



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services

Final Regular Meeting Agenda

Tuesday, June 18, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIR REMARKS - CHAIR SCHWARZE

5. APPROVAL OF MINUTES

5.A. [24-1817](#)

Human Services Committee - Regular Meeting - Tuesday, June 4, 2024

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0101-24](#)

Acceptance and appropriation of the Illinois Home Weatherization Assistance Program HHS Grant PY25 Inter-Governmental Agreement No. 24-221028, Company 5000, Accounting Unit 1430, \$967,886. (Community Services)

6.B. [FI-R-0102-24](#)

Acceptance and appropriation of the Low-Income Home Energy Assistance Program (LIHEAP) State Grant PY25, Company 5000, Accounting Unit 1495, \$3,681,051. (Community Services)

6.C. [FI-R-0103-24](#)

Acceptance of an extension of time and modification of funding allocation for the Illinois Department of Commerce and Economic Opportunity (ILDCEO) Low-Income Home Energy Assistance Program (LIHEAP) HHS Supplemental Grant PY23 Inter-Governmental Agreement No. 23-274028, Company 5000, Accounting Unit 1420. (Community Services)

6.D. [FI-R-0104-24](#)

Acceptance of an extension of time for the Illinois Department of Commerce and Economic Opportunity (ILDCEO) Low-Income Home Energy Assistance Program (LIHEAP) HHS Grant PY23 Inter-Governmental Agreement No. 23-224028, Company 5000, Accounting Unit 1420. (Community Services)

- 6.E. [HS-R-0015-24](#)
Approval of issuance of payments by DuPage County to energy assistance providers through the Low-Income Home Energy Assistance Program (LIHEAP) State Grant PY25 Inter-Governmental Agreement No. 25-254028 in the amount of \$3,092,083. (Community Services)
- 6.F. [HS-P-0022-24](#)
Recommendation for the approval of a contract issued to Benevate, Inc. D/B/A Neighborly Software, for the purchase of a grants management software system, for Community Development, for the period of July 1, 2024 through June 30, 2025, for a contract total of \$45,000, per renewal of RFP # 21-011-CD, third and final renewal. (Community Services)

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

- 7.A. [24-1818](#)
Recommendation for Approval of a 2nd Modification, 2nd Time Extension of a Community Development Block Grant Agreement (CDBG) between DuPage County and the Carol Stream Park District, Project Number CD22-04 – Community Park - Extending the Project Completion Date through September 1, 2024.

8. DUPAGE CARE CENTER - JANELLE CHADWICK

- 8.A. [HS-P-0023-24](#)
Recommendation for the approval of a contract purchase order issued to The Standard Companies, for trash can liners, for the DuPage Care Center, for the period July 14, 2024 through July 13, 2025, for an amount not to exceed \$75,000, under bid renewal #21-036-FM, second of two one-year optional renewals.
- 8.B. [HS-P-0024-24](#)
Recommendation for the approval of a contract purchase order to Equipment International Ltd., for aseptic barrier washer extractors, for the DuPage Care Center, for the period June 26, 2024 through November 30, 2024, for an amount not to exceed \$260,090, per bid #24-067-FM. (Partially grant funded - \$200,000 to be reimbursed, per grant SD230048)
- 8.C. [24-1819](#)
Recommendation for the approval of a contract purchase order to ARxIUM, Inc., for supplies for the FastPak Elite medication dispensing machine, for the DuPage Care Center Pharmacy, for the period August 16, 2024 through August 15, 2025, for a contract total not to exceed \$26,000. Per 55 ILCS 5/5-1022 (c) not suitable for competitive bids - compatible supplies for existing equipment. (DuPage Care Center)

9. BUDGET TRANSFERS9.A. [24-1820](#)

Transfer of funds from account no. 5000-1675-53824 (housing assistance) for a total amount of \$4,000 to account no. 5000-1675-50000 (regular salaries) in the amount of \$2,439, to account no. 5000-1675-51010 (employer share I.M.R.F.) in the amount of \$523, to account no. 5000-1675-51030 (employer share social security) in the amount of \$401, and to account no. 5000-1675-51040 (employee medical & hospital insurance) in the amount of \$637, to cover additional cost of salaries and wages based on actual hours worked under the Illinois Association of Community Action Agencies (IACAA) grant. (Community Services)

9.B. [24-1821](#)

Transfer of funds from account nos. 5000-1765-53801 (advertising) and 5000-1765-53806 (software & maintenance) in the amount of \$14,921 to account nos. 5000-1765-50000 (regular salaries) in the amount of \$11,723, 5000-1765-51010 (employer share I.M.R.F.) in the amount of \$964, 5000-1765-51030 (employer share social security) in the amount of \$873, and 5000-1765-51040 (employee medical & hospital insurance) in the amount of \$1,361, to cover the partial payroll of an employee and close out the 211 Illinois Program Grant. (Community Services)

9.C. [24-1822](#)

Transfer of funds from account no. 1200-2040-54010 (building improvements) in the amount of \$260,090 to account no. 1200-2040-54110 (equipment and machinery) to allow for purchasing Barrier Washers for the laundry, per Bid #24-067-FM, moving monies into the correct budget line (\$200,000 to be reimbursed per grant). (DuPage Care Center)

10. INFORMATIONAL10.A. [24-1823](#)

GPN 024-24: DCEO Equipment Replacement Grant, Illinois Department of Commerce & Economic Opportunity (DCEO) - \$200,000. (DuPage Care Center)

11. RESIDENCY WAIVERS - JANELLE CHADWICK**12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK****13. COMMUNITY SERVICES UPDATE - MARY KEATING****14. OLD BUSINESS****15. NEW BUSINESS****16. ADJOURNMENT**