



DU PAGE COUNTY

Judicial and Public Safety Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 17, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

2. ROLL CALL

Member Greg Schwarze arrived at 8:05 AM and Member Sam Tornatore arrived at 8:04 AM.

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Conor McCarthy (Assistant State's Attorney), Jason Blumenthal (Assistant Director of Operations), Evan Shields (Public Information Officer), Edmond Moore (Undersheriff), Craig Dieckman (Director-Office of Homeland Security and Emergency Management), Jeff Martynowicz (Chief Financial Officer) and Jeff York (Public Defender).

Other Board members in attendance: Member Paula Garcia

PRESENT	Chaplin, Childress, DeSart, Eckhoff, Evans, Gustin, Zay, and Yoo
ABSENT	Krajewski, and Ozog
LATE	Schwarze, and Tornatore

3. PUBLIC COMMENT

No public comment was offered.

4. CHAIR REMARKS - CHAIR EVANS

Chair Evans welcomed all to the meeting and hoped that everyone had a good weekend. She went on to let everyone know that coming up on September 21, the Sheriff's Office is hosting their Safety Saturday event from 9:00 AM to 3:00 PM at 501 N. County Farm Road in Wheaton. She encouraged all to attend.

5. APPROVAL OF MINUTES

5.A. [24-2395](#)

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, September 3, 2024.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

6. PROCUREMENT REQUISITIONS**6.A. [JPS-P-0025-24](#)**

Recommendation for the approval of a contract purchase order to Tower Direct, for the purchase of an Antenna Hut/Concrete Shelter, for the Sheriff's Office, for the period of September 24, 2024 through September 23, 2025, for a contract total not to exceed \$59,750; not suitable for competitive bidding as defined in 55 ILCS 5/5-1022(c): purchases of used equipment. Vendor selected pursuant to DuPage County Procurement Ordinance 2-355 (1). (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Liz Chaplin

7. RESOLUTIONS**7.A. [FI-R-0154-24](#)**

Acceptance of the Public Defender Funding Agreement PY25, Company 1000 - Accounting Unit 6300, \$113,114.75. (Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Patty Gustin

8. BUDGET TRANSFERS**8.A. [24-2484](#)**

Transfer of funds from account no. 1000-6500-53020 (Information Technology Services) to account no. 1000-6500-54100-0700 (IT Equipment-Capital Lease) in the amount of \$1,600 to cover anticipated expenses until the end of the fiscal year. (State's Attorney's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Liz Chaplin
SECONDER:	Yeena Yoo

9. ACTION ITEMS**9.A. [24-2397](#)**

County Contract 6612-0001 SERV, issued to LDV, Inc., to extend contract expiration date from September 11, 2024 to May 31, 2025. No change in contract total. (Sheriff's Office)

Member Chaplin asked how many of these HDU vehicles the Sheriff's Office has. Undersheriff Moore responded that this vehicle will replace the old ambulance they have been using and it will be the only vehicle of this type that they have.

The motion was approved on a voice vote, all "ayes".

RESULT:	ADOPTED
MOVER:	Patty Gustin
SECONDER:	Jim Zay

10. GRANTS

10.A. [24-2396](#)

GPN 031-24: Emergency Management Performance Grant FFY 2024 - Illinois
Emergency Management Agency - U.S. Department of Homeland Security - \$564,700
(Office of Homeland Security and Emergency Management)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

11. INFORMATIONAL

11.A. [24-2485](#)

Informational - Public Defender's Office Monthly Statistical Report - August 2024.
(Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Jim Zay
SECONDER:	Yeena Yoo

12. OLD BUSINESS

No old business was offered.

13. NEW BUSINESS

No new business was offered.

14. ADJOURNMENT

With no further business, the meeting was adjourned at 8:07 AM. The next meeting is scheduled for Tuesday, October 1, 2024 at 8:00 AM.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2395

Agenda Date: 9/17/2024

Agenda #: 5.A.



DU PAGE COUNTY

Judicial and Public Safety Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 3, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Lucy Evans at 8:03 AM.

2. ROLL CALL

Member Patty Gustin arrived at 8:05 AM and Member Sam Tornatore arrived at 8:20 AM.

Presenters: DuPage County Coroner, Richard Jorgensen, M.D., Sheriff James Mendrick and Deputy Chief Dan Bilodeau

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Conor McCarthy (Assistant State's Attorney), Jason Blumenthal (Assistant Director of Operations), Evan Shields (Public Information Officer), Jeff Martynowicz (Chief Financial Officer), Jennifer Sinn (Deputy Chief Financial Officer), Valerie Calvente (Chief Procurement Officer), Paul Bruckner (Deputy Chief Assistant State's Attorney), Edmond Moore (Undersheriff) and many employees of the Sheriff's Office.

Other Board members in attendance: Member Cindy Cahill, Member Kari Galassi, Member Paula Garcia and Member Sheila Rutledge

PRESENT	Chaplin, Childress, DeSart, Eckhoff, Evans, Krajewski, Ozog, Schwarze, and Zay
ABSENT	Yoo
LATE	Gustin, and Tornatore

3. PUBLIC COMMENT

No public comment was offered.

4. CHAIR REMARKS - CHAIR EVANS

Chair Evans welcomed all to the meeting and hoped that everyone enjoyed their Labor Day weekend.

