employment program was designed by Nicor & Walker-Miller Energy Services and prepares students for industry-recognized credentials, provides for wraparound supports, and connects students to on-the-job training opportunities; thus aligning with objectives of the EECBG workforce component.

Attachments: [Walker-Miller PRCC](#)
[Walker-Miller Pricing Page](#)
[Signed Letter to DuPage County_Walker Miller Sole Source Redacted](#)
[Vendor Ethics Disclosure Statement - June 11 2024_Redacted](#)

RESULT:	APPROVED
MOVER:	Lynn LaPlante
SECONDER:	Yeena Yoo

9. PRESENTATION: Greg Bedalov, Choose DuPage Update

Greg Bedalov, President & CEO of Choose DuPage, updated the committee members on several items. He noted the Greater Chicagoland Economic Partnership (GCEP) won a NACo award for Economic Development accomplishment of the year. In its first year, GCEP emerged as a dynamic force, growing the regional economy through the power of collaboration. Mr. Bedalov also discussed the Municipal Analytics Program (MAP), with the help of GCEP, municipalities now have more data on-hand than ever, this can be used to gain insights into communities, create data driven strategies, and drive economic development. Questions were taken from committee members.

10. OLD BUSINESS

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned by Chair LaPlante at 9:00AM.



Informational

421 N. COUNTY FARM
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WHEATON, IL 60187
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File #: 24-2254

Agenda Date: 8/20/2024

Agenda #: 6. A.



**DUPAGE
COUNTY**

**Workforce
Development**

2525 Cabot Drive,
Suite 302
Lisle, IL 60532

630-955-2030
Fax: 630-955-2059

www.worknetdupage.org

HUMAN RESOURCES

630-407-6300
Fax: 630-407-6301
DPCHumanResources@dupageco.org

www.dupageco.org/hr

Memo

Date: August 9, 2024
To: Economic Development Committee
From: Marlon A. Morris, Business Services Representative, DuPage Workforce Development Division
RE: Incumbent Worker Training Application – All Star Molds & Programming, Inc.

All Star Molds & Programming has been awarded an Incumbent Worker Training grant for mold making apprenticeship and related theory apprenticeship training programs. These apprenticeship programs conducted by Technology & Manufacturing Association (TMA) cover blueprint reading, basics of machine tool technology, and introduction to CAD, as well as complex techniques in mold making. The manufacturing industry continues to have difficulty in attracting and engaging young people who could one day assume roles being vacated by way of retiring professionals. It is critical that existing junior staff be trained to maintain sufficient skilled staffing levels moving forward. This grant will help All Star Mold & Programming enhance productivity while fostering a pathway for employees to move up within the company.

Notes:

- * All Star Molds & Programming, Inc. — 5 Employees
- * Located in Bensenville, Illinois
- * Number of Incumbent Workers to be Trained: 2
- * Total Amount Approved: \$5,700.00



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2255

Agenda Date: 8/20/2024

Agenda #: 6. B.



**DUPAGE
COUNTY**

**Workforce
Development**

2525 Cabot Drive,
Suite 302
Lisle, IL 60532

630-955-2030
Fax: 630-955-2059

www.worknetdupage.org

HUMAN RESOURCES

630-407-6300
Fax: 630-407-6301
DPCHumanResources@dupageco.org

www.dupageco.org/hr

Memo

Date: August 9, 2024
To: Economic Development Committee
From: Marlon A. Morris, Business Services Representative, DuPage Workforce Development Division
RE: Incumbent Worker Training Application – Matrix Plastic Products, Inc.

Matrix Plastic Products has been awarded an Incumbent Worker Training grant for related theory apprenticeship and process start-up/replication training programs. These trainings will cover blueprint reading, the basics of machine tool technology, and an introduction to CAD, as well as molding machine operation and safety protocols. Training will be provided by the Technology & Manufacturing Association (TMA) and the American Injection Molding Institute (AIM). As a number of staff quickly approach retirement, more junior staff require training to take on higher-end responsibilities and keep pace with production demands. Acquiring more in-house tooling and molding knowledge will allow the company to drastically reduce its reliance on 3rd party vendors. This grant will help Matrix strengthen their tooling and molding operations, resulting in greater productivity, and higher sales volume.

Notes:

- * Matrix Plastic Products, Inc. — 130 Employees
- * Located in Wood Dale, Illinois
- * Number of Incumbent Workers to be Trained: 2
- * Total Amount Approved: \$5,800.00



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 24-2256

Agenda Date: 8/20/2024

Agenda #: 6. C.



