DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

ETSB - Emergency Telephone System Board

Final Summary

Wednesday, February 11, 2026 **9:00 AM** **Room 3500B**

Join Zoom Meeting

https://us02web.zoom.us/j/86132153490?pwd=Xwt5Fmmk2gOWnnCQGKqcD65KDkQBSq.1

Meeting ID: 861 3215 3490

Passcode: 853514

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:
Linda Zerwin
Nate Krause
Gregg Taormina
Eve Kraus
Andres Gonzalez
Prithvi Bhatt (Remote)

COUNTY CLERK:
Chad Pierce, Deputy Clerk

STATE'S ATTORNEY:
Mark Winistorfer

ATTENDEES:
Eric Burmeister, ACDC
Nick Kottmeyer, County Board Office
Nancy Llaneta, County Finance
Roy Selvik, Addison PD
Jan Barbeau, State's Attorney's Office (Remote)
Rachel Bata, Roselle PD (Remote)
Tyler Benjamin, DU-COMM (Remote)
Sam Bonilla, Warrenville PD (Remote)
Ric Ciszewski, West Chicago Fire (Remote)
James Grabowski, City Of Elmhurst (Remote)
Joe Grage, Lombard PD (Remote)
Jeffery Keefe, West Chicago Fire (Remote)
Suzette Quintell, DMMC (Remote)

Clara Maney, DMMC (Remote)
Erik Maplethorpe, DU-COMM (Remote)
Anthony McPhearson, County CIO (Remote)
Greg Milos, Bartlett PD (Remote)
Bret Mowery, York Center Fire (Remote)Benny Ranallo, Lombard PD (Remote)
Richard Sanborn Jr., York Center Fire (Remote)
Larry Vacala, Downers Grove PD (Remote)
City Of Elmhurst, (Remote)

On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, McCarthy, Schar, and Wolber were present. Member Markay and Member Robb were absent

PRESENT	Franz, Eckhoff, Hernandez, Honig, Johl, McCarthy, McCarthy, Schar, Schwarze, Maranowicz, Wolber, McCarthy, and McCarthy
ABSENT	Markay, and Robb

3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SCHWARZE

Chair Schwarze stated that he had several congratulations and recognitions to share. He congratulated ACDC Tech Keith Marc, who was recently recognized by the Bloomingdale Police Department for his dedication, professionalism, and continued commitment to public safety.

Chair Schwarze then congratulated ACDC TC Taylor Hawkins on completing the Communications Training Officer certification. He also recognized service anniversaries, congratulating DU-COMM TC George Satala on 25 years of service as a telecommunicator and DU-COMM TC Jackie Osborne on 30 years of service as a telecommunicator and thanked them for their service. Chair Schwarze reminded Members that an Executive Session would follow and asked them to stay. He wished everyone a happy 2-1-1 Day.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chair Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for February 11; B/Minutes Approval Policy Advisory Committee for January 5, 2026; C/Minutes Approval ETS Board for January 14, 2026; D/ISP 9-1-1 Annual Financial Report. Member Johl motioned, seconded by Member Maranowicz. On voice vote, all Members voted “Aye”, motion carried.

Chair Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for February 11; B/Minutes Approval Policy Advisory Committee for January 5, 2026; C/Minutes Approval ETS Board for January 14, 2026; D/ISP 9-1-1 Annual Financial Report. Member Johl motioned, seconded by Member Wolber. On voice vote, all Members voted “Aye”, motion carried.

6.A. Monthly Staff Report

6.A.1. **26-0453**
Monthly Report for February 11 Regular Meeting

Attachments: February Meeting Monthly Report

6.B. Minutes Approval Policy Advisory Committee

6.B.1. **26-0451**
ETSB PAC Minutes - Regular Meeting - Monday, January 5, 2026

Attachments: 1-14-2026 PAC Minutes Summary

6.C. Minutes Approval ETS Board

6.C.1. **26-0454**
ETSB Minutes - Regular Meeting - Wednesday, January 14, 2026

Attachments: 2026-1-14 ETSB Minutes Summary

6.D. ISP 9-1-1 Annual Financial Report

6.D.1. **26-0594**
Statewide 9-1-1 Annual Financial Report for DuPage ETSB

Attachments: AFR Report 2025 for DuPage County 9-1-1_Redacted

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Marilu Hernandez
SECONDER:	Joseph Maranowicz
AYES:	Franz, Eckhoff, Hernandez, Honig, Johl, McCarthy, Schar, Schwarze, Maranowicz, Wolber, and McCarthy
ABSENT:	Markay, and Robb

7. VOTE REQUIRED BY ETS BOARD

7.A. Payment of Claims

7.A.1. **26-0455**

Payment of Claims for February 11, 2026 for FY25 - Total for 4000-5820 (Equalization): $135,913.54.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Payment of Claims 2.11.26 FY25

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Pat Johl

7.A.2. **26-0456**

Payment of Claims for February 11, 2026 for FY26 - Total for 4000-5820 (Equalization): $338,943.19.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Payment of Claims 2.11.26 FY26

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.B. Purchase Resolutions

7.B.1. **ETS-R-0013-26**

Recommendation for the approval of a purchase order to Dick Buss & Associates LLC, PO 926008, for a three (3) year renewal of semi-annual Xtreme console cleaning services at the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs, for the period of March 10, 2026 through March 9, 2029, Semi-annual cost of $20,000.00, for a total amount not to exceed $120,000.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Dick Buss 926008 PRCC_Redacted
DBA Certified Letter_1.5.26_Redacted
DuPage County ETSB Console Cleaning Quote 5146
Ethics Disclosure Statement 2025_Redacted

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.B.2. **ETS-R-0014-26**

Recommendation for the approval of a contract to Facility Gateway Corporation, PO 926010, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period of April 1, 2026 through March 31, 2027, for a total contract amount not to exceed $36,317.72; per renewal option under bid #23-031-FM. Second option to renew. ($30,317.72 for Facilities Management and $6,000 for ETSB)

On voice vote, all Members voted "Aye", motion carried.

Attachments: Facility Gateway CB 26-0396.pdf
Facility Gateway 926010 Bid Tab.pdf
Facility Gateway 926010 Renewal Agreement_Redacted.pdf
Facility Gateway 926010 Pricing_Redacted.pdf
Facility Gateway 926010 Vendor Ethics_Redacted.pdf
Facility Gateway 926010 PRCC FM.pdf

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Joseph Maranowicz

7.B.3. **ETS-R-0016-26**

Recommendation for the approval of a purchase order to Midwest Office Interiors Inc., PO 926002, for office furniture for ETSB offices to support FY26 approved headcount and newly filled positions, for a total amount not to exceed $16,048.16; pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (OMNIA Contract Code R240102).

On voice vote, all Members voted "Aye", motion carried.

Attachments: Midwest 926002 PRCC_Redacted
DC - ETSB - FINAL_PROPOSAL - 1-20-26_Redacted
DC - ETSB -All Additional Furniture - PRODUCT SPECS updated -FINAL
OMNIA Contract_Allsteel_Redacted
Vendor Ethics Disclosure - Midwest Office Interiors - Signed - 1-26-26_Redacted

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Marilu Hernandez

7.B.4. **ETS-R-0017-26**

Recommendation for the approval of a contract purchase order to Rave Mobile Safety PO 926009, to provide one (1) year of Smart911 services, for the period of April 1, 2026 through March 31, 2027, for an amount of $119,300; per renewal option under PO 7591-1, first of four options to renew.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Rave 926009 Smart911 PRCC_Redacted
Rave 7591-1 Smart911 FY25-30 pricing_Redacted

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Joseph Maranowicz

7.C. Change Orders

7.C.1. **26-0491**

ETS-R-0046I-22 - Amendment to Resolution ETS-R-0046-22, issued to AT&T, Inc. PO 922020/5866-1, to extend the the Switched Ethernet (ASE) service for the ACDC and DU-COMM PSAPs for twelve (12) months, to encumber additional funds in the amount of $15,000.00, resulting in an amended contract total of $5,484,971.10, an increase of 0.27%.

A motion was made by Member Johl, seconded by Member Maranowicz, to approve this item. Chair Schwarze opened the item for discussion. Vice Chair Franz asked what overall period of time the contract covered, noting the change order was for 12 months. Executive Director Zerwin responded that the contract had been in place for about five years. On voice vote, all Members voted “Aye”, motion carried.

Attachments: ATT 922020 Change Order 9
ATT 922020 Requisition
ATT 922020 Decision Memo
DUPAGE ETSB UE 20160913-3260_Redacted

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Marilu Hernandez

7.C.2. **26-0461**

ETS-R-0029D-24 - Amendment to Resolution ETS-R-0029-24, issued to AT&T, Inc. PO 924015/7009-1 to encumber additional funds in the County Finance software in the amount of $185,000, resulting in an amended contract total of $530,000, an increase of 53.62%.

On voice vote, all Members voted "Aye", motion carried.

Attachments: ATT 924015 CO4_Redacted
ATT 924015 Decision Memo

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.C.3. **26-0619**

ETS-R-0019A-25 - Amendment to Resolution ETS-R-0019-25, issued to CDW Government LLC, PO 925011/7633-1 to procure an additional 50 service hours, for a total of 160 hours, to complete a Cybersecurity Maturity Assessment in lieu of unused retainer hours, and to extend the contract expiration date, for a total amount of $22,437.50, resulting in an amended contract total of $73,917.50 an increase of 43.58%.

A motion was made by Member Wolber, seconded by Member Johl, to approve this item. On voice vote, all Members voted “Aye”, motion carried.

Following the vote, Vice Chair Franz raised a point of order and requested to return to Item 7.C.2 for clarification regarding the reference to the County finance software. Executive Director Zerwin explained that, as a utility, it is not a contract in the traditional sense; however, the County’s finance system requires funds to be encumbered to pay the bills, and the term and encumbrance amount must be periodically extended or increased in the system. Vice Chair Franz asked what the funds were for and Ms. Kraus responded that the item related to the Session Initiated Protocol (SIP) lines, noting there are multiple components within the AT&T services for the Customer Premise Equipment (CPE) and that two SIP lines are currently running concurrently, with one expected to drop off in the future. Vice Chair Franz stated he had misread the item and thanked staff for the clarification.

Attachments: CDW-G 925011 Change Order 1
CDW-G 925011 CO1 Decision Memo
CDW-G Quote PTDF593
Cybersecurity Maturity Assessment catalog

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Pat Johl

7.C.4. **26-0629**

Resolution to decrease and close the following contracts that have a remaining balance of over $10,000 and have expired: Motorola Solutions, Inc.PO 7460-1 Change Order #1; AT&T, Inc. PO 5164-1 Change Order #4; Rave Mobile Safety PO 4375-1 Change Order #1; Motorola PO 2757-1 Change Order #5.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Decrease and close contracts over 10k

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Pat Johl

7.D. Resolutions

7.D.1. **ETS-R-0019-26**

Resolution declaring equipment, inventory, and/or property on Attachment A, purchased by the Emergency Telephone System Board of DuPage County, as surplus equipment.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Surplus Attachment A

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.D.2. **ETS-R-0020-26**

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Toulon Fire Department for an amount of $4,000.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Toulon Fire Sales Agreement_Redacted
DEDIRS Attachment A Toulon Fire.pdf

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Marilu Hernandez

7.D.3. **ETS-R-0021-26**

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Crete Emergency Management Agency for an amount of $500.

On voice vote, all Members voted "Aye", motion carried.

Attachments: DEDIRS Sales Agreement Crete EMA_Redacted
DEDIRS Attachment A Crete EMA

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.D.4. **ETS-R-0011-26**

Resolution approving a mutual termination agreement between the County of DuPage, on behalf of the Emergency Telephone System Board of DuPage County, and the Village of Downers Grove.

A motion was made by Member Maranowicz, seconded by Member Johl, to approve this item. Chair Schwarze opened the item for discussion.

Vice Chair Franz commented that representatives from the Village of Downers Grove presented at the last meeting of the Police Records Management System (PRMS) Oversight Committee and said he appreciated how they approached the matter, including taking responsibility for another agreement and sharing their experience. He thanked them for their support and collaboration. Chair Schwarze asked for any additional discussion and called for a roll call vote.

On roll call, 10 Members voted “Aye,” 0 Members voted “Nay,” and 2 Members were absent; the motion carried.

Attachments: Downers Grove Mutual Termination Agreement

RESULT:	APPROVED
MOVER:	Joseph Maranowicz
SECONDER:	Pat Johl

AYES:	Franz, Eckhoff, Hernandez, Honig, Johl, McCarthy, Schar, Schwarze, Maranowicz, Wolber, and McCarthy
ABSENT:	Markay, and Robb

7.D.5. **ETS-R-0022-26**

Resolution to approve Policy 911-010.1: 54199 Capital Contingencies.

A motion was made by Member Johl, seconded by Member Wolber, to approve this item. Chair Schwarze opened the item for discussion.

Executive Director Zerwin stated the item was somewhat out of order because the Board had a standing Finance and Revenue section, but noted it was presented as an action item if it were to move forward. She explained there was an existing policy, 911-003 since 2016 and said that when the Board transitioned from reserve language to capital contingencies, the policy should have been amended at that time. Executive Director Zerwin stated staff recommended renumbering the policy as 911-010.1 to bring the finance policies under one heading, and the policy was updated to be consistent with current practice. She explained that language from the original policy that still applied was retained, and language was added regarding how capital contingencies are managed under 54199. Staff cleaned up the document by striking practices that no longer applied, adding ordinance references consistent with how the Board is governed, and revising definitions to reflect current capital contingency terminology. She noted the 54199 chart had been simplified to more clearly illustrate what capital equipment the ETSB owns and what funds need to be set aside for future replacement, referring to it as the Capital Management Plan.

Executive Director Zerwin explained the policy language was adjusted to reflect that 54199 is a budget line item used to transfer funds when ready to pay a bill tied to a completed contract or milestone, and stated the capital management plan would be reviewed annually as part of Finance and Revenue, with items added and removed as appropriate.

Chair Schwarze stated he was not opposed to tabling the item until the next meeting if the Board wanted more time to focus on it. Member Eckhoff said he understood a major point was the cost divided by projected usable life and asked whether that remained the same. Executive Director Zerwin confirmed it did. Member Eckhoff asked whether the rest was primarily updating the language and Executive Director Zerwin said yes. She explained the intent was to have money available at the end of the time period to replace equipment or extend usable life. She added that, because (911) surcharge revenues are finite, capital contingency appropriations are based on what is needed and formed by initial contract pricing, noting values could be plus or minus depending on the type of system.

Vice Chair Franz stated he had questions and said he was confused because he appeared to have two different documents. He referenced language he read regarding radio

replacement and said he did not see it in the version on the screen, then clarified he was looking at the memorandum from the packet, not the policy itself. Vice Chair Franz asked what the memorandum meant when stating the Board at the time decided it would not set aside money for radio replacement in the future. He asked how that "lessens the burden on the fund" but "does not decrease the earmark of funds toward replacement." Executive Director Zerwin responded that the intent was that the sentence did not change what would be needed for replacement overall, and referenced the totals shown on the chart, explaining that if radios were included, the total need would be significantly higher. Vice Chair Franz said that if the Board decided it was not going to replace radios, he questioned why the memorandum would reference it, and stated he believed the memorandum wording was inconsistent. Executive Director Zerwin stated the intent was that the broader capital management plan needs remained, and clarified that "appropriation" may have been a more appropriate term than "earmark."

Vice Chair Franz stated the item should not be acted on that day, noting it was the first time the Board was seeing it and said it was a significant change. He said he did not understand the need for the change and asked how the Board is supposed to know what the policies are and how many policies exist. Executive Director Zerwin responded there were roughly 40 policies. Vice Chair Franz asked whether legal had reviewed the policy and noted the agenda listed it for action, not discussion only. Executive Director Zerwin responded that the version was sent for discussion and stated the Board typically discusses items and may table them, with a vote occurring at a subsequent meeting. Vice Chair Franz said the background read more like a narrative than a policy and asked whether the policy had been shared with the PSAP Directors in advance. Executive Director Zerwin responded that not everyone attended the PSAP Directors meeting the prior Friday.

Vice Chair Franz stated this demonstrated a process issue and said policies should not be developed without sharing them with PSAPs, including allowing time for PSAP legal review and ensuring alignment with other policies. He stated he had more questions than answers and wanted PSAP input because the Board would be binding PSAPs regarding equipment replacement and said a more collaborative vetting process was needed. Executive Director Zerwin reiterated that the underlying policy had been in place since 2016 as 911-003 and said the revisions were intended to make it consistent with capital contingencies, with redline changes primarily reflecting the shift from reserve language.

Vice Chair Franz stated that policy changes should follow the Board's planned Finance and Revenue discussion later in the meeting and the Board's direction, rather than being brought for action first, and reiterated concerns about lack of advance PSAP and legal review. Chair Schwarze stated the Board was having the discussion and said he was willing to table the item and bring it back at the next meeting to allow more opportunity for review. Vice Chair Franz stated the Board should direct staff on future policy development and suggested providing PSAPs time to review and provide feedback before presenting a final policy revision.

Member Maranowicz stated he agreed to table the item but said he did not believe every policy needed to go to the PSAPs for collaboration, noting that if ACDC and DU-COMM

did not agree, the Board would decide. He emphasized it is the Board that makes decisions for the PSAPs. Chair Schwarze stated the Board is the decision maker and that PSAPs sit on the Board, receive the same information as other Members, and have the same opportunity to review, ask questions, and provide input. He stated he was agreeable to tabling the item and bringing it back the next month to allow additional time for PSAP and Board review and reiterated that the final decision rests with the Board.

Member Schar stated that some policy changes are insignificant and made to keep language relevant, while others, such as this item, have broader potential implications. He stated this was why the Board can table an item to allow for more time and input. Member Schar said he supported tabling the item and felt the process was working as intended.

Vice Chair Franz stated he had been watching the process for 15 years and said the Board needs to shift its paradigm, noting that while the Board makes the final decisions, it "does not run the show." He stated there was no reason the Executive Director could not meet with PSAPs regularly and bring policies forward well in advance to obtain meaningful input. He said PSAPs receive the packet late in the week while operating dispatch centers and are then expected to react to items they may be seeing for the first time, which he said was not an effective way to operate. He stated PSAPs should be given time to review and provide feedback, and said staff should want that feedback because it would result in better policies informed by operational challenges. He said the current approach is backwards and stated PSAPs need flexibility to run their operations and need the support of the ETSB.

A motion was made by Vice Chair Franz, seconded by Member Maranowicz, to table this item to a date certain, which is the March 11, 2026 ETS Board meeting. Chair Schwarze asked for a roll call vote. On roll call, all Members voted "Aye", motion carried.

Attachments: 911-010.1 54199 Capital Contingencies draft

RESULT:	TABLED
MOVER:	Mark Franz
SECONDER:	Joseph Maranowicz

8. DEDIR SYSTEM UPDATE

Chief Selvik said the ETSB was nearing completion of the "first touch encryption" process for police radios, with four agencies remaining, and said the work was moving quickly. He said the Police Focus Group planned to meet at the end of the month and stated the group was continuing to move forward on Command Central Aware. He said ETSB staff were invited to the upcoming meeting and stated Sergeant Jim Dexter from the Lisle Police Department, who heads the MERIT SWAT team, would be brought in to assist with MERIT layers.

Chief Selvik said ETSB staff, Ms. Jager from Motorola, and Mr. Nebl attended the DuPage Chiefs meeting on January 22 and provided information to the Chiefs, he said it was a positive sign that there were no questions raised publicly. He stated there had also been discussion at the

PAC regarding requests for DuPage County statewide TAC channels, noting the channels are encrypted and the PAC was hesitant to release them outside the County. He stated the purpose of the request was for an agency to monitor during saturation nights outside the County and said the agency already has access through current patching but had reported difficulty monitoring. He said Mr. Nebl from OHSEM was working directly with the requesting agency, including ensuring they are included in email distribution and able to monitor over the patch, to avoid releasing County TAC channels. Chief Selvik asked if there were any questions and, hearing none, thanked everyone.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Executive Director Zerwin provided a legislative update and stated the monthly report included two bills being tracked: Senate Bill 2670 and House Bill 4066. She said the bills were substantially the same, with identical language in different chambers. She noted HB 4066 was in Rules, and said it was unusual that the statewide surcharge language in SB 2670 was in Revenue. She stated she spoke with the County lobbyist, Chip Hume, who was conducting additional research, and noted the Associations had prepared a one-sheet for Springfield. She said staff would continue monitoring whether the bills gained momentum before or after the election and said the Board would be kept informed. She added that flyers and related materials would be provided so Members could assist, and noted the lobbyists were engaged and discussing strategy with senators.

Vice Chair Franz asked whether the ETSB had a position or statement. Executive Director Zerwin responded that this has been discussed by the Board before and she certain they wanted the money. She reiterated staff would monitor how the legislation moved and that the County lobbyists were informed. Vice Chair Franz stated that he and Member Maranowicz attended a DMMC board meeting where the bills were discussed and said there were questions and negative comments from some mayors about the need for additional funding. He said the ETSB should have a position, noted DU-COMM had shared a position at that meeting, and asked that a position statement be drafted and brought back for the next meeting. Executive Director Zerwin stated she would like to review the DU-COMM position statement, and said staff could do so. Vice Chair Franz handed Executive Director Zerwin a copy of the INENA/IAPCO one sheet for legislators referenced in her earlier statement and an email from Director Robb to DU-COMM members asking for support of the two bills.

Member Maranowicz added that, at the DMMC meeting, the board voted to support a unified position of support, with only one dissenting vote. Chair Schwarze stated that if the Board was going to have the discussion, all Members would need to come back with the position of the entities they represent and indicate whether they were on board or not on board.

10. FINANCE AND REVENUE

A motion was made by Member Johl, seconded by Member Maranowicz, to receive and place on file the Finance and Revenue items. Chair Schwarze opened the items for discussion and turned the floor over to Executive Director Zerwin.

Executive Director Zerwin stated the first two items were the regular revenue reports, noting they were previously included in the revenue report and had been part of the Consent Agenda, and that the budget detail is also reflected in the payment of claims. She stated the significant new

addition for discussion was the cleaned-up Capital Contingency Management Plan form, which she said shows purchase order number, the value at the time of purchase, and the annual amortization/savings amount. She stated the form reflects what is held in the capital contingency and is intended to show what is being funded and what has been appropriated, and said she added two lines at the bottom for discussion to show what would be needed if radios were included. She stated the form lists what is currently in capital contingency and explained the policy contemplates Board decisions on whether a purchase is placed into capital contingencies and whether annual saving begins or whether the fund balance is sufficient at the time. She stated the plan also supports discussion about removing items if they are no longer being done, or making funding decisions if revenues decline.

Vice Chair Franz asked whether all radios had been paid. Executive Director Zerwin responded, stating radios were largely paid but agencies continue to submit requests, including requests tied to headcount approvals not previously reported. She noted additional radios would come out of new capital rather than capital contingencies because they were not budgeted for that year. Member Johl asked whether additional radios after headcount finalization would require reimbursement from the agency. Vice Chair Franz asked when the cutoff would be. Executive Director Zerwin stated that was a question the Board would need to answer. She explained that, for this project, agencies were asked to report headcount or fleet increases in advance so ETSB could account for replacements, and she described how the radio cache has been used to support replacements for broken radios and special events, with the cache being drawn down over time.

Vice Chair Franz asked what was done in the past when agencies increased staffing or added a new fire apparatus. Executive Director Zerwin explained those additions were taken out of the cache. Chair Schwarze asked what the cache number was. Executive Director Zerwin stated it was originally 60 of each for APX7000s (police and fire), and said it was currently around 40 to 50 for APXNext. Vice Chair Franz commented that policy would be needed to avoid a “run on the bank” at the end.

Chair Schwarze asked about the replacement cost estimates on the chart and noted costs change over time. Executive Director Zerwin stated the chart reflects what was spent, not future cost, and said assumptions would depend on factors such as future vendor/contracting and discounting, noting the prior purchase received a discount. She stated one benefit of the current approach is that funds are appropriated and generally paid over milestones rather than in a single lump sum, allowing the fund to withstand major replacements, and said the approach helps manage stress on the fund as systems are staggered but not always perfectly aligned. She stated it remains difficult to predict future costs, and noted that for items such as Fire Station Alerting, ETSB funds core components while agencies reimburse ETSB for optional equipment.

Chair Schwarze stated that maintaining approximately $34M in capital contingencies was important given uncertainty and asked whether going significantly below that would be problematic. Executive Director Zerwin stated that going significantly below could be troublesome because ETSB has finite revenue and cannot generate additional revenue like a business or PSAP that can charge members, so the fund must be managed differently. She noted surcharge
revenue fluctuations of the past year of $1M and said maintenance contracts are significant.

Vice Chair Franz stated the Board likely needs to consider an annual capital set-aside and asked how much money is currently in the fund now that radios are mostly paid. Executive Director Zerwin stated the Board is "right there" with what has been appropriated, referencing cash and investments and a long-term investment pool around $35M plus or minus, and said some funds would be drawn down for bill payments. She stated the remaining question mark is monthly surcharge performance, and while the estimate suggests the Board is at the target level, replacement costs remain uncertain.

Vice Chair Franz stated the current approach may be overly conservative and could limit the ability to support PSAP needs. He discussed the need for a longer-term forecast and a yearly "true up," and said the Board should know monthly how much is on hand. Executive Director Zerwin stated staff could begin showing that, noting treasurer reporting availability varies. Vice Chair Franz suggested that if the fund is over a target mid year, funds could be distributed through the IGA. Executive Director Zerwin stated the fund is specific to capital replacement and said she would not characterize it as overfunded, noting that if radios were included it would not be overfunded, and also noted that portions of long-term investments may need to be liquidated for cash flow as coordinated with the Treasurer's Office. Vice Chair Franz stated that $35M relative to a $13M operating cash flow did not present a cash flow problem.

Executive Director Zerwin responded that the Treasurer's Office invests funds for return under statutory authority and cautioned against altering distribution assumptions until the State's NG911 deployment costs are known, noting prior State disbursement amounts have decreased. She also clarified that revenue totals include reimbursements and are budget neutral, and noted ETSB bills in arrears. Vice Chair Franz stated he believed there remains excess funding after operating and capital obligations and said the Board needs to see clearly how that works to inform decisions.

Chair Schwarze asked if there was any other discussion on Item 10. Hearing none, he called for a voice vote. On voice vote, all Members voted "Aye," motion carried. Executive Director Zerwin stated the item was received and placed on file. Vice Chair Franz stated he did not agree the discussion was complete and said he had additional questions but added that if the Board would be discussing the topic regularly, the discussion could continue. Chair Schwarze stated it would.

10.A. Revenue Report 911 Surcharge Funds

10.A.1. **26-0459**

ETSB Revenue Report for February 11 Regular Meeting for Fund 5820/Equalization

Attachments: Revenue Report Regular Meeting 2.11.26

RESULT:	ETSB RECEIVED AND PLACED ON FILE
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

10.B. Budget Detail

10.B.1. **26-0460**

FY26 Expenditure vs Budget

Attachments: FY26 Expenditure vs Budget.pdf

RESULT:	ETSB RECEIVED AND PLACED ON FILE
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

10.B.2. **26-0636**

Capital Contingencies Management Plan

Attachments: 54199 Capital Management Plan FY26 February 2026

RESULT:	ETSB RECEIVED AND PLACED ON FILE
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

11. OLD BUSINESS

There was no old business.

12. NEW BUSINESS

There was no new business.

13. EXECUTIVE SESSION

At 10:00am, a motion was made by Member Johl, seconded by Member Wolber, for ETSB to enter into Executive Session. On roll call, 9 Member voted "Ayes", 0 Members voted “Nay,” and 3 Members were absent, motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

13.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

13.A.1. March 10, 2021; October 9, 2024; June 14, 2025; July 9, 2025; August 13, 2025; and September 10, 2025.

13.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

13.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS 120/2 (C) (8)

13.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

14. MATTERS REFERRED FROM EXECUTIVE SESSION

14.A. Disposition of Executive Session Minutes

At 10:05am, the regular meeting of the ETSB reconvened. On roll call, Members Schwarze, Eckhoff, Franz, Hernandez, Johl, Maranowicz, McCarthy, Schar and Wolber were present.

Chair Schwarze asked for a motion to release the minutes of September 10, 2025. Member Eckhoff motioned, seconded by Member Johl. On voice vote, all "Ayes", motion carried.

Chair Schwarze asked for a motion to retain the minutes of March 10, 2021, October 9, 2024, June 14, 2025, July 9, 2025 and August 13, 2025 as presented during Executive Session. Member Eckhoff motioned, seconded by Member Wolber. On voice vote, all "Ayes", motion carried.

15. ADJOURNMENT

15.A. Next Meeting: Wednesday, March 11, 2026 at 9:00am in 3-500B

Chair Schwarze asked for a motion to adjourn. A motion was made by Member Johl, seconded by Member Maranowicz. The meeting of the ETSB was adjourned at 10:06am.

Respectfully submitted,

Jean Kaczmarek

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0453 **Agenda Date:** 2/11/2026 **Agenda #:** 6.A.1.

Emergency Telephone System Board of DuPage County Monthly Report

February Board Meeting

Submitted for your consideration is the DuPage ETSB monthly report for activity January 1 through January 31. This report highlights the activities of the DuPage ETSB by ETSB and PSAP staff, work groups, committees, and consultants.

Congratulations on a Job Well Done!

Citizen's Award – Congratulations to ACDC tech, **Keith Marc**. Keith was recently recognized by the Bloomingdale Police Department for his dedication, professionalism and continued commitment to public safety.

Certification – Congratulations to ACDC **Telecommunicator Taylor Hawkins** on her completion of the Communications Training Officer certification.

Anniversary – Congratulations to DU-COMM **Telecommunicator George Satala** on **25** years as a Telecommunicator! Thank you for your service!

Anniversary – Congratulations to DU-COMM **Telecommunicator Jacqui Osborne** on **30** years as a Telecommunicator! Thank you for your service!

ADMINISTRATIVE

911 Services Advisory Board (SAB) and 911 Legislation:

All meeting dates are scheduled for a Monday, unless otherwise noted.
February 9 (cancelled)
February 23
March 9
March 23
April 6
April 20
May 4
May 18
June 15
July 13
August 17
September 14
October 21 (Wednesday)
November 16
December 14

Annual Financial Report (AFR)

ETSB, along with County Finance, submitted the Annual Financial Report (AFR) to the Illinois State Police and 9-1-1 State Administrator within the January 31, 2026 deadline. This is an annual administrative requirement like the annual call handling agreements. This work takes place throughout the year and the summation is completed at year end in partnership with County Finance. The report is filed electronically. Special thanks to Principal Accountant Thomas Packard

and Senior Accountant Nancy Llaneta for their work on this (and the annual audit) with Operations Administrator Eve Kraus.

Legislative
Bills we are tracking in the current session.

SB2670 9-1-1 Statewide Surcharges
05/27/2025 Filed with Secretary by Sen. David Koehler
05/27/2025 **First Reading**
05/27/2025 Referred to Assignments
07/29/2025 Added as Co-Sponsor Sen. Paul Faraci
09/18/2025 Added as Co-Sponsor Sen. Laura M. Murphy
09/23/2025 Added as Co-Sponsor Sen. Mark L. Walker
10/16/2025 Added as Co-Sponsor Sen. Kimberly A. Lightford
01/27/2026 Assigned to Revenue

Synopsis As Introduced
50 ILCS 750/20 Amends the Emergency Telephone System Act. Provides that, beginning January 1, 2026, the statewide surcharge shall be $2.50 per connection.

HB4066 9-1-1 Statewide Surcharges
Senate Amendment 1 is the most current language. It is too large to incorporate and will be a separate attachment. The surcharge increase is not included in this amendment.

General Assembly Members assigned on State 9-1-1 Advisory Board
Sen Bill Cunningham, Sen Neil Anderson
Rep Angelica Guerrero-Cuellar, Rep Michael J. Coffey, Jr.

05/23/2025 Filed with the Clerk by Rep. Angelica Guerrero-Cuellar
05/23/2025 **First Reading**
05/23/2025 Referred to Rules Committee
12/18/2025 Added Co-Sponsor Rep. Amy Briel
01/30/2026 Added Chief Co-Sponsor Rep. Sharon Chung

Synopsis As Introduced
50 ILCS 750/20 Amends the Emergency Telephone System Act. Provides that, beginning January 1, 2026, the statewide surcharge shall be $2.50 per connection.

RESOLUTIONS

Policy:
911-010.1: 54199: Capital Contingencies and Capital Management Plan: On the agenda this month under the Finance and Revenue section of the agenda is a draft policy. This policy would be new and a sub-policy of 911-010: Expenditure Policy. By making a policy regarding 54199: Capital Contingencies a sub-policy, it keeps financial policies together for ease of review and consistency. Prior to the creation of 54199: Capital Contingencies in the ETSB company budget, ETSB had a policy, 911-003: Capital Reserves and Capital Improvement Program Fund. This policy should have been updated when 54199 was put into

place. Language from 911-003 that is consistent to how 54199 currently functions have been included in 911:010.1.

Mutual Termination Agreement:
ETS-R-0011-26 Resolution Approving a Mutual Termination Agreement Between the County of DuPage of ETSB and the Village of Downers Grove: On the agenda this month is an exit agreement for the Downers Grove Police Department to withdraw from the Police Records Management System (PRMS) consortium. This is an administrative action for the ETSB in so far as the financial obligation by PRMS to the ETSB remains the same regardless of the number of members in the Consortium. This agreement outlines the obligations and process for withdrawal from the Police Records Management System (PRMS) Consortium.

The Village of Downers Grove provided proper notice to the PRMS Oversight Committee on September 30, 2025. The resolution was approved at the PRMS Oversight Committee meeting on January 21 and the County Board meeting on January 27, 2026 pending Parent Committee Approval. ETSB is the Parent Committee because it is the Hexagon contract holder.

At the same PRMS Oversight Committee meeting, the Committee voted on several resolutions that create a new ERP company for PRMS, separate from the ETSB. This will allow PRMS to enter into contract a agreement with one of the three remaining vendors in the RFP process and move towards its own funding model as designed in the IGA. This is already taking place with capital costs. ETSB continues to pay maintenance invoices and bill PRMS in arrears pursuant to the IGA.

FINANCE AND REVENUE

Contracts over $15,000
Dick Buss & Associates: Purchase Order 926008
This purchase order will provide certified deep cleaning of 9-1-1 dispatch console equipment and console furniture at the two PSAPs (ACDC and DU-COMM) two (2) times per year for the period of March 10, 2026 through March 9, 2029. Dick Buss is a certified Watson Consoles service provider and will also inspect consoles for loose/missing hardware and serviceable parts, replacing parts as needed, and will provide post-service reports and photos documenting the work performed. The PSAPs will remain operational during cleaning, with 1–2 consoles cleaned at a time based on staffing. This is a sole source purchase; use of a non-certified provider would void the Watson Consoles warranty.
Cost per cleaning: $20,000.00; annual amount: $40,000.00.

Facility Gateway Corp: Purchase Order 926011
On the agenda is an option to renew under Bid #23-031-FM with Facilities Management to provide preventative maintenance and emergency repair service, as needed, to the uninterrupted power supply (UPS) units located on the DuPage County Campus and within the PSAPs. This option to renew will be on the agenda for consideration by the Public Works Committee on February 3, 2026 and the County Board agenda on February 10, 2026. The contract is for the period from April 1, 2026 through March 31, 2027 and covers one (1) UPS unit at ACDC and three (3) UPS units at DU-COMM under the ETSB portion of the contract. The requested amount will cover preventative maintenance for the four UPS units over the one-year time period for a base amount of $5,932.48. Total cost of the procurement is $30,317.72; ETSB portion is $6,000.00.

Midwest Office Interiors: Purchase Order 926002
Recommendation to approve PO 926002 to Midwest Furniture to provide office furniture to support the FY26 approved headcount and newly filled positions and to augment ETSB office space. The purchase includes desks, chairs, filing cabinets, and conference furniture to furnish three (3) workstations and improve office configuration and space utilization. Funds for this purchase have been in the ETSB budget for two fiscal years. With the filling of vacant positions and a full radio service manager additional furniture is needed. Space allocation is still under discussion and certain office improvement work is on the task list for county facilities to complete. This purchase is made utilizing the OMNIA Contract Code R240102.
Total amount: $16,048.16.

Rave Mobile Safety: Purchase Order 926006
Smart911 is a patented service that allows citizens to enter information they would like available to first responders in the event of an emergency. The information is entered through a secure website. When the citizen calls 9-1-1, the information is automatically displayed on the workstations of the Telecommunicator (TC). The TC can then make the information available to police, fire and EMS personnel. This is a five (5) year contract for Smart911 services, with an annual option to renew years two (2) through five (5). The recommendation of the PSAP Directors and support staff is to approve this first of four options to renew, year 2 of the contract. The renewal period will run from April 1, 2026 through March 31, 2027.
Annual contract amount: $119,300.00; total contract amount: $596,500.00.

Change Orders
AT&T 922020/5866-1: Change Order 9
This change order will extend Switched Ethernet (ASE) service for the 9-1-1 Call Premise Equipment (CPE) at the ACDC and DU-COMM PSAPs for an additional 12 months. ASE is one of two required network paths between the PSAPs that connects the CPE host servers and provides redundancy and geo-diverse connectivity to mitigate hardware or infrastructure issues. This renewal maintains the same terms and pricing as the current contract and allows billing at a contracted rate rather than monthly charges. The total amount includes estimated taxes/fees.
Total amount not to exceed: $15,000.00

AT&T 924015/7009-1: Change Order 4
This is a change order to an existing contract. This change order will encumber additional funds for FY26 Session Initiated Protocol (SIP) utility services in the County Finance software to support payment and accounting of contractual obligations for PSAP administrative (10-digit) phone network. SIP is the network-based call delivery method used by the PSAPs and reduces the 9-1-1 system's reliance on physical copper. With the transition to NG9-1-1, the administrative phone system could be re-engineered for cost savings if contracted with DuPage County; however, delays in that transition require the additional SIP lines to remain in place.
Total amount: $185,000.00, for a new contract total of $530,000.00.

CDW Government 925011/7633-1: Change Order #1
This is a change order to an existing contract. DuPage ETSB has a CrowdStrike Retainer through CDW Government intended to provide professional technical assistance in the event of a cybersecurity incident affecting the 9-1-1 system network. Because the retainer hours were not utilized during FY25–26, this change order will convert the unused hours to Incident Response Services by scheduling a Cybersecurity Maturity Assessment (CMA). ETSB technical staff

reviewed the available services and decided the CMA would provide for the evaluation of our current cybersecurity capabilities and identify areas for improvement, this would allow for the creation of a future roadmap for enhanced security posture. The CMA calls for 160 service hours; Change Order #1 will add 50 hours in addition to the 110 retainer hours not used. This change order will also extend the purchase order expiration date in the County Finance software to June 30, 2026, to allow sufficient time to complete the assessment.
Total amount: $22,437.50, for a new contract total of $73,917.50.

Closing of Open Purchase Order and Release of Funds – Requiring Board Action

Per the County administrative process, the following contracts and purchase orders will be included on the February agenda to be decreased and closed, administratively releasing funds in the ERP system for a total amount of $677,609.67.

Contract	Vendor	Vendor #	Expiration	Change Order #	Amount Decreased
7460-1	Motorola Solutions, Inc.	10115	11/30/25	1	-$32,812.54
5164-1	AT&T, Inc.	10008	04/27/24	4	-41,391.13
4375-1	Rave Mobile Safety	10485	03/21/21	1	-478,800.00
4951-1	Motorola Solutions, Inc.	10115	11/30/25	5	-124,606.00

It should be noted that while Rave Mobile Safety PO 4375-1 decreased in the amount of $478,000.00, these funds were obligated in years 2 through 5 of the contract as options to renew. When each year was renewed, it was done so under a new PO. The annual cost in the amount of $119,200.00 was obligated under each new annual PO through the life of the contract. County Finance has revised the procedure for contracts with options to renew to reference the original agreement and pay from the amount obligated in the original PO.

Administratively Closing of Purchase Orders with Zero Dollar balance

The following Purchase Orders have expired, have been completed and have a zero-dollar balance but remain administratively open in the County Finance ERP software. To close these contracts, an administrative change order has been completed. No future invoices will be applied to these contracts:

Contract	Vendor	Vendor #	Expiration	Change Order #
6807-1	Insight Public Sector	10809	01/28/25	1
5628-1	GOTO Technologies USA	28460	02/14/25	1
6950-1	Insight Public Sector	10809	03/12/25	1
5162-1	Rave Wireless	10485	03/31/25	1
6898-1	Asset Panda LLC	26513	04/11/25	1
7313-1	Key Tower LLC	44929	04/15/25	1
6899-1	Police Legal Sciences Inc	22443	04/30/25	1
4605-1	Anritsu Americas Sales Co	32812	05/10/25	1
6951-1	CDW Government LLC	10667	07/08/25	3
7214-1	VIAVI Solutions	24817	09/07/25	2
7171-1	CDW Government LLC	10667	10/01/25	1
7301-1	Insight Public Sector	10809	10/13/25	1
7299-1	Insight Public Sector	10809	10/16/25	1
7463-1	Motorola Solutions, Inc.	10115	11/12/25	1
7303-1	(Verizon) Cellco Partnership	10597	12/07/25	1
6138-1	911 Datamaster LLC	21528	12/13/25	1

7467-1	Alliant Insurance Services	44109	12/19/25	1
7456-1	Environmental Systems Research Inc (Esri)	10337	12/31/25	1
7460-1	Motorola Solutions, Inc.	10115	12/31/25	1

Open Purchase Orders for FY2026

In FY24, a review of the open purchase order format was recommended by the Auditor's Office in 2010 was conducted against the changes in the County procurement policy. As a result, there is one open purchase order for FY2026.

Purchase Order Utilization:	Total	Year to Date	Remaining Balance
FY26	$75,000.00	$0.00	$75,000.00

Payment of Claims

External Payments FY25. This is the last Payment of Claims for FY25.
Total for Fund 5820 for the February 11 meeting: $135,913.54

External Payments FY26
Total for Fund 5820 for the February 11 meeting: $338,943.19

Monthly Revenue

Total Revenue: $1,150,932.61
The September 2025 surcharge was received on January 8 in the amount of $1,112,804.75.

Investment Earnings:
At the time of posting, the Treasurer's Office has not yet received the January data necessary to run the interest earnings report.

Additional revenue received this past month includes: Sale of Assets, CAD Interface Reimbursement, FSA optional equipment Reimbursement and Radio Capital Reimbursement.

Sale of Assets:
There is one payment for legacy APX7000/7000XE portable radios sold to:
$2,400.00 Pontiac Fire Department received on January 5 per ETS-R-0053-25.

Reimbursement:

Reimbursement Fund 5820: Participating agencies will be invoiced for their maintenance on the optional app licensing they requested from Hexagon integration. Below is a summation of the various licenses and amounts per agency.

Tablet Command is an incident response and management solution for the Bartlett Fire District. This product increases situational awareness, incident response, firefighter accountability, and incident management. This program will allow BAF's Battalion Chiefs to manage an active incident, assign crews, and account for all their actions. The cost of development was $25,892.22 and one year of maintenance was $2,658.12. To reimburse these costs, BAF elected to take advantage of a three-year equal annual payment plan.

	FY2026 (Current)	FY2027
Tablet Command Interface	**$ 8,630.74**	**$ 8,630.74**
Maintenance	**$ 2,658.12**	**$ 2,698.00**
Total Remitted	**$ 11,318.86**	**$**
Bartlett Fire	$ 11,318.86	$ 11,328.74
Remitted	$ 11,318.86	$

Hexagon Ancillary Service I/CADLink (for ID Networks)

From inception, Bartlett Police elected *not* to participate in the RMS/FBR portion of the DuPage Justice Information System (DuJIS) and remain with their RMS vendor ID Networks. To facilitate information sharing from the CAD to Bartlett's Records Management System, Hexagon created the I/CADLink interface. The maintenance of this interface is a reimbursable cost by Bartlett PD.

	FY2026 (Current)	FY2027	FY2028	FY2029
I/CADLink Interface (for ID Networks)	**$ 4,288.00**	**$ 4,417.00**	**$ 4,549.00**	**$ 4,686.00**
Total Remitted	**$**	**$**	**$**	**$**
Bartlett PD	$ 4,288.00	$ 4,417.00	$ 4,549.00	$ 4,686.00
Remitted	$	$	$	

The Illinois State Police ended LEADS 2000 and transitioned to LEADS 3.0. To connect to LEADS 3.0, Hexagon needed to implement a new interface which was approved by the ETS Board in December 2023. LEADS 3.0 is provided by the Illinois State Police as a statewide, computerized telecommunications system designed to provide services, information, and capabilities to the law enforcement and criminal justice community. LEADS costs are not an allowable use of 911 surcharge, therefore, both DU-COMM and ACDC signed a Memorandum of Understanding (MOU) acknowledging their obligation to pay for half of the interface. Both agencies elected to receive a one-time invoice. LEADS 3.0 was deployed and accepted in February 2025.

	FY2026 (Current)	FY2027
LEADS Interface Implementation	**$ 29,363.00**	
Maintenance	**$ 0**	**$ 5,959.00**
Total Remitted		
DU-COMM	$ 14,681.50	$ 2,979.50
Remitted		
ACDC	$ 14,681.50	$ 2,979.50
Remitted		

Security Info Sys(SIS) Alarm is an interface that integrates data into CAD creating efficiencies and reducing the risk of human error.

	FY2026 (Current)	FY2027	FY2028	FY2029	FY2030	FY2031
SIS Alarm Interface Implementation	**$ 14,111.00**					
Maintenance	**$ 2,889.00**	**$ 3,185.16**	**$ 2,807.52**	**$ 2,891.76**	**$ 2,935.13**	**$ 2,980.00**
Total Remitted	**$**	**$**	**$**	**$**	**$**	**$**
DU-COMM	$ 2,889.00	$ 3,185.16	$ 2,807.52	$ 2,891.76	$ 2,935.13	$ 2,980.00
Remitted	$	$	$	$	$	$

Axon Fusus unifies existing technologies, live video, alerts, and field date, to create a full-scale collaboration network that works in real-time in the field. The interfaces costs along with the first year of maintenance, were paid in 2024. The interface cost was split between OBP, OTP, and WHP. The maintenance was split between OBP and WHP as OTP decided they were not going to move forward with using the interface. LOP requested interface access to Fusus in August 2025. That access was approved by the ETS Board in December 2025. The go-live is anticipated for Q1 2026. Invoicing for 2025 maintenance will again be split between OBP and WHP. LOP will begin paying for their portion of maintenance in 2027.

	FY2026 (Current)	FY2027	FY2028
Fusus	**$ 3,000.00**	**$ 3,090.72**	**$ 3,137.08**
Total Remitted	**$**	**$**	**$**
Oak Brook Police	$ 1,500.00	$ 1,030.24	$ 1,045.94
Remitted	$	$	$
Wheaton Police	$ 1,500.00	$ 1,030.24	$ 1,045.94
Remitted	$	$	$
Lombard Police		$ 1,030.24	$ 1,045.94
Remitted		$	$

The following two applications have been billed annually since the launch of Hexagon CAD.

Mobile Responder: Mobile Responder is an app that provides field personnel access to CAD via phones or tablets. Users can view incident details, receive and acknowledge messages, update statuses, and query databases, among other functions.

I/Netviewer: I/Netviewer provides real-time incident information via the web allowing personnel to retrieve dispatch information without having CAD software installed on their computers.

These costs are broken down to the end of the current contract. The Amendment to the Restatement approved by the ETS Board in August 2024 contracted a decrease in maintenance costs to a 1.5% increase, from what would have been a 3% increase, in years 3 through 5. Further, there are a few agencies whose costs increase in FY28. This is because they chose to add additional licenses to their originally contracted quantity. These additions were approved by the ETS Board in July 2025.

	FY2026 (Current)	FY2027	FY2028	FY2029
Mobile Responder, I/Netviewer	**$ 35,673.00**	**$ 36,208.10**	**$ 38,925.00**	**$ 39,505.88**
Total Remitted	**$ 604.00**	**$**	**$**	**$**
Addison PD	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Bartlett PD	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Bensenville PD	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$
Bloomingdale PD	$ 604.00	$ 613.06	$ 1,085.86	$ 1,102.15
Remitted	$	$	$	$
Burr Ridge PD	$ 1,510.00	$ 1,532.65	$ 1,555.64	$ 1,578.97
Remitted	$	$	$	$
Carol Stream PD	$ 300.00	$ 304.50	$ 309.07	$ 313.70
Remitted	$	$	$	$
Clarendon Hills PD	$ 225.00	$ 228.38	$ 231.80	$ 235.28
Remitted	$	$	$	$
Downers Grove PD	$ 979.00	$ 993.69	$ 1,008.59	$ 1,023.72
Remitted	$	$	$	$
DuPage Sheriff's Office	$ 829.00	$ 841.44	$ 854.06	$ 866.87
Remitted	$	$	$	$
Elmhurst PD	$ 904.00	$ 917.56	$ 931.32	$ 945.29
Remitted	$	$	$	$
Forest Preserve PD	$ 300.00	$ 304.50	$ 309.07	$ 313.70
Remitted	$	$	$	$
Glen Ellyn PD	$ 375.00	$ 380.63	$ 386.33	$ 392.13
Remitted	$	$	$	$
Glendale Heights PD	$ 302.00	$ 306.53	$ 311.13	$ 315.79
Remitted	$	$	$	$
Hanover Park PD	$ 150.00	$ 152.25	$ 154.53	$ 156.85
Remitted	$	$	$	$
Itasca PD	$ 527.00	$ 534.91	$ 542.93	$ 551.07
Remitted	$	$	$	$
Lisle PD	$ 1,056.00	$ 1,071.84	$ 1,087.92	$ 1,104.24
Remitted	$	$	$	$
Lombard PD	$ 1,579.00	$ 1,602.69	$ 1,626.73	$ 1,651.13
Remitted	$	$	$	$
Oakbrook Terrace PD	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$
Roselle PD	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Villa Park PD	$ 906.00	$ 919.59	$ 933.38	$ 947.38
Remitted	$	$	$	$
Warrenville PD	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Wheaton PD	$ 1,885.00	$ 1,913.28	$ 1,941.97	$ 1,971.10
Remitted	$	$	$	$
Wood Dale PD	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$

Woodridge PD	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Addison Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Bartlett Fire	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$
Bensenville Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Bloomingdale Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Carol Stream Fire	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$
Clarendon Hills Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Darien-Woodridge Fire	$ 1,510.00	$ 1,532.65	$ 1,555.64	$ 1,578.97
Remitted	$	$	$	$
Elmhurst Fire	$ 2,260.00	$ 2,293.90	$ 2,328.31	$ 2,363.23
Remitted	$	$	$	$
Glenside Fire	$ 906.00	$ 919.59	$ 933.38	$ 947.38
Remitted	$	$	$	$
Hanover Park Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Itasca Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Lisle-Woodridge Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Lombard Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Oakbrook Terrace Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Oak Brook Fire	$ 604.00	$ 613.06	$ 699.53	$ 710.02
Remitted	$ 604.00	$	$	$
Roselle Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Tri-State Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Villa Park Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Warrenville Fire	$ 754.00	$ 765.31	$ 776.79	$ 788.44
Remitted	$	$	$	$
West Chicago Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Westmont Fire	$ 754.00	$ 765.31	$ 2,332.40	$ 2,367.42
Remitted	$	$	$	$
Wheaton Fire	$ 604.00	$ 613.06	$ 699.53	$ 710.02
Remitted	$	$	$	$
Winfield Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$
Wood Dale Fire	$ 604.00	$ 613.06	$ 622.26	$ 631.59
Remitted	$	$	$	$

FSA Maintenance Reimbursement Costs by Agency: The IP-based Fire Station Alerting System (FSAS) maintained by PURVIS through allows for optional equipment for individual agencies, facilitated by ETSB. These costs are for maintenance beyond the initial one (1) year included with the equipment purchase. These costs are broken down through the end of the current contract.

	FY2026 (Current)	FY2027	FY2028	FY2029
FSAS Optional Equipment	**$ 15,345.00**	**$ 15,345.00**	**$ 15,780.00**	**$ 16,285.00**
Total Remitted	**$ 2,000.00**	**$**	**$**	**$**
Addison Fire	$ 3,500.00	$ 3,500.00	$ 3,605.00	$ 3,715.00
Remitted	$	$	$	$
Bartlett Fire	$ 2,000.00	$ 2,000.00	$ 2,060.00	$ 2,120.00
Remitted	$ 2,000.00	$	$	$
Clarendon Hills Fire	$ 960.00	$ 960.00	$ 990.00	$ 1,020.00
Remitted	$	$	$	$
Elmhurst Fire	$ 575.00	$ 575.00	$ 595.00	$ 615.00
Remitted	$	$	$	$
Glenside Fire	$ 200.00	$ 200.00	$ 205.00	$ 210.00
Remitted	$	$	$	$
Lombard Fire	$ 2,200.00	$ 2,200.00	$ 2,265.00	$ 2,335.00
Remitted	$	$	$	$
Pleasantview Fire	$ 500.00	$ 500.00	$ 515.00	$ 530.00
Remitted	$	$	$	$
Roselle Fire	$ 500.00	$ 500.00	$ 515.00	$ 530.00
Remitted	$	$	$	$
Tri-State Fire	$ 1,010.00	$ 1,010.00	$ 1,040.00	$ 1,070.00
Remitted	$	$	$	$
Warrenville Fire	$ 600.00	$ 600.00	$ 620.00	$ 640.00
Remitted	$	$	$	$
Westmont Fire	$ 3,000.00	$ 3,000.00	$ 3,090.00	$ 3,180.00
Remitted	$	$	$	$
York Center Fire	$ 300.00	$ 300.00	$ 310.00	$ 320.00
Remitted	$	$	$	$

Policy 911-013.1: System Interface Access and Fees: ETSB employees are wholly funded by surcharge. Therefore, staff time must be related to the 9-1-1 System or their time must be reimbursed. Ancillary interfaces covered under this policy require ETSB staff to invoice for their time for the project based on their hourly rate at the time of the request through implementation.

	Axon RMS	CommsCoach
Implementation	**$ 9,898.71**	**$ 3,367.95**
Total Remitted	**$**	**$**
Addison PD	$ 835.01	
Maintenance Fee	$ 250.00	
Customer Assistance Retainer	$ 2,500.00	
Total Due for Implementation	**$ 3,585.22**	
Remitted	**$**	

Oak Brook PD	$ 313.01	
Maintenance Fee	$ 250.00	
Customer Assistance Retainer	$ 2,500.00	
Total Due for Implementation	**$ 3,063.01**	
Remitted	**$**	
Downers Grove PD	$ 500.48	
Maintenance Fee	$ 250.00	
Customer Assistance Retainer	$ 2,500.00	
Total Due for Implementation	**$ 3,250.48**	
Remitted	**$**	
DU-COMM		$ 671.95
Maintenance Fee		$ 250.00
Customer Assistance Retainer		$ 2,500.00
Total Due for Implementation		**$ 3,367.95**
Remitted		**$**

DEDIRS System: Invoices for agencies with equipment that does not qualify for 911 Surcharge will begin billing this year.

*Totals do not include Agency costs marked as "in process"	**Capital Equipment**	**Annual Airtime**	**One-time Costs**	**Total Amount**
FY2026	**$ 676,085.92***	**$ 48,600.00***	**$ 57,797.16***	**$ 794,363.01***
Total Remitted	**$**	**$**	**$**	**$**
Addison PD	$ 40,207.92	$ 2,064.00	$ 0	**$ 42,271.92**
Remitted	$	$	$	**$**
Bartlett PD	$ 6,983.16	$ 1,440.00	$ 5,842.77	**$ 14,265.93**
Remitted	$	$	$	**$**
Bensenville PD	$ 6,487.28	$ 408.00	$ 0	**$ 6.893.28**
Remitted	$	$	$	**$**
Bloomingdale PD	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
Burr Ridge PD	$ 17,119.08	$ 648.00	$ 1,985.00	**$ 19,752.08**
Remitted	$	$	$	**$**
Carol Stream PD	$ in process	$ in process	$ in process	**$ in process**
Remitted	$	$	$	**$**
Clarendon Hills PD	$ 49,348.44	$ 1,944.00	$ 397.00	**$ 51,689.44**
Remitted	$	$	$	**$**
Downers Grove PD	$ 115,569.32	$ 9,000.00	$ 6,783.50	**$ 1,023.72**
Remitted	$	$	$	**$**
Elmhurst PD	$ in process	$ in process	$ in process	**$ in process**
Remitted	$	$	$	**$**
Forest Preserve PD	$ 0	$ 0	$ 3,342.00	**$ 3,342.00**
Remitted	$	$	$	**$**
Glen Ellyn PD	$ 51,200.28	$ 2,304.00	$ 1,588.00	**$ 55,092.28**
Remitted	$	$	$	**$**
Glendale Heights PD	$ 6,152.76	$ 216.00	$ 987.59	**$ 7,328.76**
Remitted	$	$	$	**$**

Hanover Park PD	$ 166,285.08	$ 9,648.00	$ 2,880.00	**$ 24,499.49**
Remitted	$	$	$	**$**
Hinsdale PD	$ 21,932.64	$ 864.00	$ 1,702.85	**$ 178,813.08**
Remitted	$	$	$	**$**
Itasca PD	$ 500.00	$ 408.00	$ 0	**$ 908.00**
Remitted	$ 500.00	$	$	**$**
Lisle PD	$ 36,199.44	$ 1,296.00	$ 876.77	**$ 1,104.24**
Remitted	$	$	$	**$**
Lombard PD	$ 17,949.48	$ 1,872.00	$ 1,588.00	**$ 21,409.48**
Remitted	$	$	$	**$**
Oakbrook Terrace PD	$ 500.00	$ 408.00	$ 1,474.56	**$ 2,213.00**
Remitted	$	$	$	**$**
Roselle PD	$ 15,616.56	$ 2,880.00	$ 3,333.18	**$ 26,829.74**
Remitted	$	$	$	**$**
Villa Park PD	$ 20,938.92	$ 1,872.00	$ 570.36	**$ 23,381.28**
Remitted	$	$	$	**$**
Warrenville PD	$ 14,616.56	$ 2,064.00	$ 1,191.00	**$ 17,871.56**
Remitted	$	$	$	**$**
West Chicago PD	$ 1,000.00	$ 816.00	$ 575.00	**$ 2,391.00**
Remitted	$	$	$	**$**
Wheaton PD	$ 9,985.28	$ 3,264.00	$ 2,464.00	**$ 15,713.28**
Remitted	$	$	$	**$**
Willowbrook PD	$ 12,970.56	$ 816.00	$ 5,832.66	**$ 19,619.22**
Remitted	$	$	$	**$**
Winfield PD	$ 6,485.28	$ 408.00	$ 0	**$ 6,893.28**
Remitted	$	$	$	**$**
Wood Dale PD	$ in process	$ in process	$ in process	**$ in process**
Remitted	$	$	$	**$**
Woodridge PD	$ 32,263.80	$ 2,304.00	$ 1,920.00	**$ 36,487.80**
Remitted	$	$	$	**$**
Subject to Agency revisions**	**Capital Equipment****	**Annual Airtime****	**One-time Costs****	**Total Amount****
FY2026	**$ 42,882.28**	**$ 1,488.00**	**$ 72,023.00**	**$ 116,393.28**
Total Remitted	**$**	**$**	**$**	**$ 20,247.00**
Addison Fire	$ 0	$ 0	$ 5,955.00	**$ 5,955.00**
Remitted	$	$	$	**$**
Bartlett Fire	$ 0	$ 0	$ 1,191.00	**$ 1,191.00**
Remitted	$	$	$ 1,191.00	**$ 1,191.00**
Bensenville Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
Bloomingdale Fire	$ 0	$ 0	$ 1,191.00	**$ 1,191.00**
Remitted	$	$	$	**$**
Carol Stream Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
Clarendon Hills Fire	$ 0	$ 0	$ 3,176.00	**$ 3,176.00**
Remitted	$	$	$ 3,176.00	**$ 3,176.00**
Darien-Woodridge Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**

Downers Grove Fire	$ 0	$ 0	$ 9,528.00	**$ 9,528.00**
Remitted	$	$	$	**$**
Elmhurst Fire	$ 7,215.28	$ 408.00	$ 12,307.00	**$ 19,930.28**
Remitted	$	$	$	**$**
Glen Ellyn Fire	$ 0	$ 0	$ 15,880.00	**$ 15,880.00**
Remitted	$	$	$ 15,880.00	**$ 15,880.00**
Glenside Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
Hanover Park Fire	$ 28,533.60	$ 864.00	$ 1,588.00	**$ 32,713.60**
Remitted	$	$	$	**$**
Hinsdale Fire	$ 0	$ 0	$ 1,588.00	**$ 1,588.00**
Remitted	$ 0	$ 0	$	**$**
Itasca Fire	$ 0	$ 0	$ 794.00	**$ 794.00**
Remitted	$	$	$	**$**
Lisle-Woodridge Fire	$ 0	$ 0	$ 3,176.00	**$ 3,176.00**
Remitted	$	$	$	**$**
Lombard Fire	$ 7,133.40	$ 216.00	$ 397.00	**$ 11,202.40**
Remitted	$	$	$	**$**
Oakbrook Terrace Fire	$ 0	$ 0	$ 397.00	**$ 397.00**
Remitted	$	$	$	**$**
Oak Brook Fire	$ 0	$ 0	$ 1,588.00	**$ 1,588.00**
Remitted	$	$	$ 1,588.00	**$ 1,588.00**
Roselle Fire	$ 0	$ 0	$ 1,588.00	**$ 1,588.00**
Remitted	$	$	$	**$**
Tri-State Fire	$ 0	$ 0	$ 794.00	**$ 794.00**
Remitted	$	$	$	**$**
Villa Park Fire	$ 0	$ 0	$ 794.00	**$ 794.00**
Remitted	$	$	$	**$**
Warrenville Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
West Chicago Fire	$ 0	$ 0	$ 1,588.00	**$ 1,588.00**
Remitted	$	$	$	**$**
Westmont Fire	$ 0	$ 0	$ 960.00	**$ 960.00**
Remitted	$	$	$	**$**
Wheaton Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$	$	$	**$**
Winfield Fire	$ 0	$ 0	$ 397.00	**$ 397.00**
Remitted	$	$	$	**$**
Wood Dale Fire	$ 0	$ 0	$ 3,970.00	**$ 3,970.00**
Remitted	$	$	$	**$**
York Center Fire	$ 0	$ 0	$ 0	**$ 0**
Remitted	$ 0	$ 0	$ 0	**$ 0**

Based on the States Attorney's opinion and decisions made by agencies to change their orders after the fact, there will be the following Radio Capital Reimbursement:

Agency	Amount	Description
Bartlett Fire	$ 1,191.00	received on January 13 for additional vehicle chargers
Clarendon Hills Fire	$ 3,176.00	received on January 16 for additional vehicle chargers
Oak Brook Fire	$ 1,588.00	received on January 13 for additional vehicle chargers

Glen Ellyn Fire	$15,880.00	received on January 15 for additional vehicle chargers
Total Reimbursed	$20,247.00	

Surplus Assets

Declaration of Surplus Assets: On the agenda this month is a resolution declaring equipment, inventory, and/or property as surplus. Per CB-O-0002-24 County Ordinance Section 20-40:(4)(c)(iv) all assets purchased with 9-1-1 surcharge are property of DuPage County. 90 APX7000 legacy radios from 2011, listed on Attachment A, are being declared as surplus to allow for their sale to agencies outside of the DEDIR System. The 9-1-1 System Manager recommends these be declared as surplus to allow for reassignment.

Sales of Surplus Assets: On this agenda there are two resolutions for the sale of surplus assets. Toulon Fire Department has requested to purchase eight (8) APX7000 7/800 VHF portable radios at $500.00 each, for a total contract value of $4,000.00. These radios were previously designated as surplus in ETS Resolutions ETS-R-0052-25, ETS-R-0068-25, and ETS-R-0000-26.
Total Contract Value: $4,000.00

Crete Emergency Management Agency has requested to purchase one (1) APX7000 7/800 VHF portable radio at $500.00, for a total contract value of $500.00. This radio was previously designated as surplus in ETS Resolution ETS-R-0068-25.
Total Contract Value: $500.00

Because each sale agreement is below $9,999.99, it does not require DuPage County Finance Committee or County Board approval. Since the surplus radios were purchased with surcharge funds (restricted revenue), the remittance will be deposited into ETSB account 47105: Proceeds for sale of assets, per the Finance Department.

9-1-1 CORE SYSTEM MANAGEMENT

ETSB On-Call Events:
Events are categorized as Emergency (E) or Non-Emergency (N)

Agency	Date	Event	Description of Issue	Resolution
DU-COMM	01/15/26	N	CAD/MPS Slow	System maintenance was being performed. Issue cleared after maintenance completed.
DG Police	01/20/26	E	Axon was not receiving data	Restart Axon interface
DU-COMM	01/21/26	N	CAD/MPS Slow	System maintenance was being performed. Issue cleared after maintenance completed.
DU-COMM	01/21/26	N	Purvis DM console showing disconnected from primary server error message	Restarted DM console and error cleared
DU-COMM	01/24/26	E	LiveMUM stopped updating	Reboot LiveMUM Server

DU-COMM	01/24/26	E	LiveMUM stopped updating	Contacted Deccan. LiveMUM service stopped, Fire Daemon was restated and application started receiving data
DU-COMM	01/15/26	N	CAD/MPS Slow	System maintenance was being performed. Issue cleared after maintenance completed.
DG Police	01/20/26	E	Axon was not receiving data	Restart Axon interface

Computer Aided Dispatch (CAD) and Mobile for Public Safety (MPS)

History	2024		2025		2026	
Category	**Opened**	**Closed**	**Open**	**Closed**	**Opened**	**Closed**
MPS	624	624	494	484	30	27
CAD	516	516	558	558	24	20
Total	1140	1140	1052	1042	54	47

Same Month Comparison

Category	2025		2026	
	Open	**Closed**	**Open**	**Closed**
MPS	494	484	30	27
CAD	558	558	24	20
Total	1052	1042	54	47

MPS Ticket Reporting:

Past Month										
Totals		**Categories of Open Tickets**								
Totals	Closed	Config	Unit / Events Not Populating	Connectivity Issue	De-Activate User	GPS Not Working	Installation Help	LEADS Issue	New User Access	Password Reset
30	27	5	4	7	4	1	1	3	1	4

CAD Ticket:

Past Month					
Totals		**Categories of Open Tickets**			
Total	Closed	System Error Tickets	Configuration Tickets	Referred to Hexagon	Open/Waiting on Customer
24	20	6	8	0	10

CAD Administrator Activity:

Over the past month, the CAD Administrator has completed multiple tasks associated with the CAD Focus Groups System Memos including work covering database management, CAD configuration, system development, and interagency collaboration. This work was identified during the RFP assessment that was completed in September. Recommendations from the interviews were converted into discussion items or System Memos that were discussed at CAD Focus Group.

Key accomplishments included optimizing Production CAD performance, supporting law enforcement data requests, deploying critical configuration updates, resolving user-impacting issues, and advancing new reporting capabilities within the MPS environment. The following sections provide a detailed summary of these activities and their impact on operational readiness and system reliability.

Database Management

- Purged legacy data from Production CAD; all information remains accessible in the Archive environment.
- Retrieved MPS messages for a police department subpoena request using targeted SQL queries.
- Generated a custom report identifying the Top 10 Type Codes used by the PSAP and by individual agencies.
- Prepared SQL components for CommsCoach integration.

CAD Configuration

- Administered CAD user accounts, including onboarding, access adjustments, and deactivations.
- Managed CAD Units, including LEADS access approvals as required.
- Deployed updated GIS mapping to Production CAD to support Darien–Woodridge district boundary changes.
- Updated agency d-groups, moving designated agencies from Fire West to Fire North.
- Separated the State's Attorney and Probation agencies from the Sheriff's Office within CAD and established them as independent agencies.
- Deployed a new type code to Production CAD.
- Verified successful rollover of CAD Case Reports for the new year.
- Configured a UnitsOnEvents monitor in the Training CAD environment for testing purposes.

CAD Issue Resolution

- Provided comprehensive CAD support through direct user engagement and timely issue resolution.
- Resolved a user account lockout incident.
- Resolved an I/NetViewer login issue where the session became stuck.
- System Development and Deployment
- Modified the MPS UnitSummary Report to display units configured as Shared Crew in CAD; currently deployed in the Test/Training environment.
- Developed a custom MPS report to display Fire Crew Statuses; currently in the Test/Training environment.

Meetings:

- Tech Focus (2 meetings, 2 hours)
- CAD Focus (2 meetings, 2 hours)
- Purvis System Design (1 meeting, 1 hour)
- Hexagon Ticket Review (3 meetings, 3 hours)

LiveMUM potential enhancements and improvement opportunities

CAD Projects:
ProQA Version v5.1.1.53 Logic Version 14.0.467
Notification October 24, 2025 of release notes
Current Status: Partially completed
ACDC: Completed April 24, 2025
DU-COMM: In-Progress
Update: DU-COMM supplied ETSB the determinants spreadsheet for review. ETSB advised that there are some questions on the document. Meeting being scheduled to review with DU-COMM.

CAD Interface Projects:
FUSUS:
Lombard Police Department: Project started on August 28, 2025. Ticket #18790
Current Status: In-Progress
Update: FUSUS is working on the configuration and implementation. ETSB is ready to assist with the connection.
Estimated Cost: $3,906.27

Flock Drone:
Oak Brook Police Department: Project started: February 21, 2025. Ticket #16109
Current Status: On Hold per Chief Strockis as of (confirmed January 30, 2026)
Estimated Cost: ETSB: $4,508.00; Hexagon Xalt Interface: $28,204.40

CommsCoach:
DU-COMM: Project started: April 4, 2025. Ticket #16730
Current Status: Completed January 2, 2026
Update: Project rolled out on January 2, 2026.
Estimated Cost: ETSB: $4,506.00; Asynchronous Interface: $0

Tablet Command LSI Integration
Bartlett Fire Protection District: Project started: October 16, 2025. Ticket #19916
Current Status: In-Progress
Update: ETSB has reached out to Hexagon for an estimated timeline for the implementation of the additional data points into the existing feed. Project Manager has been assigned and right now a scheduling request has been submitted internally within Hexagon. ETSB was advised that the estimated timeline would be mid to late Q1 2026.
Estimated Cost: ETSB: TBD; Hexagon Interface: $15,734.40

CAD Focus Group:
Next Meetings: February 10 and February 24, 2026

The CAD Focus Group met on January 13 and 27. Beginning with this report, the meeting dates will be listed in the narrative here and reported as Meetings 1 & 2. The following 9-1-1 System memos were discussed.

Attendees	Meeting 1	Meeting 2	Attendees	Meeting 1	Meeting 2
Agency Users			**ETSB**		
DC Rachel Bata, RPD	A		Prithvi Bhatt	A	
DC James Fitzgerald, WFD			Kris Cieplinski		
Sgt. Will Fuentes, APD	A	A	Nate Krause		
DC Jose Gonzalez, APD	A	A	Gregg Taormina		
DC Scott Gray, LWFPD	A	A	Linda Zerwin	A	A
Ofc. Robyn Lyons, WPD	A		**ACDC**		
BC Joe Ostrander, TSFPD	A	A	Michele Beebe		
Chief Steve Riley, TSFPD			Lindsay Bukovic		
Ofc. Marcus Rivera, APD	A	A	Eric Burmeister	A	A
Sgt. Dan Taylor, LPD	A	A	David Dobey		A
DU-COMM			Marilu Hernandez	A	
Tyler Benjamin			Kristina Iazzetto		A
Ryan Miller	A	A	Ben Koechling	A	A
Steve Pirog		A	Abby Medina	A	A
Eric Roberts			Christopher Norton	A	A
Jessica Robb			Mike Sampey	A	A
Amanda Schretter			Christopher Willadsen	A	

9-1-1 System Memos:

New Memos:

Memo 141: CAD MPS Config/Mutual Aid Police Units Display on Same Call as Home Agency Units
Status: In-Progress
Update: CAD Focus Group has been discussing solutions to an issue where mutual aid police units occasionally display on different tabs than that of the primary call, causing the dispatcher to have to toggle between multiple tabs to account for all officers assigned to the same event. ETSB currently investigating.

Pending Memos:

Memo 137: Hidden Pop-Up Messages
Status: In-Progress
Update: Hexagon had provided guidance on configuring the pop-up window to remain on top, however ETSB determined that Hexagon provided guidance on the wrong pop-up window after testing. Specific details were provided back to Hexagon in December, and ETSB is currently engaged with Hexagon in addressing the correct pop-up issue.
Estimated Cost: TBD

Memo 139: Ability to run LEADS numbers independently via MPS
Status: Testing
Update: ETSB advised in December that this is ready for testing. Roselle and Lisle PDs agreed to perform the testing and validation and that testing is still ongoing.
Estimated Cost: TBD

Memo 140: Unit Status only Displays Vehicle Location
Status: Pending Vendor Response
Update: ETSB has engaged Hexagon to obtain updates regarding Motorola's progress in enabling API access to the latest version that supports P25 functionality. The previous API version lacked P25 (digital) support, which limited integration capabilities. ETSB is actively monitoring developments and will provide further updates as Motorola advances toward delivering the updated API.
Estimated Cost: TBD

Closed Memos:
Memo #136 (Copying Events to another Town) – (Pending Director consensus) Hexagon came back to ETSB and advised that the functionality is inherent to the application and cannot be changed. All group members agreed to close the request.
During the discussion, the ETSB CAD Manager offered a potential alternative solution for the members that would involve some updating to the forms that would allow for multiple units to be assigned to an event which would include units from different towns. The response was positive from the group. ETSB will look deeper into this and determine if in fact it would be a viable solution.

Enhancement Requests:
None at this time

ETSB Network

History	2024		2025		2026	
Category	Opened	Closed	Opened	Closed	Opened	Closed
Absolute Secure	155	155	131	131	18	17

Same Month Comparison

	2025		2026	
Category	**Open**	**Closed**	**Open**	**Closed**
Absolute Secure	131	131	18	17

Past Month					
Totals		**Categories of Open Tickets**			
Total	Closed	System Error Tickets	Configuration Tickets	Referred to Comcast	PSAP or Agency .Network Issue
18	17	0	18	0	0

ETSB Network – Absolute Secure:
No issues reported. Currently approximately 980 licenses in use.

Comcast Maintenance / Trouble Tickets:
No issues to report.

Windows Patching:
ETSB completed Windows updates on the ACDC workstations. No issues reported. DU-COMM workstation updates planned for the week of February 9, 2026.

VMware Maintenance:
ETSB in participation with Hexagon performed VMware updates January 13 & 14 at ACDC and January 20 and 21 at DU-COMM.

Hexagon while performing the updates on the switch hardware, incorrectly updated two of the switches out of sequence and caused an outage that lasted roughly ten minutes before resolution.

Customer Premise Equipment (CPE)
Hardware/software and NG911 Migration:
There is one remaining punch list issue:
1. Voiance Language Line Services Issue: Still researching, does not impact 9-1-1 service.

Tech Focus Group:
Next Meetings: February 9 and February 23
The Tech Focus Group met on January 12 and January 26. Beginning with this report, the meeting dates will be listed in the narrative here and reported as Meetings 1 & 2. This group reviews certain 9-1-1 System Memos, technical portions of interface submissions and technical requirements for 9-1-1 System component upgrades/replacement to include Scope of Work (SOW).

Projects Discussed:
- FSA RIU Network Design – The Tech Group worked together to come up with a proposed network design that would provide additional resilience to the environment. ETSB has scheduled a meeting with Purvis Engineering to go over the proposed configuration and obtain feedback and best practices from the vendor. The meeting is scheduled for February 12, 2026.
- Tablet Command LSI Data – This implementation has been planned with Hexagon for March 9 thru the 30. This will include the following activities:
  - Development of the required modifications
  - Documentation of the required modification
  - Implementation of the modifications
  - Testing of all modifications
  - Production rollout of the modifications
- Purvis Central Server Migration – ETSB advised that the server migrations completed on January 6 and 7 at both DU-COMM and ACDC. The next step is the upgrade of the new central servers to version 4.9. Once the upgrade has been completed and has run in production for two weeks, the final rollout schedule of the new message board modules will be established.
- RapidSOS Communicator – ETSB is work with RapidSOS on the hardware installation and configuration of the DIGI box and the Garland Aggregator. The hardware has been installed into both PSAP locations, the configuration of the devices is currently in progress.

Recommendations made:
- Group consensus on Purvis Central Server version 4.9 upgrade
- Group consensus on presenting proposed network plan to Purvis engineering

Member	Agency	Meeting 1	Meeting 2
Gregg Toarmina, Facilitator	ETSB		
Prithvi Bhatt	ETSB		
Kris Cieplinski	ETSB		
Jim Connolly	ACDC		
Don Ehrenhaft	County IT / PRMS		A
Jerry Furmanski	ETSB		
Ejaz Khan	DU-COMM		
Erik Maplethorpe	DU-COMM		
Keith Marc	ACDC		
Ryan Miller	DU-COMM	A	
Eric Roberts	DU-COMM		
Mike Sampey	ACDC		
Jason Snow	Sheriff IT	A	A

9-1-1 System Memos:
No new system memos were discussed in the past month.

RapidSOS:
ACDC and DU-COMM: Project started on December 1, 2025. Ticket # 20544
Current Status: In-Progress

New Project Requests:
No new requests for January 2026

New Interface Requests:
No new requests for January 2026

Purchases: This section includes the review of any quotes, renewals, RFPs etc. None for this past month.

Fire Station Alerting System (FSA):

History	2024		2025		2026	
Category	Opened	Closed	Opened	Closed	Opened	Closed
FSA	221	221	177	177	19	19

Past Month						
Totals		Categories of Open Tickets				
Total	Closed	Hardware Tickets	Software Tickets	Audio Tickets	Station Down	Circuit Issue
19	19	13	4	2	0	0

Ticket solved - Date	Ticket subject	Component	Resolution
01/02/26	Roselle Fire Station 64	Turn out Timer and Grid Power Connect	Replaced Component
01/02/26	Bartlett Fire Station 1 & 3	Purvis offline overnights	No Trouble Found
01/08/26	Server Build, Configuration & Deployment	Central Servers Buildout	Go-Live Completed
01/08/26	Tri State Fire Station 124	Station Speakers	Non-Purvis Issue
01/13/26	Lombard Fire Station 44	Ceiling Speaker	Reconfigured Component
01/14/26	West Chicago Fire Station 7	Turn out Timer and Grid Power Connect	Replaced Component
01/15/26	Wheaton Fire Station 38	Message Board burned out	Replaced Component
01/15/26	Lisle-Woodridge Fire Station 108	Purvis screen issue	Replaced Component
01/15/26	Villa Park Fire Station 82	Purvis board down	Replaced Component
01/15/26	Downers Grove Fire Station 102	Reader Board 1 not working	Replaced Component
01/20/26	York Center Fire Station 77	Status Board In Station Is Blank	Restart/Power Cycle
01/22/26	PSAP DU-COMM	Purvis Disconnect	Restart/Power Cycle
01/22/26	York Center Fire Station 77	Purvis Board Is Completely "Greyed" out.	Configuration change
01/23/26	York Center Fire Station 77	Purvis Board reads "System Fault"	Non-Purvis Issue
01/23/26	Warrenville Fire Station 11	System Fault	Replaced Component
01/23/26	Glenside Fire Station 58	Add Purvis 42" monitor BC Bunk	Quote Request
01/27/26	York Center Fire Station 77	Purvis Board Is Completely "Greyed" out	Configuration change
01/27/26	Warrenville Fire Station 11	Message Board Failure	Replaced Component
01/29/26	West Chicago Fire Station 8	No notification through the alerting system	No Trouble Found

FSA Projects:

Fire Station Alerting System-wide Upgrade:
Status: In Process multiple phases
Dependencies: DU-COMM RIU project
The equipment for this project has been on site since 2021.

RIU: DU-COMM project 2021
Status: Completed in June 23, 2025
This Project kicked off in 2021. Installation of the test/training RIU has been completed and DU-COMM testing will begin the week of April 7, 2025. DU-COMM plans to complete the testing by May 9, 2025. DU-COMM has communicated that all testing was completed on June 23, 2025. This now allows the Purvis upgrade to proceed.

Phase 1: Purvis FSA IP Information Request
Status: Completed June 2025
ETSB has created a Monday board that will be assigned to all the Chiefs to submit IP information that is required by Purvis for the installation of the new message boards into each station.

Phase 2: Central Services
Status: Completed in August 2025
ETSB and CommZone worked together to install the new Central Servers within the datacenter. The project continues to move forward and ETSB is now working with Purvis on a rollout plan and the server upgrade and configuration plan. Purvis has supplied the MOP (Method of Process) and that document outlines the steps required to complete the central servers upgrade. ETSB is meeting with Purvis to discuss some of the details related to the upgrade for clarification, and once that information has been obtained, the configuration of the servers will begin.

Phase 3: Purvis Server Upgrade:
Current Status: In Process
ACDC: Migration to new server schedule January 7, 2026.
DU-COMM: Migration to new server scheduled January 6, 2026.
Update: The Central Server migration is scheduled for January 6 and 7, 2026. Both PSAPs are prepared for the migration to the new server and once completed the servers will run for approximately two weeks to ensure no issues prior to version 4.9 upgrade.

Phase 4: Message Board Task (part of the Purvis Server Upgrade):
Dependencies: This part of the project is dependent on the system upgrade completion.
Current Status: In Process
Update: ETSB created a Monday.com board that contains all the stations and will also include the expected date of installation.

Fire Standardization Focus Group (FSA):
Next Meetings: February 12 and February 26
The Fire Standardization Focus Group met on December 18. The January 16 and January 29 meetings were Zoom only. Beginning with this report, the meeting dates will be listed in the narrative here and reported as Meetings 1 & 2. This meeting includes a review/update of current technology issues. The following 9-1-1 System memos, projects, new project or interface requests and/or upcoming purchases were discussed.

Focus Group Voting Members	Talk Group	Meeting 1	Meeting 2
Chief Johl, Wood Dale FD Co-Chair	ACDC 2		
Chief Spinazola, Downers Grove FD Co-Chair	Fire South	A	
Chief Brenn, Tri-State FD	ACDC 1		
Chief Riley, Westmont FD	ACDC 1		A
Chief Cassady, Glenside Fire	Fire North		A
Chief Clark, Glen Ellyn Fire	Fire North	A	
Chief Lahanis, Darien-Woodridge FD	Fire South	A	A
Chief Sanborn, York Center Fire	Fire East	A	
Chief Dufort, Elmhurst FD	Fire East	A	A
Chief Fors, Hanover Park FD	Fire West		
Chief Gabrenya, Bartlett Fire	Fire West	A	A
Non- Voting Attendees			
Michele Beebe ACDC		A	A
Tyler Benjamin DU-COMM		A	A
Rob Beuse DU-COMM			
David Dobey ACDC			
Marilu Hernandez ACDC			
Erik Maplethorpe DU-COMM		A	A
Steve Pirog DU-COMM		A	
Jessica Robb DU-COMM		A	
Eric Roberts DU-COMM		A	
Gregg Taormina ETSB			
Linda Zerwin ETSB			

LiveMUM Application:
ETSB continues to work with the Fire Standardization Group and Deccan to review and update the current system configurations. Each of the action items listed below have been delivered by Deccan.

Action Item List:

- Provide current unit list.
- Provide current unit status codes in LiveMUM.
- Provide listing of unit in garage status.
- Provide current station list.
- Provide current ETB (Estimated Time Back) settings.
- Create/supply a manual with a glossary of terms.
- Plan training sessions for individual agencies.
- List out current Perk Rules.
- Provide a list of current outside mutual aid agencies in LiveMUM.

ETSB has set up a Monday.com board and supplied all the member agencies instructions and the goal for each of the action item documents uploaded to the site. The member agencies are in the process of going through the documents to validate the data accuracy. The overall goal for each of the documents is referenced below:

Unit Document

- Confirm Units in LiveMUM are accurate
- Special Rules for current units
- Mutual Aid Units, all different potential units so they can be put in garage (also ADD if needed)
- Rules – For example if a MA unit is covering a station, is it then non-moveable?

Unit Status Document

- Are all the unit status defined in the LiveMUM system (Confirm, Operations/ETSB)

Station Document

- Confirm all stations that are needed are configured in LiveMUM
- Highlight the Mutual Aid Stations in the document

Special Stations PERK

- Do the Perk stations look accurate
- Perk stations are technically in the depth, if there is a unit in it, we would want them to provide bonus coverage

ETB (Estimated Time Back) Document

- Identify accuracy
- Certain Incidents causing a move up, should it be causing a move up

The objective is to have the review of the documents completed by February 12, 2026. Once completed, ETSB will work with Deccan to review the data and determine the next steps.

Geographic Information Systems (GIS):

History	2024		2025		2026	
Category	Opened	Closed	Opened	Closed	Opened	Closed
FSA	221	221	187	181	30	0

Past Month								
Totals		Categories of Open Tickets						
Totals	Closed	Open	Pending Refresh	Pending Production Map Roll/ In Test	Address Point	Common Place	Jurisdiction/ Intersection	Map Layer/ MSAG/ Street Range
30	0	36	26	26	9	10	5	6

GIS Map Roll:
ETSB, in collaboration with County GIS, performed a production map roll week January 6, 2026.

GIS Redistricting Annual Status:
No new projects in January.

GIS Projects:
Darien-Woodridge Fire Protection District Redistricting
Project started: June 3, 2025 Ticket #17456
Current Status: In Process.
Darien-Woodridge Fire Protection District kicked off their redistricting efforts on June 3, 2025. GIS is current to all of the DWF fire chief's requests and follow-up correspondence as of 12/3/2025. GIS created a Training Version of the database for DU-COMM and ETSB to test out reflecting DWF's new fire district polygon layout as part of the test map roll week of November 3, 2025.

NG9-1-1 GIS Mapping:
Database Version and Updates:
County GIS continues to work on the map based on State requirements.

The Sheriff's Department Project:
Project Started: October 9, 2025 Ticket #: 19475
Status: Complete
Update: The Sheriff's Department, via IGA with the City of Wheaton, assumed the east portion of the County Campus for 9-1-1 calls on December 1.

School Critical Incident Mapping:
DuPage School Critical Incident Mapping Task Force (DuSCIM):
As previously reported, DuSCIM is finalizing the database schema that they would like to use for school mapping. Next steps will be discussed after procurement.

DuJIS PRMS:
The RMS Manager's monthly memorandum for this past month has been attached to this report.

DuPage Emergency Dispatch Interoperable Radio System (DEDIR System)

The Motorola System Manager's Report is included at the end of this document.

AXS Consoles:
Status: In-Progress
Total Items: 24 Current Open Items: 4 Closed Items: 20 in January
ETSB continues to work with Motorola and PSAPs to resolve the open issues with AXS consoles. Since last month, two items have been closed, and there are twenty-seven remaining items open. Below is a list of the outstanding items. Motorola has assigned additional Field Engineers (STs) to help with trouble shooting and data collection if additional issues occur. Additionally, Motorola is working to bring members of their technical support teams to the weekly ETSB call to help answer questions as to what fixes are being worked on for the logging out and speaker issues we continue to face. The Directors discussed the use of the portable radios in the PSAPs as backups to the consoles. There is a radio for every primary dispatch talk group.

	Site	Date Opened	Date Closed	Description	Updates
1	ACDC	12/18/25		Lost 2 agencies for SDM resources doors and panic alarms	Motorola still investigating the issue.
2	DU-COMM	1/08/26		Alert tone overwriting other traffic	Under investigation
3	DU-COMM	1/14/26		POS 14 logout	PC Rebooted and able to log back in. Monitoring
4	DU-COMM	1/19/26		Headset audio at OP 18 muted.	Pending investigation
5	DU-COMM	8/28/25	1/19/26	OP1 logged off	Fixed in AXS 3.5.308
6	ACDC	09/08/25	1/19/26	AXS Console logout OP19	Fixed in MTN 185-25
7	ACDC	09/12/25	1/19/26	CCGW-DCG9000 - having issues with outbound audios	Configuration issue in Provisioning Manager
8	ACDC	09/17/25	1/19/26	OP29 stopped working, disconnected from the system	Fixed by Motorola performance issue
9	ACDC	10/09/25	1/21/26	Select audio on unselect speaker intermittent problem with Fire layouts.	Database authentication error. Resolved
10	DU-COMM	10/12/25	1/15/26	OP18 that logged itself out	Fixed in AXS 3.5.308
11	ACDC	10/17/25	1/15/26	OP4 logged out of AXS session	Fixed in AXS 3.5.308
12	DU-COMM	10/18/25	1/15/26	OP12 logged off sometime between 1900 on 10/17 and 0700 on 10/18	Fixed in AXS 3.5.308
13	DU-COMM	10/23/25	1/28/26	OP30 Cannot hear radio transmission from the field	Bad USB cables, part replaced
14	ACDC	10/27/25	1/15/26	OP4 rebooting	Fixed in AXS 3.5.308
15	DU-COMM	10/31/25	1/19/26	OP25 popped up a message saying it was trying to connect and the TC was not able to hear any radio traffic	Fixed in AXS 3.5.308
16	DU-COMM	11/05/25	1/22/26	Field units are unable to hear radio traffic when using the scanning feature on the radios.	Not enough information to investigate the issue.
17	ACDC	11/06/25	1/22/26	OP20 - Right jack. No audio can be heard when using. Phone and radio cannot TX or Rx audio	Headset re-mapped in PCT tool. Resolved
18	ACDC	11/14/25	1/22/26	Left headset jack is out for both phone and radio	PCT configuration settings updated and resolved issue
19	DU-COMM	11/20/25	1/21/26	OP25 AXS console position's CCHub IRR audio output is not working	Windows updates resolved the issue.
20	DU-COMM	12/03/25	1/22/26	OP4 randomly logging off on 11/30/25 at 1755.	MTN 185-25 new software update corrected the issue
21	DU-COMM	12/12/25	1/20/26	OP30 no select audio	Configuration issue corrected and issue resolved
22	DU-COMM	8/28/25	1/15/26	OP1 logged off	Fixed in AXS 3.5.308
23	DU-COMM	11/20/25	1/21/26	OP 25 CCHub IRR port not working.	Windows updates on PC resolved the issue
24	DU-COMM	11/25/25	1/21/26	OP 28 Left headset jack is not working, no audio in or out.	Headset jack box replaced issue resolved

Firmware Update:
Firmware - Police: Complete as of February 4.

Code Plug Updates - Fire agencies:
NWCD update: a new code plug was pushed out to finalize the NWCD encryption cutover. There are 34 radios that need to complete this update as of January 27. See the attached list below.