5. APPROVAL OF MINUTES

5.A. [24-2358](#)

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, August 20, 2024.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

6. RESOLUTIONS

6.A. [FI-R-0150-24](#)

Acceptance and appropriation of the Illinois Court Commission on Access to Justice Grant PY25, Company 5000 - Accounting Unit 5925, \$3,000. (18th Judicial Circuit Court)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Mary Ozog

6.B. [FI-O-0004-24](#)

Determining the Compensation of the DuPage County Public Defender.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Liz Chaplin

7. BUDGET TRANSFERS

7.A. [24-2359](#)

Transfer of funds from account no. 1000-1180-53828 (Contingencies) to account no. 1000-4401-53090 (Other Professional Services) in the amount of \$791,604. It is necessary to transfer funds from General Fund Special Accounts to Radio Dispatch to cover the one-time DuComm administrative fee of \$732,602 and the DuComm first year facility fee of \$59,002, for a total of \$791,604 for both expenses. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Liz Chaplin

8. BUDGET PRESENTATIONS

8.A. DuPage County Coroner's Office - Richard Jorgensen, M.D.

Dr. Richard Jorgensen, the DuPage County Coroner, presented his office's FY2025 budget to the Committee. He began by stating that they have had successful renegotiation of their union contract that allowed for staff salary increases. His budget reflects very few changes from the previous year's requests. Questions and comments were brought forward by Members Zay,

DeSart, Ozog, Krajewski and Chaplin. Topics raised included the condition of their building, equipment and fleet of vehicles, staffing, need for overtime, salaries and increases in professional services. Dr. Jorgensen responded that both the infrastructure and his agency's vehicles are in good condition. He went on to state that his office is adequately staffed at the present time. Earlier this year, however, he did experience a few staff absences due to medical reasons and retirement which necessitated a temporary increase in overtime. Dr. Jorgensen then informed the Committee that he was among one of the first coroners in the State of Illinois to add a chaplain/psychologist to his team. This individual has been providing grief counseling both in-house and to grieving family members of the deceased for several years. Dr. Jorgensen considers the chaplain a valuable staff member and has increased his salary due to the ongoing demand for his services. In conclusion, Dr. Jorgensen explained the reason for the increase in professional services. Chair Evans and members of the Committee thanked Dr. Jorgensen for presenting his budget requests today.

8.B. DuPage County Sheriff's Office - Sheriff James Mendrick

Presenting the Sheriff's Office FY2025 budget were Sheriff James Mendrick and Deputy Chief Dan Bilodeau. Sheriff Mendrick began by providing a brief overview of the reasons for some of the requested increases for next year. Despite an increase in the workload, his office is continuing to operate with staff shortages which results in challenges as well as the need for overtime. He acknowledged the efforts of his staff for ensuring that his office runs efficiently even with a reduced workforce. He also mentioned that multiple collective bargaining agreements will be negotiated over the coming months that may initiate increases in salaries and other benefits. In addition, the Supervisor of the Corrections Bureau and Court Security have created their own Collective Bargaining Unit which Sheriff Mendrick will be involved with. At this time, Deputy Chief Bilodeau continued on with the presentation. This included slides which reflected their requested needs and related costs which he explained as he went along.

Questions and comments were brought forward by several Committee members to which Sheriff Mendrick and Deputy Chief Bilodeau responded. Topics discussed consisted of headcount, salaries, relationship with IT Department, IT-related costs, food and medical services for inmates, costs related to transition from ACDC to DuComm, addition of K9s, contingencies, MERIT Commission and the recruitment process, take-home squad cars and anticipated future needs. Member Gustin extended her thanks to them for bringing their new wrapped vehicle which honors all branches of the military to a recent parade in Naperville. She said that many children in attendance at the parade were excited to see it. Member DeSart inquired how the DuPage County Sheriff's Office salaries compare with those of the collar counties. She then requested that the Sheriff's Office provide the Committee with a spreadsheet that reflects the salaries of their staff in comparison to those employed in the collar counties.

In conclusion, Chair Evans thanked Sheriff Mendrick and Deputy Chief Bilodeau for presenting today. Sheriff Mendrick closed by thanking the Committee for their ongoing support of his office and of law enforcement and is looking forward to working with them in 2025.

9. OLD BUSINESS

No old business was offered.

10. NEW BUSINESS

No new business was offered.

11. ADJOURNMENT

With no further business, Member Schwarze moved, seconded by Member Zay to adjourn the meeting at 8:46 AM. The next meeting is scheduled for Tuesday, September 17, 2024 at 8:00 AM.



Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0025-24

Agenda Date: 9/17/2024

Agenda #: 6.A.

AWARDING RESOLUTION ISSUED TO
TOWER DIRECT
FOR AN ANTENNA HUT/CONCRETE SHELTER
FOR THE SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT \$59,750)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Tower Direct, for an antenna hut/concrete shelter, for the period of September 24, 2024 through September 23, 2025, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is for an antenna hut/concrete shelter, for the period of September 24, 2024 through September 23, 2025, for the Sheriff's Office, per Quote # 426280, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Tower Direct, 1616 W. Singing Woods Road, Edelstein, IL 61526, for a contract total amount of \$59,750.