**DUPAGE
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**Workforce
Development**

2525 Cabot Drive,
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Lisle, IL 60532

630-955-2030
Fax: 630-955-2059

www.worknetdupage.org

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DPCHumanResources@dupageco.org

www.dupageco.org/hr

Memo

Date: August 13, 2024
To: Economic Development Committee
From: Griffin Leininger, Business Services Lead, DuPage Workforce Development Division
RE: Incumbent Worker Training Application – Laser Technologies Inc

Laser Technologies Inc has been awarded an Incumbent Worker Training grant for related theory apprenticeship programs. These programs will cover math, print reading, the basics of machine technology as well as tool and die making basics. Training will be provided by Technology & Manufacturing Association (TMA). Not implementing these trainings could prove to be detrimental to the future of Laser Technologies Inc through lost sales due to inexperienced new labor. Laser Technologies Inc determined that the Related Theory Apprenticeships would be a suitable solution to overcome these skills deficiencies and reduce future downtime.

Notes:

- * Laser Technologies - 106 Employees
- * Located in Naperville, Illinois
- * Number of Incumbent Workers to be Trained: 3
- * Total Amount Approved: \$8,850.00



Finance Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0139-24

Agenda Date: 8/20/2024

Agenda #: 9.A.

ANNUAL FINANCIAL COMMITMENTS
IN SUPPORT OF THE DUPAGE CONVENTION AND VISITORS BUREAU
FOR FISCAL YEAR 2024
\$50,000

WHEREAS, the DuPage County Board supports the DuPage Convention and Visitors Bureau through an annual financial commitment; and

WHEREAS, the DuPage Convention and Visitors Bureau promotes economic development and tourism for all DuPage County residents and local governments; and

WHEREAS, the DuPage County Board recognizes that the DuPage Convention and Visitors Bureau is an organization worthy of continued financial support; and

WHEREAS, in its Fiscal Year 2024 Budget, DuPage County has identified \$50,000 (FIFTY THOUSAND AND NO/100 DOLLARS) in the General Fund - Company 1000, Accounting Unit 1180, Account 53704 for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board supports the annual financial commitments to the DuPage Convention and Visitors Bureau in an amount up to, but not to exceed \$50,000 (FIFTY THOUSAND AND NO/100 DOLLARS) in one or more payments; and

BE IT FURTHER RESOLVED by the DuPage County Board that the said payments may be made anytime from the period of December 1, 2023 to November 30, 2024.

Enacted and approved this 27th day of August, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

BOARD OF DIRECTORS

Executive Officers
Brett Hintz
 Chair
Nathan Karsten
 Chicago Marriott Naperville
Beth Marchetti
 DuPage CVB
Diana Martinez
 McAninch Arts Center
Alderman Robert Rada
 City of Oakbrook Terrace
 Presidential Advisory Committee
Mike Feigenbaum
 Past Chair
Larry Forssberg
 Westmont Chamber of Commerce
Jonathan Stein
 Presidential Advisory
 Board Members
Nicole Aranas
 Village of Lombard
Greg Bedalov
 Choose DuPage
Mayor David Brummel
 City of Warrenville
Representative Terra Costa Howard
 State Representative, 48th District
Mark Doles
 DuPage Airport Authority
Eric Ertmoed
 Village of Lisle
Mayor Ron Gunter
 Village of Westmont
Adam Henrikson
 Hyatt Lodge Oak Brook Chicago
Michael Jacobson
 Illinois Hotel & Lodging Association
Jonathan Kruger
 Science of Spirituality Meditation Center
Matt LaFond
 Cantigny
Member Lynn LaPlante
 DuPage County Board
Alicia LaVire
 The Morton Arboretum
Kym Myers
 Westin Chicago Lombard
Tonya Parravano
 Byline Bank
Mayor David Pileski
 Village of Roselle
Tammy Rodgers
 Fairfield Inn & Suites Marriott Chicago Lombard
Kassandra Schref
 City of Elmhurst
Ed Stevenson
 DuPage Forest Preserve
Mayor Richard Veenstra
 Village of Addison
Evan Walter
 Village of Burr Ridge

August 2, 2024

Chair Lynn LaPlante
 DuPage County Board
 421 N. County Farm Road
 Wheaton, Illinois 60187

Dear Chair LaPlante:

The DuPage Convention & Visitors Bureau (DCVB) is seeking the contribution of the annual \$50,000 from DuPage County at the upcoming Economic Development Committee meeting on August 20, 2024, and the Finance Committee meeting on August 27, 2024. DCVB is the only state-certified organization that can receive the DuPage portion of state hotel tax in the form of a matching tourism grant from the Department of Commerce and Economic Opportunity/Illinois Office of Tourism. The county's contribution, along with local municipalities' hotel tax, enables DCVB to make our state match. If not matched, DuPage's portion would instead be distributed to other destinations such as Rosemont, Schaumburg, Rockford, and other state-certified convention bureaus.

