

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 1000
Company #

From: GROUNDS
Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1102	53380		REPAIR & MTCE AUTO EQUIPMENT	\$ 5,779.00	22,123.55	16,344.55	12/29/25
Total				\$ 5,779.00			

To: 1000
Company #

To: GROUNDS
Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1102	50010		OVERTIME	\$ 5,779.00	(5,777.56)	1.44	12/29/25
Total				\$ 5,779.00			

Reason for Request:

Budget transfer needed to cover unforeseen overtime for Grounds.

Department Head

Chief Financial Officer

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW - 1/6/26

FIN/CB - 1/13/26