Enacted and approved this 24th day of September, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: JPS-P-0025-24	RFP, BID, QUOTE OR RENEWAL #: 426280	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$59,750.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 09/17/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: \$59,750.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Tower Direct	VENDOR #:	DEPT: Sheriff's Office	DEPT CONTACT NAME: Jason Snow
VENDOR CONTACT: Oak Lemmerman	VENDOR CONTACT PHONE: 309 370-9212	DEPT CONTACT PHONE #: 630-407-2072	DEPT CONTACT EMAIL: jason.snow@dupagesheriff.org
VENDOR CONTACT EMAIL: sales@towerdirect.net	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This is to replace the damaged antenna hut at the the Hidden Lake Antenna. This is a refurbished hut.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This antenna services DuPage Sheriff, Forest Preserve, and DuCOMM. The hut has damage to the floor and wall that makes it unsafe for anyone to be in, and it is also letting in outside elements that could damage the equipment.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER THAN LOWEST BID	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. We went with used / refurbished unit.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). Staff recommends purchase of refurbished unit as a cost effective measure. Buy new, which would be costly. Take no action and not have the needed infrastructure to support the radio antenna.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Tower Direct	Vendor#:	Dept: DuPage County Sheriff's Office	Division: Civil
Attn: Oak Lemmerman	Email: sales@towerdirect.net	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 1616 W. Singing Woods Rd	City: Edelstein	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 61526	State: IL	Zip: 60187
Phone: (309) 370-9212	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Tower Direct	Vendor#:	Dept: DuPage County Sheriff's Office	Division: IT
Attn: Oak Lemmerman	Email: sales@towerdirect.net	Attn: Jason Snow	Email: jason.snow@dupagesheriff.org
Address: 1616 W. Singing Woods Rd	City: Edelstein	Address: 501 N County Farm RD	City: Wheaton
State: IL	Zip: 61526	State: IL	Zip: 60187
Phone: (309) 370-9212	Fax:	Phone: 630-407-2072	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Sep 24, 2024	Contract End Date (PO25): Sep 23, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		RELOCATING, COMPLETE REFURB, AND LOADING USED 8x12 FIBREBOND CONCRETE SHELTER, SERIAL #PCS233W0488, DOM 6/13/97	FY24	1000	4401	54020		57,500.00	57,500.00
2	1	EA		Shipping	FY24	1000	4401	54040		2,250.00	2,250.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 59,750.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



QUOTE

1616 W. Singing Woods Rd
Edelstein, IL 61526
(309) 370-9212
sales@towerdirect.net

INVOICE #
PO #
QUOTE # 426280
DATE: August 26, 2024

TO: Dupage County
Attn: Mark Thomas
630-407-8280
mark.thomas@dupagecounty.gov

DELIVERY: TBD

REP	SHIPPING	FOB	DUE DATE	PAYMENT TERMS
OL	TBD	TBD	TBD	100% NET DUE UPON RECEIPT OF INVOICE

QUANTITY	REF	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	0488	RELOCATING, COMPLETE REFURB, AND LOADING USED 8x12 FIBREBOND CONCRETE SHELTER, SERIAL #PCS233W0488, DOM 6/13/97	\$ 57,500.00	\$ 57,500.00

Price includes key OR key code, shelter clean-up, complete refurbish (TPO roof, painting whole outside of shelter 2-tone, new inside floor, wall, and ceiling plywood, new wall and ceiling paneling, new floor, new door, new lock, new electrical, new lighting and outlets, new ladder racking, new electrical 200 amp panel, new 3-TON HVAC units, new HVAC controller, lifting brackets, loading, and transport . Dupage County will be responsible for offloading and any applicable sales tax. From when payment is received, Dupage County has 6 free months free storage, but after that, there will be a \$350.00 per month charge. If for some reason you cancel the order after 2 weeks post order, there is a 20% fee of the overall invoice. Dupage County agrees to these terms by issuing a PO and/or Payment. If you have any questions, please contact your rep.

SUBTOTAL	\$ 57,500.00
SHIPPING	\$ 2,250.00
TOTAL	\$ 59,750.00

THANKS FOR THE
OPPORTUNITY TO EARN
YOUR BUSINESS!

IL

HIDDEN LAKES EQUIPMENT SHED REPLACEMENT

DuPage County
Wheaton, Illinois

99% DESIGN DEVELOPMENT



CIVIL

C0.000 SURVEY

ARCHITECTURAL

A1.101 EQUIPMENT SHED DEMOLITION AND NEW WORK PLAN

ELECTRICAL

E0.001 GENERAL ELECTRICAL SYMBOLS
E0.002 GENERAL ELECTRICAL NOTES
E0.003 GENERAL ELECTRICAL DETAILS
E1.101 EQUIPMENT SHED POWER PLANS
E2.101 ONE-LINE DIAGRAM AND DETAILS

HIDDEN LAKES EQUIPMENT SHED REPLACEMENT

Downers Grove, Illinois 60515

99% DESIGN DEVELOPMENT

DuPage County
421 N County Farm Road
Wheaton, Illinois



WOLD ARCHITECTS AND ENGINEERS

220 North Smith Street, Suite 310
Palatine, Illinois 60067

woldac.com | 847.241.6100

TLC ENGINEERING SOLUTIONS

1301 W. 22nd St. Suite 210
Oak Brook, IL 60523
P 630.472.0918

6248-526-3
www.tlc-engineers.com
TLC NO.