We respectfully ask that the DuPage County Board pass the annual contribution resolution as you have done in past years. A few highlights of DCVB's recent successful efforts include:

- DCVB's made for tv "More to Do in DuPage County" commercial series produced in partnership with Effectv, a division of Comcast. The package included a sponsorship component, with NBC Universal's coverage of the 2024 Paris Olympic Games brought to viewers by DuPage County. With 300 spots across Xfinity Live tv zones in Detroit and Indianapolis, DCVB continues to make DuPage County a household name.
- Continued success in sports tourism, welcoming to DuPage County for the first time this past month the USA Swimming Speedo Sectionals which featured more than 600 athletes from across the nation. DuPage's strength and growth in sports tourism greatly contributed to the recent announcement by Sports ETA that Illinois ranks in the top five states for economic impact generated by sports tourism. The DuPage Sports Commission continues to attract top-tier championships to our area, with a full roster of events for FY25.
- With IPW — the annual convention that highlights the United States tourism product to the world — being hosted in Chicago in 2025, DCVB is capturing the momentum with tour operators and media. In addition to having participated in several international sales missions and global media familiarization tours in June, DCVB is partnering with local assets to deliver a premium "Golf America's Best in DuPage County" package to qualified international travelers. Competition for awareness and travel conversion remains fierce in the international market, yet DCVB has the relationships to keep DuPage County relevant.
- DCVB continues to ensure the health of the hotel industry, achieving record lead generation for partners in FY24: a +171% increase in leads generated versus the benchmarking year of FY19, with leads generated representing a potential \$313 million in estimated economic impact. These achievements were in part made possible by the generosity of DuPage County's allocation of ARPA funds.

BOARD OF DIRECTORS

Executive Officers

Brett Hintz
Chair

Nathan Karsten

Chicago Marriott Naperville

Beth Marchetti

DuPage CVB

Diana Martinez

McAninch Arts Center

Alderman Robert Rada

City of Oakbrook Terrace

Presidential Advisory Committee

Mike Feigenbaum

Past Chair

Larry Forssberg

Westmont Chamber of Commerce

Jonathan Stein

Presidential Advisory

Board Members

Nicole Aranas

Village of Lombard

Greg Bedalov

Choose DuPage

Mayor David Brummel

City of Warrenville

Representative Terra Costa Howard

State Representative, 48th District

Mark Doles

DuPage Airport Authority

Eric Ertmoed

Village of Lisle

Mayor Ron Gunter

Village of Westmont

Adam Henrikson

Hyatt Lodge Oak Brook Chicago

Michael Jacobson

Illinois Hotel & Lodging Association

Jonathan Kruger

Science of Spirituality Meditation Center

Matt LaFond

Cantigny

Member Lynn LaPlante

DuPage County Board

Alicia LaVire

The Morton Arboretum

Kym Myers

Westin Chicago Lombard

Tonya Parravano

Byline Bank

Mayor David Pileski

Village of Roselle

Tammy Rodgers

Fairfield Inn & Suites Marriott Chicago Lombard

Kassandra Schref

City of Elmhurst

Ed Stevenson

DuPage Forest Preserve

Mayor Richard Veenstra

Village of Addison

Evan Walter

Village of Burr Ridge

The DuPage Convention & Visitors Bureau works diligently, using far-reaching sales, public relations, and marketing efforts to secure visitors to DuPage. DuPage County is the second largest contributor of travel & hospitality business in Illinois, generating nearly \$3 billion in visitor spending, 25,000 jobs, and \$298 million in state and local tax in 2022 alone. On average, travelers to DuPage spend over \$262 per day on transportation, stays, meals, shopping, gasoline purchases and more. In fact, every Illinois household would pay an additional \$1,300 in taxes if not for the hospitality industry.

By providing the DuPage County portion of necessary match, (since 1987) your support enhances efforts to promote DuPage as a destination of choice for meetings and visitors, bolsters the economic impact for our county and communities, and contributes to the quality of life for one million residents.

Thank you for your ongoing support.

Brett Hintz, Chair



Beth Marchetti, Executive Director





Economic Development Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2257

Agenda Date: 8/20/2024

Agenda #: 8. A.



Procurement Review Comprehensive Checklist
 Procurement Services Division
 This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 24-2163	RFP, BID, QUOTE OR RENEWAL #: RFP #24-050-WIOA	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$25,000.00
COMMITTEE: ECONOMIC DEVELOPMENT	TARGET COMMITTEE DATE: 08/20/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$25,000.00
	CURRENT TERM TOTAL COST: \$25,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Lightcast	VENDOR #:	DEPT: WDD	DEPT CONTACT NAME: Jamie Brown
VENDOR CONTACT: Monica Heffernan	VENDOR CONTACT PHONE: 206.948.6058	DEPT CONTACT PHONE #: 630.955.2033	DEPT CONTACT EMAIL: jbrown@worknetdupage.org
VENDOR CONTACT EMAIL: monica.heffernan@lightcast.io	VENDOR WEBSITE: www.lightcast.io	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). An RFP was released to secure proposals to conduct a skill gap analysis of the clean energy sector in DuPage County.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished A clean energy workforce analysis report to inform current and long-term efforts toward developing the workforce necessary for clean energy businesses and energy efficiency/sustainability gains for the community was included as part of the Energy Efficiency Conservation Block Grant awarded to DuPage County.			

