



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## ETSB - Emergency Telephone System Board

### Final Summary

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Wednesday, August 13, 2025

9:00 AM

Room 3500B

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/84669307454?pwd=6oG7Pqj3ebZvLahdzsTtu5qEHXCzVh.1>

Meeting ID: 846 6930 7454

Passcode: 030284

#### 1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:02 AM.

#### 2. ROLL CALL

##### ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Andres Gonzalez

Prithvi Bhatt (Remote)

##### COUNTY CLERK:

Chad Pierce, Deputy Clerk

##### STATE'S ATTORNEY:

Mark Winistorfer

##### ATTENDEES:

Gwen Henry, County Treasurer, Member Ex-Officio

Jason Blumenthal, County Board Office

Eric Burmeister, ACDC

Chris Clark, Glen Ellyn Fire

Don Ehrenhaft, County IT

Colin Fleury, West Chicago PD

Nick Kottmeyer, County Board Office

Nancy Llaneta, County Finance

Eileen Roberts, County Treasurer's Office

Roy Selvik, Addison PD

Ellen Smith, County Treasurer's Office

Jan Barbeau, State's Attorney's Office (Remote)

Tyler Benjamin, DU-COMM (Remote)

Kimberly Blair, DMMC (Remote)

Jacquie Bucher, DU-COMM (Remote)  
 Kevin Fleege, Oak Brook Fire (Remote)  
 Joe Grage, Lombard PD (Remote)  
 Jeffery Keefe, West Chicago Fire (Remote)  
 Jimmy Lahanis, Darien-Woodridge Fire (Remote)  
 Brad Malloy, Glendale Heights PD (Remote)  
 Erik Maplethorpe, DU-COMM (Remote)  
 Robert McMahon, Downers Grove PD (Remote)  
 Anthony McPhearson, County CIO (Remote)  
 Ryan Miller, DU-COMM (Remote)  
 Bret Mowery, York Center Fire (Remote)  
 Jason Norton, Darien PD (Remote)  
 Suzette Quintell, DMMC (Remote)  
 Matt Theusch, Citizen (Remote)  
 DuPage County Finance Department (Remote)  
 Livingston County ETSB (Remote)  
 Steven (Remote)

On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber were present. Member Schar was absent.

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| <b>PRESENT</b> | Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber |
| <b>ABSENT</b>  | Schar  |

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIR'S REMARKS - CHAIR SCHWARZE**

Chair Schwarze said that the meeting would have a hard stop at 9:40am because many members would be attending the Crisis Recovery Center ribbon cutting at 10:00am. He said he would skip his usual job well done recognitions this morning but would recognize those personnel next month. He said the Ad Hoc Finance Committee meeting scheduled for 8:00am was not held that morning because policy matters needed to be discussed first, so the Ad Hoc Finance Committee meeting would be rescheduled.

Chair Schwarze said the meeting would begin with Executive Session and that once they returned, the agenda would be followed beginning with the Treasurer's report and then comments from the PAC. Chair Schwarze said the Emergency Telephone System Board would enter executive session to discuss pending litigation matters pursuant to 5 ILCS 120/2 (c) (11).

At 9:02am, a motion was made by Member Johl, seconded by Member Wolber, for ETSB to enter into Executive Session. On roll call, all "Ayes", motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

**4.A. Treasurer's Report**

At 9:13am, the regular meeting of the ETSB reconvened. On roll call, Members Schwarze,

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Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber were present.

Upon returning from Executive Session, Chair Schwarze gave the floor to County Treasurer Henry who said the purpose of this meeting was to address investment income for the Emergency Telephone System Board. Treasurer Henry introduced Chief Deputy Treasurer Ellen Smith, who would make the presentation, along with Deputy Treasurer of Collections Eileen Roberts.

Ms. Smith said she is responsible for accounting and investments and that she was there to explain the ETSB investment portfolio. She said the funds were divided between a money market account at Wheaton Bank and Trust, which held about 25 percent for short-term liquid needs, and a managed bond fund handled by Great Lakes Advisors for longer term investment. Ms. Smith said the structure followed a 30-40-30 split between short, medium, and long maturities and that this balance kept funds available for projects, met contractual obligations like the Motorola agreement, and generated steady earnings.