Agency	% Complete	# Pending Update
Bartlett FPD	100%	0
Bensenville FPD	100%	0
Bloomingdale FPD	100%	0
Carol Stream FPD	100%	0
Clarendon Hills FD	100%	0
Darien-Woodridge FPD	100%	0
Downers Grove FD	100%	0
Glenside FPD	100%	0
Glen Ellyn FD	100%	0
Hinsdale FD	100%	0
Hanover Park FD	100%	0
Oak Brook FD	100%	0
Oakbrook Terrace FPD	100%	0
Roselle FD	100%	0
Tri-State FPD	100%	0
Villa Park FD	100%	0
West Chicago FPD	100%	0
Wheaton FD	100%	0
Winfield FPD	100%	0
Wood Dale FPD	100%	0
Westmont FD	100%	0
Warrenville FPD	100%	0
Addison FPD	92%	6
Elmhurst FD	91%	3
Itasca FPD	91%	2
Lisle-Woodridge FPD	96%	3
Lombard FD	88%	9
York Center FPD	96%	1
Pleasantview FPD	92%	3

Encryption:

Encryption - The ADP to AES encryption plan discussion is ongoing. Changes to the existing plan to duplicate talk groups are continuing to be discussed between ETSB and Motorola looking instead into the possibility of patching talk groups temporarily to simplify the transition for the users.

First touch of the Police radios for the encryption continues. This site visit also includes one battery swap providing a new dated 2025 battery. By the end of January, twenty-six (26) out of 30 agencies will have been completed. Remaining agencies are continuing to be scheduled as fleet maps are submitted and firmware updates to version 9.40 are completed.

DuPage County Sheriff's Office:
APX4000 replacements - 246 of 248 APX4000 jail radios have been replaced with APXNext. The new radios already include the encryption updates. A large portion of the radio work was done on Monday, January 19, to take advantage of the Court Holiday.

Sheriff's Patrol Division - 141 of 141 Patrol officer radios have been key loaded in preparation for the encryption update. On duty deputies have been utilizing municipal agency site visits to have their radios updated.

Agency	# Radios	Estimated Time	Actual Time	Status
Wood Dale PD	42	2.5		In Process to Schedule
Elmhurst PD	98	3.5		In Process to Schedule
Carol Stream PD	75	3.0		In Process to Schedule
Glen Ellyn PD	49	2.0		In Process to Schedule
Addison PD	75	6.3	1.5	Complete
Bartlett PD	68	2.0	2.5	Complete
Bensenville PD	59	2.5	0.7	Complete
Bloomingdale PD	52	2.5	1.2	Complete
Burr Ridge PD	29	1.5	1.0	Complete
Clarendon Hills PD	17	1.2	0.5	Complete
Darien PD	48	2.0	1.2	Complete
Downers Grove PD	102	3.0	2.0	Complete
Forest Preserve PD	26	2.0	0.75	Complete
Glendale Heights PD	67	2.5	1.5	Complete
Hanover Park PD	86	3.5	1.5	Complete
Hinsdale PD	29	2.0	1.2	Complete
Itasca PD	26	2.0	0.5	Complete
Lisle PD	43	2.0	1.5	Complete
Lombard PD	79	3.1	1.5	Complete
Oak Brook PD	58	3.5	1.5	Complete
Oakbrook Terrace PD	22	2.5	1.0	Complete
OHSEM	14	1.0	0.2	Complete
SAO	20	0.5	0.5	Complete
Sheriff	448	13.9	13.9	Complete
Sheriff DCHD	5	0.0	0.5	Complete
Roselle PD	46	1.8	0.75	Complete
Villa Park PD	56	2.5	1.0	Complete
Warrenville PD	40	2.0	1.2	Complete
West Chicago PD	52	2.5	1.5	Complete
Westmont PD	43	2.5	1.1	Complete
Wheaton PD	106	3.5	2.5	Complete
Wheaton College	5	0.0		N/A
Willowbrook PD	31	2.0	1.0	Complete
Woodridge PD	59	3.0	1.25	Complete
Winfield PD	19	1.6	0.5	Complete

ETSB staff appreciates how organized, helpful and welcoming the completed agency staff have been during on-site visits.

APXNext XN:
Fire radios deployment was completed on October 24, 2025. Since the deployment, several agencies have submitted tickets for mic replacement. Agencies were advised at delivery that ETSB did receive a bad batch of mics and while they were tested, if an agency experiences issues they should submit a ticket for replacement. Roughly 2 dozen have been replaced.

Mobile Deployment:
ETSB had a status call with ABeep to determine the order of mobile radios to be replaced. Police mobiles will be first, followed by mobiles to replace the 8500 mobiles that are installed as well as any ne vehicles and then the balance of the fleet. Police will be first since encryption impacts the functionality of the mobiles for police operations.

CommandCentral Aware:
Discussions are underway regarding CommandCentral layers related to PD agencies sharing location data and access to historical information. ETSB attended the DuPage Chief of Police Association meeting on January 22 to provide an update. The MERIT executive board has also been working with ETSB to help determine their layer needs and two additional agency SMEs have been added to the PAC Police Focus Group to work with the layers. Motorola has several CommandCentral Aware personnel working on the challenges posed by the DEDIR System.

APX4000:
An encryption plan for APX4000 retained by agencies is being formulated.

PAC Focus Groups
The Police Focus Group and Fire Focus Group did not meet in January.

PAC DEDIR System Monthly Summary
Motorola Wednesday Morning Status Call – January 7, 2026 – no call.

Motorola Wednesday Morning Status Call – January 14, 2026 – no call, ETS Board meeting.

Motorola Wednesday Morning Status Call - January 21, 2026
AXS: All consoles are installed and being used at both sites. Motorola is hoping to progress towards ATP at DU-COMM as we need to transition this site over to service. There have been a couple of tickets open, but the majority of issues appear to be resolved. Motorola is working with ETSB to progress towards ATP.

DFSI: Matt Downer worked with Jim Connolly and Keith Marc last week to help address the alias issues that are occurring. Matt was able to locate a fix and he is working on the process to get all 4600 updated through small batch processing. The same fix will need to be applied to DU-COMM for their aliasing. Matt Downer and Jordan Worobey were on site at DU-COMM last week working with Leonardo and DU-COMM to install and configure the DFSI system there. Installation is complete but there are still a few outstanding issues that Motorola is working on with Leonardo to resolve. Process ongoing

Encryption: A usage report was received from STARCOM for DuPage County to ensure there is enough bandwidth for traffic if we look to utilize the patching process. According to the logs, this process should work without any radio traffic issues. Motorola is requesting one additional report

for last week during the extremely busy winter weather day just to double check capacity. Matt Downer is continuing to refine the plan and should have it complete shortly.

Subscriber Return: Chris Severns sent Eve an email/spreadsheet yesterday with the RMA information for the radios and accessories to be returned. Chris Severns will work with Eve to make sure we can locate the appropriate radios by serial number to be returned.

Motorola Wednesday Morning Status Call - January 28, 2026

AXS: Motorola is working to gather more information regarding the muting issues that DU-COMM has experienced. We met internally yesterday and Steve Fiedler asked for more information to be gathered. I am working with Brianna to get the list of items to be documented if a muting issue occurs again. Steve has asked for this information separately from opening a ticket for service. At this time ACDC has not experienced any of these outages. It seems be identified as a change that occurs several levels into the audio control on windows. Engineering is looking into the information and for a possible cause.

Encryption: Motorola has all the information needed at this time. Matt Downer is finalizing his report and has said that he will provide an updated version to Director Zerwin next week for review. Chris Severns will share the document as soon as Mr. Downer provides it.

DFSI: Matt Downer started to work on the alias updates today. Since there are 4600 of them and he can only do 300 at a time this will take some time to get accomplished. Matt will provide updates as he works through the changes. Additionally, Jim Connolly has asked for information on the update process once the large batch has been loaded. We have scheduled a meeting for Thursday 1/29, in the morning to discuss the process moving forward.

For DU-COMM, Motorola engineering is continuing to work with Leonardo to gather information for their configuration. This process is ongoing and there are no updates other than that at this time.

Subscriber return: Chris Severns spoke with Eve about the list of subscribers and how to help her locate and pack the return. I have reached out to several other Motorola employees for guidance in managing this and finding the appropriate radios for the return. Chris Severns continues to work with Eve to help facilitate this and is waiting for additional information from members of the Motorola inventory team.

Police agencies that have submitted the Certification/IGA as of 01/30/25:	Certification	Fleet Map	Letter of Intent	IGA Received	IGA Status
Agencies that **do** need an updated IGA					
Bartlett PD	X	X			
Burr Ridge PD	X	X			
Carol Stream PD		X			
Clarendon Hills PD	X	X			
Darien PD	X	X			
Downers Grove PD	X	X			
Elmhurst PD	X	X			
Glen Ellyn PD		X			
Hanover Park PD	X	X			
Hinsdale PD	X	X			
Lisle PD	X	X			
Lombard PD	X	X			
Oak Brook PD	X	X			
Oakbrook Terrace PD	X	X			
Roselle PD	X	X			
Villa Park PD	X	X			
Warrenville PD	X	X			
West Chicago PD	X	X			
Wheaton PD	X	X			
Willowbrook PD	X	X			
Winfield PD	X	X			
Woodridge PD	X	X			
Total	20	22	0	0	
Agencies that have an IGA					
Addison PD	X	X	N/A	X	
Bensenville PD	X	X	N/A	X	
Bloomingdale PD	X	X	N/A	X	
DuPage County Forest Preserve	X	X	N/A	X	
Glendale Heights PD	X	X	N/A	X	
Itasca PD	X	X	N/A	X	
Westmont PD	X	X	N/A	X	
Wood Dale PD			N/A	X	
DuPage County Sheriff	X	X	N/A	X	
Total	8	8		9	
Grand Total	**28**	**30**	**0**	**9**	

Fire agencies that have submitted the Certification/IGA as of 10/31/25: Complete	Certification	Fleet Map	Letter of Intent	IGA Received	IGA Approved	Deployed
Agencies that **do** need an IGA						
Bartlett FPD	X	X	X		X	August 29
Bloomingdale FPD	X	X			X	October 9
Carol Stream FPD	X	X	X		X	August 21
Clarendon Hills FD	X	X			X	October 9
Darien-Woodridge FPD	X	X			X	October 7
Downers Grove FD	X	X			X	October 7
Elmhurst FD	X	X			X	October 9
Glen Ellyn VFC	X	X			X	October 17
Glenside FPD	X	X			X	October 9
Hanover Park FD	X	X			X	October 6
Hinsdale FD	X	X			X	October 23
Lisle-Woodridge FPD	X	X	X		X	October 16
Lombard FD	X	X			X	October 6
Oak Brook FD	X	X			X	October 21
Oakbrook Terrace FPD	X	X			X	October 21
Roselle FPD	X	X	X		X	September 11
Villa Park FD	X	X			X	October 6
West Chicago FPD	X	X			X	October 6
Wheaton FD	X	X			X	October 10
Winfield FPD	X	X			X	October 10
York Center FPD	X	X			X	October 17
Total	21	21	4	1	Complete	Complete
Agencies that have an IGA						
Addison FPD	X	X	N/A	2022	X	September 12
Bensenville FPD	X	X	N/A	2022	X	August 28
Itasca FPD	X	X	N/A	2022	X	September 2
Pleasantview FPD	X	X	N/A	2022	X	September 3
Tri-State FPD	X	X	N/A	2022	X	September 4
Warrenville FPD	X	X	N/A	2022	X	August 25
Westmont FPD	X	X	N/A	2022	X	August 26
Wood Dale FPD	X	X	N/A	2022	X	August 25
Total	8	8		8		
Grand Total				**Complete**		

MOTOROLA SOLUTIONS STARCOM21

Solving for safer. Communities, schools, hospitals, businesses everywhere.

TO: Linda Zerwin, ETSB Executive Director
FROM: Jennifer Jager, Motorola System Manager
DATE: January 27, 2026
SUBJECT: STARCOM21 DEDIRS Monthly Report

Projects:

DEDIR System Radio Replacement
APX Next XN Fire Portables: All 29 agencies have now been deployed. Three fleetwide changes have been identified and updates are being progressively sent to users (NWCD update to secure, vFD 3 and direct update, and a correction for Zone 33 FG power).

APX Next Police Portable:
Encryption - The ADP to AES encryption plan discussion is ongoing. Changes to the existing plan to duplicate talkgroups are continuing to be discussed between ETSB and Motorola looking instead into the possibility of patching talkgroups temporarily to simplify the transition for the users.

First touch of the Police radios for the encryption continues. This site visit also includes one battery swap providing a new dated 2025 battery. By the end of January, twenty-six (26) out of 30 agencies will have been completed. Remaining agencies are continuing to be scheduled as fleetmaps are submitted and firmware updates to version 9.40 are completed.

DuPage County Sheriff's Office:
APX4000 replacements - 241 of 248 APX4000 jail radios have been replaced with APXNext. These new radios already include the encryption touch updates. A large portion of the radio work was done on Monday, January 19, to take advantage of the Court Holiday.

Patrol - 137 of 141 Patrol officer radios have been keyloaded in preparation for the encryption update. On duty deputies have been utilizing municipal agency site visits to have their radios updated.

APX 4000 Portable:
Encryption -The APX4000 channel limitation evaluation was submitted to the Motorola encryption team. The APX4000s owned by ETSB will be replaced with APX Next radios. The Service Manager will have to work with agencies on the agency owned APX4000s for the transition.

Emergency activation configuration – this update was created to address a programming issue and a schedule was developed in Monday.com to update radios. Emergency activation configuration change has been applied to 22 agencies/397 radios have been programmed. There is 1 radio that remains to be programmed (Wheaton). If this radio fails to turn up prior to the encryption update, it will be swapped for an APXNext.

Wheaton PD WHP Stienke 426CXZ1209

APX8500 Mobile:
Boxed APX8500s will be returned to Motorola Solutions, Inc. and installed APX8500 will be returned when replacement units are ready.

APX7500 Mobile:
Motorola is working with ETSB to establish a plan to upgrade the mobiles to support TDMA, multikey encryption, and AES.

Command Central Aware
Discussions are underway regarding CommandCentral layers related to PD agencies sharing location data and access to historical information. ETSB attended the DuPage Chief of Police Association meeting on January 22 to provide an update. The MERIT executive board has also being working with ETSB to help determine their layer needs and two additional SME's have been added to the PAC Police Focus Group to work with the layers.

Programming – Projects
Codeplug updates: Fire agencies were all sent an update for two changes: NWC FD channels 1-4 to point to NWCD's new encrypted talkgroups and second, both vFD3 and vFD3 Direct frequencies were updated. A third change was found at a later date for a Zone 33 FG power correction and is being sent to the radios by agency after the first update has been completed on all radios. These changes are pending the user's accept the updates on the radio.

Codeplug Creation: N/A

Radio Alignment: There were none last month.

Service Tickets

History	2024		2025	
Category	Opened	Closed	Open	Closed
APX7000XE	81	80	72	57
APXNext (PD)	144	140	153	96
APXNextXN (FD)	1	1	142	72
APX 8500 mobile)	42	42	15	7
APX4000	11	11	36	20
Total	279	279	418	267

2026	Year to Date		Past Month					
			Totals		Categories of Tickets			
Category	Opened	Closed	Total	Closed	Consumable replaced	Alias or Configuration	Sent to Depot	Other
APX 7000XE	57	52	0	0	0	0	0	0
APX Next (PD)	89	57	26	2	3	17	1	5
APX NextXN (FD)	20	12	7	1	4	2	1	0
APX 8500 (mobile)	10	6	0	0	0	0	0	0
APX4000	17	11	1	1	1	0	0	0
Total	193	138	34	4	8	19	2	5

STARCOM21 Scheduled Maintenance:

System Maintenance:

- The Starcom21 team and Motorola RSUS team applied security update patches to the Starcom21 system core in all Zones. The Patching efforts were done by the RSUS team on 1/8. These patches caused an impact to the system in all Zones.
  It caused RF Site to enter to site trunking and Dispatch Sites to get Red X's on resources.
  Thursday, 1/8/26
  8:45 am- Site Trunking Event (~5 Minute Event)
  Red X's on Consoles for 5 Minutes as well
  2:45 pm - Site Trunking Event (~5 Minute Event)
  Red X's on Consoles for 5 Minutes as well
- IL STARCOM Monthly Application of Windows Motopatch 2025.12 – Patching 1/16/26. Monthly MOTOPATCH for Windows process was performed on applicable clients in your ASTRO System.

System Patches: There was none last month

Command Central Patches:
CommandCentral DEMS maintenance was completed during the following time frames:

Start: 14/Jan/2026 @ 9:00 PM CST (UTC -6)
End: 14/Jan/2026 @ 10:00 PM CST (UTC -6)

Start: 28/Jan/2026 @ 8:00 AM CST (UTC -6)
End: 28/Jan/2026 @ 1:00 PM CST (UTC -6)

The following products will be updated:
➢ CommandCentral Aware
➢ CommandCentral DEMS
➢ Device Management
➢ LiveStreaming

During this time, no significant service impacts are expected.

SmartConnect Patches: There were none last month.

Radio Central Patches: There were none last month.

Radio Management CPS Patches: There were none last month.

Releases: Firmware application is optional and not mandatory. If there is a fix included with the firmware then efforts will be made to apply to all applicable radios.

STARCOM21 Unscheduled System Outages:
There were none last month.

Meetings:
PAC meeting 1/5/26, ETSB Podcast 1/20/26, DuPage Chief's of Police Association 1/22/26

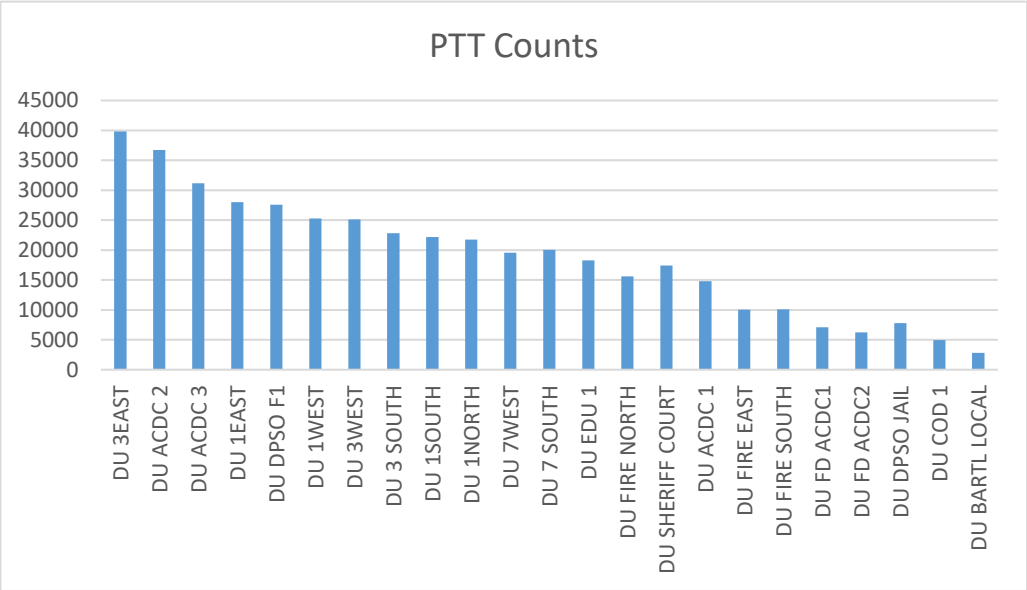
Training:
There was none last month.

Grade of service report:

December 2025 Starcom21 GoS Report											
	GoS Calculations					PTT and Busy Data					
Hour	GoS	Utilization	Erlangs	Excess Erlangs	Days of Data	Total PTTs	Total Talk Time (sec)	Average Talk Time (sec)	Total Busy	Total Busy Time (sec)	Average Busy Time (sec)
0:00:00	0.00	19.53	3.32	7.08	31.00	2398.03	11951.29	4.98	0.00	0.00	0.00
1:00:00	0.00	17.17	2.92	7.48	31.00	2095.10	10509.84	5.02	0.00	0.00	0.00
2:00:00	0.00	14.49	2.46	7.94	31.00	1764.23	8866.71	5.03	0.00	0.00	0.00
3:00:00	0.00	12.92	2.20	8.20	31.00	1525.10	7904.19	5.18	0.00	0.00	0.00
4:00:00	0.00	13.61	2.31	8.09	31.00	1582.29	8328.29	5.26	0.00	0.00	0.00
5:00:00	0.00	14.03	2.38	8.02	31.00	1611.77	8585.45	5.33	0.00	0.00	0.00
6:00:00	0.00	15.41	2.62	7.78	31.00	1810.90	9431.87	5.21	0.00	0.00	0.00
7:00:00	0.00	21.71	3.69	6.71	31.00	2560.87	13287.48	5.19	0.00	0.00	0.00
8:00:00	0.00	28.16	4.79	5.61	31.00	3287.00	17235.42	5.24	0.00	0.00	0.00
9:00:00	0.00	31.58	5.37	5.03	31.00	3659.42	19328.71	5.28	0.03	1.32	41.00
10:00:00	0.01	32.24	5.48	4.92	31.00	3823.26	19731.61	5.16	0.23	13.48	59.71
11:00:00	0.00	29.73	5.05	5.35	31.00	3500.68	18197.61	5.20	0.03	1.32	41.00
12:00:00	0.00	30.27	5.15	5.25	31.00	3549.65	18527.81	5.22	0.00	0.00	0.00
13:00:00	0.00	31.25	5.31	5.09	31.00	3677.13	19126.81	5.20	0.00	0.00	0.00
14:00:00	0.00	29.92	5.09	5.31	31.00	3574.81	18309.48	5.12	0.00	0.00	0.00
15:00:00	0.00	31.47	5.35	5.05	31.00	3777.19	19257.77	5.10	0.00	0.00	0.00
16:00:00	0.00	30.71	5.22	5.18	31.00	3697.65	18792.03	5.08	0.00	0.00	0.00
17:00:00	0.00	31.05	5.28	5.12	31.00	3768.19	19002.58	5.04	0.00	0.00	0.00
18:00:00	0.00	27.55	4.68	5.72	31.00	3333.00	16858.68	5.06	0.00	0.00	0.00
19:00:00	0.00	27.75	4.72	5.68	31.00	3434.65	16984.58	4.95	0.00	0.00	0.00
20:00:00	0.00	26.56	4.51	5.89	31.00	3283.84	16253.19	4.95	0.00	0.00	0.00
21:00:00	0.00	25.00	4.25	6.15	31.00	3092.74	15298.06	4.95	0.00	0.00	0.00
22:00:00	0.00	22.60	3.84	6.56	31.00	2846.61	13834.03	4.86	0.00	0.00	0.00
23:00:00	0.00	21.52	3.66	6.74	31.00	2661.06	13172.32	4.95	0.00	0.00	0.00

December 23, 2025 – January 27, 2026

Group Alias	PTT Count
DU 3EAST	39852
DU ACDC 2	36716
DU ACDC 3	31170
DU 1EAST	28014
DU DPSO F1	27603
DU 1WEST	25300
DU 3WEST	25140
DU 3 SOUTH	22832
DU 1SOUTH	22193
DU 1NORTH	21749
DU 7WEST	19579
DU 7 SOUTH	20050
DU EDU 1	18288
DU FIRE NORTH	15601
DU SHERIFF COURT	17416
DU ACDC 1	14770
DU FIRE EAST	10037
DU FIRE SOUTH	10077
DU FD ACDC1	7083
DU FD ACDC2	6228
DU DPSO JAIL	7798
DU COD 1	4971
DU BARTL LOCAL	2811



Memo #	Date Opened	Origin	Title	DESCRIPTION	STATUS of MEMO (Pending, In Process/Testing, Pending/Research, Implemented, Closed/Enhancement tot Product Development, Technically Not Feasible, Closed)
1	04/08/20	CAD	Informer Trigger words	Request to eliminate words that trigger an alert when entered into CAD	Closed
2	02/18/20	CAD	Alphanumeric Verification	enables a setting that will allow alphanumeric addresses to geo-verify without a space.	Closed
3	03/17/20	CAD	Auto Verifiation of address	disable automatically geo-verifying addresses that are unique in the system.	Closed
4	03/17/20	CAD	on-off ramp entries	Enhance the TCs' ability to identify on and off ramps for the highways	Closed
5	03/14/20	CAD	Pro-QA data export	Escalate the priority of a data export to facilitate the development of a single server for Pro-QA software	Closed
6	03/18/20	CAD	Elminate the 2 or 3 digit code from Purvis	Removing the 2 or 3 digit code from the Purvis announcement.	Closed
7	03/17/20	CAD	Half addresses	Presentation of two options for how to handle half-addresses.	Closed
8	04/03/20	CAD	Command Line Font size	The font size larger on the command lines- expanded to the multi-command line	Closed
9	04/03/20	CAD	PI-Delay	Adjust an event code that corresponded to a car accident with injuries that was delayed	Closed
10	04/06/20	CAD	Street Aliases	Discuss options for alias street names in CAD system for streets such as North Ave AKA Route 64	Closed
11	01/27/20	FSA	Cover Memo	Outline of the memo process	Closed
12	01/27/20	FSA	Formula for Agency Costs	Costing formula options for exepenses relating to changes in systems	Closed
13	12/19/19	FSA	Standardization of Recommends	Using Z units in CAD	Closed
14	01/23/20	FSA	Activating New Tone	Adding a rules to Engines to faciliate tones	Closed
15	01/05/20	FSA	Add Units to Calls	Add Unit to calls from mobiles without generating a tone	Closed
16	01/27/20	FSA	Optional Equipment Status	Optional equipment formating options	Closed
17	02/28/20	FSA	Open Radio	Leaving the radio open for two minutes after the Purvis alert in the stations	Closed
18	03/05/20	FSA	Dead End Streets	Remove Dead End from the announcement	Closed
19	02/26/20	FSA	LSI Data Into CAD	Add Hazardous Material data from the State into CAD	Closed
20	02/26/20	FSA	Flow MSP	The font size larger on the command lines- expanded to the multi-command line	Closed
21	03/02/20	FSA	Additional Goals	Expand the goal to consider the time from call to responder arrival instead of from the time of call to dispatch	Closed
22	03/01/20	FSA	Non-standard CAD programming	Creating CAD command that are unique to an agency or a small subset of agencies	Closed
23	01/27/20	TECH	Purvis Proposal	Review of the proposal to address the back-up alerting solution	Closed
24	02/02/20	TECH	ICD from Hexagon for LEADS	Review the Hexagon proposal for the LEADS ICD- Hexagon is re-working the proposal	Closed
25	04/20/20	CAD	Assist other priority change	DU-COMM request to change the priority of Assit other from 4 to 2. This will adjust the watchdog times	Closed
26	04/20/20	CAD	Macro request On-Unit	DU-COMM request a macro to combine to add the vehicle when logging a unit on duty	Closed
27	04/20/20	CAD	New Event code request	DU-COMM request to add two new event codes	Closed
28	04/20/20	Tech	Switch Design	DU-COMM recommendation for a switch design review	Closed
29	04/30/20	FSA	Translations	Request to have the PSAPs manage FSA translations	Closed
30	04/04/20	Tech	Enhanced Monitoring	Review the three proposals from Solar winds	Closed
31	05/04/20	CAD	Fire Priorities	Request to re-visit the Fire events priorities from ACDC	Closed
32	05/22/20	FSA	Priority Column	Request to add priority columns back into MPS	Closed
33	05/26/20	FSA	Self-assgin	Request the ability to self-dispatch calls from pending	Closed
34	05/27/20	TECH	LAG	Install LAG on the Comcast side of the Network	Closed
35	05/27/20	TECH	Security	Review Results of the Nessus system testing	Closed
36	05/27/20	TECH	WMware upgrade	Install upgrade to Vmware from 6.0-6.7	Closed
37	05/27/20	TECH	Software Review	Conduct a software review comparable to the cutover review	Closed
38	05/27/20	CAD	9-1-1 Call Flow	Reivew the 9-1-1 Call flow process	Closed
39	05/28/20	CAD	Updated Macro	Request to reduce the CDCMDKEY	Closed
40	06/01/20	CAD	Update LEADS Trigger words	Reintroduce trigger words from SOS for DL status	Closed
41	06/03/20	TECH	NICE Upgrade	Connect lines and positions to the NICE Recorder/DSO end of life update	Closed
42	06/10/20	FSA	Available on Event	Would like the MPS be programmed to change status to AOE	Closed
43	06/15/20	TECH	Dell Storage	Dell offsite storage	Closed
44	06/19/20	Tech	CAD Workstations At DU-COMM	Install the ETSB image on the Workstations at DU-COMM	Closed
45	06/19/20	FSA	BARB procurement	Pros and Cons of the application	Closed
46	07/06/20	CAD	EDIT unit Roster	Change the Display from Employee number to Sign on ID	Closed
47	07/06/20	CAD	Informer Unit Column	Add a column that displays the unit in infomrer	Closed
48	07/06/20	CAD	Multi-Command line	Force CAPS lock on the multicommand line	Closed
49	07/06/20	CAD	Add select event hot key	Eliminate a step when selecting a unit on an event	Closed
50	07/06/20	CAD	Unit Roster	Add the Badge number to the Unit display	Closed
51	07/06/20	CAD	Informer Hot Key	Add a hot key that opens up into Informer	Closed
52	07/06/20	CAD	Dispatch Assign	Dispatch assing to work automatically	Closed
53	07/06/20	CAD	Dispatch Assign mutiple units	Allow dispatch assign to work with multiple units	Closed
54	07/06/20	CAD	Monitor preference	Allow the monitors to be saved from each login	Closed
55	07/06/20	CAD	Vin Response	Allow title search to be run in Informer	Closed

Memo #	Date Opened	Origin	Title	DESCRIPTION	STATUS of MEMO (Pending, In Process/Testing, Pending/Research, Implemented, Closed/Enhancement tot Product Development, Technically Not Feasible, Closed)
56	07/06/20	CAD	Informer history	Develop a way to search for informer history	Closed
57	06/18/20	Tech	Carrier diversity	Request to explore surplus bandwidth to provide carrier diversity	Closed Jan 12, 2021
58	06/16/20	CAD	UL Functionality	Ability to add apartment number using the UL Function	Closed
59	06/16/20	CAD	Commit and Cover	Add Commit and Cover command to the right click list	Closed
60	07/16/20	CAD	TC name in the Remarks	ADD the PSAP and first initial to the TC name in remarks	Closed
61	07/30/20	CAD	Available on Event	Would like AOE to set the timer to 0	Closed
62	07/30/20	CAD	Remove CUS	Remove CUS from Status codes PD RR IC WP TA AD	Closed
63	07/30/20	CAD	Mutiple Clearing units	Change programming to allow multiple units to be cleared	Closed
64	07/30/20	CAD	F2 enhancement	Want F2 to bring to the command line anywhere in the program	Closed
65	07/30/20	CAD	Mutiple On units	Want the ONU command to work for multiple units	Closed
66	07/30/20	CAD	Unit Transport streamline	Get rid of the dashes in the command line for unit transport	Closed
67	07/30/20	CAD	Adjust name and tx field	Add field for alalrm and to companies that doesn't impact LOI	Closed
68	07/30/20	CAD	Alias EMD codes	Want the EMD numeric code entered as alias for event type	Closed
69	04/20/20	TECH	CISA request	Cybersecurity testing	10/12/2021
70	08/04/20		Monday.com	Online project management tool	Closed
71	08/04/20	TECH	Vmware upgrade	Upgrade to VMware version 6.7	Closed
72	08/03/20	CAD	Duplicate and Cancel	Attach the name of the TC that made the original ticket to remarks	Closed
73	08/27/20	FSA	Default MPS CADVIEW screen	Change the default MPS screen to Event list	Closed
74	08/27/20	CAD	Right Click update	Using the Spreadsheet submitted update the right click list	closed
75	09/10/20	CAD	K9 Event codes	Add event codes for the different types of dogs	Closed
76	09/10/20	CAD	Relocate Unit Monitor	Add a new monitor for relocated unites	Closed
77	09/25/20	TECH	ALI Re-bid Times	Review the options to adjust the time for Automatic ALI re-bids	Closed
78	10/20/20	CAD	Call Source	Default Call Source to Phone	Closed
79	10/28/20	CAD	Edit unit Code	Change the two digit unit code for Elgin from EG to EN	Closed
80	10/30/20	TECH	Power Supply	Procure redundant power supllies for switches etc	Closed
81	11/15/20	CAD	Retail Theft	Change the subtype to Reatil-Delay	Closed
82	11/15/20	CAD	Caller Name LOI Search	Disable Caller Name from the LOI Search	Closed
83	12/10/20	CAD	Bomb Threat	Use a code for bomb threat instead of the words in Purvis	Closed
84	01//26/21	CAD	Timers	Remove the shift timers from the system	Closed
85	01/26/21	CAD	Live Mum additions	Add stations to match or come close to matching LiveMUM from CAD	Closed
87	02/23/21	CAD	Common places for DSO	Add common place names for DSO lots for a DSO response	Closed
88	03/31/21	FSA	Available on Event	Add the ability for MPS to self dispatch from Available on event	Closed
89	04/16/21	CAD	KH and Business names Spec Situation	Remove the KH and businesss files from notification	Closed
90	04/19/21	CAD	Live Mum changes	Change the ETB of arrive danger to 40 minutes	Closed
91	05/18/21	TECH	TRE change	Redesign the TRE to ensure it passes to Starcom	Closed
92	05/26/21	CAD	Add subtypes to Assist	Create two new subtypes for assist to the SA and coroner	Closed
93	06/09/21	CAD	TestCase for Pro QA	Turn on the test case option in ProQA	closed
94	06/28/21	CAD	Standardized RR names	Tracks xx where xx is a two/four digit abbreviation for the Railroad	Closed
95	07/12/21	FSA	Cross Staffed Apparatus	"Jump Crews"in Live Mum different than CAD	Closed
96A	07/12/21	FSA	Border Station Depth	Analsyis of station depth for border agencies	Closed
96B	07/12/21	FSA	Border Station Run orders	Adjust the run orders of stations based on Analysis from 96	Closed
96C	07/12/21	FSA	Drive Time Adjustments	Adjust the drive time for Mutual aid agencies	Closed
97	07/12/21	FSA	Pre-planned relos	Add pre-planned relos into LiveMum	Closed
98	07/12/21	FSA	Unit Depletion	Program LiveMUM to make recommends based on unit depletion percetages	Closed
99	07/13/21	CAD	Wayne township Coverage	Add a note to the Wayne township area about for overnight disptaching	Closed
100	07/13/21	FSA	EBT Request	Request DECCAN run two hears of data for more accurate EBT	Paused
101	07/21/21	FSA	COQ report number request	Request a report number for agencies receiving COQ equipment	Closed
102	08/10/21	CAD	Update Skill list	Add Drone to the Skill list	Closed
103	09/07/21	CAD	CAD/Vesta Standardization	Adjust one of the systems to search for intersections using the same syntax	Closed
104	11/02/21	CAD	Add event code	Add Event code for 3Si	Closed
105	11/16/21	CAD	Add a layer to the map	Create a layer for Divison 10 in the CAD map	Closed
106	11/29/21	CAD	in-custody time stamp	Program CAD to include the time stamp in the list of times	Closed
107	11/29/21	FSA	Add new agency to CAD	Create a new agency in CAD for mabas division 12	Closed
108	01/18/22	CAD	ANI/ALI dump work flow	Change the programming so that the keyboard can be used after ANI/ALI dump	Closed

Memo #	Date Opened	Origin	Title	DESCRIPTION	STATUS of MEMO (Pending, In Process/Testing, Pending/Research, Implemented, Closed/Enhancement tot Product Development, Technically Not Feasible, Closed)
109	02/02/22	CAD	Timer for Delayed call	Want to have a timer for Trbl alarms to delay dispatch 10 minutes	Closed
110	5/2/2022	Tech	Options for Tones	Explore audio setting options for tones on the fire channels	Closed
111	7/30/2022	Tech	Purvis Proposal	Review Purvis Proposal	Closed
112	10/3/2022	CAD	LPR Event	New CAD Event for License plate reader	Closed
113	10/3/2022	CAD	Shot Stab event type	Separate out the shot fired and gunshot into two type codes	Closed
114	1/13/2022	Tech	Open USB ports	Request to open USP ports to the Bridge	Closed
115	1/10/2023	CAD	Train Cleared	Request to add commands to menus and boards	Closed
116	1/10/2023	FSA	Emergency Button Mobile	Request to change the functionality of the emergency button	Closed
117	3/22/2023	FSA	UE Delta Programming	Remove MAF units from CADView	Closed
118	3/22/2023	FSA	Strobe light timing	Up the time out for the strobe units to 2 minutes	Closed
119	3/22/2023	FSA	Recall dispatch	Add a Recall dispatch button to MPS	Closed
120	3/22/2023	FSA	Resync Units and Events	Add a resync button to MPS	Closed
121	8/16/2023	Tech	Shared Drives	Shared drive in the DMZ to reduce Cybersecurity	Closed
122	8/18/2023	TECH	Shared Subnet	Allow traffic point to point for printers for cybersecuirty	Closed
123	8/21/2023	CAD	Task Force Units	Create Monitors for the Task force group	Closed
124	10/3/2023	CAD	New Event code request	New or modified event type for Car vs Building	Closed
125	11/9/2023	CAD	Priority integration	Integrate Priority Aqua program with Eventide	Closed
126	2/20/2024	CAD	New Event code request	New event type for Electric Vehicle fire	Closed
127	5/23/2024	CAD	MFA Command Central Aware	Decision to add MFA to Command Central Aware Website	Pending Research
128	7/11/2024	Tech	MFA Infrstructure/Applications	Decision to implement MFA within the ETSB 911 system	Opened
129	7/30/2024	CAD	Adjust incident types for Alarms	Alarm companies are beginning to use numbers to define alarm types. Request to add those types in CAD	Closed
130	8/9/2024	CAD	Add Macros	Add macros that are currently deployed for 10 and 12 for MABAS Division 16	Closed
131	1/30/2025	CAD	Change town/street code	Change boulavard from "BLVD" to "BL" and Bloomindale from "BL" to "BLD" because of state data	Opened
132	1/29/2025	CAD	New Animal Sub-Type/Nuisance	Add new CAD Sub-Type Nuisance to animal	Closed
133	6/25/2025	CAD	CAD Notes Chronology Cluttered	Remove some of the information that filters into the CAD notes chronology	Closed
134	6/25/2025	CAD	Call Stacking Functionality For Fire Dispatch	Request to allow Call Stacking functionality for Fire dispatching	Closed
135	6/25/2025	CAD/MPS	Cloest Unit Dispatching	During the CAD RFP focus group sessions, it was brought up that the CAD system is not currently set up to perform closet unit dispatching.	Opened
136	6/25/2025	CAD/MPS	Copying Events to Another Town	The ability to copy an event from one town to another is not a seamless process. The user base would like to see if there is a possibility of configuring the system to support copy events with a simplified process	Closed
137	6/25/2025	CAD	Hidden Pop Up Messages	There are pop-up messages that are configured in the CAD system that frequently get hidden behind windows on the user screen that will cause the system to not move forward unless that pop-up message has been acknowledged	In Process/Testing
138	6/25/2025	CAD/MPS	Run Handicapped Placard Independently	Communicated that it is not possible to run a Handicapped Placard independent	Closed
139	6/25/2025	CAD/MPS	Run LEADs Number Independently	Communicated that it is not possible to run a LEADS number independent	Opened
140	6/25/2025	MPS	Unit Status Only Displays Vehicle Location	In MPS the Unit Status will display the location of the vehicle and not the officer. They would like that status to show the officer's location, which would be beneficial if the officer is potentially in foot pursuit or away from the vehicle	Opened
141	1/30/2026	CAD/MPS	Mutual Aid Police Units Display on Same Call as Home Agency Units	The ability to see police units from multiple agencies/dispatch groups assigned to an incident all on the same call.	In Process/Testing
			In process/Testing		
			Implemented		
			Pending Research		
			Technically Not Feasible		
			Enhancement tot product development		
			Closed		

Monthly 9-1-1 System Call Count

For (Call Origin)

Creation Date: 02/03/2026 11:47:57 AM **Grouping: Site & Call Origin**

Date Range: 01/01/2026 12:00:00 AM - 01/31/2026 11:59:59 PM **Filter Criteria: Please, refer to the last page.**

Detail Information

Site	Call Origin	Total Calls	Call Category			Call Service (Emergency Incoming)					Outgoing (Emergency, Non-Emergency, Other)	Abandoned (Emergency)	Avg Wait (Emergency Incoming)
			Emergency	Non-Emergency	Other	Wire-Line	Wireless	VoIP	SMS	Unknown			
ACDC	Incoming	24,046	5,633	18,413	0	430	4,510	631	11	51	0	406	00:00:04
	Internal	1,007	0	1,007	0	0	0	0	0	0	0	0	00:00:00
	Outgoing	4,686	0	4,686	0	0	0	0	0	0	4,686	0	00:00:00
	Total	29,739	5,633	24,106	0	430	4,510	631	11	51	4,686	406	00:00:04
Total		29,739	5,633	24,106	0	430	4,510	631	11	51	4,686	406	00:00:04

Monthly 9-1-1 System Call Count

For (Call Origin)

Creation Date: 02/03/2026 11:54:14 AM **Grouping: Site & Call Origin**

Date Range: 01/01/2026 12:00:00 AM - 01/31/2026 11:59:59 PM **Filter Criteria: Please, refer to the last page.**

Detail Information

Site	Call Origin	Total Calls	Call Category			Call Service (Emergency Incoming)					Outgoing (Emergency, Non-Emergency, Other)	Abandoned (Emergency)	Avg Wait (Emergency Incoming)
			Emergency	Non-Emergency	Other	Wire-Line	Wireless	VoIP	SMS	Unknown			
DU-COMM	Incoming	57,136	22,718	34,418	0	1,141	21,307	0	38	232	0	2,147	00:00:06
	Internal	10,525	0	10,525	0	0	0	0	0	0	0	0	00:00:00
	Outgoing	14,902	1	14,901	0	0	0	0	0	0	14,902	0	00:00:00
	Total	82,563	22,719	59,844	0	1,141	21,307	0	38	232	14,902	2,147	00:00:06
Total		82,563	22,719	59,844	0	1,141	21,307	0	38	232	14,902	2,147	00:00:06

Monthly 9-1-1 System Transfer Count

For (Call Origin)

Creation Date: 02/03/2026 11:49:04 AM

Grouping: Site & Call Origin

Date Range: 01/01/2026 12:00:00 AM - 01/31/2026 11:59:59 PM

Filter Criteria: Please, refer to the last page.

Summary Information

Site	Total Calls	Call Category			Call Service (Emergency Incoming)					Outgoing (Emergency, Non-Emergency, Other)	Abandoned (Emergency)	Avg Wait (Emergency Incoming)
		Emergency	Non-Emergency	Other	Wire-Line	Wireless	VoIP	SMS	Unknown			
ACDC	916	916	0	0	22	787	107	0	0	0	0	00:00:04
Total	916	916	0	0	22	787	107	0	0	0	0	00:00:04

Monthly 9-1-1 System Transfer Count

For (Call Origin)

Creation Date: 02/03/2026 11:55:47 AM

Grouping: Site & Call Origin

Date Range: 01/01/2026 12:00:00 AM - 01/31/2026 11:59:59 PM

Filter Criteria: Please, refer to the last page.

Summary Information

Site	Total Calls	Call Category			Call Service (Emergency Incoming)					Outgoing (Emergency, Non-Emergency, Other)	Abandoned (Emergency)	Avg Wait (Emergency Incoming)
		Emergency	Non-Emergency	Other	Wire-Line	Wireless	VoIP	SMS	Unknown			
DU-COMM	22,718	22,718	0	0	1,141	21,307	0	38	232	0	2,147	00:00:06
Total	22,718	22,718	0	0	1,141	21,307	0	38	232	0	2,147	00:00:06

Motorola Monthly Incident Report
January 2026

Incident Number	Site	Status Text	Priority Text	Ticket Open Date	Description	Worklog Detailed Description	Ticket Resolution Date	Resolution
INC0003246048	DuComm Dispatch CTR	Pending	P3	10/23/2025 3:45:12 AM	DU-COMM Dispatch – Site SZ01401D48 – OP30 Cannot hear radio transmission from the field	At position 30, on 10/23/25 about 0325 hours the TC could no longer hear radio traffic. The headset was working properly, the recording played back on the phone system and the units in the field could hear the TC but the TC could not hear anything on the radio. We tried different radio channels (1E and 1N) and that still didn't work. We also tried rebooting the system, that did not work either.		
INC0003523392	Addison Consolidated Dispatch Center	Pending	P3	12/18/2025 11:44:54 AM	Lost 2 agencies for SDM resources doors and panic alarms Around 0900 today on AXS consoles, we lost the ability to open/close doors for Addison and Wood Dale. In addition the 6 panic alarms at Addison are OFFLINE as well.	DS contacted Keith/Customer/Addison Dispatch Center/ 224-230-0951 for missing Side ID. DS created incident & dispatched incident via MOSS. FOLLOW UP: Technician to update incident via MOSS.		
INC0003592299	Addison Consolidated Dispatch Center	Closed	P3	1/6/2026 1:24:27 PM	DFSI Conventional Product that is connected to the Star Comm on the axis consoles desktop the alias for the individual ids are not coming thru But the wireline resources have the alias's that are coming thru properly.	Matt Downer's call back number is	1/27/2026 10:40:08 AM	-DS contacted the customer, who requested a deferral for a week to continue work. DS verified CI instructions and proceeded to resolve the incident. A request was later made by the customer to close the case.
INC0003606340	DuComm Dispatch CTR	Pending	P3	1/8/2026 2:16:37 PM	SZ01401D48: DuComm Dispatch CTR- DU PAGE COUNTY ETSB- Alert tone overwriting other traffic Please open an incident at DU-COMM Dispatch, SZ01401D48, for the following issue: DU-COMM telecommunicator reported that an emergency alert tone on another channel recorded over their radio traffic on both Motorola and Vesta IRRs on OP position 7. DU-COMM techs duplicated this issue two additional times on a console position different than originally reported. Tests were on 1/8/2026, at 08:38 and 08:39. Tech was transmitting on Unified 2 at position 12, and other tech initiated an emergency alert on Unified 4 while radio traffic on Unified 2 continued. Upon IRR review, the emergency alert tone came across and was recorded on top of the Unified 2 radio traffic. The original traffic can be heard faintly with the emergency tone on top. Test was tried again, with the same result.	DS created INC0003606340 and dispatched via MOSS. FSO to take assignment.		
INC0003623772	Addison Consolidated Dispatch Center	Closed	P3	1/12/2026 3:38:09 PM	Medium priority OP 33. Peripherals are not working. Speakers and MICs are grayed out in the Config tool. Need tech to look at CHUB.	Assigned to FSO: T5 DO074 IL and dispatched via MOSS.	1/26/2026 9:29:06 AM	Reseated all speaker cabled to CCHUB, reseated cable in back of speaker 2, rebooted CCHUB and OP. Monitored 1+ week, customer verified speakers working. Gave ok for closure.
INC0003636830	DuComm Dispatch CTR	Pending	P3	1/14/2026 10:51:03 AM	AXIS POS 14 logout. At 11:25 hours on 1/10/26, we were unable to log back in. The computer required a reboot to login again.	DU-COMM Dispatch-Site SZ01401D48 POS 14 Logout EJ		
INC0003662520	DuComm Dispatch CTR	Pending	P3	1/19/2026 12:35:03 PM	Please open an incident at DU-COMM Dispatch, SZ01401D48, for the following issue: Headset audio at OP 18 muted. Telecommunicator was unable to hear incoming select radio traffic, however all traffic was present on IRR playback. Troubleshooting determined headset audio was muted in radio computer system tray. This is the second OP position to have the same issue. Request Motorola pull logs and investigate how headset audio is being muted.	issue: Headset audio at OP 18 muted.		
INC0003729150	Addison Consolidated Dispatch Center	Pending	P3	1/30/2026 9:26:45 AM	Configuration tool shows speakers, MICS and CCHUB grayed out. Enclosure has not been accessed since the last incident. Do not believe that USB cable from PC to CCHUB has been moved, modified etc.	Case has been dispatched via MOSS for FSO: T5 DO074 IL to take assignment. Leaving case in Vendor has been dispatched status.		

INFORMATION TECHNOLOGY

630-407-5000
Fax: 630-407-5001
it@dupageco.org

www.dupageco.org/it

TO: PRMS Oversight Committee and ETS Board

FROM: Don Ehrenhaft, PRMS Manager

DATE: January 28, 2026

RE: DuJIS RMS Monthly Update

Status:

- OCR 10.0/MFR project is on hold, pending the RFP result.
  - MFR product is not fully functional, nor adequately configurable at this time.
  - Upgrade will not proceed unless Hexagon is the approved vendor following the end of the current contract.
- RMS RFP demonstrations scheduled to take place in February.
- RMS RFP phase 4 planning underway.

Action Items:

- RMS RFP Process
  - Host vendor demonstrations.
  - Conduct reference checks.
  - Begin planning for the contract negotiation phase.
- OCR 10.0/MFR
  - On-Hold
- OCR 3.7 (current production version)
  - Testing OCR version 3.7 software update.
  - Engage with Hexagon on delivering next NIBRS version to address numerous bugs.
- NetRMS
  - Preparation for NetRMS data migration is underway.

Customer Support Collaboration:

- Maintained bi-weekly OCR10.0/MFR project management meeting with Hexagon project manager.
- Maintained bi-weekly meeting with support team.

Next Month's Actions Items:

- Move RFP process forward.
- Prepare for OCR 3.7 update.
- Overhaul of system support model to improve speed of incident response and strengthen prevention efforts.





December 2025

ACDC Monthly Report Prepared by Director Marilu Hernandez

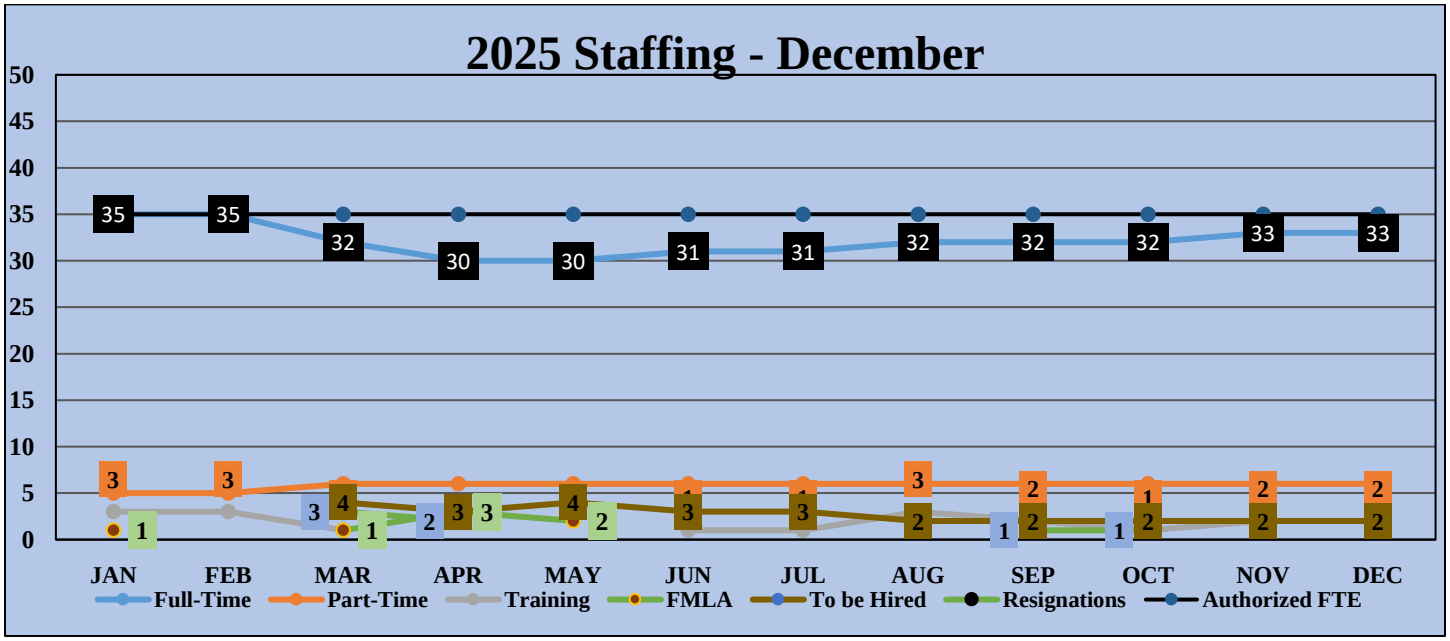
Addison Consolidated Dispatch Center (ACDC)

Staffing

ACDC has an authorized staff of 35 full-time Telecommunicators (TCs), six part-time TCs, and three part-time Alarm Board Operators. Each of the three shifts, typically, have either an Operator in Charge (OIC), Team Lead (TL), or an Operations Manager (OM) on shift. Additionally, ACDC has an authorized Clerk/Typist, Professional Standards Coordinator (PSC), Deputy Director of Communications, and Director of Communications; furthermore, ACDC has a Village IT Public Safety System Administrator stationed at ACDC.

December:

- *One Probationary Telecommunicators (PT) finalized the Call-taking Phase with a Communications Training Officer (CTO) on the Midnight Shift, and is assigned to Day Shift with a CTO*
- *One Probationary Telecommunicator (PT) completed the Call-taking Shadow Phase and is solo call-taking shifting between Day Shift and Afternoons*
- *Telecommunicator Test/Orientation scheduled for December 11th was a success, the interview process has commenced from the list created from results, and in combination of the lateral applicants, in quest of hiring two*



Resignation

N/A

2

Recognition

Compliments on a job well done! On August 6th, 2025 at 1107hrs, five 911 calls are answered within a 17 second period. **TC Ben Koechling** processed a 911call from a woman reporting someone shooting at the building. TC Koechling confirms the address, as per policy, and confirms the building is the leasing office, and the caller advised she no longer sees the alleged offender. Within seconds of the initial call, **TC John Waterman** processed a 911 call for the same location, for a man armed with a gun and using a bat to damage computer screens. **TC Kristina Iazzetto Barounis** processed a third 911 call, for reports of a man in the leasing office, who just shot himself in the head. **TC Wojciech Mardula** receives the fourth 911 call for the same incident, and he initiates a medical response. **TC Erin Vallee** receives the fifth call from a woman reporting the same incident, and advised she is hiding in the model unit with two children.

Within 44 seconds of receiving the initial call, TC Koechling broadcasts information to responders**. TC Anne Leath** handles radio traffic for responding units while monitoring the CAD notes for pertinent updates. She maintains a professional, normal tone of voice, for the duration of the incident. TC Leath provided status of the alleged offender who shot himself in the head, appeared to be alive, and a staff member secured the firearm. Officers are with the alleged offender in less than five minutes after the first 911 call was received, and processed.

Throughout the event, the team maintained composure, interviewed each caller in an efficient manner, and focused on gathering pertinent information. The manner in which this incident was handled shows dedication to the ACDC mission, the ability to communicate, work as a team, and provide citizen and responder safety.

Compliments on a job well done! On December 3, 2025, at 0652 hours, **TC Kyle Ficarrotta** activated the alert tones for the Wood Dale Police to respond to a domestic call involving an intoxicated subject, armed with a sword. TC Ficarrotta provided timely and accurate updates as officers arrived on scene, including critical information about the subject's history that helped guide their approach. TC Ficarrotta responded to every request, without delay, and kept the flow of information clear, steady, and easy for the field units to follow. Throughout the event, TC Ficarrotta stayed calm, focused, and fully in control of the channel, all while making sure the CAD was updated with accurate notes.TC Ficarrotta's composure and attention to detail supported a safe response and outcome for everyone involved. TC Ficarrotta's work during this incident reflects high standards and demonstrates a high-level of professionalism the team depends on.

Training

ACDC trains on a monthly basis. Training includes call-taking scenarios, in-progress dispatching, policy review, specialty, incident-specific, patterns in deficiencies, and miscellaneous hands-on training.

The High-Risk, Low Frequency (HRLF) training scenarios for December:

The TCs participating were given a refresher on the Request Location feature in RAVE, which allows a TC to request GPS location information from any cell phone, with the user's permission. It can be very helpful when you have a non-emergency caller who cannot provide good location information. Without this tool, TCs may resort to disconnecting with the caller, so they can try to call 911. The coaches walked the TCs through a practical exercise.

TCs went through a just occurred hanging scenario, requiring the use of the Hanging Fast Track and continued until they provided CPR instruction with the caller counting compressions.

Coaches' comments identified newer TCs needing additional assistance. Overall, navigating EMD using the fast track provided the most challenges and was part of the reason this scenario was selected.

HRLF Scenario 25-12 Hanging

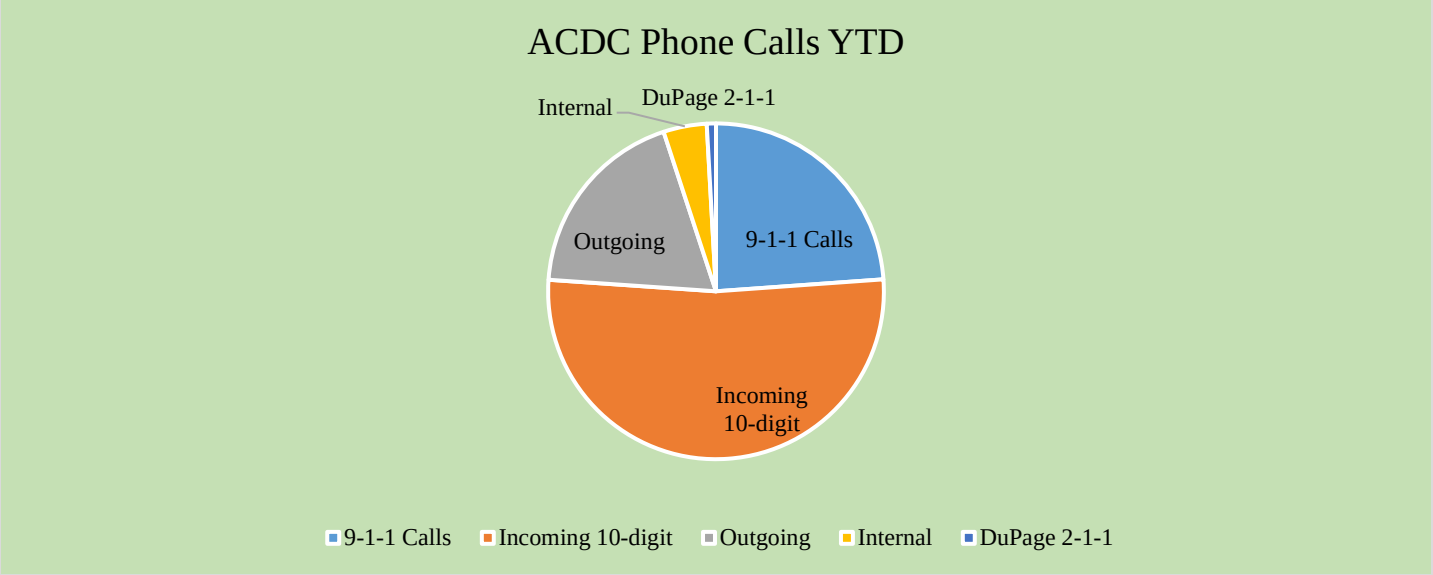
Category	Question	Yes_Percentage
HRLF Scenario Basics	Created CAD properly?	100.00
HRLF Scenario Basics	Nature of the call determined?	100.00
HRLF Scenario Basics	CAD created within the time standard?	100.00
HRLF Scenario Goals	Say "Tell me exactly what happened"	100.00
HRLF Scenario Goals	Used the Echo Fast Track for Hanging?	84.21
HRLF Scenario Goals	Avoided the Breathing Detector?	94.74
HRLF Scenario Goals	Select Witnessed or Just Occurred Cardiac Arrest?	94.74
HRLF Scenario Goals	Used Mouth to Mouth CPR?	100.00
HRLF Scenario Goals	Navigate EMD correctly?	73.68
HRLF Scenario Summary	Advised caller help was on the way?	100.00
HRLF Scenario Summary	Completed on first attempt?	100.00
HRLF Scenario Summary	Positive attitude towards training?	100.00
HRLF Scenario Summary	Serious attitude towards training?	100.00

Additional Training

- Eight TCs watched the APCO From the Emergency Communications Center to Capitol Hill: A fireside chat on Health & Wellness for Public Safety TCs webinar
- Two PTs attended the AHA BLS Provider CPR training
- One PT obtained the IAED New EMD Certification
- One TC attended the SkillPath: Communicating with Tact and Professionalism training
- PSC attended the UIC CESSA Webinar
- Admin attended the ILAPCO Meeting/Training
- Two OMs attended the AI Technology Innovation Day at NWS
- All ACDC Personnel participated in the mandatory Sexual Harassment training, in-person or video

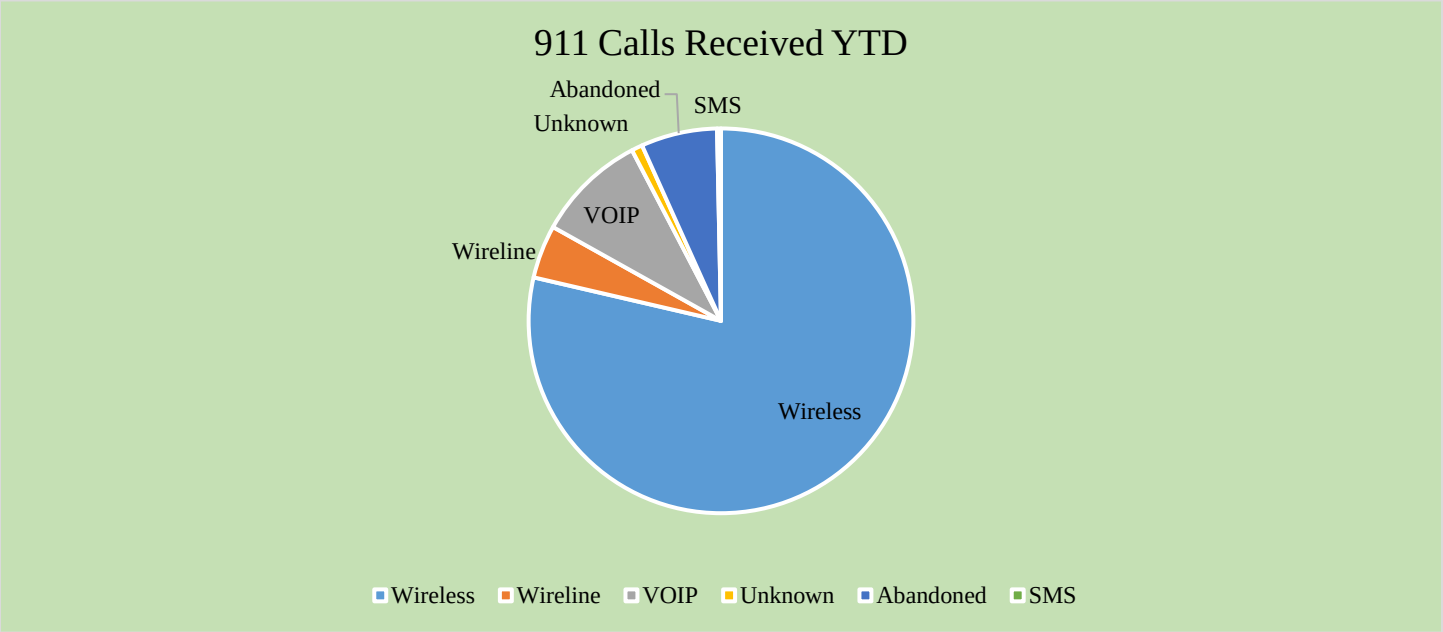
Phone calls answered (Outgoing calls, & ACDC internal calls)

ACDC PHONE CALLS													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
9-1-1 Calls	6,090	4,934	5,603	5,455	6,250	6,502	7,068	6,901	6,083	5,927	5,584	5,896	72,293
Incoming 10-digit	12,876	10,573	12,556	12,246	13,386	13,874	14,992	14,923	13,714	13,452	13,065	12,579	158,236
Outgoing	4,820	3,682	4,384	4,401	5,094	5,313	5,650	5,341	4,643	4,694	4,462	4,621	57,105
Internal	1,096	876	898	1,041	1,157	1,166	1,270	1,105	1,051	1,026	968	977	12,631
DuPage 2-1-1	197	151	150	140	230	256	247	237	154	166	386	357	2,671
Total	25,079	20,216	23,591	23,283	26,117	27,111	29,227	28,507	25,645	25,265	24,465	24,430	302,936



9-1-1 Calls Answered and Text-to-911

9-1-1 CALLS RECEIVED													
	JAN	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**YTD**
Wireless	**4,970**	**4,019**	**4,642**	**5,013**	**5,284**	**5,596**	**6,060**	**5,887**	**4,990**	**4,820**	**4,499**	**4,716**	**60,496**
Wireline	**297**	**219**	**233**	**206**	**224**	**244**	**260**	**276**	**385**	**421**	**410**	**469**	**3,644**
VOIP	**717**	**607**	**639**	**151**	**660**	**601**	**665**	**686**	**635**	**591**	**604**	**637**	**7,193**
Unknown	**59**	**47**	**73**	**61**	**65**	**51**	**70**	**40**	**57**	**73**	**58**	**58**	**712**
Abandoned	**403**	**320**	**413**	**411**	**442**	**407**	**491**	**436**	**400**	**438**	**381**	**387**	**4,929**
SMS	**47**	**42**	**16**	**24**	**17**	**10**	**13**	**12**	**16**	**22**	**13**	**16**	**248**
Total	**6,493**	**5,254**	**6,016**	**5,866**	**6,692**	**6,909**	**7,559**	**7,337**	**6,483**	**6,365**	**5,965**	**6,283**	**77,222**



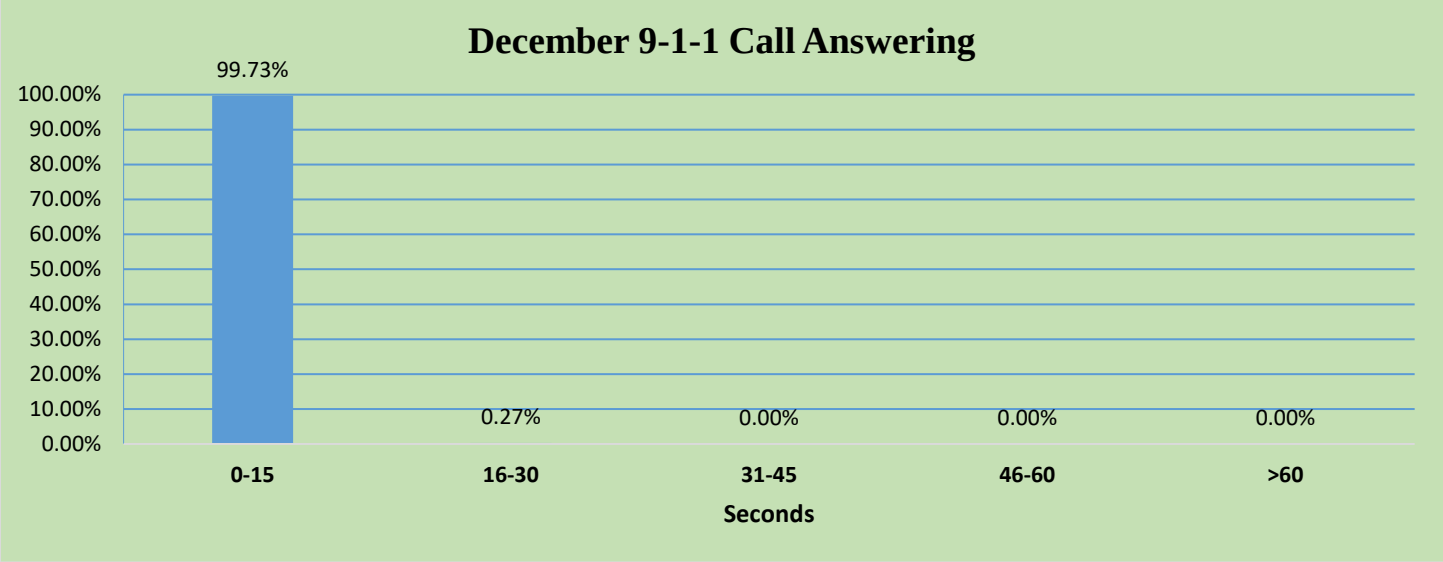
NENA 9-1-1 Call Answering Standard

National Emergency Number Association (NENA):
The 9-1-1 Association empowers its members and the greater 9-1-1 community to provide the best possible emergency response through standards development, training, thought leadership, outreach, and advocacy.

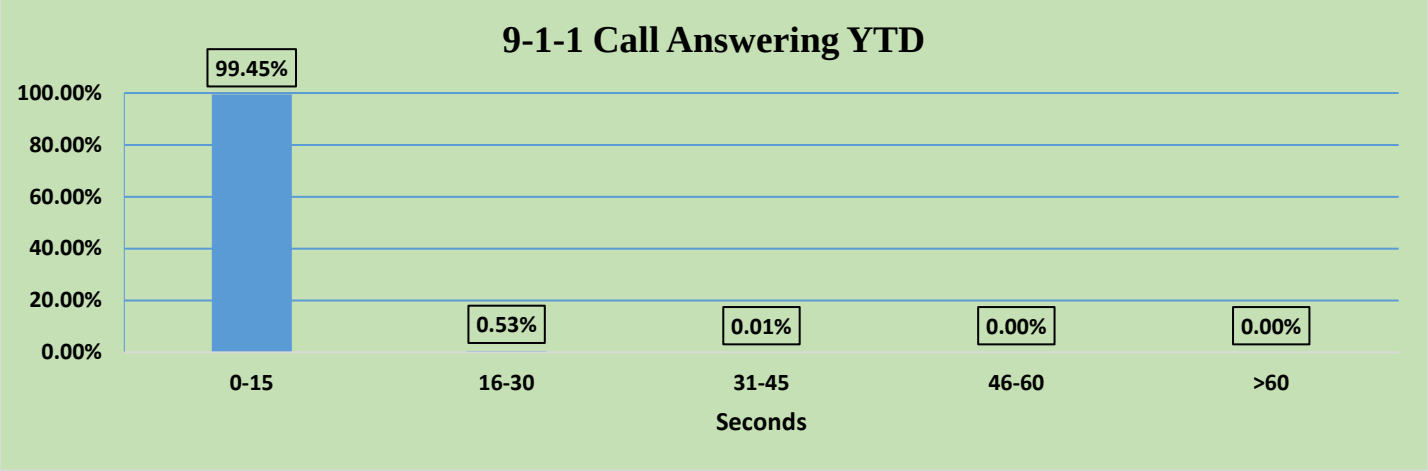
NENA's vision is a public made safer by 9-1-1 services delivered by highly-trained emergency communications professionals and powered by the latest technologies.

The 9-1-1 Call Answering Standard states that 90% of all 9-1-1 calls be answered within 15 seconds and 95% of 9-1-1 calls be answered within 20 seconds.

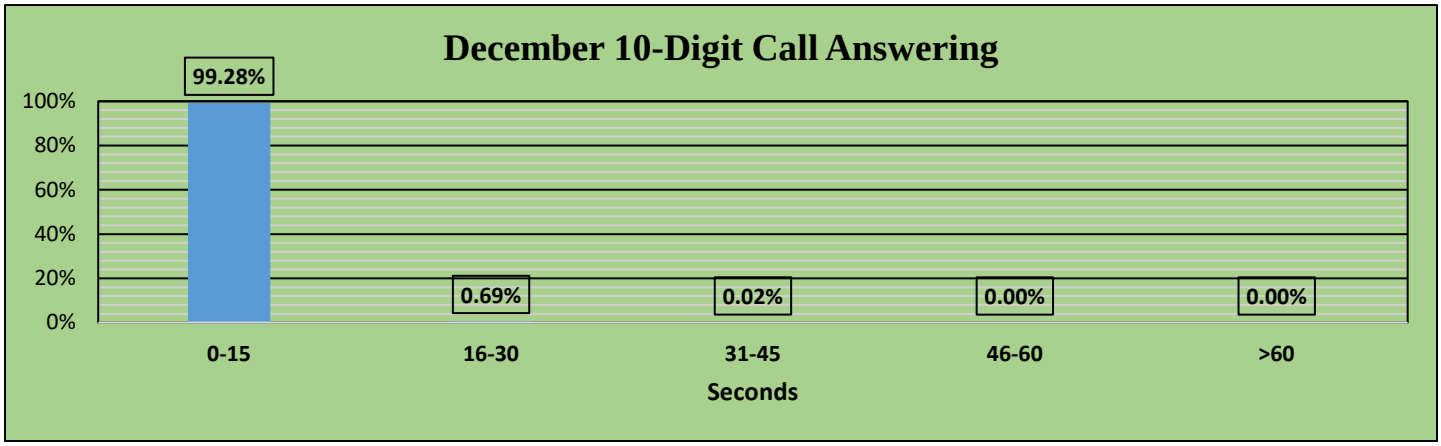
911 Call Answering



911 Call Answering – YTD



10-Digit Call Answering



TOP Call Takers

DECEMBER 2025

TOTAL CALLS

DOMINO - - - 1257
VALLEE - - - 1058
MINOR - - - 1020
OLIVER - - - 1015
GRADO - - 849
MARDULA - - - 810
CHECK - - - 801
NUDD - - - 782
MOOTREY - - - 781
SZCZEPANIAK - - - 758

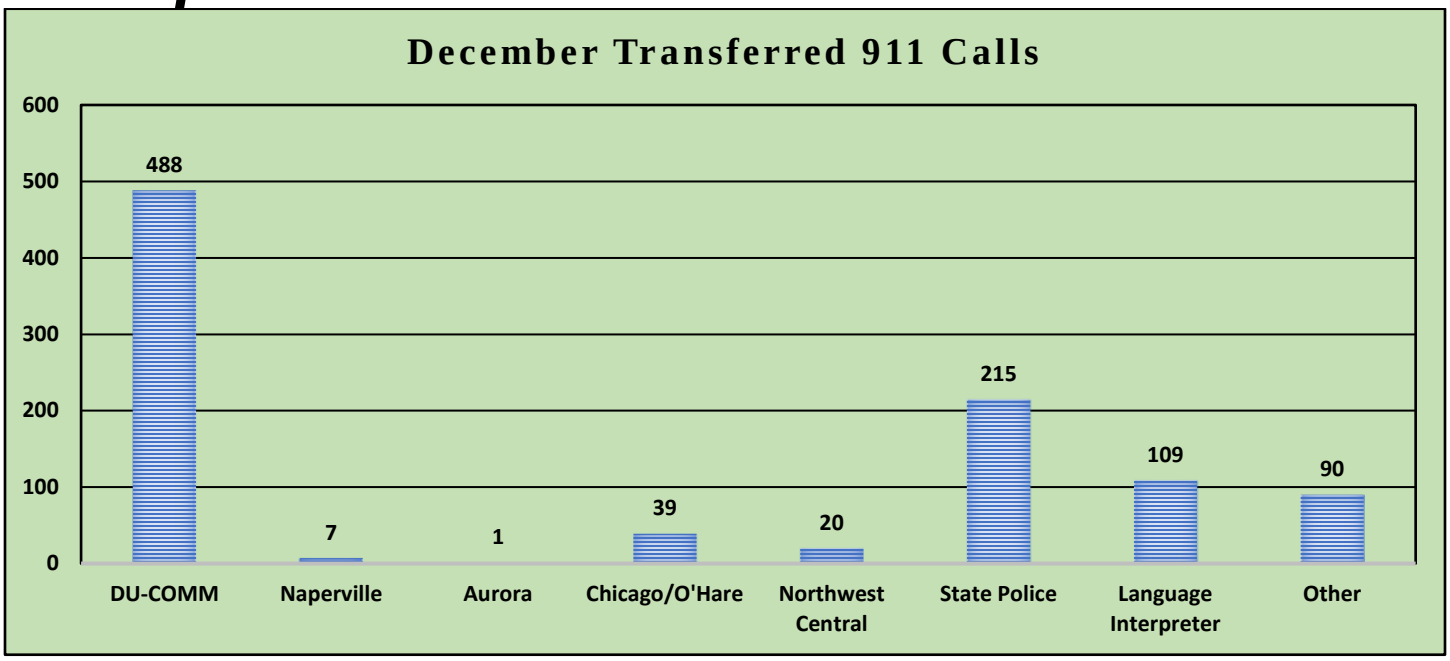
911 CALLS

DOMINO - - - 438
OLIVER - - - 284
NUDD - - - 267
KURASZ - - - 261
CHECK - - - 246
VALLEE - - - 230
MEDINA - - - 228
MARDULA - - - 210
GRADO - - - 209
KOLBERG - - - 202

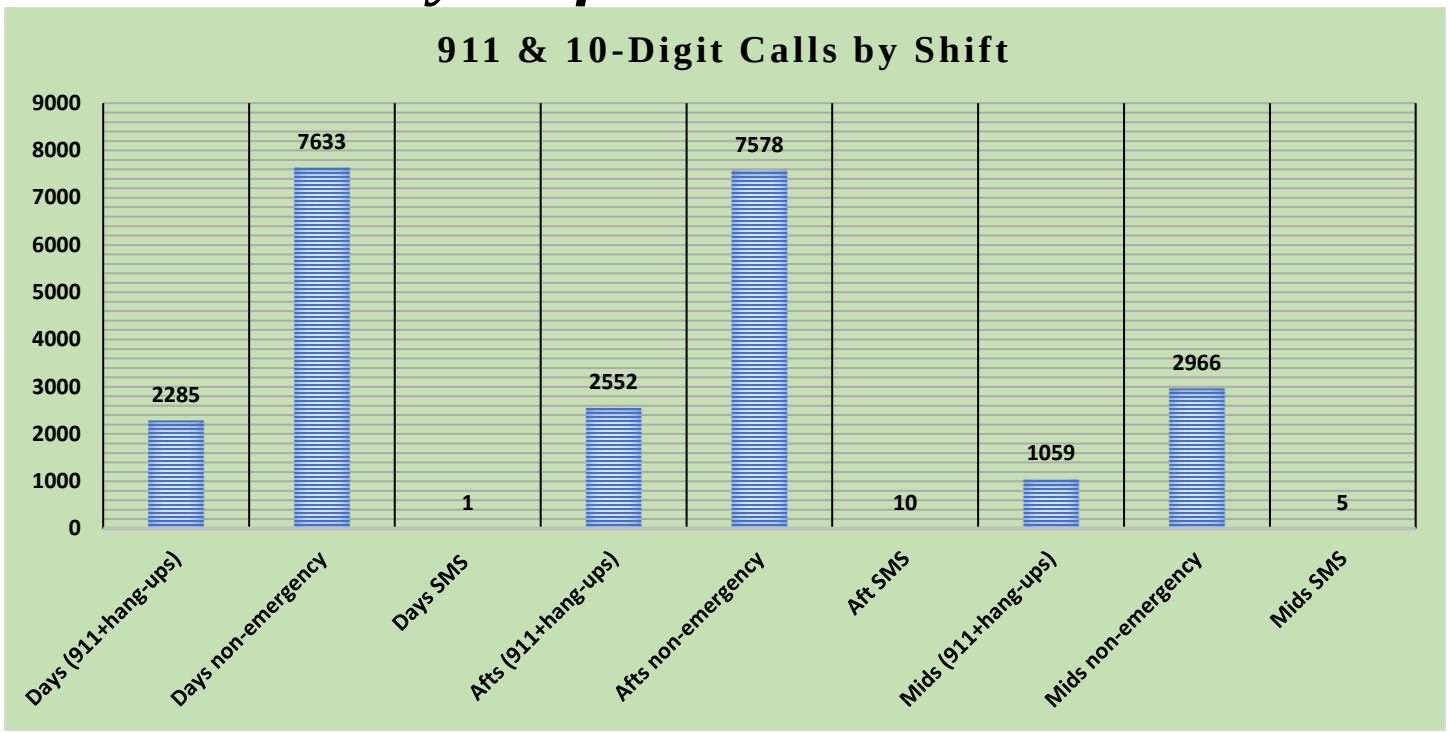
NON-EM

MINOR - - - 829
VALLEE - - 828
DOMINO - - - 819
OLIVER - - - 731
SZCZEPANIAK - - - 653
GRADO - - - 640
MOOTREY - - - 635
MARDULA - - - 600
GONZALEZ - - - 572
LETTENBERGER - - - 569

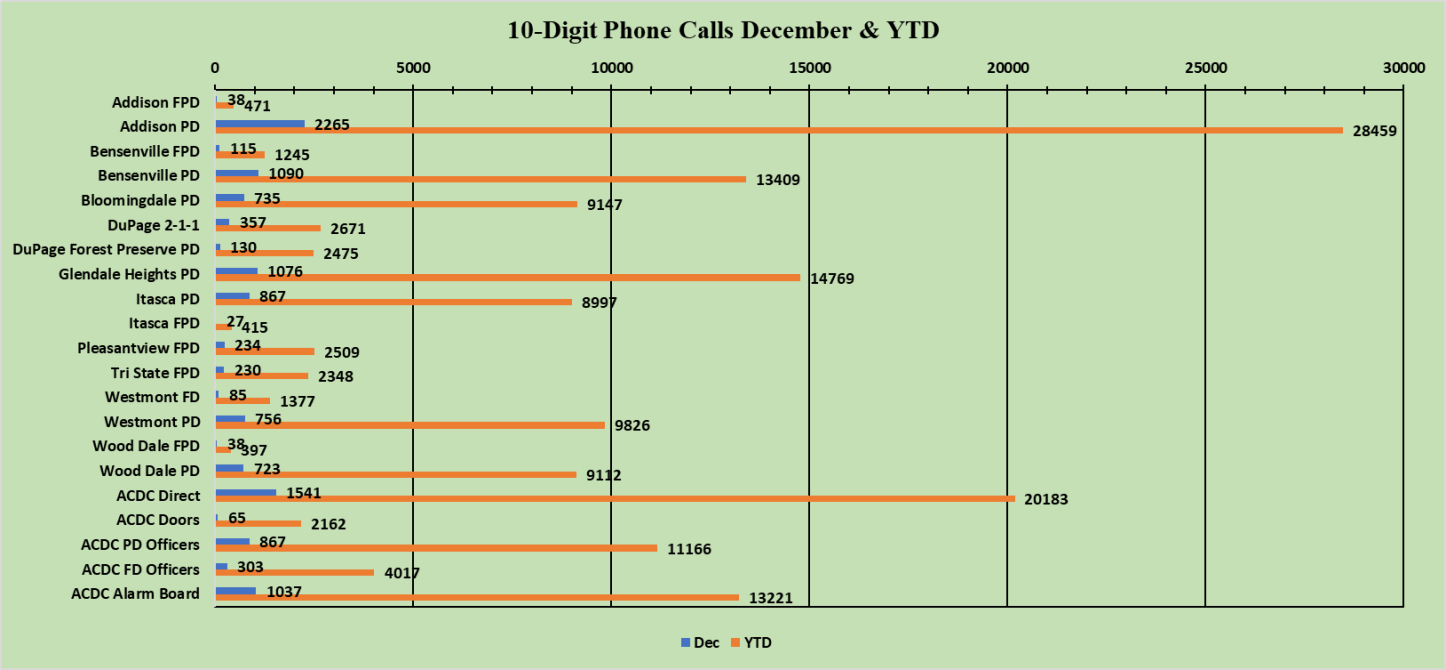
Transferred 911 Calls



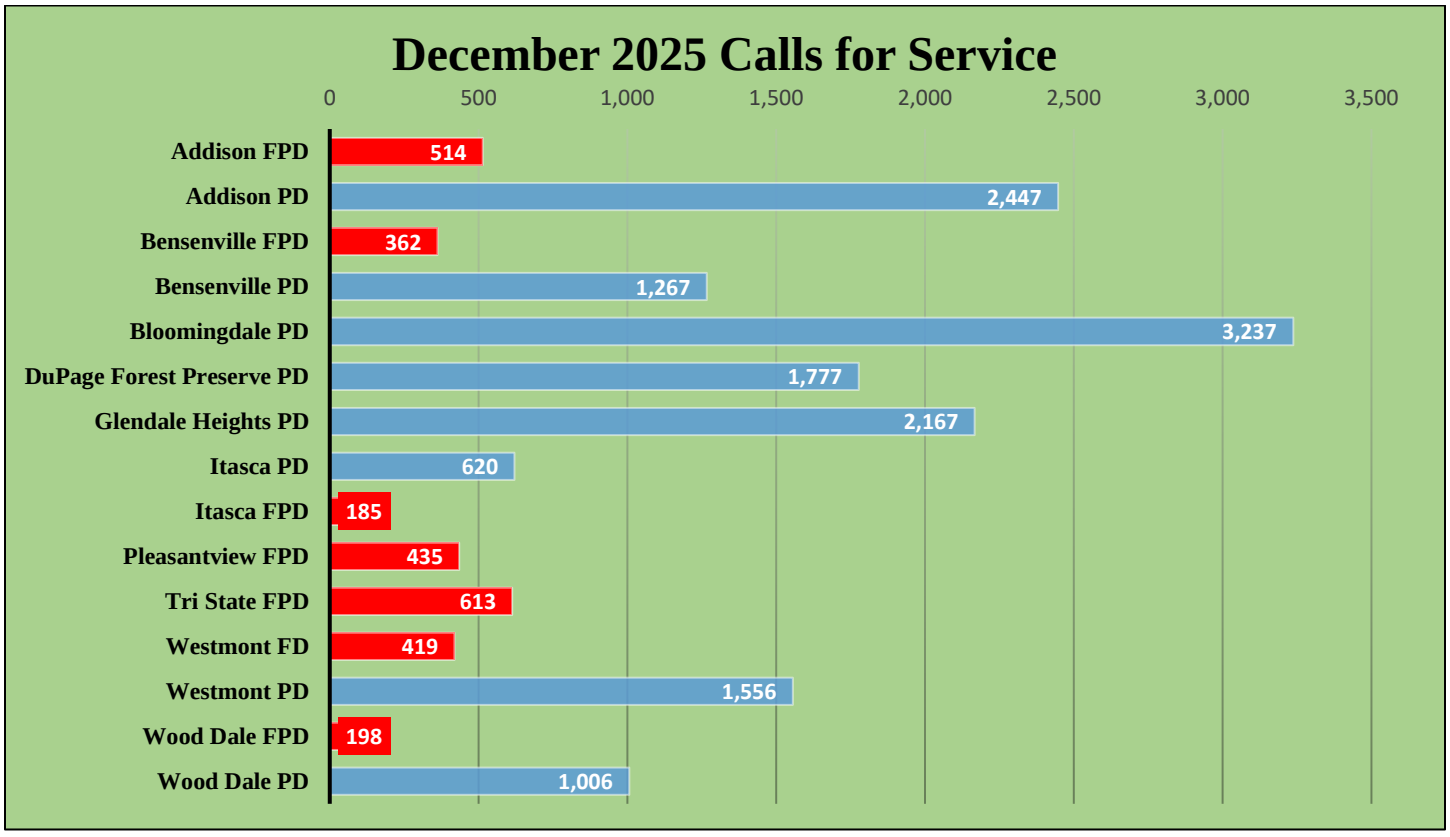
Calls & SMS by Shift – December



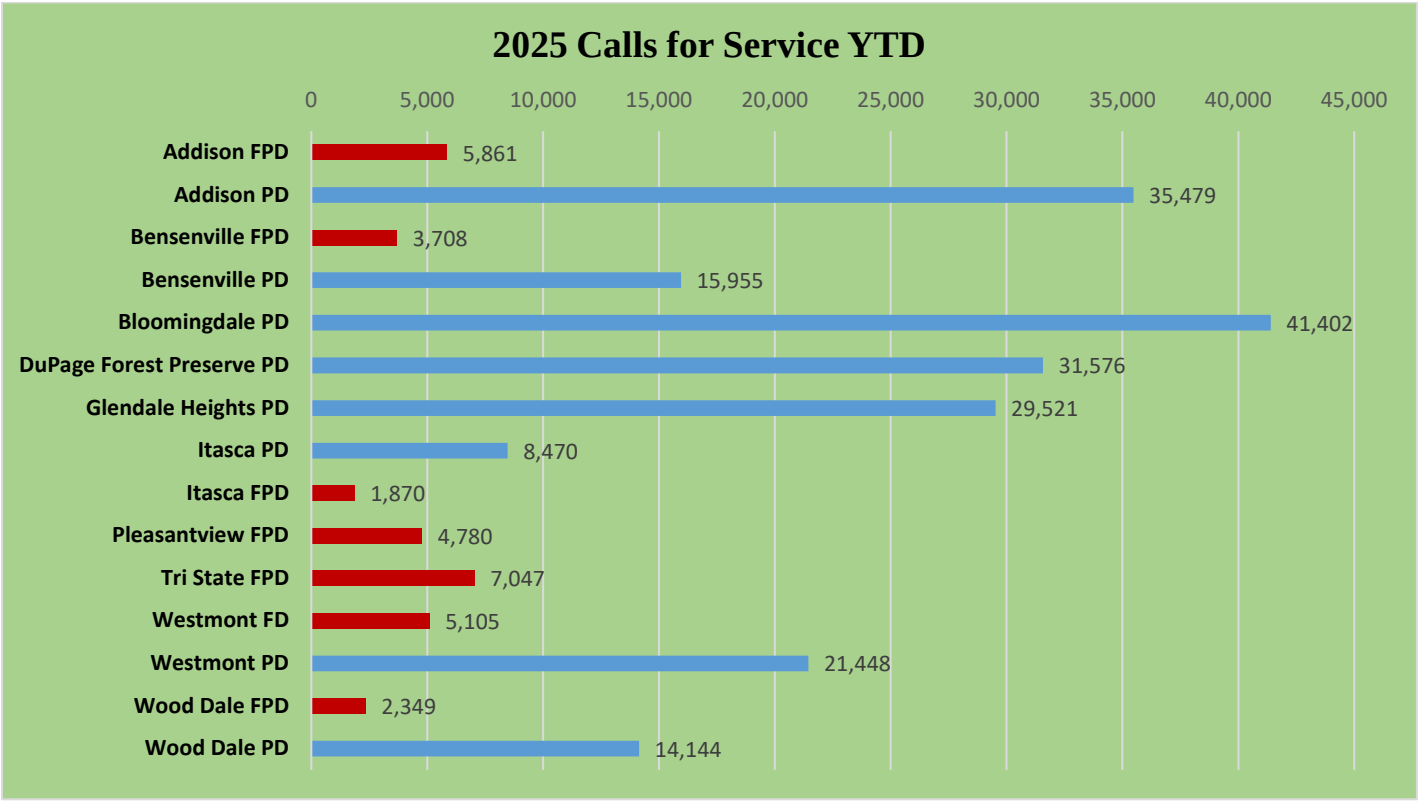
Member Agency & Misc. Phone Calls



Calls for Service-Month (CFS)