SECTION 2: DECISION MEMO REQUIREMENTS	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RFP (REQUEST FOR PROPOSAL)	

SECTION 3: DECISION MEMO	
STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. RFP # 24-050-WIOA
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). The recommendation is to award a contract to Lightcast to conduct the clean energy skill gap analysis in DuPage County. Taking no action will result in inability to determine clean energy assessment.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Lightcast	Vendor#:	Dept: HR	Division: WDD
Attn: Monica Heffernan	Email: monica.heffernan@lightcast.io	Attn: Lisa Scvhach	Email: lschvach@worknetdupage.org
Address:	City:	Address: 2525 Cabot Drive	City: Lisle
State:	Zip:	State: IL	Zip: 60532
Phone:	Fax:	Phone: 630.955.2066	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Lightcast	Vendor#:	Dept:	Division:
Attn: Monica Heffernan	Email: monica.heffernan@lightcast.io	Attn:	Email:
Address: 232 N Almon St	City: Moscow	Address:	City:
State: Idaho	Zip: 83843	State:	Zip:
Phone: 208-883-3500	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Sep 1, 2024	Contract End Date (PO25): Nov 30, 2025
Contract Administrator (PO25):			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Skills gap analysis - activity DE-SE000018		5000	2704	53090	DE- SE0000181	25,000.00	25,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 25,000.00

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Jamie Brown 630-955-2033, Cathie Figlewski x5665, David Barnes x6191
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: W-9 Vendor Ethics Disclosure Statement



THE COUNTY OF DUPAGE
 FINANCE - PROCUREMENT
 SKILLS GAP ANALYSIS IN CLEAN ENERGY SECTOR 24-050-WIOA
 BID TABULATION

√

Criteria	Available Points	Camoin Associates	Lightcast	TPMA
Firm Qualifications	20	18.50	19.25	18.50
Key Qualifications	25	24.25	21.75	24.00
Project Understanding	25	24.00	24.25	20.25
Price	30	25.00	30.00	8.31
TOTAL	100	91.75	95.25	71.06

Fee and Rate Proposal	\$ 30,000.00	\$ 25,000.00	\$ 90,200.00
Percentage of points	83.33%	100.00%	27.72%
Points awarded (wtd against lowest price)	25.00	30.00	8.31

NOTES

RFP Posted on 5/01/2024 Bid Opened On 5/17/2024, 2:30 PM by	HK, NE
Invitations Sent	32
Total Requesting Documents	3
Total Bid Responses Received	3

SECTION 8 - BID FORM PRICING

NO	ITEM	UOM	QTY	PRICE
1	Clean Energy Workforce Development Needs Assessment and Skills Gap Analysis Report	LS	1	\$ 25,000
GRAND TOTAL				\$ 25,000
GRAND TOTAL Twenty five thousand dollars. (In words)				

Skills Gap Analysis for the Clean Energy Sector

DuPage County, Illinois



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Cover Letter

Economic Modeling, LLC d/b/a Lightcast is pleased to share our qualifications and interest in partnering with DuPage County to conduct Skills Gap Analysis for the Clean Energy sector.

In 2021, Emsi (founded in 2001) and Burning Glass Technologies (founded in 1999) merged, and in 2022, rebranded as Lightcast. Lightcast is the nation's premier provider of economic and labor market data, skills data, economic modeling, custom analyses, and data-informed talent strategies. We partner with all levels of government entities – especially workforce and economic development organizations, industry associations, education and training institutions, the civic sector, foundations, employers, and others to address skills and workforce needs, inform curriculum development, and connect workers to learning, jobs, and opportunity.

Headquartered in Boston, Massachusetts, and Moscow, Idaho, Lightcast is active in more than 30 countries, with offices in the United Kingdom, Italy, New Zealand, and India. Globally, Lightcast has about 600 employees. Lightcast is backed by global private equity leader KKR. For more, visit www.lightcast.io

Our proprietary data and analytic capabilities will allow for the most comprehensive and up-to-date understanding of skills-based workforce needs and enable DuPage County and its partners to proactively build a pipeline of skilled and future-ready workers for the Clean Energy sector. With deep experience in understanding workforce dynamics of emerging industries and a firm commitment to leveraging data to expand opportunity for all, Lightcast looks forward to lending our data and capabilities to achieve DuPage County's objectives. We thank you for the opportunity to share our interest in and capabilities to support this important work and are happy to answer any questions about our submission.

Thank you,

Monica Heffernan

Firm Qualifications

About Lightcast

Legal Name: Economic Modeling, LLC

Address of Place of Business: 232 N. Almon Street, Moscow, ID 83843

Telephone number: (208)883-3500

Principal Owner of the Respondent: Obsidian BG Holdings LP

TIN: 84-2739605

Address: 232 N. Almon Street, Moscow, ID 83843

Number of Employees: 337

People inspired. Data driven.



Lightcast provides trusted labor market data, analytics, and expert guidance that empowers states, regions, communities, education, businesses, and organizations to make informed decisions and navigate the increasingly complex world of work.