Ms. Smith said the money market account reflected the trend of short-term rates, which had risen in 2022-2023 during Federal Reserve hikes and provided strong returns for ETSB, though rates were now beginning to decline. She said Great Lakes Advisors had managed ETSB funds since 2013 and after a 2022 RFP were given an additional \$25 million to invest. Ms. Smith said the investments were required to remain in high-grade securities and were currently placed largely in U.S. Treasuries and government agency bonds, with about 20 percent in corporate bonds from firms such as Goldman Sachs, Morgan Stanley, Allstate, SunTrust, Simon Property Group, Estee Lauder, Bristol Myers, and AstraZeneca.

Ms. Smith said about \$25 million would mature over the next eight quarters to provide liquidity and that she and County Treasurer Henry met with the fund manager semiannually to provide guidance. She explained a forecast showing that ETSB had reached its peak interest earnings in 2024, with slightly lower returns projected for 2025 due to expected Federal Reserve rate cuts. Ms. Smith said the forecast showed about \$1.5 million in earnings for 2025 and that the estimates would be updated as conditions changed. She ended by saying she was available to answer questions.

Vice Chair Franz asked if the interest income was identified as a separate line item in the revenue section of the budget and how it was tracked. Executive Director Zerwin said that the interest income was not typically tracked in the budget and that it was reported through the Treasurer's Report because it was handled on an annual basis. She said that this information would be useful for the Ad Hoc Finance Committee when discussions began on capital equipment. She said there were charts prepared for the capital contingencies account that showed where the ETS Board was financially.

Chair Schwarze thanked Chief Deputy Smith and Treasurer Henry and said the presentation showed very positive news. He then said he would ask the PAC Chiefs to come forward and share updates on the radios.

**5. MEMBERS' REMARKS**

There were no Members' remarks.

**6. CONSENT AGENDA**

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for August 13; B/Revenue Report for August 13; C/Minutes Approval Policy Advisory Committee for July 7; D/Minutes Approval ETS Board for July 9. Member Johl motioned, seconded by Member Wolber. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for August 13; B/Revenue Report for August 13; C/Minutes Approval Policy Advisory Committee for July 7; D/Minutes Approval ETS Board for July 9. Member Johl motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

**6.A. Monthly Staff Report**

6.A.1. [25-1889](#)

Monthly Report for August 13 Regular Meeting

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [August Meeting Monthly Report](#)

**6.B. Revenue Report 911 Surcharge Funds**

7.B.1. [25-1887](#)

ETSB Revenue Report for August 13 Regular Meeting for Fund 5820/Equalization

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [Revenue Report Regular Meeting 8.13.25 Fiscal Year.pdf](#)  
[Revenue Report Regular Meeting 8.13.25 History.pdf](#)

**6.C. Minutes Approval Policy Advisory Committee**

7.C.1. [25-1804](#)

ETSB PAC Minutes - Regular Meeting - Monday, July 7, 2025

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [2025-07-07 PAC Minutes Summary](#)

**6.D. Minutes Approval ETS Board**

6.D.1. [25-1886](#)

ETSB Minutes - Regular Meeting - Monday, July 9, 2025

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [2025-07-09 ETSB Minutes Summary.pdf](#)

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| <b>RESULT:</b>   | APPROVED THE CONSENT AGENDA  |
| <b>MOVER:</b>    | Pat Johl   |
| <b>SECONDER:</b> | Joseph Maranowicz  |
| <b>AYES:</b>     | Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber |
| <b>ABSENT:</b>   | Schar  |

**7. VOTE REQUIRED BY ETS BOARD**

**7.A. Budget Transfers**

7.A.1. [ETS-R-0043-25](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingency) to 4000-5820-54100 (Capital IT Equipment) in the amount of \$88,776 for milestone payments associated with the Hexagon PO 950900/1914-1.

A motion to approve was made by Member Wolber seconded by Member Honig to approve.