THINK. LISTEN. CREATE.

Downers Grove, Illinois 60515

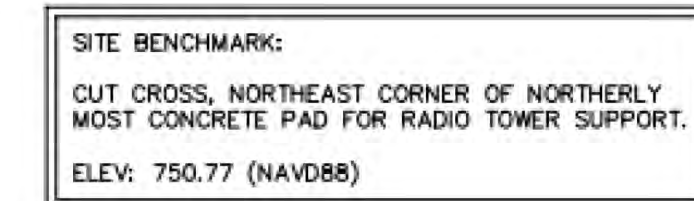
99% DESIGN DEVELOPMENT



woldac.com | 847 241 6100

1301 W. 22nd St. Suite 210
Oak Brook, IL 60523
P 630.472.0918 6246-526-3


www.tlc-engineers.com
TLC No:
THINK. LISTEN. CREATE.




SCALE: 1"=5'
DATE: NOVEMBER, 2023
JOB NO: W23282
SHEET 1 **OF** 1

MATT BICKEL
License Number: **Arch Num** Date: **12/2023**

Comm: **223018**
Date: **12/2023**
Drawn: **Author**
Check: **Checker**


North

Comm: **223018**
Date: **12/2023**
Drawn: **Author**
Check: **Checker**


North

SURVEY

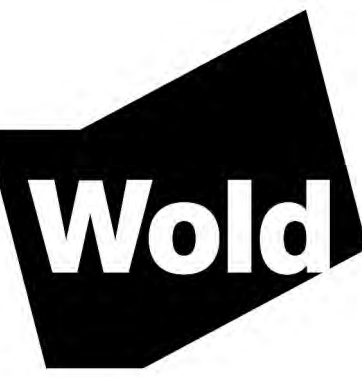
Scale: 1" = 20'-0"

HIDDEN LAKES
EQUIPMENT SHED
REPLACEMENT

Downers Grove, Illinois 60515

99% DESIGN DEVELOPMENT

DuPage County
421 N County Farm Road
Wheaton, Illinois



WOLD ARCHITECTS
AND ENGINEERS
220 North Smith Street, Suite 310
Palatine, Illinois 60067