Lightcast is the nation's premier provider of labor market data, economic modeling, and custom analyses, enabling companies, chambers of commerce, communities, institutions, and individuals to make sound investments in skills development, workforce preparation, and industry/education partnerships.

Headquartered in Boston and Moscow, Idaho, Lightcast is active in more than 30 countries and has offices in the United Kingdom, Italy, New Zealand, and India. Lightcast is

backed by global private equity leader KKR. For more information, please visit www.lightcast.io

With over 20 years of experience, our data helps drive strategies that attract jobs, identify up- and reskilling opportunities, support businesses, attract workers, and develop effective policy. Lightcast data helps local residents enjoy greater prosperity and increased economic mobility. Lightcast serves thousands of global clients.

Our one-of-a-kind database combines job posting analytics, workforce profile data, localized traditional labor market information, and skills data to provide the most comprehensive, current, and granular picture of the labor market possible. Our business focuses on:

- Economic Development and Government Entities: Helping communities attract and retain business
- Workforce Development: Unlocking success by connecting workers with jobs
- Education: Preparing students for a fast-changing labor market
- Enterprise & staffing: Helping companies strategically recruit the workers they need

We recently conducted a survey of nearly 1,400 clients using Lightcast analytics to better understand how our clients are creating an impact – not just in their own organizations, regions and workforces, but collectively. Some key metrics from our Impact Study are shown below and more information on [Lightcast's impact](#) can be found here.

71%

of community clients report an increase in the number of people from diverse or historically marginalized populations who gain marketable skills that lead to well-paying jobs.

61% attribute Lightcast for becoming more effective at identifying and promoting in-demand skills and career paths.

As all our clients work toward developing a future-ready workforce, they've reported an increase in the number of instances where data-driven insights anticipated future needs or trends in recent years, including:

76%

of community clients report a more nuanced understanding of local labor market conditions and their impact on economic growth and development.

76%

of community respondents report an increase in the number of people gaining marketable skills that lead to well-paying jobs.

77% attribute at least some of the increase to Lightcast.

Leading organizations who trust Lightcast data and analysis include:

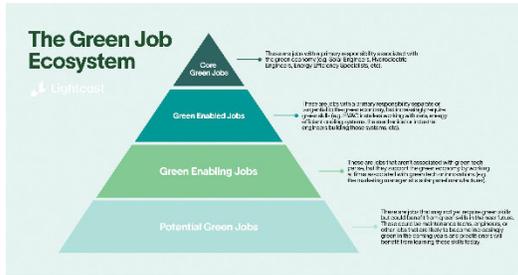


We work with a variety of **public sector entities** on economic development and workforce development strategies, including:



We are Experts on the Green Labor Market

Our research helps organizations, businesses, and communities prepare their labor market for new opportunities in the green economy. *Click on the cover or title of each to read about our research in the Green Economy and Labor Market.*



The Green Future of the Labor Market in the US



Green Jobs Now: Illinois, with WorkingNation -



How Green Economies Impact Jobs



The Growth of Green Jobs



A More Holistic and Granular View of the Green Economy



Green and Growing

Project References

Working Nation

Project Type: Green Jobs Landscape Analysis, National and by State

Reference: Joan Lynch, (917) 623-0771, joanlynch@workingnation.com

Lightcast Project Manager: Rachel Sederberg, Senior Consultant

Project Description:

WorkingNation partnered with Lightcast and MISI, an economic and energy research firm specializing in the environment, to study the labor market related to Green Jobs. This project created a taxonomy for the green workforce: Core Green Jobs, Green Enabled Jobs, Green Enabling Jobs, and Potential Green Jobs. The report estimated the demand for green jobs in the present and the projected demand, and it sized the green jobs workforce. Lightcast wrote a national report and ten state-level reports.

[More information can be found here.](#)

Detroit Regional Chamber

Project Type: Sector Strategy for the Mobility Sector

Reference: Christi Taylor, (734) 363-9924, ctaylor@detroitchamber.com

Lightcast Project Manager: Ashley Peterson, Senior Consultant

Project Description:

With the Detroit region's rich history in the automotive industry and the skills of those working within it, the region is well-positioned to define the contemporary Mobility sector as it did for the Automotive industry in the last century. The Detroit Regional Chamber retained Lightcast to conduct a thorough analysis of the Mobility sector in the Detroit region to realize a more advanced and cleaner, greener economy. Lightcast provided labor market information and employer demand data and insights to underpin how the region understands this sector and its subsectors (e.g., electric vehicles, autonomous vehicles, etc.), and in turn inform the type, volume, and nature of investments in education, workforce development, work-based learning, and credentialing.