Executive Director Zerwin said that the Members had received a memorandum regarding the budget transfer. She said the transfer was being done so that if the payment was not approved through the PRMS Oversight Committee in August, the Board would still be able to process the invoice on the next bills list because it was covered under the contract. She said if PRMS decided not to proceed, then it would be handled as a reimbursement as previously done, which was why the budget transfer was needed.

On roll call, all Members voted "Aye", motion carried.

**Attachments:** [BT 54199 to 54110 Hexagon OnCall/MFR Upgrade.pdf](#)  
[Memorandum for the Procedure of Payment of Hexagon Invoices.pdf](#)

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| <b>RESULT:</b>   | APPROVED   |
| <b>MOVER:</b>    | Kyle Wolber  |
| <b>SECONDER:</b> | Andrew Honig   |
| <b>AYES:</b>     | Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber |
| <b>ABSENT:</b>   | Schar  |

**7.B. Payment of Claims**

7.B.1. [25-1888](#)

Payment of Claims for August 13, 2025 for FY25 - Total for 4000-5820 (Equalization):

\$221,050.33.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Payment of Claims 8.13.25 FY25.pdf](#)

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| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Pat Johl     |
| <b>SECONDER:</b> | Andrew Honig |

**7.C. Resolutions**

**7.C.1. [ETS-R-0041-25](#)**

Resolution to amend and approve Policy 911-010: Expenditure Policy.

Chair Schwarze said he would take a motion to table items 7C1, 7C2, and 7C3 until the next meeting since there were only five minutes left before the meeting would adjourn. Executive Director Zerwin said the discussion affected how the Ad Hoc Finance Committee could make recommendations for budgeting and suggested starting with at least the first item. Member Robb made a motion to approve, seconded by Member Honig.

Vice Chair Franz asked about page four, section two of the Policy, which mentioned “ETSB and its member agencies.” He asked what “member agencies” meant. Executive Director Zerwin said member agencies were originally defined at the time of referendum when the ETSB was formed for those that did not opt out, and others had become members by IGA. She said the term could depend on which part of the statute was being applied, since call handling agreements required both PSAPs and individual Police or Fire departments to sign, which in that regard made them member agencies. Vice Chair Franz said it would be helpful to have more clear definitions of terms like PSAP and member agency.

Member Maranowicz said from a budgetary perspective, the Policy was well done but raised questions about how to differentiate needs, wants, and priorities. He said if something was a need for both PSAPs, even if it cost \$300,000, ETSB should cover it, potentially from the \$1 million set aside for PSAPs. He said if something was just a want, then the PSAP should fund it on its own. He said ownership and operational questions also needed to be clarified.

Executive Director Zerwin said ETSB had to be very strict with financial policies because of past misuse of funds and because state and federal governments monitored surcharge usage. She said the Policy was intended to address Member Robb’s purchase question but also to help guide the Ad Hoc Finance Committee in considering broader budget issues. Executive Director Zerwin said the Board needed to decide what expenses should be covered by ETSB versus treated as access requests, noting that ETSB funds were limited.

Vice Chair Franz said it would be better to continue this discussion in the Finance Committee. Executive Director Zerwin said she placed it on this agenda because the full Board would need to vote eventually and wanted to move it forward. Chair Schwarze said there was not enough time left to continue and said staff would work on rescheduling the Ad Hoc Finance Committee meeting. Vice Chair Franz made a motion to table the matter until the next meeting, seconded by Member Maranowicz.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [911-010 Expenditure ETS-R-009-004P executed 2.12.2009 Redacted.pdf](#)  
[Policy 911-010: Expenditure Policy draft](#)  
[Memorandum re ETSB Policies 8.13.25.pdf](#)

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|------------------|-------------------|
| <b>RESULT:</b>   | TABLED            |
| <b>MOVER:</b>    | Mark Franz        |
| <b>SECONDER:</b> | Joseph Maranowicz |

7.C.2. [ETS-R-0042-25](#)

Resolution to amend and approve Policy 911-018: 9-1-1 System Administration.