woldae.com | 847 241 6100

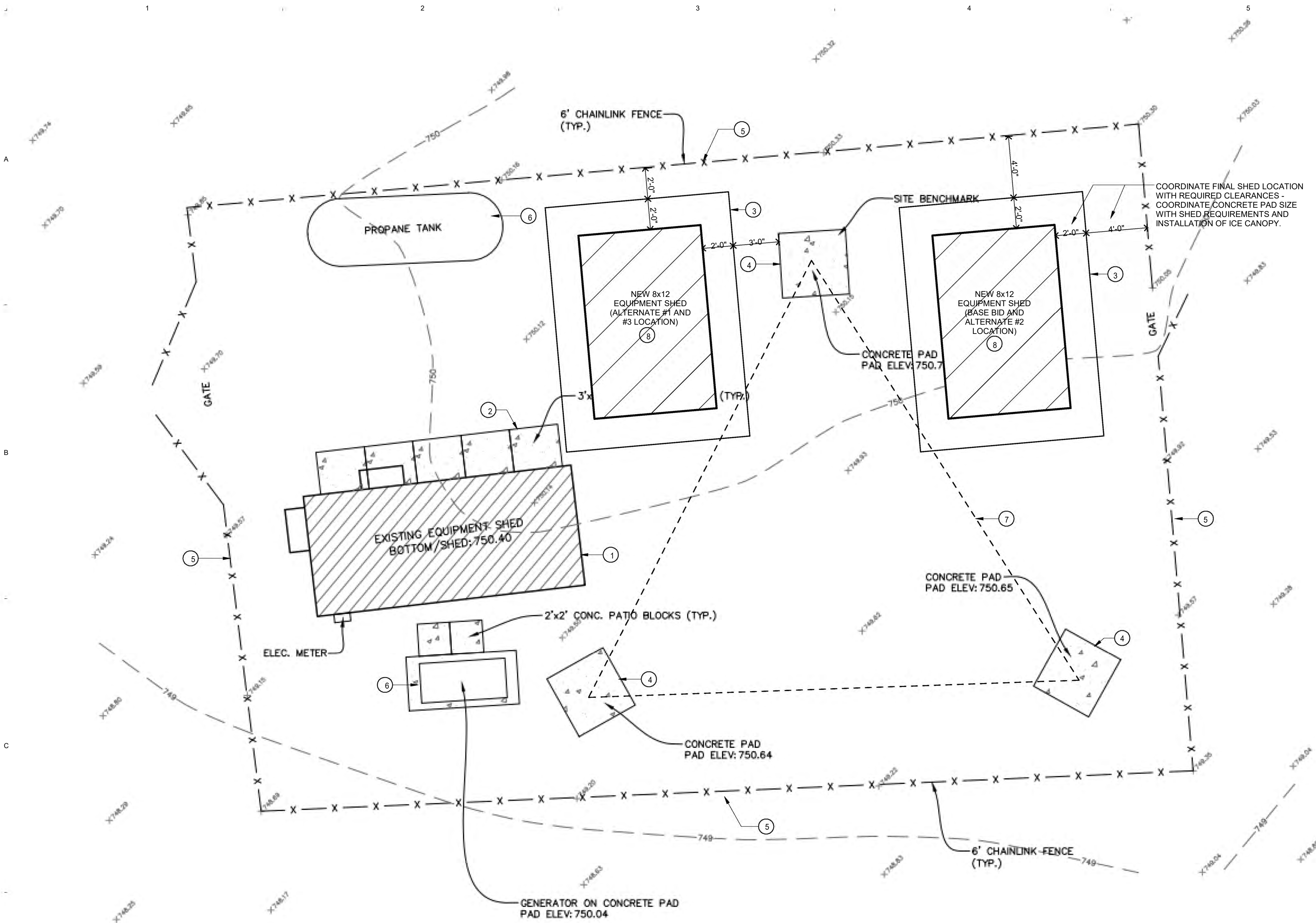
PLAN GENERAL NOTES

- CONSTRUCTION ACCESS TO AND FROM THE PROJECT SITE SHALL BE LIMITED TO ONE CONNECTION AS DIRECTED BY THE COUNTY.
- THE CONTRACTOR SHALL FIELD CHECK AND VERIFY ALL DIMENSIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.
- EXISTING UNDERGROUND UTILITIES SHOWN ON THE PLANS ARE APPROXIMATE ONLY. THE CONTRACTOR SHALL DETERMINE EXACT LOCATION AND ELEVATION FROM THE OWNERS OF THE UTILITIES. CONTRACTOR TO LOCATE ALL PRIVATE AND PUBLIC UTILITIES PRIOR TO BEGINNING ANY WORK.
- ANY DAMAGE CAUSED BY THE CONTRACTOR TO ADJACENT PROPERTY AND STRUCTURES SHALL BE REPAIRED OR REPLACED AT THEIR EXPENSE AND TO THE SATISFACTION OF THE OWNER.
- THE LOCATIONS AND EXTENTS OF AREAS USED FOR CONSTRUCTION STAGING PURPOSES AS EQUIPMENT PARKING AND MATERIAL STORAGE AREAS ARE SUBJECT TO APPROVAL OF THE COUNTY.
- ALL DISTURBED AREAS TO BE REPLACED TO MATCH ORIGINAL GRADES.
- EXISTING SHELTER TO REMAIN IN PLACE AND FUNCTIONAL UNTIL NEW SHELTER IS INSTALLED AND READY FOR SWITCHOVER AND TO BE BROUGHT ONLINE. CONTRACTOR MUST PROVIDE THE COUNTY 72 HOURS NOTICE PRIOR TO SHUT DOWN OF THE EXISTING SHELTER.
- CONTRACTOR TO PROVIDE CERTIFICATES OF INSURANCE TO THE DUPAGE COUNTY FOREST PRESERVE FOR ANY/ALL CONTRACTORS WORKING ON THE SITE.
- REFURBISHED CONCRETE SHELTER TO MEET TECHNICAL/SYSTEMS REQUIREMENTS OF BASE BID FIBERGLASS SHELTER AND TO BE PROCURED THROUGH TOWER WORKS (630) 557-2221 FOR ALTERNATES #2 AND #3.
- NOT USED

PLAN DEMOLITION AND NEW WORK KEY NOTES:

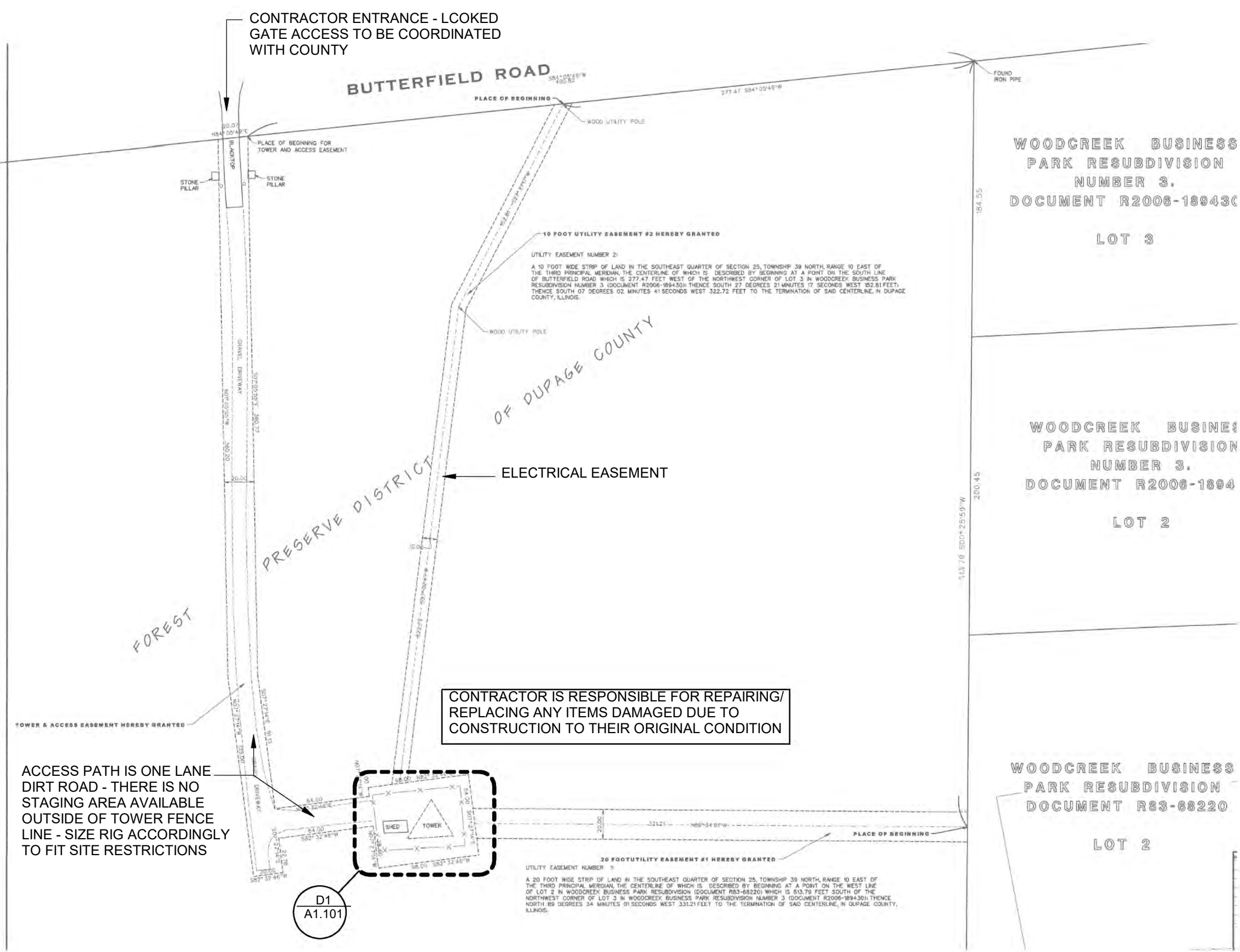
- REMOVE/DECOMMISSION EXISTING EQUIPMENT SHED - SEE ELECTRICAL
- REMOVE PATIO BLOCKS AT EXISTING EQUIPMENT SHED
- PROVIDE NEW CONCRETE PAD AT LOCATION OF NEW EQUIPMENT SHED - SEE DETAIL F6/A1.101
- PROTECT EXISTING RADIO TOWER CONCRETE PADS/FOUNDATIONS TO REMAIN. CONTRACTOR RESPONSIBLE FOR SHORING AS REQUIRED FOR NEW WORK.
- PROTECT EXISTING FENCING TO REMAIN INCLUDING ALL GATES, LOCKS, FOUNDATIONS, ETC
- PROTECT EXISTING GENERATOR AND PROPANE TANK TO REMAIN. REFER TO ELECTRICAL FOR CONNECTION TO NEW SHED. TRENCH PATHWAYS TO NEW SHED AND FILL TO MEET EXISTING GRADES.
- LINE OF TOWER STRUCTURE ABOVE. LOCATION OF SHELTER TO BE SITED OUTSIDE OF STRUCTURE LINES.
- NEW FIBERGLASS SHELTER WITH ICE CANOPY LOCATED EAST OF EXISTING TOWER (BASE BID), NEW FIBERGLASS SHELTER WITH ICE CANOPY LOCATED WEST OF EXISTING TOWER (ALTERNATE #1), REFURBISHED CONCRETE SHELTER LOCATED EAST OF TOWER (ALTERNATE #2), REFURBISHED CONCRETE SHELTER LOCATED WEST OF TOWER (ALTERNATE #3).