[More information can be found here.](#)

City of Charlotte, NC

Project Type: Talent Alignment Strategy

Reference: James Carter, City of Charlotte, James.Carter@charlottenc.gov

Lightcast Project Manager: Susan Koehn, Senior Consultant

Project Description:

The City of Charlotte wanted to understand the current labor market dynamics and projected talent demands for eight key target sectors, including **Clean Energy**, to provide strategic direction for the city's HIRE Charlotte initiative. Lightcast leveraged its innovative data and approaches to perform a skills and training gap analysis to demonstrate the City of Charlotte's current and projected ability to meet the skills-based labor and training demands of the City's target sectors. Lightcast provided actionable insights and a custom strategic opportunities analysis for each target sector, focused on building on-ramps to high-quality jobs, retaining and attracting talent, and postsecondary alignment to employer needs.

City of Sacramento

Project Type: Regional Skills Analysis and Clean Energy Skills Analysis

Reference: Kriztina B. Palone, City of Sacramento, KPalone@cityofsacramento.org

Lightcast Project Manager: Ashley Peterson, Senior Consultant

Project Description:

A core tenet and imperative of the City of Sacramento is to thrive in an ever-developing modern economy, positioning underserved and underrepresented people and communities as leading owners, drivers, and beneficiaries of enormous growth opportunities. The City of Sacramento partnered with Lightcast to close workforce equity gaps through stronger data-based decisions focused on a variety of key sectors – including the **Clean Economy**. The City of Sacramento Regional Skills Analysis provides information on in-demand jobs that present opportunities to aid workforce development efforts, including career pathways for students and residents in the region with little job experience or postsecondary education.

Key Qualifications

Lightcast combines capabilities across a range of disciplines to provide data, analyses, and strategic guidance to those planning comprehensive industry-focused workforce and economic development initiatives. With expertise in data science, economics, workforce development programming, economic development, and data analyses, Lightcast offers a team to not only provide insights, but to ensure that it is delivered in a way that is reliable, digestible, and actionable. **Our project team has the availability and capacity to complete this project within the desired timeframe.**



Dustin Lester, Vice President of Professional Services

Dustin serves as a vice president of professional services for Education & Government at Lightcast. He leads a diverse team of practitioner-experienced consultants and researchers to apply Lightcast data to innovative and measurable solutions for workforce and economic development organizations, government, and industry associations.

Dustin's background in workforce and economic development includes both practitioner and consulting roles. He previously served as manager of business retention & expansion, manager of projects & business development, and led foreign direct investment and request for information (RFI) response work at two regional economic development organizations. Previous to serving as a professional services leader at Lightcast, Dustin led as assistant director of economic development at a national economic and workforce development consulting firm. In addition to professional roles, he has been active in the community previously serving on a workforce development board and as an appointed member of council for a village government. Dustin received his master of public administration from Northern Kentucky University and a bachelor of science in technology from Bowling Green State University.



Matthew Walsh, Director of Research

Matthew specializes in projects related to workforce development, or how to create and connect people to good jobs that support individuals, families, and communities. Matthew embeds equity and job quality considerations into his work with regional development authorities, industry groups, educational institutions, public agencies, policymakers, and employers.

At Lightcast, Matthew has worked on a variety of inclusive development projects: regional initiatives that connect underemployed local workers to critical and high-paying occupations in strategic industries, investigations into local barriers to employment and the social conditions that disadvantage certain workers, and briefs on public policies and changes in employer behavior that would result in increased mobility out of entry-level jobs. Matthew has also worked with stakeholders in education to improve occupational credentialing and to align curricula with trends in job demand.

Prior to working at Lightcast, Matthew was a Fulbright Scholar in Argentina and a Peace Corps Volunteer in the Dominican Republic. His research from the former was published by the academic journal *Desarrollo y Sociedad*. Matthew earned his bachelor's degree from the University of Chicago.



Ashley Peterson, Senior Consultant & Project Manager

Ashley Peterson is an experienced economic development researcher and project manager. She received her bachelor's degree in Business Management from the University of Wisconsin-La Crosse. Prior to Ashley's role at Lightcast, she served as the Director of Client Services at a national economic development and site selection consulting firm, where she worked with dozens of economic development clients, from rural counties to large regional/state organizations and utility companies, to help their communities prosper and grow.

A researcher at heart, Ashley believes that all successful economic development and workforce strategies should be data-driven and evidence based, and she brings that perspective to every project she leads. Her project experience includes economic development strategic plans; target industry studies and marketing strategies; talent analyses and strategies; competitiveness assessments; and more. She also has experience conducting site selection projects.



Collin Perciballi, Senior Consultant

Collin Perciballi is a seasoned economic development professional with skill as both practitioner and consultant. He has experience in labor market analysis, target industry attraction studies, foreign direct investment (FDI), competitive benchmarking, and site selection. Collin previously served as Project Manager for Conway Data, Inc and Senior Analyst for Investment Consulting Associates. He received an MBA from the

University of Bologna Business School (BBS), an MA in History and Territorial Analysis from the University of Catania, and a BA in Political Science from Auburn University.



