



**DUPAGE  
COUNTY**

**Billing**

**630-985-2905**

**Permitting &  
Inspections**

**630-407-6801**

**Water & Sewer  
Maintenance**

**630-964-7503**

**Woodridge Office  
& Wastewater**

**630-985-7400**

## PUBLIC WORKS DEPARTMENT

630-407-6800  
Fax: 630-407-6701  
publicworks@dupagecounty.gov

[www.dupagecounty.gov/publicworks](http://www.dupagecounty.gov/publicworks)

### MEMORANDUM

DATE: July 8, 2024  
TO: Geoff Kinczyk, Senior Accountant  
CC: Jeffery Martynowicz, Chief Financial Officer  
FROM: Gregory Phillips, Public Works Regulatory Manager  
Nicholas Kottmeyer, Superintendent of Public Works  
RE: Special Service Area #27 (Brookeridge Sewers)

As you are aware, the Brookeridge Sewer Special Service Area (SSA#27) was previously constructed, and the residents have satisfied all bond payment obligations. As of January 1, 2024 the debt service for SSA#27 has matured and all remaining debt service payments completed. As indicated by your office, there now remains a balance of \$5,244.04 in the account associated with the project. Therefore, at this time we would like to move forward with officially closing out all accounts associated with the project and removing this line item from the resident's tax bill if this has not been completed yet.

In order to close these accounts, it will be necessary to disperse the remaining funds back to the participants within the Special Service Area boundary. Public Works has no additional expenses related to the County's administration of the Brookeridge Sewers SSA. Therefore, the remaining \$5,244.04 should then be refunded to the property owners of record located within Special Service Area #27, as outlined in the applicable Special Service Area tax law. Please confirm with the Public Works Department when this is completed so we may close the project file on our end.

Please let me know if you have any questions regarding this information and thank you for your attention to this matter.