IL



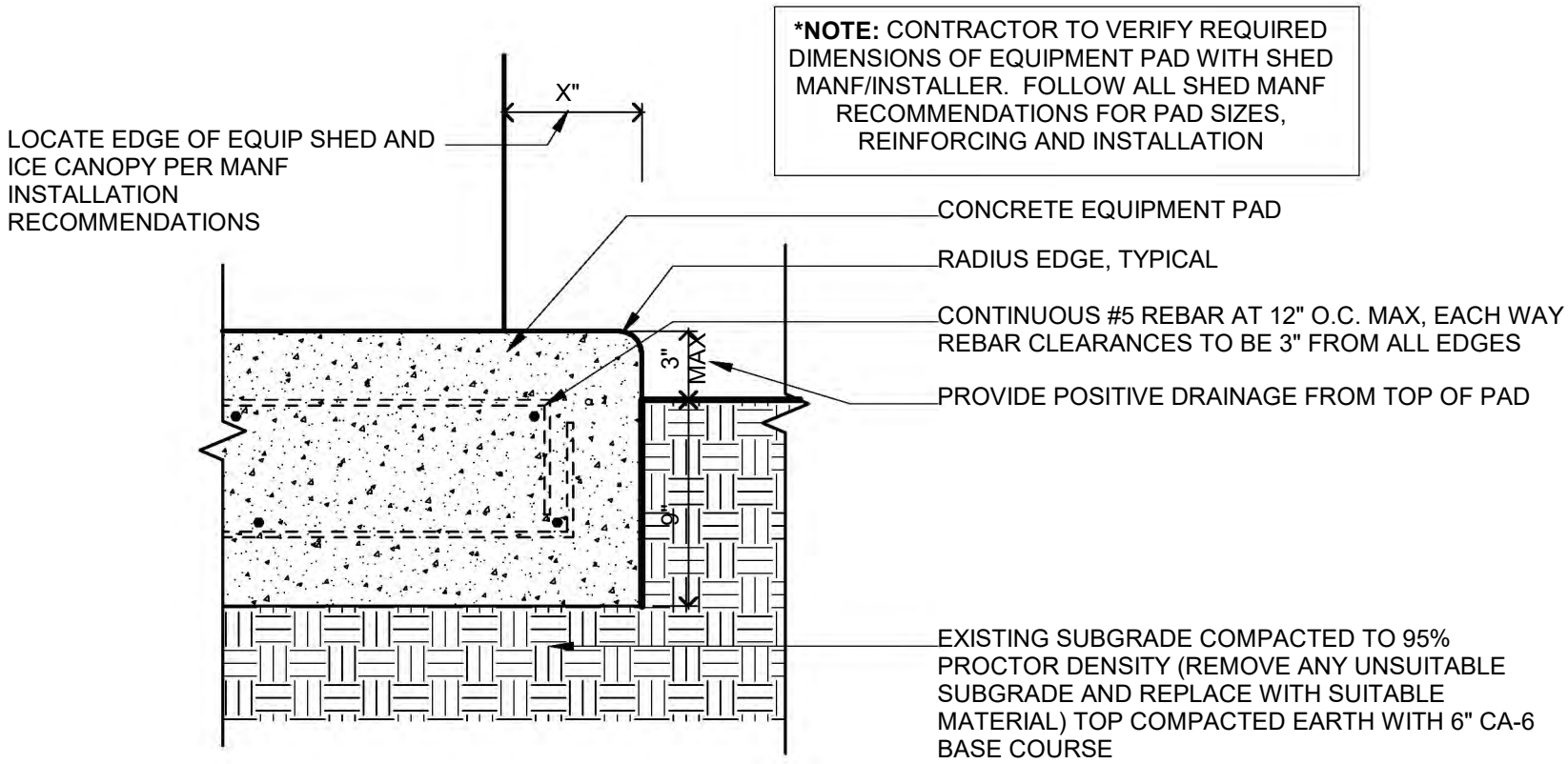
D1 EQUIPMENT SHED DEMOLITION AND NEW WORK PLAN

1/4" = 1'-0"
0 3' 6'



F1 SITE ACCESS PLAN

NOT TO SCALE



F6 EQUIPMENT SHED CONCRETE PAD

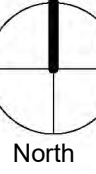
1 1/2" = 1'-0"
0 1/2' 1'

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed ARCHITECT under the laws of the State of ILLINOIS

MATT BICKEL
License Number: Arch Num Date 12/2023

Description	Revisions	
	Date	Num

Comm: 223018
Date: 12/2023
Drawn: TS
Check: KE



EQUIPMENT SHED
DEMOLITION AND
NEW WORK PLAN

Scale: As indicated

A1.101

IL

As noted on sheet 223018, 12/15/2023, the design was prepared by David P. McVey, P.E., License No. 062-048431, under the direct supervision and control of David P. McVey, P.E., License No. 062-048431, who is duly Licensed Professional Engineer in the State of Illinois. The design was prepared by David P. McVey, P.E., License No. 062-048431, who is duly Licensed Professional Engineer in the State of Illinois. The design was prepared by David P. McVey, P.E., License No. 062-048431, who is duly Licensed Professional Engineer in the State of Illinois.

E

NOTES:

1 WALL ASSEMBLY - THE 1, 2, 3, OR 4 HOUR FIRE-RATED GYPSUM WALLBOARD/STUD WALL ASSEMBLY SHALL BE CONSTRUCTED OF THE MATERIALS AND IN THE MANNER DESCRIBED IN THE INDIVIDUAL U300 OR U400 SERIES WALL OR PARTITION DESIGNS IN THE UL FIRE RESISTANCE DIRECTORY.

2 CABLES - MAX 4" DIAM TIGHT BUNDLE OF CABLES CENTERED IN CIRCULAR CUTOUTS IN GYPSUM WALLBOARD AND RIGIDLY SUPPORTED ON BOTH SIDES OF WALL ASSEMBLY. ANY COMBINATION OF THE FOLLOWING TYPES AND SIZES OF COPPER CONDUCTOR CABLES MAY BE USED:

A. MAX 350 KCMIL SINGLE CONDUCTOR POWER CABLES; CROSS-LINKED POLYETHYLENE (XLPE) OR POLYVINYL CHLORIDE (PVC) INSULATION.

B. MAX 7/0 NO. 12 AWG CABLES; PVC INSULATION AND JACKET.

C. MAX 3/0 NO. 2/0 AWG MULTICONDUCTOR POWER AND CONTROL CABLES; XLPE OR PVC INSULATION, XLPE OR PVC JACKET.

D. MAX 200 PAIR NO. 24 AWG TELECOMMUNICATION CABLES; PVC INSULATION AND JACKET.

E. MAX 6/94 FIBER OPTIC CABLE; PVC INSULATION AND JACKET.

3 FILL VOID OR CAVITY MATERIAL - WRAP STRIP BEARING THE UL CLASSIFICATION MARKING-NOM 1/4" THICK INTUMESCENT ELASTOMERIC MATERIAL FACED ON ONE SIDE WITH ALUMINUM FOIL, SUPPLIED IN NOM 2" WIDE STRIPS. NOM 2" WIDE STRIP TIGHTLY WRAPPED AROUND CABLE BUNDLE (FOIL SIDE OUT) WITH SEAM BUTTED. WRAP STRIP LAYER SECURELY BOUND WITH STEEL WIRE TIE AND SLID INTO ANNULAR SPACE APPROX 1/16" SUCH THAT APPROX 3/4" OF THE WRAP STRIP PROTRUDES FROM THE WALL SURFACE ON EACH SIDE OF THE ASSEMBLY.