Susan Koehn, Senior Consultant

Susan Koehn is a practitioner with 30+ years of experience working at the intersection of economic and workforce development. Prior to joining Lightcast earlier this year, Susan served as Vice President for the Milwaukee7 Regional Economic Partnership and Metropolitan Milwaukee Association of Commerce. There, she worked to improve the capabilities of regional employers to attract, retain and develop talent to fuel growth in Southeast Wisconsin. She designed initiatives to connect employers to workforce resources and build a long-term sustainable talent pipeline in collaboration with K-12 and higher education.

Susan has successfully cultivated strategic partnerships between employers, industry associations, and the education/workforce partners that make up their talent “supply chain” in order to foster skills attainment aligned to industry needs, labor force attachment, business growth, and the economic mobility of citizens. A guiding principle of Susan's career is that we move faster and have greater impact if we collaborate - across organizations, across geography, and across sectors of the economy.

Susan earned a Bachelor's degree in Business Administration from Marquette University in Milwaukee, Wisconsin and a Master's degree from the University of Wisconsin - Madison. A proud Midwesterner, Susan spends as much time as possible enjoying the forests and fresh water of the Great Lakes region, especially Wisconsin's beautiful Door County.



Hunter Hill, Senior Research Analyst

Hunter Hill joined Lightcast as a research analyst in February 2022. She specializes in workforce development projects, and leverages labor market data and analytics to identify pathways to good jobs and economic prosperity for unemployed and underemployed individuals that align with current and projected workforce demand.

Prior to joining Lightcast, Hunter worked as an independent consultant for nonprofit and public sector agencies, and as a research

analyst for Florida State University (FSU) and the Florida Legislature's Office of Program Policy Analysis and Government Accountability. She is currently finishing her PhD in Public Administration and Policy at FSU, where she earned her Master of Public Administration (MPA). Hunter also holds a BS in Political Science and a BA in Philosophy from Southeast Missouri State University.



Chris Compton, Research Analyst

Chris Compton is a research analyst on the Community Consulting team. His work involves utilizing his skills in both economic analysis and quantitative analysis to lead important projects. Specifically, Chris leads labor market research and economic impact studies that benefit a wide range of stakeholders, including regional workforce boards, local and state governments, and certification-granting organizations. Through his work, Chris provides these organizations with valuable insights into their respective labor markets. Before working at Lightcast, Chris analyzed economic data and forecasted trends for private companies and industry associations. More recently, he studied economic digital development at a global scale as an academic researcher.

Chris earned his B.A. in Economics and Mathematics from Bentley University, where he first gained his heightened interest in labor market analysis through his studies of monetary policy. He was named the top economics major in his class by the economics department.

Project Understanding and Approach

Background

The State of Illinois has ambitious goals around reducing carbon emissions and in 2021, passed the Clean Energy Jobs Act (CEJA) to help develop a statewide workforce equipped to facilitate this transition. DuPage County, part of the Chicago MSA, is looking to understand its role in this transition and identify areas for growth and development in the Clean Energy sector. This starts with a solid understanding of the current state of the Clean Energy sector in the County, as well as an assessment of the future needs of the sector. This will allow DuPage County to understand any gaps or challenges to meeting the future workforce needs of the sector and work to mitigate those challenges. Lightcast's approach to this project is outlined on the following pages of this proposal.

A Note on Lightcast's Job Postings Data and Green Jobs Tagging

Lightcast has developed a comprehensive database of online job postings, which can be queried to reveal trends in the Clean Energy sector related to in-demand skills, credentials, and occupations. Lightcast's spidering technology extracts information from more than 50,000 online job boards, newspapers, and employer sites on a daily basis and de-duplicates postings for the same job, whether it is posted multiple times on the same site or across multiple sites. Lightcast extracts employer name, job title, requested degrees and certifications, and skills referenced in job postings, among other information. Lightcast then maps extracted information to standardized taxonomies for industry (NAICS), occupation (SOC), and educational programs (CIP).

Lightcast collaborated with [Working Nation](#) to understand the breadth of green jobs across the country. This work resulted in a series of reports viewing the national landscape for green jobs, as well as in individual states (including Illinois): [Green Jobs Now](#). Through this work, Lightcast tagged job postings within the green jobs space. By tagging green jobs, communities and researchers can explore the demand for Green

Jobs in their own region, or within specific industries. Historic postings have been tagged, enabling a look at how the sectors have changed over the years. Green jobs have been split into three categories: Core Green jobs; Green Enabling jobs; and Green Enabled jobs. This universe of job postings will be leveraged for the analysis outlined below.

Lightcast Approach

Step 1: Scoping Demand for Green Jobs

Lightcast will first assess the composition of the green economy using Lightcast's proprietary green jobs taxonomy, described above but reiterated here: **Core Green jobs** are primarily focused in the green economy; **Green Enabling jobs** work at green firms but may not work directly in green tech; and **Green Enabled jobs** require green skills. Lightcast will size the market demand for these green jobs.

