



# Procurement Review Checklist

## Procurement Services Division

This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

Date: Feb 13, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Vendor:</b> CDW Government LLC	<b>Vendor #:</b> 10667	<b>Contract Term:</b> One year	<b>Contract Total:</b> \$46,800.00
<b>Dept:</b> ETSB	<b>Contact:</b> Eve Kraus	<b>Phone:</b> 630-550-7743	<b>Assigned Committee:</b> ETSB
<b>Description of Procurement/ Scope of Work/ Background</b>	Recommendation for approval Purchase Order 924008 to CDW Government LLC for a CrowdStrike Services Retainer agreement per State of Illinois JPMC CrowdStrike Products Contract CMT22272200. The Tier 1 agreement is for 110 hours and will cover the period from April 13, 2024 through April 12, 2025. Total Contract: \$46,800.00.		
<b>Reason for Procurement</b>	Having a retainer services agreement allows for rapid engagement of technical professional services for cyber security breach assistance in order to mitigate the situation immediately and restore 9-1-1 services as promptly as possible.		
<b>FUNDING SOURCE</b>			

☒ Procurement budgeted for (FY and budget code(s)): FY24 25 4000-5820-53090

☐ Budget Transfer (Date) \_\_\_\_\_ Add'l Information \_\_\_\_\_

### DECISION MEMO NOT REQUIRED

- ☐ LOWEST RESPONSIBLE QUOTE # or BID # \_\_\_\_\_ (QUOTE < \$25,000, BID ≥ \$25,000; attach Tabulation)
- ☐ RENEWAL, Enter Bid # \_\_\_\_\_ ☐ Intergovernmental Agreement
- ☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- ☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.00 ☐ Public Utility
- ☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

☒ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☒ Under Government Joint Purchasing Act (30ILCS525) select one below

State of Illinois - Master Contracts # \_\_\_\_\_



JPMC CrowdStrike Products Contract CMT22272200

- ☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # \_\_\_\_\_ (include Evaluation Summary if applicable)
- ☐ RENEWAL OF RFP # \_\_\_\_\_
- ☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- ☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- ☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- ☐ OTHER THAN LOWEST RESPONSIBLE, BID # \_\_\_\_\_

### PREPARED BY AND APPROVAL(S) (Initials Only)

ek	Jan 25, 2024	LMZ	Jan 25, 2024	N/A
Prepared By	Date	Recommended for Approval	Date	IT Approval, if required

### REVIEWED BY (Initials Only)

Buyer	Date		Procurement Officer	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date	