



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 19, 2023

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

Other Board members present: Member Liz Chaplin, Member Sadia Covert, Member Lucy Evans, Member Patty Gustin, and Member Yeena Yoo

Staff in attendance: Conor McCarthy, Lisa Smith, and Trevor Prindle (State's Attorney Office), Jeffrey Martynowicz, Mary Catherine Wells, Keith Jorstadt, Gerald Smith, and Katrina Holman (Finance), Valerie Calvente (Procurement), Evan Shields (Public Information Officer), and Natasha Belli (Community Services Administrator).

PRESENT	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze
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3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze stated the committee will discuss the Small Human Services Grant Program under old business. He has some updates and there are members that would like to speak regarding the grant.

5. APPROVAL OF MINUTES

5.A. [23-3066](#)

Human Services Committee - Regular Meeting - Tuesday, September 5, 2023

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Michael Childress

6. COMMUNITY SERVICES - MARY KEATING**6.A. [HS-P-0068-23](#)**

Approval of a contract purchase order issued to Haggerty Ford, to furnish and deliver one (1) 2022 Ford Transit Connect Van, for the Weatherization Program, for a contract total amount of \$43,230. Weatherization Grant Funded. (Community Services)

Member DeSart asked if this purchase was in the 2023 budget? Mary Keating responded this purchase is in the Weatherization budget, additional funding received from the Bi-Partisan Infrastructure Law. The additional grant funds required hiring additional staff and thus the need for an additional vehicle.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

6.B. [HS-P-0069-23](#)

Awarding resolution issued to Benevate, Inc. D/B/A Neighborly Software, to provide a grants management software system, for the Emergency Rental Assistance Program, for the period of October 1, 2023 through June 30, 2027, in the amount of \$134,000. ERA2 grant-funded. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia

6.C. [FI-R-0218-23](#)

Acceptance and appropriation of the Aging Case Coordination Unit Fund PY24 Company 5000, Accounting Units 1660 and 1720, in the amount of \$6,958,254. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Kari Galassi

6.D. [FI-R-0219-23](#)

Acceptance and appropriation of the Illinois Department of Human Services Rapid Re-Housing Program Grant PY24 Inter-Governmental Agreement No. FCSC07168, Company 5000, Accounting Unit 1760, in the amount of \$82,920. (Community Services)

Member DeSart asked about the Rapid Rehousing Program and how it relates to the DuPage Housing Authority (DHA), which has a long waiting list. Mary Keating explained there are different types of rapid re-housing depending on the funding source. She added the grant serves individuals currently unhoused for various reasons. Rapid re-housing is for short term assistance only and individuals must demonstrate ability to pay future rent. DHA Housing Choice Vouchers offer long- term assistance. Both programs require individuals to meet certain eligibility criteria.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7. **DUPAGE CARE CENTER - JANELLE CHADWICK**7.A. [23-3072](#)

HS-P-0049A-23 - Amendment to Resolution HS-P-0049-23, issued to SpotOn Transact, LLC, for the Point of Sale System for the DuPage Care Center Dining Services and other cafes on County Campus, for the period March 1, 2023 through February 28, 2026, to increase encumbrance in the amount of \$54,500, an 114.22% increase. (6328-0001 SERV)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Paula Garcia

8. **RESIDENCY WAIVERS - JANELLE CHADWICK**

No residency waivers were offered.

9. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Anita Rajagopal, Assistant Administrator of the DuPage Care Center, stated the DuPage Care Center is currently under covid outbreak status. One resident and two employees have tested positive for covid. As a result, two of the Care Center units are in isolation. They are conducting serial testing and contact tracing as a result. They are hoping by the end of the week to be out of isolation. Individuals are currently using surgical masks throughout the facility as a means of prevention.

The Care Center is expecting surveyors from the Illinois Department of Public Health (IDPH) to arrive and conduct their annual survey at any time. Staff are prepared for their visit.