Lightcast will then work closely with the DuPage County team to accurately scope the six Green Jobs sectors identified by the Illinois Department of Commerce & Economic Opportunity:

- Solar & Wind
- Automotive (EV focus)
- Electrical
- Green building construction
- Building Maintenance
- Manufacturing clean energy technologies

Lightcast proposes a combined approach to accurately scope these sectors:

- Traditional Labor Market Supply Data - The traditional labor market supply-side data comes from government sources, such as the Census, Bureau of Labor Statistics (BLS), etc. Lightcast will define the sectors using a set of North American Industry Classification System (NAICS) codes and Standard Occupational Classification (SOC) codes.
- Employer Demand Data – While NAICS and SOC codes can also be leveraged to define the sectors within Lightcast's universe of job postings, we have additional flexibility in the job posting dataset to define a more targeted scope for the demand analysis

using employer names and keyword searches. This flexibility will be particularly important for the green jobs sector, as the relevant jobs are most appropriately classified according to the skills, tasks, and technologies employed in the roles.

The result of the Step 1 analyses will be to adequately size the green economy labor market in DuPage County.

Step 2: Exploring the Sectoral Landscape for Clean Energy

Lightcast will analyze the current state of the Clean Energy sector in DuPage County.

Where applicable, we will benchmark DuPage County to the MSA and state to provide context and identify differences.

Lightcast will calculate the following metrics for the green sector overall; green jobs disaggregated according to the Lightcast taxonomy of core, enabling, and enabled green jobs; and for the six sectoral clusters identified by the Illinois Department of Commerce & Economic Opportunity:

- Current supply of workers
- Past and projected job growth
- Location quotient (sector concentration)
- Demographics for the occupations most concentrated in the green economy
- Top employers exhibiting demand for green jobs
- A list of Clean Energy companies in DuPage County and their associated subsectors

The result of the Step 2 analyses will be an identification of 2-3 clean energy-related industry sectors/subsectors that align with the County's strengths and will provide the greatest economic opportunity for DuPage County moving forward.

Step 3: Occupation Deep Dives for Clean Energy Jobs

Lightcast will leverage its Green Jobs tagging in job postings to better understand employers needs and any occupation/skill gaps for the Clean Energy sector and for each target subsector. This will include:

- Historical and current job posting trends
- Top occupations by demand and their associated education/experience requirements, wages, demand growth, etc.
- Top skills in-demand and emerging skills, including 2-year skill projections
- Top credentials, certifications and education programs requested

From this analysis and in partnership with DuPage County, we will identify 3-5 clean energy-related occupations within the identified sectors that may provide the most opportunity for DuPage County residents and businesses.

Step 4: Connecting Workforce Strategies to Target Roles

For the target clean energy occupations, Lightcast will provide an occupational profile that highlights:

- Demand trends
- Wage trends
- Typical education and experience requirements
- Top current and emerging skills
- Top credentials and degrees in-demand
- Top education programs (4-digit CIP codes) that align with each occupation and an analysis of the number of regional completions from those programs

This analysis will identify any gaps or barriers to filling these key roles. Lightcast will then recommend workforce development strategies for each. This may include short-term occupational training programs, work-based learning, apprenticeships, stackable credentials, etc.

Deliverables

The resulting project deliverable will be a written report summarizing data from each step of the research, as well as key findings and recommendations to support workforce development initiatives in the Clean Energy sector.

Project Management

The timeline for the scope of work described above is 12 to 14 weeks. The Gantt chart below shows the sequencing of project steps. This timeline assumes timely input and communication from the client and stakeholders involved in the process. The timeline can be modified slightly to accommodate schedules, important meeting dates, etc.

	Weeks												
	1	2	3	4	5	6	7	8	9	10	11	12	
Project Kickoff	█												
Step 1: Current Landscape for Clean Energy	█	█	█	█									
Step 2: Current and Future Demand for Clean Energy Sectors				█	█	█	█	█					
Step 3: Workforce Strategies							█	█	█	█			
Final Reporting and Presentation										█	█	█	

SECTION 9 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Lightcast
Main Business Address	232 N. Almon Street
City, State, Zip Code	Moscow, Idaho 83843
Telephone Number	206-948-6058
Fax Number	
Proposal Contact Person	Monica Heffernan
Email Address	monica.heffernan@lightcast.io

The undersigned certifies that he is:

- the Owner/Sole Proprietor
 a Member of the Partnership
 an Officer of the Corporation
 a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Chris Kibarian

(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.) Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties

listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

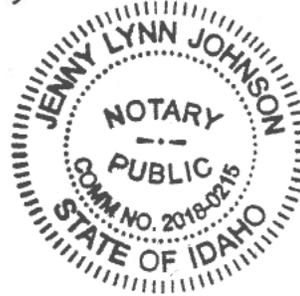
X  Associate General Counsel
(Signature and Title)

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

 May AD, 2024

My Commission Expires: 2/10/2030
(Notary Public)





Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Economic Modeling, LLC	Company Contact: Monica Heffernan
Contact Phone: 208.883.3500	Contact Email: monica.heffernan@lightcast.io

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature 

Printed Name Floyd Swanton

Title VP legal

Date 08/07/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)