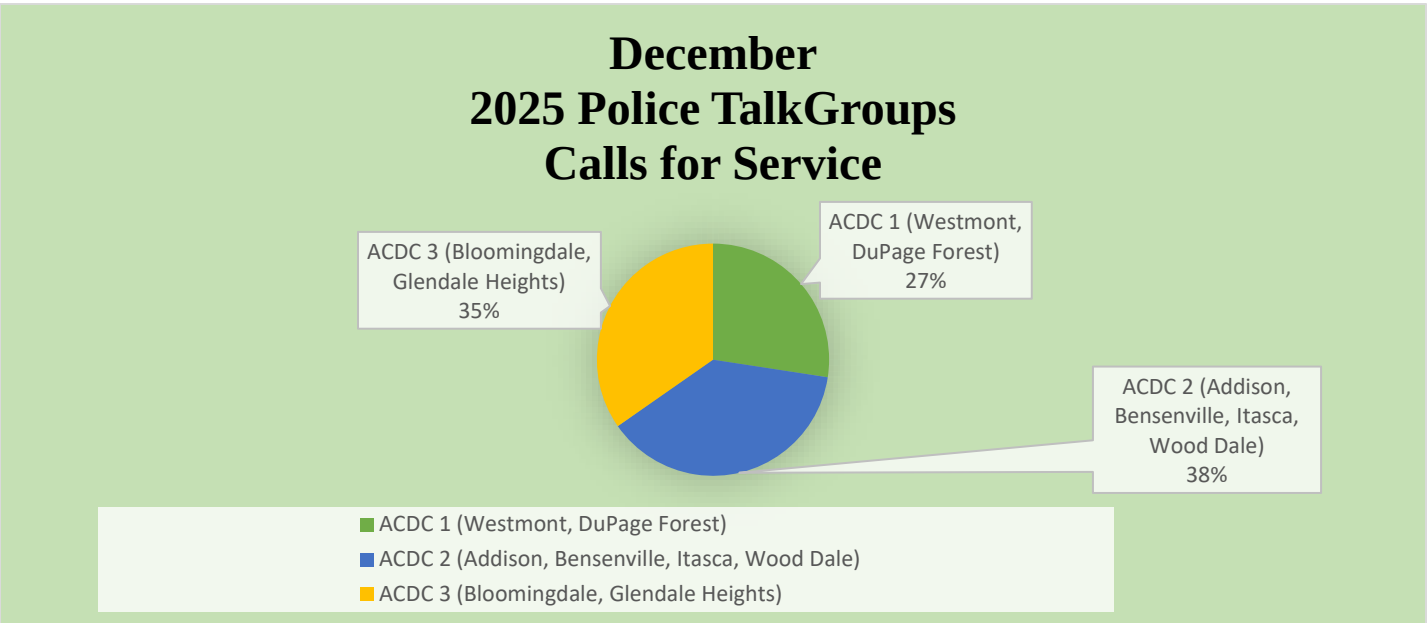


Calls for Service (CFS) - YTD



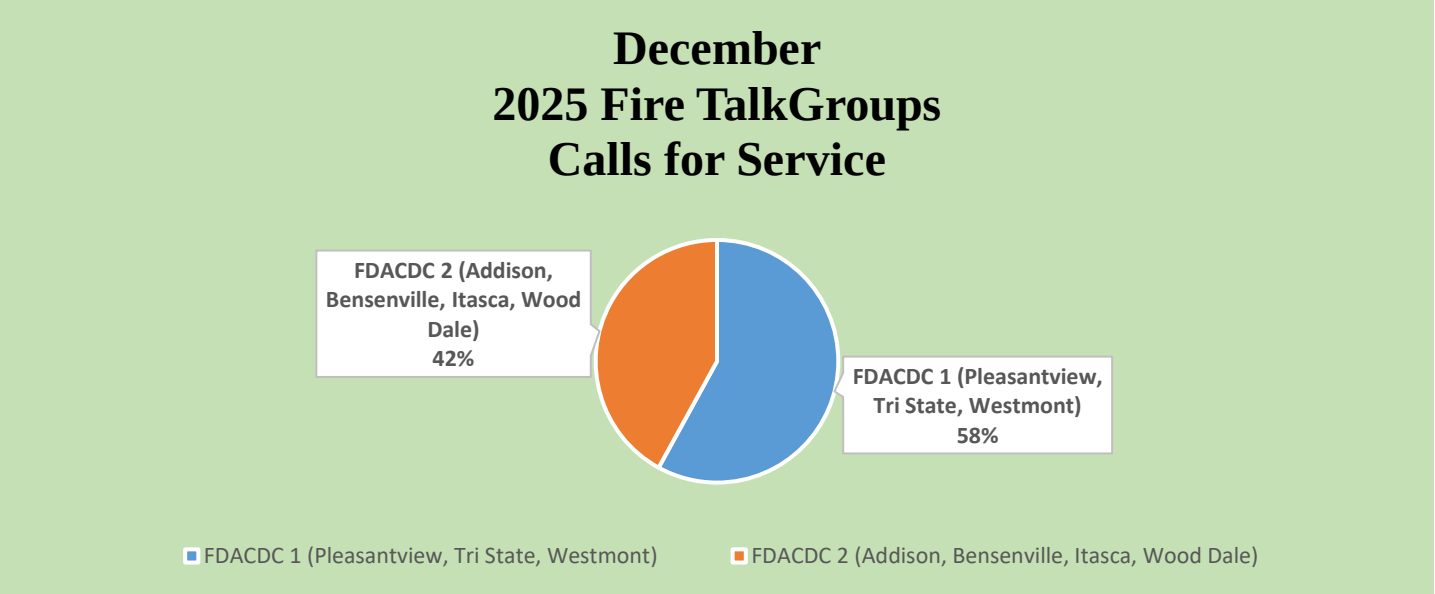
Police Calls for Service by Talk Group – December

ACDC 1 (Westmont, DuPage Forest)	**3,333**
ACDC 2 (Addison, Bensenville, Itasca, Wood Dale)	**5,340**
ACDC 3 (Bloomingdale, Glendale Heights)	**5,404**

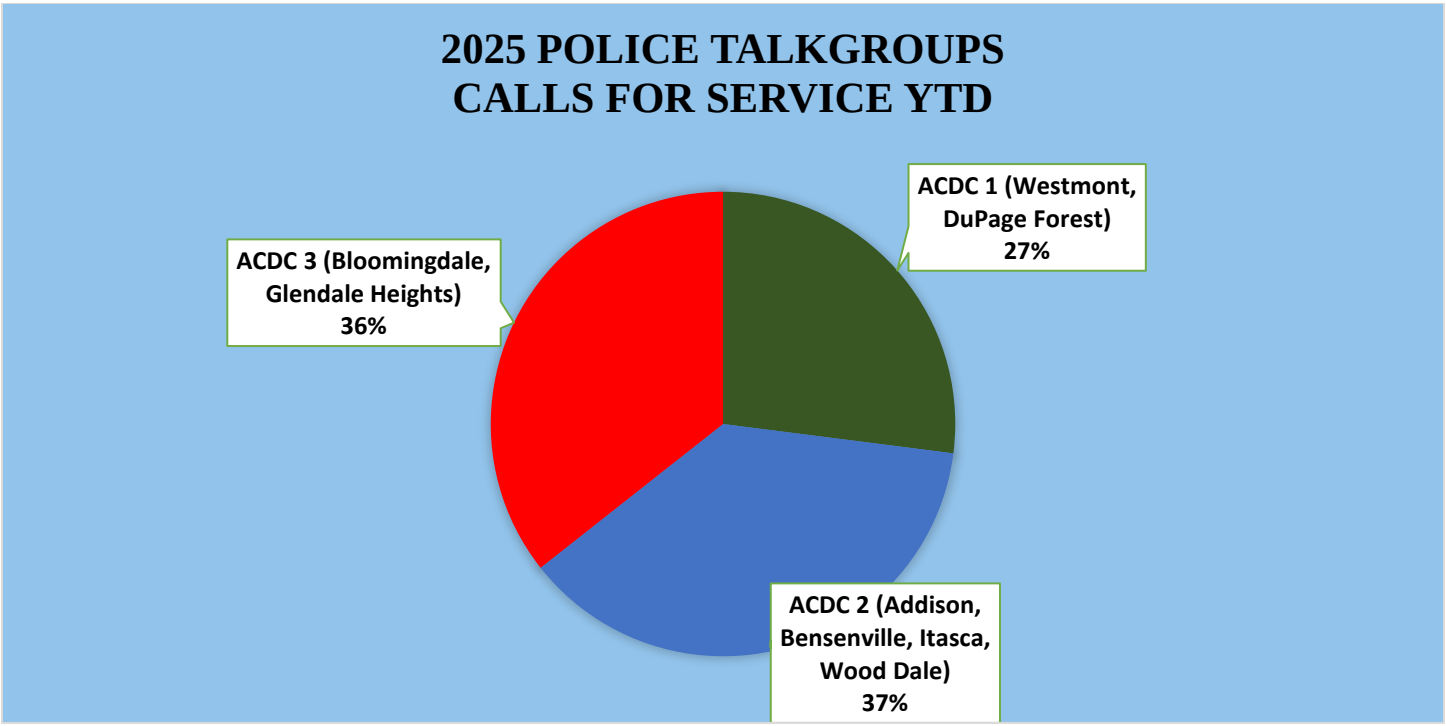


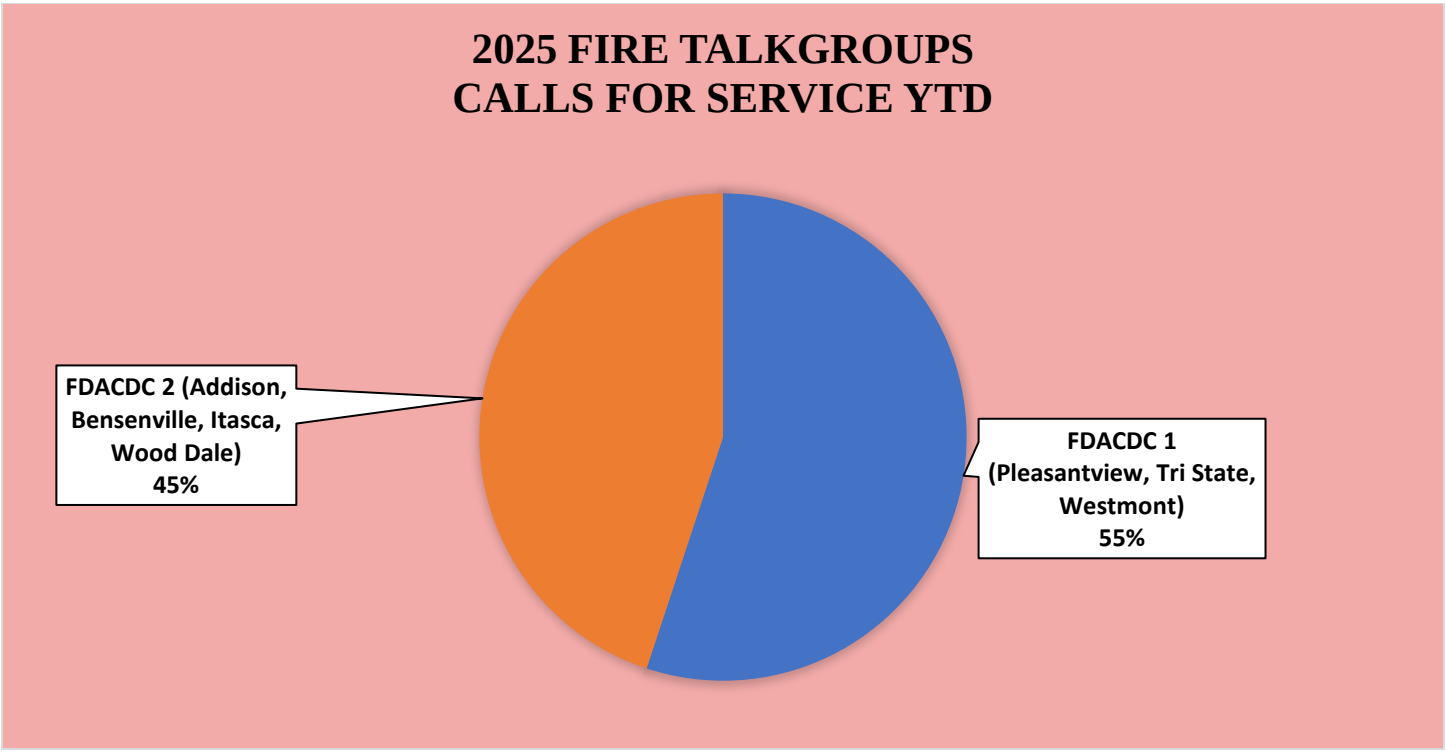
Fire Calls for Service by Talk Group – December

FDACDC 1 (Pleasantview, Tri State, Westmont)	**1,372**
FDACDC 2 (Addison, Bensenville, Itasca, Wood Dale)	**994**



Police & Fire Calls for Service by Talk Group – YTD





MABAS Alarms Dispatched -YTD

DATE	TOWN	TYPE	LOCATION
1/24/2025	La Grange Park	Investigators	339 N Ashland
3/15/2025	Brookfield	Investigators	9048 Monroe
3/29/2025	Riverside	Investigators	270 N Delaplaine
4/14/2025	Brookfield	Investigators	3521 Madison
4/24/2025	McCook	Investigators	4908 Grand
5/17/2025	McCook	Fire	4900 S Vernon
5/22/2025	Brookfield	EMS	31st & Hemman
6/15/2025	Hinsdale	Fire	228 S Bruner St
6/27/2025	Burr Ridge	Fire	15W 322 81st
8/7/2025	Westmont	Investigators	315 Cass Ave
8/16/2025	Brookfield	EMS	Park Ave/Ogden Ave
8/21/2025	Westmont	Fire	1130 Buttonwood Dr
9/9/2025	La Grange	Investigators	918 S 6th Ave
9/17/2025	Brookfield	Investigators	4011 Forest Ave
9/29/2025	McCook	Investigators	8500 53rd St
11/4/2025	Tri State	Investigators	6813 Clarendon Hills Rd
12/3/2025	Brookfield	Investigators	3415 Arden Ave
12/17/2025	Western Springs	Investigators	5305 Woodland Ave

Structure Fire Reviews – YTD

2025									
Agency	**Total Generals**	**Within 60 from Time of Call (TOC) to tone**	**Over 60, less than 106 (actual from TOC to Tone)**	**Over 106 (actual from TOC to Tone)**	**Percent under 60 seconds (goal 90%)**	**Percent over 60 sec, less then 106 (column C/B) (goal 95%)**	**Average Total Dispatch Time (seconds)**	**Caller Delayed**	**Entry delayed by Other Agency**
Addison	29								
Bensenville	28								
Itasca	9								
Pleasantview	18								
Tri State	34								
Westmont	18								
Wood Dale	9								
Other FD Agency	22								
Total Reported Fires	167	84	68	16	50%	91%	67	3	0
Actual Fires	**72**	**42**	**28**	**2**	**58%**	**97%**		**0**	**0**
Actual fires: % under 61 seconds. Goal is 90% under 60 seconds		**58.3%**							
Actual fires: % over 60 seconds, but less than 106 seconds. Goal is 95% **includes actual fires under 61 seconds*			**97.2%**						
Actual fires: % over 106 seconds. Goal is 0%				**2.8%**					
Actual fires delayed by caller or Other PSAP	**0**								
Actual Fires: % of actual fires delayed by caller or other PSAP (% out of the control of ACDC)	**0.0%**	**0.0%**							
Actual fires received as fire alarm	**14**								
% actual fires received as fire alarm	**19%**								

Performance Measures

Each event is reviewed for accuracy, processing times (<61 seconds), adherence to policy, professionalism, and overall performance. The reviewed calls result in, but not limited to, recognition, training, and/or progressive discipline. In addition, any potential liability to ACDC is documented such as personnel errors, caller error, equipment failures, actions or inactions of callers and/or other PSAPs issues.

Police:

ACDC reviews all High-Risk Low Frequency (HRLF) calls for service involving weapons, physical altercations, and in-progress crimes.

30 Calls Reviewed for – December	
Policy Violations	Violation • Failure to broadcast on DU FLASH • Failure to self-dispatch causing a delay
Error in Accuracy	Violation • Address error
Performance Issue	Violation • Failure to expeditiously disseminate pertinent information • Failure to generate CAD for call for service
Equipment Malfunctions or CAD Issues	Violation • N/A
Other PSAP or Caller Issue	Violation • N/A

Fire:

General Alarm Review

14 Calls Reviewed – December	
Policy Violations	Violation • Delay in dispatch
Error in Accuracy	Violation • Incorrect CAD code used
Performance Issue	Violation • N/A
Equipment Malfunctions or CAD Issues	Violation • N/A
Other PSAP or Caller Issue	Violation • N/A

Complaints / Request for Understanding

Agency	Complaint/Inquiry	Explanation	Findings
Itasca PD	Delay in service	TC failed to generate CAD for call for service in the PD lobby	Bonafide
Westmont Fire	TC accidentally pre-empted call, then re-dispatched as a new call	TC failed to realize until FD arrived on scene.	Bonafide

Collaboration / Committee's / Focus Groups / Miscellaneous

ACDC participates in various working groups and committees that involve collaboration between the Emergency Telephone System Board (ETSB) staff, DU-COMM, and member agencies.
This section will highlight programs or topics of interest.

CAD Focus: (CAD Focus is a collaboration between ETSB and the PSAPs for all things CAD)

- CAD Focus Group – December 16
- New Subtype Code for Phone Crash Alert/No Voice Contact, currently in test CAD

Fire Standardization: (FSA is a collaboration of Fire Chiefs, ETSB, and the PSAPs for all things fire)

- FSA Meeting, December 18, 2025. *Fire Standardization Focus Group*
- LiveMUM workshop

Fire Operations: (Fire Operations is a monthly meeting with fire member agencies discussing operations)

- Command Central Policy
- Emergency Button Verbiage
- LiveMUM
- TC participation in 2026 trainings
- Update ACDC fire distribution email lists
- Div. 10 High-Rise Policy
- Fire North EMS Box vs. MCI Box

Police Operations: (Police Operations is a monthly meeting with police member agencies discussing operations)

- *Cancelled*

ACDC Visitors

- DU-COMM Manager Miller demonstrated their progress with CommsCoach, *Thank you!*
- Dick Buss & Associates console cleaning
- TCD student/potential applicant, informal tour

Community Outreach

- Homeschool Tour of ACDC
- Bloomingdale Scouting America Tour of ACDC
- Shop with a Hero

Task Force / Special Detail Participation

12/3/2025 APD TAC 1 - Dets in Chicago 12/16/2025 Saturation Task Force

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0451 **Agenda Date:** 2/11/2026 **Agenda #:** 6.B.1.

DU PAGE COUNTY

ETSB - Policy Advisory Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, January 5, 2026 **2:00 PM** **Room 3500A**

Join Zoom Meeting

https://us02web.zoom.us/j/86154018160?pwd=JPamB0S4gpZg8FGJeBL2Lo0lfRya0X.1

Meeting ID: 861 5401 8160

Passcode: 680947

1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Selvik at 2:00 PM.

2. ROLL CALL

Attendees:
Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member
Eve Kraus, DuPage Emergency Telephone System Board (Remote)
Gregg Taormina, DuPage Emergency Telephone System Board (Remote)
Andres Gonzalez, DuPage Emergency Telephone System Board
Jan Barbeau, State's Attorney's Office (Remote)
Jim Connolly, Village of Addison (Remote)
Marilu Hernandez, ACDC (Remote)
Jennifer Jager, Motorola
Nick Kottmeyer, County Board Office
James McGreal, Downers Grove PD (Remote)
Bob Murr, College of DuPage (Remote)

On roll call, Members Benjamin, Burmeister, Clark, Fleury, Jansen and Selvik were present, which constituted a quorum.

PRESENT	Selvik, Benjamin, Burmeister, Clark, Fleury, and Jansen

3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SELVIK

Chair Selvik said Happy New Year to everyone and said he hoped everyone had a great Christmas and new year. He said he wanted to welcome and introduce the new ETSB Deputy Director of Operations, Mr. Nate Krause and invited Mr. Krause to say a few words. Mr. Krause said it was a pleasure to be there, said it was his first day, and said he was excited to help in any way he could and hit the ground running.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT ITEMS

6.A. **26-0131**

DEDIR System December Maintainer Report

On voice vote, all Members voted "Aye", motion carried.

Attachments: Motorola System Manager Report December

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Chris Clark
SECONDER:	Tyler Benjamin

6.B. **26-0133**

January DEDIR System Update

On voice vote, all Members voted "Aye", motion carried.

Attachments: DEDIR System Update - 1 2026

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Eric Burmeister
SECONDER:	Chris Clark

6.C. **26-0132**

ETSB PAC Minutes - Regular Meeting - Monday, December 1, 2025

On voice vote, all Members voted "Aye", motion carried.

Attachments: 12-1-2025 PAC Minutes Summary

RESULT:	ETSB RECEIVED AND PLACED ON FILE
MOVER:	Craig Jansen
SECONDER:	Eric Burmeister

7. DISCUSSION ON ACCESS TO NON DEDIR SYSTEM MEMBERS FOR "DU STWD TAC1" and "DU STWD TAC2"

7.A. **26-0158**

MEMORANDUM re DU STWD TAC 1 and TAC2 January 5 2026

Executive Director Zerwin said this was a request from the Village of Elk Grove Police Department for access to two statewide tactical channels, and that Elk Grove is a MERIT member and a member of Northwest Central Dispatch, so they already had the talkgroups Northwest Central had negotiated for access. Executive Director Zerwin said the two tactical channels were currently red tagged for DEDIRS use only and that there was some

miscommunication related to saturation patrols. Executive Director Zerwin said Elk Grove wants to be able to communicate when DuPage agencies during saturation patrols, especially if they were on a tactical channel, and he said Mr. Nebl indicated those saturation patrol talkgroups were patched so there was no communication issue.

Executive Director Zerwin said the request originally came through MERIT, and Chief McLean indicated MERIT does not use these talkgroups for MERIT deployments, and said the question was whether the Committee wanted to release internal talkgroups to an outside agency. Chair Selvik said he wanted to know whether Elk Grove was still requesting the channels and whether the original intent had changed, and Executive Director Zerwin said they were still requesting them because the commander said it would be helpful for patrol to be able to scan the channels to know what was coming into town when they could not always get to a priority channel.

Chair Selvik said Elk Grove touched a small portion of DuPage County and asked if there was a downside to releasing the channels. Executive Director Zerwin said a downside could be that other agencies would request the same access, as these channels are intended for internal operations and could create congestion if many agencies wanted tactical channels, especially if there were covert operations. She said it might be a training issue about what channels saturation patrols should be using.

Member Burmeister said DU FLASH might be a more appropriate resource for patrol monitoring, and Executive Director Zerwin said DU FLASH did not appear to be on Elk Grove's Northwest Central list. Member Benjamin said DU FLASH might not accomplish what Elk Grove wanted if they were trying to monitor saturation operations, and Member Burmeister said the saturation plan already included patches to Cook County talkgroups so Elk Grove would have access that way. Member Fleury questioned what Elk Grove gained if DuPage was not running the saturation, and he said it seemed like there should be a better place for those saturations to go if the ETSB was holding limited channels for investigations.

Executive Director Zerwin said John Nebl had said Elk Grove did not need TAC 1 and TAC 2 because they already had access to Cook County interops and the patches for saturation patrols. She said the better solution might be adding Elk Grove to notifications so they knew when a saturation patrol was happening and could patch as needed. Executive Director Zerwin was concerned about whether expanding access could impact investigations. She asked the committee if they needed more information and they agreed. She suggested that the item could be tabled for more information and additional discussion. Chair Selvik said he would call Elk Grove Police Commander, and said the Committee would table the discussion topics 7.A., 7.B. and 7.C. until February.

Attachments: MEMORANDUM re DU STWD TAC 1 and TAC2 January 5 2026

7.B. Allowing Non-DEDIR System Saturation Patrol members assigned to Task Force

7.C. Allowing access to non DEDIR System Saturation Patrol member agencies (All radios)

8. DEDIR SYSTEM

8.A. **25-2332**

Discussion of Policy 911-005.6: DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Use of Emergency Button

Member Benjamin said the draft showed his edits in purple and the Assistant State's Attorney (ASA) edits in green, and that he tried to keep flexibility for unusual situations. He said the added bullet on page four was intended to allow an agency to change emergency button response steps during a unique local threat, but the ASA language on page two limited any change that conflicted with the ETSB policy, which made his flexibility bullet meaningless. Chair Selvik asked how the ASA recommendations were negating what Member Benjamin wanted.

Executive Director Zerwin said the draft already allowed the telecommunicator to accelerate or skip steps if the activation appeared valid, and said the goal was to avoid many different procedures while still allowing exigent circumstances. Member Benjamin said the remaining concern was a broader directive, such as a town requiring immediate dispatch for every activation until further notice and said it was unclear if that would conflict with the policy's contact attempts before dispatch.

Executive Director Zerwin said the solution could be adding similar "accelerate or skip" authority for agency command staff in exigent circumstances, because events move too fast to create a new policy on the fly. Chair Selvik and Member Burmeister said the bullet could be revised to include agency command staff along with the telecommunicator. Chair Selvik said the group would revisit the draft after revisions. Executive Director Zerwin said she would discuss the tweak with the ASA and circulate an updated version.

Member Benjamin said he wanted PSAP counsel involved and expressed concerns about the ASA language stating a PSAP policy would be "null and void as if never enacted," and said he wanted PSAP general counsel review before any vote. Chair Selvik said he read that language as applying only when a PSAP policy deviated from the ETSB Policy and said they would come back to it next month.

Member Fleury asked about holding the air during emergency button activations. Member Benjamin said they did not automatically close channels on initial activation and said holding the air was telecommunicator discretion based on the totality of circumstances. Member Benjamin said they typically held the air on major incidents, but an activation with no known incident would not automatically trigger holding the air.

Attachments: 911-005.6 DEDIRS Use of Emergency Button executed 11.9.22_Redacted
911-005.6 DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) Emergency Button redline draft TB_SAO
911-005.6 DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) Emergency Button draft TB_SAO

9. OLD BUSINESS

Executive Director Zerwin said she would provide her updates and said the police encryption hardware updates were about one third complete. She said the team would be out again this week and said staffing was limited, with only one technician available, but additional support would be used for a major cutover. Executive Director Zerwin said work continued with Motorola on the internal cutover steps, and said Motorola could not fully move forward until the hardware updates were completed. She said the goal was to have all police agencies updated by the end of the month, and progress was steady but slower that day because one technician was working two KVLs. Executive Director Zerwin said Bloomingdale was completed in about 45 minutes and Itasca was completed in about 25 minutes, and said another third of agencies should be completed by the middle of next week. She said there was still no delivery update on mobile radios, but she said ETSB staff were working with Abeep to prepare.

Vice Chair Clark asked whether a DU-COMM access agreement application was moving through the process. Executive Director Zerwin said the State's Attorney's Office believed an additional form was needed. Member Benjamin said Mr. John Kelly had been trying to reach ASA Winistorfer and said they had trouble making contact. Vice Chair Clark said many chiefs had signed off and questioned why nothing had happened yet.

10. NEW BUSINESS

11. ADJOURNMENT

11.A. Next Meeting: Monday, February 2 at 2:00pm in Room 3-500A

Member Burmeister made a motion to adjourn the meeting at 2:25 pm, seconded by Member Fleury. On voice vote, motion carried.

Respectfully submitted,

Andres Gonzalez

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0454 **Agenda Date:** 2/11/2026 **Agenda #:** 6.D.1.

DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

ETSB - Emergency Telephone System Board

Draft Summary

Wednesday, January 14, 2026 **9:00 AM** **Room 3500B**

Join Zoom Meeting

https://us02web.zoom.us/j/87231766899?pwd=yLYzWCwpfx4cIW4trtxg8eHbQzsq1a.1

Meeting ID: 872 3176 6899

Passcode: 508836

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:
Linda Zerwin
Nate Krause
Gregg Taormina
Eve Kraus
Andres Gonzalez

COUNTY CLERK:
Chad Pierce, Deputy Clerk

STATE'S ATTORNEY:
Mark Winistorfer

ATTENDEES:
Eric Burmeister, ACDC
Don Ehrenhaft, County IT
Colin Fleury, West Chicago PD
Paul Hinds, County Deputy Treasurer
Nick Kottmeyer, County Board Office
Nancy Llaneta, County Finance
Ellen Smith, County Deputy Treasurer
Rachel Bata, Roselle PD (Remote)
Rich Cassady, Glenside Fire (Remote)
Ric Ciszewski, West Chicago Fire (Remote)
Jason Glaser, Downers Grove PD (Remote)
Suzette Quintell, DMMC (Remote)
Anthony McPhearson, County CIO (Remote)
Bret Mowery, York Center Fire (Remote)

Michael Rodriguez, Lisle PD (Remote)
Matt Theusch, Citizen (Remote)

On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Schar, and Wolber were present. Member Robb was absent.

PRESENT	Franz, Eckhoff, Hernandez, Honig, Johl, Markay, McCarthy, McCarthy, Schar, Schwarze, Maranowicz, Wolber, McCarthy, and McCarthy
ABSENT	Robb

3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SCHWARZE

Chair Schwarze stated that, under Agenda Item 10, a standing line item for finance and revenue was added and will remain on the agenda indefinitely to provide an ongoing opportunity to discuss finances. He thanked Executive Director Zerwin for including the item and thanked Members for their comments during the prior month's discussion.

Chair Schwarze then congratulated Members Honig, McCarthy, and Wolber on their recent reappointments to the ETS Board and noted that the County Board also approved Member Maranowicz to return. He thanked the Members for their continued dedication and service. Chair Schwarze also noted that, at the prior month's meeting, the ETS Board approved the hiring of the Deputy Director of Operations and welcomed Mr. Nate Krause, who started on January 5, 2026.

Chair Schwarze congratulated TC Hawkins on successfully completing the APCO Communications Training Officer certification course. Chair Schwarze also recognized Telecommunicator William Kolberg, who received a note of appreciation from a member agency detective for his assistance and support to responders during critical incidents.

Chair Schwarze further recognized TCs Renee Calzaretta and Lindsay Bukovic for exceptional professionalism and teamwork during a high-risk incident in Bloomingdale on November 8, 2025. TC Calzaretta, serving as the call taker, remained calm and focused while gathering critical information and providing clear safety instructions to the caller, while TC Bukovic effectively managed radio communications and supported responding units by relaying updates, fulfilling operational requests, and maintaining radio channel clarity, ensuring responder safety. Chair Schwarze stated that their actions exemplified ACDC's mission and values and contributed to a safe and successful resolution.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chair Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for January 14; B/Minutes Approval Policy Advisory Committee for December 1, 2025; C/ETSB Ad Hoc Finance Committee Minutes Approval for July 13, 2025; D/Minutes Approval ETS Board for December 10, 2025. Member Johl motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

Chair Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for January 14; B/Minutes Approval Policy Advisory Committee for December 1, 2025; C/ETSB Ad Hoc Finance Committee Minutes Approval for July 13, 2025; D/Minutes Approval ETS Board for December 10, 2025. Member Johl motioned, seconded by Member Wolber. On voice vote, all Members voted "Aye", motion carried.

6.A. Monthly Staff Report

6.A.1. **26-0165**
Monthly Report for January 14 Regular Meeting

Attachments: January Meeting Monthly Report.pdf

6.B. Minutes Approval Policy Advisory Committee

6.B.1. **26-0132**
ETSB PAC Minutes - Regular Meeting - Monday, December 1, 2025

Attachments: 12-1-2025 PAC Minutes Summary

6.C. Minutes Approval Ad Hoc Finance Committee

6.C.1. **26-0264**
ETSB Ad Hoc Finance Committee Minutes - Regular Meeting - Wednesday, July 9, 2025

Attachments: 2025-07-09 ETSB Ad Hoc Finance Minutes Summary.pdf

6.D. Minutes Approval ETS Board

6.D.1. **26-0166**
ETSB Minutes - Regular Meeting - Wednesday, December 10, 2025

Attachments: 2025-12-10 ETSB Minutes Summary.pdf

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Pat Johl
SECONDER:	Kyle Wolber
AYES:	Franz, Eckhoff, Hernandez, Honig, Johl, Markay, McCarthy, Schar, Schwarze, Maranowicz, Wolber, and McCarthy
ABSENT:	Robb

7. VOTE REQUIRED BY ETS BOARD

7.A. Payment of Claims

7.A.1. **26-0162**

Payment of Claims for January 14, 2026 for FY25 - Total for 4000-5820 (Equalization): $2,549,621.06.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Payment of Claims 1.14.26 FY25.pdf

RESULT:	APPROVED
MOVER:	Andrew Honig
SECONDER:	Pat Johl

7.A.2. **26-0163**

Payment of Claims for January 14, 2026 for FY26 - Total for 4000-5820 (Equalization): $710,418.65.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Payment of Claims 1.14.26 FY26.pdf

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joseph Maranowicz

7.B. Purchase Resolutions

7.B.1. **ETS-R-0005-26**

Recommendation to encumber funds in the County Finance software for electric utility distribution services through ComEd, for a contract total amount not to exceed $20,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Public Utility)

On voice vote, all Members voted "Aye", motion carried.

Attachments: ComEd 926007 PRCC.pdf

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Pat Johl

7.B.2. **ETS-R-0006-26**

Recommendation for the approval of a purchase order to Propio, LLC, PO 926006, for language translation services for 9-1-1 Telecommunicators, for the period of February 1, 2026 through January 31, 2027, for a total amount not to exceed $30,000; pursuant to the Governmental Joint Purchasing Act, 30ILCS 525/2 (NASPO Valuepoint Master Agreement #40-00000-24-00076AK).

On voice vote, all Members voted "Aye", motion carried.

Attachments: Propio 926006 PRCC.pdf
Propio NSPO MSA_Redacted.pdf
Pricing (002).pdf
NASPO Service Agreement (002).pdf

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Marilu Hernandez

7.C. Budget Transfer

7.C.1. **ETS-R-0007-26**

Transfer of funds for FY25 from 4000-5820-50000 (Personnel/Salaries) to 4000-5820-50050 (Temporary/On Call) in the amount of $1,000, to account for end of fiscal year costs and accruals.

Chair Schwarze asked for any discussion, to which there was none and asked for a vote. On roll call, 11 Members voted "Aye", 0 Member voted "Nay" and 1 Member was absent, the motion carried.

Attachments: BT 50000 to 50050 On Call FY25.pdf

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	David Schar
AYES:	Franz, Eckhoff, Hernandez, Honig, Johl, Markay, McCarthy, Schar, Schwarze, Maranowicz, Wolber, and McCarthy
ABSENT:	Robb

7.D. Resolutions

7.D.1. **ETS-R-0008-26**

Resolution declaring equipment, inventory, and/or property on Attachment A, purchased by the Emergency Telephone System Board of DuPage County, as surplus equipment.

On voice vote, all Members voted "Aye", motion carried.

Attachments: Surplus Attachment A.pdf

RESULT:	APPROVED
MOVER:	Joseph Maranowicz
SECONDER:	Marilu Hernandez

7.D.2 **ETS-R-0009-26**

Resolution for approval of Milestone #3, the final monetary milestone for "Final Testing and Cutover Itasca Station 67" in the amount of $990.00 in accordance with PO 7298-0001 SERV, between the DuPage County Emergency Telephone System Board and PURVIS Systems, Incorporated.

On voice vote, all Members voted "Aye", motion carried.

Attachments: DUPAGE PROJECT MILESTONE 3 SIGN OFF FORM ITASCA STATION 67 OPTIONAL 12232025

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Kyle Wolber

7.D.3. **ETS-R-0010-26**

A Resolution approving the execution of a Memorandum of Understanding between the Emergency Telephone System Board of DuPage County and the DuPage Public Safety Communications (DU-COMM) PSAP for the development of an interface and connection to the 9-1-1 System for an AI Automated Quality Assurance software per DuPage ETSB Policy 911-013.1: 9-1-1 System Interface Access and Fees.

On voice vote, all Members voted "Aye", motion carried.

Attachments: MOU between ETSB and DU-COMM CommsCoach_Redacted.pdf

RESULT:	APPROVED
MOVER:	Kyle Wolber
SECONDER:	Marilu Hernandez

8. DEDIR SYSTEM UPDATE

In the absence of Chiefs Selvik and Clark, Executive Director Zerwin provided an update on the DEDIR System encryption project. Executive Director Zerwin noted that Chief Fleury was present if needed. She reported that progress continues to go well and that the team is approximately two thirds of the way through updating police agencies. Executive Director Zerwin stated that coordination with the Sheriff's Office has allowed on-duty officers to report to site locations for updates and that approximately 75 officers have been completed to date. She thanked the Sheriff's Office for their coordination and noted that the overall encryption work plan is being finalized.

Executive Director Zerwin explained that the upgrade places the required hardware into the radios and that Motorola will need to complete additional background work on the consoles and the STARCOM system before encryption can go live. She stated that the target is to go live by the end of March, noting that schedule may be impacted by operational realities. Executive Director Zerwin also reported that there are a couple of open items on the AXS consoles being worked on and that the PAC is reviewing several policies that will be brought to the ETS Board at a later date.

Chief Fleury thanked the Board for its support of the encryption effort and provided a recent operational example to emphasize its importance. He stated that a shooting occurred in West Chicago the prior evening and that information broadcast over the radio was quickly shared publicly, contributing to community concern and potentially compromising scene safety and tactical details. Chief Fleury stated that encryption is critical in preventing suspects from monitoring law enforcement operations and ensuring officer and public safety.

Chair Schwarze thanked Chief Fleury for sharing the example and asked whether all officers were safe. Chief Fleury confirmed they were safe.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Executive Director Zerwin reported that, other than what was included in the monthly report, there were no additional updates. She thanked the Board for approving CommsCoach and noted that, while the approval has been a work in progress, thanks to the technical team under Deputy Director Taormina, CommsCoach successfully went live for DU-COMM on January 2, 2026. She said that this was an "after the fact" update because of remaining administrative and technical considerations regarding whether the solution would be asynchronous or real time, and confirmed the system is now live and operational.

10. FINANCE AND REVENUE

10.A. Revenue Report 911 Surcharge Funds

10.A.1. **26-0164**

ETSB Revenue Report for January 14 Regular Meeting for Fund 5820/Equalization

Member Johl made a motion to approve, seconded by Member Hernandez. Chair Schwarze opened the item for discussion.

Executive Director Zerwin stated the revenue report presentation was revised based on the Board's prior meeting discussion and that the Finance and Revenue section was structured as proposed to create a standing monthly opportunity to discuss finances. She explained that the Revenue Report, which had previously been included under the Consent Agenda, was moved under this section. Executive Director Zerwin noted for this meeting, prior fiscal years under the Equalization Surcharge were expanded to provide additional historical context, particularly for newer Members, and to show how revenues have evolved over time.

Executive Director Zerwin further reported that, following the Board's request to include interest income, Deputy Treasurer Ellen Smith and the County Treasurer's Office backfilled interest for FY25 and included FY26 December interest, and will continue tracking interest going forward. She stated the report also reflects investment interest in a clearer format, with the final page showing how investment interest is tied to the underlying investment accounts. Executive Director Zerwin noted that according to last year's Treasurer's Office report, fluctuations are expected as balances change due to project expenditures and declining interest rates.

Executive Director Zerwin further explained that certain line items reflected reimbursements that are budget neutral, including items such as PRMS reimbursement and other pass-through payments such as optional equipment or additional licenses associated with the Hexagon contract where the ETSB pays and agencies reimburse later. She stated staff is working with Ms. Llaneta and Mr. Packard from the County's Finance department to evaluate how best to present those items because they are reimbursement and are not revenue in the traditional sense. Executive Director Zerwin said Deputy Treasurer Ellen Smith was present for questions.

Vice Chair Franz stated he appreciated the revised format and the inclusion of interest income and asked about the prospects for a surcharge increase over the next year, whether the ETSB has or will adopt a position statement, the timing of state activity, and what projections might look like if an increase were enacted. Executive Director Zerwin responded that the State 9-1-1 Board is engaged in strategic planning and is developing a survey instrument to collect data from 9-1-1 systems and PSAPs to support a plan forward prior to pursuing any surcharge increase. She noted prior discussion referenced a potential increase from $1.50 to $2.50 but that the concept did not advance last session because there was no bill number to support legislative outreach and there was a bill in the veto session that did not move.

Executive Director Zerwin stated the County had not adopted a position because the matter was not moving, and that if the issue gains traction, coordination would occur with the County Board Chair and the County's legislative process. She also provided a high-level estimate that, at current distribution levels, a $2.50 surcharge could represent a significant increase to DuPage's distribution, while noting variability based on recent year-over-year changes.

Member Markay stated that any surcharge increase will require a State 9-1-1 Board recommendation and a clear, unified rationale, noting the telecom carriers typically oppose increases. She said that the effort must clearly answer "why" the increase is needed and cannot be framed simply as a request for more money. Member Markay added that an election year is not conducive to advancing the issue and suggested 2027 may be a more realistic window once the strategic plan is completed, emphasizing it will require statewide partner alignment and cannot be done by DuPage alone.

Executive Director Zerwin added that the State 9-1-1 Board includes General Assembly members who traditionally carry the Board's legislative package in sunset years, and that the Board also includes telecom industry representation, making broad alignment important for any surcharge proposal. She explained that the survey effort is intended to better document statewide funding realities, including the extent to which general fund resources support 9-1-1 costs in many jurisdictions, so the General Assembly can understand that residents may be paying both the surcharge and general fund-supported PSAP costs.

Vice Chair Franz requested that the ETSB and PSAPs work collaboratively toward a position statement for Board review and asked to see the draft survey to ensure the ETSB and County are aligned for what is being advocated. Chair Schwarze asked when the sunset occurs, and Executive Director Zerwin responded that the sunset date is December 2027, and stated the strategic plan is intended to position the State Board to be prepared.

Chair Schwarze thanked Vice Chair Franz for raising the discussion and noted the value to DuPage ETSB of having Executive Director Zerwin involved at the State level and having legislative experience represented on the Board. Member Eckhoff referenced the County's Legislative Committee meeting and noted that if this becomes a priority, it could be incorporated into legislative planning. Vice Chair Franz also asked follow-up questions regarding the ETSB's grant eligibility and historical success rates, and commented on the prior surcharge increase and how additional revenue has been allocated, including future radio funding.

Chair Schwarze stated that a motion and second were on the floor and asked for a vote, noting the Board would continue broader finance discussion. On voice vote, all Members voted "Aye", motion carried.

Attachments: Revenue Report Regular Meeting 1.14.26.pdf

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Marilu Hernandez

10.B. Budget Detail

10.B.1. **26-0203**

FY26 Expenditure vs Budget

Executive Director Zerwin stated that the referenced form was provided for the Board's review. She noted the form is routinely included within the Payment of Claims materials but was also placed under the Finance and Revenue category to increase visibility and support the Board's ongoing monthly financial discussions. Executive Director Zerwin explained the form is essentially the ETSB's balance sheet reflecting the fund's expenditure position throughout the year after monthly bill payments and noted the report has been provided consistently over the last seventeen years, with minor formatting evolution. Chair Schwarze, without objection, received the report and placed it on file.

Attachments: FY26 Expenditure vs Budget.pdf

10.C. Discussion of Radio Funding - Short and Long Term

Chair Schwarze opened the item for discussion, noting the item was added at the request of Chief Schar, and turned the discussion over to Executive Director Zerwin.

Executive Director Zerwin provided background on radio replacement planning and stated that radios are reflected on the asset list with a 10-year life cycle, noting that the APX7000 series radios operated 5 years beyond that timeframe. She explained that radios were not included as a continuing budgeted replacement line item because the Board had previously determined the ETSB would not fund radios again after the most recent replacement. Executive Director Zerwin discussed the historical context of surcharge levels and prior FCC guidance regarding allowable uses, noting that portable radios were the subject of prior interpretation and that guidance has shifted over time. She stated the current radio replacement was only feasible because of the increase to the $1.50 surcharge and significant savings achieved through negotiation of contract discounts, incentives, and change order management, and referenced the memo previously provided with a summary of change orders, cost impacts and savings.

Executive Director Zerwin explained that the ETS Board was able to complete the radio procurement using a payment plan for four years at approximately $6.5M and noted that, while certain credits were applied under the Motorola contract, there remains a capital outlay associated with replacing mobiles to complete the system. She stated that the Capital Contingency, commonly referenced as the 54199 line item, is used to plan for replacement or upgrade of 9-1-1 system core components and that the fund is managed to reduce stress on the operating fund by saving over time based on expected replacement timing, often driven by contract renewal cycles. She provided examples including Computer Aided Dispatch (CAD) and Customer Premise Equipment (CPE), noting that the CPE approach changed from a shared

system model to separate PSAP systems, which increased costs and impacted the Capital Contingency, and that a grant reimbursement was secured to offset a portion of those costs.

Executive Director Zerwin stated that if agencies were advised after the initial purchase that radio replacement would be their responsibility, agencies should have been saving locally. When ETSB decided to fund another purchase, agencies were told ETSB would not be purchasing again, so they should have begun saving in 2022 if they were not previously setting aside funds. She discussed potential future options such as cost sharing structures or IGAs that could allow the ETSB to facilitate a joint purchase without fully depleting Capital Contingency but that the Capital Contingency structure has restrictions and that radio technology and pricing are uncertain over a 10 to 15-year horizon, making long-range projections challenging.

Chair Schwarze asked whether the Board should expect that the prior multi-year Motorola obligation would become available funding going forward, referencing the approximate $6.5M annual payments. Executive Director Zerwin responded that appropriations and savings plans are built around forecasted replacement needs for 9-1-1 system core systems, and that prior obligations do not automatically convert into new discretionary money. She stated that, for assets such as CAD, savings were established based on anticipated replacement cost divided over useful life, and that line items in the capital contingency rise and fall as specific replacements are funded, completed, and then restarted for the next lifecycle. Executive Director Zerwin noted that savings estimates are typically based on contract pricing at the time of purchase and may vary, citing examples where vendor changes can produce savings, while other areas can increase.

Vice Chair Franz asked whether the capital budget information was included in the meeting packet. Executive Director Zerwin stated it was not included in that day's packet but had been part of the budget process. Vice Chair Franz stated that the capital budget is what the Board needs to review and, since it was not in front of them, the discussion should not proceed. He stated the topic should be placed on a future agenda so the Board can walk through the capital plan, develop a forecast, and evaluate future replacements. Vice Chair Franz stated he believes the ETSB may be overly conservative in its capital planning and noted that evaluating it during the meeting without the supporting materials was not sufficient.

Chair Schwarze stated he respectfully disagreed and believed the Board could still discuss the topic based on the information available. Vice Chair Franz reiterated that Members need time to evaluate the information and stated it should have been included in the packet. Chair Schwarze then asked whether any other Members had discussion.

Member Eckhoff said he thought the Board had this discussion before and stated his understanding was that the ETSB saves for specific capital needs, completes the purchase, and then begins saving for the next set of capital items. He asked whether that same cycle would apply when radios come due again, and whether the future responsibility for radio replacement should then rest with the PSAPs and municipalities or with the ETSB. Executive Director Zerwin confirmed that was the central question.

Member Maranowicz stated that, based on discussions held several years prior with PSAPs, the understanding communicated at that time was that future radio replacement would be the

responsibility of the municipalities and PSAPs, and that they were advised to begin saving accordingly. He stated that the Village of Addison has started setting funds aside with a 10 to 15-year horizon based on that guidance, and that he believes each municipality also needs to plan and save for future radio replacement. Member Eckhoff added that the broader intent is to ensure municipalities are also saving for other major system needs so that, when items such as CAD come due for renewal or replacement, the cost does not require borrowing. Executive Director Zerwin agreed.

Vice Chair Franz stated he agreed that local saving was the decision made years prior but emphasized that the PSAPs' current savings will not be sufficient to cover the future radios replacement cost, and stated it is the ETSB's responsibility to identify every feasible funding source to assist the PSAPs over time. After apologizing for losing his patience, he asked for development of a multi year forecast for operating, revenue, and capital to understand future exposure, reserve posture, and potential flexibility. Vice Chair Franz said the PSAPs are asking for our help.

Chair Schwarze asked the Board whether it is the goal to fund radios again in 10 to 15 years, acknowledging uncertainty about future technology and costs. Member Honig stated that he viewed the issue similarly to paying off a major expense, noting that once an obligation ends, the funding does not automatically become available for a future purchase that does not yet exist and must instead be balanced against other ongoing needs and depreciation. He expressed concern that setting aside significant funds for a radio replacement 10-15 years in the future could negatively impact nearer-term capital priorities, particularly given uncertainty at the federal and state levels and the absence of a statewide strategic plan.

Member Honig stated that the PSAPs' role and municipal realities must be considered and suggested engaging municipalities and PSAP stakeholders to understand what 10 to 15-year saving is feasible. He noted that many communities are simultaneously managing major capital projects such as new or renovated police and fire facilities and cautioned that placing too much emphasis on a recently completed radio purchase could cause the Board to lose sight of other essential projects and immediate needs. Member Honig stated he supports continued financial discussions and planning but emphasized the importance of balancing 10 to 15-year planning with current municipal priorities and constraints.

Member Wolber stated that, if the PSAPs are expected to be short on future radio replacement funding, the Board should receive data to support an informed discussion. He asked that the PSAPs provide information on what they have saved to date, what shortfall they are projecting, and the assumed timeline, so the Board can evaluate what level of savings would be needed and what direction to pursue.

Member Maranowicz stated that their PSAP has taken the ETSB IGA funding portion and set it aside in a dedicated account intended for future radio purchases, with unanimous agreement among their member agencies. He acknowledged that, while they expect to be short, the magnitude of any shortfall is difficult to quantify because future radio technology and pricing are unknown, including the possibility of cellular-based solutions or recurring monthly costs. Member Maranowicz stated his preference would be to focus less on a 10-year forecast and more

on whether the ETSB can provide additional annual support to the PSAPs through the IGA, if feasible, recognizing the limits of long-term projections. He also stated he appreciated the addition of the Finance and Revenue discussion to the agenda and indicated it may reduce the need for a separate finance ad hoc committee.

Member Wolber asked whether the PSAP's set-aside funds includes contributions from member agencies in addition to the ETSB IGA portion. Member Maranowicz responded that they are only setting aside the ETSB provided portion. Member Wolber then asked whether, if the ETSB provides additional funding to PSAPs, it could be structured so the funds must be reserved for radio replacement, expressing concern that without such structure the funds could be used for other needs and the PSAP could later return requesting additional radio funding. Member Maranowicz agreed the concern was valid. Chair Schwarze asked if such a restriction would likely be addressed through IGA language.

ASA Winistorfer explained that the current PSAP funding structure is for authorized uses such as salaries and training, and that the appropriate way to support future radio replacement is for surcharge funds to offset an authorized budget line item, thereby allowing the PSAP to retain and set aside local funds it otherwise would have spent. He stated this approach preserves compliance by ensuring ETSB-disbursed funds are spent on authorized purposes while the PSAPs' internal savings strategy is maintained separately.

Member Wolber asked what happens if a PSAP does not ultimately set the freed-up funds aside for radio replacement. Vice Chair Franz noted there are only two PSAPs and stated he did not believe the Board needs to "babysit" the funds. He stated that, given legal ambiguities, maintaining flexibility for PSAPs is appropriate, while also acknowledging the need to be clear about the problem being addressed. Vice Chair Franz stated that, in his view, the current structure provides approximately $1M per year to the PSAPs and, over time, that level of support will not fully address a future radio replacement cost that could be significantly higher. He stated that the ETSB is not required to solve the problem entirely, but should pursue all reasonable ways to assist, including re-evaluating the legal framework if a surcharge increase occurs. Vice Chair Franz expressed frustration with the premise that radios could be considered ineligible for surcharge support and stated the Board should continue to address the legal ambiguities.

ASA Winistorfer stated he had been confident that the prior approach was authorized, but cautioned that federal interpretations could change, and that Congress or the FCC could determine radios are not allowable, creating risk if agencies rely on that framework over an extended period. Vice Chair Franz stated he agreed with the strategy.

Executive Director Zerwin added that the underlying statute's intent originally focused on the phone network and that, over time, Illinois has worked to expand allowable uses as technology evolved, but federal guidance has at times constrained that expansion. She stated that, while the operational value of radios is clear, legal interpretations may narrowly focus on 9-1-1 call receipt and dispatch delivery. Executive Director Zerwin referenced historical interpretations supporting CAD as an allowable surcharge use in consolidated systems and stated the broader policy objective is to ensure 9-1-1 system core systems are adequately funded and replaced, with any remaining capacity potentially supporting PSAPs consistent with adopted policies. She cautioned

against expanding recurring PSAP funding without safeguards because surcharge revenue is finite and can fluctuate; she stated that if PSAPs build expectations around levels of ETSB support and the ETSB later must reduce payments due to revenue shortfalls, it can create cascading impacts. Vice Chair Franz stated he did not believe PSAPs would budget ETSB support as guaranteed revenue.

Executive Director Zerwin stated that, unlike member-funded organizations where costs can be allocated back to members, the ETSB operates within a fixed revenue stream and must maintain a capital contingency to plan for high-cost system replacements, including CAD and call handling equipment. She stated that long-term planning is necessary given the scale of replacement costs and noted that consolidation has enabled more effective system wide investments than would be possible in a more fragmented model. Executive Director Zerwin acknowledged that the capital detail referenced earlier was not included in the packet and stated the Finance and Revenue section was a first iteration and "test drive" for how the Board would like to structure ongoing financial discussions. Vice Chair Franz thanked staff for the information provided and stated that walking through the capital plan in greater detail over multiple meetings would help the Board understand what flexibility may exist.

Chair Schwarze asked whether other ETS Boards provide radios to their users. Executive Director Zerwin stated that some do and some do not. Vice Chair Franz added that the County also has a stake in the outcome, including similar long-term exposure for the Sheriff's Office, and stated the discussion should remain partnership focused rather than an "us versus them" approach. Chair Schwarze agreed and stated that all parties are on the same team. Chair Schwarze stated the Board could bring the item back the following month if Members agreed, and asked whether there were any additional questions.

Executive Director Zerwin asked for clarification on what the Board wanted prepared for a continued discussion. Vice Chair Franz stated the next step should be an overview of the ETSB's current financial position, reserve fund policies capital and operating, cash position, and any flexibility within the capital plan, supported by forecasting on both the operating and capital sides, before further decisions or direction are considered.

10.D. Discussion of Finance Committee

Chair Schwarze opened the item for discussion. Vice Chair Franz stated that the current Finance and Revenue discussion format is working and that further discussion of the Finance Committee was not necessary.

11. OLD BUSINESS

There was no old business.

12. NEW BUSINESS

Chair Schwarze stated that an Executive Session will be held in February for the semi-annual review of Executive Session minutes. He noted that future meetings may run longer because of the ongoing Finance and Revenue discussions and asked Members to allow sufficient time to ensure the Board can convene Executive Session and complete the review.

Executive Director Zerwin stated the review process is coordinated with the State's Attorney's Office and includes review and recommendations and noted that the process is organized and can be completed efficiently.

13. EXECUTIVE SESSION

There was no Executive Session.

13.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

13.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

13.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS 120/2 (C) (8)

13.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

14. MATTERS REFERRED FROM EXECUTIVE SESSION

15. ADJOURNMENT

15.A. Next Meeting: Wednesday, February 11 at 9:00am in 3-500B

Without objection, the meeting of the ETSB was adjourned at 10:30am.

Respectfully submitted,

Jean Kaczmarek

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0594 **Agenda Date:** 2/11/2026 **Agenda #:** 6.D.1.

Illinois State Police - Division of Statewide 9-1-1

Annual Financial Report (AFR)

Office of the Statewide 9-1-1 Administrator

Final

AFR Report 2025 For DuPage County 9-1-1

9-1-1 Authority Information

Name of 9-1-1 Authority	**DuPage County 9-1-1**
Emergency Telephone System Board (ETSB)	**Emergency Telephone System Board of DuPage County**
County Located	**DuPage County**
Start Date of Reporting Period	**01/01/2025**
End Date of Reporting Period	**12/31/2025**

ETSB Chairman

ETSB Chairman Name	**Greg Schwarze**
ETSB Chairman Email	**etsb911@dupagecounty.gov**
ETSB Chairman Contact	**630-550-7743**

Report Contact

Report Prepared By	**Thomas H. Packard**
Email	**thomas.packard@dupagecounty.gov**
Title	**Principal Accountant**
Phone	**630-407-6165**

9-1-1 System Manager

9-1-1 System Manager	**Linda M. Zerwin**
Email	**linda.zerwin@dupagecounty.gov**
Title	**Executive Director/9-1-1 System Manager**
Phone	**630-878-2509**
Local Data Steward Name	**Tom Ricker**
Email	**tom.ricker@dupagecounty.gov**

Address

Street	**421 N. County Farm Road**
City	**Wheaton**

ZIP Code	**60187**

Revenue and Expenditure

Revenue

Total Amount of 9-1-1 Surcharge Received from the State of Illinois	**$ 15,075,711.00**
Total Amount of County, Municipal or Intergovernmental Cooperative General Funds received in Calendar Year	**$ 28,485.00**
Total Amount of State Consolidation/NG911 Expenses Grant Funds Received in Calendar Year	**$ 1,521,664.00**
Total Amount of Other Grant funds Received in Calendar Year	**$ 0.00**
Total Amount of interest income Received in Calendar Year	**$ 1,915,341.00**
Total Amount from 9-1-1 Contractual Services	**$ 27,853.00**

Reimbursement of radio expenses such as airtime - $27.2K and CAD expenses $.6K

Total Amount of Other Funds Received in Calendar Year	**$ 181,400.00**

Sale of full depreciated assets.

Total Yearly Revenue	**$ 18,750,454.00**

Expenditures

Personnel Costs

9-1-1 System Manager Salary	**$ 204,374.00**
Telecommunicator Salaries	**$ 0.00**
Mapping/Addressing/GIS Salaries	**$ 27,748.00**
Technical/IT Salaries	**$ 483,802.00**
Fringe Benefits (Retirement, Insurance, FICA, etc.)	**$ 290,942.00**
Other Salaries	**$ 175,108.00**

Salaries for operational staff of $119.6K and administrative staff of $55.5K.

Other Personnel Costs (Uniforms, Headsets, etc.)	**$ 0.00**
Total Personnel Cost	**$ 1,181,974.00**

Facility Costs

Capital Improvements	**$ 6,651,400.00**
Lease/Loan or Rental Payments	**$ 9,442.00**
Utilities	**$ 18,646.00**
Emergency Backup Power & Maintenance (UPS/Generator) (Maintenance, Repairs)	**$ 162,542.00**
Insurance (Property, Liability etc.)	**$ 111,569.00**
Furniture and Fixtures for Dispatch and Admin	**$ 0.00**
Office Supplies (Postage, Copier, etc.)	**$ 21,349.00**
Other Facility Costs (Housekeeping, Maintenance, Repairs)	**$ 40,205.00**

Specialized equipment cleaning of $40K and $.2K in office cleaning supplies

Total Facility Costs	**$ 7,015,153.00**

Network Costs

Telephone Service (Admin Lines, Cell Phones)/9-1-1 Trunks (Not Paid by the State)	**$ 398,784.00**
Radio Circuits (T1, EVPL etc.)	**$ 0.00**
NG 9-1-1/ESInet	**$ 0.00**
Microwave/Broadband and Other Network Connections	**$ 467,277.00**

Broadband network charges of $467K

Total Network Costs	**$ 866,061.00**

Training and Memberships

Training (Mileage, Related Travel Expenses,	**$ 39,703.00**

Subscriptions, etc.)	
Conferences (Mileage, Related Travel Expenses)	**$ 8,421.00**
Certifications	**$ 0.00**
Public Education	**$ 0.00**
Membership Dues	**$ 543.00**
Total Training and Memberships Costs	**$ 48,667.00**

Equipment, Software and Related Maintenance Service Agreements

9-1-1 System Infrastructure (Maintenance, Repairs, Loan or Lease Payments)	**$ 59,348.00**
9-1-1 Call Taking Equipment/Workstations (Maintenance, Repairs, Loan or Lease Payments)	**$ 2,833,802.00**
Radio Systems (Maintenance, Repairs, Loan or Lease Payments)	**$ 9,537,337.00**
CAD System (Maintenance, Repairs, Loan or Lease Payments)	**$ 884,271.00**
GIS/Mapping System (Maintenance, Repairs, Loan or Lease Payments)	**$ 31,555.00**
Mobile Data Terminals (Air Cards, Maintenance, Repairs, Loan or Lease Payments)	**$ 5,618.00**
Software Licenses	**$ 186,468.00**
Voice/Data Logging Recorder (Maintenance, Repairs, Loan or Lease Payments)	**$ 105,484.00**
EMD Hardware/Software	**$ 302,900.00**
Other Equipment and Software	**$ 352,253.00**

Fire Station Alerting core equipment and maintenance of $278.4, $43K for Livemum license and $30.9K in ancillary computer equipment.

Total Equipment, Software and Related Maintenance Service Agreements Costs	**$ 14,299,036.00**

Professional Services

Legal	**$ 60,000.00**

Audit/Accountant/Payroll Services	**$ 151,100.00**
Mapping/Addressing/GIS Professional Services	**$ 36,000.00**
Translation Services	**$ 30,888.00**
Other Distributions of 9-1-1 Funds to PSAPs, Public Safety Agencies, Contracting for Dispatch	**$ 1,100,000.00**
Consultant	**$ 0.00**
Other Professional Services (IT Contracts) Cybersecurity of $49.7K, CAD Procurement assistance of $48.9K and $10K Dupage County for IT support.	**$ 108,640.00**
Total Professional Services Costs	**$ 1,486,628.00**

Other Expenses

Vehicle (Mileage Reimbursement, Fuel, Repairs, Insurance)	**$ 0.00**
Other Expenses Not Classified Above	**$ 0.00**
Total Other Expenses Costs	**$ 0.00**

Operating Cash

Cash Balance End of prior Year	**$ 3,677,629.00** Auto populated from prior year AFR
Cash Balance Beginning of Year (Excluding Reserves)	**$ 3,677,629.00** This amount should match what is entered at left
Total Yearly Revenue	**$ 18,750,454.00**
Expenditures (Operating Only - not from Cash Reserve)	**$ 24,897,519.00**
Ending Cash before Reserve Transfers	**$ -2,469,436.00**

Transfers To Reserve	**$ 0.00**
Transfers From Reserve	**$ 0.00**
Ending Operating Cash Balance	**$ -2,469,436.00**

Reserve Cash

Reserve Cash End of Prior Year	**$ 40,325,697.00** Auto populated from prior year AFR
Reserve Cash Beginning of the Year	**$ 40,325,697.00** This amount should match what is entered at left
Transfers In	**$ 0.00**
Transfers Out	**$ 0.00**
Ending Cash Reserve Balance	**$ 40,325,697.00**
Total Cash Fund Balance (Operating and Reserve Cash)	**$ 37,856,261.00**

Total Expenditures

Total Expenditures	**$ 24,897,519.00**
Balance of All Funds at the End of the Calendar Year	**$ -6,147,065.00**

This is part of the capital contingency plan to ensure ongoing replacement and upgrades to critical infrastructure, systems and equipment including Vesta, radios, consoles and the computer-aided dispatch system. Restricted fund balance of $28.1 million is dedicated to planned capital expenditures.

Reserve Balance End of Year	**$ 40,325,697.00**
Operating Cash Balance End of Year (Excluding Reserves)	**$ -2,469,436.00**

9-1-1 Surcharge Funds

I Certify That 9-1-1 Surcharge Funds Were Not Diverted by the 9-1-1 Authority, PSAP or Public Safety Agencies	**Yes**

Other Distributions

Other Distributions

9-1-1 Funds Distributed To	**Dupage Public Safety Communication(DUCOMM)**
Agency Type	**PSAP**
Amount Distributed	**$ 715,000.00**
Funding Approved For	**Funding of Expenditures**
Date ETSB Approved Funding	**12/10/2025**
Other Distribution Notes	**Includes $65K for TC training certifications and licensing costs**
9-1-1 Funds Distributed To	**Addison Consolidated Dispatch Center(ACDC)**
Agency Type	**PSAP**
Amount Distributed	**$ 385,000.00**
Funding Approved For	**Funding of Expenditures**
Date ETSB Approved Funding	**12/10/2025**
Other Distribution Notes	**Includes $35K for TC training certifications and licensing costs**

9-1-1 System Statistics

Calls

Annual # of 9-1-1 Wireline Calls Taken	**15347**
Annual # of 9-1-1 Wireless Calls Taken	**297453**
Annual # of 9-1-1 VoIP Calls Taken	**45780**
Annual # of All 9-1-1 VoIP Calls Taken (Wireless + Wireline + VoIP)	**358580**
Annual # of Administrative Calls Taken	**977065**
Annual # of Text to 9-1-1 Calls Taken	**937**

Primary PSAP

Number of Primary PSAPs	**2**
Primary PSAP Name	**DuPage Public Safety Communications (DU-COMM)**
Primary PSAP Address	**420 N. County Farm Road, Wheaton, IL 60187**
PSAP Manager Name	**Jessica Robb**
Primary PSAP 24/7 Phone Number	**630-260-9110**
PSAP Manager Email	**jrobb@ducomm.org**
Total Number of Positions	**36**
Adjacent 911 Authorities	**Cook County ETSB, Will County ETSB, Naperville ETSB, Kendall County ETSB**
Associated Participating Agencies	**Police: Bartlett, Burr Ridge, Carol Stream, Clarendon Hills, Darien, Downers Grove, DuPage Sheriff's Office, Elmhurst, Glen Ellyn, Hanover Park, Hinsdale, Lisle, Lombard, Oak Brook, Oakbrook Terrace, Roselle, Villa Park, Warrenville, West Chicago, Wheaton, Willowbrook, Winfield, Woodridge; EMS: Central DuPage Hospital Stroke Unit, Hanover Township Emergency Services; Fire: Bartlett FPD, Bloomingdale FPD, Carol Stream FPD, Clarendon Hills FD, Darien-Woodridge FPD, Downers Grove FD, Elmhurst FD, Glen Ellyn VFC, Glenside FPD, Hanover Park FD, Hinsdale FD, Lisle-Woodridge FPD,**

	Lombard FD, Oak Brook FD, Oakbrook Terrace FPD, Roselle FD, Villa Park FD, Warrenville FPD, West Chicago FPD, Wheaton FD, Winfield FPD, York Center FPD
Associated College or University	
Primary PSAP Name	Addison Consolidate Dispatch Center
Primary PSAP Address	1471 W. Jeffrey Drive, Addison, IL 60101
PSAP Manager Name	Marilu Hernandez
Primary PSAP 24/7 Phone Number	630-458-4088
PSAP Manager Email	mhernandez@addison-il.org
Total Number of Positions	36
Adjacent 911 Authorities	Cook County ETSB, Will County ETSB, Naperville ETSB, Kendall County ETSB
Associated Participating Agencies	Police: Addison, Bensenville, Bloomingdale, DuPage County Forest Preserve, Glendale Heights, Itasca, Westmont, Wood Dale; Fire: Addison FPD, Bensenville FPD, Itasca FPD, Pleasantview FPD, Tri-State FPD, Westmont FD, Wood Dale FPD
Associated College or University	

Secondary Answering Point (SAP)

Number of Secondary Answering Points (SAP)	0

Backup PSAP

Number of Backup PSAPs	**PSAPs back each other up**

Pre-Determined Alternate Route

Alternate Route Name	**Naperville (ACDC) and Northwest Central Dispatch (DU-COMM)**
Alternate Route Location (Address)	**1350 Aurora Avenue, Naperville, IL 60540 and 1975 E. Davis Street, Arlington Heights, IL 60005**

Unmanned Backup Answering Point

Number of Unmanned Backup Answering Points	**0**
Number of Positions	**0**
Unmanned Backup Name	
Unmanned Backup Address	

Virtual Answering Point (VAP)

Number of VAPs	**0**

ETSB Board Member Appointments

Number of Board Member	**12**
Name of Board Member	**Greg Schwarze**
Type of Appointment	**County Board Member**
Name of Board Member	**Mark Franz**
Type of Appointment	**Elected Official - Municipal**
Name of Board Member	**Grant Eckhoff**
Type of Appointment	**County Board Member**
Name of Board Member	**Marilu Hernandez**
Type of Appointment	**PSAP Representative**
Name of Board Member	**Andrew Honig**

Type of Appointment	**County Board Member**
Name of Board Member	**Patrick Johl**
Type of Appointment	**Public Safety Agency Representative**
Name of Board Member	**Joseph Maranowicz**
Type of Appointment	**Elected Official - Municipal**
Name of Board Member	**Sheryl Markay**
Type of Appointment	**Resident of 9-1-1 System/Public Member**
Name of Board Member	**Dan McCarthy**
Type of Appointment	**Public Safety Agency Representative**
Name of Board Member	**Jessica Robb**
Type of Appointment	**Public Safety Agency Representative**
Name of Board Member	**David Schar**
Type of Appointment	**Public Safety Agency Representative**
Name of Board Member	**Kyle Wolber**
Type of Appointment	**Public Safety Agency Representative**

Telecommunicators

Total Number of Full-Time Telecommunicators	**106**
Total Number of Part-Time Telecommunicators	**10**

Protocols

Are you using Emergency Medical Dispatching (EMD) Protocols?	**Yes**
EMD Provider	**Priority Dispatch**
EMD Version	**14.0.222**
Are you using Emergency Fire Dispatching (EFD) Protocols?	**Yes**

Are you using Emergency Police Dispatching (EPD) Protocols?	**No**

Providers

Call Handling Equipment (CHE) Provider	**AT&T**
Computer Aided Dispatch (CAD) Provider	**Hexagon**

Anticipated Capital Expenses

Anticipated Capital Project Description	**Hidden Lakes Tower Generator Replacement**
Anticipated Capital Project Projected Cost	**$ 40,000.00**
Anticipated Capital Project Description	**Administrative Phone Lines**
Anticipated Capital Project Projected Cost	**$ 163,281.00**
Anticipated Capital Project Description	**ACDC PSAP Generator Replacement**
Anticipated Capital Project Projected Cost	**$ 1,000,000.00**
Anticipated Capital Project Description	**Mobile Radio Replacement**
Anticipated Capital Project Projected Cost	**$ 4,000,000.00**
Anticipated Capital Project Description	**Radio Calibration Units**
Anticipated Capital Project Projected Cost	**$ 116,000.00**
Anticipated Capital Project Description	**ExaGrid Enclosure Replacement**
Anticipated Capital Project Projected Cost	**$ 90,000.00**
Anticipated Capital Project Description	**Wheaton Tower Generator Replacement**
Anticipated Capital Project Projected Cost	**$ 50,000.00**

Financial Verification

Name of 9-1-1 Authority	**DuPage County 9-1-1**
Emergency Telephone System Board	**Emergency Telephone System**

	Board of DuPage County
Illinois County	**DuPage County**
Report Prepared By	**Thomas H. Packard**
Title	**Principal Accountant**

That he/she is duly authorized to execute this verification; that he/she has examined the foregoing Annual Financial Report **-** Form AFR (hereinafter referred to as "Report"); that to the best of his/her knowledge, information, and belief, all statements of fact contained in said Report are true; that said Report is a correct statement of the business and affairs of the above named 9-1-1 Authority in respect to each and every matter set forth therein;

Check one of the following:

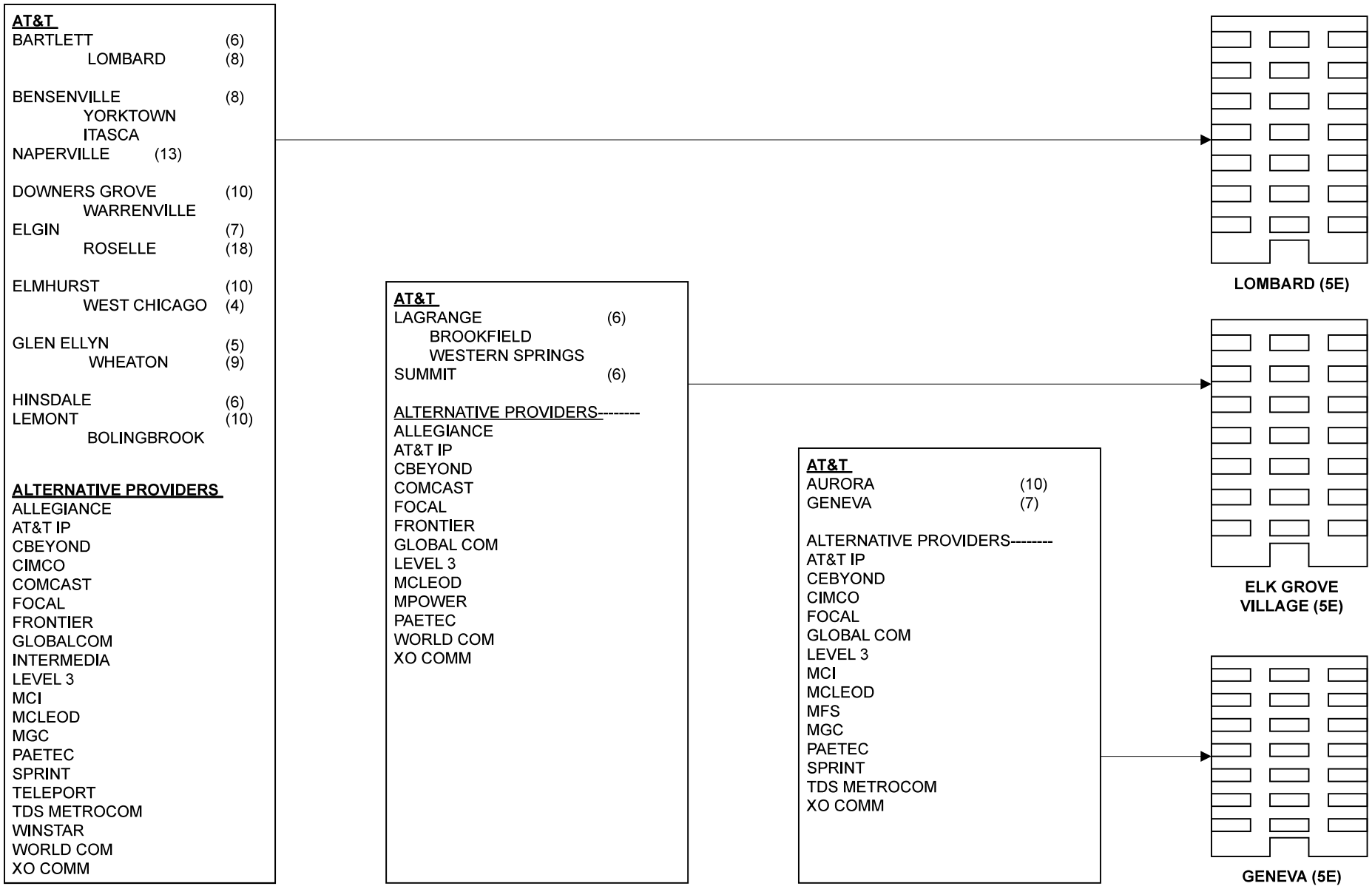
☑ That he/she has personal knowledge that said Report is based upon currently available financial information, and the numbers used to compile this report will be independently audited at a future date. The most recently completed and audited fiscal year is for the year which ends on **12/31/2025**; that the independent auditor's reports and work papers are or will be available to Department Staff upon request; and that the data within said Report can be reconciled to the audited financial statements.

or

☐ That he/she has personal knowledge that said Report was audited by an independent auditor; and that the independent auditor's report and work papers are available to Department Staff upon request.

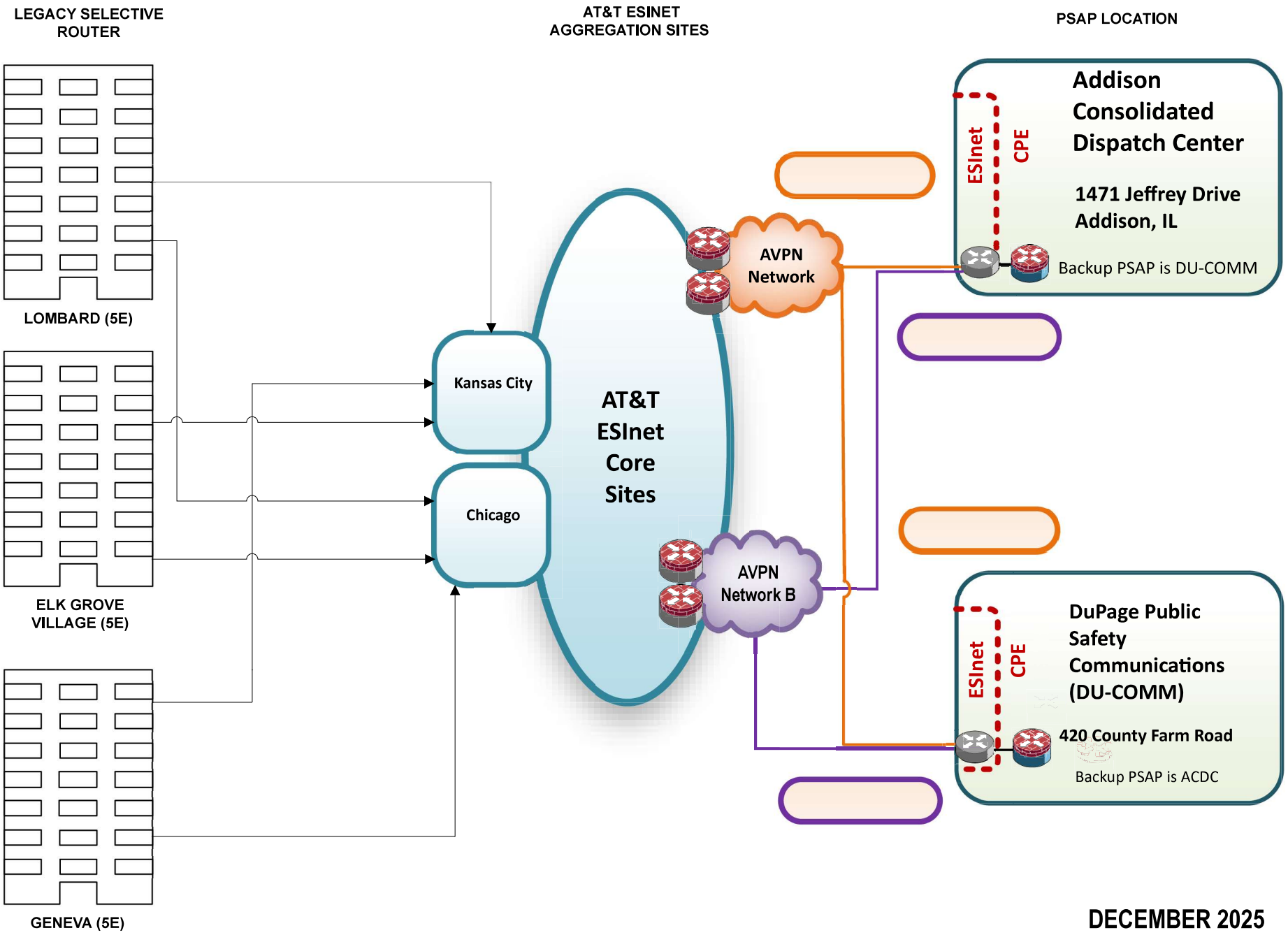
Your typed name serves as your authorized signature *
Thomas H. Packard

Date: 1/29/2026 4:01:53 PM



SERVES COMMUNITIES:

ADDISON, BARTLETT, BENSENVILLE, BLOOMINGDALE, BURR RIDGE, CAROL STREAM, CLARENDON HILLS, DARIEN, DOWNERS GROVE, DUPAGE COUNTY(UNINCORPORATED), DUPAGE COUNTY FOREST PERSERVE, ELMHURST, GLEN ELLYN, GLENDALE HEIGHTS, HANOVER PARK, HINSDALE, ITASCA, LISLE, LOMBARD, OAK BROOK, OAKBROOK TERRACE, PLEASANTVIEW FIRE PROTECTION, ROSELLE, TRI-STATE FIRE, VILLA PARK, WARRENVILLE, WEST CHICAGO, WESTMONT, WHEATON, WILLOWBROOK, WINFIELD, WOOD DALE, WOODBRIDGE


LEGACY SELECTIVE ROUTER
AT&T ESINET AGGREGATION SITES
PSAP LOCATION
LOMBARD (5E)
ELK GROVE VILLAGE (5E)
GENEVA (5E)
Kansas City
Chicago
AT&T ESInet Core Sites
AVPN Network
AVPN Network B
ESInet
CPE
Addison Consolidated Dispatch Center
1471 Jeffrey Drive
Addison, IL
Backup PSAP is DU-COMM
DuPage Public Safety Communications (DU-COMM)
420 County Farm Road
Backup PSAP is ACDC

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze
Chairman
DuPage County Board
Representative

Mr. Mark Franz
Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

Mrs. Gwen Henry, Ex-Officio
DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio
Secretary - DuPage County Clerk

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Ms. Marilu Hernandez
Addison Consolidated Dispatch
Center
(ACDC) Representative

Mr. Andrew Honig
DuPage County Board
Representative

Chief Patrick Johl
Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz
Village of Addison
DuPage Mayors & Managers
Conference Representative

Ms. Sheryl Markay
Public Representative

Deputy Chief Dan McCarthy
DuPage Sheriff's Office
Representative

Ms. Jessica Robb
DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar
Village of Winfield
DuPage County Police Chief

Mr. Kyle A. Wolber
Superior Air-Ground
Ambulance Services, Inc.
Emergency Services Representative

Ms. Linda Zerwin
Executive Director
9-1-1 System Coordinator

Certified mail/return receipt requested

December 19, 2025

«AddressBlock»

Re: **Call Handling Agreement for 2026**

«GreetingLine»

In 1991, The Emergency Telephone System Board of DuPage County (DuPage ETSB) was granted the authority to operate an Enhanced 9-1-1 System in its service area by the Illinois Commerce Commission. DuPage ETSB is operating an Enhanced 9-1-1 System with Phase 2 wireless on the statewide NG911 network with integrated Text to 911.

This notification reflects the current Statute reference: Pursuant to 50 ILCS 750/14: Annual Certified Notification, and on behalf of Chairman Schwarze and the DuPage ETS Board, this letter will serve as notification that DuPage ETSB will continue to operate the Enhanced 9-1-1 System and to keep in full force and effect the call handling agreement executed with your agency.

Unless we receive written notification within 10 days of receipt of this letter, DuPage ETSB will accept your nonresponse as an affirmation that your agency has no objection to and will continue the current Call Handling agreement through December 31, 2026.

If you have any additional questions, please feel free to contact me at 630-550-7743. Thank you, and we look forward to a continued, positive working relationship.

Sincerely,

Linda M. Zerwin
911 System Manager

LMZ/ag

CALL HANDLING AGREEMENTS - DISTRIBUTED/MAILED: DECEMBER 12, 2025

DUPAGE AGENCIES

ADDISON FIRE PROTECTION DISTRICT
ADDISON POLICE DEPARTMENT
BARTLETT FIRE PROTECTION DISTRICT
BARTLETT POLICE DEPARTMENT
BENSENVILLE FIRE PROTECTION DISTRICT
BENSENVILLE POLICE DEPARTMENT
BLOOMINGDALE FIRE PROTECTION DISTRICT
BLOOMINGDALE POLICE DEPARTMENT
BURR RIDGE POLICE DEPARTMENT
CAROL STREAM FIRE PROTECTION DISTRICT
CAROL STREAM POLICE DEPARTMENT
CLARENDON HILLS FIRE DEPARTMENT
CLARENDON HILLS POLICE DEPARTMENT
DARIEN POLICE DEPARTMENT
DARIEN-WOODRIDGE FIRE PROTECTION DISTRICT
DOWNERS GROVE FIRE DEPARTMENT
DOWNERS GROVE POLICE DEPARTMENT
DUPAGE COUNTY FOREST PRESERVE POLICE
DUPAGE COUNTY SHERIFF'S DEPARTMENT
ELMHURST FIRE DEPARTMENT
ELMHURST POLICE DEPARTMENT
GLEN ELLYN POLICE DEPARTMENT
GLEN ELLYN VOLUNTEER FIRE COMPANY
GLENDALE HEIGHTS POLICE DEPARTMENT
GLENSIDE FIRE PROTECTION DISTRICT
HANOVER PARK FIRE DEPARTMENT
HANOVER PARK POLICE DEPARTMENT
HINSDALE FIRE DEPARTMENT
HINSDALE POLICE DEPARTMENT
ITASCA FIRE PROTECTION DISTRICT
ITASCA POLICE DEPARTMENT
LISLE POLICE DEPARTMENT
LISLE-WOODRIDGE FIRE PROTECTION DISTRICT
LOMBARD FIRE DEPARTMENT
LOMBARD POLICE DEPARTMENT
OAK BROOK FIRE DEPARTMENT
OAK BROOK POLICE DEPARTMENT
OAKBROOK TERRACE FIRE PROTECTION DISTRICT
OAKBROOK TERRACE POLICE DEPARTMENT
PLEASANTVIEW FIRE PROTECTION DISTRICT
ROSELLE FIRE DEPARTMENT
ROSELLE POLICE DEPARTMENT
TRI-STATE FIRE PROTECTION DISTRICT
VILLA PARK FIRE DEPARTMENT
VILLA PARK POLICE DEPARTMENT
WARRENVILLE FIRE PROTECTION DISTRICT
WARRENVILLE POLICE DEPARTMENT
WEST CHICAGO FIRE PROTECTION DISTRICT
WEST CHICAGO POLICE DEPARTMENT
WESTMONT FIRE DEPARTMENT
WESTMONT POLICE DEPARTMENT
WHEATON FIRE DEPARTMENT
WHEATON POLICE DEPARTMENT
WILLOWBROOK POLICE DEPARTMENT
WINFIELD FIRE PROTECTION DISTRICT
WINFIELD POLICE DEPARTMENT
WOOD DALE FIRE PROTECTION DISTRICT
WOOD DALE POLICE DEPARTMENT
WOODRIDGE POLICE DEPARTMENT
YORK CENTER FIRE PROTECTION DISTRICT

DUPAGE ETSB PSAPS

ADDISON CONSOLIDATED DISPATCH CENTER (ACDC)
DU-COMM

EXTERNAL AGENCIES

CITY OF CHICAGO OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATION
COOK COUNTY ETSB
ELGIN POLICE DEPARTMENT PSAP
ILLINOIS STATE POLICE
JOINT CENTRAL LAKE COUNTY ETSB
JUSTICE E911
KANE COUNTY ETSB
LYONS TOWNSHIP AREA COMMUNICATIONS CENTER
NAPERVILLE ETSB
NORTHWEST CENTRAL DISPATCH
ORLAND CENTRAL DISPATCH (OCD)
PROVISO-LEYDEN JOINT 9-1-1 AUTHORITY
SOUTH WEST COOK COUNTY JETSB
SOUTHWEST CENTRAL DISPATCH
REGIONAL EMERGENCY DISPATCH (RED) CENTER
WEST CENTRAL CONSOLIDATED DISPATCH
WILL COUNTY EMERGENCY TELEPHONE SYSTEM BOARD
WILLOW SPRINGS POLICE DEPT PSAP

Note: None of the agencies provided written notice of objection to the continuation of this agreement.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0455 **Agenda Date:** 2/11/2026 **Agenda #:** 7.A.1.

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

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DuPage County Board
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Vice Chair
Village of Glen Ellyn
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DuPage County Police Chief

Mr. Kyle A. Wolber
Superior Air-Ground
Ambulance Services, Inc.
Emergency Services Representative

Ms. Linda Zerwin
Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: February 11, 2026

SUBJECT: ETSB Payment of Claims List FY25 – February 11, 2026

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on February 11, 2026. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated January 30, 2026.

FY2025 Equalization Fund (4000-5820):	$	135,913.54
Total:	$	135,913.54

APPROVED BY:

_____
Greg Schwarze, Chair

ATTEST:

_____
Secretary

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY25 EXPENDITURE VS. BUDGET

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE EXPENDED	YEAR TO DATE ENCUMBERED	REMAINING AVAILABLE	% YTD EXPENDED
4000	5820	50000-0000	REGULAR SALARIES	$ 1,037,446	$ 1,036,446	$ 878,345.99	$ -	$ 158,099.81	85%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	$ 10,200	$ 11,200	$ 10,351.93	$ -	$ 848.07	92%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	$ 33,053	$ 33,053	$ -	$ -	$ 33,052.67	0%
4000	5820	51000-0000	BENEFIT PAYMENTS	$ 13,796	$ 13,796	$ 5,747.78	$ -	$ 8,047.92	42%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	$ 85,278	$ 85,278	$ 79,320.98	$ -	$ 5,957.06	93%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	$ 79,365	$ 79,365	$ 63,877.97	$ -	$ 15,486.63	80%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	$ 257,168	$ 257,168	$ 139,933.10	$ -	$ 117,235.20	54%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	$ -	$ -	$ -	$ -	$ -	-
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	$ 39,000	$ 39,000	$ 1,884.08	$ 52.04	$ 37,063.88	5%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	$ 100,500	$ 100,500	$ 34,147.71	$ 282.23	$ 66,070.06	34%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	$ 2,000	$ 32,579	$ 1,759.80	$ 5.53	$ 30,813.67	5%
4000	5820	52210-0000	FOOD AND BEVERAGE	$ 750	$ 750	$ 575.96	$ -	$ 174.04	77%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	$ 275,000	$ 500,000	$ 417,345.97	$ 32,812.54	$ 49,841.49	83%
4000	5820	52260-0000	FUEL & LUBRICANTS	$ 1,000	$ 1,000	$ 335.04	$ -	$ 664.96	34%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	52280-0000	CLEANING SUPPLIES	$ 1,541	$ 1,541	$ 204.97	$ -	$ 1,335.61	13%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	$ 151,100	$ 151,100	$ 151,100.00	$ -	$ -	100%
4000	5820	53020-0000	I.T. SERVICES	$ 525,383	$ 344,139	$ 51,480.00	$ 292,659.16	$ -	15%
4000	5820	53030-0000	LEGAL SERVICES	$ 60,000	$ 60,000	$ 60,000.00	$ -	$ -	100%
4000	5820	53040-0000	INTERPRETER SERVICES	$ 30,000	$ 33,000	$ 30,888.27	$ 2,111.73	$ -	94%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	$ 54,000	$ 436,081	$ 97,960.64	$ 200,836.99	$ 137,283.37	22%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	$ 137,928	$ 137,928	$ 96,286.00	$ -	$ 41,642.15	70%
4000	5820	53200-0000	NATURAL GAS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	53210-0000	ELECTRICITY	$ 20,000	$ 20,000	$ 18,752.99	$ -	$ 1,247.01	94%
4000	5820	53220-0000	WATER & SEWER	$ 500	$ 500	$ -	$ -	$ 500.00	0%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	$ 1,176,887	$ 1,176,887	$ 835,841.28	$ 132,702.56	$ 208,342.76	71%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	$ 1,815,152	$ 1,815,152	$ 1,590,351.32	$ 44,810.56	$ 179,990.12	88%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	$ 45,000	$ 45,000	$ 13,294.02	$ -	$ 31,705.98	30%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	$ 50,000	$ 50,000	$ 1,263.46	$ -	$ 48,736.54	3%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	$ 659,626	$ 659,626	$ 109,384.09	$ 474,856.15	$ 75,386.17	17%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	$ 20,580	$ 20,580	$ 9,343.27	$ -	$ 11,236.73	45%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	$ -	$ -	$ -	$ -	$ -	-
4000	5820	53500-0000	MILEAGE EXPENSE	$ 2,000	$ 2,000	$ 543.20	$ -	$ 1,456.80	27%
4000	5820	53510-0000	TRAVEL EXPENSE	$ 50,000	$ 50,000	$ 5,929.87	$ -	$ 44,070.13	12%
4000	5820	53600-0000	DUES & MEMBERSHIPS	$ 1,508	$ 1,508	$ 543.00	$ -	$ 965.00	36%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	$ 110,000	$ 145,000	$ 37,561.00	$ -	$ 107,439.00	26%
4000	5820	53800-0000	PRINTING	$ 10,000	$ 10,000	$ -	$ -	$ 10,000.00	0%
4000	5820	53800-0001	COPIER USAGE	$ 6,000	$ 6,000	$ 4,960.90	$ -	$ 1,039.10	83%
4000	5820	53801-0000	ADVERTISING	$ 3,000	$ 3,000	$ 50.60	$ -	$ 2,949.40	2%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	$ 1,500	$ 1,500	$ -	$ -	$ 1,500.00	0%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	$ 3,000	$ 3,000	$ 831.86	$ -	$ 2,168.14	28%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	$ 1,000	$ 1,000	$ 99.00	$ -	$ 901.00	10%
4000	5820	53806-0000	SOFTWARE LICENSES	$ 2,884,318	$ 3,491,318	$ 3,100,222.65	$ 230,897.90	$ 160,197.24	89%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	$ 1,071,660	$ 1,202,408	$ 540,760.76	$ 236,489.80	$ 425,157.30	45%
4000	5820	53810-0000	CUSTODIAL SERVICES	$ 53,000	$ 53,000	$ 40,000.00	$ -	$ 13,000.00	75%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	$ 1,848,770	$ 1,483,606	$ 1,132,280.64	$ -	$ 351,325.36	76%
4000	5820	54100-0000	IT EQUIPMENT	$ 97,845	$ 62,845	$ -	$ 62,845.00	$ -	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	$ 13,000	$ 13,000	$ 11,352.96	$ -	$ 1,647.04	87%
4000	5820	54107-0000	SOFTWARE	$ 1,019,760	$ 465,739	$ 88,852.81	$ -	$ 376,886.19	19%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	$ 651,272	$ 18,124,950	$ 17,348,263.91	$ 17,415.00	$ 759,271.09	96%
			Total	$ 14,511,885	$ 32,263,542	$ 27,012,030	$ 1,728,777	$ 3,522,735	84%
EXPENDITURES FOR PERIOD:			**February 11, 2026**			**$ 135,913.54**	**Internal Transfer:**	**$ -**	

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE TRANSFERRED	YEAR TO DATE ENCUMBERED	REMAINING BALANCE	% YTD EXPENDED
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	$ 300,000.00	$ 300,000.00	$ (225,000.00)		$ 75,000.00	-75%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	$ 32,705,925	$ 32,705,925	$(17,526,657.00)		$ 15,179,268.00	-54%

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0456 **Agenda Date:** 2/11/2026 **Agenda #:** 7.A.2.

