Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 25-2679	RFP, BID, QUOTE OR RENEWAL #: Sole Source	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $22,500.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 11/18/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $22,500.00
	CURRENT TERM TOTAL COST: $22,500.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Lareau, Christopher d/b/a Vue Robotics LLC	VENDOR #: 45314	DEPT: Division of Transportation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Patrick Baglien	VENDOR CONTACT PHONE: 574-340-6226	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov
VENDOR CONTACT EMAIL: patrick@vuerobotics.io	VENDOR WEBSITE:	DEPT REQ #: 25-1500-74	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

Recommendation for the approval of a contract purchase order to Lareau, Christopher d/b/a Vue Robotics LLC, for a one-year subscription to the ARC1/OMNIVue System for road pavement monitoring and weather services, for the period December 11, 2025 through December 10, 2026, for a total contract not to exceed $22,500.00; per 55 ILCS 5/5-1022 (c) not suitable for competive bids - (sole source).

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

This purchase will enable DOT to monitor real-time roadway conditions and environmental sensors across multiple locations throughout DuPage County. This will help with data-driven decision-making and management of snow and ice operations.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF A LICENSED OR PATENTED GOOD OR SERVICE
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. Vue Robotics is the sole authorized provider of the ARC1 Weather Monitoring System, which enables remote monitoring of roadway pavement conditions using the provided hardware.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. The market was evaluated on November 18, 2024. Vue Robotics was determined to be the sole provider.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. Per the attached letter dated October 3, 2025, Vue Robotics is the sole authorized supplier of the ARC1 Weather Monitoring System.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Lareau, Christopher d/b/a Vue Robotics LLC	Vendor#: 45314	Dept: Division of Transportation	Division: Accounts Payable
Attn: Patrick Baglien	Email: patrick @vuerobotics.io	Attn: Kathy Curcio	Email: DOTFinance@dupagecounty.gov
Address: 36 Maplewood Avenue	City: Portsmouth	Address: 421 N. County Farm Road	City: Wheaton
State: NH	Zip: 03801	State: IL	Zip: 60187
Phone: 574-340-6226	Fax:	Phone: 630-407-6900	Fax:
Send Payments To:		*Ship to:*	
Vendor: Lareau, Christopher d/b/a Vue Robotics LLC	Vendor#: 45314	Dept: Division of Transportation	Division: Hwy Maintenance
Attn:	Email:	Attn: Dominic Novak	Email: dominic.novak@dupagecounty.gov
Address: same as above.	City:	Address: 140 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6926	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 11, 2025	Contract End Date (PO25): Dec 10, 2026

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Weather Monitoring Subscription ARC1/OMNIVue	FY26	1500	3510	53807		22,500.00	22,500.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 22,500.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To provide a one-year ARC 1 weather monitoring subscription for the DOT Hwy.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Patrick Baglen, David Koehler, Dominic Novak, Roula Eikosidekas and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.