

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective October 1, 2024

From: 1000
 Company #

CIRCUIT COURT
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5900	52100		I.T. EQUIPMENT-SMALL VALUE	\$ 4,840.00	7665.79	2,825.79	11/14/24
Total				\$ 4,840.00			

To: 1000
 Company #

CIRCUIT COURT
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5900	54100		IT EQUIPMENT	\$ 4,840.00	0.29	4,840.29	11/14/24
Total				\$ 4,840.00			

Reason for Request:

To cover additional labor costs to have project work completed after hours so as not to shut down traffic courtrooms. This request is associated with PO#6956 Change Order # 1.

Signature on file

Department Head

Chief Financial Officer

10-31-24

Date

Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 11/19/24
 FIN/CB - 11/26/24