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

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Village of Winfield
DuPage County Police Chief

Mr. Kyle A. Wolber
Superior Air-Ground
Ambulance Services, Inc.
Emergency Services Representative

Ms. Linda Zerwin
Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: February 11, 2026

SUBJECT: ETSB Payment of Claims List FY26 – February 11, 2026

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on February 11, 2026. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated January 30, 2026.

FY2026 Equalization Fund (4000-5820):	$	338,943.19
Total:	$	338,943.19

APPROVED BY:

_____
Greg Schwarze, Chair

ATTEST:

_____
Secretary

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY26 EXPENDITURE VS. BUDGET

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE EXPENDED	YEAR TO DATE ENCUMBERED	REMAINING AVAILABLE	% YTD EXPENDED
4000	5820	50000-0000	REGULAR SALARIES	$ 1,141,253	$ 1,141,253	$ 126,529.47	$ -	$ 1,014,723.14	11%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL	$ 10,404	$ 10,404	$ 1,553.88	$ -	$ 8,850.12	15%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	$ -	$ -	$ -	$ -	$ -	-
4000	5820	51000-0000	BENEFIT PAYMENTS	$ 14,210	$ 14,210	$ -	$ -	$ 14,209.58	0%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	$ 110,017	$ 110,017	$ 11,531.65	$ -	$ 98,485.10	10%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	$ 87,306	$ 87,306	$ 8,599.09	$ -	$ 78,706.73	10%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	$ 304,565	$ 304,565	$ 21,979.65	$ -	$ 282,585.68	7%
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	$ 39,000	$ 39,000	$ -	$ -	$ 39,000.00	0%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	$ 77,500	$ 77,500	$ 4,077.84	$ 1,461.22	$ 71,960.94	5%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	$ 2,000	$ 2,000	$ 243.87	$ 456.13	$ 1,300.00	12%
4000	5820	52210-0000	FOOD AND BEVERAGE	$ 750	$ 750	$ -	$ -	$ 750.00	0%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	$ 475,000	$ 475,000	$ -	$ 75,000.00	$ 400,000.00	0%
4000	5820	52260-0000	FUEL & LUBRICANTS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	52280-0000	CLEANING SUPPLIES	$ 1,500	$ 1,500	$ -	$ 100.00	$ 1,400.00	0%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	$ 164,600	$ 164,600	$ -	$ 33,600.00	$ 131,000.00	0%
4000	5820	53020-0000	I.T. SERVICES	$ 349,054	$ 349,054	$ -	$ 349,054.00	$ -	0%
4000	5820	53030-0000	LEGAL SERVICES	$ 60,000	$ 60,000	$ -	$ -	$ 60,000.00	0%
4000	5820	53040-0000	INTERPRETER SERVICES	$ 36,000	$ 36,000	$ -	$ 30,000.00	$ 6,000.00	0%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	$ 207,329	$ 207,329	$ -	$ 134,328.75	$ 73,000.25	0%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	$ 158,617	$ 158,617	$ 71,688.00	$ 51,364.00	$ 35,565.38	45%
4000	5820	53200-0000	NATURAL GAS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	53210-0000	ELECTRICITY	$ 20,000	$ 20,000	$ -	$ 20,000.00	$ -	0%
4000	5820	53220-0000	WATER & SEWER	$ 500	$ 500	$ -	$ -	$ 500.00	0%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	$ 1,032,035	$ 1,032,035	$ 101,011.51	$ 694,424.97	$ 236,598.39	10%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	$ 1,636,652	$ 1,636,652	$ 279,602.44	$ 1,351,043.88	$ 6,005.68	17%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	$ 75,000	$ 75,000	$ -	$ -	$ 75,000.00	0%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	$ 50,000	$ 50,000	$ 3,500.00	$ -	$ 46,500.00	7%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	$ 684,482	$ 684,482	$ 17,876.66	$ 575,727.30	$ 90,877.74	3%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	$ 20,580	$ 20,580	$ 456.18	$ -	$ 20,123.82	2%
4000	5820	53500-0000	MILEAGE EXPENSE	$ 2,000	$ 2,000	$ -	$ -	$ 2,000.00	0%
4000	5820	53510-0000	TRAVEL EXPENSE	$ 30,000	$ 30,000	$ -	$ -	$ 30,000.00	0%
4000	5820	53600-0000	DUES & MEMBERSHIPS	$ 1,544	$ 1,544	$ 543.00	$ -	$ 1,000.55	35%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	$ 60,000	$ 60,000	$ -	$ -	$ 60,000.00	0%
4000	5820	53800-0000	PRINTING	$ 10,000	$ 10,000	$ -	$ -	$ 10,000.00	0%
4000	5820	53800-0001	COPIER USAGE	$ 6,000	$ 6,000	$ 617.75	$ -	$ 5,382.25	10%
4000	5820	53801-0000	ADVERTISING	$ 3,000	$ 3,000	$ 41.40	$ -	$ 2,958.60	1%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	$ 1,500	$ 1,500	$ -	$ -	$ 1,500.00	0%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	$ 3,000	$ 3,000	$ 219.24	$ -	$ 2,780.76	7%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	53806-0000	SOFTWARE LICENSES	$ 2,788,266	$ 2,788,266	$ 218,089.16	$ 2,264,048.97	$ 306,127.54	8%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	$ 1,097,583	$ 1,097,583	$ 329,502.63	$ 203,318.29	$ 564,762.49	30%
4000	5820	53810-0000	CUSTODIAL SERVICES	$ 55,000	$ 55,000	$ 20,000.00	$ 22,000.00	$ 13,000.00	36%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	$ 2,691,709	$ 2,691,709	$ -	$ 330,323.00	$ 2,361,385.60	0%
4000	5820	54100-0000	IT EQUIPMENT	$ -	$ -	$ -	$ -	$ -	-
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	$ 13,000	$ 13,000	$ 1,892.16	$ -	$ 11,107.84	15%
4000	5820	54107-0000	SOFTWARE	$ 197,880	$ 197,880	$ -	$ 132,352.00	$ 65,528.00	0%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	$ 222,060	$ 6,873,460	$ 6,651,399.47	$ -	$ 222,060.53	97%
			Total	$ 13,944,894	$ 20,596,294		$ 6,268,603	$ 6,456,737	0%
EXPENDITURES FOR PERIOD:			**February 11, 2026**			**$ 338,943.19**	**Internal Transfer:**		

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE TRANSFERRED	YEAR TO DATE ENCUMBERED	REMAINING BALANCE	% YTD EXPENDED
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	$ 300,000.00	$ 300,000.00	$ -		$ 300,000.00	0%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	$ 34,754,072	$ 34,754,072	$ (6,651,400.00)		$ 28,102,672.00	-19%

OFFICE OF THE COUNTY AUDITOR

Bill White, JD, CIA
DuPage County Auditor

421 N. County Farm Road
Wheaton, Illinois 60187
(630) 407-6075
www.dupagecounty.gov/auditor

To: Hon. Greg Schwarze, Chairman
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*
County Auditor

Subject: Internal Audit of Accounts Payable
#26-03

Date: February 4, 2026

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified four exceptions that required correction by the ETSB or Finance Department.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the February 11, 2026, Board Meeting. The invoices listed on the Bank Account Payment History Report dated January 30, 2026, have been examined and are recommended for payment. The total amount of the expenditures is $474,856.73:

- FY2025 Equalization Fund (4000-5820) $135,913.54
- FY2026 Equalization Fund (4000-5820) $338,943.19

Four exceptions were identified by the County Auditor.

An ESRI, Inc. invoice for $17,155 for ArcGIS software maintenance was dated December 20, 2025, which is prior to the effective date of the 8056-0001 SERV service agreement. Additionally, no first allowed invoice date had been entered into the Lawson ERP system. The County Auditor disapproved the invoice on January 23, 2026. ETSB staff obtained a corrected invoice from the vendor. The corrected invoice was dated January 1, 2026, which matched the contract effective date and allowed the invoice to be matched and paid in the Lawson ERP system. The Finance Department entered the corrected invoice in MHC and resubmitted the invoice to the County Auditor for

approval on January 27, 2026. The County Auditor recommended the invoice for payment that same day.

An Alliant Insurance Services, Inc. invoice for $20,323 for commercial cyber security insurance was entered by the Finance Department into the MHC system as $30,323. The County Auditor disapproved the invoice on January 22, 2026. The Finance Department corrected the invoice amount and resubmitted the invoice to the County Auditor for approval that same day. The County Auditor recommended the invoice for payment on January 22, 2026.

An Alliant Insurance Services, Inc. invoice for $51,365 for commercial general liability insurance was entered by the Finance Department into the MHC system with an incorrect company number. The County Auditor disapproved the invoice on January 22, 2026. The Finance Department corrected the company number and resubmitted the invoice to the County Auditor for approval that same day. The County Auditor recommended the invoice for payment on January 22, 2026.

A Motorola Solutions, Inc. invoice for $8,938.33 for Eventide maintenance support was entered by the Finance Department into the MHC system with an incorrect invoice date. The County Auditor disapproved the invoice on January 22, 2026. The Finance Department corrected the invoice date and resubmitted the invoice to the County Auditor for approval that same day. The County Auditor recommended the invoice for payment on January 22, 2026.

Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger. No exceptions were noted.

Audit Findings and Recommendations

The County Auditor audited 41 invoices submitted for payment, four exceptions were identified.

The ETSB should verify that vendor invoices fall within the service agreement parameters and contract terms prior to forwarding them to the Finance Department for entry into the ERP and MHC systems.

The Finance Department should verify the accuracy of invoices entered into the ERP and MHC systems prior to forwarding to the County Auditor for review and payment recommendation.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director
Jeff Martynowicz, Chief Financial Officer

AP255 Date: 01/30/26 JOB SUBMISSION PARAMETERS
Time: 11:31

User Name: DP\FNDMD
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 013026 - 013026
Payment Numbers: -
Payment Code:

AP255 Date 01/30/26 Pay Group 4000 ETSB PAY GROUP USD
Time 11:31 Bank Account Payment History

Payment Date Range 01/30/26 thru 01/30/26
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 538559 Payment Date 01/30/26			Vendor 26753				AMAZON CAPITAL SERVICES	Status Issued	
26753	1RCK-61DJ-FVJL			IX 102	01/21/26		203.98	0.00	203.98
			*** Payment Total				203.98	0.00	203.98
Payment Number 538560 Payment Date 01/30/26			Vendor 10667				CDW GOVERNMENT INC	Status Issued	
10667	AH4D84D			IX 102	01/18/26		195.52	0.00	195.52
10667	AH4Z78N			IX 102	01/29/26		1,140.69	0.00	1,140.69
			*** Payment Total				1,336.21	0.00	1,336.21
Payment Number 538561 Payment Date 01/30/26			Vendor 10337				ENVIRONMENTAL SYSTEMS RESEARCH	Status Issued	
10337	900161427			IX 102	01/31/26		17,155.00	0.00	17,155.00
			*** Payment Total				17,155.00	0.00	17,155.00
Payment Number 538562 Payment Date 01/30/26			Vendor 28678				PURVIS SYSTEMS INCORPORATED	Status Issued	
28678	48727			IX 102	02/08/26		3,500.00	0.00	3,500.00
			*** Payment Total				3,500.00	0.00	3,500.00
Payment Number 538563 Payment Date 01/30/26			Vendor 44522				TOSHIBA AMERICA BUSINESS	Status Issued	
44522	6740365			IX 102	02/07/26		1,237.66	0.00	1,237.66
			*** Payment Total				1,237.66	0.00	1,237.66
Payment Number 538564 Payment Date 01/30/26			Vendor 20971				VOIANCE LANGUAGE SERVICES, LLC	Status Issued	
20971	2025064849			IX 102	10/30/25		2,222.49	0.00	2,222.49
			*** Payment Total				2,222.49	0.00	2,222.49
Payment Number 538565 Payment Date 01/30/26			Vendor 20971				VOIANCE LANGUAGE SERVICES, LLC	Status Issued	
20971	2025071989			IX 102	11/30/25		2,009.97	0.00	2,009.97
			*** Payment Total				2,009.97	0.00	2,009.97
Payment Number 538566 Payment Date 01/30/26			Vendor 20971				VOIANCE LANGUAGE SERVICES, LLC	Status Issued	
20971	SUM/INV 0846101125			IX 102	12/01/25		1,954.08	0.00	1,954.08
			*** Payment Total				1,954.08	0.00	1,954.08
		*** Payment Code ACH Total					29,619.39	0.00	29,619.39
		Payment Count					8		

AP255 Date 01/30/26 Pay Group 4000 ETSB PAY GROUP USD
Time 11:31 Bank Account Payment History

Payment Date Range 01/30/26 thru 01/30/26
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1224915 Payment Date 01/30/26		Vendor 46708	1-800 PACK-RAT, LLC					Status Issued	
46708	506-84612		IX	102	02/19/26		228.09	0.00	228.09
			*** Payment Total				228.09	0.00	228.09
Payment Number 1224916 Payment Date 01/30/26		Vendor 44109	AIS TRUST ACCOUNT					Status Issued	
44109	3336514		IX	102	01/18/26		20,323.00	0.00	20,323.00
44109	3336526		IX	102	01/18/26		51,365.00	0.00	51,365.00
			*** Payment Total				71,688.00	0.00	71,688.00
Payment Number 1224917 Payment Date 01/30/26		Vendor 10438	APCO INTERNATIONAL					Status Issued	
10438	1203405		IX	102	01/29/26		391.00	0.00	391.00
			*** Payment Total				391.00	0.00	391.00
Payment Number 1224918 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	0523220119 2025		IX	102	01/18/26		9,789.34	0.00	9,789.34
			*** Payment Total				9,789.34	0.00	9,789.34
Payment Number 1224919 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	0613653014 2025		IX	102	07/19/25		7,332.71	0.00	7,332.71
			*** Payment Total				7,332.71	0.00	7,332.71
Payment Number 1224920 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	1809767015 2025		IX	102	11/18/25		9,790.08	0.00	9,790.08
			*** Payment Total				9,790.08	0.00	9,790.08
Payment Number 1224921 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	1833925019 2025		IX	102	09/18/25		9,691.86	0.00	9,691.86
			*** Payment Total				9,691.86	0.00	9,691.86
Payment Number 1224922 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	2340676012 2025		IX	102	10/19/25		9,691.35	0.00	9,691.35
			*** Payment Total				9,691.35	0.00	9,691.35
Payment Number 1224923 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	2714144017 2025		IX	102	08/18/25		9,693.28	0.00	9,693.28
			*** Payment Total				9,693.28	0.00	9,693.28
Payment Number 1224924 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	2761500113 2025		IX	102	01/18/26		6,379.78	0.00	6,379.78
			*** Payment Total				6,379.78	0.00	6,379.78
Payment Number 1224925 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	2967078906 2025		IX	102	03/21/25		9,072.22	0.00	9,072.22
			*** Payment Total				9,072.22	0.00	9,072.22
Payment Number 1224926 Payment Date 01/30/26		Vendor 10008	AT&T					Status Issued	
10008	3487103017 2025		IX	102	06/18/25		9,590.96	0.00	9,590.96
			*** Payment Total				9,590.96	0.00	9,590.96

Payment Date Range 01/30/26 thru 01/30/26
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1224927 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	6005350010 2025		IX 102	04/18/25		8,327.79	0.00	8,327.79
			*** Payment Total			8,327.79	0.00	8,327.79
Payment Number 1224928 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	7069651014 2025		IX 102	05/19/25		9,540.93	0.00	9,540.93
			*** Payment Total			9,540.93	0.00	9,540.93
Payment Number 1224929 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	9530038010 2025		IX 102	12/19/25		9,791.99	0.00	9,791.99
			*** Payment Total			9,791.99	0.00	9,791.99
Payment Number 1224930 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	630665711301 2026		IX 102	02/03/26		1,106.15	0.00	1,106.15
			*** Payment Total			1,106.15	0.00	1,106.15
Payment Number 1224931 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	630R06018712 2025		IX 102	07/16/25		12,089.50	0.00	12,089.50
			*** Payment Total			12,089.50	0.00	12,089.50
Payment Number 1224932 Payment Date 01/30/26		Vendor 10008	AT&T				Status Issued	
10008	S667122122-25355		IX 102	01/20/26		1,022.09	0.00	1,022.09
			*** Payment Total			1,022.09	0.00	1,022.09
Payment Number 1224933 Payment Date 01/30/26		Vendor 10009	AT&T MOBILITY				Status Issued	
10009	287316512139X01082026		IX 102	01/30/26		494.32	0.00	494.32
			*** Payment Total			494.32	0.00	494.32
Payment Number 1224934 Payment Date 01/30/26		Vendor 12382	COMCAST				Status Issued	
12382	261281298		IX 102	02/14/26		39,202.10	0.00	39,202.10
			*** Payment Total			39,202.10	0.00	39,202.10
Payment Number 1224935 Payment Date 01/30/26		Vendor 10850	DELL MARKETING LP				Status Issued	
10850	10855167043		IX 102	01/26/26		3,937.82	0.00	3,937.82
			*** Payment Total			3,937.82	0.00	3,937.82
Payment Number 1224936 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC				Status Issued	
10115	8230553317		IX 102	02/01/26		16,176.00	0.00	16,176.00
			*** Payment Total			16,176.00	0.00	16,176.00
Payment Number 1224937 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC				Status Issued	
10115	9959820251201		IX 102	01/31/26		131,465.00	0.00	131,465.00
			*** Payment Total			131,465.00	0.00	131,465.00
Payment Number 1224938 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC				Status Issued	
10115	9960120251201		IX 102	01/31/26		8,342.00	0.00	8,342.00
			*** Payment Total			8,342.00	0.00	8,342.00
Payment Number 1224939 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC				Status Issued	

AP255 Date 01/30/26 Pay Group 4000 ETSB PAY GROUP USD
Time 11:31 Bank Account Payment History

Payment Date Range 01/30/26 thru 01/30/26
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1224939 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	1187164840			IX	102	02/12/26	8,938.33	0.00	8,938.33
			*** Payment Total				8,938.33	0.00	8,938.33
Payment Number 1224940 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	1187164841			IX	102	02/12/26	8,938.33	0.00	8,938.33
			*** Payment Total				8,938.33	0.00	8,938.33
Payment Number 1224941 Payment Date 01/30/26		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	1187164842			IX	102	02/12/26	8,938.33	0.00	8,938.33
			*** Payment Total				8,938.33	0.00	8,938.33
Payment Number 1224942 Payment Date 01/30/26		Vendor 10369	PADDOCK PUBLICATIONS INC					Status Issued	
10369	364725			IX	102	02/03/26	41.40	0.00	41.40
			*** Payment Total				41.40	0.00	41.40
Payment Number 1224943 Payment Date 01/30/26		Vendor 14389	SHI INTERNATIONAL CORP					Status Issued	
14389	B20343648			IX	102	11/05/25	22,895.23	0.00	22,895.23
			*** Payment Total				22,895.23	0.00	22,895.23
Payment Number 1224944 Payment Date 01/30/26		Vendor 11201	UNITED STATES POSTAL SERVICE					Status Issued	
11201	34855593 123125 ETSB			IX	102	01/30/26	219.24	0.00	219.24
			*** Payment Total				219.24	0.00	219.24
Payment Number 1224945 Payment Date 01/30/26		Vendor 10597	VERIZON WIRELESS					Status Issued	
10597	6131537309			IX	102	01/19/26	432.12	0.00	432.12
			*** Payment Total				432.12	0.00	432.12
			*** Payment Code CHK Total				445,237.34	0.00	445,237.34
			Payment Count				31		
			*** Cash Code 1414 Total				474,856.73	0.00	474,856.73
			Payment Count				39		
			*** Pay Group 4000 USD Total				474,856.73	0.00	474,856.73
			Payment Count				39		

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0013-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.B.1.

AWARDING RESOLUTION TO DICK BUSS & ASSOCIATES, LLC PO 926008 FOR A THREE (3) YEAR RENEWAL OF SEMI-ANNUAL XTREME CONSOLE CLEANING SERVICES AT THE ADDISON CONSOLIDATED DISPATCH CENTER (ACDC) AND DU-COMM PSAPS
(TOTAL AMOUNT NOT TO EXCEED: $120,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 926008 to Dick Buss & Associates LLC, for for a three (3) year renewal of semi-annual Xtreme console cleaning services at the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs. This contract will cover the period from March 10, 2026 through March 9, 2029. Semi-annual cost of $20,000.00, for a total amount not to exceed $120,000.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 926008, dated January 23, 2026, covering said, Xtreme console cleaning in the two PSAPs, be, and is hereby approved by the DU PAGE ETSB to Dick Buss & Associates LLC, 711 N. Lynndale Drive, Suite 2G, Appleton, WI 54914, for a total amount not to exceed $120,000.00.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 5146	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $40,000.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 02/11/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $120,000.00
	CURRENT TERM TOTAL COST: $40,000.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Dick Buss & Associates LLC	VENDOR #: 32776	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Dick Buss	VENDOR CONTACT PHONE: 800-347-2104	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: dbuss@dba-llc.com	VENDOR WEBSITE:	DEPT REQ #: 926008	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Request for approval of Purchase Order 926008 to Dick Buss & Associates for deep cleaning of 9-1-1 dispatch equipment and furniture within the two PSAPs (ACDC and DU-COMM) a total of two (2) times per year for the period of March 10, 2026 through March 9, 2029. Total per cleaning is $20,000.00, for a total annual amount of $40,000.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Using certified console cleaners will help maintain a healthy environment for PSAP staff and extend the life of the equipment. The centers are live during the process, with 1-2 consoles being cleaned at a time depending on how many TCs are working.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. N/A
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). N/A

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF FACTORY-AUTHORIZED WARRANTY SERVICE
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Dick Buss & Associates LLC is a certified vendor for PSAP centers cleaning. As maintainers of the furniture and console equipment, they also check for loose or missing hardware, and inspect and replace serviceable parts. After the service has been completed, console reports and pictures are provided detailing the work done on each console.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Watson Consoles were chosen and purchased by and for ACDC and DU-COMM through Dick Buss & Associates, who as channel partners, are certified service providers and maintainers for Watson Consoles.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Per the attached sole source letter, use of any company or organization that is not certified by Watson Consoles will void the warranty on the console furniture installed in the PSAPs.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Dick Buss & Associates LLC	Vendor#: 32776	Dept: DuPage ETSB	Division:
Attn: Dick Buss	Email: dbuss@dba-llc.com	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 711 N. Lynndale Drive, Suite 2G	City: Appleton	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 54914	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Send Payments To:		*Ship to:*	
Vendor: Dick Buss & Associates LLC	Vendor#: 32776	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 711 N. Lynndale Drive, Suite 2G	City: Appleton	Address:	City:
State: WI	Zip: 54914	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 10, 2026	Contract End Date (PO25): Mar 9, 2029

Purchase Requisition Line Details										
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	2	EA		Semi-annual Xtreme console cleaning services for PSAPs ACDC and DU-COMM	FY26	4000	5820	53810		20,000.00	40,000.00
2	2	EA		Semi-annual Xtreme console cleaning services for PSAPs ACDC and DU-COMM	FY27	4000	5820	53810		20,000.00	40,000.00
3	2	EA		Semi-annual Xtreme console cleaning services for PSAPs ACDC and DU-COMM	FY28	4000	5820	53810		20,000.00	40,000.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 120,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. LMZ 1/23/26

2/2/2026

watson

26246 Twelve Trees Lane NW
Poulsbo, Washington 98370

DuPage Country ETSB
January 5th, 2026

To Whom It May Concern,

Watson Consoles only uses certified personnel for both the installation, service and cleaning of the consoles. This letter is to confirm Dick Buss & Associates (DBA) are a certified service provider for Watson Consoles. They have been certified to provide service work, preventive maintenance and cleaning services on all models of Watson Consoles.

The use of any company or organization that is not certified by Watson Consoles for this type of work will void any and all Warranty on the console furniture.

Should you have any questions regarding certified service providers, or should you need any additional information, please contact me directly at (214) 384-1972 or email at dsamson@watsonfg.com.

Best,

Daniel Samson
watson consoles | Partner Sales Manager | 214.384.1927 | dsamson@watsonfg.com

ESTIMATE

DICK BUSS & ASSOCIATES LLC
1907 American Dr # B7
Neenah, WI 54956

dbuss@dba-llc.com
+1 (608) 987-2100
www.DBA-LLC.com

Bill to
Eve Kraus
DuPage ETSB
9-1-1 Coordinator
421 N. County Farm Road
Wheaton, IL 60187

Ship to
Eve Kraus
DuPage ETSB
9-1-1 Coordinator
421 N. County Farm Road
Wheaton, IL 60187

Estimate details
Estimate no.: 5146
Estimate date: 12/31/2025

#	Product or service	Description	Qty	Rate	Amount
1.	**IL**	This quote is fro 6 semi-annual console cleanings for Du-Comm and ACDC with 36 consoles each.	6	$20,000.00	$120,000.00

Total **$120,000.00**

Accepted date **Accepted by**

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 12/31/2025

Bid/Contract/PO #: _____

Company Name: Dick Buss & Associates LLC	Company Contact: Dick Buss
Contact Phone: (608) 987-2100	Contact Email: dbuss@dba-llc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
Dick Buss	(608) 345-2104	dbuss@dba-llc.com

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature _____

Printed Name Dick Buss

Title Manager

Date Dec 31, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0014-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.B.2.

AFFIRMING AWARDING RESOLUTION TO FACILITY GATEWAY CORPORATION TO PROVIDE UPS MAINTENANCE AND EMERGENCY REPAIR SERVICES FOR FACILITIES MANAGEMENT ($30,317.32) AND ETSB ($6,000.00) FOR ONE (1) YEAR (TOTAL AMOUNT: $36,317.32; ETSB AMOUNT: $6,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, a contract to Facility Gateway Corporation was on the Public Works agenda on February 3, 2026 and the County Board agenda on February 10, 2026 for consideration, to provide UPS maintenance and emergency repair services located on the DuPage County Campus and PSAPs for a period of one (1) year; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of renewal option per Bid #23-031-FM to Facility Gateway Corporation for UPS maintenance and emergency repair service for the period of one (1) year. The contract will cover the period from April 1, 2026 through March 31, 2027. The total amount is $36,317.72 with the ETSB portion of this amount being $6,000.00, for a new contract amount of $147,408.74.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 926010, covering said, renewal of one (1) year of UPS maintenance and repair service, be, and is hereby affirmed and approved by the DU PAGE ETSB to Facility Gateway Corporation, 4916 W. Broadway, Madison, WI 53716, for an amount of $6,000.00 for ETSB, total amount of $36,317.72, new contract amount of $147,408.74.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0396 **Agenda Date:** 2/3/2026 **Agenda #:** 7.A.

AWARDING RESOLUTION
ISSUED TO FACILITY GATEWAY CORPORATION
TO PROVIDE UPS PREVENTIVE MAINTENANCE
AND ON-CALL EMERGENCY REPAIR SERVICE AS-NEEDED
FOR FACILITIES MANAGEMENT
AND THE EMERGENCY TELEPHONE SYSTEM BOARD (ETSB)
(CONTRACT TOTAL NOT TO EXCEED $36,317.72)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as-needed, for the period April 1, 2026 through March 31, 2027, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as-needed, for the period April 1, 2026 through March 31, 2027, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Facility Gateway Corporation, 4916 E. Broadway, Madison, WI, 53716, for a total contract amount not to exceed $36,317.72, per renewal option under bid award #23-031-FM. Second option to renew. ($30,317.32 for Facilities Management and $6,000 for ETSB)

Enacted and approved this 10th day of February, 2026 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
UPS PM & ON-CALL EMERGENCY SERVICE 23-031-FM
BID TABULATION

✓

				Facility Gateway Corp.		MCS OpCo LLC dba Weissco Power	
NO.	ITEM	UOM	QTY	**PRICE**	**EXTENDED PRICE**	PRICE	EXTENDED PRICE
1	UPS Unit #1 Eaton Powerware Model 9390-80 - 80kVa	EA	4	**$ 351.47**	**$ 1,405.88**	$ 488.00	$ 1,952.00
2	UPS Unit #2 Mitsubishi Model 9900A - 150kVa	EA	4	**$ 398.65**	**$ 1,594.60**	$ 488.00	$ 1,952.00
3	UPS Unit #3 APC 30kVa Battery Quantity	EA	4	**$ 351.47**	**$ 1,405.88**	$ 488.00	$ 1,952.00
4	UPS Unit #4 Eaton Power Xpert Model 9395-275 - 225kVa	EA	4	**$ 445.40**	**$ 1,781.60**	$ 488.00	$ 1,952.00
5	UPS Unit #5 Powerware Model PW9170 - 18kVa	EA	4	**$ 286.87**	**$ 1,147.48**	$ 488.00	$ 1,952.00
6	UPS Unit #6 Mitsubishi Electric Model M9700 - 150kVa	EA	4	**$ 398.95**	**$ 1,595.80**	$ 488.00	$ 1,952.00
7	UPS Unit #7 Liebert Model 51SA150HAA00S99 - 150kVa	EA	4	**$ 398.65**	**$ 1,594.60**	$ 488.00	$ 1,952.00
8	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa	EA	4	**$ 398.65**	**$ 1,594.60**	$ 488.00	$ 1,952.00
9	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa	EA	4	**$ 286.87**	**$ 1,147.48**	$ 488.00	$ 1,952.00
LABOR RATE AND SERVICE CALLOUTS							
10	Monday - Friday	HR	60	**$ 105.00**	**$ 6,300.00**	$ 165.00	$ 9,900.00
11	Saturday	HR	20	**$ 157.50**	**$ 3,150.00**	$ 195.00	$ 3,900.00
12	Sunday and Holidays	HR	20	**$ 185.00**	**$ 3,700.00**	$ 225.00	$ 4,500.00
13	Callout/Service Call Charge	HR	5	**$ 105.00**	**$ 525.00**	$ 500.00	$ 2,500.00
NO	**ITEM**	EST. AMOUNT		**% ADJUSTMENT**	**EXTENDED PRICE**	% ADJUSTMENT	EXTENDED PRICE
14	PARTS MARKUP	$10,000.00		**10.00%**	**$ 11,000.00**	20.00%	$ 12,000.00
				GRAND TOTAL	**$ 37,942.92**		$ 50,368.00

NOTES
1) There are four (4) changes for Facility Gateway Corp. Bid Tab:
a) Item 1 when multiplied out resulted in an adjusted Extended Price with a decrease of ($0.02) - $351.47 x 4 = $1,405.88.
b) Item 3 when multiplied out resulted in an adjusted Extended Price with a decrease of ($0.02) - $351.47 x 4 = $1,405.88.
c) Item 5 when multiplied out resulted in an adjusted Extended Price with a decrease of ($0.02) - $286.87 x 4 = $1,147.48.
d) Item 9 when multiplied out resulted in an adjusted Extended Price with a decrease of ($0.02) - $286.87 x 4 = $1,147.48.
e) Resulting adjusted Grand Total with a decrease of ($0.08) from $37,943.00 to $37,942.92.

Bid Opening 3/9/2023 @ 2:30 PM	VC, DW
Invitations Sent	14
Total Vendors Requesting Documents	0
Total Bid Responses	2

Docusign Envelope ID: BD1E976D-F199-4C94-9788-E2B9F26F01CB

The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Facility Gateway Corporation located at 4916 E. Broadway, Madison, WI 53716, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-031-FM which became effective on 4/1/2023 and which will expire 3/31/2026. The contract is subject to the second and final option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE	CONTRACTOR
	Signed by: [redacted] 594DC5730C33450...
SIGNATURE	SIGNATURE
Sara Rogers	Jay Lecy
PRINTED NAME	PRINTED NAME
Buyer I	General Manager
PRINTED TITLE	PRINTED TITLE
	1/14/2026
DATE	DATE

SECTION 7 - BID FORM PRICING

Pricing is for semi-annual inspections for the full two (2) year contract term.

FACILITIES MANAGEMENT					
NO	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
1	UPS Unit #1: Eaton Powerware Model 9390-80 - 80kVa Serial # EW301CAA01 Battery Quantity:72 Location: DuPage County Administration Building 421 N. County Farm Rd. Wheaton, IL Building #1	EA	4	$ 351.47	$ 1405.90
2	UPS Unit #2: Mitsubishi Model 9900A - 150kVa Serial # 13-7M74380-04 Battery Quantity:80 Location: DuPage County Administration Building 421 N. County Farm Rd. Wheaton, IL Building #1	EA	4	$ 398.65	$ 1594.60
3	UPS Unit #3 APC 30kVa Battery Quantity:80 Location: DuPage County Standby Generator Facility 416 N. County Farm Rd. Wheaton, IL Building #58	EA	4	$ 351.47	$ 1405.90
4	UPS Unit #4 Eaton Power Xpert Model 9395-275 - 225kVa Serial # EQ 386BBA02 Battery Quantity:17 Location: DuPage County Power Plant 410 N. County Farm Rd Wheaton, IL Building #3	EA	4	$ 445.40	$ 1781.60
5	UPS Unit #5 Powerware Model PW9170 - 18kVa Battery Quantity:8 Location: DuPage County Sheriff 501 N. County Farm Rd Wheaton, IL Building #29	EA	4	$ 286.87	$ 1147.50

ETSB					
NO	**ITEM**	**UOM**	**QTY**	**PRICE**	**EXTENDED PRICE**
6	UPS Unit #6 Mitsubishi Electric Model M9700 - 150kVa Serial # 7M74823-01 Battery Quantity:180 Location: Addison Consolidated Dispatch Center 1471 Jeffrey Drive, Addison, IL	EA	4	$ 398.95	$ 1595.80
7	UPS Unit #7 Liebert Model 51SA150HAA00S99 - 150kVa Serial # M17L4L003 Battery Quantity:144 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	$ 398.65	$ 1594.60
8	UPS Unit #8 Liebert Model 51SA150HAA00L04 - 150kVa Serial # M17L4L005 Battery Quantity:144 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	$ 398.65	$ 1594.60
9	UPS Unit #9 Liebert Model 47SA015BACH0W80 - 15kVa Serial M14K530024 Battery Quantity: 24 Location: DU-COMM 420 County Farm Rd, Wheaton, IL Building #60	EA	4	$ 286.87	$ 1147.50
LABOR RATE AND SERVICE CALLOUTS					
8	Monday- Friday	HR	60	$ 105.00	$ 6,300.00
9	Saturday	HR	20	$ 157.50	$ 3,150.00
10	Sunday and Holidays	HR	20	$ 185.00	$ 3,700.00
11	Callout/Service Call Charge x 5 Calls per year NOTE: No other mileage or travel time shall be allowed	HR	5	$ 105.00	$ 525.00

PARTS MARKUP				
NO	**ITEM**	**EST AMOUNT**	**% OF ADJUSTMENT (-, +)**	**EXTENDED PRICE**
12	PARTS MARKUP Parts Markup from Contractors Cost: $10,000.00 X 20% of Markup = (The Contractor must provide OEM/Part source invoices). Example: $10,000.00 x 10% Markup = $11,000.00	$10,000.00	10 %	$ 11,000.00
			GRAND TOTAL	$ 37,943.00

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X [redacted]

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this _____ day of _____ AD, 20_____

_____ My Commission Expires: _____
(Notary Public)

_____
SEAL

SECTION 9 - MANDATORY FORM
UPS PM & ON-CALL EMERGENCY SERVICE 23-031-FM
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Facility Gateway Corporation		
Main Business Address	4916 E. Broadway		
City, State, Zip Code	Madison, WI 53716		
Telephone Number	1-866-432-1711	Email Address	shull@facilitygateway.com
Bid Contact Person	Sara Hull		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☑ a Member authorized to sign on behalf of the Partnership ☐ an Officer of the Corporation ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

[redacted]
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, _____, ____, and ___ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Facility Gateway Corporation	NAME	Facility Gateway Corporation
CONTACT	Sara Hull	CONTACT	Nicole Nottestad
ADDRESS	4916 E. Broadway	ADDRESS	4916 E. Broadway
CITY ST ZIP	Madison, WI 53716	CITY ST ZIP	Madison, WI 53716
TX		TX	
FX	1-608-838-4969	FX	1-608-838-4969
EMAIL	shull@facilitygateway.com	EMAIL	accounting@facilitygateway.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County - Facilities Management* 421 N. County Farm Rd, 2-700 Wheaton, IL 60187 Email: FMAccountsPayable@dupageco.org		DuPage County Facilities Management/ETSB Attn: Rob Quigley 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-5564	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED

(FREIGHT INCLUDED IN PRICE)

Invoicing Instructions:

*Please invoice Facilities Management and ETSB separately according to release issued.

Docusign Envelope ID: 9387EF48-D2A1-4F70-8C84-6B7CA5C46066

DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-031-FM
COMPANY NAME:	Facility Gateway Corporation
CONTACT PERSON:	Sara Hull
CONTACT EMAIL:	shull@facilitygateway.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
- ☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

Ethics | DuPage Co, IL

The full text of the County's Procurement Ordinance is available at:

ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Jay Lecy Signature: [redacted]

Title: General Manager Date: 1/14/2026

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 26-0396	RFP, BID, QUOTE OR RENEWAL #: 23-031-FM	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $74,773.30
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 02/03/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $147,408.74
	CURRENT TERM TOTAL COST: $36,317.72	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: Facility Gateway Corporation	VENDOR #: 41573	DEPT: Facilities Management	DEPT CONTACT NAME: Brian Rovik
VENDOR CONTACT: Sara Hull	VENDOR CONTACT PHONE: 608-838-4969	DEPT CONTACT PHONE #: 630-407-5670	DEPT CONTACT EMAIL: brian.rovik2@dupagecounty.gov
VENDOR CONTACT EMAIL: shull@facilitygateway.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period April 1, 2026 through March 31, 2027, for a total contract amount not to exceed $36,317.72, per renewal option under bid award #23-031-FM. Second option to renew. ($30,317.72 for Facilities Management and $6,000 for ETSB)

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Information Technology, Standby Power Facility, Power Plant, Sheriff, DU-COMM, ETSB and the Addison Consolidated Dispatch Center (ACDC) need assurance that their uninterrupted power supply (UPS) is in good working order in case of a power outage.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Facility Gateway Corporation	Vendor#: 41573	Dept: Facilities Management	Division:
Attn: Sara Hull	Email: shull@facilitygateway.com	Attn:	Email: FMAccountsPayable @dupagecounty.gov
Address: 4916 E. Broadway	City: Madison	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53716	State: IL	Zip: 60187
Phone: 608-838-4696	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Facility Gateway Corporation	Vendor#: 41573	Dept: Facilities Management	Division:
Attn:	Email:	Attn: Rob Quigley	Email: robert.quigley@dupagecounty.gov
Address: 4916 E. Broadway	City: Madison	Address: various locations	City: Wheaton
State: WI	Zip: 53716	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2026	Contract End Date (PO25): Mar 31, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		UPS PM & EMG REPAIR - FM	FY26	1000	1100	53300		7,658.86	7,658.86
2	1	LO		UPS PM & EMG REPAIR - ETSB	FY26	4000	5820	53370		3,000.00	3,000.00
3	1	LO		UPS PM & EMG REPAIR - FM	FY27	1000	1100	53300		22,658.86	22,658.86
4	1	LO		UPS PM & EMG REPAIR - ETSB	FY27	4000	5820	53370		3,000.00	3,000.00

FY is required, ensure the correct FY is selected. Requisition Total $ 36,317.72

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB).
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Brian Rovik, Cathie Figlewski, Clara Gomez, and Eve Kraus
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 02/03/26 County Board: 02/10/26 ETSB: 02/11/26
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0016-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.B.3.

AWARDING RESOLUTION TO MIDWEST OFFICE INTERIORS INC. PO 926002 FOR OFFICE FURNITURE TO SUPPORT FY26 APPROVED HEADCOUNT AND NEWLY FILLED POSITIONS PER THE OMNIA CONTRACT CODE R240102
(TOTAL AMOUNT NOT TO EXCEED: $16,048.16)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DuPage ETS Board approval of Procurement Purchase Order Requisition 926002 to Midwest Office Interiors Inc. for office furniture for ETSB offices to support FY26 approved headcount and newly filled positions, per the OMNIA Contract Code R240102. The total amount not to exceed is $16,048.16.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 926002, dated January 23, 2026, covering said, furniture for ETSB offices, be, and is hereby approved by the DU PAGE ETSB to Midwest Office Interiors Inc., 10330 Argonne Woods Dr, Ste. 600, Woodridge, IL 60517, for a total amount not to exceed $16,048.16.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____
GREG SCHWARZE, CHAIR

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 48624	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $16,048.16
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 02/11/2026	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $16,048.16
	CURRENT TERM TOTAL COST: $16,048.16	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Midwest Office Interiors	VENDOR #: 11403	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Cheryl Fischer	VENDOR CONTACT PHONE: 630-850-8700	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: cfischer@midwestofficeinc.com	VENDOR WEBSITE: midwestofficeinc.com	DEPT REQ #: 926002	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for approval of Purchase Order 926002 to Midwest Office Interiors Inc. to procure furniture for ETSB offices to support FY26 approved headcount and new positions filled, and to augment ETSB office space. The total amount of $16,048.16.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

This purchase supports ETSB's operational readiness by outfitting work areas for staffing level and improving office configuration and space utilization.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This purchase is made utilizing the OMNIA Contract Code R240102.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve Purchase Order 926002 to procure for furniture for ETSB offices. 2. Deny Purchase Order 926002 and the not allow for the purchase of the furniture.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. N/A
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Midwest Office Interiors	Vendor#: 11403	Dept: DuPage ETSB	Division:
Attn:	Email: cfischer@midwestofficeinc.com	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 10330 Argonne Woods Dr, Ste. 600	City: Woodridge	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60517	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-550-7743	Fax:
Send Payments To:		*Ship to:*	
Vendor: Midwest Office Interiors	Vendor#: 11403	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 10330 Argonne Woods Dr, Ste. 600	City: Woodridge	Address: 420 N. County Farm Road	City: Wheaton
State: IL	Zip: 60517	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Feb 11, 2026	Contract End Date (PO25): Feb 10, 2027

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	4	EA	K2TOC153615	15Hx36Wx15D Hgd Drs Shaker Cherry	FY26	4000	5820	52000		716.76	2,867.04
2	1	EA	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	FY26	4000	5820	52000		32.64	32.64
3	4	EA	YWC36Z	Z' Wall Mount Bracket for 36" Wood Overhead	FY26	4000	5820	52000		50.33	201.32
4	2	EA	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup Paint Opts Flint	FY26	4000	5820	52000		107.67	215.34
5	1	EA	CS244	Half Hgt 14Hx24W Mod Pnl Paint Opts Flint	FY26	4000	5820	52000		82.96	82.96
6	1	EA	K2TOC153015	15Hx30Wx15D Hgd Drs Shaker Cherry	FY26	4000	5820	52000		705.54	705.54
7	1	EA	K2TOC153615	15Hx36Wx15D Hgd Drs Shaker Cherry	FY26	4000	5820	52000		716.76	716.76
8	1	EA	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys Key Number 131	FY26	4000	5820	52000		10.07	10.07
9	1	EA	LKFE2BLK	Lock Core Kit Black - 2 Cores 2 Keys Key Number 131	FY26	4000	5820	52000		20.13	20.13
10	1	EA	PF198-232B	Essentials Support Ped FF 28Hx22-7/8Dx15W Paint Opts Flint	FY26	4000	5820	52000		409.01	409.01
11	1	EA	T53024SN	Primary 30Dx24W Flat Eg Lam w/o Grom Shaker Cherry	FY26	4000	5820	52000		140.30	140.30
12	1	EA	YWC30Z	Z' Wall Mount Bracket for 30" Wood Overhead	FY26	4000	5820	52000		46.36	46.36
13	1	EA	YWC36Z	Z' Wall Mount Bracket for 36" Wood Overhead	FY26	4000	5820	52000		50.33	50.33
14	3	EA	ZWMTB2030	Strd 20Hx30W Wall-Mounted Tackboard Etch Axis	FY26	4000	5820	52000		353.10	1,059.30
15	1	EA	ZWMTB2036	Strd 20Hx36W Wall-Mounted Tackboard Etch Axis	FY26	4000	5820	52000		357.06	357.06
16	2	EA	ELF342NB	Ess Lat 42W 39-1/8H 3-12" Drws Bev Pull Paint Opts Flint	FY26	4000	5820	52000		940.32	1,880.64
17	2	EA	ISLAUTNPNB4	Stor Isla Top 42Wx18D S1 Shaker Cherry	FY26	4000	5820	52000		142.56	285.12
18	2	EA	CDG	Gussets (1 Pr) Paint Opts Flint	FY26	4000	5820	52000		63.14	126.28
19	1	EA	CEP1129F	Freestanding 11DX29-1/2H End Pnl Sup Paint Opts Flint	FY26	4000	5820	52000		90.89	90.89
20	2	EA	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup Paint Opts Flint	FY26	4000	5820	52000		97.30	194.60
21	1	EA	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup Paint Opts Flint	FY26	4000	5820	52000		107.67	107.67
22	1	EA	CS729	Full Hgt 29-1/2Hx72W Mod Pnl Paint Opts Flint	FY26	4000	5820	52000		104.62	104.62
23	1	EA	CEP2429F	Freestanding 24DX29-1/2H Sup Leg Paint Opts Flint	FY26	4000	5820	52000		84.18	84.18
24	1	EA	T52484S	Primary 24Dx29-1/2H Flat Eg Lam w/Grom Shaker Cherry	FY26	4000	5820	52000		362.65	362.65
25	1	EA	T53072S	Primary 30Dx72W Flat Eg Lam w/Grom Shaker Cherry	FY26	4000	5820	52000		301.34	301.34
26	1	EA	YPPSP281518	Align Ped 28x15x18 BBF MetFront	FY26	4000	5820	52000		379.73	379.73
27	1	EA	Z5SC72	60W External Supt Channel for 72W	FY26	4000	5820	52000		45.14	45.14
28	1	EA	HTLC4296	Preside 42x96 Rectangle Top 1-piece	FY26	4000	5820	52000		556.20	556.20
29	1	EA	HTLHP96	Preside Laminate Hollow Pannel Base for 96"W Table Top	FY26	4000	5820	52000		1,118.00	1,118.00
30	2	EA	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup Paint Opts Flint	FY26	4000	5820	52000		97.30	194.60

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
31	1	EA	CS724	Half Hgt 14Hx72W Mod Pnl Paint Opts Flint	FY26	4000	5820	52000		99.13	99.13
32	1	EA	T52472SN	Primary 24Dx72W Flat Eg Lam w/Grom Shaker Cherry	FY26	4000	5820	52000		266.57	266.57
33	1	EA	Z5SC72	60W External Supt Channel for 72W	FY26	4000	5820	52000		45.14	45.14
34	6	EA	HIGS6	Ignition Guest/Multi-Purpose Chair 31 Slate	FY26	4000	5820	52000		312.89	1,877.34
35	1	EA	HMYRM34	Harmony 3'x4' Magnetic Glass Board	FY26	4000	5820	52000		447.76	447.76
36	1	EA	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys Number 104	FY26	4000	5820	52000		10.07	10.07
37	1	EA	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys Number 214	FY26	4000	5820	52000		10.07	10.07
38	1	EA	HIWMM	Ignition 2 Task Mid-Back Chair 31 Slate	FY26	4000	5820	52000		396.95	396.95
39	1	EA	Freight	Shipping	FY26	4000	5820	52000		149.31	149.31
FY is required, ensure the correct FY is selected.										Requisition Total	$ 16,048.16

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Per quote 48785. Freight/shipping costs included.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. LMZ 1/23/2026

2/2/2026

Midwest Office Interiors
10330 Argonne Woods Dr., Suite 600
Woodridge, IL 60517
Phone: (630) 850-8700
Fax: (630) 783-2143

Proposal

PROPOSAL: 48785

DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Please make PO out to: Midwest Office Interiors 10330 Argonne Woods Drive, Suite 600 Woodridge IL 60517 OMNIA Contracts R240102, R240117 GSA Contract47QSMS20D0001 LEADTIME = 6-7 WEEKS		
1	4	K2TOC153615H .X $(L1STD) .LW7C DF $(L1STD) .LW7C DF .OMT	15Hx36Wx15D Hgd Drs Standard Wood Grd L1 Standard Laminates Shaker Cherry Shaker Cherry Grd L1 Standard Laminates Shaker Cherry Shaker Cherry omt Core to Ord key Alike Tag 1: Additional Overheads List Price: 2172.00	716.76	2,867.04
2	1	LKFE1BLK $(KEYNUM) .X .4	Lock Core Kit Black - 1 Core 2 Keys Key Number Random Key 4 Tag 1: Additional Overheads List Price: 107.00	32.64	32.64
3	4	YWC36Z	'Z' Wall Mount Bracket for 36" Wood Overhead Tag 1: Additional Overheads List Price: 165.00	50.33	201.32

Midwest Office Interiors

Midwest Office Interiors
10330 Argonne Woods Dr., Suite 600
Woodridge, IL 60517
Phone: (630) 850-8700
Fax: (630) 783-2143

Proposal

PROPOSAL: 48785

DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
4	2	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup	107.67	215.34
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: ETSB Admin Assistant		
			List Price: 353.00		
5	1	CS244	Half Hgt 14Hx24W Mod Pnl	82.96	82.96
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: ETSB Admin Assistant		
			List Price: 272.00		
6	1	K2TOC153015H	15Hx30Wx15D Hgd Drs	705.54	705.54
		.X	Standard Wood		
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		DF	Shaker Cherry		
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		DF	Shaker Cherry		
		.OMT	omt Core to Ord key Alike		
			Tag 1: ETSB Admin Assistant		
			List Price: 2138.00		
7	1	K2TOC153615H	15Hx36Wx15D Hgd Drs	716.76	716.76
		.X	Standard Wood		
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		DF	Shaker Cherry		
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		DF	Shaker Cherry		
		.OMT	omt Core to Ord key Alike		
			Tag 1: ETSB Admin Assistant		
			CONTINUED...		

Midwest Office Interiors

Midwest Office Interiors
10330 Argonne Woods Dr., Suite 600
Woodridge, IL 60517
Phone: (630) 850-8700
Fax: (630) 783-2143

Proposal

PROPOSAL: 48785

DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			List Price: 2172.00		
8	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys	10.07	10.07
		$(KEYNUM)	Key Number		
		.X131	Key Number 131		
		.1	1		
			Tag 1: ETSB Admin Assistant		
			List Price: 33.00		
9	1	LKFE2BLK	Lock Core Kit Black - 2 Cores 2 Keys	20.13	20.13
		$(KEYNUM)	Key Number		
		.X131	Key Number 131		
		.1	1		
			Tag 1: ETSB Admin Assistant		
			List Price: 66.00		
10	1	PF198-232B	Essentials Support Ped FF 28Hx22-7/8Dx15W Bevel Pull	409.01	409.01
		$(P1)	P1 Paint Opts		
		.P02	Flint		
		.OMT	OMT Core to Ord key Alike		
			Tag 1: ETSB Admin Assistant		
			List Price: 1341.00		
11	1	T53024SN	Primary 30Dx24W Flat Eg Lam w/o Grom	140.30	140.30
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		.DF	Shaker Cherry *Prev EDF*		
			Tag 1: ETSB Admin Assistant		
			List Price: 460.00		

Midwest Office Interiors

Midwest Office Interiors
10330 Argonne Woods Dr., Suite 600
Woodridge, IL 60517
Phone: (630) 850-8700
Fax: (630) 783-2143

Proposal

PROPOSAL: 48785

DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
12	1	YWC30Z	'Z' Wall Mount Bracket for 30" Wood Overhead Tag 1: ETSB Admin Assistant List Price: 152.00	46.36	46.36
13	1	YWC36Z	'Z' Wall Mount Bracket for 36" Wood Overhead Tag 1: ETSB Admin Assistant List Price: 165.00	50.33	50.33
14	3	ZWMTB2030 $(A) .ECH 913	Strd 20Hx30W Wall-Mounted Tackboard Grd A FAB Etch Axis Tag 1: ETSB Admin Assistant List Price: 1070.00	353.10	1,059.30
15	1	ZWMTB2036 $(A) .ECH 913	Strd 20Hx36W Wall-Mounted Tackboard Grd A FAB Etch Axis Tag 1: ETSB Admin Assistant List Price: 1082.00	357.06	357.06
16	2	ELF342NB $(P1) .P02 .STD	Ess Lat 42W 39-1/8H 3-12" Drws Bev Pull P1 Paint Opts Flint Standard Random key Tag 1: Lateral Files List Price: 2612.00	940.32	1,880.64

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DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
17	2	ISLAUTNPNB4218SX	Stor Isla Top 42Wx18D S1	142.56	285.12
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		.DF	Shaker Cherry *Prev EDF*		
			Tag 1: Lateral Files		
			List Price: 396.00		
18	2	CDG	Gussets (1 Pr)	63.14	126.28
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 207.00		
19	1	CEP1129F	Freestanding 11DX29-1/2H End Pnl Sup	90.89	90.89
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 298.00		
20	2	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup	97.30	194.60
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 319.00		
21	1	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup	107.67	107.67
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 353.00		

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DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
22	1	CS729	Full-Hgt 29-1/2Hx72W Mod Pnl	104.62	104.62
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 343.00		
23	1	CSL2429F	Freestanding 24Dx29-1/2H Sup Leg	84.18	84.18
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 276.00		
24	1	T52484S	Primary 24Dx84W Flat Eg Lam w/Grommets	362.65	362.65
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		.DF	Shaker Cherry *Prev EDF*		
		.P	Plastic Grommet		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 1189.00		
25	1	T53072S	Primary 30Dx72W Flat Eg Lam w/Grommets	301.34	301.34
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		.DF	Shaker Cherry *Prev EDF*		
		.P	Plastic Grommet		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 988.00		
26	1	YPPSP281518 BBFM	Align Ped 28x15x18 BBF MetFront Plinth	379.73	379.73
		.BX	Recessed Plinth		
		.B	Bevel		
		$(P1)	P1 Paint Opts		
		CONTINUED...			

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Proposal

PROPOSAL: 48785

DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		.P02	Flint		
		$(MATCH)	Match Case		
		.NA	Match Case		
		.L	Std Lock		
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 1245.00		
27	1	Z5SC72	60W External Supt Channel for 72W W/S	45.14	45.14
			Tag 1: Line 1 - Data Analyst Desk		
			List Price: 148.00		
28	1	HTLC4296	Preside 42x96 Rectangle Top - 1 piece	556.20	556.20
		.G	2mm Edgeband		
		F	Shaker Cherry		
		.N	No Grommets		
		$(L1STD)	Grd L1 Standard Laminates		
		.F	Shaker Cherry		
			Tag 1: Line 2 - Conference Table		
			List Price: 1191.00		
29	1	HTLHP96	Preside Laminate Hollow Panel Base For 96" W Table Tops	1,118.00	1,118.00
		$(L1STD)	Grd L1 Standard Laminates		
		.F	Shaker Cherry		
		.F	Shaker Cherry		
			Tag 1: Line 2 - Conference Table		
			List Price: 2394.00		

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DATE: 01/20/26

PROJECT#: 742-351

PROPOSAL FOR:	INSTALL AT:
DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
30	2	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup	97.30	194.60
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 3 - Dir of IT Desk		
			List Price: 319.00		
31	1	CS724	Half Hgt 14Hx72W Mod Pnl	99.13	99.13
		$(P1)	P1 Paint Opts		
		.P02	Flint		
			Tag 1: Line 3 - Dir of IT Desk		
			List Price: 325.00		
32	1	T52472SN	Primary 24Dx72W Flat Eg Lam w/o Grom	266.57	266.57
		$(L1STD)	Grd L1 Standard Laminates		
		.LW7C	Shaker Cherry		
		.DF	Shaker Cherry *Prev EDF*		
			Tag 1: Line 3 - Dir of IT Desk		
			List Price: 874.00		
33	1	Z5SC72	60W External Supt Channel for 72W W/S	45.14	45.14
			Tag 1: Line 3 - Dir of IT Desk		
			List Price: 148.00		
34	6	HIGS6	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking	312.89	1,877.34
		.F	Fixed		
		.S	All Surface Caster		
		.IM	4-Way Black		
		$(1)	Grade 1 Uph		
		.ENSB	Ensemble		
		31	Slate		
		.T	Black		
			CONTINUED...		

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DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Tag 1: Line 4 - HON Ig Chairs List Price: 670.00		
35	1	HMYRM34	Harmony 3'x4' Magnetic Glass Board, Colors - Radius Corners - 4 Rare Earth Magnets, 4 Markers and Eraser	447.76	447.76
		WH	White		
		GSA	Contract #47QSMS20D001		
			Tag 1: Line 5 - Marker Board List Price: 1111.00		
36	1	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	10.07	10.07
		$(KEYNUM)	Key Number		
		.X104	Key Number 104		
		.1	1		
			Tag 1: Line 6 - Extra Keys List Price: 33.00		
37	1	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	10.07	10.07
		$(KEYNUM)	Key Number		
		.X214	Key Number 214		
		.1	1		
			Tag 1: Line 6 - Extra Keys List Price: 33.00		
38	1	HIWMM	Ignition 2 Task Mid-back	396.95	396.95
		.Y1	Synchro-Tilt W Seat Slider		
		.F	Fixed		
		.H	Hard Caster		
		.IM	4-Way Black		
		$(1)	Grade 1 Uph		
		.ENSB	Ensemble		
		31	Slate		
		CONTINUED...			

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DuPage County ETSB ETSB911@DUPAGECO.ORG 421 N COUNTY FARM RD WHEATON IL 60187	DuPage County ETSB ATTN: Andres Gonzalez 421 N COUNTY FARM RD WHEATON IL 60187

SALESPERSON	CUSTOMER P/O	QUOTE VALID
Cheryl Fischer		03/30/26

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		.NL	No Lumbar		
		.SB	Standard Base		
		.T	Black		
			Tag 1: Line 7 - Task Chair Fixed Arms		
			List Price: 850.00		
39	1	Freight	From Ghent to DuPage County	149.31	149.31
			NO LABOR- product to ship direct to 421 Building for client assembly		

Midwest Office Interiors

SUBTOTAL....:	15,898.85
FREIGHT.....:	149.31
TOTAL	16,048.16

ACCEPTED BY_____

DATE ACCEPTED_____

Item	✓	Mfg	Qty	Part Numbe	Part Description	Tag	List	Ext List	Sell	Ext Sell	OMNIA
1		ALS	4	K2TOC1536	15Hx36Wx15D Hgd Drs	Additional Overheads	$ 2,172.00	$ 8,688.00	$ 716.76	$ 2,867.04	67.000
				15H							
				.X	Standard Wood						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				.OMT	omt Core to Ord key Alike						
2		ALS	1	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	Additional Overheads	$ 107.00	$ 107.00	$ 32.64	$ 32.64	69.500
				$(KEYNUM)	Key Number						
				.X	Random Key						
				.4	4						
3		ALS	4	YWC36Z	'Z' Wall Mount Bracket for 36" Wood Overhead	Additional Overheads	$ 165.00	$ 660.00	$ 50.33	$ 201.32	69.500
sub					**Additional Overheads Subtotal**	**Additional Overheads**		**$ 9,455.00**		**$ 3,101.00**	**67.203**
4		ALS	2	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup	ETSB Admin Assistant	$ 353.00	$ 706.00	$ 107.67	$ 215.34	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
5		ALS	1	CS244	Half Hgt 14Hx24W Mod Pnl	ETSB Admin Assistant	$ 272.00	$ 272.00	$ 82.96	$ 82.96	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
6		ALS	1	K2TOC1530	15Hx30Wx15D Hgd Drs	ETSB Admin Assistant	$ 2,138.00	$ 2,138.00	$ 705.54	$ 705.54	67.000
				15H							
				.X	Standard Wood						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				.OMT	omt Core to Ord key Alike						
7		ALS	1	K2TOC1536	15Hx36Wx15D Hgd Drs	ETSB Admin Assistant	$ 2,172.00	$ 2,172.00	$ 716.76	$ 716.76	67.000
				15H							
				.X	Standard Wood						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				DF	Shaker Cherry						
				.OMT	omt Core to Ord key Alike						
8		ALS	1	LKFE1SLV	Lock Core Kit Silver - 1 Core 2 Keys	ETSB Admin Assistant	$ 33.00	$ 33.00	$ 10.07	$ 10.07	69.500
				$(KEYNUM)	Key Number						
				.X131	Key Number 131						
				.1	1						
9		ALS	1	LKFE2BLK	Lock Core Kit Black - 2 Cores 2 Keys	ETSB Admin Assistant	$ 66.00	$ 66.00	$ 20.13	$ 20.13	69.500
				$(KEYNUM)	Key Number						
				.X131	Key Number 131						
				.1	1						
10		ALS	1	PF198-232B	Essentials Support Ped FF 28Hx22-7/8Dx15W Bevel Pull	ETSB Admin Assistant	$ 1,341.00	$ 1,341.00	$ 409.01	$ 409.01	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
				.OMT	OMT Core to Ord key Alike						
11		ALS	1	T53024SN	Primary 30Dx24W Flat Eg Lam w/o Grom	ETSB Admin Assistant	$ 460.00	$ 460.00	$ 140.30	$ 140.30	69.500
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				.DF	Shaker Cherry *Prev EDF*						
12		ALS	1	YWC30Z	'Z' Wall Mount Bracket for 30" Wood Overhead	ETSB Admin Assistant	$ 152.00	$ 152.00	$ 46.36	$ 46.36	69.500
13		ALS	1	YWC36Z	'Z' Wall Mount Bracket for 36" Wood Overhead	ETSB Admin Assistant	$ 165.00	$ 165.00	$ 50.33	$ 50.33	69.500
14		ALS	3	ZWMTB203	Strd 20Hx30W Wall-Mounted Tackboard	ETSB Admin Assistant	$ 1,070.00	$ 3,210.00	$ 353.10	$ 1,059.30	67.000
				0							
				$(A)	Grd A FAB						
				.ECH	Etch						
				913	Axis						
15		ALS	1	ZWMTB203	Strd 20Hx36W Wall-Mounted Tackboard	ETSB Admin Assistant	$ 1,082.00	$ 1,082.00	$ 357.06	$ 357.06	67.000
				6							
				$(A)	Grd A FAB						
				.ECH	Etch						
				913	Axis						
sub					**ETSB Admin Assistant Subtotal**	**ETSB Admin Assistant**		**$ 11,797.00**		**$ 3,813.16**	**67.677**
16		ALS	2	ELF342NB	Ess Lat 42W 39-1/8H 3-12" Drws Bev Pull	Lateral Files	$ 2,612.00	$ 5,224.00	$ 940.32	$ 1,880.64	64.000
				$(P1)	P1 Paint Opts						
				.P02	Flint						
				.STD	Standard Random key						

Item	✓	Mfg	Qty	Part Numbe	Part Description	Tag	List	Ext List	Sell	Ext Sell	OMNIA
17		ALS	2	ISLAUTNPNB4218S1	Stor Isla Top 42Wx18D S1	Lateral Files	$ 396.00	$ 792.00	$ 142.56	$ 285.12	64.000
				.X	Non-FSC Wood						
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				.DF	Shaker Cherry *Prev EDF*						
sub					**lateral files Subtotal**	**lateral files**		**$ 6,016.00**		**$ 2,165.76**	**64.000**
18	✓	ALS	2	CDG	Gussets (1 Pr)	Line 1 - Data Analyst Desk	$ 207.00	$ 414.00	$ 63.14	$ 126.28	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
19		ALS	1	CEP1129F	Freestanding 11DX29-1/2H End Pnl Sup	Line 1 - Data Analyst Desk	$ 298.00	$ 298.00	$ 90.89	$ 90.89	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
20		ALS	2	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup	Line 1 - Data Analyst Desk	$ 319.00	$ 638.00	$ 97.30	$ 194.60	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
21		ALS	1	CEP3029F	Freestanding 30DX29-1/2H End Pnl Sup	Line 1 - Data Analyst Desk	$ 353.00	$ 353.00	$ 107.67	$ 107.67	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
22		ALS	1	CS729	Full-Hgt 29-1/2Hx72W Mod Pnl	Line 1 - Data Analyst Desk	$ 343.00	$ 343.00	$ 104.62	$ 104.62	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
23	✓	ALS	1	CSL2429F	Freestanding 24Dx29-1/2H Sup Leg	Line 1 - Data Analyst Desk	$ 276.00	$ 276.00	$ 84.18	$ 84.18	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
24	✓	ALS	1	T52484S	Primary 24Dx84W Flat Eg Lam w/Grommets	Line 1 - Data Analyst Desk	$ 1,189.00	$ 1,189.00	$ 362.65	$ 362.65	69.500
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				.DF	Shaker Cherry *Prev EDF*						
				.P	Plastic Grommet						
25		ALS	1	T53072S	Primary 30Dx72W Flat Eg Lam w/Grommets	Line 1 - Data Analyst Desk	$ 988.00	$ 988.00	$ 301.34	$ 301.34	69.500
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				.DF	Shaker Cherry *Prev EDF*						
				.P	Plastic Grommet						
26		ALS	1	YPPSP2815 18BBFM	Align Ped 28x15x18 BBF MetFront Plinth	Line 1 - Data Analyst Desk	$ 1,245.00	$ 1,245.00	$ 379.73	$ 379.73	69.500
				.BX	Recessed Plinth						
				.B	Bevel						
				$(P1)	P1 Paint Opts						
				.P02	Flint						
				$(MATCH)	Match Case						
				.NA	Match Case						
				.L	Std Lock						
27		ALS	1	Z5SC72	60W External Supt Channel for 72W W/S	Line 1 - Data Analyst Desk	$ 148.00	$ 148.00	$ 45.14	$ 45.14	69.500
sub					**Line 1 - Data Analyst Desk Subtotal**	**Line 1 - Data Analyst De...**		**$ 5,892.00**		**$ 1,797.10**	**69.499**
28		HON	1	HTLC4296	Preside 42x96 Rectangle Top - 1 piece	Line 2 - Conference Table	$ 1,191.00	$ 1,191.00	$ 556.20	$ 556.20	53.300
				.G	2mm Edgeband						
				F	Shaker Cherry						
				.N	No Grommets						
				$(L1STD)	Grd L1 Standard Laminates						
				.F	Shaker Cherry						
29		HON	1	HTLHP96	Preside Laminate Hollow Panel Base For 96" W Table Tops	Line 2 - Conference Table	$ 2,394.00	$ 2,394.00	$ 1,118.00	$ 1,118.00	53.300
				$(L1STD)	Grd L1 Standard Laminates						
				.F	Shaker Cherry						
				.F	Shaker Cherry						
sub					**Line 2 - Conference Table Subtotal**	**Line 2 - Conference Table**		**$ 3,585.00**		**$ 1,674.20**	**53.300**
30		ALS	2	CEP2429F	Freestanding 24DX29-1/2H End Pnl Sup	Line 3 - Dir of IT Desk	$ 319.00	$ 638.00	$ 97.30	$ 194.60	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
31		ALS	1	CS724	Half Hgt 14Hx72W Mod Pnl	Line 3 - Dir of IT Desk	$ 325.00	$ 325.00	$ 99.13	$ 99.13	69.500
				$(P1)	P1 Paint Opts						
				.P02	Flint						
32		ALS	1	T52472SN	Primary 24Dx72W Flat Eg Lam w/o Grom	Line 3 - Dir of IT Desk	$ 874.00	$ 874.00	$ 266.57	$ 266.57	69.500
				$(L1STD)	Grd L1 Standard Laminates						
				.LW7C	Shaker Cherry						
				.DF	Shaker Cherry *Prev EDF*						
33		ALS	1	Z5SC72	60W External Supt Channel for 72W W/S	Line 3 - Dir of IT Desk	$ 148.00	$ 148.00	$ 45.14	$ 45.14	69.500
sub					**Line 3 - Dir of IT Desk Subtotal**	**Line 3 - Dir of IT Desk**		**$ 1,985.00**		**$ 605.44**	**69.499**

Item	✓	Mfg	Qty	Part Numbe	Part Description	Tag	List	Ext List	Sell	Ext Sell	OMNIA
34		HON	6	HIGS6	Ignition Guest/Multi-Purpose Chair Four-Leg Stacking	Line 4 - HON Ig Chairs	$ 670.00	$ 4,020.00	$ 312.89	$ 1,877.34	53.300
				.F	Fixed						
				.S	All Surface Caster						
				.IM	4-Way Black						
				$(1)	Grade 1 Uph						
				.ENSB	Ensemble						
				31	Slate						
				.T	Black						
sub					**Line 4 - HON Ig Chairs Subtotal**	**Line 4 - HON Ig Chairs**		**$ 4,020.00**		**$ 1,877.34**	**53.300**
35		GNT	1	HMYRM34	Harmony 3'x4' Magnetic Glass Board, Colors - Radius Corners - 4 Rare Earth Magnets, 4 Markers and Era...	Line 5 - Marker Board	$ 1,111.00	$ 1,111.00	$ 447.76	$ 447.76	59.698
				WH	White						
				GSA	Contract #47QSMS20D001						
36		GNT	1	Freight	To DuPage County				$ 149.31	$ 149.31	
sub					**Line 5 - Marker Board Subtotal**	**Line 5 - Marker Board**		**$ 1,111.00**		**$ 597.07**	**46.258**
37		ALS	1	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	Line 6 - Extra Keys	$ 33.00	$ 33.00	$ 10.07	$ 10.07	69.500
				$(KEYNUM)	Key Number						
				.X104	Key Number 104						
				.1	1						
38		ALS	1	LKFE1BLK	Lock Core Kit Black - 1 Core 2 Keys	Line 6 - Extra Keys	$ 33.00	$ 33.00	$ 10.07	$ 10.07	69.500
				$(KEYNUM)	Key Number						
				.X214	Key Number 214						
				.1	1						
sub					**Line 6 - Extra Keys Subtotal**	**Line 6 - Extra Keys**		**$ 66.00**		**$ 20.14**	**69.485**
39		HON	1	HIWMM	Ignition 2 Task Mid-back	Line 7 - Task Chair Fixed Arms	$ 850.00	$ 850.00	$ 396.95	$ 396.95	53.300
				.Y1	Synchro-Tilt W Seat Slider						
				.F	Fixed						
				.H	Hard Caster						
				.IM	4-Way Black						
				$(1)	Grade 1 Uph						
				.ENSB	Ensemble						
				31	Slate						
				.NL	No Lumbar						
				.SB	Standard Base						
				.T	Black						
sub					**Line 7 - Task Chair Fixed Arms Subtotal**	**Line 7 - Task Chair Fixe...**		**$ 850.00**		**$ 396.95**	**53.300**
40			1		**Ship direct to ETSB**						
					Grand Total			**$ 44,777.00**		**$ 16,048.16**	

REGION 4 EDUCATION SERVICE CENTER (ESC)

Contract # R240102

for

FURNITURE, INSTALLATION, AND RELATED SERVICES

with

ALLSTEEL LLC

Effective: December 17, 2024

The following documents comprise the executed contract effective: December 17, 2024

I. Vendor Contract and Signature Form

II. Supplier's Response to the RFP

III. Request for Proposal and Any Addenda, incorporated by reference

APPENDIX A

CONTRACT

This Contract ("Contract") is made as of December 17, 2024 by and between Allsteel ("Contractor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of FURNITURE, INSTALLATION, AND RELATED SERVICES *("the products and services").*

RECITALS

WHEREAS, Region 4 ESC issued Request for Proposals Number RFP 24-01 for FURNITURE, INSTALLATION, AND RELATED SERVICES ("RFP"), to which Contractor provided a response ("Proposal"); and

WHEREAS, Region 4 ESC selected Contractor's Proposal and wishes to engage Contractor in providing the services/materials described in the RFP and Proposal;

WHEREAS, both parties agree and understand the following pages will constitute the Contract between the Contractor and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Contractor included, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations are incorporated into the Contract.

WHEREAS, this Contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Contract will provide that any state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies") may purchase products and services at prices indicated in the Contract upon the Public Agency's registration with OMNIA Partners.

1) Term of agreement. The initial term of the Contract is for a period of three (3) years unless terminated, canceled or extended as otherwise provided herein. Region 4 ESC shall have the right in its sole discretion to renew the Contract for an additional term of up to two (2) years or for a lesser period of time as determined by Region 4 ESC by providing written notice to the Contractor of Region 4 ESC's intent to renew thirty (30) days prior to the expiration of the original term. Contractor acknowledges and understands Region 4 ESC is under no obligation whatsoever to extend the term of this Contract. Notwithstanding the forgoing paragraph, the term of the Contract, including any extension of the original term, shall be further extended until the expiration of any Purchase Order issued under the Contract for a period of up to one year beyond the Contract term.

2) Scope: Contractor shall perform all duties, responsibilities and obligations, set forth in this agreement, and described in the RFP, incorporated herein by reference as though fully set forth herein.

3) Form of Contract. The form of Contract shall be the RFP, the Offeror's proposal and Best and Final Offer(s).

4) Order of Precedence. In the event of a conflict in the provisions of the Contract as accepted by Region 4 ESC, the following order of precedence shall prevail:

   i. This Contract
   ii. Offeror's Best and Final Offer
   iii. Offeror's proposal
   iv. RFP and any addenda

5) Commencement of Work. The Contractor is cautioned not to commence any billable work or provide any material or service under this Contract until Contractor receives a purchase order for such work or is otherwise directed to do so in writing by Region 4 ESC.

6) Entire Agreement (Parol evidence). The Contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

7) Assignment of Contract. No assignment of Contract may be made without the prior written approval of Region 4 ESC. Contractor is required to notify Region 4 ESC when any material change in operations is made (i.e., bankruptcy, change of ownership, merger, etc.).

8) Novation. If Contractor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor in interest must guarantee to perform all obligations under this Contract. Region 4 ESC reserves the right to accept or reject any new party. A change of name agreement will not change the contractual obligations of Contractor.

9) Contract Alterations. No alterations to the terms of this Contract shall be valid or binding unless authorized and signed by Region 4 ESC.

10) Adding Authorized Distributors/Dealers. Contractor is prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to the Contractor unless otherwise approved by Region 4 ESC. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.

11) TERMINATION OF CONTRACT

   a) Cancellation for Non-Performance or Contractor Deficiency. Region 4 ESC may terminate the Contract if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this Contract due to failure by Contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to Contractor for acting or failing to act in any of the following:

i. Providing material that does not meet the specifications of the Contract;
ii. Providing work or material was not awarded under the Contract;
iii. Failing to adequately perform the services set forth in the scope of work and specifications;
iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
v. Failing to make progress in performance of the Contract or giving Region 4 ESC reason to believe Contractor will not or cannot perform the requirements of the Contract; or
vi. Performing work or providing services under the Contract prior to receiving an authorized purchase order.

Upon receipt of a written deficiency notice, Contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.

b) Termination for Cause. If, for any reason, Contractor fails to fulfill its obligation in a timely manner, or Contractor violates any of the covenants, agreements, or stipulations of this Contract Region 4 ESC reserves the right to terminate the Contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the Contractor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by Contractor will become the property of the Region 4 ESC. If such event does occur, Contractor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

c) Delivery/Service Failures. Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC, within a reasonable time period, for all expenses incurred.

d) Force Majeure. If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

e) Standard Cancellation. Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.

12) Licenses. Contractor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by Contractor. Contractor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the Contract. Region 4 ESC reserves the right to stop work and/or cancel the Contract if Contractor's license(s) expire, lapse, are suspended or terminated.

13) Survival Clause. All applicable software license agreements, warranties or service agreements that are entered into between Contractor and Region 4 ESC under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Contractor shall survive expiration or termination of the Contract for a period of up to one year beyond the term of the Contract. Notwithstanding the foregoing, the term of the Contract, including any extension of the original term, shall be further extended until the expiration of any Purchase Order issued under the Contract for a period of up to one year beyond the Contract term.

14) Delivery. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

    Additional Delivery/Installation Charges: Contractor may enter into additional negotiations with a purchasing agency for additional delivery or installation charges based on onerous conditions. Additional delivery and/or installation charges may only be charged if mutually agreed upon by the purchasing agency and Contractor and can only be charged on a per individual project basis.

15) Inspection & Acceptance. If defective or incorrect material is delivered, Region 4 ESC may make the determination to return the material to the Contractor at no cost to Region 4 ESC. The Contractor agrees to pay all shipping costs for the return shipment. Contractor shall be responsible for arranging the return of the defective or incorrect material.

16) Payments. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.

17) Price Adjustments. Should it become necessary or proper during the term of this Contract to make any change in design or any alterations that will increase price, Region 4 ESC must be notified immediately. Price increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the Contract shall be paid without prior approval. All price increases must be supported by manufacturer documentation, or a formal cost justification letter. Contractor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC. It is the Contractor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was provided and accepted in the Contractor's proposal.

Price reductions may be offered at any time during Contract. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all users equally; 2) reduction is for a specific period, normally not less than thirty (30) days; and 3) original price is not exceeded after the time-limit. Contractor shall offer Region 4 ESC any published price reduction during the Contract term.

18) Audit Rights. Contractor shall, at its sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Contract. Region 4 ESC reserves the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. Region 4 ESC shall have the authority to conduct random audits of Contractor's pricing at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Contractor's pricing at Contractor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC.

19) Discontinued Products. If a product or model is discontinued by the manufacturer, Contractor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.

20) New Products/Services. New products and/or services that meet the scope of work may be added to the Contract. Pricing shall be equivalent to the percentage discount for other products. Contractor may replace or add product lines if the line is replacing or supplementing products, is equal or superior to the original products, is discounted similarly or greater than the original discount, and if the products meet the requirements of the Contract. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.

21) Options. Optional equipment for products under Contract may be added to the Contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.

22) Warranty Conditions. All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.

23) Site Cleanup. Contractor shall clean up and remove all debris and rubbish resulting from their work as required or directed. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean, safe and unobstructed condition.

24) Site Preparation. Contractor shall not begin a project for which the site has not been prepared, unless Contractor does the preparation work at no cost, or until Region 4 ESC includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to

moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

25) Registered Sex Offender Restrictions. For work to be performed at schools, Contractor agrees no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Contractor agrees a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at Region 4 ESC's discretion. Contractor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

26) Safety measures. Contractor shall take all reasonable precautions for the safety of employees on the worksite and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Contractor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

27) Smoking. Persons working under the Contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

28) Stored materials. Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the Contractor against loss and damage. Contractor agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until final acceptance by Region 4 ESC, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon final acceptance.

29) Funding Out Clause. A Contract for the acquisition, including lease, of real or personal property is a commitment of Region 4 ESC's current revenue only. Region 4 ESC retains the right to terminate the Contract at the expiration of each budget period during the term of the Contract and is conditioned on a best effort attempt by Region 4 ESC to obtain appropriate funds for payment of the contract.

30) Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.

31) Marketing. Contractor agrees to allow Region 4 ESC to use their name and logo within website, marketing materials and advertisement. Any use of Region 4 ESC name and logo

or any form of publicity, inclusive of press releases, regarding this Contract by Contractor must have prior approval from Region 4 ESC.

32) Certificates of Insurance. Certificates of insurance shall be delivered to the Region 4 ESC prior to commencement of work. The Contractor shall give Region 4 ESC a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The Contractor shall require all subcontractors performing any work to maintain coverage as specified.

33) Legal Obligations. It is Contractor's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services and shall comply with all laws while fulfilling the Contract. Applicable laws and regulation must be followed even if not specifically identified herein.

Docusign Envelope ID: 3058C82B-F5B5-4A64-A7E6-06D9120ED8F2

OFFER AND CONTRACT SIGNATURE FORM

The undersigned hereby offers and, if awarded, agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing.

Company Name: Allsteel LLC

Address: 600 East 2nd Street

City/State/Zip: Muscatine, IA 52761

Telephone No.: (563) 272-4800

Email Address: allsteelgovcontracts@allsteeloffice.com

Printed Name: Eric Schroeder

Title: Vice President, Finance - HNI Workplace Furnishings

Authorized signature

DS Initial

Accepted by Region 4 ESC:

Corrected to 12/31/2027

Contract No. R240102

Initial Contract Term 12/17/2024 to ~~10/31/2027~~

Region 4 ESC Authorized Board Member — Date: 12/17/2024

Linda Tinnerman
Print Name

Region 4 ESC Authorized Board Member — Date: 12/17/2024

Victor E. White
Print Name

Appendix B

TERMS & CONDITIONS ACCEPTANCE FORM

Signature on the Offer and Contract Signature form certifies complete acceptance of the terms and conditions in this solicitation and draft Contract except as noted below with proposed substitute language (additional pages may be attached, if necessary). The provisions of the RFP cannot be modified without the express written approval of Region 4 ESC. If a proposal is returned with modifications to the draft Contract provisions that are not expressly approved in writing by Region 4 ESC, the Contract provisions contained in the RFP shall prevail.

Check one of the following responses:

☐ Offeror takes no exceptions to the terms and conditions of the RFP and draft Contract.

(*Note: If none are listed below, it is understood that no exceptions/deviations are taken.)*

☒ Offeror takes the following exceptions to the RFP and draft Contract. All exceptions must be clearly explained, reference the corresponding term to which Offeror is taking exception and clearly state any proposed modified language, proposed additional terms to the RFP and draft Contract must be included:

(*Note: Unacceptable exceptions may remove Offeror's proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions and modifications and the decision shall be final.*

If an offer is made with modifications to the contract provisions that are not expressly approved in writing, the contract provisions contained in the RFP shall prevail.)

Allsteel 10/15/24_Per Region 4 - all Region 4 exceptions approved

Section/Page	Term, Condition, or Specification	Exception/Proposed Modification	Accepted (For Region 4 ESC's use)
Appendix A, Section 10. Adding Authorized Distributors/Dealers, P.2	Contractor is prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to the Contractor unless otherwise approved by Region 4 ESC. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.	~~Contractor is prohibited from authorizing a~~Additional distributors or dealers, other than those identified at the time of submitting their proposal, can be added by Contractor to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time ~~it wishes to add~~ an authorized distributor or dealer is added to their dedicated website. Purchase orders and payment ~~can only~~ may be made to the Contractor or authorized dealer~~ unless otherwise approved by Region 4 ESC~~. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.	Current process is awarded supplier must request dealer add/ delete approvals. Allsteel does hosts its dealer listing under the microsite

Appendix A, Section 11. Termination of Contract, a) Cancellation for Non-Performance or Contractor Deficiency, P.2-3	Upon receipt of a written deficiency notice, Contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.	Upon receipt of a written deficiency notice, Contractor shall have a reasonable opportunity to cure and ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.	New: Reasonable request
Appendix A, Section 11. Termination of Contract, c) Delivery/Service Failures., P.3	Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC, within a reasonable time period, for all expenses incurred.	Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC for comparable products in function, cost, and design, within a reasonable time period, for all expenses incurred.	New: Reasonable request
Appendix A, Section 11. Termination of Contract, e) standard cancellation, P.3	Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.	Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order and Contractor will be compensated for work in progress.	New: Reasonable request
Appendix A, Section 14 Delivery, P.4	Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.	Conforming product shall be shipped within the timeframe mutually agreed to by the Vendor and the Purchasing Agency ~~7 days of receipt of Purchase Order~~. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.	Acceptable and under current agreement

Appendix A, Section 28 Stored Materials, P.6	Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the Contractor against loss and damage. Contractor agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until final acceptance by Region 4 ESC, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon final acceptance.	Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the ~~Contractor~~ party in control of the location against loss and damage, unless otherwise agreed to by Contractor and Region 4 ESC. ~~Contractor~~ The insuring party agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until ~~final acceptance~~ delivery into Region 4 ESC control ~~by Region 4 ESC~~, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon Region 4 ESC's acceptance of non-defective, undamaged, product at time of delivery ~~final acceptance~~.	Acceptable and under current agreement
Appendix A, Section 30 Indemnity, P.6	Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.	Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses to the extent caused by ~~arising out of or resulting from~~ the negligent actions or willful misconduct of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.	New: Region 4 usually does not accept Indemnity exceptions

Exhibit A, Section 1.1 Requirement, P.31	All transactions, purchase orders, invoices, payments etc., will occur directly between the Supplier and each Participating Public Agency individually, and neither OMNIA Partners, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Supplier for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency. Supplier is responsible for knowing the tax laws in each state.	All transactions, purchase orders, invoices, payments etc., will occur directly between the Supplier or Supplier's Authorized Dealer and each Participating Public Agency individually, and neither OMNIA Partners, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Supplier or Authorized Dealer for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency. Supplier and/or Authorized Dealer is responsible for knowing the tax laws in each state.	OMNIA Partners section: This method is done by many of the current Region 4 furniture suppliers
Exhibit A, Section 2.2 Pricing Commitment, P.34	Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to Public Agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local or cooperative contract, the Supplier will match such lower pricing to that Participating Public Agency under the Master Agreement.	~~Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to Public Agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local or cooperative contract, the Supplier will match such lower pricing to that Participating Public Agency under the Master Agreement.~~ Supplier commits that price shall be equivalent to other cooperative state and local contracts held by the Supplier, buying the same product mix, for the same geographical areas, under the same terms and conditions.	Same language as current agreement OMNIA Partners will discuss with Allsteel

Exhibit B, Section 13 Administrative Fee Reporting, P.44	Supplier shall provide OMNIA Partners with an electronic accounting report monthly, in the format prescribed by OMNIA Partners, summarizing all Contract Sales for each calendar month. The Contract Sales reporting format is provided as Exhibit C ("Contract Sales Report"), attached hereto and incorporated herein by reference. Contract Sales Reports for each calendar month shall be provided by Supplier to OMNIA Partners by the 10th day of the following month. Failure to provide a Contract Sales Report within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion.	Supplier shall provide OMNIA Partners with an electronic accounting report monthly, in the format prescribed by OMNIA Partners, summarizing all Contract Sales for each calendar month. The Contract Sales reporting format is provided as Exhibit C ("Contract Sales Report"), attached hereto and incorporated herein by reference. Contract Sales Reports for each calendar month shall be provided by Supplier to OMNIA Partners by the 15~~0~~th day of the following month. Failure to provide a Contract Sales Report within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion.	OMNIA Partners will discuss with Allsteel
Exhibit B, Section 14 Administrative Fee Payment, P.44	Administrative Fee payments are to be paid by Supplier to OMNIA Partners at the frequency and on the due date stated in Section 13, above, for Supplier's submission of corresponding Contract Sales Reports. Administrative Fee payments are to be made via Automated Clearing House (ACH) to the OMNIA Partners designated financial institution identified in Exhibit D. Failure to provide a payment of the Administrative Fee within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one and one-half percent (1 1/2%) per month or the maximum rate permitted by law until paid in full.	Administrative Fee payments are to be paid by Supplier to OMNIA Partners within 30 days of calendar month end, ~~at the frequency and on the due date stated in Section 13, above,~~ for Supplier's submission of corresponding Contract Sales Reports. Administrative Fee payments are to be made via Automated Clearing House (ACH) to the OMNIA Partners designated financial institution identified in Exhibit D. Failure to provide a payment of the Administrative Fee within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one and one-half percent (1 1/2%) per month or the maximum rate permitted by law until paid in full.	OMNIA Partners will discuss with Allsteel...Is Allsteel current in this manner? Will check with Accounting

Exhibit F, Federal Funds Certifications, Overview P.53	The following provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Per FAR 52.204-24 and FAR 52.204-25, solicitations and resultant contract shall contain the following provisions.	The following provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Per FAR 52.204-24 and FAR 52.204-25, solicitations and resultant contract shall contain the following provisions, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.	Acknowledged on all Appendix B Exhibit F, Federal Funds Certifications - Exhibit F form has been completed by Allsteel.
Exhibit F, Federal Funds Certifications, Appendix II to Part 200, P.57	The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.	The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.	
Exhibit F, Federal Funds Certifications, Record Retention Requirements for Contracts Involving Federal Funds, P.60	When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.	When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting contract and/or purchase order prior to offeror's acceptance of the order. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.	

Exhibit F, Federal Funds Certifications, Certification of Compliance with Energy Policy and Conservation Act, P.60	When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).	When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18). It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting contract and/or purchase order prior to offeror's acceptance of the order.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, P.60	To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that its products comply with all applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.	To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that when requested prior to offeror's acceptance of an order, offeror will certify whether its individual products comply to ~~with all~~ applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.	

Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, (1) P.60	The Contractor agrees to comply with 49 USC 5323(j) and 49 CFR Part 661, which provide that federal funds may not be obligated unless steel, iron and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7.A general public interest waiver from the Buy America requirements applies to microprocessors, computers, microcomputers, software or other such devices, which are used solely for the purpose of processing or storing data. This general waiver does not extend to a product or device that merely contains a microprocessor or microcomputer and is not used solely for the purpose of processing or storing data. Separate requirements for rolling stock are set out at 5323(j)(2)(C) and 49 CFR 661.11.	The Contractor agrees, that when requested prior to Contractor's acceptance of an order, to certify whether its individual products comply with 49 USC 5323(j) and 49 CFR Part 661, which provide that federal funds may not be obligated unless steel, iron and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7.A general public interest waiver from the Buy America requirements applies to microprocessors, computers, microcomputers, software or other such devices, which are used solely for the purpose of processing or storing data. This general waiver does not extend to a product or device that merely contains a microprocessor or microcomputer and is not used solely for the purpose of processing or storing data. Separate requirements for rolling stock are set out at 5323(j)(2)(C) and 49 CFR 661.11.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, Certificate of Compliance, P.60	The proposer hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.	The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, Certificate of Compliance, P.61	The proposer hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.	The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.	
Exhibit F, Federal Funds Certifications, Certification of Applicability to Subcontractors, P.62	Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.	Offeror agrees that all dealer subcontracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.	

Exhibit F, Federal Funds Certifications, Community Development Block Grants, P.62	Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided, Offeror shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Offeror shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.	Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided and Offeror is notified prior to order placement, Offeror shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Offeror shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.	
Exhibit F, Federal Funds Certifications, Community Development Block Grants, P.62	Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.	Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above and as applicable.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, P.64	(Initial Paragraph to this Section) By submitting a proposal, the Supplier is accepted these FEMA and Additional Federal Funding Special Conditions required by the Federal Emergency Management Agency (FEMA) and other federal entities.	(Initial Paragraph to this Section) By submitting a proposal, the Supplier is accepted these FEMA and Additional Federal Funding Special Conditions required by the Federal Emergency Management Agency (FEMA) and other federal entities, when applicable, federal funding is utilized, and Supplier is notified prior to order placement that the product and services are needed for a disaster or emergency situation.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, P.66	**Federal Requirements** If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when federal funding may be utilized.	**Federal Requirements** If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when applicable, federal funding ~~may be~~ is utilized, and Contractor is notified prior to order placement.	

Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, 3. Equal Employment Opportunity, Item 8, P.68	The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.	The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every dealer subcontract ~~or purchase order~~ unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each dealer subcontractor ~~or vendor~~. The contractor will take such action with respect to any dealer subcontract ~~or purchase order~~ as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a dealer subcontractor ~~or vendor~~ as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, Sign-Off, P.81	Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation, as applicable.	Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation~~.~~, as applicable.	

24-01 Addendum 6
Allsteel LLC
Supplier Response

Event Information

Number: 24-01 Addendum 6
Title: Furniture, Installation, and Related Services
Type: Request for Proposal
Issue Date: 4/11/2024
Deadline: 6/13/2024 02:00 PM (CT)
Notes: Oral communications concerning this RFP shall not be binding and shall in no way excuse an Offeror of the obligations set forth in this proposal.

Only online proposals will be accepted. Proposals must be submitted via Region 4 ESC's online procurement system: region4esc.ionwave.net.

No manual, emailed, or faxed proposals will be accepted.

NON-MANDATORY PRE-PROPOSAL CONFERENCE #2

Meeting to be held on
Wednesday, May 1, 2024 at 10:00 am CST
via ZOOM. Click here to join.

Meeting to be held on
Wednesday, April 24, 2024 at 10:00 am
via ZOOM. Click here to join.

Offerors are strongly encouraged, but not required to participate in a pre-proposal conference with the Procurement and Operations Specialist.

Contact Information

Address: Finance and Operations
7145 West Tidwell Road
TX 77092
Email: questions@esc4.net

Allsteel

June 3, 2024

Region 4 Education Service Center
7145 West Tidwell Road
Houston, TX 77092

RE: Solicitation Number RFP 24-01 Furniture, Installation, and Related Services

To Whom It May Concern,

On behalf of Allsteel, we would like to thank you in advance for the opportunity to submit the following proposal for the Region 4 Education Service Center (ESC) Furniture, Installation, and Related Services contract. We are honored to participate in your RFP process, and you have our personal assurance that all our members and partners are committed to exceeding your expectations. We are very confident in our products' ability to provide the right combination of the desired image, quality, and durability, along with unparalleled functionality.

We have answered the required Attribute Tab questions and uploaded the required Response Attachments to Region 4 ESC's online procurement site per the instructions outlined in the RFP Solicitation 24-01.

We kindly request that OMNIA and Region 4 ESC agree to a start date of May 1, 2025, to coincide with our current contract's April 30, 2025 expiration date. We have many riders and piggyback agreements tied to OMNIA. Allowing ample time between the award date and the new contract start date will allow us to seamlessly transition these agreements and reduce the risk of any lapse in coverage for our mutual customers.

On behalf of the entire Allsteel team, we are pleased to respond to your request for proposal and we look forward to the next step in the evaluation process.

Sincerely,

Eric Schroeder
Vice President, Finance – HNI Workplace Furnishings

OFFER AND CONTRACT SIGNATURE FORM

The undersigned hereby offers and, if awarded, agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing.

Company Name: Allsteel LLC

Address: 600 East 2nd Street

City/State/Zip: Muscatine, IA 52761

Telephone No.: (563) 272-4800

Email Address: allsteelgovcontracts@allsteeloffice.com

Printed Name: Eric Schroeder

Title: Vice President, Finance - HNI Workplace Furnishings

Authorized signature: _____

Accepted by Region 4 ESC:

Contract No. _____

Initial Contract Term _____ to _____

_____ _____

Region 4 ESC Authorized Board Member — Date

_____

Print Name

_____ _____

Region 4 ESC Authorized Board Member — Date

_____

Print Name

Allsteel LLC Information

Address: 600 East 2nd Street
Muscatine, IA 52761
Phone: (888) 255-7833
Email: allsteelgovcontracts@allsteeloffice.com
Web Address: www.allsteeloffice.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Eric Schroeder
Signature

AllsteelGovContracts@allsteeloffice.com
Email

Submitted at 6/10/2024 10:50:29 AM (CT)

Requested Attachments

OFFER AND CONTRACT SIGNATURE FORM

OFFER AND CONTRACT SIGNATURE FORM_Allsteel.pdf

Please complete the Offer and Contract Signature Form, located on the Attachments tab, and upload the completed document here.

Appendix B - Terms & Conditions Acceptance Form

Appendix B - Terms Conditions Acceptance Form.pdf

Please complete the Terms & Conditions Acceptance Form, located on the Attachments tab, and upload the completed document here.

Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy

Acknowledgment and Acceptance of Region 4 ESCs Open Records Policy.pdf

Please complete the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy, located on the Attachments tab, and upload the completed document here.

OMNIA Partners - Exhibit F Federal Funds Certifications

Exhibit F - Federal Funds Redlined_ASI.pdf

Please complete the OMNIA Partners - Exhibit F Federal Funds Certifications, located on the Attachments tab, and upload the completed documents here.

Value Add

Attribute 52_Value Add_Allsteel.pdf

Provide any additional information related to products and services Offeror proposes to enhance and add value to the Contract. Furniture can be included as a Value-Add, include any fees such as installation, delivery options, setup/cleaning, classroom design/layout, special orders, etc.

Antitrust Certification Statements

Antitrust Certification Statements_Allsteel.pdf

Please complete the Antitrust Certification Statements, located on the Attachments tab, and upload the completed document here.

Certificate of Interested Parties (Form 1295)

Certificate of Interested Parties (Form 1295)_Allsteel.pdf

Must complete the form online at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Diversity Program Certifications

No response

If there are any diversity programs, provide a copy of their certification.

Minority Women Business Enterprise Certification

No response

Please upload Minority Women Business Enterprise Certification if applicable.

Submit FEIN and Dunn & Bradstreet report.

FEIN and Dunn & Bradstreet report_Allsteel.pdf

Upload FEIN and Dunn & Brandstreet report here.

Products and Pricing

Products and Pricing_Allsteel Gunlocke.zip

Each offeror awarded an item under this solicitation may offer their complete product and service offering/a balance of line. Describe the full line of products and services offered by supplier.

Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE) Certification

No response

Please upload Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE) Certification if applicable.

Historically Underutilized Business (HUB) Certification

No response

Please upload Historically Underutilized Business (HUB) Certification if applicable.

Texas Government Code 2270 Verification Form

Texas Government Code 2270 Verification Form_Allsteel.pdf

Please complete the Texas Government Code 2270 Verification Form, located on the Attachments tab, and upload the completed document here.

Additional Agreements Offeror will require Participating Agencies to sign.

No response

Upload any additional agreements offeror will require Participating Agencies here.

Historically Underutilized Business Zone Enterprise (HUBZone)

No response

Please upload Historically Underutilized Business Zone Enterprise (HUBZone) if applicable.

Other recognized diversity certificate holder

No response

Please upload other recognized diversity certificate holder if applicable.

OMNIA Partners - Exhibit F Federal Funds Certifications

Exhibit F - Federal Funds Redlined_ASI.pdf

Please complete the OMNIA Partners - Exhibit F Response for National Cooperative Contract located on the Attachments tab and upload the completed documents here.

OMNIA Partners - Exhibit G New Jersey Business Compliance

OMNIA Partners - Exhibit G New Jersey Business Compliance_Allsteel.pdf

Please complete the OMNIA Partners - Exhibit G New Jersey Business Compliance forms, located on the Attachments tab, and upload the completed documents here.

Response Attachments

Attribute 12_Warranty_Allsteel Gunlocke.pdf

Warranty

Attribute 47_Authorized Distributors Dealers Listing_Allsteel.pdf

Authorized Distributors Dealers Listing & Location of Support Centers and Location of Corporate Office

HNI_2022_CSR_Report.pdf

HNI 2022 CSR Report

Products and Pricing_Allsteel Discount Matrix.pdf

Discount Matrix

Allsteel COI.pdf

Allsteel Certificate of Insurance

Allsteel_Cover Letter.pdf

Allsteel Cover Letter

Bid Attributes

1 Oral Communication

Oral communications concerning this RFP shall not be binding and shall in no way excuse an Offeror of the obligations set forth in this proposal.

☑ I have read and agree.

2 Scope of Work

Please download and thoroughly review the Scope of Work, located on the Attachments Tab. Indicate your review and acceptance below.

☑ I have read and agree.

3 Terms and Conditions

Please download and thoroughly review the Terms and Conditions, located on the Attachments Tab. Indicate your review and acceptance below.

☑ I have read and agree.

4 Products/Pricing - Upload on Response Attachments Tab

Offerors shall provide pricing based on a discount from a manufacturer's price list, or fixed price, or a combination of both with indefinite quantities. Offeror may offer their complete product, and service offering as a balance of line. Prices listed will be used to establish the extent of a manufacturer's product lines, services, warranties, etc. that are available from Offeror and the pricing per item. Multiple percentage discounts are acceptable if, where different percentage discounts apple, the different percentages are specified. Additional pricing and/or discounts may be included. Products and services proposed are to be priced separately with all ineligible items identified. Offerors may elect to limit their proposals to any category or categories. The discount proposed shall remain the same throughout the term of the contract and at all renewal options. Price lists must contain the following: (if applicable)

- Manufacturer Part #
- Offeror's Part # (if different from manufacturer part #)
- Description
- Manufacturers Suggested List Price and Net Price
- Net price to Region 4 ESC (including freight)

5 Is pricing available for all products and services?

☑ Yes

☐ No

6 List the category or categories you are offering.

Allsteel offers a broad range of products to support the furniture categories the Region 4 and OMNIA Partners is seeking to provide to agencies nationwide. We are proposing our complete catalog of products and services including, but not limited to freestanding furniture; seating/chairs; soft seating; filing systems, storage and equipment; wall and ceiling solutions; related and ancillary products, accessories, and solutions; and services and support solutions.

7 Furniture Offerings

New, Used, Parts, Accessories, Service and Repair, Trade-Ins, Leasing/Financing and providing pricing structure for each of these items.

Our proposal includes access to all new Allsteel products and accessories; these products are offered based upon a discount off of list pricing. If you're interested in purchasing parts for our products, our Customer Support or an approved authorized dealer can provide pricing and support. Used furniture, trade-ins, leasing/financing options, service and repairs not covered by our warranty are not offered by Allsteel. Our authorized dealers may provide a quote a case-by-case basis, however, these offerings will not be included as part of our contract offering.

8 Minimum Quantities

Describe any minimums quantities.

There are no minimum quantity requirements for the OMNIA Region 4 contract. We offer an attractive discount structure which provides higher discounts based upon the list size of the order, including a negotiated tier for large projects.

9 Custom or special orders

What is the ability to provide custom or special order furniture products? Include catalogs and any fees related to custom or special orders.

Allsteel offers a wide array of product choices from tables to seating to systems components.? However, in the instance you cannot find a solution that works for your project, we offer the option to customize our standard products.??Pricing for our customized products is dependent upon the modification requested; list pricing for the custom item will be provided at time of request on a case-by-case basis. Customized list prices are not included in our standard list pricer. ? HNI and Allsteel are well versed in creating solutions to meet a customer's specific needs. Approximately 85% of our large projects contain customs that range from fabrics and finishes to the use of new materials, or alterations to existing products, or the creation of new solutions. We have a dedicated Tailored Products Group (TPG) who works closely with our sales team and customers to confirm the quality and safety of our customized products. Our Close the Deal (CTD) team physically mocks-up a sample of commonly large orders and significant specials, allowing us to evaluate the custom product itself and in the context of its eventual environment to ensure it meets all requirements.? Custom product for large jobs is essentially a single customer standard. All prints and bills of material are executed at the same level as a standard product. Once they are initially completed, they flow seamlessly thereafter. Our TPG team meets daily with Operations and Supply Chain to ensure the custom requests in house advance as planned, and to review new requests to make sure the entire team is prepared and committed.? We offer an ability to deliver tailored product solutions in a seamless manner. Because Allsteel manufactures our special applications products in-house, we have much better control of quality, cost, lead times, and warranty than other manufacturers. It's the best of both worlds: the responsiveness of a custom shop, with the resources of a large manufacturer.? Specials may include:? • Custom sizes? • Special laminate requests – fulfilling requests for laminates not available in our standard offering • Special paint finishes – assisting with requests for competitor's paint colors • Special fabric applications – accommodating requests for products with more than two fabrics • And MORE!? Please contact your dealer partner or salesperson, to start the custom process.?If the special is approved, a list price will be provided, and it will be assigned a "SPL" model number to manage the product through the order process.

10 Describe ordering methods, tracking, and reporting.

Allsteel will be utilizing our nationwide network of authorized dealer partners to provide quoting, ordering, delivery, and services to our mutual customers. Summary of the ordering process: contact an authorized dealer, who will provide a detailed quote and instructions on how to create a PO; send the completed PO to the authorized dealer, who will review your order for accuracy and submit it directly to Allsteel; Allsteel and our authorized dealer, will work through delivery, installation, and issue resolution. Allsteel and HNI use a supply-chain visibility platform named FourKites for tracking Allsteel shipments. This service provides our Customer Support teams with real-time updates and visibility to shipments across the country. Authorized dealers place orders using a specific contract number assigned to the OMNIA contract for ease and accuracy of capturing OMNIA associated sales volume to meet reporting requirements and deadlines.

11 Shipping Costs

Describe any shipping charges.

1. Describe delivery charges along with definitions for:
   a. Dock Delivery
   b. Inside Delivery
   c. Deliver and Install

Deliveries shall be freight prepaid, FOB Destination and will be included in all pricing offered unless otherwise stated in writing. Direct drop ship or dock delivery to an authorized dealer warehouse are included in all prices that meet List dollar thresholds. Drop ship requests require dock delivery and proper trailer clearance, typical 53' trailer. Off loads are the responsibility of the purchaser. Inside delivery includes the authorized dealer off-loading the product into the facility. Deliver and Install includes receipt, inspections, and assembly of items delivered to specified areas of the facility by the authorized dealer. Additional charges will apply for inside delivery and installation which will be quoted on a project-by-project basis.

12 Warranty Pricing

Provide pricing for warranties on all products and services.

Allsteel's dedication to quality products is one of the ways we show our commitment to our customers. We recognize that keeping up with the pace of change requires having products that work as hard as the people who use them. That's why each of our products is rigorously tested and certified to meet the highest industry standards. In the unlikely event that any Allsteel product or component covered by the Allsteel Warranty should fail under normal workplace use because of defective material or workmanship, Allsteel will help fix it at no additional cost to the customer. The complete terms of the warranty are available at https://www.allsteeloffice.com/information/warranty or contact your Authorized Dealer. View Attribute 12_Warranty attachment for a printed version of our warranty.

13 Describe any return or restocking fees.

Allsteel's dealer network works closely with customers to ensure product needs are clearly identified and that the product selections meet these needs. Therefore, the need to return is minimal. In the event a return is being considered, the dealer will assist the customer in this process. Most Allsteel products are made-to-order, so restocking is not usually viable. Returns for made-to-order products, if approved, that are not a result of damage, order entry error, etc., may be subject to a return fee of up to 45% of the invoiced amount plus the cost of return freight. Upon receipt of necessary information regarding the return, Allsteel will issue a return authorization to the customer outlining items to be returned and where the items should be shipped. All returns must be made within 30 days after the return authorization is issued. Merchandise must be returned in the original shipping cartons with proper inner packing and is subject to inspection before acceptance.

14 Discounts or Rebates

Describe any additional discounts, special offers, promotions or rebates available. Additional discounts or rebates may be offered for large quantity orders, single ship to location, growth, annual spend, guaranteed quantity, etc.

We offer an initial discount up to $100,000 list with additional discounting for orders ranging between $100,001 - $400,000. For project pricing, we offer a negotiated tier to ensure we are offering the best pricing available to Region 4 based on products selected and volume of order.

15 Verification of Contract Pricing

Describe how customers verify they are receiving Contract pricing.

Ensuring Participating Agencies feel confident they are receiving accurate pricing and products under our Master Agreement is important to Allsteel. There are multiple ways in which we approach compliance. For example, our Business Development Managers work one-on-one with each of our nationwide network of authorized dealers to ensure they are properly trained on the products, pricing, and requirements of the OMNIA Partners contract. We have developed several tools our dealers can utilize to ensure eligible contract users receive accurate pricing, they include Compass, our online pricing tool made available to dealers, and the Contract Summary Document. Please view Attribute #82 for more information about ensuring accurate contract pricing.

16 **Payment Methods**

Describe payment terms and methods offered. Indicate if payment will be accepted via credit card. If so, may credit card payment(s) be made online? Also state the Convenience Fee, if allowable, per the Visa Operating Regulations.

Allsteel invoices at time of shipment, with Net 30 Day payment terms. If contracts allow, terms may be 1.5% 20, N30 (terms are contract-driven). We accept, check, wire, ACH, Visa, Mastercard, or American Express. For payments by credit card, please contact our Customer Support Team at 888-255-7833. We accept all major credit cards except for Discover. At this time, we do not have any surcharge fees associated with credit card payments. If changes in economic factors should cause the need for an additional fee, we will request that approval from Region 4 ESC prior to implementation.

17 **Frequency of Pricing Updates**

Propose the frequency of updates to the Offeror's pricing structure. Describe any proposed indices to guide price adjustments. If offering a catalog contract with discounts by category, while changes in individual pricing may change, the category discounts should not change over the term of the Contract. Updates may be no more frequently than quarterly.

Pricing adjustments are generally requested on an annual basis. Certain economic factors could warrant the need for a more frequent request. We will submit the proposed list price increase in compliance of Region 4 and OMNIA Partners contract guidance. At no time will discounting to Region 4 and OMNIA Partners increase during the term of the contract. Price increases will be proposed to list price only and will be based on supplier and material cost increases.

18 **Future Product Introductions**

Describe how future product introductions will be priced and align with Contract pricing proposed. What is the proposed frequency for new product introductions?

Our product development efforts create end-user solutions that are relevant, differentiated, and focused on quality, aesthetics, style, sustainable design, and reducing manufacturing costs. We also continuously improve and enhance existing products through ergonomic research, improved manufacturing processes, alternative materials, and engineering support and training in each of our operating units. New products, improvements, and enhancements are generally introduced quarterly and will be priced similarly to like products within a product category. For instance, new task seating products will receive the same discount as current task seating products on contract. If, for some reason, new products do not adequately align with current categories, we will submit our new products for consideration with an explanation as to why they do not meet the current criteria. Allsteel will follow the requirements of the contract for new product introductions.

19 **Are repurpose or end of life programs offered? If so, explain the process.**

In the effort to keep HNI products out of the landfill, even after years of regular use, our company is actively researching ways to give our products a second life. To this end, we have partnered with Asset Network for Education Worldwide® (ANEW ®), a non-profit founded in 2004 to repurpose used office furnishings. Through HNI's partnership with ANEW®, customers can repurpose their products, support local and national organizations, and reduce waste. Many of our dealers have Furniture Take Back, Pre-Owned Furniture, and Decommissions Programs to help with these efforts and support their local communities, such as donating furniture to local organizations. Additionally, we provide disassembly diagrams and environmental data sheets for our products. These documents detail information on product materials and recyclability. They are intended to inform and support our customers on how to effectively recycle our products at the end of their useful life.

20 **Are product loaner programs available? If so, explain the requirements.**

Product loaner programs are not available at this time. Should we introduce this as an option in the future, we will work with OMNIA to understand if it is mutually beneficial to this service to our contract. In certain circumstances, such as back ordered or late product shipments, our authorized dealers may have the capacity to provide loaner furniture. These services that would be negotiated on a case by case basis and additional fees may apply.

21 **Describe experience with Prevailing Wage and Bacon-Davis.**

Allsteel, utilizing our authorized dealer partners, has decades of experience servicing public sector agencies. Prevailing wage and Davis-Bacon Act requirements are familiar provisions found in many of Allsteel's public sector contracts. Allsteel monitors and maintains contract compliance with applicable federal and state regulations. Since Authorized Dealers perform or facilitate services on behalf of Allsteel, we flow down prevailing wage and Davis-Bacon Act contract requirements to our Authorized Dealers and require each to certify compliance with such provisions prior to receiving authorization to service Allsteel's public sector contract.

22 **Not to Exceed Pricing**

Region 4 ESC requests pricing be submitted as not to exceed pricing. Unlike fixed pricing, the Contractor can adjust submitted pricing lower if needed but, cannot exceed original pricing submitted. Contractor must allow for lower pricing to be available for similar product and service purchases. Cost plus pricing as a primary structure is not acceptable.

23 **Special Offers/Promotions**

In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, Contractor may conduct sales promotions involving price reductions for a specified lesser period. Contractor may offer Participating Agencies competitive pricing which is lower than the no-to-exceed price set forth herein at any time during the Contract term and such lower pricing shall not be applied as a global price reduction under the Contract.

24 **Federal Funding Pricing**

Due to products and services potentially being used in response to an emergency or disaster recovery situation in which federal funding may use, provide alternative pricing that does not include cost plus a percentage of cost or pricing based on time and materials; if time and materials is necessary, a ceiling price that the contract exceeds at its own risk will be needed. Products and services provided in a situation where an agency is eligible for federal funding, Offeror is subject to and must comply with all federal requirements applicable to the funding including, but not limited to the FEMA Special Conditions section located in the Federal Funds Certifications Exhibit.

☑ Agree

☐ Disagree

25 **Appendix D, Exhibit A, OMNIA Partners Response for National Contract**

Include a detailed response to Appendix D, Exhibit A, OMNIA Partners Response for National Cooperative Contract. Responses should highlight experience, demonstrate a strong national presence, describe how Offeror will educate its national sales force about the Contract, describe how products and services will be distributed nationwide, include a plan for marketing the products and services nationwide, and describe how volume will be tracked and reported to OMNIA Partners.

26 **Appendix D, Exhibit B, OMNIA Partners Administration Agreement**

The successful Offeror will be required to sign Appendix D, Exhibit B, OMNIA Partners Administration Agreement prior to Contract award. Offerors should have any reviews required to sign the document prior to submitting a response. Offeror's response should include any proposed exceptions to OMNIA Partners Administration Agreement on Appendix B, Terms and Conditions Acceptance Form.

27 **Appendix D, Exhibits F and G**

Include completed Appendix D, Exhibits F. Federal Funds Certifications and G. New Jersey Business Compliance.

28 Emergency Orders

Describe how Offeror responds to emergency orders.

We make our best effort to meet the requested dates of our customers within our standard lead times for the products being rush ordered. There is a non-discountable 3.5% list up-charge if a date earlier than our standard lead times is required. If the emergency or rush delivery is a result of a dealer error or Allsteel's error such as shortage, damage, etc. Allsteel will make every effort to expedite the product at no cost to the OMNIA Partner member. When you work with Allsteel, you work with specialists in all areas, including customer support, order management, and production scheduling. These individuals form a tightly integrated team to ensure everything possible is done so that you receive your complete order on time. Our team will leverage our multiple production facilities across the United States and extensive distribution network to provide the best possible outcome for each emergency order.

29 What is Offeror's average Fill Rate?

For HNI, fill rate equates to lead time. Our Compass software allows dealers to create quick and accurate quotes that immediately provide them with estimated lead times. Should a product have extended lead times, our authorized dealer will work with the customer to provide alternative solutions rapidly. On average, our lead times range from 4-6 weeks, at times as fast as 3 weeks. Our promise to deliver durable, reliable products efficiently and quickly remains intact. Like most manufacturers, our business has been impacted by the market dynamics effecting demand, supply chain and logistics, and labor. HNI has developed and deployed a strategic response plan to address these dynamics and mitigate the impact to our valued clients.

30 What is Offeror's average on time delivery rate?

Describe Offeror's history of meeting the shipping and delivery timelines.

We monitor Complete and On-time shipments and report results to leadership daily. We maintain a 97% complete shipment result and a 95% on-time performance metric for truckload deliveries. Transit times and conditions vary based on size, distance and final destinations. Allsteel and HNI use a supply-chain visibility platform named FourKites for tracking Allsteel shipments. This service provides our Customer Support teams with real-time updates and visibility to shipments across the country. Authorized dealers place orders using a specific contract number assigned to the OMNIA contract for ease and accuracy of capturing OMNIA associated sales volume to meet reporting requirements and deadlines.

31 Describe Offeror's history of meeting the shipping and delivery timelines.

The Allsteel and HNI delivery model is unequaled for on-time delivery performance using a measurement called Complete and On-time (COT) to assess delivery performance. Our COT is tracked on a daily basis in all of our manufacturing facilities. The industry standard for on-time performance is to be measured in weekly increments however, this type of approach overlooks daily performance failures and disguises the true impact on the client. We calculate COT by dividing units produced by units scheduled to get a daily score. Examples of these metrics are below: Measuring COT for Production: Units produced divided by units scheduled equals percent complete. Distribution COT: Orders shipped divided by orders dispatched by hour equals percent COT. We monitor Complete and On-time shipments and report results to leadership daily. We maintain a 97% complete shipment result and a 95% on-time performance metric for truckload deliveries.

32 Describe Offeror's return and restocking policy.

Allsteel's dealer network works closely with customers to ensure product needs are clearly identified and that the product selections meet these needs. Therefore, the need to return is minimal. In the event a return is being considered, the dealer will assist the customer in this process. Most Allsteel products are made-to-order, so restocking is not usually viable. Returns for made-to-order products, if approved, that are not a result of damage, order entry error, etc., may be subject to a return fee of up to 45% of the invoiced amount plus the cost of return freight. Upon receipt of necessary information regarding the return, Allsteel will issue a return authorization to the customer outlining items to be returned and where the items should be shipped. All returns must be made within 30 days after the return authorization is issued. Merchandise must be returned in the original shipping cartons with proper inner packing and is subject to inspection before acceptance.

33	**Describe Offeror's ability to meet service and warranty needs.**
	Please reference our complete warranty information on https://www.Allsteeloffice.com/information/warranty or in the attachment Attribute 12_Warranty. In the event of a warranty issue, the process begins with the Authorized Dealer using the Quick Claim Tool. The dealer will enter the required information into the Quick Claim Tool, which creates a work order for the warranty issue at hand. Once this work order is approved, Allsteel will work with the manufacturing and other necessary teams to quickly find a resolution to the issue. After reviewing the information, a decision will be made to resolve the issue by sending replacement parts or full replacement of the product. Customer Support will notify the dealer of the resolution plan and any additional information (including order numbers).
34	**Describe Offeror's customer service/problem resolution process. Include hours of operation, number of services, etc.**
	Our Customer Service team can provide sales, product information, and warranty services between the hours of 8:00 am and 5:00 pm CST, Monday through Friday. In addition, we accept emails and orders 24 hours a day and commit to respond to all inquiries within 8 hours of receipt during normal business hours, striving for complete resolution in 48 hours or less. General inquiries and warranty claims are processed by a team of service professionals following a 'Quick Claim' process. Orders greater than $500K list are assigned to a project coordinator to streamline order entry, align production and delivery schedules based on your requirements, and monitor for speedy punch resolution. The dedicated project coordinator maintains close contact with the servicing dealer from the time of award until completion, supporting the planned installation timeline. If an issue is unresolved in a timely manner, we involve our CS leadership team to get resolution.
35	**Describe Offeror's invoicing process. Include payment terms and acceptable methods of payments. Offerors shall describe any associated fees pertaining to credit cards/p-cards.**
	Invoices are created and released at the time of order shipment with payment terms of Net 30 days. Agencies and dealers both have the capability to monitor and pay invoices within Allsteel's Oracle system. The agency or dealer being invoiced will be able to review and print invoices, monitor due dates, process ACH payments, and dispute amounts all in one simple and functional online platform. In addition, a dedicated Credit Analyst is available to assist with any issues or questions the agency or authorized dealer may have about Oracle or invoices. There are no additional fees when using a credit card/p-card for payment. Please note that payment terms and acceptable methods of payment can be found in Attribute 16.

36 Transition Plan

Describe Offeror's contract methodology/implementation/customer transition plan.

Allsteel will immediately implement the OMNIA Region 4 contract as one of our primary market strategies for Public Agencies nationwide. Our National Sales Manager, Government, will announce the contract award within 10 days of notification to our members, and we will educate our sales teams through the following: Education and Training: 1. National launch of contract specifics on monthly field sales calls to include all employees 2. Educate Allsteel field sales members on OMNIA Region 4 Contract 3. Develop a market specific sales plan with our regional managers for dealer partners 4. Train all Public Sector Managers on products and process 5. Leverage our teams of Market Managers, Business Development Managers (BDM), and Dealer Sales Representatives to educate clients on advantages of using OMNIA Region 4 Contract 6. Retrain dealer sales representatives to drive business through cooperative purchasing agreements and OMNIA Region 4 Contract We will actively market to State, City, and County agencies as well as to Colleges, Universities, and Nonprofit Organizations through the effective use of the OMNIA Region 4 contract. This will be accomplished as follows: Sales Activities: 1. Conduct focused selling events targeting new OMNIA customers in every Allsteel region with appropriate BDM's and authorized dealers 2. Focus selling efforts in specific target regions (such as Texas). Determined by National Sales Manager Government, Regional Managers, and OMNIA Partners/Region 4 3. Attend Regional Summits to increase exposure to Public Agencies in targeted regions Marketing Activities: 1. Communicate OMNIA Region 4 Contract award in press release within first 15 days 2. Announce award through Allsteel social media platforms within first 15 days 3. Review trade events that Allsteel should attend with our partners 4. Re-launch OMNIA Partners National Catalog to include OMNIA Region 4 contract info to dealer partners 5. Update single page OMNIA Partners/Allsteel selling sheet 6. Refresh Allsteel info on OMNIA Partners website to link to Allsteel selling materials and Allsteel website 7. Update the dedicated Allsteel website to include link to OMNIA Partners contract materials and OMNIA Partners website (https://www.allsteeloffice.com/contracts/omnia-partners) Our government services and higher education programs make it easy and efficient to specify, order, receive, and install the right workplace solutions to meet your office furniture needs today while providing lasting value for years to come. Since 1946, Allsteel has served the office furniture needs of a variety of government agencies with durable, functional, and dependable products. Our comprehensive line of GSA-approved products offers a range of office solutions, providing style and durability that lasts through interior trends and frequent office planning and reconfiguration. We express our confidence in the quality of our product by backing all Allsteel products with a lifetime warranty.

37 Describe the financial condition of Offeror.

Allsteel is a wholly owned subsidiary of HNI Corporation; it is our policy to not disclose financial information by brand. HNI Corporation is publicly traded on the New York Stock Exchange under the symbol HNI (NYSE: HNI). HNI Corporation had the following revenues for the past 3 years: 2023 $2,434,000,000 2022 $2,361,800,000 2021 $2,246,947,000 In fiscal 2023, HNI Corporation had net sales of $2.4 billion, of which $1.7 billion was attributable to the workplace furnishings portion of our business. HNI Corporation has a financial rating of 5A2 with Dun & Bradstreet – the best available rating. To review the Annual Report, please visit https://investors.hnicorp.com/financials/annual-reports/default.aspx.

38 Provide a website link in order to review website ease of use, availability, and capabilities related to ordering, returns and reporting. Describe the website's capabilities and functionality.

https://www.allsteeloffice.com/contracts/omnia-partners This dedicated webpage provides access to the most current price list, discount matrix, contract requirements, authorized dealer list, and ordering contact information to assist agencies in finding information quickly and is accessible without a login or password. Our website also provides digital design tools and resources to make the specifying and purchasing process easier, such as our Product Configurator, Idea Starters, Product Symbols, Textiles & Finish library, and product usage literature and videos. Our Insights tab contains articles related to sustainability, wellness, technology integration, and changing workplace trends. Allsteel's 'Tell Me More' podcast provides insightful discussions, trend analyses, and narratives that unravel the stories behind innovative workplace solutions, to inspire productivity, collaboration, and well-being.

39 **Describe the Offeror's safety record.**

In 2022, HNI set ergonomic goals for manufacturing for the first time in company history. Members are empowered to recognize ergonomic hazards, identify early warning signs of work stress, and apply principles of prevention from product development through product manufacturing and product delivery. HNI members consistently work safer than the industry average. With our insistence that members report all concerns, including strain/sprain discomfort, our Restricted Duty Incident Rate is higher than the industry average but has resulted in a significantly lower Recordable Lost Time Incident Rate. Current HNI Workplace Furnishings rates: • 12-month OSHA Recordable Incident Rate 2.72 • 12-month OSHA Restricted Duty Rate 1.48 • 12-month OSHA Recordable Lost Time Incident Rate 0.47

40 **Describe Offeror's green or sustainability program. What type of reporting or reviews are available to participating agencies?**

We continue to build on our strong foundation and launch new initiatives to lead HNI into the future. These initiatives are based on our belief that tomorrow must be more inclusive, safer, and more sustainable than yesterday to meet the pressing challenges ahead. We anchor this work in our corporate social responsibility (CSR) strategy called CORE: Conscious Operations and Responsible Environments. CORE is HNI's blueprint for the future to promote respect and a place for all members, reduction of our environmental and climate impacts, and creation of more sustainable products. Our CSR report is updated every two years and can be viewed publicly on HNICorp.com. Additionally, ad-hoc environmental reporting and reviews can be provided upon agency's request. Please review attribute 63, the attached HNI 2022 CSR Report, and visit https://www.hnicorp.com/social-responsibility for more information.

41 **Describe any social diversity initiatives.**

HNI and Allsteel are dedicated to fostering an inclusive workplace through HNI Belong, a broad-ranging strategy deeply rooted in our culture of fairness, respect, integrity, trust, transparency, and collaboration. Our commitment to HNI Belong and Diversity, Equity, and Inclusion (DEI) reflects HNI's core belief in creating a community for everyone where we value using each other's differences in experiences and ideas to solve problems and better serve our customers. HNI Belong focuses on three key areas: Leadership Commitment and Alignment, Diverse Talent, and Inclusive Workplace and Member Engagement. Please review attribute 64, the attached HNI 2022 CSR Report, and visit https://www.hnicorp.com/social-responsibility for more information.

42 **Provide example(s) of general guidance on executing strategies for successful adoption of new polices, processes and procedures.**

We are firm believers that effective communication plays a vital role in the successful implementation of new policies, processes, and procedures. Allsteel has a dedicated Public Sector team that works directly with Compliance, Learning & Development and Sales teams to ensure the successful adoption of any new processes or policies. Furthermore, we will ensure that the dedicated OMNIA website, accessible to our sales members, Customer Support team, and dealer partners, is regularly updated with the latest information.

43 **Provide a brief history of the Offeror, including year it was established and corporate office location.**

HNI is a global family of industry-leading brands for the workplace and home. Founded in 1947 in Muscatine, Iowa, by visionaries C. Maxwell Stanley, Clement Hanson, and H. Wood Miller, HNI opened its doors under a new premise where all employees would be treated equally and respectfully as members and owners of a productive industrial enterprise. In 1997, HNI acquired Allsteel, an early entrant in the emerging power industry. Allsteelequip Co. was established in 1912 producing metal enclosures and would go on to manufacture lockers and steel cabinets and revolutionize records management with the lateral file. Today, bigger than one brand, Allsteel continues to transform the ways we all work. With a growing portfolio of workplace furnishings designed and manufactured around the world, Allsteel members and owners are driven by accountability and integrity in all they do. HNI and Allsteel headquarters is at 600 East Second Street Muscatine, IA 52761.

44 Describe Offeror's reputation in the marketplace.

Allsteel is recognized as one of largest manufacturers of office furniture in the industry. As an operating company within the HNI family, we have access to cutting-edge manufacturing techniques and are financially sound. We are well known for offering high-quality products at a competitive price. In addition, our clients have come to rely on a customer service experience second to none. We work every day to help transform workplaces for the better. It starts with a focus on collaboration, and putting people at the center of the experience. With design methods like Work Geometry, we are bringing a human-centric, researched-backed approach to creating the physical and perceived elements of workplaces. Our warm modern aesthetic is designed for humans—drawing from organic elements and bringing residential features into the workplace that promote employee wellness, productivity, and retention.

45 Describe Offeror's reputation of products and services in the marketplace.

Allsteel is the first office furniture manufacturer to have all products certified either Indoor Advantage or Indoor Advantage Gold and BIFMA level, and the majority of our lines can contribute to LEED-CI credits. Clients, dealers, and suppliers understand Allsteel believes in working alongside our partners to create meaningful solutions for everyday workplace issues. Our clients rely on our commitment to improving productivity, enhancing efficiency, and supporting well-being for all. Additionally, our products are competitively priced and have some of the longest life cycles in the industry. Allsteel is well known for its responsive and empowered customer support teams that ensure orders for Region 4 and public agencies nationwide are shipped on time and complete. We also have a reputation for minimizing punch lists through our dedicated Project Coordinator services. We make these services available for mid-size projects and larger to meet clients' critical dates.

46 Describe the experience and qualifications of key employees.

Allsteel has a dedicated Public Sector team who are familiar with the Region 4/OMNIA Contract and are committed to increasing the sales and growth of the contract with our dealer partners. This team has extensive experience working on local, state, and federal government and higher education contracts and cooperatives, ranging from 9-21 years. Ann Shieder, Government National Sales Manager, is supported by four regional public sector BDMs. In addition to our sales team, HNI's contract and compliance team has 11-21 years of experience creating marketing/sales strategies and contract reporting, ensuring our contracts are performing. Dealers that sell on our contracts are trained regularly by these teams. Much of the training surrounds compliance and understanding of contract requirements. We also provide training sessions and webinars covering product introductions, enhancements, and order and logistics improvements.

47 Authorized Distributors/Dealers Listing

Provide a current Authorized Distributors/Dealers Listing. Provide the names and addresses of each authorized distributor/dealer by geographical area. Do not include certification documents with response. Participating agencies may obtain certification documents upon request.

1. Propose the frequency of authorized distributor/dealer updates.
2. How are participating public agencies able to confirm who are the Authorized Distributors/Dealers for the contract offering?

Please view attachment Attribute 47_Authorized Distributors Dealers Listing for our list of authorized dealers. Allsteel is proposing to add dealers without prior written approval from Region 4. We are committed to keeping an updated dealer list on our dedicated website and notifying Region 4 and OMNIA when any adjustments occur.

48 Describe Offeror's experience working with the government sector.

Allsteel has a dedicated Public Sector team who are committed to increasing the sales and growth of our local, state, and federal government contracts and cooperatives. We understand that Public Agencies are responding to major shifts happening in their workplaces. The increased focus on attracting the next generation of employees while keeping existing employees engaged demands an agile workplace. We recognize that public agencies have to manage and balance large real estate concerns. We need to understand the ever-changing "workplace of the future" in order to create a workplace strategy unique and specific to your requirements. Knowing the complex buying cycle of public sector agencies, we work with balancing the needs of various stakeholders to ensure a project meets with everyone's approval within contract compliance. We have extensive experience in helping governmental agencies do exactly that. We have been working with government agencies for over 80 years.

49 **Describe past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors.**

Allsteel is a wholly owned subsidiary of the HNI Corporation. HNI is involved in various kinds of disputes and legal proceedings that have arisen in the ordinary course of its business, including pending litigation, environmental remediation, taxes, and other claims. It is the company's opinion, after consultation with legal counsel, that liabilities, if any, resulting from these matters are not expected to have a material adverse effect on the company's financial condition, although such matters could have a material effect on the company's quarterly or annual operating results and cash flows when resolved in a future period.

50 **References**

Provide a minimum of 3 customer references relating to the products and services within this RFP. Include entity name, contact name and title, contact phone and email, city, state, years serviced, description of services and annual volume.

State of California | Erin Safford | Central California Planning Manager | (916) 375-4139 | Erin.Safford@dgs.ca.gov | 707 West 3rd Street, West Sacramento, CA 95605 | 2001 – Present State of California purchases $15M - $40M annually, within approximately 50 individual projects. Predominantly use Terrace Systems line, also purchases ancillary products not to exceed 40% of the overall project. Current Complete and On Time (COT) rate with the State is 98%. City of Virginia Beach | Shawn Rockwell - Department of Public Works - Facilities Design & Construction | (757) 385-8700 | SRockwell@vbgov.com | Years Serviced – Since 2017 | Description of Services - Design, Project management, Installation of Allsteel/HON furniture. Workstations, private offices, collaborative, training, conferencing, seating, demountable walls. $8 Million with CVB on the OMNIA contract City of Denton Police Department Headquarters | Sandi Richardson / PD Accounts Payable Specialist | 940-349-7972 | Sandi.Richardson@cityofdenton.com | 3 Years Serviced | New Police Department Headquarters, New Police Substation, and New Police Firing Range | $200-$250K per year

51 **Value Add**

Provide any additional information related to products and services Offeror proposes to enhance and add value to the Contract.

We transform workplaces for the better, in a collaborative and human-centric way, by designing for real people and their ambitions. Work geometry is our human-centric consideration for your posture, fit, and the tools you use to be productive and comfortable. Our portfolio of products and materials are designed to compliment the architecture, and don't overpower the space. Versatile designs allow the client's brand and culture to shine through. We believe in co-solutioning—this means we don't come to the table with a prescribed solution. Instead, we work alongside our unique dealer network, using research-backed insights to create an application that is best for the client. Within our Value Add attachment we have outlined our core beliefs, product overviews, project management, and additional sustainability information.

52 **Value Add**

Furniture and related products not noted in categories can be included as a Value Add, include any fees such as installation, delivery options, setup/cleaning, design/layout, custom, special orders, etc.

53 **Competitive Range**

It may be necessary to establish a competitive range. Factors from the predetermined criteria will be used to make this determination. Responses not in the competitive range will not receive further award consideration. Region 4 ESC may determine establishing a competitive range is not necessary.

54 **Past Performance**

An Offeror's past performance and actions are relevant in determining whether or not the Offeror is likely to provide quality goods and services; the administrative aspects of performance; the Offeror's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the Offeror's businesslike concern for the interests of the customer may be taken into consideration when evaluating proposals, although not specifically mentioned in the RFP.

55 **Additional Investigations**

Region 4 ESC reserves the right to make such additional investigations as it deems necessary to establish the capability of any Offeror.

56 **Supplier Response**

Supplier must supply the following information for the Principal Procurement Agency to determine Supplier's qualifications to extend the resulting Master Agreement to Participating Public Agencies through OMNIA Partners.

57 **Brief history and description of Supplier to include experience providing similar products and services.**

Allsteel was established as Allsteelequip Co. in 1912 and produced metal enclosures. By the time Allsteel was acquired by HNI Corporation in 1997 we manufactured desks and lateral files. Today, bigger than one brand, Allsteel continues to transform the ways we all work. With a growing portfolio of workplace furnishings designed and manufactured around the world, Allsteel members and owners are driven by accountability and integrity in all they do. Allsteel is designed to do more. Allsteel is recognized as one of largest manufacturers of office furniture in the industry. As part of HNI Corporation, we have access to cutting edge manufacturing techniques and are financially sound. We are well known for offering high quality products at a competitive price that are thoughtfully curated for customers through a consultative and collaborative approach. In addition, our clients have come to rely on a customer service experience second to none.

58 **Total number and location of salespersons employed by Supplier.**

Allsteel is a nationally distributed company with 5 regions. We currently employ over 60 salespersons; please see the number of members per region below: • West: 15 members • Central: 11 members • Midwest: 9 members • Southeast: 16 members • Northeast: 20 members Allsteel has a dedicated Public Sector team who are familiar with the OMNIA/Region 4 Contract and are committed to increasing the sales and growth of the contract with our dealer partners. This team has extensive experience working on local, state, and federal government and higher education contracts and cooperatives. Ann Shieder, Government National Sales Manager, is supported by Allsteel's sales, including Brooke Julien, Leonard Sperandeo, Stephanie Mele, and Tiffany Peebles.

59 **Number and location of support centers (if applicable) and location of corporate office.**

The location of the HNI Corporation and Allsteel LLC corporate office is 600 East 2nd Muscatine, IA 52761. Please see the Attribute 47_Authroized Distributors Dealers Lists for additional showroom and support center locations.

60 **Annual sales for the three previous fiscal years.**

$2,434,000,000

61 **Annual sales for the three previous fiscal years.**

$2,361,800,000

62 **Annual sales for the three previous fiscal years.**

$2,246,947,000

63 **Describe any green or environmental initiatives or policies.**

HNI's corporate social responsibility mission drives us to respect people, reduce our impacts, and redefine tomorrow by fostering transparency and empowering our members to do and be better. In 2020, HNI developed our first carbon emission reduction targets that were approved by the Science Based Targets initiative (SBTi). These targets are in line with the GHG reductions required to meet the Paris Agreement goal of keeping global warming below 1.5 degrees Celsius. HNI is working to reduce absolute combined Scope 1 and 2 GHG emissions 35% by 2025 from 2018 baseline and reduce Scope 3 GHG emissions 40% per ton of products sold by 2035 using innovative product life cycle assessments. Since 2020, HNI has sourced 100% renewable electricity for global operations. Since 2018, we reduced combined Scope 1 and 2 GHG emissions by 64%. HNI joined RE100, a global corporate leadership initiative led by the Climate Group in partnership with CDP. As a member, HNI pledged to source 100% renewable electricity annually by 2030, which we met in 2020 and will continue to meet annually. We were recognized as one of the EPA Green Power Partnership's National Top 100 green power users for our efforts. Our goal is to cut our energy intensity by 50% by 2035. In our 2022 baseline energy audit, we discovered that our intensity has risen since 2018, and our total energy usage has declined. Absolute energy has decreased almost 8% from 2018. By 2030, HNI aims to achieve zero waste to landfill for all facilities. We diverted over 70,000 tons of waste from the landfill in 2021 and 2022. The first step in reducing waste is completing waste-mapping exercises and developing solutions for hard-to-recycle materials such as particleboard, wood waste, and paint waste, among others. The majority of HNI waste (63%) is now recycled or diverted from the landfill. The solid waste produced in our facilities (37%) goes to the landfill. Since 2018, our total water consumption has decreased by 30%. We design products to be repairable by providing replaceable parts, and we educate our customers, dealers, and installers on ways to fix or retrofit products to make them last longer. Our products meet or exceed industry performance standards, which typically represent a 10-year lifespan. When our products do finally reach the end of their useful lives, we want to see component materials recycled locally and kept out of landfills. We provide environmental data sheets and disassembly diagrams to our customers, which detail the materials used in the products and provide guidance on which components can be recycled. As of 2022, we have 34 Environmental Product Declarations and plan to continue this work annually. By 2025, we are aiming to understand the chemical constituents down to 100 parts per million (ppm) for 100% of our materials by spend across the portfolio. As of 2022, we have analyzed 40% of our materials in HNI Workplace Furnishings by spend. Our packaging is the first point of contact between customers and our products. HNI is focused on eliminating all non-recyclable packaging materials by 2025, including eliminating Styrofoam. As of the end of 2022, our HNI Workplace Furnishings division omitted nearly 3.2 million parts of EPS from product packaging and achieved over 46% reduction. Our product development teams continue to identify packaging solutions, and in the process, have found several types of non-recyclable foam beyond EPS that are used in our product packaging. In several cases, we have been able to replace the non-recyclable foam with recycled corrugated cardboard, and we are continuing to research alternative materials. This requires engineering design and testing to ensure uncompromised product delivery and quality. Please review the attached HNI 2022 CSR Report or visit https://www.hnicorp.com/social-responsibility for more information.

64 **Diversity Programs**

Describe any diversity programs or partners supplier does business with and how Participating Agencies may use diverse partners through the Master Agreement. Indicate how, if at all, pricing changes when using the diversity program. If there are any diversity programs, provide a list of diversity alliances and a copy of their certifications.

HNI comprises the brands of Allsteel, Gunlocke, HBF, and HON. HNI maintains various levels of supplier diversity, for both direct and indirect supply chain requirements. At HNI, we recognize the value of offering opportunities to small, minority, woman-owned, SDVOB, HUB, HubZone and other historically disadvantaged businesses that meet our primary objective of unrivaled product quality. HNI actively evaluates global supply sources and their abilities to offer total cost reduction, without sacrifice to our primary objective of supreme product quality. Our philosophy is to select trading partners based on capabilities and essential business criteria. HNI and Allsteel plan to maximize MWBE participation in the OMNIA Region 4 contract by partnering with our local trade partner for services such as project management, design, delivery, installation, and service after the sale. We are confident that the model we propose will be both relevant and authentic based on service level capabilities, proven track record, and strong infrastructure to support this contract. It is our goal to seek true partnerships with diverse suppliers, distributors, and service providers that provide us the opportunity to deliver the best quality, value, and performance. We have dealers with the Small Business, HubZone, SDVOB, MWBE certifications nationwide. Certifications can be requested from the authorized dealers by eligible Purchasing Agencies. There are no additional costs associated with OMNIA Partners customers accessing our dealer partner network to support diversity.

65 **Minority Women Business Enterprise**

☐ Yes
☑ No

66 **If yes, list certifying agency:**

No response

67 **Small Business Enterprise (SBE) or Disadvantaged Business Enterprise**

☐ Yes
☑ No

68 **If yes, list certifying agency:**

No response

69 **Historically Underutilized Business (HUB)**

☐ Yes
☑ No

70 **If yes, list certifying agency:**

No response

71 **Historically Underutilized Business Zone Enterprise (HUBZone)**

☐ Yes
☑ No

72 **If yes, list certifying agency:**

No response

73 **Other recognized diversity certificate holder**

☐ Yes
☑ No

74 **If yes, list certifying agency:**

No response

75 **Contractor Relationships**

List any relationships with subcontractors or affiliates intended to be used when providing services and identify if subcontractors meet minority-owned standards. If any, list which certifications subcontractors hold and certifying agency.

Allsteel supports diversified partners through our supplier and dealer networks. Specifically, we search and identify potential suppliers and dealer partners that obtain statuses such as Service-Disabled Small Business, Veteran-Owned Small Business, Service-Disabled Veteran-Owned Small Business, Woman-Owned Small Business and HUBZone status. We encourage diversified suppliers to participate in our proposal processes and have a program that measures supplier diversity as defined by the U.S. government. Our business model contains a relatively large proportion of made-to-order business, so it is critical suppliers and dealer partners are a good match for our business needs, as well as meeting the standards of our end customers. Certifications can be requested from the authorized dealers by eligible Purchasing Agencies.

76 Describe how supplier differentiates itself from its competitors.

Allsteel exceeds clients' expectations through collaboration, customer support, sustainability and quality standards, and dedication. Allsteel co-solutions with our unique dealer network to solve for clients' specific business needs in a human-centric way. From specification to installation, we will maintain an open line of communication through a single point of contact, a dedicated resource that focuses on direct customer input to provide customized solutions for specific needs. Exceptional Service? By focusing on creating a unique and memorable experience for every customer, Allsteel gives guidance to help clients make investments that work today and can adapt for tomorrow. Our clients are buying furniture for premium commercial spaces, and we deliver on those complex workplace initiatives. We partner with interior designers and architects to bring creative visions for office spaces to life. Operational Excellence? For more than three decades, HNI has practiced Rapid Continuous Improvement (RCI), a methodology through which we support employee members' efforts to better every area of our business. The agile approach allows us to mitigate supply chain risks and add business value.? HNI offers the RCI process to interested dealers and customers, working with them to identify areas of improvement. Using data and cost information, we select targets, set team goals, and track progress to produce quantifiable results. Advancing Diversity & Inclusion HNI is dedicated to fostering an inclusive workplace through HNI Belong, a broad-ranging strategy deeply rooted in our culture of fairness, respect, integrity, trust, transparency, and collaboration. Our commitment to HNI Belong and Diversity, Equity, and Inclusion (DEI) reflects HNI's core belief in creating a community for everyone where we value using each other's differences in experiences and ideas to solve problems and better serve our customers. HNI Belong focuses on three key areas: Leadership Commitment and Alignment, Diverse Talent, and Inclusive Workplace and Member Engagement. Sustainability At Allsteel, we are focusing our commitment to sustainability by building a better portfolio with better impact that can create a better experience. Humans are at the heart of everything we do, and caring for people is what makes us human. Before we make decisions or act, we start with a question: how can we do better? By designing to do better, we enhance experiences, increase confidence, and help sustain a better world for us all. At Allsteel, ergonomic considerations are primary in our product development process. We strive to develop products with intuitive ergonomics that encourage and support movement throughout the day and are inclusive for all workers. Many of our products go beyond ANSI/BIFMA requirements to cater to the broadest range of users possible and are verified by third-party certifications to support clients' sustainable building goals.

77 Litigation, Bankruptcy or reorganization

Describe any present or past litigation, bankruptcy or reorganization involving supplier.

Allsteel is a wholly owned subsidiary of the HNI Corporation. HNI is involved in various kinds of disputes and legal proceedings that have arisen in the ordinary course of its business, including pending litigation, environmental remediation, taxes, and other claims. It is the company's opinion, after consultation with legal counsel, that liabilities, if any, resulting from these matters are not expected to have a material adverse effect on the company's financial condition, although such matters could have a material effect on the company's quarterly or annual operating results and cash flows when resolved in a future period.

78 Felony Conviction Notice

Indicate if the supplier:

- is a publicly held corporation and this reporting requirement is not applicable;
- is not owned or operated by anyone who has been convicted of a felony; or
- is owned or operated by and individual(s) who has been convicted of a felony and provide the names and convictions.

☑ Yes

☐ No

79 Debarment or suspension actions

Describe any debarment or suspension actions taken against supplier.

Allsteel is not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any state or federal agency. Allsteel was placed on the Excluded Parties List System in error on September 3, 2009. The matter was quickly corrected, and Allsteel was removed from the list on September 10, 2009. The fact that Allsteel was removed from the list after only one week confirms that Allsteel should not have been on the list and is a responsible government Contractor.

80	**Distribution, Logistics** Each offeror awarded an item under this solicitation may offer their complete product and service offering/a balance of line. Describe the full line of products and services offered by supplier.

Our complete product offering will be on contract. Allsteel manufactures a full line of contract office furnishings, including seating, workspaces, tables, storage, architectural products, and accessories. Task Seating - Whether it's an ergonomic chair for your workspace or private office, an office chair for your home office, or a universal task chair for hoteling workstations, Allsteel's portfolio of task chairs are expertly designed to support your every move. Lounge Seating & Social Collaborative Tables - Curated ancillary settings create dynamic environments for office, healthcare, and higher education spaces. Our collection of lounge chairs, modular sofas, benches and ottomans provide endless configurations to support teams and individuals. Providing comfortable setting promotes conversation, idea sharing, and team building for short-duration interactions or longer, more formal gatherings with a variety of table sizes, shapes, and heights. Workspaces – Systems, Desking, & Benching – Comprehensive workplace solutions that successfully address everyday challenges of the modern workplace. From technology to ergonomics to adaptability, Allsteel's workspace solutions are designed to support the work of individuals, teams, and organizations. Café, Conference, & Collaborative Tables - What you place your work on and where you spend your time working, eating, or taking a meeting should not be overlooked. The Allsteel portfolio of tables addresses the unique challenges of modern workspaces, designed to tackle any problem, from a lack of power sources to the desired flexibility of table-height, and everything in between. Storage - For the things we need, but don't need in front of us. Allsteel's collection of storage solutions allows you to customize the right fit to store the important things, while always giving you space to adapt and grow. Architectural Products - In response to today's modern offices, Allsteel has developed a large collection of architectural solutions, tools, and structures. This allows you to adjust accordingly to new demands and adapt appropriately to today's ever-changing workplace needs. Ergo Accessories & Tools - We believe there is no detail too small, or too large, that can be overlooked. For all the extras we need –such as task lighting, monitor arms, keyboard trays, etc– with the aesthetics we want, there is the expertly curated Allsteel collection of accessories, so that no detail is left untouched. Allsteel authorized dealers have the capability to design and create drawings with the latest furniture design specification software. They are familiar with local codes and can conduct an onsite walk-through of the space to ensure the design meets the end customer's needs and complies with building requirements. In addition, our dealers will work directly with the end user to create a schedule, accommodate any changes within the design plan, work with consultants/architects and provide solutions to issues that may arise. Allsteel has an internal Design team that works directly with our authorized dealers to assist in the creation of design packages that offer our end customers the best overall solution. Our design professionals provide the following services: auditing, value engineering, ergonomic options, 3-D Drawings, complete parts list, product compatibility. Allsteel has an extensive network of certified Authorized Dealers, providing coverage to support our high standards for service and delivery, regardless of geographic location. Our well-trained, dedicated Authorized Dealers are skilled at managing deliveries and installation and providing a full range of services. The staff at each dealership participates in training modules, as well as other on-line training to ensure that the people that specify and sell Allsteel products are knowledgeable. Installers are required to attend and pass product installation certification training in order to be considered "Certified" installers.

8 1 **Distribution**

Describe how supplier proposes to distribute the products/service nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas.

Allsteel distributes products and services through an extensive network of authorized dealers, providing coverage to support our high standards for service and delivery, regardless of geographic location. We have over 200 dealers and at least 1-2 in every state. Allsteel dealer coverage spans major markets throughout the U.S. including Puerto Rico, Alaska, Hawaii, and Guam. Allsteel has chosen our extensive dealer network based upon our evaluation of the dealer's form and method of conducting business, business acumen, capacity to render service with respect to our products, financial stability, and business reputation. The staff at each dealership participates in professional training to ensure that the people who specify and sell Allsteel products are knowledgeable. Installers are required to attend and pass product installation certification training in order to be considered certified installers. Our well-trained, dedicated dealer partners are skilled at managing deliveries and installation. Our dealer partners have a full range of services including space planning, design and specification, installation, warehousing, inventory management, asset management, corporate standards programs, e-commerce, buy-back, project management, and customer support services. We refer to our dealers as partners because the relationship is truly a partnership between the manufacturer and the dealer at the local level. This partnership is one of the reasons that Allsteel continues to gain market share. Allsteel supports each dealership with ongoing training, product literature, a customer support team, a dealer development group, and a local Allsteel Account Manager.

8 2 **Distribution**

Describe how Participating Agencies are ensured they will receive the Master Agreement pricing; include all distribution channels such as direct ordering, retail or in-store locations, through distributors, etc. Describe how Participating Agencies verify and audit pricing to ensure its compliance with the Master Agreement.

Ensuring Participating Agencies feel confident they are receiving accurate pricing and products under our Master Agreement is important to us. There are multiple ways in which we approach compliance, below is an overview of how Participating Agencies can confirm they are receiving products in accordance with the Master Agreement. Through our authorized dealers: Our dedicated Public Sector team and Business Development Managers work one-on-one with each of our nationwide network of authorized dealers to ensure they are properly trained on the products, pricing, and requirements of the OMNIA Partners contract. Allsteel has developed several tools our dealers can utilize to ensure eligible contract users receive accurate pricing, they include Compass and Contract Summary Document. Compass is our online pricing tool made available to dealers. Compass provides exact net pricing for eligible products, based upon order size, discounts, and list prices approved on the contract. Compass allows dealers the ability to create quick and accurate price quotes for customers. The Compass tool ensures our dealers can provide agencies with accurate contract pricing and products – reducing the need for agencies to issue modifications. Participating Agencies can request a copy of the Compass quote through our authorized dealer partner or can contact Allsteel directly. Our contract summary document provides our dealers with an overview of the pricing, products, and terms and conditions, including an overview of eligible customers, products approved under our contract, list pricer in effect, pricing for approved services, product discounts, and ordering instructions. A contract summary document is completed for each individual state that executes a Participating Addendum. Through our Government Customer Support Team: Our Government Customer Support Representatives are trained on the requirements of our Federal, State, Local, and Cooperative contract programs and provide informed responses to both our end customers and our nationwide network of dealers. Government Customer Support members have been formally trained to answer product, warranty, ordering, pricing, delivery, and other types of questions within an industry-leading response time. Government Customer Support team is available between the hours of 8:00 a.m. – 5:00 p.m. Monday through Friday CST to answer phone and e-mail inquiries. Our general customer service line is also available from 7:00 a.m. – 6:00 p.m. Monday through Friday CST. Through Systematic Parameters (Oracle EBS): Allsteel uses an Order Entry system called Oracle EBS. Each participating agreement is assigned a unique 4-digit code in this system which allows us to accurately isolate and identify all orders placed under the agreement. The 4-digit code also aligns with the pricing, product, and terms and conditions of each individual contract ensuring each order receives accurate, real-time, contract pricing. The 4-digit code will support only those products identified as eligible on the contract.

83 **Logistics**

Identify all other companies that will be involved in processing, handling or shipping the products/services to the end user.

Allsteel's breadth of products and services, the scale and capability of our manufacturing, and the strength of our distribution enables us to provide the most efficient means of processing, handling, and shipping of products to public agencies nationwide. We will utilize our nationwide network of authorized dealer to supply quoting, ordering, delivery, installation and services. Allsteel enters into an agreement with our authorized dealer based upon the evaluation of their form and method of conducting business, business acumen, capacity to render service with respect to our products, financial stability, and business reputation. authorized dealers are required to sign commitments that ensure servicing levels, standards, and terms and conditions are maintained. HNI uses truckload, LTL (less-than-truckload) and FedEx to carry deliveries. The carrier pool varies by shipping location. HNI also uses a third-party logistics provider to load plan deliveries, Schneider Logistics.

84 **Logistics**

Provide the number, size and location of Supplier's distribution facilities, warehouses and retail networks as applicable.

Allsteel is a wholly owned subsidiary of HNI Corporation and maintains its corporate headquarters in Muscatine, Iowa, and conducts operations at locations throughout the United States as well as in India and Mexico, which house manufacturing, distribution, and retail operations and offices totaling an aggregate of approximately 11.6 million square feet. Of this total, approximately 3.2 million square feet are leased. In addition, many of our authorized dealers have showrooms where Allsteel furniture can be viewed. Cedartown, GA 555,000 sq ft | Garland, TX 211,000 sq ft | Hickory, NC 210,000 sq ft | 6 locations Muscatine, IA 2,211,000 sq ft | Wayland, NY 750,000 sq ft | Saltillo, MX 540,000 sq ft | Mechanicsburg, PA 252,000 sq ft | Iowa City, IA 300,000 sq ft| Salt Lake City, UT 109,000 sq ft | Ontario, CA 179,544 sq ft

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Marketing and Sales

Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to immediately implement the Master Agreement as supplier's primary go to market strategy for Public Agencies to supplier's teams nationwide, to include, but not limited to:

- Executive leadership endorsement and sponsorship of the award as the public sector go-to-market strategy within first 10 days.
- Training and education of Supplier's national sales force with participation from the Supplier's executive leadership, along with the OMNIA Partners team within first 90 days.

i. Creation and distribution of a co-branded press release to trade publications ii. Announcement, contract details and contract information published on the Allsteel website within first 90 days iii. Design, publication, and distribution of co-branded marketing materials within first 90 days. iv. Commitment to attendance and participation with OMNIA Partners at national (i.e. NIGP Annual Forum, NPI Conference, etc.), regional (i.e. Regional NIGP Chapter Meetings, Regional Cooperative Summits, etc.) and Allsteel specific trade shows, conferences, and meetings throughout the term of the Master Agreement. Except for the NISP show, attendance at all other Allsteel-specific trade shows, conferences, and meetings as specified shall be at Allsteel's discretion. Allsteel will attend OMNIA Partner shows, summits, conferences, etc. as able based on cost and available personnel. v. Commitment to attend, exhibit, and participate at the NIGP Annual Forum in an area reserved by OMNIA Partners for partner suppliers. Booth space will be purchased and staffed by Allsteel. In addition, Allsteel commits to providing reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by OMNIA Partners. vi. Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement. vii. Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.). viii. Dedicated OMNIA Partners, Public Sector Internet web-based homepage on Company's website with: • OMNIA Partners, Public Sector standard logo; • Copy of original Request for Proposal • Copy of Master Agreement and amendments between Principal Procurement Agency and Supplier; • Summary of Products and pricing; • Marketing materials; • Electronic link to OMNIA Partners, Public Sector website including the online registration page; and • A dedicated toll-free number and email address for OMNIA Partners, Public Sector. Allsteel will actively market to State, City, and County agencies as well as to Colleges, Universities, and Nonprofit Organizations through the effective use of the OMNIA Region 4 contract. This will be accomplished as follows: Sales Activities 1. Conduct focused selling events targeting new OMNIA customers in every Allsteel region with appropriate BDM's and Dealers 2. Focus selling efforts in specific target regions (such as Texas). Determined by National Sales Manager Government, Regional Managers, and OMNIA Partners/Region 4 3. Attend Regional Summits to increase exposure to Public Agencies in targeted regions Marketing Activities 1. Communicate OMNIA Region 4 Contract award in press release within first 15 days 2. Announce award through Allsteel social media platforms within first 15 days 3. Review trade events that Allsteel should attend with our partners 4. Re-launch OMNIA Partners National Catalog to include OMNIA Region 4 contract info to dealer partners 5. Update single page OMNIA Partners/Allsteel selling sheet 6. Refresh Allsteel info on OMNIA Partners website to link to Allsteel selling materials and Allsteel website 7. Update Allsteel website to include link to OMNIA Partners contract materials and OMNIA Partners website

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90-day Plan

Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to market the Master Agreement to current Participating Public Agencies, existing Public Agency customers of Supplier, as well as to prospective Public Agencies nationwide immediately upon award, to include, but not limited to:

- Creation and distribution of a co-branded press release to trade publications
- Announcement, Master Agreement details and contact information published on the Supplier's website within first 90 days.
- Design, publication and distribution of co-branded marketing materials within first 90 days
- Commitment to attendance and participation with OMNIA Partners at national (i.e. NIGP Annual Forum, NPI Conference, etc.), regional (i.e. Regional NIGP Chapter Meetings, Regional Cooperative Summits, etc.) and supplier-specific trade shows, conferences and meetings throughout the term of the Master Agreement
- Commitment to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by OMNIA Partners for partner suppliers. Booth space will be purchased and staffed by Supplier. In addition, Supplier commits to provide reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by OMNIA Partners.
- Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement
- Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.)
- Dedicated OMNIA Partners internet web-based homepage on Supplier's website with:
  •OMNIA Partners standard logo;
  •Copy of original Request for Proposal;
  •Copy of Master Agreement and amendments between Principal Procurement Agency and Supplier;
  •Summary of Products and pricing;
  •Marketing Materials
  •Electronic link to OMNIA Partners' website including the online registration page;
  •A dedicated toll-free number and email address for OMNIA Partners

Allsteel will immediately implement the OMNIA Region 4 contract as one of our primary market strategies for Public Agencies nationwide. Our National Sales Manager, Government, will announce the contract award within 10 days of notification to our members, and we will educate our sales teams through the following: Education and Training 1. National launch of contract specifics on monthly field sales calls to include all employees 2. Educate Allsteel field sales member on OMNIA Region 4 Contract 3. Develop a market specific sales plan with our regional managers for dealer partners 4. Train all Public Sector Managers on products and process 5. Leverage our teams of Market Managers, Business Development Managers, and Dealer Sales Representatives to educate clients on advantages of using OMNIA Region 4 Contract 6. Retrain dealer sales representatives to drive business through cooperative purchasing agreements and OMNIA Region 4 Contract

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Transition

Describe how Supplier will transition any existing Public Agency customers' accounts to the Master Agreement available nationally through OMNIA Partners. Include a list of current cooperative contracts (regional and national) Supplier holds and describe how the Master Agreement will be positioned among the other cooperative agreements.

Allsteel will work to position OMNIA Region 4 as one of our premier cooperative agreements. Our government services and higher education programs make it easy and efficient to specify, order, receive, and install the right workplace solutions to meet your office furniture needs today while providing lasting value for years to come. Since 1946, Allsteel has served the office furniture needs of a variety of government agencies with durable, functional, and dependable products. Our comprehensive line of GSA-approved products offers a range of office solutions, providing style and durability that lasts through interior trends and frequent office planning and reconfiguration. We take environmental sustainability into account at every step, from design and manufacturing to use and reuse. We express our confidence in the quality of our product by backing all Allsteel products with a lifetime warranty. Allsteel holds the following cooperative contracts: • Illinois Public Higher Education Cooperative (IPHEC) • OMNIA Partners, Region 4 • NASPO in 11 Western States • Region 14 - NCPA in Texas • Massachusetts Higher Education Consortium (MHEC)

88 **Logo**

Acknowledge Supplier agrees to provide its logo(s) to OMNIA Partners and agrees to provide permission for reproduction of such logo in marketing communications and promotions. Acknowledge that use of OMNIA Partners logo will require permission for reproduction, as well.

☑ Yes

☐ No

89 **Sales**

Confirm Supplier will be proactive in direct sales of Supplier's goods and services to Public Agencies nationwide and the timely follow up to leads established by OMNIA Partners. All sales materials are to use the OMNIA Partners logo. At a minimum, the Supplier's sales initiatives should communicate:

- Master Agreement was competitively solicited and publicly awarded by a Principal Procurement Agency
- Best government pricing
- No cost to participate
- Non-exclusive

☑ Yes

☐ No

90 **Training**

Confirm Supplier will train its national sales force on the Master Agreement. At a minimum, sales training should include:

- Key features of Master Agreement
- Working knowledge of the solicitation process
- Awareness of the range of Public Agencies that can utilize the Master Agreement through OMNIA Partners
- Knowledge of benefits of the use of cooperative contracts

☑ Yes

☐ No

91 **Responsibility**

Provide the name, title, email and phone number for the person(s), who will be responsible for:

- Executive Support
- Marketing
- Sales
- Sales Support
- Financial Reporting
- Accounts Payable
- Contracts

Executive Support: Jason Hagedorn Allsteel President hagedornj@hnicorp.com 563-299-3153 | Marketing: Reese Higgins Associate Marketing Manager higginsr@hniworkplacefurnishings.com 585-695-2483 | Sales & Sales Support: Ann Shieder National Sales Manager, Government shiedera@allsteeloffice.com 301-751-3171 Ann will be OMNIA main POC and will engage regional and additional sales support as needed. | Accounts Payable: Holly Van Den Berghe and the Accounts Payable Team will be responsible for the OMNIA contract. accountspayable@hnicorp.com (866) 514-5882 Option 1 | Financial Reporting & Contracts: Cindy Hermann Contract Analyst AllsteelGovContracts@allsteeloffice.com 563-316-9655

92 **Sales Force**

Describe in detail how Supplier's national sales force is structured, including contact information for the highest-level executive in charge of the sales team.

Allsteel is a nationally distributed company with 5 regions. We currently employ over 60 salespersons; please see the number of members per region below: • West: 15 members • Central: 11 members • Midwest: 9 members • Southeast: 16 members • Northeast: 20 members Each region is made up of the following sales members: • Market Managers: focus on dealer distribution and development • Business Development Managers (BDM), Strategic Account Managers (SAM), and National Account Managers: focus on developing new end-user customers (including state agencies and universities and working with our dealer partners to close the sale) • A&D Representatives: focus on A&D firms to develop specifications for Allsteel projects • Resource Managers: manage the Allsteel showrooms throughout the U.S. • Regional Managers: focus on developing their team of sellers to penetrate existing and new clients in a given geographic area Allsteel has a dedicated Public Sector team who are familiar with the OMNIA/Region 4 Contract and are committed to increasing the sales and growth of the contract with our dealer partners. This team has extensive experience working on local, state, and federal government and higher education contracts and cooperatives. Ann Shieder, Government National Sales Manager, is supported by Allsteel's sales, including Brooke Broshears Julien, Leonard Sperandeo, Stephanie Mele, and Tiffany Peebles. Carla Galli, Vice President of Sales, leads the Allsteel sales team to deliver our customers' brand visions, enhance selling capabilities, and accelerate key strategic initiatives. Carla will serve as an executive sponsor ensuring that the team is properly resourced and executing for the OMNIA Region 4 Contract. Jason Hagedorn, Allsteel President hagedornj@hnicorp.com Carla Galli, Vice President of Sales gallic@allsteeloffice.com Ann Shieder, National Sales Manager, Government shiedera@allsteeloffice.comshiedera@allsteeloffice.com Leonard Sperandeo, National Account Manager, Public Sector sperandeol@allsteeloffice.com Brooke Broshears Julien, SAM, Public Sector julienb@allsteeloffice.com Tiffany Peebles, Business BDM, Public Sector peeblest@allsteeloffice.com Stephanie Mele, BDM, Public Sector meles@allsteeloffice.com

93 **Implementation**

Explain in detail how the sales teams will work with the OMNIA Partners team to implement, grow and service the national program.

The OMNIA Partners contract is a key component of our Public Sector sales strategy and receives the full support of Allsteel leadership. During the term of the Master Agreement, we will manage the overall national program through contractual compliance, monthly and quarterly reports, and the combined efforts of our HNI Contracts and Compliance team and Government Sales Team led by Ann Shieder who supports our OMNIA Partners relationship nationwide. Ann Shieder leads our State/Local and Education sales efforts, manages the OMNIA Partners contract day to day, and ensures it remains a priority for our regional sales teams. Reese Higgins leads our marketing support of the OMNIA contract through website development and promotions. They work with OMNIA Partners sales and marketing teams to ensure the growth of the Region 4/OMNIA Partners contract. At the field level, we will work to develop strong relationships between our teams with monthly calls and marketing campaigns.

94 **Program Management**

Explain in detail how Supplier will manage the overall national program throughout the term of the Master Agreement, including ongoing coordination of marketing and sales efforts, timely new Participating Public Agency account set-up, timely contract administration, etc.

Allsteel will manage the overall national program through a team of individuals within our government accounts administration team and our dedicated Government Sales Team. This group will oversee the OMNIA Partners agreement to ensure proper client additions, new product additions, promotions, website development/maintenance and reporting on a monthly basis.

95

Supplier's Customer List

State the amount of Supplier's Public Agency sales for the previous fiscal year. Provide a list of Supplier's top 10 Public Agency customers, the total purchases for each for the previous fiscal year along with a key contact for each.

Allsteel is wholly-owned by HNI Corporation and HNI does not disclose financial information about its sales by operating company. In fiscal 2023, HNI Corporation had net sales of $2.4 billion, of which $1.7 billion was attributable to the workplace furnishings. Federal, state and local government business represent significant sales for HNI Corporation. HNI Corporation has a financial rating of 5A1 with Dun & Bradstreet – the best available rating. To review the Annual Report, please visit https://investors.hnicorp.com/financials/annual-reports/default.aspx.

96

System Capabilities and Limitations

Describe Supplier's information systems capabilities and limitations regarding order management through receipt of payment, including description of multiple platforms that may be used for any of these functions.

HNI continues to invest in systems which allow us to provide world class capabilities to our dealers and our customers. In 2018 we invested millions of dollars to ensure we were the industry leader for digital capabilities and underwent an eight-year intensive preparation cycle to adapt these principles with Oracle. HNI utilizes an Oracle ERP Enterprise system to manage its entire business platform. The system cohesively integrates all business activities including Sales, Manufacturing, AR, and AP. Oracle manages all orders loaded into the system and schedules manufacturing based on demand and supply chain variables. All activities are electronically coordinated to ensure that lead times are maintained and uphold customer expectations. There are backup systems including manual override capabilities to address individual and custom requirements as they occur. Eligible customers can submit their orders directly to Allsteeloffice.com, or our preferred method is through our authorized dealers. Dealers will review customers' orders to ensure accurate pricing and product information prior to order. Dealers can place an order directly through The Community powered by Salesforce, via email, or EDI. Online resources are available to our dealers 24 hours a day, 7 days a week. HNI has a fully integrated order entry platform that allows us to receive and enter purchase orders directly from the participating entity. The order execution process is automatic and allows us to acknowledge the order for a ship date with integrated technology in the first 24 hours of receipt. A Delivery Appointment Notification will be sent via email for the authorized dealer or customer to confirm delivery details. Once the order is acknowledged, dealers or customers has access to real-time order status updates. Invoices are created and released at the time of order shipment. Agencies and Dealers both have the capability to monitor and pay invoices within HNI's Oracle system. The agency or dealer being invoiced will be able to review and print invoices, monitor due dates, process ACH payments, and dispute amounts all in one simple and functional online platform. In addition, a dedicated Credit Analyst is available to assist with any issues or questions the agency or authorized dealer may have about Oracle or invoices.

97

Projected Sales Year One

Provide the Contract Sales (as defined in Section 12 of the OMNIA Partners Administration Agreement) that Supplier will guarantee each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales"). To the extent Supplier guarantees minimum Contract Sales, the Administrative Fee shall be calculated based on the greater of the actual Contract Sales and the Guaranteed Contract Sales.

$0

98

Projected Sales Year Two

Provide the Contract Sales (as defined in Section 12 of the OMNIA Partners Administration Agreement) that Supplier will guarantee each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales"). To the extent Supplier guarantees minimum Contract Sales, the Administrative Fee shall be calculated based on the greater of the actual Contract Sales and the Guaranteed Contract Sales.

$0

99

Projected Sales Year Three

Provide the Contract Sales (as defined in Section 12 of the OMNIA Partners Administration Agreement) that Supplier will guarantee each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales"). To the extent Supplier guarantees minimum Contract Sales, the Administrative Fee shall be calculated based on the greater of the actual Contract Sales and the Guaranteed Contract Sales.

$0

100

Attribute deleted as part of an Addendum

101

General Terms and Conditions

Respondent agrees to comply with the General Terms and Conditions provided as an attachment to this online bid event. Any deviations to the General Terms and Conditions may be provided using the procedures set forth in the attribute pertaining to deviations.

☑ I certify compliance with this attribute.

102

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1 Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into an agreement with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony".

Subsection (b) states "a school district may terminate the agreement with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a), or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract".

Subsection (c) states "this section does not apply to a publicly held corporation".

Use the checkbox associated with this item to identify your status as it relates to this legal requirement.

☐ Non-Felon - person/owner IS NOT a convicted felon

☑ Not Applicable-firm is a publicly held corporation

☐ Felon - person/owner IS a convicted felon

103

Name of Felon and Nature of Felony, if applicable

If response to previous attribute was "Felon - person/owner IS a convicted felon", vendor shall give the name of the felon and details of conviction.

If you did not answer "Felon - person/owner IS a convicted felon" in the previous question, type "N/A" in the respective field.

N/A

104

Criminal History Records Review of Certain Contract Employees

Texas Education Code Chapter §22.0834 requires that criminal history records be obtained regarding covered employees of entities that contract with a school entity in Texas to provide services for that school entity ("Contractors") and entities that contract with school entity contractors ("Subcontractors"). Covered employees with disqualifying criminal histories are prohibited from serving at a school entity. Contractors/Subcontractors contracting with a school entity shall (1) maintain compliance with the requirements of Texas Education Code Chapter 22 to the school entity; and (2) require that each of their subcontractors complies with the requirements of Texas Education Code Chapter 22. Contractors performing work at a school entity in Texas must comply with these statutes.
Covered employees: Employees of a Contractor/Subcontractor who have or will have continuing duties related to the service to be performed at a school entity ***and*** have or will have direct contact with students. The school entity will be the final arbiter of what constitutes *continuing duties* and *direct contact* with students at their school.

☑ I certify compliance with this attribute.

105

Historically Underutilized Business (HUB) Certification

Businesses that have been certified by the Texas Building and Procurement Commission (TBPC) or other qualified agency as Historically Underutilized Business (HUB) entities are encouraged to indicate their HUB status when responding to this proposal invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form.
Select one of the available options:

OPTION A: My business has NOT been certified as HUB.

OPTION B: I certify that my business has been certified as a Historically Underutilized Business (HUB), and I have/will upload the certification information into the "Response Attachments" Tab located in this online bidding event.

☑ OPTION A

☑ OPTION B

106

Disclosure of Interested Parties

Texas state law requires the Disclosure of Interested Parties be filed with a public entity, including regional service centers and school districts, for any contract which:
(1) requires an action or vote by the governing body; or
(2) has a value of $1 million or more; or
(3) for any services provided that would require an individual to register as a lobbyist under TX Gov't Code Chapter 305.

NOTE: This form is not required if the vendor is a publicly-traded business entity, including a wholly-owned subsidiary of the business entity (a company in which ownership is dispersed among the general public via shares of stock which are traded via at least one stock exchange or over-the-counter market).

If you are required by law to submit this form, it must be completed online at the Texas Ethics Commission website. Obtain a numbered certificate and click the link below to access the instructions and to complete this required form. Upon completion, vendors required to submit the form must attach it to the proposal via the "Response Attachments" Tab.

Click here to complete the form on the Texas Ethic Commission's 1295 Form webpage.

Please note: The District must verify receipt of all required 1295 forms received within 30 days on the Texas Ethics Commission website. This verification does not indicate a contract award. Contract awards will be issued via direct communication from the AISD Purchasing Department. A contract requiring a Disclosure of Interested Parties form is voidable at any time if:
(1) the governmental entity or state agency submits to the business entity written notice of the business entity's failure to provide the required disclosure; and
(2) the business entity fails to submit to the governmental entity or state agency the required disclosure on or before the 10th business day after the date the business entity receives the written notice.

IF UNDER LAW YOU ARE EXEMPT FROM SUBMITTING THIS 1295 FORM, PROPOSERS MUST SUBMIT A DOCUMENT THAT SHOWS PROOF OF THIS EXEMPTION.

ENTITY TYPES THAT ARE EXEMPT AND SHOULD ATTACH THIS PROOF ARE LISTED IN STATUE AS:
• a sponsored research contract of an institution of higher education;
• an interagency contract of a state agency or an institution of higher education;
• a contract related to health and human services if:
• the value of the contract cannot be determined at the time the contract is executed; and
• any qualified vendor is eligible for the contract;
• a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity;
• a contract with an electric utility, as that term is defined by Section 31.002, Utilities Code; or
• a contract with a gas utility, as that term is defined by Section 121.001, Utilities Code.

☑ I certify compliance with this attribute.

107

Conflict of Interest Questionnaire

Region 4 Education Service Center (Region 4) is required to comply with Texas Local Government Code Chapter 176, Disclosure of Certain Relationships with Local Government Officers. House Bill 23 significantly changed Chapter 176 as well as the required disclosures and the corresponding forms. As of September 1, 2015, any vendor who does business with Region 4 or who seeks to do business with Region 4 must fill out the new Conflict of Interest Questionnaire (CIQ) if a conflict of interest exists. A conflict of interest exists in the following situations:

1) If the vendor has an employment or other business relationship with a local government officer of Region 4 or a family member of the officer, as described by section 176.003(a)(2)(A) of the Texas Local Government Code; or
2) If the vendor has given a local government officer of Region 4, or a family member of the officer, one or more gifts with the aggregate value of $100, excluding any gift accepted by the officer or a family member of the officer if the gift is: (a) a political contribution as defined by Title 15 of the Election Code; or (b) a gift of food accepted as a guest; or
3) If the vendor has a family relationship with a local government officer of Region 4.

"Vendor" means a person who enters or seeks to enter into a contract with a local governmental entity. The term includes an agent of a vendor. The term includes an officer or employee of a state agency when that individual is acting in a private capacity to enter into a contract. The term does not include a state agency except for Texas Correctional Industries. Texas Local Government Code 176.001(7).

"Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on: (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity; (B) a transaction conducted at a price and subject to terms available to the public; or (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency. Texas Local Government Code 176.001(3).

"Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code. Texas Local Government Code 176.001(2-a).

"Local government officer" means: (A) a member of the governing body of a local governmental entity; (B) a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or (C) an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. Texas Local Government Code 176.001(4).

Individuals serving as a Member of the Board of Directors, the Executive Director, Cabinet Members, and other local government officers may be found at: https://www.esc4.net/about/about-region-4.

For additional information on Conflict of Interest Questionnaire, and the statutes that mandate it, please visit the following links:
Texas Local Government Code, Section 176
Texas House Bill 23

A blank Conflict of Interest Questionnaire is available by clicking:
https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf.

If your firm is required to return a completed Conflict of Interest Questionnaire with your proposal submission, use the "Response Attachments" Tab to upload the completed document.

☑ I certify compliance with this attribute.

108

Entities that Boycott Israel

Pursuant to Chapter 2271 of the Texas Government Code, the Respondent hereby certifies and verifies that neither the Respondent , nor any affiliate, subsidiary, or parent company of the Respondent , if any (the "Respondent Companies"), boycotts Israel, and the Respondent agrees that the Respondent and Respondent Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

EXCEPTIONS: Clause only applies to contracts and contractors that meet the following criteria: (i) Respondent is not a sole proprietorship; (ii) with 10 or more full-time employees; and (iii) with a contract to be paid a value of $100,000 or more wholly or partially from public funds of the governmental entity.

☑ I certify compliance with this attribute.

109

Foreign Terrorist Organizations

Section 2252.152 of the Texas Government Code prohibits Region 4 ESC from awarding a contract to any person who does business with Iran, Sudan, or a foreign terrorist organization as defined in Section 2252.151 of the Texas Government Code. Respondent certifies that it not ineligible to receive the contract.

☑ I certify compliance with this attribute.

110

Firearm Entities and Trade Associations Discrimination

Respondent verifies that: (1) it does not, and will not for the duration of the contract, have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Region 4 ESC.

APPLICABILITY: This clause applies only to a contract that: (1) is between a governmental entity and a company with at least 10 full-time employees; and (2) has a value of at least $100,000 that is paid wholly or partly from public funds of the governmental entity.

EXCEPTIONS: This clause is not required when a state Agency: (1) contracts with a sole-source provider; or (2) does not receive any bids from a company that is able to provide the written verification required by Section 2274.002(b) of the Texas Government Code.

☑ I certify compliance with this attribute.

111

Energy Company Boycott Prohibited

Respondent represents and warrants that: (1) it does not, and will not for the duration of the contract, boycott energy companies or (2) the verification required by Section 2274.002 of the Texas Government Code does not apply to the contract. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Region 4 ESC.

EXCEPTIONS: Clause only applies to contracts and contractors that meet the following criteria: (i) a "company" within the definitions of Section 2274.001(2) of the Tex. Gov't Code; (ii) with 10 or more full-time employees; and (iii) with a contract to be paid a value of $100,000 or more wholly or partially from public funds of the governmental entity.

☑ I certify compliance with this attribute.

112

Critical Infrastructure Affirmation

Pursuant to Government Code Section 2274.0102, Respondent certifies that neither it nor its parent company, nor any affiliate of Respondent or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2274.0103, or (2) headquartered in any of those countries.

EXCEPTION: Clause only applies to solicitations and contracts in which the contractor would be granted direct or remote access to or control of critical infrastructure, as defined by Section 2274.0101 of the Texas Government Code, in this state, other than access specifically allowed for product warranty and support purposes.
The Governor of the State of Texas may designate countries as a threat to critical infrastructure under Section 2274.0103 of the Texas Government Code. Agencies should promptly add any country that is designated by the Governor to this clause."

☑ I certify compliance with this attribute.

113

Open Records Policy

All proposals, information and documents submitted are subject to the Public Information Act requirements governed by the State of Texas once a Contract(s) is executed. If an Offeror believes its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt and include detailed reasons to substantiate the exemption. Price is not confidential and will not be withheld. Any unmarked information will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offeror is advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

OPTION A: We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

OPTION B: We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act and these requested exemptions are uploaded into the "Response Attachments" Tab located in this online bidding event.

(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must include detailed reasons to substantiate the exemption(s). Price is not confidential and will not be withheld. All information believed to be a trade secret or proprietary must be listed. It is further understood that failure to identify such information, in strict accordance with the instructions, will result in that information being considered public information and released, if requested under the Public Information Act.)

☑ OPTION A - No proprietary information

☐ OPTION B - Proprietary information marked

114

Consent to Release Proposal Tabulation

Notwithstanding anything explicitly and properly declared as Confidential or Proprietary Information to the contrary, by submitting a Proposal, Vendor consents and agrees that, upon Contract award, the District may publicly release, including posting on the public Region 4 ESC and/or OMNIA Partners website(s), a copy of the proposal tabulation for the Contract including Vendor name; proposed catalog/pricelist name(s); proposed percentage discount(s), unit price(s), hourly labor rate(s), or other specified pricing; and Vendor award notice information.

☑ I certify compliance with this attribute.

115 **Contracting Information**

If Vendor is not a governmental body and

(a) this Agreement has a stated expenditure of at least $1 million in public funds for the purchase of goods or services by REGION 4 ESC; or

(b) this Agreement results in the expenditure of at least $1 million in public funds for the purchase of goods or services by REGION 4 ESC in a fiscal year of REGION 4 ESC, the following certification shall apply; otherwise, this certification is not required.

As required by Tex. Gov't Code § 552.374(b), the following statement is included in the RFP and the Agreement (unless the Agreement is

(1) related to the purchase or underwriting of a public security;

(2) is or may be used as collateral on a loan; or

(3) proceeds from which are used to pay debt service of a public security of loan):

"The requirements of Subchapter J, Chapter 552, Government Code, may apply to this RFP and Agreement and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter."

Pursuant to Subchapter J, Chapter 552, Texas Government Code, the Vendor hereby certifies and agrees to

(1) preserve all contracting information related to this Agreement as provided by the records retention requirements applicable to REGION 4 ESC for the duration of the Agreement;

(2) promptly provide to REGION 4 ESC any contracting information related to the Agreement that is in the custody or possession of the Vendor on request of REGION 4 ESC; and

(3) on completion of the Agreement, either

(a) provide at no cost to AISD all contracting information related to the Agreement that is in the custody or possession of Vendor, or

(b) preserve the contracting information related to the Agreement as provided by the records retention requirements applicable to REGION 4 ESC.

☑ I certify compliance with this attribute.

