



# DU PAGE COUNTY

## Animal Services Committee

### Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, June 18, 2024

7:30 AM

Room 3500A

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1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI
5. MINUTES APPROVAL
  - 5.A. [24-1800](#)  
Animal Services Committee - Regular Meeting - Tuesday, May 21, 2024
6. GRANTS
  - 6.A. [FI-R-0099-24](#)  
Acceptance and appropriation of interest earned on investment for the DuPage Animal Friends Phase II Capital Project Grant, Company 5000 - Accounting Unit 1310, \$142,082. (Animal Services)
7. ADMINISTRATIVE UPDATE
8. DISCUSSION
  - 8.A. [24-1802](#)  
Discussion of resident animal welfare concerns.
9. OLD BUSINESS
10. NEW BUSINESS
11. ADJOURNMENT



# Minutes

421 N. COUNTY FARM  
ROAD  
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**File #:** 24-1800

**Agenda Date:** 6/18/2024

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Animal Services Committee

### Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
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**Tuesday, May 21, 2024**

**7:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

7:30 AM meeting was called to order by Brian Krajewski at 7:30 AM.

**2. ROLL CALL**

<b>PRESENT:</b> Cynthia Cronin Cahill, District 5 Dawn DeSart, Grant Eckhoff, Paula Garcia, Krajewski and Sheila Rutledge
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**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRMAN'S REMARKS - CHAIR KRAJEWSKI**

Chairman Krajewski shared that the time capsule boards are going to be installed in the walls of the newly renovated shelter today.

The Raise the Woof fundraising gala in April raised more than \$269,000 for the new shelter capital campaign.

**5. MINUTES APPROVAL**

5.A. [24-1518](#)

Animal Services Committee - Regular Meeting - Tuesday, March 19, 2024

**Attachments:** [Summary Minutes Mar-2024.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Grant Eckhoff

**6. PROCUREMENT REQUISITIONS**

6.A. [24-1461](#)

Recommendation for the approval of a contract with Hill's Pet Nutrition Sales, Inc., to provide canine and feline pet food, for Animal Services, for the period of June 22, 2024 through June 21, 2025, for a contract total amount not to exceed \$29,300; per lowest responsible quote.

Laura provided an explanation of how Animal Services pet food is sourced, how retail

pricing differs from shelter pricing, and the benefits of having an extensive line of prescription diet foods available.

- Attachments:**     [Hills Pet Nutrition - Procurement Review Comprehensive Checklist \(PRCC\)](#)  
[Hills Pet Nutrition - Price List](#)  
[Hills Pet Nutrition - Shelter Contract Discounts](#)  
[Shelter Pet Food Bid Tabulation](#)  
[Vendor Ethics Placeholder](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

7. INFORMATIONAL

7.A. [24-0678](#)

GPN 018-24: DuPage Animal Friends FY24 Foundation Coordinator Grant for part-time Foundation Coordinator position - \$5,000. (Animal Services)

- Attachments:**     [Grant Proposal Notification # 018-24 DAFFC24](#)

<b>RESULT:</b>	DISCHARGE COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.B. [FM-P-0017-24](#)

Recommendation for the approval of a contract to ComEd, for electric utility supply and distribution services for the connected County facilities, for Facilities Management, for the period May 1, 2024 through April 30, 2025, for a total contract amount not to exceed \$4,374,742. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids – Public Utility. (\$3,169,299 for Facilities Management, \$22,797 for Animal Services, \$794,041 for the Care Center, \$131,380 for the Division of Transportation, and \$257,225 for the Health Department)

- Attachments:**     [ComEd - Connected County Facilities PRCC.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

7.C. [FI-R-0082-24](#)

Additional appropriation for the Animal Services Fund, Company 1100, Accounting Unit 1300, \$152,000. (Animal Services)

**Attachments:** [Appropriation - Vehicle Purchase - FY2024 - \\$152,000](#)

<b>RESULT:</b>	DISCHARGE COMMITTEE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Cynthia Cronin Cahill

8. **ADMINISTRATIVE UPDATE**

Laura started by thanking DuPage Animal Friends, event co-chairs Krajewski and DeSart, and everyone who attended and supported the Raise the Woof gala. The event raised more than \$269,000 in gross revenue. Raise the Woof proved to be a very successful kickoff to the capital campaign.

Laura met with donors this past weekend to tour the construction site. Donors are very excited about the project.

