

November 23, 2022

DuPage County Division of Transportation 140 N. County Farm Rd. Wheaton, IL 60187

Attention: Roula Eikosidekas | Highway Maintenance Coordinator NOTE: this letter sent via email to Roula. Eikosidekas@dupageco.org

SUBJECT: Henderson Products Inc Sole Source

Dear Ms. Eikosidekas ~

This letter is our official notification that Henderson Products Inc is a Sole Source provider of all Henderson equipment, replacement parts and warranty service in the Wheaton Illinois market area. We manufacture all products at our facility at 1085 South 3<sup>rd</sup> Street in Manchester Iowa. We provide up-fitting, replacement parts and warranty services at our Installation and Distribution facility at 11921 Smith Dr. in Huntley Illinois.

- Parts off discounted list price: 15% of current list price.
- Labor "hourly" rate: \$124.00 labor rate.
- Travel/mileage charge: \$186.00 per hour (from dispatch to return).

Please let me know if you need anything further.

Sincerely,

## Signature on File

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Janet Tobin Contract Administrator