116 **Anti-Trust Certification Statement**

Vendor affirms under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this bid, neither I nor any representative of the Company have violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this bid, neither I nor any representative of the Company have violated any federal antitrust law; and

(4) Neither I nor any representative of the Company have directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

☑ I certify compliance with this attribute.

117 **Federal Rule (A) - Contract Term Violations**

(A) Contracts for more than the simplified acquisition threshold currently set at $250,000 (2 CFR §200.320), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

*Pursuant to Federal Rule (**A**) above, when federal funds are expended by Region 4 ESC, Region 4 ESC reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.*

☑ I certify compliance with this attribute.

118	**Federal Rule (B) - Termination Conditions** **(B)** Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000) *Pursuant to Federal Rule (**B**) above, when federal funds are expended by REGION 4 ESC, REGION 4 ESC reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation; (4) to the greatest extent authorized by law, if an award no longer effectuates the program goals or priorities of the Federal awarding agency or REGION 4 ESC. REGION 4 ESC also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if REGION 4 ESC believes, in its sole discretion that it is in the best interest of REGION 4 ESC to do so. The vendor will be compensated for work performed and accepted and goods accepted by REGION 4 ESC as of the termination date if the contract is terminated for convenience of REGION 4 ESC. Any award under this procurement process is not exclusive and REGION 4 ESC reserves the right to purchase goods and services from other vendors when it is in the best interest of REGION 4 ESC.* ☑ I certify compliance with this attribute.
119	**Federal Rule (C) - Equal Employment Opportunity** **(C)** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” It is the policy of REGION 4 ESC not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or disabling conditions in its programs. Vendor agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Vendor further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract. *Pursuant to Federal Rule (**C**) and the requirements stated above, when federal funds are expended by REGION 4 ESC on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.* ☑ I certify compliance with this attribute.

120

Federal Rule (D) - Davis Bacon Act/Copeland Act

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146- 3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

*Pursuant to Federal Rule (**D**) above, when federal funds are expended by REGION4 ESC, during the term of an award for all contracts and subgrants for construction or repair, the vendor will be in compliance with all applicable Davis-Bacon Act provisions.*

☑ I certify compliance with this attribute.

121

Federal Rule (E) - Contract Work Hours and Safety Standards Act

(E) (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

*Pursuant to Federal Rule (**E**) above, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term of an award for all contracts by REGION 4 ESC resulting from this procurement process, the vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.*

☑ I certify compliance with this attribute.

122

Federal Rule (F) - Rights to Inventions Made Under a Contract or Agreement

(F) If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

*Pursuant to Federal Rule (**F**) above, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term of an award for all contracts by REGION 4 ESC resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.*

☑ I certify compliance with this attribute.

123

Federal Rule (G) - Clean Air Act/Federal Water Pollution Control Act

(G) The Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When federal funds are expended by REGION 4 ESC for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

When federal funds are expended by REGION 4 ESC for any contract resulting from this procurement process in excess of $100,000, the vendor certifies that the vendor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

*Pursuant to Federal Rule (**G**) above, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term of an award for all contracts by REGION 4 ESC resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (**G**) above.*

☑ I certify compliance with this attribute.

124

Federal Rule (H) - Debarment and Suspension

(H) (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

*Pursuant to Federal Rule (**H**) above, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term of an award for all contracts by REGION 4 ESC resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Vendor shall immediately provide written notice to REGION 4 ESC if at any time the vendor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. REGION 4 ESC may rely upon a certification of a vendor that the vendor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless REGION 4 ESC knows the certification is erroneous.*

☑ I certify compliance with this attribute.

125

Federal Rule (I) - Byrd Anti-Lobbying Amendment

(I) (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

*Pursuant to Federal Rule (**I**) above, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term and after the awarded term of an award for all contracts by REGION 4 ESC resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:*

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certificate is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

☑ I certify compliance with this attribute.

126

Federal Rule (J) - Procurement of Recovered Materials

(J) When federal funds are expended by REGION 4 ESC, REGION 4 ESC and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include: (1) procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; (2) procuring solid waste management services in a manner that maximizes energy and resource recovery; and (3) establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

*Pursuant to Federal Rule (**J**) above, when federal funds are expended REGION 4 ESC, as required by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. § 6962(c)(3)(A)(i)), the vendor certifies, by signing this document, that the percentage of recovered materials content for EPA-designated items to be delivered or used in the performance of the contract will be at least the amount required by the applicable contract specifications or other contractual requirements.*

☑ I certify compliance with this attribute.

127

Federal Rule (K) - Prohibition on certain Telecom and Surveillance Service and Equipment

(K) Region 4 ESC, as a non-federal entity, is prohibited from obligating or expending Federal financial assistance, to include loan or grant funds, to: (1) procure or obtain,
(2) extend or renew a contract to procure or obtain, or
(3) enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. Covered telecommunications equipment is telecommunications equipment produced Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities) and physical security surveillance of critical infrastructure and other national security purposes, and video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities) for the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes detailed in 2 CFR § 200.216.

The Respondent certifies that it will not purchase equipment, services, or systems that use covered telecommunications, as defined herein, as a substantial or essential component of any system, or as critical technology as part of any system.

☑ I certify compliance with this attribute.

128

Federal Rule (L) - Buy American Provisions

(L) As appropriate and to the extent consistent with law, REGION 4 ESC has a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States, including but not limited to iron, aluminum, steel, cement, and other manufactured products, when spending federal funds. Vendor agrees that the requirements of this section will be included in all subawards including all contracts and purchase orders for work or products under this award, to the greatest extent practicable under a Federal award. Purchases that are made with non-federal funds or grants are excluded from the Buy American Act.

Vendor certifies that it is in compliance with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must still follow the applicable procurement rules calling for free and open competition.

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

☑ I certify compliance with this attribute.

129

Federal Rule - Required Affirmative Steps for Small, Minority, And Women-Owned Firms for Contracts Paid for with Federal Funds

When federal funds are expended by REGION 4 ESC, Vendor is required to take all affirmative steps set forth in 2 CFR 200.321 to solicit and reach out to small, minority and women owned firms for any subcontracting opportunities on the project, including:

1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

☑ I certify compliance with this attribute.

130

Federal Rule - Federal Record Retention

When federal funds are expended by REGION 4 ESC for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.334. The vendor further certifies that vendor will retain all records as required by 2 CFR §200.334 for a period of five (5) years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Vendor agrees that REGION 4 ESC, Inspector General, Department of Homeland Security, FEMA, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor, and its successors, transferees, assignees, and subcontractors that are directly pertinent to the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents. Vendor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. Vendor agrees to provide the FEMA Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the Contract.

☑ I certify compliance with this attribute.

131

Federal Rule - Profit Negotiation

For purchases using Federal funds in excess of $250,000, REGION 4 ESC may be required to negotiate profit as a separate element of the price. (See 2 CFR 200.324(b)).

When required by REGION 4 ESC, Vendor agrees to provide information relating to profitability of the given transaction and itemize the profit margin as a separate element of the price.

☑ I certify compliance with this attribute.

132

Federal Rule - Solid Waste Disposal Act

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Sold Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceed $10,000; procuring sold waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. (78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014.)

Pursuant to this federal rule, when federal funds are expended by REGION 4 ESC, the vendor certifies that during the term of all contracts resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in this paragraph.

☑ I certify compliance with this attribute.

133	**Federal Rule - Never Contract with the Enemy – 2 C.F.R. § 200.215** When federal funds are expended by REGION 4 ESC for grant and cooperative agreements, or any contract resulting from this procurement process, that are expected to exceed $50,000 within the period of performance, and are performed outside of the United States, including U.S. territories, to a person or entity that is actively opposing United States or coalition forces involved in a contingency operation in which members of the Armed Forces are actively engaged in hostilities, REGION 4 ESC will terminate any grant or cooperative agreement or contract resulting from this procurement process as a violation of Never Contract with the Enemy detailed in 2 CFR Part 183. The vendor certifies that it is neither an excluded entity under the System for Award Management (SAM) nor Federal Awardee Performance and Integrity Information System (FAPIIS) for any grant or cooperative agreement terminated due to Never Contract with the Enemy as a Termination for Material Failure to Comply. AISD has a responsibility to ensure no Federal award funds are provided directly or indirectly to the enemy, to terminate subawards in violation of Never Contract with the Enemy, and to allow the Federal Government access to records to ensure that no Federal award funds are provided to the enemy. ☑ I certify compliance with this attribute.
134	**Applicability to Subcontractors** Vendor agrees that all contracts it awards pursuant to this procurement action shall be bound by the terms and conditions of this procurement action. ☑ I certify compliance with this attribute.
135	**Compliance with the Energy Policy and Conservation Act** When REGION 4 ESC expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18). ☑ I certify compliance with this attribute.

136 Indemnification

Acts or Omissions

Vendor shall indemnify and hold harmless Region 4, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES arising out of, or resulting from any acts or omissions of the Vendor or its agents, employees, subcontractors, Order Fulfillers, or suppliers of subcontractors in the execution or performance of the Contract and any Purchase Orders issued under the Contract.

Infringements

a) Vendor shall indemnify and hold harmless Region 4 and Customers, AND/OR THEIR EMPLOYEES, AGENTS, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES from any and all third party claims involving infringement of United States patents, copyrights, trade and service marks, and any other intellectual or intangible property rights in connection with the PERFORMANCES OR ACTIONS OF VENDOR PURSUANT TO THIS CONTRACT. VENDOR AND THE CUSTOMER AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM. VENDOR SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE INCLUDING ATTORNEYS' FEES.

b) Vendor shall have no liability under this section if the alleged infringement is caused in whole or in part by: (i) use of the product or service for a purpose or in a manner for which the product or service was not designed, (ii) any modification made to the product without Vendor's written approval, (iii) any modifications made to the product by the Vendor pursuant to Customer's specific instructions, (iv) any intellectual property right owned by or licensed to Customer, or (v) any use of the product or service by Customer that is not in conformity with the terms of any applicable license agreement.

c) If Vendor becomes aware of an actual or potential claim, or Customer provides Vendor with notice of an actual or potential claim, Vendor may (or in the case of an injunction against Customer, shall), at Vendor's sole option and expense; (i) procure for the Customer the right to continue to use the affected portion of the product or service, or (ii) modify or replace the affected portion of the product or service with functionally equivalent or superior product or service so that Customer's use is non-infringing.

Taxes/Workers' Compensation/Unemployment Insurance – Including Indemnity

a) VENDOR AGREES AND ACKNOWLEDGES THAT DURING THE EXISTENCE OF THIS CONTRACT, VENDOR SHALL BE ENTIRELY RESPONSIBLE FOR THE LIABILITY AND PAYMENT OF VENDOR'S AND VENDOR'S EMPLOYEES' TAXES OF WHATEVER KIND, ARISING OUT OF THE PERFORMANCES IN THIS CONTRACT. VENDOR AGREES TO COMPLY WITH ALL STATE AND FEDERAL LAWS APPLICABLE TO ANY SUCH PERSONS, INCLUDING LAWS REGARDING WAGES, TAXES, INSURANCE, AND WORKERS' COMPENSATION. THE CUSTOMER AND/OR REGION 4 SHALL NOT BE LIABLE TO THE VENDOR, ITS EMPLOYEES, AGENTS, OR OTHERS FOR THE PAYMENT OF TAXES OR THE PROVISION OF UNEMPLOYMENT INSURANCE AND/OR WORKERS' COMPENSATION OR ANY BENEFIT AVAILABLE TO A STATE EMPLOYEE OR EMPLOYEE OF ANOTHER GOVERNMENTAL ENTITY CUSTOMER.

b) VENDOR AGREES TO INDEMNIFY AND HOLD HARMLESS CUSTOMERS, REGION 4 AND/OR THEIR EMPLOYEES, AGENTS, REPRESENTATIVES, CONTRACTORS, AND/OR ASSIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEYS' FEES, AND EXPENSES, RELATING TO TAX LIABILITY, UNEMPLOYMENT INSURANCE AND/OR WORKERS' COMPENSATION IN ITS PERFORMANCE UNDER THIS CONTRACT, VENDOR SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE INCLUDING ATTORNEYS' FEES.

☑ I certify compliance with this attribute.

137 Excess Obligations Prohibited

Proposer understands that all obligations of Region 4 ESC under the contract are subject to the availability of state funds. If such funds are not appropriated or become unavailable, the contract may be terminated by Region 4 ESC.

☑ I certify compliance with this attribute.

138 Suspension and Debarment

Respondent certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in the contract by any state or federal agency.

☑ I certify compliance with this attribute.

139	**Change in Law and Compliance with Laws** Proposer shall comply with all laws, regulations, requirements and guidelines applicable to a vendor providing services and products required by the contract to the Region 4 ESC, as these laws, regulations, requirements and guidelines currently exist and as amended throughout the term of the contract. Region 4 ESC reserves the right, in its sole discretion, to unilaterally amend the contract prior to award and throughout the term of the contract to incorporate any modifications necessary for compliance with all applicable state and federal laws, regulations, requirements and guidelines. ☑ I certify compliance with this attribute.

Appendix B

TERMS & CONDITIONS ACCEPTANCE FORM

Signature on the Offer and Contract Signature form certifies complete acceptance of the terms and conditions in this solicitation and draft Contract except as noted below with proposed substitute language (additional pages may be attached, if necessary). The provisions of the RFP cannot be modified without the express written approval of Region 4 ESC. If a proposal is returned with modifications to the draft Contract provisions that are not expressly approved in writing by Region 4 ESC, the Contract provisions contained in the RFP shall prevail.

Check one of the following responses:

☐ Offeror takes no exceptions to the terms and conditions of the RFP and draft Contract.

(*Note: If none are listed below, it is understood that no exceptions/deviations are taken.)*

☒ Offeror takes the following exceptions to the RFP and draft Contract. All exceptions must be clearly explained, reference the corresponding term to which Offeror is taking exception and clearly state any proposed modified language, proposed additional terms to the RFP and draft Contract must be included:

(*Note: Unacceptable exceptions may remove Offeror's proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions and modifications and the decision shall be final.*

If an offer is made with modifications to the contract provisions that are not expressly approved in writing, the contract provisions contained in the RFP shall prevail.)

Section/Page	Term, Condition, or Specification	Exception/Proposed Modification	Accepted (For Region 4 ESC's use)
Appendix A, Section 10. Adding Authorized Distributors/Dealers, P.2	Contractor is prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to the Contractor unless otherwise approved by Region 4 ESC. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.	~~Contractor is prohibited from authorizing a~~Additional distributors or dealers, other than those identified at the time of submitting their proposal, can be added by Contractor to sell under the Contract without notification and prior written approval from Region 4 ESC. Contractor must notify Region 4 ESC each time ~~it wishes to add~~ an authorized distributor or dealer is added to their dedicated website. Purchase orders and payment ~~can only~~ may be made to the Contractor or authorized dealer~~ unless otherwise approved by Region 4 ESC~~. Pricing provided to members by added distributors or dealers must also be less than or equal to the Contractor's pricing.	

Appendix A, Section 11. Termination of Contract, a) Cancellation for Non-Performance or Contractor Deficiency, P.2-3	Upon receipt of a written deficiency notice, Contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.	Upon receipt of a written deficiency notice, Contractor shall have a reasonable opportunity to cure and ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may result in Contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by Contractor under the Contract shall immediately become the property of Region 4 ESC.	
Appendix A, Section 11. Termination of Contract, c) Delivery/Service Failures., P.3	Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC, within a reasonable time period, for all expenses incurred.	Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the Contract to be terminated. In the event Region 4 ESC must purchase in an open market, Contractor agrees to reimburse Region 4 ESC for comparable products in function, cost, and design, within a reasonable time period, for all expenses incurred.	
Appendix A, Section 11. Termination of Contract, e) standard cancellation, P.3	Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order.	Region 4 ESC may cancel this Contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order and Contractor will be compensated for work in progress.	
Appendix A, Section 14 Delivery, P.4	Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.	Conforming product shall be shipped within the timeframe mutually agreed to by the Vendor and the Purchasing Agency ~~7 days of receipt of Purchase Order~~. If delivery is not or cannot be made within this time period, the Contractor must receive authorization for the delayed delivery. The order may be canceled if the estimated shipping time is not acceptable. All deliveries shall be freight prepaid, F.O.B. Destination and shall be included in all pricing offered unless otherwise clearly stated in writing.	

Appendix A, Section 28 Stored Materials, P.6	Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the Contractor against loss and damage. Contractor agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until final acceptance by Region 4 ESC, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon final acceptance.	Upon prior written agreement between the Contractor and Region 4 ESC, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Region 4 ESC prior to payment. Such materials must be stored and protected in a secure location and be insured for their full value by the ~~Contractor~~ party in control of the location against loss and damage, unless otherwise agreed to by Contractor and Region 4 ESC. ~~Contractor~~ The insuring party agrees to provide proof of coverage and additionally insured upon request. Additionally, if stored offsite, the materials must also be clearly identified as property of Region 4 ESC and be separated from other materials. Region 4 ESC must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until ~~final acceptance~~ delivery into Region 4 ESC control ~~by Region 4 ESC~~, it shall be the Contractor's responsibility to protect all materials and equipment. Contractor warrants and guarantees that title for all work, materials and equipment shall pass to Region 4 ESC upon Region 4 ESC's acceptance of non-defective, undamaged, product at time of delivery ~~final acceptance~~.	
Appendix A, Section 30 Indemnity, P.6	Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.	Indemnity. Contractor shall protect, indemnify, and hold harmless both Region 4 ESC and its administrators, employees and agents against all claims, damages, losses and expenses to the extent caused by ~~arising out of or resulting from~~ the negligent actions or willful misconduct of the Contractor, Contractor employees or subcontractors in the preparation of the solicitation and the later execution of the Contract. Any litigation involving either Region 4 ESC, its administrators and employees and agents will be in Harris County, Texas.	

Exhibit A, Section 1.1 Requirement, P.31	All transactions, purchase orders, invoices, payments etc., will occur directly between the Supplier and each Participating Public Agency individually, and neither OMNIA Partners, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Supplier for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency. Supplier is responsible for knowing the tax laws in each state.	All transactions, purchase orders, invoices, payments etc., will occur directly between the Supplier or Supplier's Authorized Dealer and each Participating Public Agency individually, and neither OMNIA Partners, any Principal Procurement Agency nor any Participating Public Agency, including their respective agents, directors, employees or representatives, shall be liable to Supplier or Authorized Dealer for any acts, liabilities, damages, etc., incurred by any other Participating Public Agency. Supplier and/or Authorized Dealer is responsible for knowing the tax laws in each state.	
Exhibit A, Section 2.2 Pricing Commitment, P.34	Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to Public Agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local or cooperative contract, the Supplier will match such lower pricing to that Participating Public Agency under the Master Agreement.	~~Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to Public Agencies nationwide and further commits that if a Participating Public Agency is eligible for lower pricing through a national, state, regional or local or cooperative contract, the Supplier will match such lower pricing to that Participating Public Agency under the Master Agreement.~~ Supplier commits that price shall be equivalent to other cooperative state and local contracts held by the Supplier, buying the same product mix, for the same geographical areas, under the same terms and conditions.	

Exhibit B, Section 13 Administrative Fee Reporting, P.44	Supplier shall provide OMNIA Partners with an electronic accounting report monthly, in the format prescribed by OMNIA Partners, summarizing all Contract Sales for each calendar month. The Contract Sales reporting format is provided as Exhibit C ("Contract Sales Report"), attached hereto and incorporated herein by reference. Contract Sales Reports for each calendar month shall be provided by Supplier to OMNIA Partners by the 10th day of the following month. Failure to provide a Contract Sales Report within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion.	Supplier shall provide OMNIA Partners with an electronic accounting report monthly, in the format prescribed by OMNIA Partners, summarizing all Contract Sales for each calendar month. The Contract Sales reporting format is provided as Exhibit C ("Contract Sales Report"), attached hereto and incorporated herein by reference. Contract Sales Reports for each calendar month shall be provided by Supplier to OMNIA Partners by the 15~~0~~th day of the following month. Failure to provide a Contract Sales Report within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion.	
Exhibit B, Section 14 Administrative Fee Payment, P.44	Administrative Fee payments are to be paid by Supplier to OMNIA Partners at the frequency and on the due date stated in Section 13, above, for Supplier's submission of corresponding Contract Sales Reports. Administrative Fee payments are to be made via Automated Clearing House (ACH) to the OMNIA Partners designated financial institution identified in Exhibit D. Failure to provide a payment of the Administrative Fee within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one and one-half percent (1 1/2%) per month or the maximum rate permitted by law until paid in full.	Administrative Fee payments are to be paid by Supplier to OMNIA Partners within 30 days of calendar month end, ~~at the frequency and on the due date stated in Section 13, above,~~ for Supplier's submission of corresponding Contract Sales Reports. Administrative Fee payments are to be made via Automated Clearing House (ACH) to the OMNIA Partners designated financial institution identified in Exhibit D. Failure to provide a payment of the Administrative Fee within the time and manner specified herein shall constitute a material breach of this Agreement and if not cured within thirty (30) days of written notice to Supplier shall be deemed a cause for termination of the Master Agreement, at Principal Procurement Agency's sole discretion, and/or this Agreement, at OMNIA Partners' sole discretion. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one and one-half percent (1 1/2%) per month or the maximum rate permitted by law until paid in full.	

Exhibit F, Federal Funds Certifications, Overview P.53	The following provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Per FAR 52.204-24 and FAR 52.204-25, solicitations and resultant contract shall contain the following provisions.	The following provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Per FAR 52.204-24 and FAR 52.204-25, solicitations and resultant contract shall contain the following provisions, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.	
Exhibit F, Federal Funds Certifications, Appendix II to Part 200, P.57	The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.	The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.	
Exhibit F, Federal Funds Certifications, Record Retention Requirements for Contracts Involving Federal Funds, P.60	When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.	When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting contract and/or purchase order prior to offeror's acceptance of the order. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.	

Exhibit F, Federal Funds Certifications, Certification of Compliance with Energy Policy and Conservation Act, P.60	When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).	When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18). It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting contract and/or purchase order prior to offeror's acceptance of the order.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, P.60	To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that its products comply with all applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.	To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that when requested prior to offeror's acceptance of an order, offeror will certify whether its individual products comply to ~~with all~~ applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.	

Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, (1) P.60	The Contractor agrees to comply with 49 USC 5323(j) and 49 CFR Part 661, which provide that federal funds may not be obligated unless steel, iron and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7.A general public interest waiver from the Buy America requirements applies to microprocessors, computers, microcomputers, software or other such devices, which are used solely for the purpose of processing or storing data. This general waiver does not extend to a product or device that merely contains a microprocessor or microcomputer and is not used solely for the purpose of processing or storing data. Separate requirements for rolling stock are set out at 5323(j)(2)(C) and 49 CFR 661.11.	The Contractor agrees, that when requested prior to Contractor's acceptance of an order, to certify whether its individual products comply with 49 USC 5323(j) and 49 CFR Part 661, which provide that federal funds may not be obligated unless steel, iron and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7.A general public interest waiver from the Buy America requirements applies to microprocessors, computers, microcomputers, software or other such devices, which are used solely for the purpose of processing or storing data. This general waiver does not extend to a product or device that merely contains a microprocessor or microcomputer and is not used solely for the purpose of processing or storing data. Separate requirements for rolling stock are set out at 5323(j)(2)(C) and 49 CFR 661.11.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, Certificate of Compliance, P.60	The proposer hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.	The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.	
Exhibit F, Federal Funds Certifications, Certification of Compliance with Buy America Provisions, Certificate of Compliance, P.61	The proposer hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.	The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.	
Exhibit F, Federal Funds Certifications, Certification of Applicability to Subcontractors, P.62	Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.	Offeror agrees that all dealer subcontracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.	

Exhibit F, Federal Funds Certifications, Community Development Block Grants, P.62	Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided, Offeror shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Offeror shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.	Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided and Offeror is notified prior to order placement, Offeror shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Offeror shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.	
Exhibit F, Federal Funds Certifications, Community Development Block Grants, P.62	Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.	Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above and as applicable.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, P.64	(Initial Paragraph to this Section) By submitting a proposal, the Supplier is accepted these FEMA and Additional Federal Funding Special Conditions required by the Federal Emergency Management Agency (FEMA) and other federal entities.	(Initial Paragraph to this Section) By submitting a proposal, the Supplier is accepted these FEMA and Additional Federal Funding Special Conditions required by the Federal Emergency Management Agency (FEMA) and other federal entities, when applicable, federal funding is utilized, and Supplier is notified prior to order placement that the product and services are needed for a disaster or emergency situation.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, P.66	**Federal Requirements** If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when federal funding may be utilized.	**Federal Requirements** If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when applicable, federal funding ~~may be~~ is utilized, and Contractor is notified prior to order placement.	

Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, 3. Equal Employment Opportunity, Item 8, P.68	The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.	The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every dealer subcontract ~~or purchase order~~ unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each dealer subcontractor ~~or vendor~~. The contractor will take such action with respect to any dealer subcontract ~~or purchase order~~ as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a dealer subcontractor ~~or vendor~~ as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.	
Exhibit F, Federal Funds Certifications, FEMA and Additional Federal Funding Special Conditions, Sign-Off, P.81	Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation, as applicable.	Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation~~.~~, as applicable.	

OMNIA Partners Region 4 Education Service Center Discount Matrix

Furniture, Installation, and Related Services

Products	Tier Discount List per Order	Discount From List
Systems & Universal (Stride Systems, Terrace Systems, Optimize Systems, Align Systems Components, Concensys & Cadence Systems Components, Essentials & Align Pedestals, Overheads/Shelves, Worksurfaces, Electrical, Undermount Power Module, Accessories, and Cable Management Tray)	$1-$100,000	69.5%
	$100,001-$400,000	71.0%
	$400,001+	Negotiable
Desking & Benching (Universal Screens, Stride Benching, Stride Desking, Stride Veneer, Stride Veneer Tiles, Further, Futher Adaptive Supports, Involve, Mural, Fit Gallery Panels, Daybook, Altitude Tables, and Approach)	$1-$100,000	67.0%
	$100,001-$400,000	68.5%
	$400,001+	Negotiable
Storage (Involve Storage, Radii Storage, Vertical Files, Essentials Metal Storage (Laterals, Storage Cabinets, Personal Files, Bookcases), Align Metal Storage (Personal Towers, Laterals, Storage Towers, Credenzas, & Lockers))	$1-$100,000	64.0%
	$100,001-$400,000	65.0%
	$400,001+	Negotiable
Tables & Ergo (Admix Tables, Aware Tables, Aware (Credenzas, Lectern, Markerboards), Structure Tables, Ergonomic Tools, Wand Lights & Splitty Lights)	$1-$100,000	64.0%
	$100,001-$400,000	64.0%
	$400,001+	Negotiable
Task Seating (Acuity, Evo, Inspire, Lyric, Mimeo, O6, Pli, Quip, Relate, Seek, & Svelte)	$1-$100,000	59.0%
	$100,001-$400,000	60.0%
	$400,001+	Negotiable
Social Collaborative (Clarity, Two-Thirds, Retreat, Park by Norm Architects, Conventional Lounge (Parallel), All Around Tables, Belong Tables, Harvest Tables, Harvest Veneer, Townhall Collection (Rock, Wedge, Peak, Summit, Picnic, & Cloud),Gather Multi-Purpose Seating (Clubhouse, Jetty:Mod, Recharge, Reflect, Rise, Linger, Vicinity, Vicinity Lounge))	$1-$100,000	51.0%
	$100,001-$400,000	54.0%
	$400,001+	Negotiable
Architectural Walls (Aspect)**/****	$1-$250,000	62.8%
	$250,000+	Negotiable
Architectural Walls (Beyond)**/****	$1-$250,000	59.8%
	$250,000+	Negotiable
Gunlocke	$1-$250,000	55.6%
	$250,000+	Negotiable

Service	Charge
Basic Installation/Assembly* **	Basic Installation will be a minimum of $90 per hour with a not to exceed maximum charge of $150 per hour. Standard Business Hours (8:00 am - 5:00 pm), Monday – Friday, dock door access and site free and clear for installation
Expanded Installation/Assembly* **	Expanded Installation will be a minimum of $100 per hour with a not to exceed maximum charge of $350 per hour. Non-Standard Business Hours Monday – Friday, weekends and holidays. Expanded installation also includes, but is not limited to, sites 60 miles over main dealer warehouse, prevailing wage, union labor, overtime, and major metropolitan areas.
Minimum Installation/Assembly* **	Minimum of $200 per order may apply

Design	Design Services will be a minimum of $85 per hour with a not to exceed maximum charge of $125 per hour.
Reconfiguration	Reconfiguration will be a minimum of $125 per hour with a not to exceed maximum charge of $200 per hour.
Project Management	Project Management will be a minimum of $80 per hour with a not to exceed maximum charge of $200 per hour.
Storage	Not to Exceed $5/sq ft/month after 30 days
Inside Delivery	Inside Delivery will be a minimum of $90 per hour with a not to exceed maximum charge of $125 per hour. Standard Business Hours (8:00 am - 5:00 pm), Monday – Friday, preapproved access pointand site free and clear for delivery. Minimum charge of $200.

Enhanced Services	Yes

Architectual Product Service	**Charge**
Basic Installation/Assembly* **	Basic Installation will be a minimum of $90 per hour with a not to exceed maximum charge of $150 per linear foot. Standard Business Hours (8:00 am - 5:00 pm), Monday – Friday, dock door access and site free and clear for installation.
Expanded Installation/Assembly* **	Expanded Installation will be a minimum of $100 per hour with a not to exceed maximum charge of $350 per linear foot. Non-Standard Business Hours Monday – Friday, weekends and holidays. Expanded installation also includes, but is not limited to, sites 60 miles over main dealer warehouse, prevailing wage, union labor, overtime, and major metropolitan areas.
Design	Design Services will be a minimum of $85 per hour with a not to exceed maximum charge of $125 per hour.
Reconfiguration	Reconfiguration will be a minimum of $125 per hour with a not to exceed maximum charge of $200 per hour.
Project Management	Project Management will be a minimum of $80 per hour with a not to exceed maximum charge of $200 per hour.

****Due to the extremely custom nature of demountable walls, list prices are part of the CET Designer software.**
*****Assembly/Installation costs noted are for normal work hours, non-union wages. Union, prevailing wage, overtime, weekend work, and metropolitan area labor will be negotiated on a case-by-case basis.**
******Prices for Allsteel Architectural Walls Product do not include applicable sales taxes or freight. These charges will be listed as separate line items on the quote, purchase order, and invoice, unless otherwise agreed to in writing, and each charge is contingent upon final destination of product. All applicable taxes and freight charges will be added to Allsteel's invoice, and customer agrees to pay the same.**

Allsteel®

Designed to do more.



We transform workplaces for the better, in a collaborative and human-centric way, by designing for real people and their ambitions.



The way we work is always changing. Together, apart, or somewhere in between, our workplaces—like our work behaviors—are evolving. At Allsteel, we work every day to help transform workplaces for the better. It starts with a focus on collaboration, and it starts with putting people at the center of the experience.

With design methods like Work Geometry, we are bringing a human-centric, researched-backed approach to creating the physical and perceived elements of workplaces.

Offices are for people, and Allsteel's warm modern aesthetic is designed for humans—drawing from organic elements and bringing residential features into the workplace that promote employee wellness, productivity, and retention. We are designing products and workplace solutions for real people and their ambitions.

At Allsteel, we are designed to do more.

Three Beliefs at the Core of Who We Are

HUMAN-CENTRIC

Engagement Experience | Sustainability | Work Geometry

Humans are at the heart of everything we do at Allsteel—from our inception to who we are today. The Allsteel brand believes in a human-centric approach. This is evidenced in the way we work with others throughout the entire experience. We put the client in the center of the process and truly understand their needs before creating a plan.

Our sustainability efforts are all focused on doing the right thing for people and the environment. Allsteel is Designed to Do Better with our experiences and our portfolio.

Work geometry is Allsteel's human-centric consideration for your posture, fit, and the tools you use to be productive and comfortable.

VERSATILE DESIGN

Product + Material Portfolio | Partnership Brands | People + Process

We believe in versatile design. Our solutions are purposely designed to do more than one thing—allowing the client to evolve as the business environment changes.

Our portfolio of products and materials are designed to compliment the architecture, let the professional design intent have a strong presence, and don't overpower the space. Versatile designs allow the client's brand and culture to shine through.

Allsteel's products solve for the versatility that our target clients wants. We have product designs, materials, and partnership brands that are adaptable and meet the needs of the changing workplace. We have created partnerships with key brands to bring the versatility to the solution, meeting the needs of our client. We invest in CET, Parametric Design, and products with a kit of parts—keeping the client in the center of the process.

CO-SOLUTIONING

Allsteel Experience Center | Applied Workplace | Solutions Unique Dealer Network

We believe in co-solutioning—this means we don't come to the table with a prescribed solution. Instead, we work alongside our unique dealer network, using research-backed insights to create an application that is best for the client.

Allsteel approaches projects through co-solutioning with our unique dealer network. Through our applied workplace solutions (such as Tailored Products, Workplace Advisory, Product Application), we work together, alongside the dealer and client, to create winning solutions.

Our new Allsteel Experience Center in Fulton Market was designed with the ability to co-solution in mind. We have created new experiences which will allow us to roll up our sleeves and solution alongside the dealer and the client every step of the way.

Allsteel Product Overview

Allsteel manufactures a full line of contract office furnishings, including seating, workspaces, tables, storage, architectural products, and accessories.

Seating

We believe seating should unlock a user's productivity the moment they take a seat. The Allsteel seating portfolio is curated to solve for a variety of workplace and ergonomic challenges.

Workspaces

Comprehensive workplace solutions that successfully address everyday challenges of the modern workplace. From technology to ergonomics to adaptability, Allsteel's workspace solutions are designed to support the work of individuals, teams, and organizations.

Tables

What you place your work on and where you spend your time working, eating, or taking a meeting should not be overlooked. The Allsteel portfolio of tables addresses the unique challenges of modern workspaces, designed to tackle any problem, from a lack of power sources to the desired flexibility of table-height, and everything in between.

Storage

For the things we need, but don't need in front of us. Allsteel's collection of storage solutions allows you to customize the right fit to store the important things, while always giving you space to adapt and grow.

Architectural Products

In response to today's modern offices, Allsteel has developed a large collection of architectural solutions, tools, and structures. This allows you to adjust accordingly to new demands and adapt appropriately to today's ever-changing workplace needs.

Accessories

We believe there is no detail too small, or too large, that can be overlooked. For all the extras we need, and the aesthetics we want, there is the expertly curated Allsteel collection of accessories, so that no detail is left untouched.






Allsteel's Management & Project Approach

Allsteel's Management Approach is designed around six core elements of a project: **Team, Process, Communication, Design Planning, Execution/Implementation, Close Out + Day 2 Service**. Proven through many years and contracts, these core elements position Allsteel and our dealer partners for a successful execution of the contract and an efficient on-going support system. We place an enormous emphasis on our process and provide a rigorous, planned, and disciplined approach to ensure the success of all. Our goal is to implement an infrastructure that includes experience and knowledge, providing quick access to product and service information while responding to the needs of the OMNIA in the most timely and efficient manner. The Management Approach is based on a centralized administration which creates efficiencies related to design, order preparation, coordination, and delivery planning.

TEAM

A successful project begins with a clear understanding of your goals. **Our dedicated Public Sector team ensures that each member is educated and well-versed in all aspects of the requirements of each project.** Allsteel has Public Sector dedicated BDM's in place regionally that are supported by a dealer partner most closely aligned to the territory. Allsteel created this infrastructure to provide quick access to project, product, and service information and allow us to respond to all needs in the most judicious manner. Allsteel offers and requires our dealers to participate in ongoing online training opportunities and instructor-led regional product and specification classes to ensure adequate product knowledge.

COMMUNICATION

The most important task at this stage is to develop the communication pathway to ensure project success while developing provisions for schedule deviations and risk. Our dealer team supported by their local Allsteel BDM, will minimize risk by communicating lead times, ship dates, and expectations on a regular basis to the project team. **Having standards in place for internal processes, understanding the importance of detailed steps, and measuring adherence to those details mitigate risk on projects of all sizes.** A detailed task list will be outlined in the customer Project Gantt Chart to highlight deliverables and key milestones. It will also create a project baseline for progress and performance reporting.

PROCESS

This process involves developing a plan that allows our dealer partner to manage the project scope by defining and controlling the project's constituents. A cross-functional project team is established, initial roles/responsibilities are identified, and technical requirements are reviewed. **Our trusted dealer partners will develop, enforce, and maintain a strong Quality Control Plan alongside an extensive network of certified Servicing Partners and other qualified Allsteel dealer partners that provide coverage to support our high standards for service and delivery, regardless of geographic location.**

DESIGN PLANNING

Expert project management and consistent design are key to the success of complex interior projects. Each project goes through extensive assessment, which provides the foundation for flawless execution. Our experienced designers follow a robust design process to include several accuracy checks and manage requests for changes that may be outside the scope of the contract.

Allsteel has an internal Design Solutions team that works directly with our authorized dealers to assist in the creation of design packages that offer our end customers the best overall solution. Our design professionals provide the following services: auditing and specification accuracy, value engineering, ergonomic options, 3-D drawings, complete parts lists, product compatibility, CAD furniture plans, photo-realistic renderings to help with visualization, and furniture plan finishes.

Allsteel's Management & Project Approach

EXECUTION + IMPLEMENTATION

The Execution and Implementation phase includes order entry, production, delivery, installation, and preparation for closeout of the project.

During production, the Dealer Support team will process and complete any necessary access and security documents and any other regulations. The dealer PM will be on-site regularly to monitor project progress, inspect the quality of furniture installation, and check third-party contractors' work to ensure successful integration of wiring and cabling.

Installation Manager and Project Managers will work with the Allsteel logistics team on packaging efficiencies, site conditions, and optimal communication strategies to ensure optimal delivery and receiving methods. All deliveries will be coordinated through building management to ensure no delays. Prior to delivery and installation, the dealer PM will perform a walk through with the agency representative to jointly note the condition of the facility and areas that require extra protection.

To reduce punch list items, Allsteel will provide a project 'care package' once installation begins, at no cost to the customer. This customized care package includes extra parts, touch up material, or any other items particular to the punch list process. The Project Manager and Installation crew will be conducting ongoing pre-punch walkthroughs and resolve any issues utilizing the punch kit.

We believe that the strong quality assurance measures incorporated into our process reduce overall project risk. At Allsteel, customer satisfaction is measured through a series of Key Performance Indicators (KPIs). These metrics allow us to hold both ourselves and our dealer partners accountable. We create monthly performance matrices that benchmark our client's expectations and measure turn-around and lead time for every order, service, or design request. This data is integrated into an overall scorecard to measure ongoing performance, identify areas of improvement, and implement corrective action.

CLOSE OUT + DAY 2

The close-out of the customer project is critical to successful move-in and long-term tenant satisfaction. Items completed during the closing process can include but aren't limited to:

- Conduct a formal punch walk-through
- Schedule a final project close-out meeting to ensure completion of all project activities and contractual obligations including post-project review
- Provide on-site user training sessions during the first five days of occupancy
- Submit the final close-out package that includes, but is not limited to, warranty, assembly instructions, maintenance handbooks, and a complete set of detailed as-built drawings with part numbers and a key plan.

We believe that communication is a key component to a successful project. The Allsteel and Dealer Support teams have years of experience with similar projects of this scope and complexity for both commercial and government clients. We are fully prepared to manage concurrent installations on multiple floors, multiple buildings, and multiple sites. Our overall driving vision and standard practices will provide a structure for the total project whilst allowing the flexibility to manage and address the unique complexities at each local level.

Additional Sustainability

Textile Innovations & Sustainability

PFAS Removal from Standard Finish Offerings

HNI is proud to announce that we will be completely free of intentionally added PFAS in our standard textiles and finishes in July of 2024. We are actively working with our suppliers and partners to transition our finishes to PFAS free versions, so that we able to provide quality product without harsh chemical treatments.

Sustainability

- We are researching, developing, and testing the following sustainable materials.
- Biobased foam that uses landfill diverted biomass from food processing wastes.
- Recycled PET resin in powdered coated paint.
- Carbon negative materials made from Biochar and woody fiber plants.
- Circular materials made from our products and wastes.

2024 DOE Better Projects

The Better Project Award acknowledges HNI's exceptional achievements in executing energy-efficient initiatives within its manufacturing operations, particularly concerning the optimization of paint booth ovens. Through the addition of air curtains designed by HNI, it was able to reduce oven energy demand by up to 30% per oven while also stabilizing oven temperatures. These improvements help increase efficiency, reduce overall greenhouse gas emissions, and provide a better working environment for members.

Read More →

HNI Product Sustainability

At HNI, sustainability is more than just a manufacturing practice. We strive to design and build furniture that not only increases your team's productivity, but also protects the natural environment. Our commitments—to lean manufacturing, environmentally conscious product development, responsible sourcing and distribution, and reduced emissions and material waste—drive our practices and reflect our beliefs.

Whether you're looking to educate your team on sustainable best practices or searching for information on environmental standards, we can help. Explore our Ecomedes sustainability site to learn more about our products, how they safeguard you, and the ways they can contribute to LEED and WELL certifications.

HNI ecomedes →

Contracts & Cooperatives Allsteel Supports

Our government services and higher education programs make it **easy and efficient to specify, order, receive, and install the right workplace solutions** to meet your office furniture needs today while providing lasting value for years to come.

Since 1946, Allsteel has served the office furniture needs of a variety of government agencies with durable, functional, and dependable products. Our comprehensive line of GSA-approved products offers a range of office solutions, providing style and durability that lasts through interior trends and frequent office planning and reconfiguration. We take environmental sustainability into account at every step, from design and manufacturing to use and reuse. We express our confidence in the quality of our product by backing all Allsteel products with a lifetime warranty.

Please click to view current contracts on Allsteeloffice.com.

Allsteel Contracts →

DESIGN PUBLIC GROUP

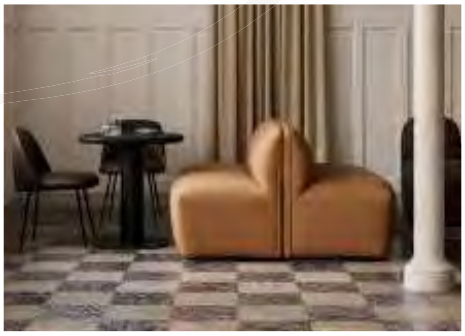
AN HNI BRAND

About Us

The ancillary furniture process can be challenging.. Finding products from multiple brands and then communicating, specifying, ordering, and managing the shipments through multiple channels is a lot to manage. With Design Public Group, you get a single source to help you manage all of this.

We partner with hundreds of international, design-focused brands, offering their portfolio of contract grade products to you via our platform and knowledgeable sales team. With DPG, you get exclusive pricing and the ability to specify by brand, product category, budget,and lead times. In addition, we offer architect files and other tools that can seamlessly integrate into your workflow, all on our easy-to-use platform.

The DPG Benefit



LARGEST CATALOGUE OF ANCILLARY PRODUCTS

Design Public Group is proud to work with hundreds of international brand partners, offering thousands of SKUs.



REDUCE THE FRICTION IN ANCILLARY SPECIFICATION

Eliminate the need to work with multiple contacts and purchase orders. At DPG, you have one point of contact and one PO.



VISIBILITY INTO REAL-TIME SHIPPING

Order tracking for multiple brands on one order is as easy as a click.



WE ARE CLIENT-CENTRIC

We know there will always be a need for a person on the other end. Our team of contract sellers & client support are always ready to help.

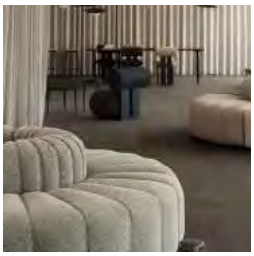
DESIGN PUBLIC GROUP

AN HNI BRAND

Program Brand Contract Grade Partners



normann COPENHAGEN



NORR11



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WENDELBO



ÅNDERSEN

QUALITY MEETS DESIGN

Pricing

Products offered are 20% off Manufacturers Advertised Price. Pricing does not include dealer installation.

Warranty

Highlighted Manufacturers 5-year warranty

Product

Wide selection of contract grade product from high-design European manufacturers. Additional brands can be added to the offering based on OMNIA selection.

Enhanced Services

We are excited to introduce Enhanced Services, the ability to order additional services right along with your Allsteel products. We understand that some orders are unique and have special requirements that are not included in our standard services and want to make that an easy process for you. As a result, we are offering two different types of enhanced services. The orderable services will have a fixed fee per purchase order while the service requests are more unique and will require a quote from Customer Support. The ultimate goal for Allsteel's Enhanced Services is to make it easier for you to provide an exceptional experience for your customers while increasing profitability.

Please direct any questions to Customer Support at GeneralSupport@hniworkplacefurnishings.com.

Orderable Services Customer may order in eOrdering or submit PO without pre-approval for service	**Cost for Service**
Lift Gate (Limited to orders less than 250 cubes)	$250/Order
Proof of Delivery	$20/Order
Professional Protective Equipment (minimum order size of 250 cubes)	$50/Order
US Citizen Driver	$50/Order
Inside Delivery (Limited to orders less than 250 cubes)	$250/Order

Services Requiring Approval Customer must receive approval for service before ordering service. In some cases, these services may not be available after order is placed.	**Cost for Service**
Specific Delivery Date/Time	Actual Charges Apply
Dedicated Truckload Delivery	Actual Charges Apply
Ocean Container	Actual Charges Apply ($2,000 minimum)
Trailer Length Maximum	Actual Charges Apply
Advanced Clearance	Actual Charges Apply
Carrier Insurance	$50/Order
Expedited Transit	Actual Charges Apply
Palletization	Actual Charges Apply ($1,000 minimum)
Special Permits	$50/Order + Permit Fees

Appendix C, Doc #1

ACKNOWLEDGMENT AND ACCEPTANCE OF REGION 4 ESC's OPEN RECORDS POLICY

OPEN RECORDS POLICY

All proposals, information and documents submitted are subject to the Public Information Act requirements governed by the State of Texas once a Contract(s) is executed. If an Offeror believes its response, or parts of its response, may be exempted from disclosure, the Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt and include detailed reasons to substantiate the exemption. Price is not confidential and will not be withheld. Any unmarked information will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any Offeror. Offeror is advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

☒ We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

☐ We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must include detailed reasons to substantiate the exemption(s). Price is not confident and will not be withheld. All information believed to be a trade secret or proprietary must be listed. It is further understood that failure to identify such information, in strict accordance with the instructions, will result in that information being considered public information and released, if requested under the Public Information Act.)

6/3/2024
Date

e

Eric Schroeder
Vice President, Finance - HNI Workplace Furnishings

Appendix C, Doc #2

ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)
Attorney General Form

I affirm under penalty of perjury of the laws of the State of Texas that:

1. I am duly authorized to execute this Contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

2. In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

3. In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and

4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Company Allsteel LLC

Address 600 East 2nd Street
Muscatine, IA 52761

Phone (563) 272-4800

Fax

Contact

Signature

Melissa Lincoln
Printed Name

Public Sector Sr. Program Manager
Position with Company

Official Authorizing Proposal

Signature

Eric Schroeder
Printed Name

Vice President, Finance - HNI Workplace Furnishings
Position with Company

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2024-1159505

Date Filed:
05/10/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Allsteel LLC
Muscatine, IA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Region 4 Education Service Center

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Solicitation Number RFP 24-01
Furniture, Installation, and Related Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
HNI Corporation	Muscatine, IA United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Eric Schroeder, and my date of birth is _____.

My address is 600 E 2nd Street (street), Muscatine (city), Iowa (state), 52761 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Muscatine County, State of Iowa, on the 3rd day of June (month), 2024 (year).

CINDY HERMANN
Commission Number 756350
My Commission Expires
December 26, 2026

6/3/2024

_____
Signature of authorized agent of contracting business entity
(Declarant)

Appendix C, DOC # 4

Texas Government Code 2270 Verification Form

House Bill 89 (85R Legislative Session), which adds Chapter 2270 to the Texas Government Code, provides that a governmental entity may not enter into a contract with a company without verification that the contracting vendor does not and will not boycott Israel during the term of the contract.

Furthermore, Senate Bill 252 (85R Legislative Session), which amends Chapter 2252 of the Texas Government Code to add Subchapter F, prohibits contracting with a company engaged in business with Iran, Sudan or a foreign terrorist organization identified on a list prepared by the Texas Comptroller.

I, Eric Schroeder Vice President Finance, as an authorized representative of

Allsteel LLC, a contractor engaged by

Insert Name of Company

Region 4 Education Service Center, 7145 West Tidwell Road, Houston, TX 77092, verify by this writing that the above-named company affirms that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of this contract, or any contract with the above-named Texas governmental entity in the future.

Also, our company is not listed on and we do not do business with companies that are on the Texas Comptroller of Public Accounts list of Designated Foreign Terrorists Organizations found at https://comptroller.texas.gov/purchasing/docs/foreign-terrorist.pdf.

I further affirm that if our company's position on this issue is reversed and this affirmation is no longer valid, that the above-named Texas governmental entity will be notified in writing within one (1) business day and we understand that our company's failure to affirm and comply with the requirements of Texas Government Code 2270 et seq. shall be grounds for immediate contract termination without penalty to the above-named Texas governmental entity.

I swear and affirm that the above is true and correct.

Signature of Named Authorized Company Representative

6/3/2024
Date

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/1/2024 — 6/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1062840 ALLSTEEL LLC. HNI CORPORATION, PARENT 600 E. 2ND STREET MUSCATINE IA 52761	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Arch Insurance Company — 11150 INSURER B : Arch Indemnity Insurance Company — 30830 INSURER C : Everest National Insurance Company — 10120 INSURER D : Travelers Casualty and Surety Co of America — 31194 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 17480750 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	N	N	41GPP1010205 (PREMISES)	7/1/2023	7/1/2024	EACH OCCURRENCE	$ 1,000,000
A	CLAIMS-MADE X OCCUR			41GPP1010305 (PRODUCTS)	7/1/2023	7/1/2024	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X $250,000 DED						MED EXP (Any one person)	$ 10,000
	X PROD/COMPOPS $2M SIR						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	X OTHER: CONTRACTUAL LIAB.							$
A	AUTOMOBILE LIABILITY	N	N	41CAB1010505	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
A	X ANY AUTO			41CAB1010605	7/1/2023	7/1/2024	BODILY INJURY (Per person)	$ XXXXXXX
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ XXXXXXX
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$ XXXXXXX
	X $500,000 DED							$ XXXXXXX
A	X UMBRELLA LIAB X OCCUR	N	N	41UFP1055005 ($5M)	7/1/2023	7/1/2024	EACH OCCURRENCE	$ 15,000,000
C	X EXCESS LIAB CLAIMS-MADE			XC8CU00030-231 ($10M)	7/1/2023	7/1/2024	AGGREGATE	$ 15,000,000
	DED RETENTION $							$ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		N	41WCI1009905 (PA & FL)	7/1/2023	7/1/2024	X PER STATUTE OTH-ER	
B	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N / A		44WCI1010005 (AOS)	7/1/2023	7/1/2024	E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

17480750
Omnia Partners
c/o Global Risk Management Solutions
5271 California Ave., Suite 290
Irvine CA 92617

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Allsteel®

Limited Lifetime Warranty

Allsteel's dedication to quality products is one of the ways we show our commitment to our customers.

We recognize that keeping up with the pace of change requires having products that work as hard as the people who use them. That's why many of our products are rigorously tested to meet the highest industry standards.

In the unlikely event that any Allsteel product or component covered by the Allsteel Warranty should fail under normal workplace use because of defective material or workmanship, Allsteel will help fix it.

Because taking care of *people* is how Allsteel takes care of business.

Limited Lifetime Warranty

Allsteel®

Allsteel warrants its products to be free from defects in material and workmanship for as long as the original purchaser owns them, except as set forth below.

Allsteel shall repair or replace with comparable product (at Allsteel's discretion), free of charge, any Allsteel product or component manufactured after March 1, 2021, that fails under normal commercial office use, in accordance with the terms of this warranty. For products or components manufactured prior to this date, please contact your Allsteel trade partner for warranty information.

The materials and components listed below are covered according to the following schedule from the date of invoice:

LIFETIME
All Allsteel products, materials, and components are covered under the Allsteel Limited Lifetime Warranty, subject to the following exceptions

12 YEARS
Veneer and laminate surfaces; wood seating; electrical components; seating controls; pneumatic cylinders; glides; casters; arm caps; foam; all seating mesh not limited to 5 years below; polymer side-chair shells

10 YEARS
Beyond® and Aspect™ demountable partitions; painted-wood surfaces; wood-frame seating and lounge products; Altitude® A6 height-adjustable worksurface mechanisms and metal bases purchased after March 1, 2021 (7 years on mechanisms and 10 years on bases prior to this date)

7 YEARS
Altitude® A5 and Altitude® A8 height-adjustable worksurface mechanisms and metal bases

5 YEARS
Tablet arm mechanisms; mesh on Quip™, Scout®, and Mimeo®; panel and seating upholstery fabrics; other covering materials; upholstery on tackboards and storage cushions; freestanding LED task lights; Beyond® and Aspect™ moving parts such as door hardware and door mechanisms; monitor arms; keyboard trays; Altitude® Basic height-adjustable worksurface mechanisms and metal bases

3 YEARS
Marker board surfaces; upholstery on lounge products; undercabinet LED lights; USB power modules

2 YEARS
Keyless electronic locks

1 YEAR
Traceless laminates

Allsteel does not warrant:
- Customer's Own Materials (COM) or Customer's Own Laminates (COL)
- Natural variations occurring in wood, leather, or other natural materials, which are inherent to their character and not considered defects
- Colorfastness of textiles or surface finishes
- Matching of colors, grains, textures, or edge bands to natural materials such as veneer and leather
- Damage caused by the carrier in-transit or installer
- Products not installed, used, or maintained in accordance with product specifications, instructions, and warnings
- Modifications or attachments to the product not approved by Allsteel
- Products used for rental purposes
- Beyond® and Aspect™ doors used in suite entry applications
- Beyond® and Aspect™ customer's own hardware, which is subject to the supplier warranty
- Third-party products acquired through the Tailored Products Group
- Partner, third-party, and other manufacturers' products Allsteel, to the extent possible, will pass through any warranty received with respect to other manufacturers' branded products
- Consumables (e.g. batteries, bulbs, lamps, and ballasts)

This warranty applies only to the original purchaser and is non-transferrable.

Warranty is void if integrated components or features are substituted with non-Allsteel or unauthorized components without previous authorization.

This warranty will not be valid if damage to the product is caused by (1) normal wear and tear over the course of ownership, including puddling and pilling in materials; (2) sharp objects (e.g. writing utensils, heeled shoes, scissors, jewelry, keys); (3) extreme environmental conditions; (4) unintended usage or; (5) the use or storage of product in unsuitable environments or conditions.

This warranty applies only to products purchased from authorized Allsteel trade partners and delivered within the United States and Canada. This warranty is valid for unlimited shift usage. Please contact your Allsteel trade partner with any warranty requests.

To the extent allowed by law, Allsteel makes no other warranty, express or implied, including any warranty of merchantability or fitness for a particular purpose. Allsteel will not be liable for any consequential or incidental damages.

NOTICE TO PURCHASER FOR HOME OR PERSONAL USE
Federal law does not permit the exclusion of certain implied warranties for consumer products. Therefore, if you are purchasing this product for home or personal use, the exclusion of implied warranties noted does not apply to you. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state. However, to the extent allowed by applicable state law, the implied warranties are limited to the applicable term of the warranty.

Allsteel Inc.
Muscatine, Iowa 52761

allsteeloffice.com

©2021 Allsteel Inc.
All registered trademarks and trademarks are the property of Allsteel.

Form # A7518.H1 (03/21)

12 YEAR WARRANTY

Subject to the limitations set forth below. The Gunlocke Company warrants to the original purchaser all product in this price list to be free from defects in material and workmanship for a twelve year period from the date of shipment. This 12-year warranty applies to all products sold and installed by a Gunlocke authorized agent for normal commercial single shift service. Gunlocke will repair, or at its option, replace defective merchandise, free of charge. The following components not manufactured by Gunlocke have the following warranties:

- **High wear components** such as casters and glides are warrantied for five years after date of shipment to original owner.
- **Electrical components** are warrantied 10 years from date of manufacture with exception of lamps and ballasts which are not warrantied. This includes Fluorescent Tasklights.
- **LED tasklights** are warrantied for 3 years from date of shipment to original owner.
- **Drawer suspensions** are warrantied for lifetime of product after shipment to original owner.
- **Personal Corners** including covering (leather) are warrantied for three years of single shift and normal use after shipment to original owner.
- **Height adjustable electrical components** are warrantied for five years of single shift and normal use after shipment to original owner.

Any non-standard material selected by the customer is not warrantied. Neither does this warranty apply to damage resulting from accident, alteration, or misuse, as well as damage from normal wear and tear such as dents, nicks, scratches, fading and improper maintenance. That is, Gunlocke's warranty is only valid if products are given proper use and care. Gunlocke assumes no responsibility for product damages resulting from improper installation or user modification.

WOOD FURNITURE

Wood owes its inherent beauty to variations in color, grain, and texture, and therefore, these variations are not considered defects. There may be minor variations from one piece of furniture to the next even though they are finished at the same time. Exposure to light and the aging process will cause a darkening of natural wood products. Light finishes on wood products do not mask the natural characteristics of wood. The Gunlocke Company does not guarantee the exact matching of grain, pattern, and color.

These finishes do not cover any of the natural characteristics of the wood, including nature's colorations, pitch pockets, and the variations of steambent wood. Merchandise will not be replaced because of these natural variations.

It is expressly understood and agreed that the buyer's sole and exclusive remedy for any and all losses or damages resulting from nonconforming goods, or from any other cause, shall be repair or replacement of defective parts, and that Gunlocke shall not be liable for damages or injury to persons or property, nor for replacement of the entire commercial unit, if repair or replacement of defective parts can reasonably render the unit conforming.

All warranty claims must be made in writing by the original owner. Owner may be required to produce the invoice or other evidence to establish that a claim is within the warranty period. Warranty claims may be submitted on the Gunlocke website. https://apps.gunlockeadvantage.com/QualityFeedback/

As stated and illustrated on the website, serial numbers are required to process a warranty claim. No person, firm or corporation is authorized to assume for Gunlocke any liability in connection with the sale or installation of Gunlocke products except as stated above.

All other warranties, expressed or implied, are excluded. Gunlocke shall not be liable for incidental or consequential damages of any sort.



Corporate Office & Support Center Locations

The location of the HNI Corporation and Allsteel corporate office is 600 East 2nd Street, Muscatine, IA, 52761.

Allsteel New York Showroom:
257 Park Ave. South 14th Floor New York, NY 10010

Allsteel Boston Showroom:
200 State Street 4th Floor, Suite 4A Boston, MA 02109

Allsteel Chicago Showroom:
345 N Morgan Fulton Market District Chicago, IL 60607

Allsteel San Francisco Showroom:
Four Maritime Plaza San Francisco, CA 94111

Allsteel Los Angeles Showroom:
555 South Flower Street Suite 3420 Los Angeles, CA 90071

Many of our dealer partners have showrooms showcasing our product solutions as well. Please see the included dealer list to identify additional showroom locations.

Dealer Support Center Locations

ALABAMA:
Interior Elements LLC
2320 1st Ave N Ste 110
Birmingham, AL 35203

A-Z Office Resource, Inc
113 Jetplex Cir. Ste A1
Madison, AL 35758

ALASKA:
Arctic Office Products
100 W Fireweed Lane
Corner of Fireweed & 'A' St
Anchorage, AK 99503

Juneau Business Interiors
2808 Marsha Ave
Juneau, AK 99801

ARIZONA:
Forward Tilt LLC
6340 E Thomas Rd Ste 200
Scottsdale, AZ 85251

ARKANSAS:
Moser Sales Corporation
601 N 13th St
Rogers, AR 72756

L&M Office Furniture
2207 Cantrell Rd
Little Rock, AR 72202

CALIFORNIA:
Cal & Stan Inc.
dba Cal Bennett's Inc.
615 North Plaza Dr
Visalia, CA 93291

Corporate Business Interiors
3501 Jamboree Rd
South Tower, Ste 400
Newport Beach, CA 92660

InsideSource – Sacramento
100 Howe Ave Ste 197
Sacramento CA 95825

InsideSource - Concord
1221 Diamond Way
Concord, CA 94520

InsideSource - San Carlos
985 Industrial Rd, Ste 101
San Carlos, CA 94070

InsideSource - San Francisco
2 Embarcadero Ctr Ste R2308
Promenade Level
San Francisco, CA 94111

InsideSource - San Jose
300 Park Ave, Ste 150
San Jose, CA 95110

Parron Hall
9655 Granite Ridge Dr, Ste 100
San Diego, CA 92123

Sam Clar Office Furniture
1221 Diamond Way
Concord, CA 94520

Westfall Commercial Furniture Inc
444 S. Flower Street, Ste 4280
Los Angeles, CA 90071

COLORADO:
IE Connect
1331 19th St
Denver, CO 80202

CONNECTICUT:
Inside Source
401 Merrit 7, Plaza Level
Norwalk, CT 06851

W.B. Mason Company
2460 State St
Hamden, CT 06517

W.B. Mason Company
151 Woodward Ave
Norwalk, CT 06854

W.B. Mason Company
2 Consumers Ave
Norwich, CT 06360

W.B. Mason Company
43 N Rd
East Windsor, CT 06088

DELAWARE:
Douron
220 Continental Dr, Ste 106
Newark, DE 19713

W.B. Mason Company
113 Interchange Blvd
Newark ,DE 19711

DISTRICT OF COLUMBIA:
Henricksen
1725 1st St NW Ste 550
Washington, DC 20006

FLORIDA:
Align 1 Solutions
1301 E Broward Blvd, Ste 320
Fort Lauderdale, FL 33301

Commercial Design Services
5805 Barry Road
Tampa, FL 33634

Commercial Design Services Inc
8172 Baymeadows Way W
Jacksonville, FL 32256

Commercial Design Services Inc
640 Douglas Avenue, Ste 1514
Altamonte Springs, FL 32714

Commercial Design Services
508 Capital Circle SE, Unit 508-C
Tallahassee, FL 32301

Dealer Support Center Locations

FLORIDA (CONTINUED):
Compass Office Solutions
3320 Enterprise Way
Miramar, FL 33025

W.B. Mason Company
1673 Mason Ave
Daytona Beach, FL 32117

W.B. Mason Company
11741 Phillips Hwy
Jacksonville, FL 32256

W.B. Mason Company
10801 NW 103rd St
Miami, FL 33178

W.B. Mason Company
2405 Commerce Park Dr
Orlando, FL 32819

W.B. Mason Company
9945 Currie Davis Dr
Tampa, FL 33619

Emerald Coast Office Products Inc
3355 Copter Rd Ste 3
Pensacola, FL 32514

GEORGIA:
Interior Environments Atlanta LLC
3344 Peachtree Rd NE Ste 800
Atlanta, GA 30326

Malone Office Environments
1345 Thirteenth Ave
Columbus, GA 31901

Office Creations Inc
5250 Brook Hollow Pkwy
Norcross, GA 30071

HAWAII:
Infinium Interiors
850 Mililani St Fl 2
Honolulu, HI 96813

IDAHO:
IE Connect LLC
1290 W Myrtle St Ste 160
Boise, ID 83702

ILLINOIS:
Henricksen
121 W Wacker Dr Ste 1450
Chicago, IL 60601

Henricksen
1101 West Thorndale Avenue
Itasca, IL 60143

Henricksen
401 SW Water Street, Ste 205
Peoria, IL 61602

Henricksen
716 E Empire St Ste 2
Bloomington, IL 61701

Midwest Office Interiors
10330 Argonne Woods Dr, Ste 600
Woodridge, IL 60517

Stocks Business Furniture Inc.
602 South Country Fair Drive
Champaign, IL 61821

The Ellison Group
5802 N Washtenaw Ave
Chicago, IL 60659

INDIANA
RJE Interiors Inc.
621 E Ohio St
Indianapolis, IN 46202

IOWA:
All Makes Office Equipment
500 E Court Ave, Ste 150
Des Moines, IA 50309

Office Elements
1102 Historic 4th Street
Sioux City, IA 51101

Office Elements
1280 N Lake Ave, Ste 1
Storm Lake, IA 50588

Office Elements
1401 South Harrison, Unit 3
Mason City, IA 50401

Paragon Commercial Interiors
1559 Grant St Ste 101
Bettendorf, IA 52722

KANSAS:
Spaces Inc
14950 W 86th St
Lenexa, KS 66215

KENTUCKY:
Munson Business Interiors Inc
2307 River Rd Ste 100
Louisville, KY 40206

LOUISIANA:
General Office Supply
3045 W Pinhook Rd
Lafayette, LA 70501

General Office Supply Company
320 7th St
Lake Charles, LA 70601

General Office Supply
6265 Benefit Dr Ste A
Baton Rouge, LA 70809

MAINE:
Union Office Interiors
635 Eastern Ave
Augusta, ME 04330

W.B. Mason Company
188 Waters St
Augusta, ME 04330

W.B. Mason Company
78 Rice St
Bangor, ME 04401

Dealer Support Center Locations

MAINE (CONTINUED):
W.B. Mason Company
106 Pine Tree Industrial Pkwy
Portland, ME 04102

MARYLAND:
Douron
10 Painters Mill Rd
Owings Mills, MD 21117

Office Images
2099 Gaither Rd, Ste 130
Rockville, MD 20850

Enterprise Furniture Consultants
111 Water St Ste 210
Baltimore, MD 21202

W.B. Mason Company
9420 Gerwig Way
Columbia, MD 21046

W.B. Mason Company
1280 Landing Ln, Ste 5
Westminster, MD 21157

MASSACHUSETTS:
Total Office Interiors
129 Portland St
Boston, MA 02214

Union Office Interiors
226 Andover St
Wilmington, MA 01887

W.B. Mason Company
647 Summer St
Boston, MA 02127

W.B. Mason Company
59 Centre Street
Brockton, MA 02303

W.B. Mason Company
55 Falmouth Rd
Hyannis, MA 02601

W.B. Mason Company
272 W Cummings Park
Woburn, MA 01605

W.B. Mason Company
1455 Concord St
Framingham, MA 01701

W.B. Mason Company
121 1/2 Wells St
Greenfield, MA 01301

MICHIGAN:
Interior Environments
48700 Grand River Ave
Novi, MI 48374

Interstate Office Interiors
5116 S Sprinkle Rd
Portage, MI 49002

Kentwood Office Furniture Inc.
3063 Breton Rd SE
Grand Rapids, MI 49512

MINNESOTA:
Cooper Office Supply
102 E Lincoln Ave
Fergus Falls, MN 56537

Henricksen
800 Washington Ave N Ste 200
Minneapolis, MN 55401

MISSISSIPPI:
Interior Elements LLC
830 Wilson Dr, Ste A
Ridgeland, MS 39157

MISSOURI:
Benchmark Office Solutions, dba
Samco Business Prod.
3612 W Truman Blvd
Jefferson City, MO 65109

Modern Business Interiors LLC
1023 Portwest Dr
St Charles, MO 63303

MONTANA:
Office Solutions & Services (OS2)
1020 North Ave West
Montana Ofc Machines of Missoula
Missoula, MT 59801

NEBRASKA:
All Makes Office Equipment
3333 O St
Lincoln, NE 68510

All Makes Office Equipment
2558 Farnam St
Omaha, NE 68131

NEVADA:
Westfall Commercial Furniture
3930 Howarrd Hughes Pkwy 5th FL
Las Vegas, NV 89169

NEW HAMPSHIRE:
W.B. Mason Company
8001 S Willow St
Manchester, NH 03103

NEW JERSEY:
Business Environments LLC
1751 Route 10 E
Morris Plains, NJ 07950

Casey's Executive Interiors
152 Route 22 West
Green Brook, NY 08812

W.B. Mason Company
151 Heller Place
Bellmawr, NJ 08031

W.B. Mason Company
21 Commerce Dr
Egg Harbor Twp, NJ 08234

Dealer Support Center Locations

NEW JERSEY (CONTINUED):
W.B. Mason Company
535 Secaucus Rd
Secaucus, NJ 07094

W.B. Mason Company
21 Commerce Dr
South Brunswick, NJ 08512

NEW MEXICO:
Beck Total Office Interiors
9600 San Mateo Blvd NE
Albuquerque, NM 87113

NEW YORK:
Davies Office Refurbishings, Inc.
40 Loudonville Rd
Albany, NY 12204

Henricksen
1040 Ave of the Americas, 22nd Floor
New York, NY 10018

InsideSource Northeast
9 East 38th St 10th Floor
New York, NY 10016

Mid City Office Equipment Inc
2495 Main Street, Ste 240
Buffalo, NY 14214

Syracuse Business Center Inc, The
750 W Genesee St
Syracuse, NY 13204

W.B. Mason Company
29 Mill St
Albany, NY 12204

W.B. Mason Company
1160 Commerce Ave
Bronx, NY 10462

W.B. Mason Company
53 West 23rd St, 10th Floor
New York, NY 10010

W.B. Mason Company
2855 Broadway
Cheektowaga, NY 14227

W.B. Mason Company
90 Nicon Ct
Hauppauge, NY 11788

W.B. Mason Company
12 Jeanne Dr
Newburgh, NY 12550

W.B. Mason Company
22 Veterans Lane
Plattsburg, NY 12901

W.B. Mason Company
45 Vantage Point Dr, Bldg L
Rochester, NY 14624

W.B. Mason Company
137 Main St
Southampton, NY 11968

W.B. Mason Company
1200 State Fair Blvd
Syracuse, NY 13209

W.B. Mason Company
9396 River Rd
Marcy, NY 13403

W.B. Mason Company
150 Factory St
Watertown, NY 13601

W.B.Mason Company
379 Broad St
Waverly, NY 14892

NORTH CAROLINA:
Interior Elements LLC
800 West Hill St, Ste 404
Charlotte, NC 28208

Interior Elements LLC
1111-200 Haynes St
Raleigh, NC 27604

Herald Office Solutions
127 W Columbus St
Whiteville, NC 28472

OHIO:
Dupler Office
330 West Spring St, Ste 150
Columbus, OH 43215

Environments 4 Business
1400 W 10th St
Cleveland, OH 44114

Environments 4 Business
3421 Ridgewood Rd, Ste 270
Fairlawn, OH 44333

RJE Interiors Inc
623 Broadway St
Cincinnati, OH 45202

FriendsOffice
2300 Bright Rd
Findlay, OH 45840

FriendsOffice
4604 Salem Ave
Dayton, OH 45416

W.B. Mason Company
12985 Snow Rd
Parma, OH 44130

Dealer Support Center Locations

OKLAHOMA:
L&M Office Furniture
12424 E 55th St
Tulsa, OK 74146

Wilsonbauhaus Interiors
426 E 4th St
Tulsa, OK 74120

OREGON:
Environments
2055 NW Savier St Ste 175
Portland, OR 97209

PENNSYLVANIA:
Benjamin Roberts LTD
119 S Tree Dr
Lancaster, PA 17603

COFCO, A Henricksen Co.
2200 N American St
Philadelphia, PA 19133

Henricksen
1601 Cherry St Ste 1610
Philadelphia, PA 19102

HiTouch Business Services
1817 Banksville Road
Pittsburgh, PA 15216

Nittany Office Equipment
1207 S Atherton St
State College, PA 16801

Office Service Company
1009 Tuckerton Ct
Reading, PA 19603

Stone Office Equipment Inc
321 Pear St
Scranton, PA 18505

W B Mason Company
9506 966 Postal Rd #100
Allentown, PA 18109

W B Mason Company
1640 E Pleasant Valley Blvd
Altoona, PA 16602

W B Mason Company
1809 Pittsburgh Ave
Erie, PA 16502

W B Mason Company
20 Ave C
Leetsdale, PA 15056

W.B. Mason Company
1819 John F Kennedy Blvd, Ste 226
Philadelphia, PA 19103

W.B. Mason Company
123 Green Tree Rd
Phoenixville, PA 19460

W.B. Mason Company
1751 Lincoln Highway
North Versailles, PA 15137

W.B. Mason Company
110 S Beeson Ave
Uniontown, PA 15401

W.B. Mason Company
3215 Espresso Way
York, PA 17406

RHODE ISLAND:
W B Mason Company
99 Bald Hill Rd #11
Cranston, RI 02920

SOUTH CAROLINA:
Herald Office Solutions
832 Wade Hampton Blvd
Greenville, SC 29609

Herald Office Solutions
3250 Tile Dr
Charleston, SC 29405

Herald Office Solutions
127 Chesterfield Hwy
Cheraw, SC 29520

Herald Office Solutions
801 N. Cashua Dr
Florence, SC 29501

Herald Office Solutions
736 Broad St
Sumter, SC 29150

Herald Office Solutions
909 Broadway St
Myrtle Beach, SC 29577

Herald Office Solutions
90 N Shorecrest Rd, Ste A
Columbia, SC 29209

Interior Elements LLC
1940 Algonquin Rd #104
Charleston, SC 29405

Interior Elements, LLC
1122 S Main St, Unit A
Greenville, SC 29601

SOUTH DAKOTA:
Office Elements
112 S Phillips Ave Ste 100
Sioux Falls, SD 57104

TENNESSEE:
Synergy Business Environments
651 E 4th St Ste 200
Chattanooga, TN 37403

Synergy Business Environments
555 West Jackson Ave, Ste 303
Knoxville, TN 37902

Synergy Business Environments
800 6th Ave South, Ste 200
Nashville, TN 37203

Dealer Support Center Locations

TENNESSEE (CONTINUED):
Henricksen
110 E 7th St Ste 102
Chattanooga, TN 37402

Henricksen
1030 16th Ave S Ste 101
Nashville, TN 37212

TEXAS:
Beck Total Office Interiors
4731 Ripley Dr Ste C
El Paso, TX 79922

Broussard Group
4985 Eisenhauer RD, Ste 103
San Antonio, TX 78219

CORE OFFICE INTERIORS
10300 Metric Blvd, Ste 200
Austin, TX 78758

CORE OFFICE INTERIORS
7108 Old Katy Road, Ste 150
Houston, TX 77024

CORE OFFICE INTERIORS
816 Camaron St Ste 106
San Antonio, TX 78212

Henricksen
2908 Maravillas Loop
Austin, TX 78735

Plano Office Supply
1405 E PLANO PARKWAY
Plano, TX 75074

Total Office Solutions
216 Schroeder Dr
Waco, TX 76710

Wilsonbauhaus Interiors
1341 W Mockingbird Ln, Ste 1100W
Dallas, TX 75247

Wilsonbauhaus Interiors
2343 Walnut Hill Ln
Dallas, TX 75229
Wilson Office Interiors
5051 Pulaslki Hill LN
Dallas, TX 75247

Wilton's Officeworks
181 N Earl Rudder Fwy
Bryan, TX 77805

UTAH:
Workspace Elements
3003 S Highland Dr
Salt Lake City, UT 84106

VERMONT:
W.B. Mason Company
805 Center Street
Lyndonville, VT 05851

W.B. Mason Company
68 Nesti Dr
South Burlington, VT 05403

VIRGINIA:
Bassett Office Supply
2266 Fairystone Park Highway
Bassett, VA 24055

The Supply Room
8006 West Broad Street
Richmond, VA 23294

The Supply Room
1356 London Bridge Rd
Virginia Beach, VA 23453

The Supply Room
14140 N Washington Hwy
Ashland, VA 23005

Ball Office Products
2100 Westmoreland St
Richmond, VA 23230

W.B. Mason Company
1620 S Loudoun St
Winchester, VA 22601

Workplace Solutions Inc
317 Village Rd, Ste 103
Virginia Beach, VA 23454

WASHINGTON:
Tri County Office Interiors
1205 Commercial St
Bellingham, WA 98225

WISCONSIN:
Eau Claire Business Interiors
2224 Mercantile Dr
Eau Claire, WI 54703

Henricksen
3070 Gateway Rd
Brookfield, WI 53045

Henricksen
2530 Winnebago St
Madison, WI 53704

Dealer Support Center Locations

GUNLOCKE ONLY DEALERS
Bold Pilot LLC
6804 Virginia Manor Rd
Beltsville, MD 20705

EvensonBest LLC
641 6th Ave #6
New York, NY 10011

MOI Inc.
1801 Porter St, Suite 100
Baltimore, MD 21230

Price Modern LLC
2604 Sisson St.
Baltimore, MD 21211



Exhibit F
Federal Funds Certifications

FEDERAL CERTIFICATIONS

ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

TO WHOM IT MAY CONCERN:

Participating Agencies may elect to use federal funds to purchase under the Master Agreement. This form should be completed and returned.

DEFINITIONS

Contract means a legal instrument by which a non–Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non–Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward

Contractor means an entity that receives a contract as defined in Contract.

Cooperative agreement means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non–Federal entity that, consistent with 31 U.S.C. 6302–6305:

(a) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non–Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal government or pass-through entity's direct benefit or use;

(b) Is distinguished from a grant in that it provides for substantial involvement between the Federal awarding agency or pass-through entity and the non–Federal entity in carrying out the activity contemplated by the Federal award.

(c) The term does not include:

(1) A cooperative research and development agreement as defined in 15 U.S.C. 3710a; or

(2) An agreement that provides only:

(i) Direct United States Government cash assistance to an individual;

(ii) A subsidy;

(iii) A loan;

(iv) A loan guarantee; or

(v) Insurance.

Federal awarding agency means the Federal agency that provides a Federal award directly to a non–Federal entity

Federal award has the meaning, depending on the context, in either paragraph (a) or (b) of this section:

(a)(1) The Federal financial assistance that a non–Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability; or

(2) The cost-reimbursement contract under the Federal Acquisition Regulations that a non–Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability.

(b) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of § 200.40 Federal financial assistance, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.

(c) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal government owned, contractor operated facilities (GOCOs).

(d) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement.

Non–Federal entity means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including IHEs, that:

(a) Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;
(b) Is not organized primarily for profit; and
(c) Uses net proceeds to maintain, improve, or expand the operations of the organization.

Obligations means, when used in connection with a non–Federal entity's utilization of funds under a Federal award, orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non–Federal entity during the same or a future period.

Pass-through entity means a non–Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.

Recipient means a non–Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients.

Simplified acquisition threshold means the dollar amount below which a non–Federal entity may purchase property or services using small purchase methods. Non–Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908. As of the publication of this part, the simplified acquisition threshold is $250,000, but this threshold is periodically adjusted for inflation. (Also see definition of § 200.67 Micro-purchase.)

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient means a non–Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

Termination means the ending of a Federal award, in whole or in part at any time prior to the planned end of period of performance.

The following provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Per FAR 52.204-24 and FAR 52.204-25, solicitations and resultant contracts shall contain the following provisions, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.

52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (Oct 2020)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it "does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument" in paragraph (c)(1) in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v)(2)(i) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items. The Offeror shall not complete the representation in paragraph (d)(2) of this provision if the Offeror has represented that it "does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services" in paragraph (c)(2) of the provision at 52.204-26, or in paragraph (v)(2)(ii) of the provision at 52.212-3.

(a) *Definitions.* As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition*.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (https://www.sam.gov) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(d) *Representation.* The Offeror represents that—

(1) It □ will, ☒ will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds "will" in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It □ does, ☒ does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds "does" in paragraph (d)(2) of this section.

(e) *Disclosures.*

(1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded "will" in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer.

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded "does" in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Aug 2020).

(a) *Definitions.* As used in this clause—

Backhaul means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (*e.g.*, connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (*e.g.*, fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means–

(1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);

(2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

(3) Telecommunications or video surveillance services provided by such entities or using such equipment; or

(4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Critical technology means–

(1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;

(2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

(i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or

(ii) For reasons relating to regional stability or surreptitious listening;

(3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);

(4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);

(5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or

(6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (*e.g.*, connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (*e.g.*, voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) *Prohibition*.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.

(c) *Exceptions.* This clause does not prohibit contractors from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at https://dibnet.dod.mil. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at https://dibnet.dod.mil.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause

(i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts.* The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable, when federal funds are utilized on a project. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under this contract and/or purchase order prior to offeror's acceptance of the order.

APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at $250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when a Participating Agency expends federal funds, the Participating Agency reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does offeror agree? YES _____ _____ Initials of Authorized Representative of offeror

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)

Pursuant to Federal Rule (B) above, when a Participating Agency expends federal funds, the Participating Agency reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror as detailed in the terms of the contract.

Does offeror agree? YES _____ _____ Initials of Authorized Representative of offeror

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 CFR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when a Participating Agency expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does offeror agree to abide by the above? YES _____ _____ Initials of Authorized Representative of offeror

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the

acceptance of the wage determination. The non - Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non -Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when a Participating Agency expends federal funds during the term of an award for all contracts and subgrants for construction or repair, offeror will be in compliance with all applicable Davis-Bacon Act provisions.

Does offeror agree? YES ____ _____Initials of Authorized Representative of offeror

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when a Participating Agency expends federal funds, offeror certifies that offeror will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by Participating Agency resulting from this procurement process.

Does offeror agree? YES ____ _____Initials of Authorized Representative of offeror

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does offeror agree? YES ____ _____Initials of Authorized Representative of offeror

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non - Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA)

In the event Federal Transit Administration (FTA) or Department of Transportation (DOT) funding is used by Participating Public Agency, Offeror also agrees to include Clean Air and Clean Water requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.

Pursuant to Federal Rule (G) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency member resulting from this procurement process, the offeror agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does offeror agree? YES ____ _____Initials of Authorized Representative of offeror

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the Executive Office of the President Office of Management and Budget (OMB) guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency. If at any time during the term of an award the offeror or its principals becomes debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency, the offeror will notify the Participating Agency.

Does offeror agree? YES ____ _____Initials of Authorized Representative of offeror

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term and after the awarded term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

(3) The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such subrecipients shall certify and disclose accordingly.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting contract and/or purchase order prior to offeror's acceptance of the order. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial repor[illegible]e, and all other pending matters are closed.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18). It is the responsibility of the authorized Participating Agency to notify the offeror if federal funds will be utilized to procure items under the resulting [illegible] purchase order prior to offeror's acceptance of the order.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that when requested prior to offeror's acceptance of an order, offeror will certify whether its individual products comply to ~~with all~~ applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. Additionally:

(1) The Contractor agrees, that when requested prior to Contractor's acceptance of an order, to certify whether its individual products comply with 49 USC 5323(j) and 49 CFR Part 661, which provide that federal funds may not be obligated unless steel, iron and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7.A general public interest waiver from the Buy America requirements applies to microprocessors, computers, microcomputers, software or other such devices, which are used solely for the purpose of processing or storing data. This general waiver does not extend to a product or device that merely contains a microprocessor or microcomputer and is not used solely for the purpose of processing or storing data. Separate requirements for rolling stock are set out at 5323(j)(2)(C) and 49 CFR 661.11.

(2) A bidder or offeror must submit to the FTA recipient the appropriate Buy America certification with all bids on FTA-funded contracts, except those subject to a general waiver. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive. This requirement does not apply to lower tier subcontractors.

The following certificates titled FTA and DOT Buy America Certification should be completed and returned with the response as part of FTA and DOT requirements.

FEDERAL TRASIT ADMINISTRATION (FTA) AND DEPARTMENT OF TRANSPORTATION (DOT) - BUY AMERICA: CERTIFICATION REQUIREMENT FOR PROCUREMENTOF ROLLING STOCK

CERTIFICATE OF COMPLIANCE

(select one of the two options, NOT BOTH)

Certificate of Compliance with 49 USC §5323(j)

The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 CFR 661.11.

Version March 19, 2024

Check for YES: ☒

OR

Certificate of Non-Compliance with 49 USC §5323(j)
The proposer hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but may qualify for an exception to the requirement consistent with 49 U.S.C. 5323(j)(2)(C), and the applicable regulations in 49 CFR 661.7.
Check for YES: ☐

FEDERAL TRASIT ADMINISTRATION (FTA) AND DEPARTMENT OF TRANSPORTATION (DOT) - BUY AMERICA: CERTIFICATION REQUIREMENT FOR PROCUREMENT OF STEEL OR MANUFACTURED PRODUCTS

CERTIFICATE OF COMPLIANCE (select one of the two options, NOT BOTH)
Certificate of Compliance with 49 USC §5323(j)(1)
The proposer hereby certifies that when requested prior to proposer's acceptance of an order, it will certify whether its individual products comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.
Check for YES: ☒

OR

Certificate of Non-Compliance with 49 USC §5323(j)(1)
The proposer hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but it may qualify for an exception to the requirement pursuant to 49 U.S.C. 5323(j)(2), as amended, and the applicable regulations in 49 CFR 661.7.
Check for YES: ☐

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

Offeror's Name: Allsteel LLC
Address, City, State, and Zip Code: 600 E Second St. Muscatine, IA 52761
Phone Number: 563-272-4800
Fax Number: N/A

Printed Name and Title of Authorized Representative: Eric Schroeder - Vice President Finance, HNI Workplace Furnishings
Email Address: allsteelgovcontracts@allsteeloffice.co
Signature of Authorized Representative: _____
Date: 6/6/2024

CERTIFICATION OF COMPLIANCE WITH BUY AMERICAN PROVISIONS

7 CFR Part 210.21 School Lunch Procurement.

The school food authority must include the following provisions in all cost reimbursable contracts, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts:

(i) Allowable costs will be paid from the nonprofit school food service account to the contractor net of all discounts, rebates and other applicable credits accruing to or received by the contractor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the school food authority;

(ii)

(A) The contractor must separately identify for each cost submitted for payment to the school food authority the amount of that cost that is allowable (can be paid from the nonprofit school food service account) and the amount that is unallowable (cannot be paid from the nonprofit school food service account); or

(B) The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification;

(iii) The contractor's determination of its allowable costs must be made in compliance with the applicable Departmental and Program regulations and Office of Management and Budget cost circulars;

(iv) The contractor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the school food authority for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the State agency, the school food authority may permit the contractor to report this information on a less frequent basis than monthly, but no less frequently than annually;

(v) The contractor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract; and

(vi) The contractor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the school food authority, the State agency, or the Department.

Unless Supplier is exempt *(See FAR 25.103*), when authorized by statute or explicitly indicated by Participating Public Agency, Buy American requirements will apply where only unmanufactured construction material mined or produced in the United States shall be used *(see Subpart 25.6 – American Recovery and Reinvestment Act-Buy American statute for additional details)*.

CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336

Offeror agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any documents, papers, or other records of offeror that are pertinent to offeror's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to offeror's personnel for the purpose of interview and discussion relating to such documents.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Offeror agrees that all dealer subcontracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

COMMUNITY DEVELOPMENT BLOCK GRANTS

Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided and Offeror is notified prior to order placement, Offeror shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Offeror shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.

Does offeror agree? YES _____ _____Initials of Authorized Representative of offeror

Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above and as applicable.

Offeror's Name:
Allsteel LLC

Address, City, State, and Zip Code:
600 E Second St., Muscatine, IA 52761

Phone Number: 563-272-4800 Fax Number:
N/A

Printed Name and Title of Authorized Representative:
Eric Schroeder - Vice President Finance, HNI Workplace Furnishings

Email Address: allsteelgovcontracts@allsteeloffice.com

Signature of Authorized Representative: _____Date:
6/6/2024

FEMA AND ADDITIONAL FEDERAL FUNDING SPECIAL CONDITIONS

Awarded Supplier(s) (also referred to as Contractors) may need to respond to events and losses where products and services are needed for the immediate and initial response to emergency situations such as, but not limited to, water damage, fire damage, vandalism cleanup, biohazard cleanup, sewage decontamination, deodorization, and/or wind damage during a disaster or emergency situation. By submitting a proposal, the Supplier is accepted these FEMA and Additional Federal Funding Special Conditions required by the Federal Emergency Management Agency (FEMA) and other federal entities, when applicable, federal funding is utilized, and Supplier is notified prior to order placement that the product and services are needed for a disaster or emergency situation.

"Contract" in the below pages under FEMA AND ADDITIONAL FEDERAL FUNDING SPECIAL CONDITIONS is also referred to and defined as the "Master Agreement".

"Contractor" in the below pages under FEMA AND ADDITIONAL FEDERAL FUNDING SPECIAL CONDITIONS is also referred to and defined as "Supplier" or "Awarded Supplier".

Conflicts of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a FEMA award if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties, has a financial or other interest in or a tangible personal benefit from a firm considered for award. 2 C.F.R. § 200.318(c)(1); See also Standard Form 424D, ¶ 7; Standard Form 424B, ¶ 3. i. FEMA considers a "financial interest" to be the potential for gain or loss to the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties as a result of the particular procurement. The prohibited financial interest may arise from ownership of certain financial instruments or investments such as stock, bonds, or real estate, or from a salary, indebtedness, job offer, or similar interest that might be affected by the particular procurement. ii. FEMA considers an "apparent" conflict of interest to exist where an actual conflict does not exist, but where a reasonable person with knowledge of the relevant facts would question the impartiality of the employee, officer, or agent participating in the procurement. c. Gifts. The officers, employees, and agents of the Participating Public Agency nor the Participating Public Agency ("NFE") must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, NFE's may set standards for situations in which the financial interest is de minimus, not substantial, or the gift is an unsolicited item of nominal value. 2 C.F.R. § 200.318(c)(1). d. Violations. The NFE's written standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the NFE. 2 C.F.R. § 200.318(c)(1). For example, the penalty for a NFE's employee may be dismissal, and the penalty for a contractor might be the termination of the contract.

Contractor Integrity

A contractor must have a satisfactory record of integrity and business ethics. Contractors that are debarred or suspended, as described in and subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Non-procurement Debarment and Suspension), must be rejected and cannot receive contract awards at any level.

Notice of Legal Matters Affecting the Federal Government

In the event FTA or DOT funding is used by Participating Public Agency, Contractor agrees to:

1) The Contractor agrees that if a current or prospective legal matter that may affect the Federal Government emerges, the Contractor shall promptly notify the Participating Public Agency of the legal matter in accordance with 2 C.F.R. §§ 180.220 and 1200.220.

2) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.

3) The Contractor further agrees to include the above clause in each subcontract, at every tier, financed in whole or in part with Federal assistance provided by the FTA.

Public Policy

A contractor must comply with the public policies of the Federal Government and state, local government, or tribal government. This includes, among other things, past and current compliance with the:

a. Equal opportunity and nondiscrimination laws

b. Five affirmative steps described at 2 C.F.R. § 200.321(b) for all subcontracting under contracts supported by FEMA financial assistance; and FEMA Procurement Guidance June 21, 2016 Page IV- 7

c. Applicable prevailing wage laws, regulations, and executive orders

Affirmative Steps

For any subcontracting opportunities, Contractor must take the following Affirmative steps:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Bid Guarantee

For proposals that are to include construction/reconstruction/renovation and related services, bids must be accompanied by Certified or Cashier's Check or an approved Bid Bond in the amount of not less than five percent (5%) of the total bid. Surety shall provide a copy of the Power of Attorney authorizing the Executing Agent the authority to execute the bid bond documents and bind the surety to the bid bond conditions. The bid bond shall have a corporate Surety that is licensed to conduct business in the state of the lead agency and authorized to underwrite bonds in the amount of the bid bond.