Chair Schwarze asked for a motion was to table items 7C2 and 7C3. A motion to table was made by Member Honig, seconded by Member Johl. On voice vote, all Members voted "Aye," motion carried.

**Attachments:** [Policy 911-018: 9-1-1 System Administration draft](#)  
[Policy 911-018: Exhibit A.pdf](#)

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| <b>RESULT:</b>   | TABLED       |
| <b>MOVER:</b>    | Andrew Honig |
| <b>SECONDER:</b> | Pat Johl     |

7.C.3. [ETS-R-0039-25](#)

Resolution to amend and approve Policy 911-013.1: 9-1-1 System Interface Access and Fees.

**Attachments:** [Policy 911-013.1 9-1-1 System Interface Access and Fees July 9 2025 draft](#)  
[Policy 911-013.1: 9-1-1 System Interface Access and Fees August 2025 draft redline JR edits 8.5.25.pdf](#)

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| <b>RESULT:</b>   | TABLED       |
| <b>MOVER:</b>    | Andrew Honig |
| <b>SECONDER:</b> | Pat Johl     |

## 8. DEDIR SYSTEM

PAC Chair Selvik said that all Fire test radios had been distributed. He said some questions were submitted on Monday.com and were reviewed at the last PAC meeting. He said some of those questions involved channel naming conventions, which had previously been decided, so the Chiefs were reminded of those decisions. He gave an example where one agency asked why FD1 was not labeled ACDC FD1, and he said that matter had been settled long ago.

He said one question required PAC action and involved the use of ViQi with some channels, specifically a request to create a duplicate helicopter channel name. He said PAC decided not to do that because it would cause confusion, and instead they would educate users that they must say “eight eight” instead of “eighty-eight” when using ViQi. He said ETSB staff would provide information to clarify that with users.

He said all affidavits, Fleetmaps, and IGAs were now loaded into Monday.com for submission and that some agencies had already turned in their affidavits, with one agency having completed everything. He said ETSB staff would begin full rollout for agencies that had all documents submitted. He said everything was moving along and then asked if there were any questions.

Vice Chair Franz said he wanted to make a comment rather than a question. He said there was a significant issue raised at the last meeting regarding IGAs. He said DU-COMM had signed a Police IGA on behalf of its members, which had been approved by the County and worked well, and in his view, there was no reason to revisit the Police IGAs. He said he had requested at the last meeting that the same approach be taken for Fire, with DU-COMM signing one agreement for all its members. He said DU-COMM had held internal and external conversations and requested that same process. He said if ACDC wanted to do individual IGAs that was fine, but he wanted this matter placed on the agenda for next month’s meeting.

Member Maranowicz asked if the agency that had submitted everything was Carol Stream and whether it was a DU-COMM member. Executive Director Zerwin confirmed it was Carol Stream Fire, a DU-COMM Member.

Vice Chair Franz repeated that he wanted the Board to vote to place this matter on next month’s agenda. He said the issue had not been properly vetted, despite three years of work, and now there was disagreement. He said this Board had not been given a full explanation of why the same approach used with Police could not be applied to Fire. He said DU-COMM’s attorneys had reached out but had not received a response. ASA Winistorfer said there had been a response and discussion with DU-COMM’s attorneys.

Chair Schwarze said the Board could discuss the matter at the next meeting. He said it would likely be a lengthy discussion, so they would move on to Members' remarks.

### 8.A. Police

### 8.B. Fire

**9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN**

**10. OLD BUSINESS**

There was no old business.

**11. NEW BUSINESS**

There was no new business.

**12. EXECUTIVE SESSION**

**12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

**12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)**

**12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**13. MATTERS REFERRED FROM EXECUTIVE SESSION**

At 9:13am, the regular meeting of the ETSB reconvened. On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, Robb, and Wolber were present.

There was nothing referred from Executive Session. The meeting agenda continued with the Treasurer's Report under Chair's Remarks.

**14. ADJOURNMENT**

Without objection, the meeting of the ETS Board was adjourned at 9:44 a.m.

**14.A. Next Meeting: Wednesday, September 10 at 9:00am in 3-500B**