DuPage Animal Friends also had a very successful Giving DuPage Days, raising more than \$35,000 and ending the three day campaign among the top three fundraising organizations.

149 animals are in the care of Animal Services currently. Kittens are starting to trickle in. This is the time of year that animal populations tend to rise. Approximately 50 percent owner surrender/50 percent stray. Return to owner rates are currently around 33%.

We are experiencing longer lengths of stays for some animals, especially rabbits. Adoptions have slowed across the board.

The Specialty Veterinary Vehicle season is underway with Dr. Turner performing surgeries off-site at Feral Fixers facility which has been working well.

Laura informed the committee that completion of the newly renovated shelter office areas has been pushed back to October of this year.

Laura provided an update on upcoming community outreach activities:

- DCAS is partnering with Hinsdale Humane Society to host free vaccine and microchip clinics this summer. There are 7 dates now through October focusing on communities where there is the greatest need.
- Library Series - DCAS is hosting 17 dates at public libraries around the county to offer humane education programming for children, teens and adults. Topics include living with wildlife, pet care best practices, safe interactions with animals in the community.

**9. OLD BUSINESS**

No old business was discussed.

**10. NEW BUSINESS**

HSUS is about to release their latest humane legislator scorecard. Chairman Krajewski would like to get this scorecard information out to DuPage County constituents to make them aware of how legislators in their districts are voting on animal bills.

With the expanded shelter, Laura is researching low cost veterinary clinic models and looking into veterinarian support to assist DCAS with making low-cost veterinary services available for DuPage County residents in the future.

Volunteer opportunities will be re-opened and expanded once construction is completed and staff are moved into the new facility.

**11. ADJOURNMENT**

With no further business, the meeting was adjourned.



## Finance Resolution

421 N. COUNTY FARM  
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**File #:** FI-R-0099-24

**Agenda Date:** 6/18/2024

**Agenda #:** 6.A.

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ACCEPTANCE AND APPROPRIATION OF INTEREST EARNED ON INVESTMENT  
FOR THE DUPAGE ANIMAL FRIENDS PHASE II CAPITAL PROJECT GRANT  
COMPANY 5000 - ACCOUNTING UNIT 1310  
\$142,082.00.  
(Under the administrative direction of Animal Services)

WHEREAS, the County of DuPage heretofore accepted and appropriated the DuPage Animal Friends Phase II Capital Project Grant, pursuant to Resolution FI-R-0899-18 for the period September 12, 2018 until funding is exhausted; and

WHEREAS, the County of DuPage has invested cash balances in accordance with the DuPage Animal Friends grant requirements and estimates earnings in the amount of \$142,082 (ONE HUNDRED FORTY-TWO THOUSAND EIGHTY-TWO NO/100 DOLLARS) during the term of the award, to be used for the support of the DuPage County Animal Friends Phase II Capital Project Grant; and

WHEREAS, no additional County funds are required to appropriate this interest earned; and

WHEREAS, the DuPage County Board finds that the need to appropriate said interest creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the interest to be earned in the amount of \$142,082.00 (ONE HUNDRED FORTY-TWO THOUSAND EIGHTY-TWO NO/100 DOLLARS) be and is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of \$142,082.00 (ONE HUNDRED FORTY-TWO THOUSAND EIGHTY-TWO NO/100 DOLLARS) be made and added to the DuPage Animal Friends Phase II Capital Project Grant, Company 5000 - Accounting Unit 1310, for the period of September 12, 2018 until funding is exhausted; and

BE IT FURTHER RESOLVED by the DuPage County Board, that should local funding cease for this grant, the Animal Services Committee shall review the need for continuing the specified program; and

BE IT FURTHER RESOLVED, that should the Animal Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25<sup>th</sup> day of June, 2024 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



ATTACHMENT I

ADDITIONAL APPROPRIATION FOR THE  
DUPAGE ANIMAL FRIENDS PHASE II CAPITAL PROJECT GRANT  
COMPANY 5000 – ACCOUNTING UNIT 1310  
\$142,082

REVENUE

45000-0000 - Investment Income \$ 142,082

TOTAL ANTICIPATED REVENUE \$ 142,082

EXPENDITURES

CAPITAL

54010-0000 - Building Improvements \$ 142,082

TOTAL CAPITAL \$ 142,082

TOTAL ADDITIONAL APPROPRIATION \$ 142,082



## Discussion

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**File #:** 24-1802

**Agenda Date:** 6/18/2024

**Agenda #:** 8.A.

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