Prevailing Wage Requirements

When applicable, the awarded Contractor (s) and any and all subcontractor(s) agree to comply with all laws regarding prevailing wage rates including the Davis-Bacon Act, applicable to this solicitation and/or Participating Public Agencies. The Participating Public Agency shall notify the Contractor of the applicable pricing/prevailing wage rates and must apply any local wage rates requested. The Contractor and any subcontractor(s) shall comply with the prevailing wage rates set by the Participating Public Agency.

Federal Requirements

If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when applicable, federal funding ~~may be~~is utilized, and Contractor is notified prior to order placement.

2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Required Contract Clauses

1. CONTRACT REMEDIES

Contracts for more than the federal simplified acquisition threshold (SAT), the dollar amount below which an NFE may purchase property or services using small purchase methods, currently set at $250,000 for procurements made on or after June 20, 2018,4 must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms and must provide for sanctions and penalties as appropriate.

1.1 Applicability

This contract provision is required for contracts over the SAT, currently set at $250,000 for procurements made on or after June 20, 2018. Although not required for contracts at or below the SAT, FEMA suggests including a remedies provision.

1.2 Additional Considerations

For FEMA's Assistance to Firefighters Grant (AFG) Program, recipients must include a penalty clause in all contracts for any AFG-funded vehicle, regardless of dollar amount. In that situation, the contract must include a clause addressing that non-delivery by the contract's specified date or other vendor nonperformance will require a penalty of no less than $100 per day until such time that the vehicle, compliant with the terms of the contract, has been accepted by the recipient. This penalty clause should, however, account for force majeure or acts of God. AFG recipients should refer to the applicable year's Notice of Funding Opportunity (NOFO) for additional information, which can be accessed at FEMA.gov.

2. TERMINATION FOR CAUSE AND CONVENIENCE

a. Standard. All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity, including the manner by which it will be effected and the basis for settlement. See 2 C.F.R. Part 200, Appendix II(B).

b. Applicability. This requirement applies to all FEMA grant and cooperative agreement programs.

3. EQUAL EMPLOYMENT OPPORTUNITY

When applicable:

a. Standard. Except as otherwise provided under 41 C.F.R. Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60- 1.4(b), in accordance with Executive Order 11246, *Equal Employment Opportunity* (30 Fed. Reg. 12319, 12935, 3 C.F.R. Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, *Amending Executive Order 11246 Relating to Equal Employment Opportunity*, and implementing regulations at 41 C.F.R. Part 60 (Office of Federal Contract Compliance Programs, Equal Employment

Opportunity, Department of Labor). See 2 C.F.R. Part 200, Appendix II(C).

b. Key Definitions.

i. Federally Assisted Construction Contract. The regulation at 41 C.F.R. § 60-1.3 defines a "federally assisted construction contract" as any agreement or modification thereof between any applicant and a person for construction work which is paid for in whole or in part with funds obtained from the Government or borrowed on the credit of the Government pursuant to any Federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the Government for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.

ii. Construction Work. The regulation at 41 C.F.R. § 60-1.3 defines "construction work" as the construction, rehabilitation, alteration, conversion, extension, demolition or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction.

c. Applicability. This requirement applies to all FEMA grant and cooperative agreement programs.

d. Required Language. The regulation at 41 C.F.R. Part 60-1.4(b) requires the insertion of the following contract clause.

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a

part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every dealer subcontract ~~or purchase order~~ unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each dealer subcontractor ~~or vendor~~. The contractor will take such action with respect to any dealer subcontract ~~or purchase order~~ as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a dealer subcontractor ~~or vendor~~ as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided,* That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant

orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

4. DAVIS-BACON ACT

a. Standard. All prime construction contracts in excess of $2,000 awarded by non- Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations at 29 C.F.R. Part 5 (Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction). See 2 C.F.R. Part 200, Appendix II(D). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week.

b. Applicability. The Davis-Bacon Act applies to the Emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program.

c. Requirements. If applicable, the non-federal entity must do the following:

i. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

ii. Additionally, pursuant 2 C.F.R. Part 200, Appendix II(D), contracts subject to the Davis-Bacon Act, must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations at 29 C.F.R. Part 3 (Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States). The Copeland Anti- Kickback Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any

part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to FEMA.

iii. Include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction").

Suggested Language. The following provides a sample contract clause:

Compliance with the Davis-Bacon Act.

a. All transactions regarding this contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.

b. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

c. Additionally, contractors are required to pay wages not less than once a week.

5. COPELAND ANTI-KICKBACK ACT

a. Standard. Recipient and subrecipient contracts must include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").

b. Applicability. This requirement applies to all contracts for construction or repair work above $2,000 in situations where the Davis-Bacon Act also applies. It DOES NOT apply to the FEMA Public Assistance Program.

c. Requirements. If applicable, the non-federal entity must include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations at 29 C.F.R. Part 3 (Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States). Each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to FEMA. Additionally, in accordance with the regulation, each contractor and subcontractor must furnish each week a statement with respect to the wages paid each of its employees engaged in work covered by the Copeland Anti-Kickback Act and the Davis Bacon Act during the preceding weekly payroll period. The report shall be delivered by the contractor or subcontractor, within seven days after the regular payment date of the payroll period, to a representative of a Federal or State agency in charge at the site of the building or work.

Sample Language. The following provides a sample contract clause:

Compliance with the Copeland "Anti-Kickback" Act.

a. Contractor. The contractor shall comply with 18 U.S.C. §874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

b. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

c. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. §5.12."

6. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

a. Standard. Where applicable (see 40 U.S.C. §§ 3701-3708), all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. See 2 C.F.R. Part 200, Appendix II(E). Under 40 U.S.C. § 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Further, no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous.

b. Applicability. This requirement applies to all FEMA contracts awarded by the non- federal entity in excess of $100,000 under grant and cooperative agreement programs that involve the employment of mechanics or laborers. It is applicable to construction work. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

c. Suggested Language. The regulation at 29 C.F.R. § 5.5(b) provides contract clause language concerning compliance with the Contract Work Hours and Safety Standards Act. FEMA suggests including the following contract clause:

Compliance with the Contract Work Hours and Safety Standards Act.

(1) *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of
$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) *Withholding for unpaid wages and liquidated damages.* The Federal agency or loan/grant recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

7. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

a. Standard. If the FEMA award meets the definition of "funding agreement" under 37C.F.R. § 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non- Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II(F).

b. Applicability. This requirement applies to "*funding agreements*," but it DOES NOT apply to the Public Assistance, Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households – Other Needs Assistance Grant Program, as FEMA awards under these programs do not meet the definition of "funding agreement."

c. Funding Agreements Definition. The regulation at 37 C.F.R. § 401.2(a) defines "funding agreement" as any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the Federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental,

developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.

8. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

a. Standard. If applicable, contracts must contain a provision that requires the contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q.) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to FEMA and the Regional Office of the Environmental Protection Agency. See 2 C.F.R. Part 200, Appendix II(G).

b. Applicability. This requirement applies to contracts awarded by a non-federal entity of amounts in excess of $150,000 under a federal grant.

c. Suggested Language. The following provides a sample contract clause.

Clean Air Act

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

2. The contractor agrees to report each violation to the Participating Public Agency and understands and agrees that the Participating Public Agency will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

3. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

Federal Water Pollution Control Act

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

2. The contractor agrees to report each violation to the Participating Public Agency and understands and agrees that the Participating Public Agency will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

3. The contractor agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FEMA.

9. DEBARMENT AND SUSPENSION

a. Standard. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Non-procurement Debarment and Suspension).

b. Applicability. This requirement applies to all FEMA grant and cooperative agreement programs.

c. Requirements.

i. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. See 2 C.F.R. Part 200, Appendix II(H); and 2 C.F.R. § 200.213. A contract award must not be made to parties listed in the SAM Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov. See 2 C.F.R. § 180.530.

ii. In general, an "excluded" party cannot receive a Federal grant award or a contract within the meaning of a "covered transaction," to include subawards and subcontracts. This includes parties that receive Federal funding indirectly, such as contractors to recipients and subrecipients. The key to the exclusion is whether there is a "covered transaction," which is any non-procurement transaction (unless excepted) at either a "primary" or "secondary" tier. Although "covered transactions" do not include contracts awarded by the Federal Government for purposes of the non-procurement common rule and DHS's implementing regulations, it does include some contracts awarded by recipients and subrecipients.

iii. Specifically, a covered transaction includes the following contracts for goods or services:

1. The contract is awarded by a recipient or subrecipient in the amount of at least $25,000.

2. The contract requires the approval of FEMA, regardless of amount.

3. The contract is for federally-required audit services.

4. A subcontract is also a covered transaction if it is awarded by the contractor of a recipient or subrecipient and requires either the approval of FEMA or is in excess of $25,000.

d. Suggested Language. The following provides a debarment and suspension clause. It incorporates an optional method of verifying that contractors are not excluded or disqualified.

Suspension and Debarment

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by the Participating Public Agency. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Participating Public Agency, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

10. BYRD ANTI-LOBBYING AMENDMENT

a. Standard. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. FEMA's regulation at 44 C.F.R. Part 18 implements the requirements of 31 U.S.C. § 1352 and provides, in Appendix A to Part 18, a copy of the certification that is required to be completed by each entity as described in 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the Federal awarding agency.

b. Applicability. This requirement applies to all FEMA grant and cooperative agreement programs. Contractors that apply or bid for a contract of $100,000 or more under a federal grant must file the required certification. See 2 C.F.R. Part 200, Appendix II(I); 31 U.S.C. § 1352; and 44 C.F.R. Part 18.

c. Suggested Language.

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or

employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

d. Required Certification. If applicable, contractors must sign and submit to the non-federal entity the following certification.

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor, Allsteel LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Eric Schroeder - Vice President Finance, HNI Workplace Furnishings

Name and Title of Contractor's Authorized Official

6/6/2024

Date

11. PROCUREMENT OF RECOVERED MATERIALS

a. Standard. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. See 2 C.F.R. Part 200, Appendix II(J); and 2 C.F.R. § 200.322.

b. Applicability. This requirement applies to all contracts awarded by a non- federal entity under FEMA grant and cooperative agreement programs.

c. Requirements. The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds
$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

d. Suggested Language.

i. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—

1. Competitively within a timeframe providing for compliance with the contract performance schedule;
2. Meeting contract performance requirements; or
3. At a reasonable price.

ii. Information about this requirement, along with the list of EPA- designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

iii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

12. **DOMESTIC PREFERENCES FOR PROCUREMENTS**

As appropriate, and to the extent consistent with law, CONTRACTOR should, to the greatest extent practicable under a federal award, provide a preference for the purchase, acquisition, or use of goods, products or materials produced in the United States. This includes, but is not limited to, iron, aluminum, steel, cement, and other manufactured products.

Applicability For purchases in support of FEMA declarations and awards issued on or after November 12, 2020, all FEMA recipients and subrecipients are required to include in all contracts and purchase orders for work or products a contract provision encouraging domestic preference for procurements.

Domestic Preference for Procurements As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products. For purposes of this clause: Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber."

13. **ACCESS TO RECORDS**

a. Standard. All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. Recipients must give DHS/FEMA access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations *and* other applicable laws or program guidance. See DHS Standard Terms and Conditions: Version 8.1 (2018). Additionally, Section 1225 of the Disaster Recovery Reform Act of 2018 prohibits FEMA from providing reimbursement to any state, local, tribal, or territorial government, or private non-profit for activities made pursuant to a contract that purports to prohibit audits or internal reviews by the FEMA administrator or Comptroller General.

Access to Records. The following access to records requirements apply to this contract:

i. The Contractor agrees to provide Participating Public Agency, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

ii. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

iii. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

iv. In compliance with the Disaster Recovery Act of 2018, the Participating Public Agency and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

14. CHANGES

a. Standard. To be eligible for FEMA assistance under the non-Federal entity's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or constructive change must be allowable, allocable, within the scope of its grant or cooperative agreement, and reasonable for the completion of project scope.

b. Applicability. FEMA recommends, therefore, that a non-Federal entity include a changes clause in its contract that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may differ depending on the nature of the contract and the end-item procured.

15. DHS SEAL, LOGO, AND FLAGS

a. Standard. Recipients must obtain permission prior to using the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials. See DHS Standard Terms and Conditions: Version 8.1 (2018).

b. Applicability. FEMA recommends that all non-Federal entities place in their contracts a provision that a contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

c. "The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

16. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

a. Standard. The recipient and its contractors are required to comply with all Federal laws, regulations, and executive orders.

b. Applicability. FEMA recommends that all non-Federal entities place into their contracts an acknowledgement that FEMA financial assistance will be used to fund the contract along with the requirement that the contractor will comply with all applicable Federal law, regulations, executive orders, and FEMA policies, procedures, and directives.

c. "This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives."

17. NO OBLIGATION BY FEDERAL GOVERNMENT

a. Standard. FEMA is not a party to any transaction between the recipient and its contractor. FEMA is not subject to any obligations or liable to any party for any matter relating to the contract.

b. Applicability. FEMA recommends that the non-Federal entity include a provision in its contract that states that the Federal Government is not a party to the contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

c. "The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract."

18. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

a. Standard. Recipients must comply with the requirements of The False Claims Act (31 U.S.C. §§ 3729-3733) which prohibits the submission of false or

fraudulent claims for payment to the federal government. See DHS Standard Terms and Conditions: Version 8.1 (2018); and 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made. The non-Federal entity must include a provision in its contract that the contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to its actions pertaining to the contract.

b. Applicability. FEMA recommends that the non-Federal entity include a provision in its contract that the contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to its actions pertaining to the contract.

c. "The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract."

d. In the event FTA or DOT funding is used by a Participating Public Agency, Contractor further acknowledges U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, and apply to its actions pertaining to this Contract. Upon execution of the underlying Contract, Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to me made, pertaining to the underlying Contract or the FTA assisted project for which this Contract Work is being performed.

In addition to other penalties that may be applicable, Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on Contractor to the extent the Federal Government deems appropriate.

Contractor also acknowledges that if it makes, or causes to me made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307 (n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

Contractor agrees to include the above clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation, as applicable.

Offeror's Name: Allsteel LLC

Address, City, State, and Zip Code:
600 E Second St., Muscatine, IA 52761

Phone Number: 563-272-4800 Fax Number: N/A

Printed Name and Title of Authorized Representative:
Eric Schroeder - Vice President Finance, HNI Workplace Furnishings

Email Address: allsteelgovcontracts@allsteeloffice.com

Signature of Authorized Representative:

Date: 6/6/2024

NEW JERSEY BUSINESS COMPLIANCE

Suppliers intending to do business in the State of New Jersey must comply with policies and procedures required under New Jersey statues. All offerors submitting proposals must complete the following forms specific to the State of New Jersey. Completed forms should be submitted with the offeror's response to the RFP. Failure to complete the New Jersey packet will impact OMNIA Partners' ability to promote the Master Agreement in the State of New Jersey.

DOC #1 Ownership Disclosure Form

DOC #2 Non-Collusion Affidavit

DOC #3 Affirmative Action Affidavit

DOC #4 Political Contribution Disclosure Form

DOC #5 Stockholder Disclosure Certification

DOC #6 Disclosure of Investment Activities in Iran

DOC #7 Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

DOC #8 New Jersey Business Registration Certificate

DOC #9 EEOAA Evidence

DOC #10 MacBride Principals Form

New Jersey suppliers are required to comply with the following New Jersey statutes when applicable:

- all anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38;

- Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act;

- Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26; and

- Bid and Performance Security, as required by the applicable municipal or state statutes.

DOC #1

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Allsteel LLC

Organization Address: 600 E Second St. Muscatine, IA 52761

Part I Check the box that represents the type of business organization:

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
HNI Corporation (indirect parent entity which is publicly traded) See p.72 of the Proxy at https://d18rn0p25nwr6d.cloudfront.net/CIK-0000048287/82500763-7a88-489f-b0f6-3e9f8f901ade.pdf	600 E Second St. Muscatine, IA 52761
State Farm Insurance Companies (Shareholder holding 10% or greater interest in HNI Corp)	One State Farm Plaza Bloomington, IL 61710
The Vanguard Group, Inc. (Shareholder holding 10% or greater interest in HNI Corp)	100 Vanguard Boulevard Malvern, PA 19355
BlackRock, Inc. (Shareholder holding 10% or greater interest in HNI Corp)	55 East 52nd St. New York, NY 10055

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Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
N/A	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
N/A	

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the ***<name of contracting unit>*** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with ***<type of contracting unit>*** to notify the ***<type of contracting unit>*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the ***<type of contracting unit>*** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Eric Schroeder	Title:	Vice President, Finance

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Signature:		Date:	6/3/2024

DOC #2

NON-COLLUSION AFFIDAVIT

STANDARD BID DOCUMENT REFERENCE	
	Reference: VII-H
Name of Form:	**NON-COLLUSION AFFIDAVIT**
Statutory Reference:	No specific statutory reference State Statutory Reference N.J.S.A. 52:34-15
Instructions Reference:	Statutory and Other Requirements VII-H
Description:	The Owner's use of this form is optional. It is used to ensure that the bidder has not participated in any collusion with any other bidder or Owner representative or otherwise taken any action in restraint of free and competitive bidding.

NON-COLLUSION AFFIDAVIT

State of New Jersey
County of _____ ss:

I, Eric Schroeder residing in
(name of affiant)
_____
(name of municipality)
in the County of Muscatine and State of Iowa of
full age, being duly sworn according to law on my oath depose and say that:

I am Vice President, Finance of the firm of Allsteel LLC
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid

entitled OMNIA Region 4 RFP 24-01, and that I executed the said proposal with
(title of bid proposal)
full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the _____
OMNIA Region 4 RFP 24-01 relies upon the truth of the statements contained in said Proposal
(name of contracting unit)
and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by Allsteel LLC.

Subscribed and sworn to

before me this day

Signature _____
Eric Schroeder
Vice President, Finance

June 3, 2024

_____
(Type or print name of affiant under signature)
Cindy Hermann

Notary public of State of Iowa

My Commission expires 12/26/2026

(Seal)

CINDY HERMANN
Commission Number 756350
My Commission Expires
December 26, 2026

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DOC #3

AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, C.127)

Company Name: Allsteel LLC

Street: 600 E Second St.

City, State, Zip Code: Muscatine, IA 52761

Proposal Certification:

Indicate below company's compliance with New Jersey Affirmative Action regulations. Company's proposal will be accepted even if company is not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

   OR

2. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

   OR

3. A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

Public Work – Over $50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201. A project contract ID number will be assigned to your firm upon receipt of the completed Initial Project Workforce Report (AA201) for this contract.

B. Approved Federal or New Jersey Plan – certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

6/3/2024
Date

Authorized Signature and Title
Eric Schroeder - Vice President, Finance

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DOC #3, continued

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27)

Signature of Procurement Agent

Eric Schroeder - Vice President, Finance

Certification **36059**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Aug-2022** to **15-Aug-2025**

ALLSTEEL INC.
2210 SECOND AVENUE
MUSCATINE **IA** **52761**

ELIZABETH MAHER MUOIO
State Treasurer

DOC #4

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of $17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
    a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12. They will be updated from time-to-time as necessary.
    b. A public agency using these forms **should edit them to properly reflect the correct legislative district**(s). As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
    c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
    d. The form may be used "as-is", subject to edits as described herein.
    e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
    f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract (See Local Finance Notice 2006-7 for additional information on this obligation at http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. NOTE: This section is not applicable to Boards of Education.

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
    - of the public entity awarding the contract
    - of that county in which that public entity is located
    - of another public entity within that county
    - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed $300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

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C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant to N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Allsteel LLC		
Address:	600 E Second St.		
City:	Muscatine	State: IA	Zip: 52761

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature	Eric Schroeder Printed Name	Vice President, Finance Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form

Contributor Name	Recipient Name	Date	Dollar Amount
N/A			$

☐ Check here if the information is continued on subsequent page(s)

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List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name:
State: Governor, and Legislative Leadership Committees
Legislative District #s:
State Senator and two members of the General Assembly per district.

County:

Freeholders	County Clerk	Sheriff
{County Executive}	Surrogate	

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM THE PAY TO PLAY SECTION OF THE DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.

DOC #5

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership ☐ Corporation ☐ Sole Proprietorship

☐ Limited Partnership ☒ Limited Liability Corporation ☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name:	HNI Corporation (indirect parent entity which is publicly traded)	Name:	State Farm Insurance Companies (holds 10% or greater interest in HNI)
Home Address:	600 E Second St. Muscatine, IA 52761	Home Address:	One State Farm Plaza Bloomington, IL 61710
Name:	The Vanguard Group, Inc. (holds 10% or greater interest in HNI)	Name:	BlackRock, Inc. (holds 10% or greaters interest in HNI)
Home Address:	100 Vanguard Blvd. Malvern, PA 19355	Home Address:	55 East 52nd St. New York, NY 10055
Name:		Name:	
Home Address:		Home Address:	

Subscribed and sworn before me this 3rd day of June, 2024.

(Notary Public)

My Commission expires: 12/26/2026

(Affiant)

Eric Schroeder - Vice President, Finance
(Print name & title of affiant)

(Corporate Seal)

NOTARIAL SEAL IOWA
CINDY HERMANN
Commission Number 756350
My Commission Expires
December 26, 2026

Version March 19, 2024

DOC #6

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: OMNIA Region 4 RFP 24-01 for Furniture, Installation, & Related Services

VENDOR NAME: Allsteel LLC

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

[X] I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

[ ] I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/ Bidder _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____
*Attach Additional Sheets If Necessary

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature _____ Date 6/3/2024

Eric Schroeder - Vice President, Finance
Print Name and Title

DPP Rev. 12.13.2021

DOC #7

Version March 19, 2024

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor"[i]) that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

(X) **A.** That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

( ) **B.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

( ) **C.** That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

_____

_____

_____

_____

_____

_____

(Attach Additional Sheets If Necessary.)

Signature of Vendor's Authorized Representative	6/3/2024 Date
Eric Schroeder - Vice President, Finance Print Name and Title of Vendor's Authorized Representative	36-0717079 Vendor's FEIN
Allsteel LLC Vendor's Name	563-316-9655 Vendor's Phone Number
600 E Second St. Vendor's Address (Street Address)	563-272-5859 Vendor's Fax Number
Muscatine, IA 52761 Vendor's Address (City/State/Zip Code)	allsteelgovcontracts@allsteeloffice.com Vendor's Email Address

[i] Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2). NJ Rev. 1.22.2024

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
(N.J.S.A. 52:32-44)

Offerors wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate with their proposal here. Failure to do so will disqualify the Offeror from offering products or services in New Jersey through any resulting contract.

https://www.njportal.com/DOR/BusinessRegistration/

STATE OF NEW JERSEY
DEPARTMENT OF TREASURY
FILING CERTIFICATION (CERTIFIED COPY)
0600481672

ALLSTEEL LLC

I, the Treasurer of the State of New Jersey, do hereby certify, that the above named business did file and record in this department the below listed document(s) and that the foregoing is a true copy of the
Registration of Foreign Limited Liability Company
Filed in This Office
October 05, 2023
as the same is taken from and compared with the original(s) filed in this office on the date set forth on each instrument and now remaining on file and of record in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 6th day of October, 2023

Elizabeth Maher Muoio
State Treasurer

Certificate Number: 145432988

Verify this certificate online at
https://www.njportal.com/DOR/businessrecords/Validate.aspx

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
CERTIFICATE OF AUTHORITY

ALLSTEEL LLC
0600481672

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named Foreign Limited Liability Company organized under the laws of Illinois, has complied with all the requirements of Title 42:2C of the New Jersey Statutes, and that the business or activity of said Foreign Limited Liability Company to be carried on within the State of New Jersey is such as may be lawfully carried on by Foreign Limited Liability Company filed under the laws of this State for similar business or activity. The Certificate of Authority was duly filed October 5th, 2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 6th day of October, 2023

Elizabeth Maher Muoio
State Treasurer

Certificate Number: 145432698

Verify this certificate online at

https://www.njportal.com/DOR/businessrecords/Validate.aspx

DocuSign Envelope ID: 2D1D38B4-342E-48D0-90D5-9A481231A118

PO Box 308
Trenton, NJ 08646

STATE OF NEW JERSEY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

Overnight to:
33 West State St 5th FL
Trenton, NJ 08608

FEE REQUIRED

PUBLIC RECORDS FILING FOR NEW BUSINESS ENTITY

Fill out all information below INCLUDING INFORMATION FOR ITEM 11, and sign in the space provided. Please note that once filed, this form constitutes your original certificate of incorporation/formation/registration/authority, and the information contained in the filed form is considered public. Refer to the instructions for delivery/return options, filing fees and field-by-field requirements. Remember to remit the appropriate fee amount. Use attachments if more space is required for any field, or if you wish to add articles for the public record.

1. **Business Name:**
Allsteel LLC

2. **Type of Business Entity:** F L C
(See instructions for Codes, Page 21, Item 2)
Foreign LLC

3. **Business Purpose:**
(See instructions for Codes, Page 21, Item 3)
Sale of office furniture

4. **Stock** (Domestic Corporations only; LLCs and Non-Profits leave blank)

5. **Duration** (If indefinite or Perpetual, leave blank):

6. **State of Formation/Incorporation** (Foreign Entities Only):
Illinois

7. **Date of Formation/Incorporation** (Foreign Entities Only):
12/31/2022

8. **Contact Information:**
Registered Agent Name C T Corporation System

Registered Office:
(Must be a New Jersey street address)
Street 820 Bear Tavern Road
City Trenton Zip 08628

Main Business or Principal Business Address:
Street 600 E. 2nd Street
City Muscatine State IA Zip 52761

9. **Management** (Domestic Corporations and Limited Partnerships Only)
- For-Profit and Professional Corporations list initial Board of Directors, minimum of 1;
- Domestic Non-Profits list Board of Trustees, minimum of 3;
- Limited Partnerships list all General Partners.

Name	Street Address	City	State	Zip

FLC

FILED
OCT 05 2023
NJ DORES
Commercial Information Services

The signatures below certify that the business entity has complied with all applicable filing requirements pursuant to the laws of the State of New Jersey.

10. **Incorporators** (Domestic Corporations Only, minimum of 1)

Name	Street Address	City	State	Zip

0600481672

Signature(s) for the Public Record (See instructions for information on Signature Requirements)

Signature	Name	Title	Date
DocuSigned by: [redacted]	Steven M. Bradford	Manager	April 20, 2023

NJ010 - 11/17/2022 Wolters Kluwer Online

Allsteel

Allsteel Inc.
600 E. 2nd Street
Muscatine, IA 52761

October 4th, 2023

New Jersey Division of Revenue
PO Box 308
Trenton NJ 08646

To Whom It May Concern,

Allsteel Inc. provides consent for Allsteel LLC to register under the name "Allsteel LLC" in the state of New Jersey.

Sincerely,

Jack D. Herring
Treasurer of Allsteel Inc.

DOC #9

EEOAA EVIDENCE

Equal Employment Opportunity/Affirmative Action
Goods, Professional Services & General Service Projects

EEO/AA Evidence

Vendors are required to submit evidence of compliance with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 in order to be considered a responsible vendor.

One of the following must be included with submission:

- Copy of Letter of Federal Approval
- Certificate of Employee Information Report
- Fully Executed Form AA302
- Fully Executed EEO-1 Report

See the guidelines at: https://www.state.nj.us/treasury/contract_compliance/documents/pdf/guidelines/pa.pdf for further information.

I certify that my bid package includes the required evidence per the above list and State website.

Name: Eric Schroeder Title: Vice President, Finance

Signature: _____ Date: 6/3/2024

Certification **36059**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Aug-2022** to **15-Aug-2025**

ALLSTEEL INC.
2210 SECOND AVENUE
MUSCATINE **IA** **52761**

ELIZABETH MAHER MUOIO
State Treasurer

DOC #10
MACBRIDE-PRINCIPLES

STATE OF NEW JERSEY

DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY 33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: OMNIA Region 4 RFP 24-01 for Furniture, Installation, & Related Services

VENDOR NAME: Allsteel LLC

Pursuant to Public Law 1995, c. 134, a responsible Vendor/Bidder is required to provide a certification in compliance with the MacBride Principles and Northern Ireland Act of 1989. Pursuant to N.J.S.A. 52:34-12.2, Vendor/Bidder must complete the certification below by checking one of the two options listed below and signing where indicated. If a Vendor/Bidder that would otherwise be awarded a purchase, contract or agreement does not complete the certification, then the Director may determine, in accordance with applicable law and rules, that it is in the best interest of the State to award the purchase, contract or agreement to another Vendor/ Bidder that has completed the certification and has submitted a bid within five (5) percent of the most advantageous bid. If the Director finds contractors to be in violation of the principles that are the subject of this law, he/she shall take such action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, on behalf the Vendor/Bidder, certify pursuant to N.J.S.A. 52:34-12.2 that:

CHECK THE APPROPRIATE BOX

[X] The Vendor/Bidder has no business operations in Northern Ireland; or

OR

[ ] The Vendor/Bidder will take lawful steps in good faith to conduct any business operations it has in Northern Ireland in accordance with the MacBride principles of nondiscrimination in employment as set forth in section 2 of P.L. 1987, c. 177 (N.J.S.A. 52:18A-89.5) and in conformance with the United Kingdom's Fair Employment (Northern Ireland) Act of 1989, and permit independent monitoring of its compliance with those principles.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

6/3/2024
Date

Eric Schroeder - Vice President, Finance
Print Name and Title

Business Information



Allsteel LLC

600 East 2nd Street Muscatine, IA 52761

FEIN: 36-0717079

DUNS number: 12-031-6711





LIVE REPORT

ALLSTEEL INC.

Tradestyle(s): (SUBSIDIARY OF HNI CORPORATION, MUSCATINE, IA) 3

ACTIVE HEADQUARTERS

D-U-N-S Number: 12-031-6711
Phone: +1 563 272 4800

Address: 200 Oak St, Muscatine, IA, 52761, United States Of America
Web: www.cms.allsteeloffice.com/contact-us
Endorsement: AlbrechtJ@hniworkplacefurnishings.com
Exclude from Portfolio Insight: No
Folders: All Companies

Summary

Currency: USD

KEY DATA ELEMENTS (Formerly: SCORE BAR)

KDE Name	Current Status	Details
PAYDEX®	74	9 Days Beyond Terms
Delinquency Score	73	Low to Moderate Risk of severe payment delinquency.
Failure Score	68	Moderate Risk of severe financial stress.
D&B Viability Rating	2 1 B Z	View More Details
Bankruptcy Found	No	
D&B Rating	1R3	10 employees and over, Moderate Risk

ALL ACCOUNTS

Totals	Total Outstanding	Approved Credit Limit	Credit Limit Utilization	Total Past Due
-	-	-	-	-

Account Level Detail

Account Name	Total Outstanding	Approved Credit Limit	Credit Limit Utilization	Total Past Due

There are currently no account associated with this D-U-N-S.
Upload account or create an account to view summary.

COMPANY PROFILE

D-U-N-S	Mailing Address	Employees
12-031-6711	UNITED STATES	1,600 (140 here)
Legal Form	**Telephone**	**Age (Year Started)**
Unknown	+1 563 272 4800	112 Years (1912)
History Record	**Website**	**Named Principal**
Clear	www.cms.allsteeloffice.com/contact-us	Jeff Lorenger , PRES

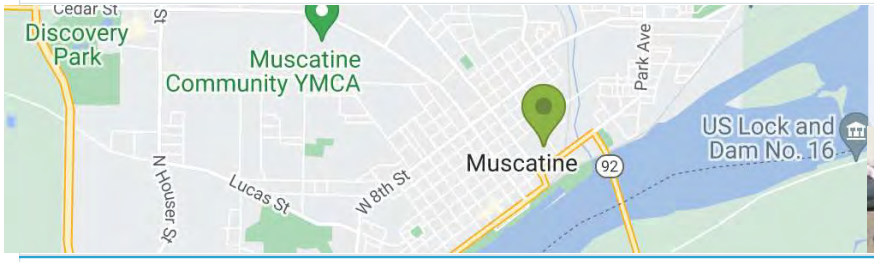
Ownership
Not publicly traded

Present Control Succeeded
1912

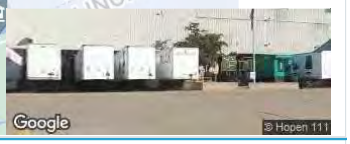
Line of Business
Whol furniture

SIC
5021

NAICS
423210



Street Address:
200 Oak St,
Muscatine, IA, 52761,
United States Of America



OVERALL BUSINESS RISK

Dun & Bradstreet thinks...

HIGH	MODERATE-HIGH	MODERATE	LOW-MODERATE	LOW

Overall assessment of this organization over the next 12 months:	**Stable Condition**
Based on the predicted risk of business discontinuation:	**Likelihood-Of-Continued-Operations**
Based on the predicted risk of severely delinquent payments:	**Low Potential For Severely Delinquent Payments**

D&B MAX CREDIT RECOMMENDATION

MAXIMUM CREDIT RECOMMENDATION

175,000 (USD)

The recommended limit is based on a moderately low probability of severe delinquency.

FAILURE SCORE (Formerly Financial Stress Score)

Company's Risk Level
MODERATE

Probability of failure over the next 12 months
0.14 %

68

High Risk (1) — Low Risk (100)

Past 12 Months



DELINQUENCY SCORE (Formerly Commercial Credit Score)

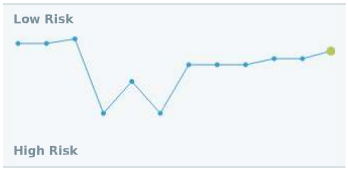
Company's Risk Level
LOW-MODERATE

Probability of delinquency over the next 12 months
3.41 %

73

High Risk (1) Low Risk (100)

Past 12 Months



VIABILITY RATING SUMMARY

Viability Score

2

High Risk (9) Low Risk (1)

Data Depth Indicator

B

Descriptive (G) Predictive (A)

Portfolio Comparison

1

High Risk (9) Low Risk (1)

Financial Data	Unavailable
Trade Payments	
Company Size	
Years in Business	-

D&B PAYDEX®

74

High Risk (1) Low Risk (100)

9 days beyond terms

Past 24 Months



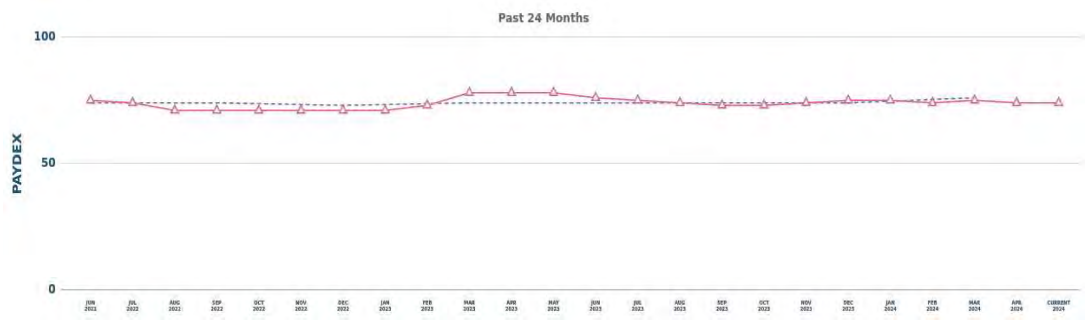
D&B PAYDEX - 3 MONTHS

75

High Risk (1) Low Risk (100)

8 days beyond terms

PAYDEX® TREND CHART



This Company Industry Benchmark

SBRI ORIGINATION

No SBRI Origination Score data is currently available.

D&B SBFE SCORE

No D&B SBFE Score data is currently available.

D&B RATING

Employee Size

1R : 10 employees and over

Current Rating as of 05/13/2024

Risk Indicator

3 : Moderate Risk

LEGAL EVENTS

Events	Occurrences	Last Filed
Bankruptcies	0	-
Judgements	0	-
Liens	0	-
Suits	0	-
UCC	8	05/06/2015

DETAILED TRADE RISK INSIGHT™

Days Beyond Terms

2 Days

3 Months

From Mar-24 to May-24

2

High Risk (120+) Low Risk (0)

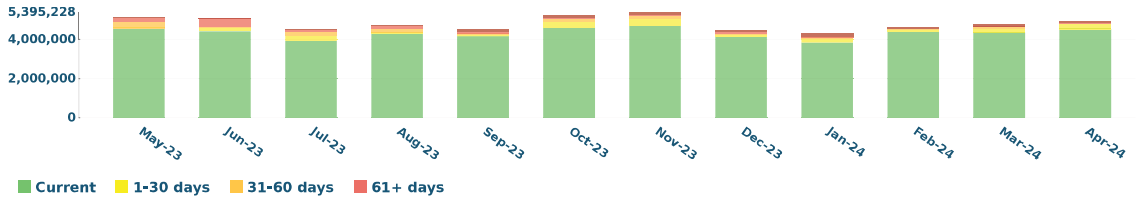
Dollar-weighted average of **18** payment experiences reported from **15** companies.

Recent Derogatory Events

Status	Mar-24	Apr-24	May-24
Placed for Collection	_	1,263 on acct	_
Bad Debt Written Off	-	-	-

DETAILED TRADE RISK INSIGHT™ 13 MONTH TREND

Total Amount Current and Past Due -



FINANCIAL OVERVIEW - BALANCE SHEET

No Data Available

TRADE PAYMENTS

Highest Past Due:

200,000

Highest Now Owing	Total Trade Experiences	Largest High Credit
3,000,000	65	3,000,000

FINANCIAL OVERVIEW - PROFIT AND LOSS

No Data Available

OWNERSHIP

Subsidiaries	Branches	Total Members
2	15	181

This company is a Headquarters, Parent, Subsidiary.

	Global Ultimate	Immediate Parent	Domestic Ultimate
Name	HNI Corporation	HNI Corporation	HNI Corporation
Country	United States	United States	United States
D-U-N-S	00-526-9709	00-526-9709	00-526-9709
Others	-	-	-

FINANCIAL OVERVIEW - KEY BUSINESS RATIOS

No Data Available

ALERTS

There are no alerts for this D-U-N-S Number.

NEWS

GENERAL INDUSTRY, EXPANSION

Fulton Market Design District Preparing for Flagship Design Days Events | MillerKnoll | 05/06/2024

GENERAL INDUSTRY, EXPANSION

Fulton Market Design District Preparing for Flagship Design Days Events | CHASE | 05/06/2024

EARNINGS RELEASE, GENERAL INDUSTRY, FINANCIAL NEWS

Sidoti Csr Weighs in on HNI Co.'s Q2 2025 Earnings (NYSE:HNI) | MarketBeat | 05/22/2024

EARNINGS RELEASE, GENERAL INDUSTRY, FINANCIAL NEWS

Sidoti Csr Weighs in on HNI Co.'s Q2 2025 Earnings (NYSE:HNI) | ETF Daily News | 05/22/2024

GENERAL INDUSTRY

Charles Schwab Investment Management Inc. Cuts Stake in HNI Co. (NYSE:HNI) | Defense World - Companies | 05/22/2024

EXPANSION

HNI Corporation to close Hickory plant in North Carolina | Lesprom Network EN - News | 05/21/2024

GENERAL INDUSTRY, EXPANSION

Hickory manufacturing plant set for 2025 closing affecting 200 employees | Winston Salem Journal | 05/21/2024

EXPANSION

HNI closing Hickory factory as part of plant consolidation | Woodworking Network.com - Wood: Panel Talk | 05/21/2024

EXPANSION

Plant In Hickory To Close, About 200 Workers To Be Affected | WHKY - Home | 05/21/2024

EXPANSION

Hickory plant closure to impact nearly 200 jobs | Yahoo! Finance | 05/21/2024

NOTES

Add Note

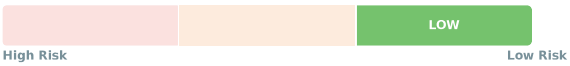
No notes is available for this D-U-N-S Number.

COUNTRY/REGIONAL INSIGHT

United States Of America

Inflationary pressures drive a drop in US shopper sentiment and stifle consumer spending growth; the Fed's higher-for-longer view for interest rates dampens the domestic demand outlook.

Risk Category



Available Reports

Country Insight Report (CIR)
Current Publication Date: 05/17/2024

Country Insight Snapshot (CIS)
Current Publication Date: 05/17/2024

STOCK PERFORMANCE

No stock performance data is available for this D-U-N-S Number.

The scores and ratings included in this report are designed as a tool to assist the user in making their own credit related decisions, and should be used as part of a balanced and complete assessment relying on the knowledge and expertise of the reader, and where appropriate on other information sources. The score and rating models are developed using statistical analysis in order to generate a prediction of future events. Dun & Bradstreet monitors the performance of thousands of businesses in order to identify characteristics common to specific business events. These characteristics are weighted by significance to form rules within its models that identify other businesses with similar characteristics in order to provide a score or rating.

Dun & Bradstreet's scores and ratings are not a statement of what will happen, but an indication of what is more likely to happen based on previous experience. Though Dun & Bradstreet uses extensive procedures to maintain the quality of its information, Dun & Bradstreet cannot guarantee that it is accurate, complete or timely, and this may affect the included scores and ratings. Your use of this report is subject to applicable law, and to the terms of your agreement with Dun & Bradstreet.

Detailed Trade Risk Insight™

Detailed Trade Risk Insight provides detailed updates on over 1.5 billion commercial trade experiences collected from more than 260 million unique supplier/purchaser relationships.

DAYS BEYOND TERMS - PAST 3 & 12 MONTHS

3 Monthsof Mar-24 to May-24

Days Beyond Terms :2 Days



Dollar-weighted average of**18**
payment experiences reported from**15**companies.

12 monthsof Jun-23 to May-24

Days Beyond Terms :3 Days



Dollar-weighted average of**41**
payment experiences reported from**28**companies.

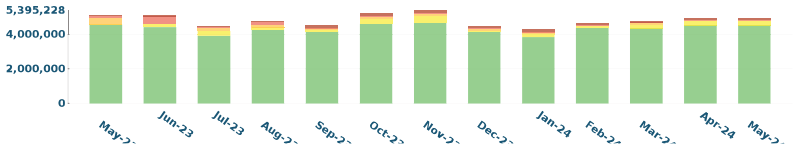
DEROGATORY EVENTS LAST 13 MONTHS FROM MAY-23 TO MAY-24

How should I interpret derogatory events?



Status	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
Placed for Collection	–	–	–	–	–	–	–	–	–	–	–	1,263 on 2 acct	–
Bad Debt Written Off	–	–	–	–	–	–	–	–	–	–	–	–	–

TOTAL AMOUNT CURRENT AND PAST DUE - 13 MONTH TREND FROM MAY-23 TO MAY-24



Status	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24
Total	5,103,557	5,078,251	4,487,634	4,732,282	4,496,927	5,227,905	5,395,228	4,475,177	4,321,193	4,644,404	4,787,593	4,936,521	4,936,521
Current	4,572,610	4,421,926	3,916,096	4,297,388	4,173,359	4,616,794	4,689,281	4,153,309	3,849,463	4,381,471	4,343,055	4,535,575	4,535,575
1-30 Days Past Due	6,890	195,272	282,456	83,154	101,153	311,023	380,283	82,726	179,831	136,389	191,377	247,905	247,905
31-60 Days Past Due	362,289	2,602	200,291	145,801	51,107	101,011	135,108	82,115	66,598	18,795	135,304	25,075	25,075
61-90 Days Past Due	159,641	448,813	86,836	202,669	53,378	52,295	46,997	61,080	73,609	1,897	20,650	37,736	37,736
91+ Days Past Due	2,127	9,638	1,955	3,270	117,930	146,782	143,559	95,947	151,692	105,852	97,207	90,230	90,230

Risk Assessment

Currency: All figures shown in USD unless otherwise stated

D&B RISK ASSESSMENT

OVERALL BUSINESS RISK

HIGH	MODERATE-HIGH	MODERATE	LOW-MODERATE	LOW

Dun & Bradstreet thinks...

- Overall assessment of this organization over the next 12 months: **STABLE CONDITION**
- Based on the predicted risk of business discontinuation: **LIKELIHOOD-OF-CONTINUED-OPERATIONS**
- Based on the predicted risk of severely delinquent payments: **LOW POTENTIAL FOR SEVERELY DELINQUENT PAYMENTS**

MAXIMUM CREDIT RECOMMENDATION

175,000 (USD)

The recommended limit is based on a moderately low probability of severe delinquency.

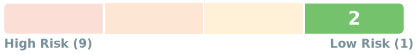
D&B VIABILITY RATING SUMMARY

The D&B Viability Rating uses D&B's proprietary analytics to compare the most predictive business risk indicators and deliver a highly reliable assessment of the probability that a company will go out of business, become dormant/inactive, or file for bankruptcy/insolvency within the next 12 months. The D&B Viability Rating is made up of 4 components:

Viability Score

Compared to All US Businesses within the D&B Database:

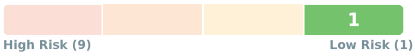
- Level of Risk:**Low Risk**
- Businesses ranked **2** have a probability of becoming no longer viable: **2** %
- Percentage of businesses ranked **2: 4** %
- Across all US businesses, the average probability of becoming no longer viable:**14** %



Portfolio Comparison

Compared to All US Businesses within the same MODEL SEGMENT:

- Model Segment :**Established Trade Payments**
- Level of Risk:**Low Risk**
- Businesses ranked **1** within this model segment have a probability of becoming no longer viable: **2** %
- Percentage of businesses ranked **1** with this model segment: **11** %
- Within this model segment, the average probability of becoming no longer viable:**5** %



Data Depth Indicator

Data Depth Indicator:

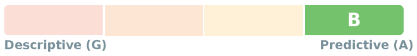
- ✓ Rich Firmographics
- ✓ Extensive Commercial Trading Activity
- ✓ Basic Financial Attributes

Greater data depth can increase the precision of the D&B Viability Rating assessment.

To help improve the current data depth of this company, you can ask D&B to make a personalized request to this company on your behalf to obtain its latest financial information. To make the request, click the link below. Note, the company must be saved to a folder before the request can be made.

Request Financial Statements

Reference the FINANCIALS tab for this company to monitor the status of your request.



Company Profile:

Company Profile Details:

- Financial Data: **False**
- Trade Payments:
- Company Size:
- Years in Business:

Z

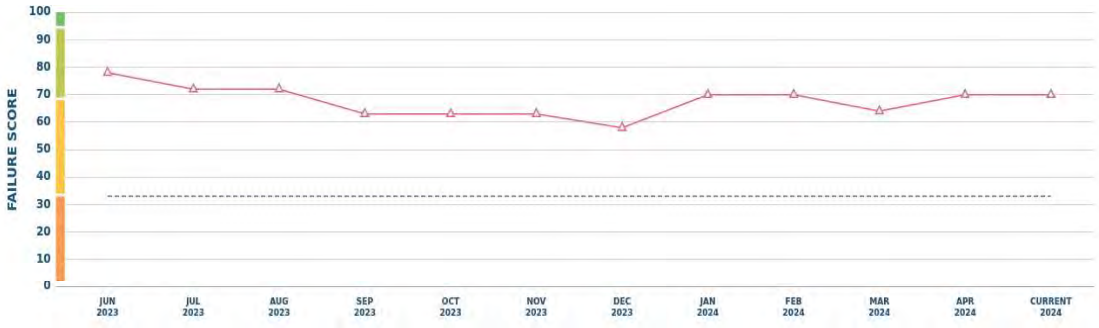
Subsidiary

FAILURE SCORE FORMERLY FINANCIAL STRESS SCORE

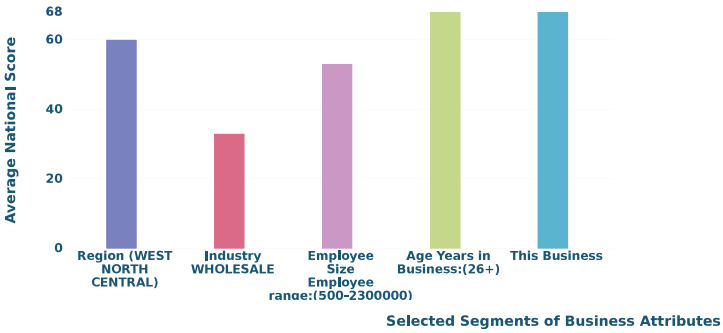
- Low proportion of satisfactory payment experiences to total payment experiences
- UCC Filings reported
- High proportion of slow payment experiences to total number of payment experiences
- High proportion of past due balances to total amount owing

Level of Risk	Raw Score	Probability of Failure	Average Probability of Failure for Businesses in D&B Database	Class
Moderate	1509	0.14 %	0.48	3

Business and Industry Trends



BUSINESS AND INDUSTRY COMPARISON



Norms	National %
This Business	68
Region:(WEST NORTH CENTRAL)	60
Industry:WHOLESALE	33
Employee range:(500-2300000)	53
Years in Business:(26+)	68

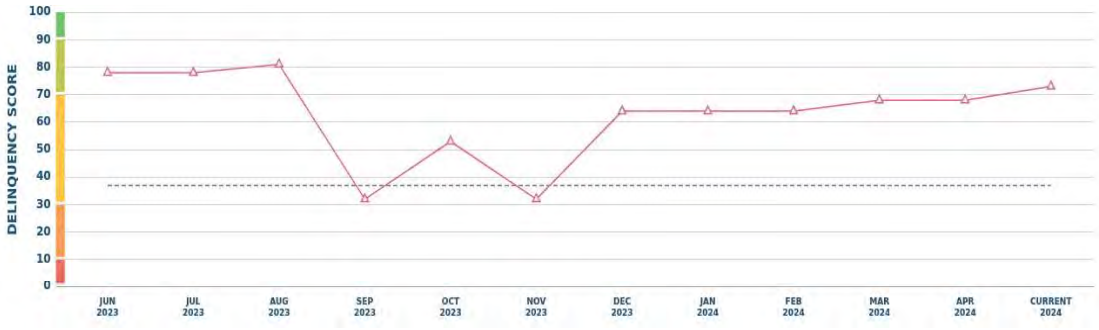
DELINQUENCY SCORE FORMERLY COMMERCIAL CREDIT SCORE



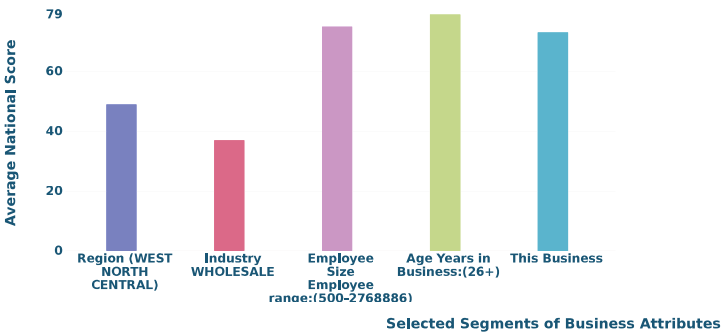
- Proportion of past due balances to total amount owing
- Proportion of slow payments in recent months
- Higher risk industry based on delinquency rates for this industry

Level of Risk	Raw Score	Probability of Delinquency	Compared to Businesses in D&B Database	Class
Low-Moderate	533	3.41 %	10.2 %	2

Business and Industry Trends



BUSINESS AND INDUSTRY COMPARISON



Norms	National %
This Business	73
Region:(WEST NORTH CENTRAL)	49
Industry:WHOLESALE	37
Employee range:(500-2768886)	75
Years in Business:(26+)	79

D&B PAYDEX

74

High Risk (1) — Low Risk (100)

When weighted by amount, Payments to suppliers average 9 Days Beyond Terms

- High risk of late payment (Average 30 to 120 days beyond terms)
- Medium risk of late payment (Average 30 days or less beyond terms)
- Low risk of late payment (Average prompt to 30+ days sooner)

Industry Median: 76
Equals 6 Days Beyond Terms

D&B 3 MONTH PAYDEX

75

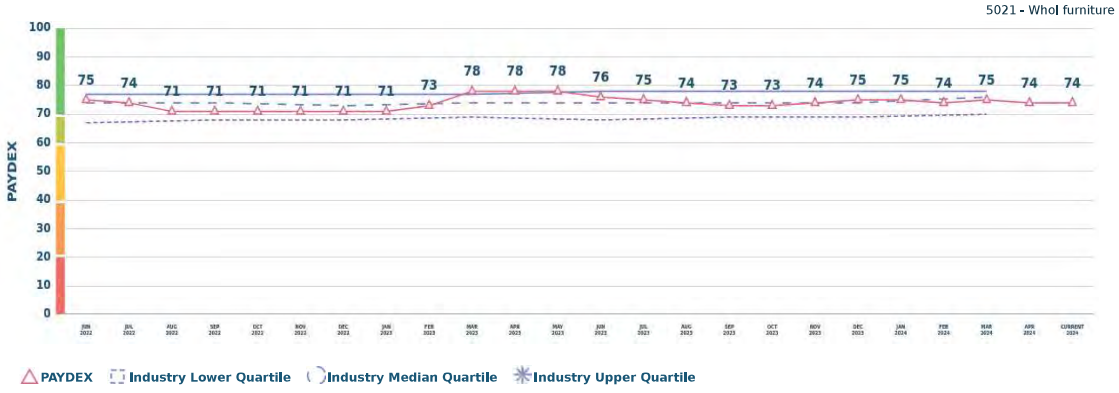
High Risk (1) — Low Risk (100)

Based on payments collected 3 months ago.
When weighted by amount, Payments to suppliers average 8 days beyond terms

- High risk of late payment (Average 30 to 120 days beyond terms)
- Medium risk of late payment (Average 30 days or less beyond terms)
- Low risk of late payment (Average prompt to 30+ days sooner)

Industry Median: 74
Equals 9 Days Beyond Terms

Business and Industry Trends



D&B RATING

Current Rating as of 05/13/2024

Employee Size
1R : 10 employees and over

Risk Indicator
3 : Moderate Risk

Previous Rating

History since 12/27/2000

Date Applied	D&B Rating
03/09/2020	1R2
03/12/2018	1R3
08/10/2015	1R2

Employee Size	Risk Indicator		
1R : 10 employees and over	**2** : Low Risk	05/11/2009	1R3
		11/22/2005	1R2

Trade Payments

Currency: All figures shown in USD unless otherwise stated

TRADE PAYMENTS SUMMARY (Based on 24 months of data)

Overall Payment Behaviour
9
Days Beyond Terms

Highest Now Owing :
3,000,000 (USD)

% of Trade Within Terms
67%

Total Trade Experiences:
65
Largest High Credit :
3,000,000 (USD)
Average High Credit :
198,098 (USD)

Highest Past Due
200,000 (USD)

Total Unfavorable Comments :
0
Largest High Credit:
0 (USD)

Total Placed in Collections:
2
Largest High Credit:
0 (USD)

D&B PAYDEX

74

High Risk (1) — Low Risk (100)

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D&B 3 MONTH PAYDEX

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Industry Median: 74
Equals 9 Days Beyond Terms

BUSINESS AND INDUSTRY TRENDS

Based on 24 months of data

5021 - Whol furniture



PAYDEX — Industry Lower Quartile — Industry Median Quartile — Industry Upper Quartile

	6/22	7/22	8/22	9/22	10/22	11/22	12/22	1/23	2/23	3/23	4/23	5/23	6/23	7/23	8/23	9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	Current 2024
This Business	75	74	71	71	71	71	71	71	73	78	78	78	76	75	74	73	73	74	75	75	74	75	74	74
Industry Quartile																								
Upper	77	-	-	77	-	-	77	-	-	77	-	-	78	-	-	78	-	-	78	-	-	78	-	-
Median	74	-	-	74	-	-	73	-	-	74	-	-	74	-	-	74	-	-	74	-	-	76	-	-
Lower	67	-	-	68	-	-	68	-	-	69	-	-	68	-	-	69	-	-	69	-	-	70	-	-

TRADE PAYMENTS BY CREDIT EXTENDED (Based on 12 months of data)

Range of Credit Extended (US$)	Number of Payment Experiences	Total Value	% Within Terms
100,000 & over	8	6,900,000 (USD)	86
50,000 - 99,999	3	210,000 (USD)	67
15,000 - 49,999	7	175,000 (USD)	87
5,000 - 14,999	6	35,000 (USD)	64
1,000 - 4,999	4	7,000 (USD)	86
Less than 1,000	9	2,650 (USD)	98

TRADE PAYMENTS BY INDUSTRY (BASED ON 24 MONTHS OF DATA)

Collapse All | Expand All

Industry Category	Number of Payment Experiences	Largest High Credit (US$)	% Within Terms (Expand to View)	1 - 30 Days Late (%)	31 - 60 Days Late (%)	61 - 90 Days Late (%)	91 + Days Late (%)
25 - Furniture and Fixtures	4	2,000,000	33	34	0	17	16
2522 - Mfg nonwd office furn	2	100,000	0	52	0	0	48
2541 - Mfg wood fixtures	1	2,000,000	100	0	0	0	0
2599 - Mfg furn/fixtures	1	200,000	0	50	0	50	0
26 - Paper and Allied Products	3	3,000,000	98	2	0	0	0
2679 - Mfg converted paper	3	3,000,000	98	2	0	0	0
28 - Chemicals and Allied Products	2	45,000	100	0	0	0	0
2821 - Mfg plastics/resins	1	45,000	100	0	0	0	0
2813 - Mfg industrial gases	1	2,500	100	0	0	0	0
32 - Stone, Clay, Glass, and Concrete Products	1	15,000	100	0	0	0	0
3231 - Mfg glass products	1	15,000	100	0	0	0	0
35 - Industrial and Commercial Machinery and Computer Equipment	2	500,000	75	0	25	0	0
3585 - Mfg refrig/heat equip	1	500,000	50	0	50	0	0
3563 - Mfg air/gas compress	1	1,000	100	0	0	0	0
36 - Electronic and other electrical equipment and components except computer equipment	1	15,000	100	0	0	0	0
3643 - Mfg electric wire dev	1	15,000	100	0	0	0	0

42 - Motor Freight Transportation and Warehousing	2	15,000	1	0	0	0	99
4213 - Trucking non-local	2	15,000	1	0	0	0	99
49 - Electric, Gas and Sanitary Services	1	100	100	0	0	0	0
4911 - Electric services	1	100	100	0	0	0	0
50 - Wholesale Trade - Durable Goods	6	900,000	70	10	10	0	10
5051 - Whol metal	2	900,000	52	0	48	0	0
5072 - Whol hardware	1	100,000	100	0	0	0	0
5063 - Whol electrical equip	1	5,000	100	0	0	0	0
5065 - Whol electronic parts	1	5,000	0	50	0	0	50
5085 - Whol industrial suppl	1	250	100	0	0	0	0
51 - Wholesale Trade - Nondurable Goods	6	100,000	96	4	0	0	0
5162 - Whol plastic material	2	100,000	100	0	0	0	0
5172 - Whol petroleum prdts	2	30,000	83	17	0	0	0
5131 - Whol piece goods	1	50,000	100	0	0	0	0
5169 - Whol chemicals	1	100	100	0	0	0	0
59 - Miscellaneous Retail	1	1,000	0	0	0	0	100
5999 - Ret misc merchandise	1	1,000	0	0	0	0	100
61 - Nondepository Credit Institutions	2	10,000	100	0	0	0	0
6153 - Short-trm busn credit	1	10,000	100	0	0	0	0
6159 - Misc business credit	1	500	100	0	0	0	0
73 - Business Services	3	5,000	100	0	0	0	0
7374 - Data processing svcs	3	5,000	100	0	0	0	0
87 - Engineering Accounting Research Management and Related Services	1	5,000	50	50	0	0	0
8734 - Testing laboratory	1	5,000	50	50	0	0	0

99 - Nonclassifiable Establishments	2	500	92	0	8	0	0
9999 - Nonclassified	2	500	92	0	8	0	0

TRADE LINES

Date of Experience	Payment Status	Selling Terms	High Credit (US$)	Now Owes (US$)	Past Due (US$)	Months Since Last Sale
04/24	Pays Promptly	-	3,000,000	3,000,000	30,000	1
04/24	Pays Promptly	N30	2,000,000	1,000,000	200,000	1
04/24	Pays Promptly	N90	100,000	100	0	1
04/24	Pays Promptly	-	100,000	100,000	0	1
04/24	Pays Promptly	-	90,000	65,000	0	1
04/24	Pays Promptly	N60	50,000	25,000	0	1
04/24	Pays Promptly	-	45,000	10,000	0	1
04/24	Pays Promptly	1/2 10 N30	40,000	25,000	0	1
04/24	Pays Promptly	-	30,000	15,000	0	1
04/24	Pays Promptly	-	15,000	5,000	0	1
04/24	Pays Promptly	-	15,000	10,000	0	1
04/24	Pays Promptly	-	10,000	0	0	Between 6 and 12 Months
04/24	Pays Promptly	-	5,000	0	0	Between 4 and 5 Months
04/24	Pays Promptly	N90	2,500	2,500	0	1
04/24	Pays Promptly	-	750	0	0	Between 2 and 3 Months
04/24	Pays Promptly	-	500	0	0	Between 4 and 5 Months
04/24	Pays Promptly	-	500	0	0	Between 6 and 12 Months
04/24	Pays Promptly	N30	250	0	0	1
04/24	Pays Promptly	-	250	0	0	1
04/24	Pays Promptly	-	100	0	0	Between 6 and 12 Months
04/24	Pays Prompt to Slow 30+	-	15,000	5,000	250	1
04/24	Pays Prompt to Slow 30+	-	5,000	5,000	2,500	1
04/24	Pays Prompt to Slow 60+	-	900,000	500,000	1,000	1
04/24	Pays Slow 5+	-	70,000	35,000	5,000	1
04/24	Pays Slow 30+	-	5,000	5,000	5,000	1
04/24	Pays Slow 30-90+	-	200,000	55,000	55,000	Between 2 and 3 Months
04/24	Pays Slow 30-90+	1 15 N30	100,000	100,000	100,000	1
04/24	Pays Slow 120+	-	1,000	1,000	1,000	-
04/24	Pays Slow 180+	-	15,000	0	0	Between 6 and 12 Months
04/24	Placed for collection	-	0	250	250	-
04/24	Placed for collection	-	0	1,000	1,000	-
04/24	-	Cash account	2,500	0	0	1
04/24	-	Cash account	0	0	0	Between 6 and 12 Months
04/24	-	Cash account	0	0	0	Between 4 and 5 Months
04/24	-	Cash account	0	0	0	Between 6 and 12 Months
04/24	-	Cash account	0	0	0	Between 2 and 3 Months

Date of Experience	Payment Status	Selling Terms	High Credit (US$)	Now Owes (US$)	Past Due (US$)	Months Since Last Sale
03/24	-	-	1,000	1,000	0	1
03/24	-	Cash account	50	0	0	1
01/24	Pays Prompt to Slow 60+	-	500,000	0	0	Between 2 and 3 Months
12/23	Pays Promptly	-	2,500	1,000	0	1
12/23	Pays Promptly	-	100	100	0	1
12/23	-	Cash account	50	0	0	1
11/23	-	Cash account	100	0	0	Between 6 and 12 Months
08/23	-	Cash account	100	0	0	Between 6 and 12 Months
08/23	-	Cash account	50	0	0	Between 6 and 12 Months
07/23	Pays Promptly	-	1,000	0	0	Between 6 and 12 Months
05/23	-	Cash account	100	0	0	1
05/23	-	Cash account	50	0	0	1
04/23	-	-	250	0	0	1
04/23	-	-	50	0	0	1
03/23	Pays Promptly	N30	100	0	0	Between 6 and 12 Months
02/23	-	Cash account	50	0	0	1
01/23	Pays Slow 30-90+	-	5,000	0	0	Between 6 and 12 Months
11/22	Pays Promptly	-	5,000	0	0	Between 6 and 12 Months
10/22	-	Cash account	50	0	0	1
09/22	Pays Prompt to Slow 60+	-	100	0	0	Between 6 and 12 Months
06/22	-	Cash account	50	0	0	Between 2 and 3 Months
06/22	-	Cash account	50	0	0	1
05/22	-	-	1,000	1,000	0	-
04/22	-	Cash account	1,000	0	0	Between 6 and 12 Months
04/22	-	Cash account	500	0	0	1
04/22	-	Cash account	100	0	0	1
04/22	-	Cash account	100	0	0	1
04/22	-	Cash account	100	0	0	Between 6 and 12 Months
04/22	-	Cash account	50	0	0	Between 6 and 12 Months

OTHER PAYMENT CATEGORIES

Other Payment Categories	Experience	Total Amount
Cash experiences	22	5,050 (USD)
Payment record unknown	4	2,300 (USD)
Unfavorable comments	0	0 (USD)
Placed for collections	2	0 (USD)
Total in D&B's file	65	7,337,000 (USD)

Accounts are sometimes placed for collection even though the existence or amount of the debt is disputed. Payment experiences reflect how bills are met in relation to the terms granted. In some instances payment beyond terms can be the result of disputes over merchandise, skipped invoices etc. Each experience shown represents a separate account reported by a supplier. Updated trade experiences replace those previously reported.

Corporate Linkage

OWNERSHIP

This company is a **Headquarters, Parent, Subsidiary**.

Global Ultimate, Immediate Parent, Domestic Ultimate
HNI Corporation
United States
D-U-N-S Number: 00-526-9709

SUBSIDIARIES

LOCATION: All

Company Name	City, State, Country	D-U-N-S® NUMBER
Iaw LLC	Atlanta, GA, United States Of America	12-492-4163
Amovo Workplace Enviroments Inc	Markham, ON, Canada	24-421-2911

BRANCHES

LOCATION: All

Company Name	City, State, Country	D-U-N-S® NUMBER
Allsteel Inc	New York, NY, United States Of America	01-052-4614
Allsteel Inc	Toronto, ON, Canada	20-219-5090
Allsteel	Toronto, ON, Canada	24-989-7427
ALLSTEEL INC.	Los Angeles, CA, United States Of America	01-052-4598
ALLSTEEL INC.	Manassas, VA, United States Of America	01-414-8784
ALLSTEEL INC.	San Francisco, CA, United States Of America	04-345-7964
ALLSTEEL INC.	Saint Paul, MN, United States Of America	04-626-1149
ALLSTEEL INC.	Los Angeles, CA, United States Of America	06-698-0180
ALLSTEEL INC.	Boston, MA, United States Of America	07-042-8590
ALLSTEEL INC.	Houston, TX, United States Of America	08-628-3040
ALLSTEEL INC.	Washington, DC, United States Of America	13-643-7881
ALLSTEEL INC.	Muscatine, IA, United States Of America	36-109-7855
ALLSTEEL INC.	Dallas, TX, United States Of America	62-142-9039
ALLSTEEL INC.	Atlanta, GA, United States Of America	79-629-5140
ALLSTEEL INC	Muscatine, IA, United States Of America	60-131-0217

AFFILIATES

LOCATION: All

Company Name	City, State, Country	D-U-N-S® NUMBER
The Hon Company LLC	Muscatine, IA, United States Of America	14-781-4735
The Gunlocke Company L.L.C.	Wayland, NY, United States Of America	19-993-6550
Sagus International, Inc.	Temple, TX, United States Of America	12-833-6661
Paoli LLC	Muscatine, IA, United States Of America	00-636-4764
PEARL CITY INSURANCE COMPANY	Phoenix, AZ, United States Of America	11-403-0105
OFM, LLC	Holly Springs, NC, United States Of America	93-354-6640
Monessen Holding Company LLC	Muscatine, IA, United States Of America	11-731-3806
Monessen Hearth Systems Company, LLC	Paris, KY, United States Of America	86-781-4444
Midwest Folding Products Corp.	Temple, TX, United States Of America	01-370-6601
Maxon Furniture Inc.	Muscatine, IA, United States Of America	06-769-4315
MJR Partners 3 LLC	Muscatine, IA, United States Of America	07-929-0688
Kimball International, Inc.	Jasper, IN, United States Of America	00-636-5803
Kepco, LLC	Jasper, IN, United States Of America	07-960-8288
Hon Internacional de México, S. de R.L. de C.V.	Cienega de Flores, NLE, Mexico	58-813-3301
Hon Industrias, S. de R.L. de C.V.	Monterrey, NLE, Mexico	81-255-8930
Hni Services L.L.C.	Muscatine, IA, United States Of America	83-170-1417
Hni International Inc.	Muscatine, IA, United States Of America	00-231-0220
Hickory Business Furniture, LLC	Hickory, NC, United States Of America	12-804-5148

Hickory Business Furniture, Inc.	Muscatine, IA, United States Of America	02-095-3638
Hearth & Home Technologies LLC	Lakeville, MN, United States Of America	96-283-1095
HNI Technologies Inc.	Muscatine, IA, United States Of America	83-170-1292
HNI Holdings Inc.	Muscatine, IA, United States Of America	11-731-1900
HHT L.L.C.	Colville, WA, United States Of America	14-863-7528
HFM Partners	Muscatine, IA, United States Of America	11-731-1786
Design Holdings Inc.	Muscatine, IA, United States Of America	11-790-1382
CONTRACT RESOURCE GROUP L.L.C.	Muscatine, IA, United States Of America	02-332-0213

Legal Events

Currency: All figures shown in USD unless otherwise stated

The following Public Filing data is for information purposes only and is not the official record. Certified copies can only be obtained from the official source.

Bankruptcies	Judgements	Liens	Suits	UCCs
No	**0** Latest Filing: -	**0** Latest Filing: -	**0** Latest Filing: -	**8** Latest Filing: 05/06/2015

EVENTS

UCC Filing - Original

Filing Date	05/06/2015
Filing Number	020295589
Received Date	05/22/2015
Collateral	Negotiable instruments including proceeds and products - Accounts receivable including proceeds and products - Inventory including proceeds and products - Account(s) including proceeds and products - and OTHERS
Secured Party	MC MACHINERY SYSTEMS, INC., WOOD DALE, IL
Debtors	ALLSTEEL INC., MUSCATINE, IA
Debtors	and OTHERS
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Original

Filing Date	11/30/2011
Filing Number	X11032671-2
Received Date	12/21/2011
Collateral	Business machinery/equipment
Secured Party	RK DIXON, DAVENPORT, IA
Debtors	ALLSTEEL
Filing Office	SECRETARY OF STATE/UCC DIVISION, DES MOINES, IA

UCC Filing - Continuation

Filing Date	09/23/2010
Filing Number	009066924

Received Date	09/26/2010
Original Filing Date	12/07/2005
Original Filing Number	010440173
Secured Party	NMHG FINANCIAL SERVICES, INC., DANBURY, CT
Debtors	ALLSTEEL INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Original

Filing Date	06/10/2010
Filing Number	015345381
Received Date	06/18/2010
Collateral	Leased Communications equipment including proceeds and products - Leased Computer equipment including proceeds and products - Leased Business machinery/equipment including proceeds and products
Secured Party	R K DIXON COMPANY, CEDAR RAPIDS, IA
Debtors	ALLSTEEL INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Continuation

Filing Date	08/12/2009
Filing Number	008998798
Received Date	08/16/2009
Original Filing Date	12/28/2004
Original Filing Number	009396616
Secured Party	NMHG FINANCIAL SERVICES, INC., DANBURY, CT
Debtors	ALLSTEEL INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Original

Filing Date	09/18/2007
Filing Number	012503067
Received Date	10/03/2007
Collateral	Accounts receivable and proceeds - General intangibles(s) and proceeds - Leased Equipment and proceeds
Secured Party	CANON FINANCIAL SERVICES, MT LAUREL, NJ
Debtors	ALLSTEEL INC, MUSCATINE, IA
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Original

Filing Date	04/02/2007
Filing Number	011957161

Received Date	04/19/2007
Collateral	Accounts receivable and proceeds - General intangibles(s) and proceeds - Leased Equipment and proceeds
Secured Party	CANON FINANCIAL SERVICES, MT LAUREL, NJ
Debtors	ALLSTEEL INC, MUSCATINE, IA
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

UCC Filing - Original

Filing Date	01/19/2007
Filing Number	011735053
Received Date	02/06/2007
Collateral	Accounts receivable and proceeds - General intangibles(s) and proceeds - Leased Equipment and proceeds
Secured Party	CANON FINANCIAL SERVICES, MT LAUREL, NJ
Debtors	ALLSTEEL INC, MUSCATINE, IA
Filing Office	SECRETARY OF STATE/UCC DIVISION, SPRINGFIELD, IL

The public record items contained in this report may have been paid, terminated, vacated or released prior to the date this report was printed. This information may not be reproduced in whole or in part by any means of reproduction.

There may be additional UCC Filings in D&Bs file on this company available by contacting 1-800-234-3867.

Special Events

Currency: All figures shown in USD unless otherwise stated

There are no Special Events recorded for this business.

Financials - D&B

Currency: All figures shown in USD unless otherwise stated

A detailed financial statement is not available from this company for publication.

Currency: All figures shown in USD unless otherwise stated

A detailed financial statement is not available from this company for publication.

Currency: All figures shown in USD unless otherwise stated

D&B currently has no financial information on file for this company

Company Profile

COMPANY OVERVIEW

Currency: All figures shown in USD unless otherwise stated

D-U-N-S
12-031-6711

Legal Form
Unknown

History Record
Clear

Business Commenced On
1912

Ownership
Not publicly traded

Mailing Address
UNITED STATES

Telephone
+1 563 272 4800

Website
www.cms.allsteeloffice.com/contactus

Present Control Succeeded
1912

SIC
5021

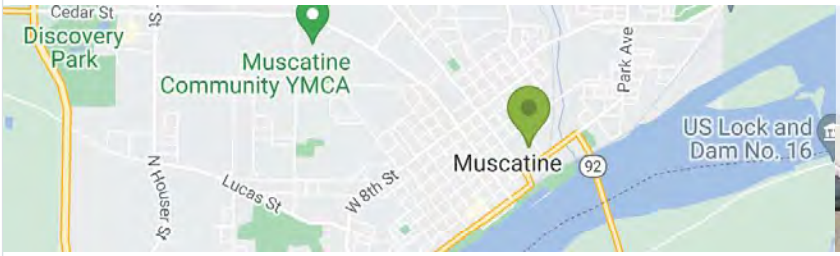
NAICS
423210

Employees
1,600 (140 here)

Age (Year Started)
112 Years (1912)

Named Principal
Jeff Lorenger, PRES

Line of Business
Whol furniture



Street Address:
200 Oak St,
Muscatine, IA, 52761,
United States Of America



BUSINESS REGISTRATION

No business registration attached to this DUNS

PRINCIPALS

Officers

JEFF LORENGER, PRES
STAN A ASKREN, DIR

Directors

DIRECTOR(S): THE OFFICER(S)

COMPANY EVENTS

The following information was reported on: 05/13/2024

The Illinois Secretary of States business registrations file showed that Allsteel Inc. was registered as a Corporation on January 2, 2000, under the file registration number 235876.

Business started 1912 by Charles H Lembke and John Knell. 100% of capital stock is owned by parent.

JEFF LORENGER. He joined HNI Corporation in 1998 and has since held multiple executive level positions, including Vice President, Sales and Marketing for The HON Company, Vice President, General Counsel and Secretary for HNI Corporation, and Vice President. .

STAN A ASKREN. Antecedents not available.

SISTER SUBSIDIARIES: The following are also subsidiaries of the company's parent, HNI Corporation:

(1) The HON Company, Muscatine, IA, DUNS #-781-4735. Operates as a manufacturer of office furniture and wooden chairs.

(2) Maxon Furniture Inc, an Iowa Corporation.

(3) The Gunlocke Company LLC, an Iowa Corporation.

(4) Holga Inc, an Iowa Corporation.

(5) Paoli Inc, an Iowa Corporation.

(6) Omni Workspace Company, Minneapolis, MN, DUNS #-438-7408.

Business address has changed from 2210 Second Ave, Muscatine, IA, 52761 to 200 Oak St, Muscatine, IA, 52761.

BUSINESS ACTIVITIES AND EMPLOYEES

The following information was reported on: 05/13/2024

Business Information

Trade Names	(SUBSIDIARY OF HNI CORPORATION, MUSCATINE, IA); HNI ONE - GLOBAL ACCOUNTS; HNI ONE; ONE FROM HNI
Description	Subsidiary of HNI Corporation, Muscatine, IA which operates as a manufacturer of furniture. Parent company owns 100% of capital stock. Parent company has numerous other subsidiary(ies). As noted, this company is a subsidiary of HNI Corporation, Muscatine, IA, DUNS number 00-526-9709, and reference is made to that report for background information on the parent company and its management. Wholesales furniture, specializing in office furniture. Terms are Net 30 days. Sells to commercial concerns. Territory : International.
Employees	1,600 which includes officer(s). 140 employed here.
Financing Status	Secured
Facilities	Occupies premises in building.

Related Concerns

SIC/NAICS Information

Industry Code	Description	Percentage of Business
5021	Whol furniture	-
50210106	Office furniture, nec	-

NAICS Codes	NAICS Description
423210	Furniture Merchant Wholesalers

GOVERNMENT ACTIVITY

Activity Summary

Borrower(Dir/Guar)	No
Administrative Debt	No
Contractor	Yes
Grantee	No
Party excluded from federal program(s)	No

Your Information

Record additional information about this company to supplement the D&B information.

> Note: Information entered in this section will not be added to D&B's central repository and will be kept private under your user ID. Only you will be able to view the information.

In Folders: View

Account Number	Endorsement/Billing Reference *	Sales Representatives
	AlbrechtJ@hniworkplacefurnishings.com	

Credit Limit	Total Outstanding	Your Information Currency
		US Dollar (USD)

Audit Trail

Text | Timeline

From : May-22 To : May-24

Date/Time of the Event	Event Name	Triggered By	Message
05/22/2024 11:04 AM	Credit Report Pulled	Jesse Albrecht	The credit report was pulled
05/22/2024 10:59 AM	Credit Report Pulled	Jesse Albrecht	The credit report was pulled
08/17/2023 09:32 PM	Credit Report Pulled	Jesse Albrecht	The credit report was pulled

Federal Information

FEDERAL EMPLOYER IDENTIFICATION NUMBER

DUN & Bradstreet, Inc. has compiled the following FEIN numbers for the business name in this report from the sources below. Dun & Bradstreet, Inc. provides this information "AS IS" with no guarantee as to its accuracy.

FEIN	Business Name	Address	Source	Date
36-0717079	ALLSTEEL INC	P O BOX 1109, MUSCATINE, IA, 52761	DEPARTMENT OF TREASURY	12/01/2000
36-0717079	ALLSTEEL INC	PO BOX 1109, MUSCATINE, IA, 52761	DEPARTMENT OF LABOR	12/31/2003
36-0717079	ALLSTEEL INC	414 E THIRD ST, MUSCATINE, IA, 52761	GEORGIA BUSINESS REGISTRATIONS	10/18/2000
36-0717079	ALLSTEEL INC.	PO BOX 1109, MUSCATINE, IA, 52761	TEXAS BUSINESS REGISTRATIONS	05/01/2015
36-0717079	ALLSTEEL INC	PO BOX 1109, MUSCATINE, IA, 52761	DEPARTMENT OF TREASURY	12/01/2000

CORPORATE FAMILY RELATIONSHIPS

The following establishments related to the subject of this report have reported activity with the Federal Government.
This is not a complete corporate family structure. To order more information on this business' corporate structure, use D&B's Global Family Linkage product.

D-U-N-S®	Business Name	Loans	Claims	Debarments	Contracts	Grants
00-636-5803	KIMBALL INTERNATIONAL, INC.	No	No	No	Yes	No
08-824-4231	KIMBALL INTL BRANDS INC	Yes	No	No	No	No
13-913-7611	NATIONAL OFFICE FURNITURE INC	No	No	No	Yes	No
01-052-4036	HNI CORPORATION	No	Yes	No	No	No
09-616-3746	DELVE INTERIORS, LLC	No	No	No	Yes	No
86-781-4444	MONESSEN HEARTH SYSTEMS CO LLC	No	Yes	No	No	No
12-804-5148	HICKORY BUSINESS FURNITURE LLC	No	No	No	Yes	No
14-781-4735	HON COMPANY LLC	No	Yes	No	Yes	No
00-636-4764	PAOLI LLC	No	Yes	No	Yes	No
06-769-4315	MAXON FURNITURE INC.	No	No	No	Yes	No
19-993-6550	GUNLOCKE COMPANY L.L.C.	No	Yes	No	Yes	No

REPORTED U.S. GOVERNMENT CONTRACT ACTIONS

Reported Date	Contract Awarded	Contract ID	Contract Amount	Contract Name	Federal Supplier Code	Action Type	Contract Office & Agency
07/26/2018	2018-04	W9124P18F0048/	42,000 (USD)	OFFICE FURNITURE	7110	ORDER UNDER SINGLE AWARD INDEF DEL CONTR	DEPT OF DEFENSE
07/26/2018	2017-12	W912EK18F0019/	77,000 (USD)	OFFICE FURNITURE	7110	ORDER UNDER SINGLE AWARD INDEF DEL CONTR	DEPT OF DEFENSE
10/31/2019	2019-04	W912DY19F0166/	426,000 (USD)	OFFICE FURNITURE	7110	ORDER UNDER SINGLE AWARD INDEF DEL CONTR	DEPT OF DEFENSE

Reported Date	Contract Awarded	Contract ID	Contract Amount	Contract Name	Federal Supplier Code	Action Type	Contract Office & Agency
10/31/2019	2019-02	W912DY19F0089/	889,000 (USD)	OFFICE FURNITURE	7110	ORDER UNDER SINGLE AWARD INDEF DEL CONTR	DEPT OF DEFENSE
10/31/2019	2019-03	W912DY19F0089/P0000	3,000 (USD)	OFFICE FURNITURE	7110	ORDER UNDER SINGLE AWARD INDEF DEL CONTR	DEPT OF DEFENSE

REPORTED FEDERAL LOANS AND LOAN GUARANTEES

No government activity has been found in this section.

CLAIMS, FEES, FINES, OVERPAYMENTS, PENALTIES AND OTHER MISC. REPORTED DEBTS TO FEDERAL AGENCIES

No government activity has been found in this section.

REPORTED PARTY EXCLUDED FROM FEDERAL PROGRAM(S)

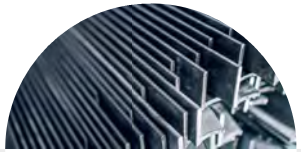
No government activity has been found in this section.

REPORTED U.S. GOVERNMENT GRANT AWARDS

No government activity has been found in this section.

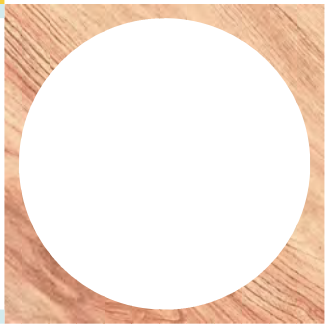
Last Login : 05/20/2024 11:16:25 AM
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Sustaining Environments

2022 Corporate Social Responsibility Report

HNI



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28 **Redefining Tomorrow**

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1947 C. Maxwell Stanley, Clement Hanson, and H. Wood Miller start a new company called Home-O-Nize.



Leadership

Message from Jeffrey Lorenger, Chairman, President and CEO

In 2022, HNI celebrated 75 years of creating products that encourage collaboration and productivity in the workplace and warm memories at home. Since our founding, we are proud to have continually built a great place to work for our members.

Looking forward to our next 75 years, and beyond, we continue to build on our strong foundation and launch new initiatives to lead HNI into the future.

These initiatives are based on our belief that tomorrow must be more inclusive, safer, and more sustainable than yesterday to meet the pressing challenges ahead. We anchor this work in our corporate social responsibility (CSR) strategy called CORE: Conscious Operations and Responsible Environments. CORE is HNI's blueprint for the future to promote respect and a place for all members, reduction of our environmental and climate impacts, and creation of more sustainable products.

CORE integrates our belief in respecting people and supporting our communities, and it promotes HNI Belong. HNI Belong focuses on increasing diversity throughout the company, including growing the number of women and ethnically diverse members serving at manager level and above.

To demonstrate our commitment to CORE, in 2021, we began aligning executive compensation with our diversity goals, and in 2022, we began aligning executive compensation with our sustainability goals. In this way, we are strengthening and motivating our entire organization toward achieving the CSR goals outlined in this report.

We understand the call to innovate and think about our resources in new ways. This year, across all HNI brands and departments, we found ways to further reduce energy consumption, emissions, and waste. We are embracing sustainability as part of our company culture and as an important consideration in all of our decisions.

As part of this work, we have aligned our emissions targets to the Science Based Targets initiative (SBTi) in an effort to reduce global warming and limit the impact of climate change.

As we build the elements of CORE into our culture, we are providing an opportunity for all of our members to get even more involved and empowered to help create positive change—being more inclusive; becoming better stewards of our resources; and building stronger, healthier communities.

As you will learn in the following pages, HNI is gaining momentum and making important strides toward our corporate CSR goals. As we continue to grow our family of brands with the addition of Kimball International, we collectively are committed to the long-term success of HNI, which includes our commitment to the objectives outlined in this report. Please join us on our journey.



Jeffrey D. Lorenger
Chairman, President, and
Chief Executive Officer
HNI Corporation

1956 Company holds first annual recognition dinner to honor members with 5+ years of service.

HNI announced the acquisition of Kimball International in 2023. Due to the timing of this acquisition, data within this report is not inclusive of Kimball International.

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: Jan 26, 2026

Bid/Contract/PO #: 48785

Company Name: Midwest Office Interiors, Inc.	Company Contact: Cheryl Fischer
Contact Phone: 630-850-8700	Contact Email: cfischer@midwestofficeinc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Melissa Reitsma

Title: Executive Director | Sales

Date: Jan 26, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0017-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.B.4.

AWARDING RESOLUTION TO RAVE WIRELESS INC. DBA RAVE MOBILE SAFETY PO 7591-1 FOR THE FIRST OF FOUR (4) OPTIONS TO RENEW SMART911 SERVICES (TOTAL AMOUNT: $119,300.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 926009 to Rave Wireless Inc. dba Rave Mobile Safety for the first of four (4) options to renew Smart911 services. This renewal will cover the period from April 1, 2026 through March 31, 2027. Contracted annual amount of $119,300.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 926009, dated January 23, 2026, covering said, contract renewal of Smart911 services, be, and is hereby approved by the DU PAGE ETSB to Rave Wireless Inc. dba Rave Mobile Safety, 492 Old Connecticut Path, 2nd Floor, Framingham, MA 01701, for a total of $119,300.00.

Enacted and approved 11th day of February, 2026 at Wheaton, Illinois.

_____
GREG SCHWARZE, CHAIR

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: Q-49611/Q-49987	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $119,300.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 02/11/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $596,500.00
	CURRENT TERM TOTAL COST: $119,300.00	MAX LENGTH WITH ALL RENEWALS: FIVE YEARS*	CURRENT TERM PERIOD: ETSB ONLY RENEWAL
Vendor Information		*Department Information*	
VENDOR: Rave Mobile Safety	VENDOR #: 10485	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Andrew Gutteridge	VENDOR CONTACT PHONE: 508-532-8953	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: andrew.gutteridge@motorolasolutions.com	VENDOR WEBSITE:	DEPT REQ #: 926009	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation to approve the option to renew Smart911 to Rave Mobile Safety PO 7591-1. Rave Mobile Safety provides personal caller information from a national database to 9-1-1 call takers, dispatchers and first responders when a call for emergency assistance is received. This renewal period will run from April 1, 2026 through March 31, 2027. Total annual amount of $119,300.00.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
This renewal will allow the ETSB to continue with the Smart911 initiative. This is the first of four options to renew on the contract after the initial one (1) year term.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. N/A
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). N/A

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Smart911 is a patented service that allows citizens to enter information they would like available to first responders in the event of an emergency. The information is entered through a secure website. When the citizen calls 9-1-1, the information is automatically displayed on the workstations of the Telecommunicator (TC). The TC can then make the information available to police, fire and EMS personnel.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. Smart911 is the only service available that assists citizens in addressing the needs of individuals and families. Rave Mobile Safety has been issued multiple patents on their technology and ability to serve dynamic information via the web to a 9-1-1 center based on the inbound caller's phone number.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. This is an annual renewal of Smart911 licenses already installed and in use by the PSAPs.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Rave Mobile Safety	Vendor#: 10485	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 492 Old Connecticut Path	City: Framingham	Address: 421 N. County Farm Road	City: Wheaton
State: MA	Zip: 01701	State: IL	Zip: 60187
Phone: 508-532-8953	Fax:	Phone: 630-550-7743	Fax:
Send Payments To:		*Ship to:*	
Vendor: Rave Mobile Safety	Vendor#: 10485	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 492 Old Connecticut Path	City: Framingham	Address: 421 N. County Farm Road	City: Wheaton
State: MA	Zip: 01701	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2026	Contract End Date (PO25): 3/31/2027

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Rave 911 Suite Standard FY26	FY26	4000	5820	53807		119,300.00	119,300.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 119,300.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. This is for licensing, nothing will be shipped.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. LMZ 1/23/26

2/2/2026

492 Old Connecticut Path
Framingham, MA 01701
rave.renewals@motorolasolutions.com

RENEWAL QUOTE

Date: December 2, 2024
Quote #Q-49611
ETSB of DuPage County
421 North County Farm Rd
Wheaton, Illinois
60187 United States

RAVE MOBILE SAFETY RENEWAL

Your Rave service contract is set to expire soon and requires your immediate attention.

Please Return a signed copy of this renewal quote today, and no later than **April 1, 2025** to continue to enjoy your Rave subscription and avoid any lapse in service.



With a ***5-year renewal***, your costs will not increase during the contract period. That's over a ***20% savings!***

THIS IS NOT AN INVOICE

RAVE MOBILE SAFETY
a Motorola Solutions Company

492 Old Connecticut Path
Framingham, MA 01701
rave.renewals@motorolasolutions.com

RENEWAL QUOTE

Date: December 2, 2024
Quote # Q-49611
ETSB of DuPage County
421 North County Farm Rd
Wheaton, Illinois
60187 United States

OPTION C: 5-Year Renewal: April 1, 2025 through March 31, 2030	
Rave 911 Suite Standard	($400.00)
RapidSOS Service Data	$0.00
Rave 911 Suite Standard	$119,700.00
Annual Cost:	**$119,300.00**
Total Contract Value: *(To be paid in the amount of $119,300.00 per year)*	*$596,500.00*

Renewal Quote does not include Sales Tax, if applicable.

THIS IS NOT AN INVOICE

Desired Renewal Term:

*** BILLING INFORMATION *(Required):***

* Billing Contact: Eve Kraus

* Billing Phone: 630-550-7743

* Billing Email: etsb911@dupagecounty.gov

* PO Required? If YES, enter PO #: Will be emailed

Please Note: If a PO is required for payment purposes, please provide a PO # within 7 days of submitting your signed quote or upon receipt of Auto-Renewal Invoice

BILLING INFORMATION:

1. Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.
2. Is the contracting entity exempt from sales tax? If yes, please submit a copy of your tax exemption form to taxexempt@ravemobilesafety.com
   - Please ensure that your proof of exemption is a State Tax Exemption for your billing state. We cannot accept proof of IRS Federal Tax Exemption or W-9 forms in lieu of proof of state tax exemption.

Please Note: Invoices for this order will be from rave-ar@ravemobilesafety.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

New! Optional Training Sessions

Are you interested in including a one-time online training engagement to your renewal? It is a great way to keep your staff current on our products' new and enhanced features.