The annual Fall Festival went very well. Ms. Rajagopal did not have final numbers as there are still some expenses to account for. She will share the numbers when available.

10. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, announced the ribbon cutting for the new playground at the Family Center will be at 1:00 p.m. on October 3. The playground is already complete and being used by the children. Ms. Keating stated they continue to be grateful for the board's support for the capital project.

11. OLD BUSINESS

Chair Schwarze stated that Conor McCarthy, Assistant State's Attorney, is setting up meetings with all the recipients of the Small Human Services Grant Program to go through the agreements and get signatures. He expects to complete the meetings by the end of September or early October. No money will be distributed until all meetings have been held.

Chair Schwarze asked for the committee members to discuss with district members whether they would like to deliver the funds within their individual districts or as a whole at DuPage County. If all districts agree, the tentative plan is to distribute the funds between the Finance Committee meeting and the County Board meeting on October 24. Joan Olson, Chief Communications Officer, relayed that the County can have cameras at district locations if that is the way the districts choose. Chair Schwarze would like all districts to proceed in the same manner, either at the county or within their district. He asked for an answer from the members by Tuesday, September 26.

Chair Schwarze stated there is ARPA interest money in the budget for the next two years to fund the Small Human Services Grant Program. He will meet with the Finance Chair, Finance Vice-Chair, Finance staff and Member Garcia in November to discuss the process for next year. In consideration of the problems with this year's process, they will welcome input from committee members to solve the issues encountered with the first round of funding.

Member Gustin apologized for the members of District 5 not being able to attend the Human Services meeting on September 5. She stated District 5 would like to make a modification for the distribution of funds for the Small Grant Program. Specifically, she stated Indian Prairie Educational Foundation (IPEF) was approved by the legal counsel to receive grant funding in the amount of \$100, which was requested by District 5 as a place holder. Member Gustin asked to increase their funding to \$25,000. Member DeSart stated there is \$43,355.00 of unspent funds in District 5. She requested a motion on the increase to move this forward.

Assistant States Attorney, Trevor Prindle stated this is not on the agenda and can not be voted on today. Chair Schwarze pointed out that the IPEF only requested \$20,000 and cannot exceed their request.

Discussion ensued. Members asked about putting this on the Finance agenda next week.

Finance staff stated they think that IPEF is eligible for the additional funding of \$19,900. ASA McCarthy stated he is meeting with IPEF next week and he will seek clarification on the proposal, which lacked specifics.

22:21 ASA Lisa Smith noted that there needs to be more guidance for the applicants moving forward.

Member LaPlante expressed her concerns for the process, declaring that the need is for this to be an equitable application for all. Other districts have unspent funds and agencies within their districts could contend for additional funding.

Doctor Trudi Ranson, Executive Director for IPEF, spoke in need of the additional funding, stating there are 21.7% low-income students, translating to 5547 students and 128 current homeless students in the district.

The three District 5 County Board members, Sadia Covert, Dawn DeSart, and Patty Gustin, all stated their support for IPEF to receive the full funding requested. Member DeSart reminded the committee that IPEF already qualified for a grant. With \$43,355 still on the table, they want to award the increased funding to IPEF.

Chair Schwarze said he is not going to revisit agencies that did not meet the original requirements for funding. This entity has already been approved by the committee; he agreed the committee is on the right track to increase their funding. Member LaPlante asked if committee could review all the applications and give similar agencies additional consideration to receive the full funding requested, to which there was no answer.

Member DeSart asked the chair to consider in their November discussions to allow the unspent funds from 2023 within each district be added to the available grant funds in 2024.

Chair Schwarze requested a consensus (raise of hands) to allow the request to give IPEF an additional \$19,900 be taken to the Finance committee on September 26, in lieu of taking to Human Services on October 3. The five remaining committee members showed a raise of hands to put the request on the Finance Committee September 26.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

With no further business, Chair Schwarze requested a motion to adjourn. Member Garcia so moved, Member Galassi seconded, all ayes on a voice vote. The meeting was adjourned at 10:05 AM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