To purchase a Standard 4-hour online training session, please check this box (price is $1200 for US renewals) ☐

Please note: Training must be used within the 12-month period of your annual subscription period. For an additional cost, customized training is available upon request. Please contact your Account Executive for further details.

QUOTE ACCEPTANCE:

This Renewal Quote is governed by the Master License and Service Agreement found at https://www.getrave.com/terms-of-service/current.pdf and, by its signature hereto, Customer accepts that Agreement.

Termination for Non-Appropriation. In the event any identified funding is not appropriated or becomes unavailable, the Customer reserves the right to terminate this Agreement for non-appropriation upon thirty (30) days' advance written notice to Rave. In the event of such termination, Rave shall be entitled to compensation for all conforming goods delivered and for all services performed prior to the effective date of termination date.

RapidSOS Service Data Additional Terms and Conditions (if applicable): In consideration of the additional location and other data ('RapidSOS Service Data') of RapidSOS, Inc. ('RapidSOS') that may be made available by Rave to Customer, as and when available and commercially reasonable for Rave, in its sole discretion, to provide as part of the Services under the Agreement, Customer hereby understands and agrees that: (i) the RapidSOS Service Data is provided for informational purposes only and that RapidSOS Service Data should not replace other emergency location information and should not be exclusively relied-upon in an emergency scenario and is not intended to replace the services of primary safety and emergency response service providers; (ii) RapidSOS will be providing the RapidSOS Service Data to a public safety answering point ('PSAP') as a Third Party Service Provider that elects to provide such services voluntarily and without being required to do so by the Federal Communications Commission and Customer specifically authorizes RapidSOS and its third-party partners (including but not limited to device manufacturers, operating systems providers and application providers) to provide Customer with RapidSOS Service Data as part of the Services; (iii) Customer shall not use the RapidSOS Service Data in violation of any person's rights of privacy or rights to personality or otherwise in violation of any fiduciary relationship or applicable law; (iv) the Services are designed to automatically request RapidSOS Service Data in conjunction with each wireless call placed to Customer and that Rave shall have the right to transmit all relevant information to RapidSOS in connection with each request for RapidSOS Service Data as part of the Services, including, without limitation, the information necessary to identify the specific device placing the related wireless call (such as ANI or Caller ID), and a means to identify the Customer PSAP or jurisdiction of the Customer PSAP that received such wireless call; (v) the RapidSOS Service Data is the Confidential Information of RapidSOS; (vi) RapidSOS may collect and analyze certain data exchanged between RapidSOS and users of RapidSOS Service Data in order to facilitate delivery of and improve RapidSOS's service and such users' experience; and (vii) notwithstanding Section 9.10 (No Third Party Beneficiaries) of the Agreement, RapidSOS will be deemed to be an express third party beneficiary hereunder and under Section 1.3 (Product Restrictions) and Section 5.2 (Customer Compliance) of the Agreement, together with all confidentiality obligations of Customer, with respect to the restrictions set forth herein and therein solely as it relates to the RapidSOS Service Data made available as part of the Services.

Please sign and date this Renewal Quote to indicate your acceptance of this proposal as an authorized representative of Customer.

QUOTE ACCEPTED BY

Authorized Signature:		**Date:**	
Name (Printed or Typed):		**Title:**	
2nd Authorized Signature (if required):		**Date:**	
Name (Printed or Typed):		**Title:**	

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0491 **Agenda Date:** 2/11/2026 **Agenda #:** 7.C.1.

RESOLUTION APPROVING CHANGE ORDER #9 TO AT&T INC. PO 922020/5866-1 TO EXTEND THE SWITCHED ETHERNET (ASE) SERVICE FOR THE ACDC AND DU-COMM PSAPS FOR TWELVE (12) MONTHS. (CHANGE ORDER AMOUNT: $15,000.00, NEW CONTRACT AMOUNT: $5,484,971.10)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of AT&T Inc. Change Order #9, PO 922020/5866-1, to extend the Switched Ethernet (ASE) service for the ACDC and DU-COMM PSAPs for twelve (12) months. The contract period will run April 3, 2026 through April 2, 2027. The change order amount is $15,000.00, for a new contract total of $5,484,971.10.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #9 to PO 922020/5866-1, dated January 29, 2026, covering said, the extension of Switched Ethernet (ASE) service, be, and is hereby approved by the DU PAGE ETSB to AT&T Inc., One AT&T Way, Bedminster, NJ 07921, for a change order amount of $15,000.00, and new contract total of $5,484,971.10.

Enacted and approved this 11th day of January, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 29, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 922020/5866-1	**Original Purchase Order Date:** Jun 8, 2022	**Change Order #:** 9	**Department:** ETSB
Vendor Name: AT&T Inc.		**Vendor #:** 10008	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: Recommendation for approval of Change Order #9 to AT&T Inc. PO 922020/5866-1 for a 12 month extension of Switched Ethernet (ASE) service in the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs for the 9-1-1 Call Premise Equipment (CPE). Total amount: $15,000.00.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$4,144,289.89
B	Net $ change for previous Change Orders	$1,325,681.21
C	Current contract amount (A + B)	$5,469,971.10
D	Amount of this Change Order ☒ Increase ☐ Decrease	$15,000.00
E	New contract amount (C + D)	$5,484,971.10
F	Percent of current contract value this Change Order represents (D / C)	0.27%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	32.35%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☒ Funding Source 4000-5820-53250
- ☐ OTHER - explain below:

ek	630-550-7743	Jan 29, 2026	LMZ	630-878-2509	Jan 29, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Purchase Requisition
Procurement Services Division

Date: Jan 29, 2026
MinuteTraq (IQM2) ID #:
Department Req #: 922020/5866-1
RFP, Bid or Quote #:

Send Purchase Order To:			Send Invoices To:		
Vendor: AT&T Inc.	Vendor #: 10008		Dept: DuPage ETSB	Division:	
Attn: Jennifer Kuceba	Email: jk9872@att.com		Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov	
Address: 225 W. Randolph Street			Address: 421 N. County Farm Road	Room:	
City: Chicago	State: IL	Zip: 60606	City: Wheaton	State: IL	Zip: 60187
Phone:	Fax:		Phone: 630-550-7743	Fax:	

Send Payments To:			Ship To:		
Vendor: AT&T Inc.	Vendor #: 10008		Dept:	Division:	
Attn:	Email:		Attn:	Email:	
Address: PO Box 5011			Address:	Room:	
City: Carol Stream	State: IL	Zip: 60197-5011	City:	State: IL	Zip:
Phone:	Fax:		Phone:	Fax:	

Payment Terms	F.O.B.	PO 20 Delivery Date	Requisitioner
PER 50 ILCS 505/1	Destination		

Use for	Contract Administrator	Contract Start Date	Contract End Date	Use for
PO25 only	Eve Kraus	Apr 3, 2026	Apr 2, 2027	PO25 only

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extension
1	1	EA		CPE Network Link ASE	26	4000	5820	53250		10,000.00	10,000.00
2	1	EA		CPE Network Link ASE	27	4000	5820	53250		5,000.00	5,000.00
									Requisition Total		$ 15,000.00

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order) **:**

Includes estimated monthly taxes and fees.

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order) **:**

Add new lines 49 and 50.

User Department Internal Notes (these comments will NOT appear on the Purchase Order) **:**

This is a utility, nothing will be shipped.

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 29, 2026

MinuteTraq (IQM2) ID #:

Department Requisition #: 922020/5866-1

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.gov	Contact Phone: 630-550-7743
Vendor Name: AT&T Inc.	Vendor #: 10008

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval of Change Order #9 to AT&T Inc. PO 922020/5866-1 for a 12 month extension of Switched Ethernet (ASE) service in the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs for the 9-1-1 Call Premise Equipment (CPE). Total amount: $15,000.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

ASE is one of two network paths between the PSAPs that connect the hosts servers of the CPE. This is an existing network connection and is required for the system to communicate between the two locations. The network connections provide redundancy and a geo-diverse solution to mitigate any hardware or other infrastructure problems experienced by the PSAPs relating to the CPE system.

Strategic Impact

Financial Planning

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

This is a 12 month term renewal. Renewing allows for the continued ASE service to bill at a contracted rate as opposed to monthly charges. The same terms and pricing as the current contract have been extended into this contract renewal.

Source Selection/Vetting Information - Describe method used to select source.

The original contract was vetted via a RFP. This is a renewal of previously contracted service and is consistent with NG911 requirements.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #9 to allow service to continue at a contracted rate.
2. Deny Change Order #9.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Sufficient funds have been budgeted in FY26-27 4000-5820-53250: Wired Communication Services in the amount of $15,000 per year.

UNIVERSAL EXTENSION
AMENDMENT TO SERVICE AGREEMENT for EXTENSION of SERVICE AGREEMENT TERM
FOR AT&T SWITCHED ETHERNET SERVICE℠ AND AT&T SWITCHED ETHERNET SERVICE (TCAL)
PROVIDED PURSUANT TO STANDARD OR CUSTOM TERMS

CNUM# / ECATS# / AT&T Contract ID# of pre-existing Contract (must be included): 20160913-3260, 20160913-3260-1, 20160913-3260-2
Case Number# / SPP# (if applicable):

PCS ID: 20220311-010

Customer	AT&T
DuPage County ETSB	AT&T means the applicable Service Provider(s) identified in the Service Agreement

AT&T Solution Provider or Representative Information (if applicable) ☒

Name: Company Name:
Agent Street Address: City: State: Zip Code: Country:
Telephone: Email: Agent Code:

This amendment ("Amendment") modifies the parties' pre-existing Confirmation of Service Order, Letter of Election, Pricing Schedule or other service agreement referenced above ("Service Agreement") and is effective on the date on which the last party signs this Amendment ("Effective Date"). This Amendment extends the term for the existing Service Agreement ("Service Agreement Term"), and minimum term or commitment for each of the Services ("Minimum Payment Period"), regardless of how such terms are referred to in the Service Agreement, but only for the services set forth in Section 1 of this Amendment ("Services"). If any other services are covered by the Service Agreement, such services shall not be affected by this Amendment.

This Amendment is available to existing customers with an unexpired Service Agreement Term or with a Service Agreement Term which expired less than 6 months prior to the Effective Date of this Amendment. Where the Service Agreement term is **unexpired**, this Amendment extends the existing Service Agreement Term and Minimum Payment Period. Where the Service Agreement Term is **expired**, this Amendment establishes a new Service Agreement Term and Minimum Payment Period. This Amendment is not available to Customers who seek E-rate funding for the Services provided under the Service Agreement, as modified by this Amendment.

Except as expressly set forth below, all other terms and conditions of the Service Agreement (including any associated master agreement or Business Services Agreement) apply.

To the extent the Service Agreement includes reference to "AT&T Connecticut", "The Southern New England Telephone Company", or "SNET", such reference is hereby deleted in its entirety and this Amendment is not effective as to services provided by this entity.

1. **SERVICE, SERVICE PROVIDER(S) and SERVICE PUBLICATION(S).** Section 1 of the Pricing Schedule is modified by changing the information relating to AT&T Switched Ethernet Service and the applicable Service Publications to the following:

Service	Service Publication (incorporated by reference)	Service Publication location
AT&T Switched Ethernet Service℠	AT&T Switched Ethernet Service℠ Guide	https://cpr.att.com/pdf/commonEthServGuide.html
AT&T Switched Ethernet Service (TCAL)	AT&T Business Service Guide • AT&T Switched Ethernet Service (TCAL)	https://serviceguidenew.att.com/sg_flashPlayerPage/ASE
Note: The above Service Publications apply for the Service Providers referenced therein. If this Pricing Schedule includes jurisdictionally intrastate service in District of Columbia or Arizona, the applicable Service Publication for such service will remain unchanged by this Amendment.		

2. **EXTENSION PERIOD**

Service Agreement Term and Minimum Payment Period Extension	Additional 12 months following the end of the existing Service Agreement Term, or, if Service Agreement Term is expired, the Effective Date of this Amendment.

3. EARLY TERMINATION CHARGES

Early Termination Charges do not apply if migrating to qualifying AT&T Service, as set forth in the applicable Service Publication.

4. CUSTOMER'S EXISTING SERVICE COMPONENTS, QUANTITIES AND RATES

The existing Services covered by this Amendment shall be the Service Components and quantities that were covered by Customer's Service Agreement identified above and were still in service as of the Effective Date of this Amendment, and the rates for such Services as specified in Customer's Service Agreement identified above will apply during the Service Agreement Term.

Rates in Customer's Service Agreement for the Services identified in this section will be deemed to be applicable to such Services during the period, if any, between the expiration of the applicable Minimum Payment Period and the earlier of (i) the Effective Date of this Amendment or (ii) the date Customer's rates for the Services were increased to month-to-month Service Publication rates. No credit will be granted with respect to any Service Publication rates charged to Customer between the expiration of the applicable Minimum Payment Period and the Effective Date of this Amendment.

Adds are not permitted under the Service Agreement, as modified by this Amendment.

Customer (by its authorized representative)	**AT&T** (by its authorized representative)
By:	By:
Printed or Typed Name: Greg Schwarze	Printed or Typed Name:
Title: Chair	Title:
Date:	Date:

For AT&T Administrative Use Only
BAN #s: Circuit ID #s: ☐ Check box if additional BANs / Circuit IDs are attached per excel file and attached with this Amendment. Service Jurisdiction: Interstate Ports located in the following States: IL

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0461 **Agenda Date:** 2/11/2026 **Agenda #:** 7.C.2.

RESOLUTION APPROVING CHANGE ORDER #4 TO AT&T, INC. PO 924015/7009-1 TO ENCUMBER ADDITIONAL FUNDS IN THE COUNTY FINANCE SOFTWARE
(CHANGE ORDER AMOUNT: $185,000.00; NEW CONTRACT TOTAL: $530,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for the citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of AT&T, Inc. Change Order #4, PO 924015/7009-1, to encumber additional funds in the County Finance software. The total amount of the change order is $185,000.00, for a new contract total of $530,000.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #4 to AT&T, Inc. PO 924015/7009-1, dated January 23, 2026, covering said, to encumber additional funds, be, and is hereby approved by the DU PAGE ETSB.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 23, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 924015/7009-1	**Original Purchase Order Date:** Apr 28, 2024	**Change Order #:** 4	**Department:** ETSB
Vendor Name: AT&T Inc.		**Vendor #:** 10008	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: Request for Change Order #4 to AT&T Inc. Purchase Order 924015/7009-1 to encumber additional funds for Session Initiated Protocol (SIP) utility services for FY26 (line 3) in the County Finance software for payment and accounting of contractual obligations. Total amount of $185,000.00, for a new contract amount of $530,000.00.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$345,000.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$345,000.00
D	Amount of this Change Order ☒ Increase ☐ Decrease	$185,000.00
E	New contract amount (C + D)	$530,000.00
F	Percent of current contract value this Change Order represents (D / C)	53.62%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	53.62%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source 4000-5820-53250

☐ OTHER - explain below:

ek	630-550-7743	Jan 23, 2026	LMZ	630-878-2509	Jan 23, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 23, 2026

MinuteTraq (IQM2) ID #:

Department Requisition #: 924015

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.gov	Contact Phone: 630-550-7743
Vendor Name: AT&T, Inc.	Vendor #: 10008

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Request for Change Order #4 to AT&T Inc. Purchase Order 924015/7009-1 to encumber additional funds for Session Initiated Protocol (SIP) utility services for FY26 (line 3) in the County Finance software for payment and accounting of contractual obligations. Total amount of $185,000.00, for a new contract amount of $530,000.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Session Initiated Protocol (SIP) is a utility service, a network based phone call delivery method that reduces the 9-1-1 system's dependency for physical copper. This service is an extension of the current administrative, 10-digit, phone network. The PSAPs use this service to receive and place 10-digit dial calls. With the transition to NG9-1-1, the administrative phone system could be re-engineered for cost savings if contracted with DuPage County. There has been a delay in the transition of the administrative phone system which necessitates the additional SIP lines in the PSAPs remain in place.

Strategic Impact

Financial Planning

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

This change order will allow additional funds to be encumbered to cover the costs of the additional SIP utility service in the PSAPs.

Source Selection/Vetting Information - Describe method used to select source.

This is a change order to an existing contract.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #4 to encumber additional funds in the County Finance software.
2. Deny Change Order #4.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Sufficient funds were budgeted for FY26 in 4000-5820-53250: Telecommunications Wireline in the amount of $185,000.00.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0619 **Agenda Date:** 2/11/2026 **Agenda #:** 7.C.3.

RESOLUTION APPROVING CHANGE ORDER #1 TO CDW GOVERNMENT PO 925011/7633-1 FOR ADDITIONAL HOURS TO COMPLETE A CYBERSECURITY MATURITY ASSESSMENT AND EXTEND THE CONTRACT EXPIRATION DATE (CHANGE ORDER AMOUNT: $22,437.50; NEW CONTRACT TOTAL: $73,917.50)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval of CDW Government LLC Change Order #1, PO 925011/7633-1, to procure an additional 50 service hours, for a total of 160 hours, to complete a Cybersecurity Maturity Assessment in lieu of unused Retainer hours, and to extend the contract expiration date through June 30, 2026 in the County Finance software. The change order amount is $22,437.50, for a new contract total of $73,917.50.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #1 to PO 925011/7633-1, dated February 4, 2026, covering said, additional hours and contract expiration date extension be, and is hereby approved by the DU PAGE ETSB to CDW Government LLC, 230 N. Milwaukee Ave., Vernon Hills, IL 60061, for a change order amount of $22,437.50, and new contract total of $73,917.50.

Enacted and approved this 11th day of January, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Feb 4, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 925011/7633-1	**Original Purchase Order Date:** Apr 13, 2025	**Change Order #:** 1	**Department:** ETSB
Vendor Name: CDW Government LLC		**Vendor #:** 10667	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: Request for Change Order #1 to CDW-G Purchase Order 925011/7633-1 to procure additional hours to schedule a Cybersecurity Maturity Assessment in lieu of the Retainer service that was not utilized in 2025-26. The CMA calls for 160 service hours. CO#1 will add 50 hours in addition to the 110 Retainer hours that were not used. This will also extend the expiration date in the County Finance software to June 30, 2026 to allow for the service. Total amount of Change Order $22,437.50; new contract total $73,917.50.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☒ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$51,480.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$51,480.00
D	Amount of this Change Order ☒ Increase ☐ Decrease	$22,437.50
E	New contract amount (C + D)	$73,917.50
F	Percent of current contract value this Change Order represents (D / C)	43.58%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	43.58%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Apr 12, 2026 to: Jun 30, 2026
- ☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

ek	630-550-7743	Feb 4, 2026	LMZ	630-878-2509	Feb 4, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Feb 4, 2026

MinuteTraq (IQM2) ID #:

Department Requisition #: 925011

Requesting Department: DuPage ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.gov	Contact Phone: 630-550-7743
Vendor Name: CDW Government LLC	Vendor #: 10667

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Request for Change Order #1 to CDW-G Purchase Order 925011/7633-1 to procure additional hours to schedule a Cybersecurity Maturity Assessment in lieu of the Retainer service that was not utilized in 2025-26. The CMA calls for 160 service hours. CO#1 will add 50 hours in addition to the 110 Retainer hours that were not used. This will also extend the expiration date in the County Finance software to June 30, 2026 to allow for the service. Total amount of Change Order $22,437.50; new contract total $73,917.50.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

DuPage ETSB has a CrowdStrike Retainer through CDW-G for cyber attack mitigation and assistance. This service would provide professional technical assistance in the event of a cyber security breach to the 9-1-1 System network. If Retainer hours are not used in response to a computer security incident within the term of the contract, hours may be used for Incident Response Services or other hourly services within the CrowdStrike platform.

Strategic Impact

Quality of Life

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The Cybersecurity Maturity Assessment will evaluate ETSB's current cybersecurity capabilities, identify strengths and weaknesses and create a roadmap for any improvements. The overall benefits include enhanced security by identifying vulnerabilities and revealing any gaps in security controls, validation of compliance and risk management, and improved incident response by understanding the effectiveness of the ETSB's current response plans. This assessment will increase confidence that the ETSB CAD environment is secured to the highest of levels.

Source Selection/Vetting Information - Describe method used to select source.

This is a change to an existing contract to add services per quote PTDF593.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Purchase Order 925011 to allow for the assessment.
2. Deny Purchase Order 922015 and the Retainer hours would be spent on a lower tier service or unused.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Sufficient funds exist in FY26 in 4000-5820-53020: Information Technology Services to cover the additional cost.

Cybersecurity Maturity Assessment

CrowdStrike evaluates an organization's cybersecurity maturity level in relation to its ability to prevent, detect, and respond to advanced adversaries. Within this context, CrowdStrike will assess the Customer's environment for opportunities to close gaps in their cybersecurity people, processes, and technologies. Customer will select from among three available Cybersecurity Maturity Assessment ("CSMA") offerings designed to scale with the complexity and size of their organizations.

Concept of Operations

CrowdStrike's Cybersecurity Maturity Assessment ("CSMA") offering takes a multi-faceted approach to gaining an understanding of the Customer's existing cybersecurity program. CrowdStrike will review relevant internal cybersecurity documentation and then conduct workshops with individuals within the organization who understand how the Customer's existing cybersecurity program works in reality – regardless of what the documentation may say. We also use our Falcon agent to collect information from the Customer's endpoints in order to gain a better understanding of the technical hygiene in the environment. Optionally, the CSMA can be performed without the use of the Falcon agent. By combining these information sources, CrowdStrike will help to paint the picture of where the organization's capabilities are strong, where it can improve, and what steps are recommended for the organization to mature.

Scope of Assessment

CrowdStrike's three CSMA offerings utilize similar methodologies but vary in scope and scale. The assessment scope and scale will depend on the specific offering that Customer selects:

CSMA (Core)

CrowdStrike will focus its assessment across six core cybersecurity areas:

- Security Foundations
- Detection
- Prevention
- Response
- Governance
- Threat Intelligence

CSMA (Expanded)

CrowdStrike will assess the six core cybersecurity areas, as well as three additional focus areas agreed by CrowdStrike and Customer based on Customer's risk profile or operational challenges.

Core cybersecurity areas:

- Security Foundations
- Detection
- Prevention
- Response
- Governance
- Threat Intelligence

Additional focus areas may include:

- Identity and Access Management
- Asset and Vulnerability Management
- Disaster Recovery and Business Continuity
- Server and Endpoint Security
- Network Security

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- Cloud Security
- Application and Database Security
- Operational Technology Security
- Clinical Technology / IoMT Security
- Artificial Intelligence Security

CSMA (Enterprise)

CrowdStrike will focus its assessment across areas to include:

- Strategy and Governance
- Culture, Awareness, and Training
- Risk and Compliance
- Identity and Access Management
- Asset and Vulnerability Management
- Disaster Recovery and Business Continuity
- Server and Endpoint Security
- Network Security
- Cloud Security
- Application and Database Security
- Cybersecurity Incident Detection and Response
- Threat Intelligence

Depending on the Customer's risk profile or operational challenges, an additional area of focus could include:

- Operational Technology Security
- Clinical Technology / IoMT Security
- Artificial Intelligence Security

Potential Engagement Artifacts

CrowdStrike may provide the following artifact for this engagement:

- An executive summary that succinctly summarizes the scope of the assessment and surveys, at a high level, the primary observations noted during the assessment. Observations include key strengths, areas for improvement, and associated recommendations. This report will also, at Customer's discretion, include the graphical representation of the organization's cybersecurity maturity, as determined through the assessment.
- A full assessment report with descriptions of the CSMA methodology, maturity scores and proposed target maturity levels for each capability area, recommendations for achieving the target maturity levels, prioritization of which recommendations to pursue first, and any technical hygiene findings from Falcon enrichment analysis. Customer will have ten days to review and provide feedback on the draft report. If Customer has not provided feedback or comments within ten days after delivery, CrowdStrike will finalize the report.
- Mapping to NIST Cybersecurity Framework (CSF) (Optional)

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421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0629 **Agenda Date:** 2/11/2026 **Agenda #:** 7.C.4.

RESOLUTION TO APPROVE MULTIPLE CHANGE ORDERS TO DECREASE AND CLOSE CONTRACTS THAT HAVE EXPIRED TO RELEASE FUNDS

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, multiple agreements have been negotiated in accordance with the DU PAGE ETSB by ordinance and are now expired; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval to administratively decrease and close the following expired contracts and release remaining funds:

Contract	Vendor	Vendor #	Expiration	Change Order #	Amount Decreased
7460-1	Motorola Solutions, Inc.	10115	11/30/25	1	-$32,812.54
5164-1	AT&T, Inc.	10008	04/27/24	4	-41,391.13
4375-1	Rave Mobile Safety	10485	03/21/21	1	-478,800.00
4951-1	Motorola Solutions, Inc.	10115	11/30/25	5	-124,606.00

NOW, THEREFORE BE IT RESOLVED, that the expired contracts listed above, be, and are hereby approved to be administratively decreased by the listed amounts and the contracts closed, and by the DU PAGE ETSB there being no additional invoices to be paid on said contracts.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 26, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 924041/7460-1	**Original Purchase Order Date:** Dec 1, 2024	**Change Order #:** 1	**Department:** ETSB
Vendor Name: Motorola Solutions Inc.		**Vendor #:** 10115	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: This change order #1 to PO 924041/7460-1 is needed to decrease the encumbrance and close out the contract, which expired on 11/30/25. No future invoices will be applied towards this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$75,000.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$75,000.00
D	Amount of this Change Order ☐ Increase ☒ Decrease	($32,812.54)
E	New contract amount (C + D)	$42,187.46
F	Percent of current contract value this Change Order represents (D / C)	-43.75%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-43.75%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

ek	630-550-7743	Jan 26, 2026	LMZ	630-878-2509	Jan 26, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date 2/2/2026
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 26, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 921021/5164-1	**Original Purchase Order Date:** Apr 28, 2021	**Change Order #:** 4	**Department:** ETSB
Vendor Name: AT&T Inc.		**Vendor #:** 10008	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: This change order #4 to PO 921021/5164-1 is needed to decrease the encumbrance and close out the contract, which expired on 4/27/24. No future invoices will be applied towards this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value		$363,000.00
B	Net $ change for previous Change Orders		$0.00
C	Current contract amount (A + B)		$363,000.00
D	Amount of this Change Order	☐ Increase ☒ Decrease	($41,391.13)
E	New contract amount (C + D)		$321,608.87
F	Percent of current contract value this Change Order represents (D / C)		-11.40%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		-11.40%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

ek	630-550-7743	Jan 26, 2026	LMZ	630-878-2509	Jan 26, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 2/2/2026
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 26, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 920114/4375-1	**Original Purchase Order Date:** Nov 9, 2020	**Change Order #:** 1	**Department:** ETSB
Vendor Name: Rave Mobile Safety		**Vendor #:** 10485	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: This change order #5 to PO 920114/4375-1is needed to decrease the encumbrance and close out the contract, which expired on 3/21/21. No future invoices will be applied towards this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$598,500.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$598,500.00
D	Amount of this Change Order ☐ Increase ☒ Decrease	($478,800.00)
E	New contract amount (C + D)	$119,700.00
F	Percent of current contract value this Change Order represents (D / C)	-80.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-80.00%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

ek	630-550-7743	Jan 26, 2026	LMZ	630-878-2509	Jan 26, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 2/2/2026
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 26, 2026

MinuteTraq (IQM2) ID #:

Purchase Order #: 920153/4951-1	**Original Purchase Order Date:** Nov 9, 2020	**Change Order #:** 5	**Department:** ETSB
Vendor Name: Motorola Solutions Inc.		**Vendor #:** 10115	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: This change order #5 to PO 920153/4951-1 is needed to decrease the encumbrance and close out the contract, which expired on 11/30/25. No future invoices will be applied towards this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$448,860.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$448,860.00
D	Amount of this Change Order ☐ Increase ☒ Decrease	($124,606.00)
E	New contract amount (C + D)	$324,254.00
F	Percent of current contract value this Change Order represents (D / C)	-27.76%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-27.76%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

ek	630-550-7743	Jan 26, 2026	LMZ	630-878-2509	Jan 26, 2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 2/2/2026
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0019-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.D.1.

RESOLUTION DECLARING EQUIPMENT, INVENTORY, AND/OR PROPERTY ON EXHIBIT A, PURCHASED BY THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY AS SURPLUS EQUIPMENT

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for the citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, DuPage County is the ultimate owner of property purchased with 9-1-1 surcharge funds; and

WHEREAS, the 90 items on Attachment A were purchased in 2011 for a combined cost of $528,570.00, with 9-1-1 surcharge for use by the ETSB in its 9-1-1 DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) are fully depreciated as of November 30, 2021; and

WHEREAS, the individual items on Attachment A are still serviceable but have been replaced as part of the end of life/end of support equipment replacement schedule; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board declare the items on Attachment A as Surplus Items to allow for disposal, reassignment, or sale of such personal property by the County of DuPage. Said transfer to be accomplished by separate resolution.

NOW, THEREFORE BE IT RESOLVED, that the ETS Board hereby declares the items on Attachment A as Surplus Items.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Emergency Telephone System Board of DuPage County
Attachment A Equipment List for Resale
11-Feb-26

Includes legacy radios from: HIP, FPP, DSO, OBP

Item	Type	Serial Number	Asset Tag #
1	APX7000 UHF	655CLZ7963	001388
2	APX7000 UHF	655CLZ7992	001337
3	APX7000 UHF	655CLZ8197	001559
4	APX7000 UHF	655CLZ8198	001565
5	APX7000 UHF	655CLZ8205	001562
6	APX7000 UHF	655CLZ8209	001563
7	APX7000 UHF	655CLZ8210	001561
8	APX7000 UHF	655CLZ8213	001564
9	APX7000 UHF	655CLZ8376	001367
10	APX7000 UHF	655CLZ8394	001336
11	APX7000 UHF	655CLZ8396	001334
12	APX7000 UHF	655CLZ8405	001335
13	APX7000 UHF	655CLZ8408	001846
14	APX7000 UHF	655CMB0171	000800
15	APX7000 UHF	655CMB0381	003025
16	APX7000 UHF	655CMB0406	003056
17	APX7000 UHF	655CMB0637	002215
18	APX7000 UHF	655CMB0683	000027
19	APX7000 UHF	655CMB0690	000021
20	APX7000 UHF	655CMB0744	001099
21	APX7000 UHF	655CMB0745	001101
22	APX7000 UHF	655CMB0747	001100
23	APX7000 UHF	655CMB0749	001103
24	APX7000 UHF	655CMB0754	001102
25	APX7000 UHF	655CMB0755	001105
26	APX7000 UHF	655CMB0758	001098
27	APX7000 UHF	655CMB0759	001097
28	APX7000 UHF	655CMB0760	001104
29	APX7000 UHF	655CMB0765	000044
30	APX7000 UHF	655CMB0777	000040
31	APX7000 UHF	655CMB0864	000029
32	APX7000 UHF	655CMB0881	000050
33	APX7000 UHF	655CMB0895	000057
34	APX7000 UHF	655CMB0990	000068
35	APX7000 UHF	655CMB1038	000061
36	APX7000 UHF	655CMB1085	002093

37	APX7000 UHF	655CMT6715	002735
38	APX7000 UHF	655CMT6770	002239
39	APX7000 UHF	655CMT6771	002241
40	APX7000 UHF	655CMT7536	002489
41	APX7000 UHF	655CMX2949	002962
42	APX7000 UHF	655CMX2952	002969
43	APX7000 UHF	655CMX2954	002960
44	APX7000 UHF	655CMX2958	002968
45	APX7000 UHF	655CMX2962	002966
46	APX7000 UHF	655CMX2965	002963
47	APX7000 UHF	655CMX2968	002965
48	APX7000 UHF	655CMX2973	002961
49	APX7000 UHF	655CMX2976	002964
50	APX7000 UHF	655CMX2984	002934
51	APX7000 UHF	655CMX2985	002967
52	APX7000 UHF	655CMX3234	002954
53	APX7000 UHF	655CMX3240	002952
54	APX7000 UHF	655CMX3242	002951
55	APX7000 UHF	655CMX3243	002950
56	APX7000 UHF	655CMX3244	002959
57	APX7000 UHF	655CMX3245	002958
58	APX7000 UHF	655CMX3248	002957
59	APX7000 UHF	655CMX3250	002956
60	APX7000 UHF	655CMX3252	002953
61	APX7000 UHF	655CNM2879	004110
62	APX7000 UHF	655CNM2896	004116
63	APX7000 UHF	656CLZ0687	000105
64	APX7000 UHF	656CLZ0688	000106
65	APX7000 UHF	656CLZ0689	000104
66	APX7000 VHF	655CLZ7436	000534
67	APX7000 VHF	655CLZ7856	001731
68	APX7000 VHF	655CLZ7900	001724
69	APX7000 VHF	655CLZ7979	001389
70	APX7000 VHF	655CLZ7985	001342
71	APX7000 VHF	655CLZ7988	001343
72	APX7000 VHF	655CLZ7992	001337
73	APX7000 VHF	655CLZ7995	001608
74	APX7000 VHF	655CLZ7998	001609
75	APX7000 VHF	655CLZ8057	001675
76	APX7000 VHF	655CLZ8112	001681
77	APX7000 VHF	655CLZ8146	001291
78	APX7000 VHF	655CLZ8152	001548
79	APX7000 VHF	655CLZ8157	001633
80	APX7000 VHF	655CLZ8162	001634

81	APX7000 VHF	655CLZ8186	001506
82	APX7000 VHF	655CLZ8229	001691
83	APX7000 VHF	655CLZ8230	001650
84	APX7000 VHF	655CLZ8319	001406
85	APX7000 VHF	655CLZ8329	001664
86	APX7000 VHF	655CMB0719	001078
87	APX7000 VHF	655CMB0720	001080
88	APX7000 VHF	655CMB0732	001120
89	APX7000 VHF	655CMB0736	001126
90	APX7000 VHF	655CMB1081	002088

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0020-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.D.2.

RESOLUTION APPROVING THE SALE OF INVENTORY FROM THE COUNTY OF DU PAGE ON BEHALF OF THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY TO THE TOULON FIRE DEPARTMENT

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, DuPage County is the ultimate owner of property purchased with 9-1-1 surcharge funds; and

WHEREAS, the DU PAGE ETS Board previously designated eight (8) legacy APX7000 7/800 VHF portable radios on Attachment A of this resolution as surplus; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval for the sale of eight (8) legacy APX7000 7/800 VHF portable radios listed on Attachment A of this resolution to the Toulon Fire Department; and

WHEREAS, after consultation with the Procurement Office and Finance Director, DuPage County finds and determines that the Surplus Items are no longer necessary and cannot be utilized by another office or department of County government.

NOW THEREFORE, BE IT RESOLVED, that DU PAGE ETS BOARD approves the sale of eight (8) legacy APX7000 7/800 VHF portable radios on Attachment A to the Toulon Fire Department.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____
GREG SCHWARZE, CHAIR

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

SALES AGREEMENT

Contract No.: **26DEDIRS105**
Dated: **February 11, 2026**

This is an Agreement by and between The County of DuPage and Emergency Telephone System Board of DuPage County, hereafter called SELLER, and the Toulon Fire Department, a public safety entity, hereafter called BUYER.

In consideration of the mutual undertakings herein contained, the parties hereto agree as follows:

1. **SALE:** SELLER agrees to sell to BUYER and BUYER agrees to purchase from SELLER portable radios and accessories listed in Attachment A (referred to as the "Equipment") in accordance with the terms and conditions specified herein.

2. **SALE PRICE:** The Sale Price of the Equipment: **$500.00.**

   $500.00 per APX7000 7/800 VHF non-ruggedized portable radio in "as is condition". Radio mic, charger and battery will be provided one per portable also in "as is condition" at no charge if SELLER has available functioning stock. Radio includes TDMA.

   8 APX7000 7/800 VHF portable radio @ $500.00 = $4,000.00

3. **PAYMENT:** BUYER agrees to pay SELLER pursuant to the Illinois Prompt Payment Act (30 ILCS 540). The SELLER will invoice BUYER upon delivery of equipment as shown in Attachment A. The BUYER may remit all costs at any time during the payment period.

4. **DELIVERY:** BUYER shall be responsible for the pickup at 420 County Farm Road, Winfield, Illinois or shipping costs of all items on Attachment A.

5. **WARRANTY: SELLER MAKES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE DESIGN, OPERATION, OR AS TO THE QUALITY OF THE MATERIAL OR WORKMANSHIP IN, THE EQUIPMENT AND ALL WARRANTIES INCLUDING WARRANTIES OF, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OF THE EQUIPMENT ARE HEREBY EXCLUDED. BUYER AGREES THAT SELLER WILL IN NO EVENT BE LIABLE FOR DAMAGES ARISING IN STRICT LIABILITY OR FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, HOWEVER ARISING. SELLER'S LIABILITY SHALL UNDER NO CIRCUMSTANCES EXCEED THE PURCHASE PRICE OF SUCH ITEM OF EQUIPMENT SET FORTH IN THIS AGREEMENT**.

6. **TITLE:** Title to the Equipment free and clear of all liens, claims and encumbrances of any kind shall vest in BUYER upon final payment by BUYER to SELLER of the full Sale Price required to be paid pursuant to Paragraph 3 hereof.

7. **NOTICES:** Any notice hereunder shall be in writing and shall be deemed to be given when delivered, including but not limited to overnight courier or electronic transmission or, if mailed, on the third day after mailing by registered or certified mail, postage prepaid and addressed to BUYER or SELLER at its respective address shown on the preamble to this Agreement, or to either party at such other address it has designated as its address for purposes of notice hereunder.

8. **FORUM SELECTION, CHOICE OF LAW, AND INDEMNITY:**
   A. The venue for all disputes arising out of this contract will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois;
   B. This contract shall be governed by the laws of the State of Illinois including all matters of construction, validity, performance and enforcement; and
   C. BUYER shall, at all times, to the extent permitted by law, fully indemnify, hold harmless, and defend the SELLER and its officers, agents, and employees from and against any and all claims and demands, actions or suits brought against them. BUYER shall likewise be liable for the cost, fees and expenses incurred in the SELLER's defense of any such claims, actions or suits. Notwithstanding this duty to indemnify, the Parties recognize that the DuPage County State's Attorney is the exclusive legal representative of the County of DuPage and the SELLER. Nothing contained herein shall be construed as prohibiting the DuPage County State's Attorney's Office from defending the SELLER, the County, or their officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification shall be deemed a waiver of the SELLER or the County of DuPage's defenses under the Illinois Local Government and Governmental Employees Tort Liability Act.

9. **MISCELLANEOUS**
   A. This Agreement constitutes the entire agreement between SELLER and BUYER with respect to the sale and purchase of the Equipment on Attachment A and supersedes all prior and concurrent offers, promises, representations, negotiations, discussions and agreements that may have been made in connection with the sale of the Equipment. No representation or statement not contained herein shall be binding upon SELLER or BUYER as a warranty or otherwise unless in writing and executed by the party to be bound thereby. If BUYER does not sign this Agreement and return the signed copy of this Agreement to SELLER within sixty (60) days of the receipt of the Agreement, this Agreement may be voided at SELLER'S election.
   B. BUYER shall not assign its rights under this Agreement unless it has obtained the prior written consent of SELLER. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

C. This Agreement shall be governed by construed in accordance with the internal laws of the State of Illinois including all matters of construction, validity, performance and enforcement.
D. This Agreement is subject to acceptance by SELLER at its offices referred to in the preamble and shall only become effective on the date thereof.
E. No revision or modification of this Agreement shall be effective unless it is in writing and signed by duly authorized officers of BUYER and SELLER.
F. The BUYER further agrees that any options which are integrated as part of the subscriber units including but not limited to Airtime are the responsibility of the BUYER.
G. The BUYER understands that purchase of equipment does not entitle BUYER to access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). Access to the DEDIR System may be granted through a different application request.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do each hereby warrant and represent that its signatory whose signature appears below has been and is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

If this Agreement is not executed by both parties and returned to SELLER within sixty (60) days of receipt**,** SELLER may terminate this Agreement without notice.

Emergency Telephone System Board Of DuPage County	**BUYER:** Toulon Fire Protection District
By: _____ Authorized Signatory	By: _____ L-2 Authorized Signatory
Title: _____	Title: Lieutenant. L-2
Date: _____	Date: 2/5/2026

Emergency Telephone System Board of DuPage County
Attachment A Equipment List for Resale to Toulon Fire **Revised 2.4.26**

Item	Type	Serial Number	Asset Tag #
1	APX7000 VHF dual band	655CLZ8093	001698
2	APX7000 VHF dual band	655CLZ7975	001394
3	APX7000 VHF dual band	655CLZ7434	000532
4	APX7000 VHF dual band	655CLZ8333	001666
5	APX7000 VHF dual band	655CMB0720	001080
6	APX7000 VHF dual band	655CMB0865	000034
7	APX7000 VHF dual band	655CMB0719	001078
8	APX7000 VHF dual band	655CMB1100	002114

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0021-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.D.3.

RESOLUTION APPROVING THE SALE OF INVENTORY FROM THE COUNTY OF DU PAGE ON BEHALF OF THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY TO THE CRETE EMERGENCY MANAGEMENT AGENCY

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, DuPage County is the ultimate owner of property purchased with 9-1-1 surcharge funds; and

WHEREAS, the DU PAGE ETS Board previously designated one (1) legacy APX7000 7/800 VHF portable radio on Attachment A of this resolution as surplus; and

WHEREAS, the 9-1-1 System Manager recommends DU PAGE ETS Board approval for the sale of one (1) legacy APX7000 7/800 VHF portable radio listed on Attachment A of this resolution to the Crete Emergency Management Agency; and

WHEREAS, after consultation with the Procurement Office and Finance Director, DuPage County finds and determines that the Surplus Items are no longer necessary and cannot be utilized by another office or department of County government.

NOW THEREFORE, BE IT RESOLVED, that DU PAGE ETS BOARD approves the sale of one (1) legacy APX7000 7/800 VHF portable radio on Attachment A to the Crete Emergency Management Agency.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

SALES AGREEMENT

Contract No.: **26DEDIRS104**
Dated: **February 11, 2026**

This is an Agreement by and between The County of DuPage and Emergency Telephone System Board of DuPage County, hereafter called SELLER, and Crete Emergency Management Agency, a public safety entity, hereafter called BUYER.

In consideration of the mutual undertakings herein contained, the parties hereto agree as follows:

1. **SALE:** SELLER agrees to sell to BUYER and BUYER agrees to purchase from SELLER portable radios and accessories listed in Attachment A (referred to as the "Equipment") in accordance with the terms and conditions specified herein.

2. **SALE PRICE:** The Sale Price of the Equipment: **$500.00.**

   $500.00 per APX7000 7/800 VHF non-ruggedized portable radio in "as is condition". Radio mic, charger and battery will be provided one per portable also in "as is condition." Radio includes TDMA.

   1 APX7000 7/800 VHF portable radio @ $500.00 = $500.00

3. **PAYMENT:** BUYER agrees to pay SELLER pursuant to the Illinois Prompt Payment Act (30 ILCS 540). The SELLER will invoice BUYER upon delivery of equipment as shown in Attachment A. The BUYER may remit all costs at any time during the payment period.

4. **DELIVERY:** BUYER shall be responsible for the pickup at 420 County Farm Road, Winfield, Illinois or shipping costs of all items on Attachment A.

5. **WARRANTY: SELLER MAKES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE DESIGN, OPERATION, OR AS TO THE QUALITY OF THE MATERIAL OR WORKMANSHIP IN, THE EQUIPMENT AND ALL WARRANTIES INCLUDING WARRANTIES OF, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OF THE EQUIPMENT ARE HEREBY EXCLUDED. BUYER AGREES THAT SELLER WILL IN NO EVENT BE LIABLE FOR DAMAGES ARISING IN STRICT LIABILITY OR FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, HOWEVER ARISING. SELLER'S LIABILITY SHALL UNDER NO CIRCUMSTANCES EXCEED THE PURCHASE PRICE OF SUCH ITEM OF EQUIPMENT SET FORTH IN THIS AGREEMENT.**

6. **TITLE:** Title to the Equipment free and clear of all liens, claims and encumbrances of any kind shall vest in BUYER upon final payment by BUYER to SELLER of the full Sale Price required to be paid pursuant to Paragraph 3 hereof.

7. **NOTICES:** Any notice hereunder shall be in writing and shall be deemed to be given when delivered, including but not limited to overnight courier or electronic transmission or, if mailed, on the third day after mailing by registered or certified mail, postage prepaid and addressed to BUYER or SELLER at its respective address shown on the preamble to this Agreement, or to either party at such other address it has designated as its address for purposes of notice hereunder.

8. **FORUM SELECTION, CHOICE OF LAW, AND INDEMNITY:**
   A. The venue for all disputes arising out of this contract will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois;
   B. This contract shall be governed by the laws of the State of Illinois including all matters of construction, validity, performance and enforcement; and
   C. BUYER shall, at all times, to the extent permitted by law, fully indemnify, hold harmless, and defend the SELLER and its officers, agents, and employees from and against any and all claims and demands, actions or suits brought against them. BUYER shall likewise be liable for the cost, fees and expenses incurred in the SELLER's defense of any such claims, actions or suits. Notwithstanding this duty to indemnify, the Parties recognize that the DuPage County State's Attorney is the exclusive legal representative of the County of DuPage and the SELLER. Nothing contained herein shall be construed as prohibiting the DuPage County State's Attorney's Office from defending the SELLER, the County, or their officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification shall be deemed a waiver of the SELLER or the County of DuPage's defenses under the Illinois Local Government and Governmental Employees Tort Liability Act.

9. **MISCELLANEOUS**
   A. This Agreement constitutes the entire agreement between SELLER and BUYER with respect to the sale and purchase of the Equipment on Attachment A and supersedes all prior and concurrent offers, promises, representations, negotiations, discussions and agreements that may have been made in connection with the sale of the Equipment. No representation or statement not contained herein shall be binding upon SELLER or BUYER as a warranty or otherwise unless in writing and executed by the party to be bound thereby. If BUYER does not sign this Agreement and return the signed copy of this Agreement to SELLER within sixty (60) days of the receipt of the Agreement, this Agreement may be voided at SELLER'S election.
   B. BUYER shall not assign its rights under this Agreement unless it has obtained the prior written consent of SELLER. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

C. This Agreement shall be governed by construed in accordance with the internal laws of the State of Illinois including all matters of construction, validity, performance and enforcement.
D. This Agreement is subject to acceptance by SELLER at its offices referred to in the preamble and shall only become effective on the date thereof.
E. No revision or modification of this Agreement shall be effective unless it is in writing and signed by duly authorized officers of BUYER and SELLER.
F. The BUYER further agrees that any options which are integrated as part of the subscriber units including but not limited to Airtime are the responsibility of the BUYER.
G. The BUYER understands that purchase of equipment does not entitle BUYER to access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). Access to the DEDIR System may be granted through a different application request.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do each hereby warrant and represent that its signatory whose signature appears below has been and is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

If this Agreement is not executed by both parties and returned to SELLER within sixty (60) days of receipt, SELLER may terminate this Agreement without notice.

Emergency Telephone System Board Of DuPage County	**BUYER:**
By: _____ Authorized Signatory	By: _____ Authorized Signatory
Title: _____	Title: Village President
Date: _____	Date: 2-3-26

Emergency Telephone System Board of DuPage County
Attachment A Equipment List for Resale to Crete EMA

Item	Type	Serial Number	Asset Tag #
1	APX7000 VHF dual band	655CMB0806	001182

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0011-26 **Agenda Date:** 2/11/2026 **Agenda #:** 7.D.4.

RESOLUTION APPROVING A TERMINATION AGREEMENT BETWEEN
THE COUNTY OF DU PAGE, ON BEHALF OF THE
EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY,
AND THE VILLAGE OF DOWNERS GROVE

WHEREAS, the COUNTY OF DUPAGE (the County), Illinois, is a unit of local government and a body corporate and politic, organized and existing pursuant to the Illinois Counties Code; and

WHEREAS, the Emergency Telephone System Board ("ETSB") of DuPage County, Illinois, is an emergency telephone system board established by the County of DuPage pursuant to the Emergency Telephone System Act and having the powers and duties conferred by the Act and those defined by County Ordinance; and

WHEREAS, the Village of Downers Grove is a unit of local government and a municipal corporation organized and existing pursuant to the Illinois Municipal Code, comprised of territory located within the geographical boundaries of DuPage County, Illinois; and

WHEREAS, the County, on behalf of DU PAGE ETSB, previously entered into an Intergovernmental Agreement ("IGA") with the Village of Downers Grove for the procurement and maintenance of a police records management system ("PRMS"); and

WHEREAS, on September 30, 2025, the Village of Downers Grove gave written notice of termination as required by Section 7.03 of the IGA; and

WHEREAS, the Village of Downers Grove and the County, on behalf of the ETSB, have outlined their duties and responsibilities beginning October 1, 2025 through June 30, 2027, in the attached Mutual Termination Agreement ("Agreement") attached hereto; and

WHEREAS, the Parties have negotiated the Agreement, and it is the desire of the County, on behalf of the ETSB, and the Village of Downers Grove to enter into this Agreement based upon the Village's termination of the IGA through its provisions; and

NOW, THEREFORE BE IT RESOLVED, that upon the execution of the attached Agreement by all parties the Agreement attached hereto is hereby approved and the Chair of the ETSB is hereby authorized to execute the Agreement immediately.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR
EMERGENCY TELEPHONE SYSTEM BOARD

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

MUTUAL TERMINATION AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS AND VILLAGE OF DOWNERS GROVE

This Mutual Termination Agreement ("Agreement") is dated ("Effective Date" hereof) by and between the County of DuPage, Illinois, a body corporate and politic on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County ("County" and "ETSB") and the Village of Downers Grove, Illinois, a municipal corporation ("Participant").

WHEREAS, County and Participant entered into an Intergovernmental Agreement in August, 2017, ("IGA") related to the procurement and operation of a police records management system ("System"); and

WHEREAS, pursuant to Article VII of the IGA, after April 30, 2024, the IGA renews for successive, annual terms to begin on May 1st of each year unless a party to the IGA provides notice of its intent to terminate the IGA by November 1st of the immediately preceding year; and

WHEREAS, on September 30, 2025, Participant gave timely written notice of termination to the County as required by the IGA and advised it would be pursuing a new police records management system; and

WHEREAS, the IGA will terminate on April 30, 2026 as a result of Participant's timely termination notice ("Termination Date"); and

WHEREAS, Participant, upon termination, is entitled to its agency-generated records at no cost to Participant and the County has provided these records in advance of the Termination Date on October 17, 2025; receipt of which was confirmed by Participant on October 21, 2025; and

WHEREAS, the Participant ceased updating its records in the System on October 1, 2025; "Separation Date"; and

WHEREAS, County and ETSB will not provide any additional information, except for the access currently available and support required to maintain said access to Participant after the Separation Date; and

WHEREAS, County and ETSB will not provide any additional technological transition assistance to Participant after the Separation Date; and

WHEREAS, the County, ETSB, and Participant wish to outline their duties and responsibilities beginning October 1, 2025, through the Termination Date, and agree to the following terms:

1. Notwithstanding the Participant's withdrawal from the PRMS Consortium, the Participant shall remain fully obligated to pay its proportional share of all costs, fees, and expenses associated with the current Police Records Management System contract—including software licensing, maintenance, support staffing, and any related obligations—through the Termination Date. For purposes of calculating this proportional share of costs, Participant's active user count will remain fixed at the number recorded on September 30, 2025.

2. The County has provided a final extract of agency-generated records in the form of database tables, shared electronically and will not provide any additional technological transition assistance after the Separation Date.

3. Participant hereby relinquishes and the County hereby accepts all of Participant's past contributions to the Equipment Replacement Fund established as set forth in Article VI of the IGA as payment for its proportional share of costs through the Termination Date

4. Participant shall retain ownership of all electronic data it provided to the System and shall be responsible for the maintenance, retention, and/or retrieval of the same.

5. All Participant user access will end on May 1, 2026, following the Termination Date. At that time, all Participant records will be subsequently purged from the System.

6. The parties release each other, including their respective officers, employees, directors, agents, and representatives from and against any and all claims, losses, damages, liabilities, demands, costs, and expenses attributable to, or arising out of, the IGA, including but not limited to the System.

7. This Agreement shall be governed and interpreted, and all rights and obligations of the Parties shall be determined, in accordance with the laws of the State of Illinois, without regard to its conflict of laws rules. All disputes with respect to this Agreement, which cannot be resolved by good faith negotiation among the Parties, shall be brought and heard in the Eighteenth Judicial Circuit Court, DuPage County, Illinois.

8. This Agreement may be executed in two counterparts. Any Party hereto may execute any such counterpart, all of which, when executed and delivered, shall be deemed to be an original and to which all counterparts, when fully executed by all Parties, taken together shall constitute one agreement.

9. This Agreement states the entire agreement among the Parties hereto regarding the termination of the IGA, and supersedes all prior agreements, commitments, communications, negotiations, offers, representations, statements, and writings pertaining thereto (oral or written).

IN WITNESS WHEREOF, the Parties have executed this Agreement effective this 11th day, February 2026 first above written.

COUNTY OF DU PAGE

By: _____
Deborah Conroy
Chair

EMERGENCY TELEPHONE SYSTEM BOARD
OF DU PAGE COUNTY

By: _____
Greg Schwarze, Chair

WITNESS:

By: _____
Jean Kaczmarek, County Clerk

Date: _____

VILLAGE OF DOWNERS GROVE

By: _____
Robert T. Barnett
Mayor

WITNESS:

By: _____
Rosa Berardi, Village Clerk

Date: _____

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0022-26 **Agenda Date:** 3/11/2026 **Agenda #:** 8.C.5.

RESOLUTION TO APPROVE THE LANGUAGE OF
POLICY 911-010.1: 54199 CAPITAL CONTINGENCIES

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB created Policy 911-010.1: 54199 Capital Contingencies to formalize a consistent, accountable plan for procuring, maintaining, and replacing essential 9-1-1 and administrative equipment and fixed assets ensuring system reliability, equipment readiness, and that PSAP staff and telecommunicators have the tools needed to perform core functions efficiently and accurately; and

WHEREAS, the 911 System Manager recommends the approval of Policy 911-010.1: 54199 Capital Contingencies.

NOW, THEREFORE BE IT RESOLVED, that DuPage ETSB Policy 911-010.1: 54199 Capital Contingencies be, and is here by adopted.

Enacted and approved this 11th day of March, 2026 at Wheaton, Illinois.

_____

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Policy #: 911-010.1
Previous Policy #: 911-03
Effective Date: September 13, 2016
Revised: February 11, 2026

54199: Capital Contingencies Procedures and Capital Management Plan

Background:

54199: Capital Contingencies (54199) was set up by the County Chief Financial Officers (CFO) and outside auditors as an equipment replacement fund that was fluid to allow ETSB flexibility with their capital asset replacement. Each year a dollar amount is appropriated to this fund to support the long-term replacement of the 9-1-1 infrastructure, essentially, acting as a savings account. 54199 funds are obligated to the upgrade and replacement of the 911 Infrastructure.

The allocation represents what ETSB should have on hand to facilitate replacement of capital items. DuPage ESTB has a finite funding source which comes from 9-1-1 surcharge disbursement and several small contracts for service. Therefore, it is essential that the ETS Board plan for the sustainability of the 9-1-1 system to ensure life safety for those calling 9-1-1 and those responding to that call.

Purpose:

The purpose of this policy is to ensure that essential 9-1-1 equipment is sufficient for service delivery and that all equipment is kept in good working order. This policy describes the plan for the procurement and replacement of equipment and fixed assets necessary to support administrative and 9-1-1 functions of the Emergency Telephone System Board of DuPage County (DuPage ETSB) and the PSAPs within its 9-1-1 system; and, to supply staff and telecommunicators with the equipment necessary to perform core functions in an efficient and accurate manner.

Additional Authority:

50 ILCS 750 Emergency Telephone System Act
OEX-003B-89 Amending Section 40-20 of the DuPage County Code Pertaining to the Emergency Telephone System Board
ETS-R-0056-23 Intergovernmental Agreement by and Between the County of DuPage and on behalf of its Emergency Telephone System Board, The Village of Addison for its Addison Consolidated Dispatch Center and DuPage Public Safety Communications.

Goal:

The goal of this policy shall be to:

1. Stabilize the budget of the DuPage ETSB by identifying and planning for large capital expenses.
2. Obligate appropriate funding to ensure the ability to sustain and provide the best possible 9-1-1 system for DuPage ETSB PSAPs.
3. Protect Emergency Hardware replacement from unexpected failure.
4. Exercise fiscal responsibility for the delivery of 9-1-1 resources within the DuPage ETSB service area.
5. Assist with the five year budget projection for DuPage ETSB.

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Scope:
This policy shall apply to all members of the Emergency Telephone System Board of DuPage County (DuPage ETSB) 9-1-1 system by referendum.
Definitions:
Capital or Fixed Assets: Assets of significant value and having a useful life of several years as determined by the ordinances of DuPage County, state and federal statutes and requirements.

Capital Improvements: Expenditures related to acquisition, expansion or rehabilitation of an element of the DuPage ETSB's 911 System infrastructure.

Capital Management Plan : A chart consisting of capital assets designated to 54199: Capital Contingencies as part of the core 9-1-1 system or necessary to the operation of the DuPage ETSB

Capital Contingency: An budgetary line item used to obligate a portion of the DuPage ETSB's funds to be used to replace or upgrade existing core components of the 9-1-1 Infrastructure.

Asset Inventory: An inventory of capital or fixed assets with a value of $5000 or greater or a value as designated by the DuPage County policy or ordinance for asset inventory.

54199: Capital Contingency for Capital or Fixed Assets, Systems and Software

1. The DuPage ETSB shall maintain 54199 for the purpose of funding the cost of replacement or upgrade of depreciable assets designated by the ETS Board to this fund. Such reserves should be sufficient to promote the efficient and effective operation of the 9-1-1 system, avoid significant fluctuations the DuPage ETSB annual budget process, and minimize the potential for unanticipated financial shortfalls that may impact the other funds and services.

2. Staff shall determine the appropriate level of funding for identified assets will be based on a Capital Management Plan that is prepared/updated at least annually and approved by DuPage ETS board. The Plan required under this provision will be based on a minimum five-year planning horizon and will assess replacement/upgrade needs of each asset or asset class and include an analysis of the annual funding necessary to accumulate the funds required to execute the plan. When preparing/updating the Plan, consideration should be given to the availability of interest earnings on reserves in order to maximize the benefits of setting aside funds. The Plan required under this section must be retained for audit purposes.

3. Systems, equipment and other capital assets purchased in a fiscal year with a value greater than $150,000 shall be discussed by the ETS Board during the annual budget process to determine whether the function of the item is critical to the delivery of 911 dispatching and whether it should be included in 54199. Generally, 54199 appropriation may not be used for any other purpose than for replace/upgrade of capital assets used in the operation of the DuPage ETSB. Except as otherwise provided, exceptions to the requirements of sections (1) through (3) may be granted by the DuPage ETS Board upon vote of said members at a regular or special meeting.

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54199: Capital Contingencies (54199)
54199 funds are required to accumulate for the purpose of funding the replacement/upgrade of depreciable equipment if the capital value of assets owned by DuPage ETSB that exceeds $150,000 in recorded cost. Assets valued at less than $150,000 have the option of being placed in 54199 at the discretion of the DuPage ETS Board based on recommendation from staff. Staff will determine the appropriate level of appropriation based on the Capital Management Plan that is prepared and updated annually. This plan will be based on the life cycle of a item and/or the term of the contract. A minimum five-year planning horizon to estimate the funding needed for anticipated purchases of replacement/upgrade of equipment/systems over the five years or determined end of life.

Any new capital items purchased that meet these criteria are added to 54199 to begin allocating funds for its replacement. The replacement schedule is based on either the projected usable life or contract replacement year. That number is divided by the cost to determine the annual allocation for that capital item.

Cost / Projected Usable Life or Contract Replacement Year = Annual Allocation

Funding 54199: Capital Contingencies (54199)
54199 will be evaluated annually and funded according to the needs identified in the Capital Management Plan. To fund 54199, the ETS Board should appropriate funds in the annual budget process . These funds shall be considered obligated.

The balance in 54199 at fiscal year-end should be adequate to meet the needs of replacing equipment as detailed in the DuPage ETSB Capital Management Plan with the exception of any new capital being placed in to 54199 and/or the need to recapture sufficient funds for any item in the fund that was replaced or upgraded in the current fiscal year. The ETS Board and staff should take note of any on going projects under contract that will require funds from 54199 to pay the for the upgrade or replacement project in the coming fiscal year(s).

Staff shall work with the DuPage County Treasurer who is statutorily responsible for monitoring cash and investments to ensure adequate funding. The Capital Asset Plan must be submitted to the DuPage ETS board as part of the budgetary process.

Using 54199: Capital Contingencies Funds
Equipment is purchased from DuPage ETSB's operating and capital funds, not 54199. If 54199 appropriation money is to be used for a replacement or upgrade purchase, it must be transferred from 54199 to the appropriate operations line item using the financial process [Budget Transfer]. Funds appropriated to 54199 can only be used for the upgrade or replacement of items currently in the fund. The ETS Board may add additional items to 54199 once the new capital purchase has been made.

General Asset Management Procedures
1. Equipment needs are reviewed annually during program reviews and budget process, equipment requests will be defined by staff for 9-1-1 and ETSB office needs.
2. The PSAP Directors may submit budget requests for new capital during the budget process. The Directors (PSAP and ETSB) will review submissions and make recommendations to the ETS Board.

3. Employees and PSAPs are expected to follow proper utilization procedures, assure maintenance is performed when necessary, and report problems through the ETSB ticketing system in order to assure appropriate assessment of replacement needs.
4. Unless an emergency occurs, equipment will be purchased or replaced during the normal budget process in a manner that is consistent with county procedure.
5. Consideration is will be given to the average life vs. condition at current time. When major repairs are needed, the repair quote will be compared to actual replacement costs and a decision is based on this assessment.
6. Each asset will be tagged and entered into the ETSB asset management system.

Policy adopted on: _____

_____
Greg Schwarze, Chair

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421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0459 **Agenda Date:** 2/11/2026 **Agenda #:** 10.A.1.

EQUALIZATION SURCHARGE AND REVENUE REPORT - FY26

FY26 — **REVENUE BY FISCAL YEAR**

Equalization $ Remitted for:	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	
Month Received:	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	TOTALS
State Disbursement	$ 1,136,798.86	$ 1,112,804.75	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,249,603.61
State ESINet Pay Back													$ -
NG9-1-1 Withholding (1x)													$ -
Misc. Payments													$ -
PRMS Reimbursement													$ -
Grant Reimbursement													$ -
Sale of Assets	$ 179,000.00	$ 2,400.00											$ 181,400.00
CAD Interface Reimbursement		$ 11,892.86											$ 11,892.86
FSA Optional Equip Reimbursement		$ 2,000.00											$ 2,000.00
DEDIRS Reimbursement		$ 21,835.00											$ 21,835.00
DEDIRS Airtime Reimbursement	$ 25,425.90												$ 25,425.90
Investment Earnings	$ 133,461.75												$ 133,461.75
Total	**$ 1,474,686.51**	**$ 1,150,932.61**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,625,619.12**

FY25 — **HISTORY BY FISCAL YEAR**

Equalization $ Remitted for:	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	
Month Received:	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	TOTALS
State Disbursement	$ 1,055,850.16	$ 1,048,826.08	$ 1,048,032.56	$ 1,074,150.85	$ 1,121,322.86	$ 1,095,618.08	$ 1,200,230.17	$ 1,144,685.51	$ 1,128,326.80	$ 1,128,664.82	$ 1,128,059.57	$ 1,142,701.44	$ 13,316,468.90
State ESINet Pay Back													$ -
NG9-1-1 Withholding (1x)								$ 1,614,314.27					$ 1,614,314.27
Misc. Payments											$ 28,485.24		$ 28,485.24
PRMS Reimbursement								$ 780,310.30					$ 780,310.30
Grant Reimbursement								$ 1,521,663.78					$ 1,521,663.78
Sale of Assets													$ -
CAD Interface Reimbursement													$ -
FSA Optional Equip Reimbursement						$ 13,825.00							$ 13,825.00
DEDIRS Reimbursement		$ 756,532.95				$ 1,822.81					$ 1,191.00	$ 156,606.72	$ 916,153.48
DEDIRS Airtime Reimbursement	$ 32,446.14	$ 1,267.56											$ 33,713.70
Investment Earnings	$ 165,614.76	$ 175,314.92	$ 151,320.70	$ 168,108.19	$ 166,315.39	$ 162,627.00	$ 165,386.04	$ 170,245.62	$ 177,839.12	$ 178,083.15	$ 172,110.71	$ 145,769.16	$ 1,998,734.76
Total	**$ 1,253,911.06**	**$ 1,981,941.51**	**$ 1,199,353.26**	**$ 1,242,259.04**	**$ 1,287,638.25**	**$ 1,273,892.89**	**$ 1,365,616.21**	**$ 5,231,219.48**	**$ 1,306,165.92**	**$ 1,306,747.97**	**$ 1,329,846.52**	**$ 1,445,077.32**	**$ 20,223,669.43**

FY24

Equalization $ Remitted for:		Sep 23	Oct 23	Nov & Dec 23		Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	
Month Received:	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	TOTALS
State Disbursement		$ 1,166,094.82	$ 1,178,650.54	$ 2,195,473.71		$ 1,307,137.14	$ 1,041,953.80	$ 1,217,316.64	$ 1,365,561.66	$ 1,157,731.43	$ 1,185,197.86	$ 1,159,349.63	$ 12,974,467.23
State ESINet Pay Back													$ -
NG9-1-1 Withholding (1x)								$ 2,361,360.11					$ 2,361,360.11
Misc. Payments	$ 709.50	$ 47.74			$ 73.04					$ 30,645.24	$ 3,120.00		$ 34,595.52
PRMS Reimbursement													$ -
Grant Reimbursement													$ -
Sale of Assets		$ 2,000.00						$ 284,500.00	$ 2,500.00				$ 289,000.00
CAD Interface Reimbursement	$ 150.00	$ 829.00							$ 14,669.84	$ 8,084.92			$ 23,733.76
FSA Optional Equip Reimbursement										$ 3,640.00	$ 28,985.00		$ 32,625.00
DEDIRS Reimbursement					$ 32,656.40					$ 9,114.05			$ 41,770.45
Total	**$ 859.50**	**$ 1,168,971.56**	**$ 1,178,650.54**	**$ 2,195,473.71**	**$ 32,729.44**	**$ 1,307,137.14**	**$ 1,041,953.80**	**$ 3,863,176.75**	**$ 1,382,731.50**	**$ 1,209,215.64**	**$ 1,217,302.86**	**$ 1,159,349.63**	**$ 15,757,552.07**

FY23

Equalization $ Remitted for:	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul & Aug 23	
Month Received:	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	TOTALS
State Disbursement	$ 1,205,441.29	$ 1,164,779.92	$ 1,174,384.35	$ 1,179,289.89	$ 1,239,871.71	$ 1,160,437.01	$ 1,072,172.19	$ 1,285,081.08	$ 1,178,132.95	$ 1,233,355.83	$ 1,227,343.85	$ 2,367,619.76	$ 15,487,909.83
State ESINet Pay Back													$ -
NG9-1-1 Withholding (1x)												$ 2,601,413.84	$ 2,601,413.84
Misc. Payments								$ 28,485.24		$ 2,400.00			$ 30,885.24
PRMS Reimbursement												$ 623,289.00	$ 623,289.00
Grant Reimbursement													$ -
Sale of Assets						$ 12,500.00			$ 2,500.00	$ 4,000.00			$ 19,000.00
CAD Interface Reimbursement									$ 21,497.00	$ 9,139.80	$ 3,145.20	$ 3,616.00	$ 37,398.00
FSA Optional Equip Reimbursement			$ 3,800.00	$ 10,970.00		$ 21,500.00					$ 575.00		$ 36,845.00
DEDIRS Reimbursement		$ 9,827.28		$ 17,000.00		$ 19,150.18					$ 32,810.58		$ 78,788.04
Total	**$ 1,205,441.29**	**$ 1,174,607.20**	**$ 1,178,184.35**	**$ 1,207,259.89**	**$ 1,239,871.71**	**$ 1,213,587.19**	**$ 1,072,172.19**	**$ 1,313,566.32**	**$ 1,202,129.95**	**$ 1,248,895.63**	**$ 1,263,874.63**	**$ 5,595,938.60**	**$ 18,915,528.95**

FY22

Equalization $ Remitted for:	Aug & Sep 21		Oct & Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22		May 22	Jun & Jul 22		
Month Received:	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sept 22	Oct 22	Nov 22	TOTALS
State Disbursement	$ 2,280,806.33		$ 2,295,660.24	$ 1,236,187.16	$ 1,175,917.91	$ 1,087,494.93	$ 1,254,382.66	$ 1,167,246.40		$ 1,214,648.99	$ 2,576,608.15		$ 14,288,952.77
State ESINet Pay Back													$ -
NG9-1-1 Withholding (1x)							$ 2,348,343.23						$ 2,348,343.23
Misc. Payments	$ 525.00	$ 2,120.00	$ 24.15		$ 4,610.00	$ 985.00	$ 25,838.40	$ 28,485.24	$ 1,783.40	$ 2,400.00	$ 9,571.00		$ 76,342.19
PRMS Reimbursement													$ -
Grant Reimbursement		$ 281,223.34				$ 59,837.43							$ 341,060.77
Sale of Assets											$ 2,500.00		$ 2,500.00
CAD Interfaces													
FSA Optional Equip													
DEDIRS Reimbursement													$ -
Total	**$ 2,281,331.33**	**$ 283,343.34**	**$ 2,295,684.39**	**$ 1,236,187.16**	**$ 1,180,527.91**	**$ 1,148,317.36**	**$ 3,628,564.29**	**$ 1,195,731.64**	**$ 1,783.40**	**$ 1,217,048.99**	**$ 2,588,679.15**	**$ -**	**$ 17,057,198.96**

FY21

Equalization $ Remitted for:	Aug 20	Sep 20	Oct & Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21		Jun 21	Jul 21	
Month Received:	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sept 21	Oct 21	Nov 21	TOTALS
State Disbursement	$ 1,151,538.31	$ 1,144,938.67	$ 2,283,010.59	$ 1,189,281.74	$ 1,175,626.22	$ 1,114,241.24	$ 1,333,912.53	$ 1,166,022.22	$ 1,154,554.99		$ 1,178,282.73	$ 1,213,170.06	$ 14,104,579.30
Misc. Payments		$ 27,273.00	$ 17.95		$ 8,145.00	$ 15,257.00	$ 6,090.44	$ 500.00	$ 8,108.89	$ 32,062.24		$ 124,495.66	$ 221,950.18
NetRMS Reimbursement													$ -
PRMS Reimbursement													$ -
Total	**$ 1,151,538.31**	**$ 1,172,211.67**	**$ 2,283,028.54**	**$ 1,189,281.74**	**$ 1,183,771.22**	**$ 1,129,498.24**	**$ 1,340,002.97**	**$ 1,166,522.22**	**$ 1,162,663.88**	**$ 32,062.24**	**$ 1,178,282.73**	**$ 1,337,665.72**	**$ 14,326,529.48**

FY20

Equalization $ Remitted for:	Aug & Sep 2019		Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun & Jul 2020		
Month Received:	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	TOTALS
State Disbursement	$ 2,351,177.66		$ 1,303,891.19	$ 1,282,359.45	$ 1,271,244.04	$ 1,237,988.13	$ 1,173,880.52	$ 1,280,265.88	$ 1,213,090.68	$ 1,224,007.79	$ 2,553,777.37		$ 14,891,682.71
Misc. Payments	$ 21,380.00	$ 237,970.24	$ 11.05	$ 80.60	$ 14,223.00	$ 89,726.00	$ 5,383.17	$ 53,669.00	$ 119,305.24	$ 20,758.16	$ 817.30	$ 49,641.50	$ 612,965.26
NetRMS Reimbursement					$ 4,518.67	$ 89,044.28	$ 8,151.31	$ 2,480.83	$ 2,746.64	$ 20,023.89			$ 126,965.62
PRMS Reimbursement													$ -
Total	**$ 2,372,557.66**	**$ 237,970.24**	**$ 1,303,902.24**	**$ 1,282,440.05**	**$ 1,289,985.71**	**$ 1,416,758.41**	**$ 1,187,415.00**	**$ 1,336,415.71**	**$ 1,335,142.56**	**$ 1,264,789.84**	**$ 2,554,594.67**	**$ 49,641.50**	**$ 15,631,613.59**

FY19

Equalization $ Remitted for:	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	
Month Received:	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	TOTALS
State Disbursement	$ 1,162,776.33	$ 1,228,103.25	$ 1,158,413.81	$ 1,237,539.40	$ 1,176,781.81	$ 1,124,652.57	$ 1,265,128.93	$ 1,168,117.80	$ 1,203,652.90	$ 1,170,171.21	$ 1,212,817.56	$ -	$ 13,108,155.57
Misc. Payments	$ 920.78				$ 129.25	$ 3,512.48							$ 4,562.51
NetRMS Reimbursement					$ 8,957.15	$ 86,655.47							$ 95,612.62
PRMS Reimbursement												$ 1,642,301.51	$ 1,642,301.51
Total	**$ 1,163,697.11**	**$ 1,228,103.25**	**$ 1,158,413.81**	**$ 1,237,539.40**	**$ 1,185,868.21**	**$ 1,214,820.52**	**$ 1,265,128.93**	**$ 1,168,117.80**	**$ 1,203,652.90**	**$ 1,170,171.21**	**$ 1,212,817.56**	**$ 1,642,301.51**	**$ 14,850,632.21**

FY18

Equalization $ Remitted for:	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan & Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	
Month Received:	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	TOTALS
State Disbursement	$ 557,280.60	$ 599,817.55	$ 566,629.95	$ 618,246.90	$ 614,108.20	$ 2,325,870.09	$ 1,337,153.75	$ 1,203,123.36	$ 1,215,516.34	$ 1,202,131.11	$ 1,188,947.34	$ 1,258,080.66	$ 12,686,905.85
Misc. Payments													$ -
													$ -
Total	**$ 557,280.60**	**$ 599,817.55**	**$ 566,629.95**	**$ 618,246.90**	**$ 614,108.20**	**$ 2,325,870.09**	**$ 1,337,153.75**	**$ 1,203,123.36**	**$ 1,215,516.34**	**$ 1,202,131.11**	**$ 1,188,947.34**	**$ 1,258,080.66**	**$ 12,686,905.85**

FY17

Equalization $ Remitted for:	Jul & Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	
Month Received:	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 7	Sept 17	Oct 17	Nov 17	TOTALS
State Disbursement	$ 1,137,670.96	$ 626,455.30	$ 599,721.32	$ 594,666.10	$ 722,868.38	$ 680,994.05	$ 649,029.93	$ 810,751.53	$ 695,361.11	$ 749,256.32	$ 833,344.09	$ 557,280.60	$ 8,657,399.69
Pre-Paid Back Pay				$ 118,567.00									$ 118,567.00
Wireless Carrier xfer				$ 255,594.00									
Misc. Payments				$ 20.00	$ 40.00			$ 28,485.24					$ 28,545.24
Total	**$ 1,137,670.96**	**$ 626,455.30**	**$ 599,721.32**	**$ 968,847.10**	**$ 722,908.38**	**$ 680,994.05**	**$ 649,029.93**	**$ 839,236.77**	**$ 695,361.11**	**$ 749,256.32**	**$ 833,344.09**	**$ 557,280.60**	**$ 8,804,511.93**

FY16

Equalization $ Remitted for:							Jan & Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016		
Month Received:	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	Jul 16	Aug 16	Sept 16	Oct 16	Nov 16	TOTALS
State Disbursement							$ 1,123,173.42	$ 743,171.81	$ 674,131.18	$ 725,522.32	$ 712,956.19	$ 517,623.85	$ 4,496,578.77
Interest Accrued*							$ 414.26	$ 437.56	$ 675.04	$754.84	$132.18	$494.90	$ 2,908.78
													$ -
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,123,587.68	$ 743,609.37	$ 674,806.22	$ 726,277.16	$ 713,088.37	$ 518,118.75	$ 4,499,487.55

EQUALIZATION SURCHARGE HISTORY (CALENDAR YEAR)

Month of	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Total	**10,743,848.18**	**10,179,351.03**	**14,020,193.55**	**10,959,114.16**	**11,381,072.73**	**11,308,343.60**	**14,655,757.84**	**10,507,299.57**	**10,284,519.49**	**9,482,034.45**	**11,931,880.47**	**9,980,399.85**	**135,433,814.92**
2016	$ 580,655.87	$ 542,517.55	$ 743,171.81	$ 674,131.18	$ 725,522.32	$ 712,956.19	$ 517,623.85	$ 620,047.11	$ 626,455.30	$ 599,721.32	$ 594,666.10	$ 722,868.38	$ 7,660,336.98
PrePaid Back pay					$ 118,567.00								$ 118,567.00
Wireless Carrier xfer					$ 255,594.00								$ 255,594.00
2017	$ 680,994.05	$ 649,029.93	$ 810,751.53	$695,361.11	$ 749,256.32	$ 833,344.09	$ 557,280.60	$ 599,817.55	$ 566,629.95	$ 618,246.90	$ 614,108.20	$ 754,806.21	$ 8,129,626.44
2018	$ 1,152,691.96	$ 1,173,178.13	$ 1,337,153.75	$ 1,203,123.36	$ 1,215,516.34	$ 1,202,131.11	$ 1,188,947.34	$ 1,258,080.66	$ 1,162,776.33	$ 1,228,103.25	$ 1,158,413.81	$ 1,237,539.40	$ 14,517,655.44
2019	$ 1,176,781.81	$ 1,124,652.57	$ 1,265,128.93	$ 1,168,117.80	$ 1,203,652.90	$ 1,170,171.21	$ 1,212,817.56	$ 1,191,630.05	$ 1,159,547.61	$ 1,303,891.19	$ 1,282,359.45	$ 1,271,244.04	$ 14,529,995.12
2020	$ 1,237,988.13	$ 1,173,880.52	$ 1,280,265.88	$ 1,213,090.68	$ 1,224,007.79	$ 1,287,371.61	$ 1,266,405.76	$ 1,151,538.31	$ 1,144,938.67	$ 1,139,491.71	$ 1,143,518.88	$ 1,189,281.74	$ 14,451,779.68
2021	$ 1,175,626.22	$ 1,114,241.24	$ 1,333,912.53	$ 1,166,022.22	$ 1,154,554.99	$ 1,178,282.73	$ 1,213,170.06	$ 1,149,140.27	$ 1,131,666.06	$ 1,191,512.63	$ 1,104,147.61	$ 1,236,187.16	$ 14,148,463.72
2022	$ 1,175,917.91	$ 1,087,494.93	$ 1,254,382.66	$ 1,167,246.40	$ 1,214,648.99	$ 1,383,485.38	$ 1,193,122.77	$ 1,205,441.29	$ 1,164,779.92	$ 1,174,384.35	$ 1,179,289.89	$ 1,239,871.71	$ 14,440,066.20
NG9-1-1 Withholding (1x)			$ 2,348,343.23										$ 2,348,343.23
2023	$ 1,160,437.01	$ 1,072,172.19	$ 1,285,081.08	$ 1,178,132.95	$ 1,233,355.83	$ 1,227,343.85	$ 1,228,664.45	$ 1,138,955.31	$ 1,166,094.82	$ 1,178,650.54	$ 1,179,811.84	$ 1,207,278.35	$ 14,255,978.22
NG9-1-1 Withholding (1x)											$ 2,601,413.84		$ 2,601,413.84
2024	$ 1,307,137.14	$ 1,041,953.80	$ 1,217,316.64	$ 1,365,561.66	$ 1,157,731.43	$ 1,185,197.86	$ 1,159,349.63	$ 1,055,850.16	$ 1,048,826.08	$ 1,048,032.56	$ 1,074,150.85	$ 1,121,322.86	$ 13,782,430.67
NG9-1-1 Withholding (1x)							$ 2,361,360.11						$ 2,361,360.11
2025	$ 1,095,618.08	$ 1,200,230.17	$ 1,144,685.51	$ 1,128,326.80	$ 1,128,664.82	$ 1,128,059.57	$ 1,142,701.44	$ 1,136,798.86	$ 1,112,804.75	$ -	$ -	$ -	$ 10,217,890.00
NG9-1-1 Withholding (1x)							$ 1,614,314.27						$ 1,614,314.27
2026	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
NG9-1-1 Withholding (1x)													$ -

ETSB Interest Earnings

FY2026	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26	Oct 26	Nov 26	TOTALS
Bond Fund - Great Lakes Advisors	122,926.92												122,926.92
Money Market - Wheaton BT	25,410.67												25,410.67
Operating Acct - Wheaton BT													-
	148,337.59	-	-	-	-	-	-	-	-	-	-	-	148,337.59
less PRMS interest - Wheaton BT	(14,875.84)												(14,875.84)
ETSB Interest restated (1)	133,461.75	-	-	-	-	-	-	-	-	-	-	-	133,461.75

FY2025	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	TOTALS
Bond Fund - Great Lakes Advisors	134,180.33	118,176.91	119,231.28	128,019.73	123,297.70	120,044.47	125,209.65	120,969.21	127,224.15	125,823.45	125,353.29	115,791.25	1,483,321.42
Money Market - Wheaton BT	42,870.51	39,042.39	40,075.40	48,852.74	51,575.79	53,033.60	48,908.79	59,083.58	60,362.24	62,798.17	61,585.46	38,579.98	606,768.65
Operating Acct - Wheaton BT		26,533.45										(484.12)	26,049.33
	177,050.84	183,752.75	159,306.68	176,872.47	174,873.49	173,078.07	174,118.44	180,052.79	187,586.39	188,621.62	186,938.75	153,887.11	2,116,139.40
less PRMS interest - Wheaton BT (2)	(11,436.08)	(8,437.83)	(7,985.98)	(8,764.28)	(8,558.10)	(10,451.07)	(8,732.40)	(9,807.17)	(9,747.27)	(10,538.47)	(14,828.04)	(8,117.95)	(117,404.64)
ETSB Interest restated	165,614.76	175,314.92	151,320.70	168,108.19	166,315.39	162,627.00	165,386.04	170,245.62	177,839.12	178,083.15	172,110.71	145,769.16	1,998,734.76

(1) - At the time of posting, the Treasurer's Office has not yet received monthly data necessary to report interest earnings.

(2) - Interest is only allocated to PRMS on an annual basis but presented here as monthly in order to not overstate ETSB earnings.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
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File #: 26-0460 **Agenda Date:** 2/11/2026 **Agenda #:** 10.B.1.

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY26 EXPENDITURE VS. BUDGET

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE EXPENDED	YEAR TO DATE ENCUMBERED	REMAINING AVAILABLE	% YTD EXPENDED
4000	5820	50000-0000	REGULAR SALARIES	$ 1,141,253	$ 1,141,253	$ 126,529.47	$ -	$ 1,014,723.14	11%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL	$ 10,404	$ 10,404	$ 1,553.88	$ -	$ 8,850.12	15%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	$ -	$ -	$ -	$ -	$ -	-
4000	5820	51000-0000	BENEFIT PAYMENTS	$ 14,210	$ 14,210	$ -	$ -	$ 14,209.58	0%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	$ 110,017	$ 110,017	$ 11,531.65	$ -	$ 98,485.10	10%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	$ 87,306	$ 87,306	$ 8,599.09	$ -	$ 78,706.73	10%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	$ 304,565	$ 304,565	$ 21,979.65	$ -	$ 282,585.68	7%
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	$ 39,000	$ 39,000	$ -	$ -	$ 39,000.00	0%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	$ 77,500	$ 77,500	$ 4,077.84	$ 1,461.22	$ 71,960.94	5%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	$ 2,000	$ 2,000	$ 243.87	$ 456.13	$ 1,300.00	12%
4000	5820	52210-0000	FOOD AND BEVERAGE	$ 750	$ 750	$ -	$ -	$ 750.00	0%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	$ 475,000	$ 475,000	$ -	$ 75,000.00	$ 400,000.00	0%
4000	5820	52260-0000	FUEL & LUBRICANTS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	52280-0000	CLEANING SUPPLIES	$ 1,500	$ 1,500	$ -	$ 100.00	$ 1,400.00	0%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	$ 164,600	$ 164,600	$ -	$ 33,600.00	$ 131,000.00	0%
4000	5820	53020-0000	I.T. SERVICES	$ 349,054	$ 349,054	$ -	$ 349,054.00	$ -	0%
4000	5820	53030-0000	LEGAL SERVICES	$ 60,000	$ 60,000	$ -	$ -	$ 60,000.00	0%
4000	5820	53040-0000	INTERPRETER SERVICES	$ 36,000	$ 36,000	$ -	$ 30,000.00	$ 6,000.00	0%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	$ 207,329	$ 207,329	$ -	$ 134,328.75	$ 73,000.25	0%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	$ 158,617	$ 158,617	$ 71,688.00	$ 51,364.00	$ 35,565.38	45%
4000	5820	53200-0000	NATURAL GAS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	53210-0000	ELECTRICITY	$ 20,000	$ 20,000	$ -	$ 20,000.00	$ -	0%
4000	5820	53220-0000	WATER & SEWER	$ 500	$ 500	$ -	$ -	$ 500.00	0%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	$ 1,032,035	$ 1,032,035	$ 101,011.51	$ 694,424.97	$ 236,598.39	10%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	$ 1,636,652	$ 1,636,652	$ 279,602.44	$ 1,351,043.88	$ 6,005.68	17%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	$ 75,000	$ 75,000	$ -	$ -	$ 75,000.00	0%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	$ 50,000	$ 50,000	$ 3,500.00	$ -	$ 46,500.00	7%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	$ 684,482	$ 684,482	$ 17,876.66	$ 575,727.30	$ 90,877.74	3%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	$ 20,580	$ 20,580	$ 456.18	$ -	$ 20,123.82	2%
4000	5820	53500-0000	MILEAGE EXPENSE	$ 2,000	$ 2,000	$ -	$ -	$ 2,000.00	0%
4000	5820	53510-0000	TRAVEL EXPENSE	$ 30,000	$ 30,000	$ -	$ -	$ 30,000.00	0%
4000	5820	53600-0000	DUES & MEMBERSHIPS	$ 1,544	$ 1,544	$ 543.00	$ -	$ 1,000.55	35%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	$ 60,000	$ 60,000	$ -	$ -	$ 60,000.00	0%
4000	5820	53800-0000	PRINTING	$ 10,000	$ 10,000	$ -	$ -	$ 10,000.00	0%
4000	5820	53800-0001	COPIER USAGE	$ 6,000	$ 6,000	$ 617.75	$ -	$ 5,382.25	10%
4000	5820	53801-0000	ADVERTISING	$ 3,000	$ 3,000	$ 41.40	$ -	$ 2,958.60	1%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	$ 1,500	$ 1,500	$ -	$ -	$ 1,500.00	0%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	$ 3,000	$ 3,000	$ 219.24	$ -	$ 2,780.76	7%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%
4000	5820	53806-0000	SOFTWARE LICENSES	$ 2,788,266	$ 2,788,266	$ 218,089.16	$ 2,264,048.97	$ 306,127.54	8%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	$ 1,097,583	$ 1,097,583	$ 329,502.63	$ 203,318.29	$ 564,762.49	30%
4000	5820	53810-0000	CUSTODIAL SERVICES	$ 55,000	$ 55,000	$ 20,000.00	$ 22,000.00	$ 13,000.00	36%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	$ 2,691,709	$ 2,691,709	$ -	$ 330,323.00	$ 2,361,385.60	0%
4000	5820	54100-0000	IT EQUIPMENT	$ -	$ -	$ -	$ -	$ -	-
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	$ 13,000	$ 13,000	$ 1,892.16	$ -	$ 11,107.84	15%
4000	5820	54107-0000	SOFTWARE	$ 197,880	$ 197,880	$ -	$ 132,352.00	$ 65,528.00	0%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	$ 222,060	$ 6,873,460	$ 6,651,399.47	$ -	$ 222,060.53	97%
			Total	$ 13,944,894	$ 20,596,294		$ 6,268,603	$ 6,456,737	0%
EXPENDITURES FOR PERIOD:			**February 11, 2026**			**$ 338,943.19**	**Internal Transfer:**		

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE TRANSFERRED	YEAR TO DATE ENCUMBERED	REMAINING BALANCE	% YTD EXPENDED
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	$ 300,000.00	$ 300,000.00	$ -		$ 300,000.00	0%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	$ 34,754,072	$ 34,754,072	$ (6,651,400.00)		$ 28,102,672.00	-19%

421 N. COUNTY FARM ROAD
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File #: 26-0636 **Agenda Date:** 2/11/2026 **Agenda #:** 10.B.2.

54199:Capital Contingencies **FY26 Capital Management Plan**

	Systems/Equipment	PO Number	Estimated Age	Useful Life	Remaining Useful Life	Replacement Cost Est.	Annualized Cost Est
1	FY22 CPE ACDC	PO 922020	2	3	1	$ 1,787,743	$ 595,914
2	FY22 CPE DU-COMM	PO 922020	2	3	1	$ 1,787,136	$ 595,712
3	FY22 Radio Consoles	PO 922031	1	6	5	$ 6,431,250	$ 1,071,875
4	FY32 Radio Console Replacement		1	6	5	$ 7,000,000	$ 1,166,667
5	FY22 Logger	PO 922031	3	6	3	$ 491,152	$ 81,859
6	FY16 CAD (FY22 Renewed to FY27)	PO 950900	5	5	5	$ 8,000,000	$ 1,600,000
10	FY18 FSA System	PO 918126	6	6	0	$ 4,553,320	$ 758,887
15	CAD Workstations (72)	N/A	3	3	0	$ 144,000	$ 48,000
16	ACDC Generator	N/A	7	15	8	$ 1,000,000	$ 66,667
17	ACDC UPS	N/A	7	8	2	$ 200,000	$ 25,000
18	DU-COMM Generator	N/A	7	15	8	$ 1,000,000	$ 66,667
19	DU-COMM UPS	N/A	7	8	1	$ 400,000	$ 50,000
20	Radio Calibration Units	PO 924026	10	10	0	$ 174,000	$ 17,400
21	ExaGrid Enclosure	PO 921044	4	4	0	$ 90,641	$ 22,660
22	10 Digit Dial Phone System	PO 950905	5	5	0	$ 163,281	$ 32,656
23	All Switches (qty 15)	N/A	5	5	0	$ 42,000	$ 8,400
24	All Servers (qty 10)	N/A	0	3	3	$ 100,000	$ 33,333
25	OEM Radio Tower Generator	N/A	15	15	0	$ 50,000	$ 3,333
26	Hidden Lakes Generator	N/A	15	15	0	$ 50,000	$ 3,333
27	EMD Protocols	PO 950804	5	5	0	$ 565,408	$ 113,082
28	EFD Protocols	PO 950804	5	5	0	$ 473,450	$ 94,690
29	**Total**					$ 34,503,381	$ 6,780,387
30	If DEDIR System Replacement included		3	10	7	$ 43,697,110	$ 4,369,711
32	Total with Radios					$ 78,200,491	$ 11,150,097

February 11 2026