4 FILL VOID OR CAVITY MATERIAL - CAULK OR PUTTY BEARING THE UL CLASSIFICATION MARKING - MIN 1/4" DIAM CONTINUOUS BEAD OF CAULK OR PUTTY APPLIED TO THE WRAP STRIP/WALL INTERFACE AND TO THE EXPOSED EDGE OF THE WRAP STRIP APPROX 3/4" FROM THE WALL SURFACE ON EACH SIDE OF THE WALL ASSEMBLY. CAULK OR PUTTY TO BE FORCED INTO THE INTERSTICES OF THE CABLE BUNDLE TO THE MAX EXTENT POSSIBLE WITHIN THE CONFINES OF THE WRAP STRIP ON EACH SIDE OF THE WALL ASSEMBLY.

CABLE PENETRATION OF FIREWALL

UL SYSTEM NO. W-L-3030

8

NOTES:

1 WALL ASSEMBLY - THE 1, 2, 3, OR 4 HOUR FIRE-RATED GYPSUM WALLBOARD/STUD WALL ASSEMBLY SHALL BE CONSTRUCTED OF THE MATERIALS AND IN THE MANNER DESCRIBED IN THE INDIVIDUAL U300 OR U400 SERIES WALL OR PARTITION DESIGNS IN THE UL FIRE RESISTANCE DIRECTORY.

2 CONDUIT - NOM 4" DIA OR SMALLER STEEL ELECTRICAL METALLIC TUBING. A MAX OF ONE CONDUIT IS PERMITTED IN THE FIRESTOP SYSTEM. CONDUIT TO BE INSTALLED NEAR CENTER OF STUD CAVITY WIDTH AND TO BE RIGIDLY SUPPORTED ON BOTH SIDES OF WALL ASSEMBLY.

3 FILL VOID OR CAVITY MATERIAL - CAULK FILL MATERIAL BEARING THE UL CLASSIFICATION MARKING INSTALLED TO COMPLETELY FILL ANNULAR SPACE BETWEEN PIPE OR CONDUIT AND GYPSUM WALLBOARD AND WITH A MIN 1/4" DIAM BEAD OF CAULK APPLIED TO PERIMETER OF CONDUIT AT ITS EGRESS FROM THE WALL. CAULK INSTALLED SYMMETRICALLY ON BOTH SIDES OF WALL ASSEMBLY. THE HOURLY F RATING OF THE FIRESTOP SYSTEM IS DEPENDENT UPON THE HOURLY FIRE RATING OF THE WALL ASSEMBLY IN WHICH IT IS INSTALLED, AS TABULATED BELOW.

MAX CONDUIT DIAM, IN.	ANNULAR SPACE, IN.	F RATING, HR.	T RATING, HR.
1	0 TO 3/16	1 OR 2	0, 1 OR 2
1	1/4 TO 1/2	3 OR 4	3 OR 4
4	0 TO 1-1/2	1 OR 2	0
6	1/4 TO 1/2	3 OR 4	0
12	3/16 TO 3/8	1 OR 2	0

CONDUIT PENETRATION OF FIREWALL

UL SYSTEM NO. W-L-1001

7

TYPICAL RECEPTACLE MOUNTING DETAIL

No Scale

48

CABLE TV/ POWER OUTLET DETAIL

No Scale

1

EQUIPMENT NAMEPLATE

No Scale

11

MOUNTING HEIGHTS

No Scale

7

HIDDEN LAKES EQUIPMENT SHED REPLACEMENT

Downers Grove, Illinois 60515

DuPage County
421 N County Farm Road
Wheaton, Illinois



WOLD ARCHITECTS
AND ENGINEERS
220 North Smith Street, Suite 310
Palatine, Illinois 60067

woldac.com | 847.241.6100

TLC ENGINEERING
SOLUTIONS
1301 W. 22nd St. Suite 210
Oak Brook, IL 60523
P 630.472.2818
6246-526-3
www.tlc-engineers.com
TLC No.
THINK. LISTEN. CREATE.



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed PROFESSIONAL ENGINEER under the laws of the State of ILLINOIS

Elec Name		
License Number:	Elec Num	Date 12/2023
Revisions		
Description	Date	Num

Comm: 223018 / 923541
Date: 12/15/2023
Drawn: RCS
Check: DPM



GENERAL ELECTRICAL DETAILS

Scale: 12" = 1'-0"

E0.003

99% DESIGN DEVELOPMENT

IL

E

A

B

C

D

E

F

2

3

4

5

6

7

8

HIDDEN LAKES
EQUIPMENT SHED
REPLACEMENT

Downers Grove, Illinois 60515

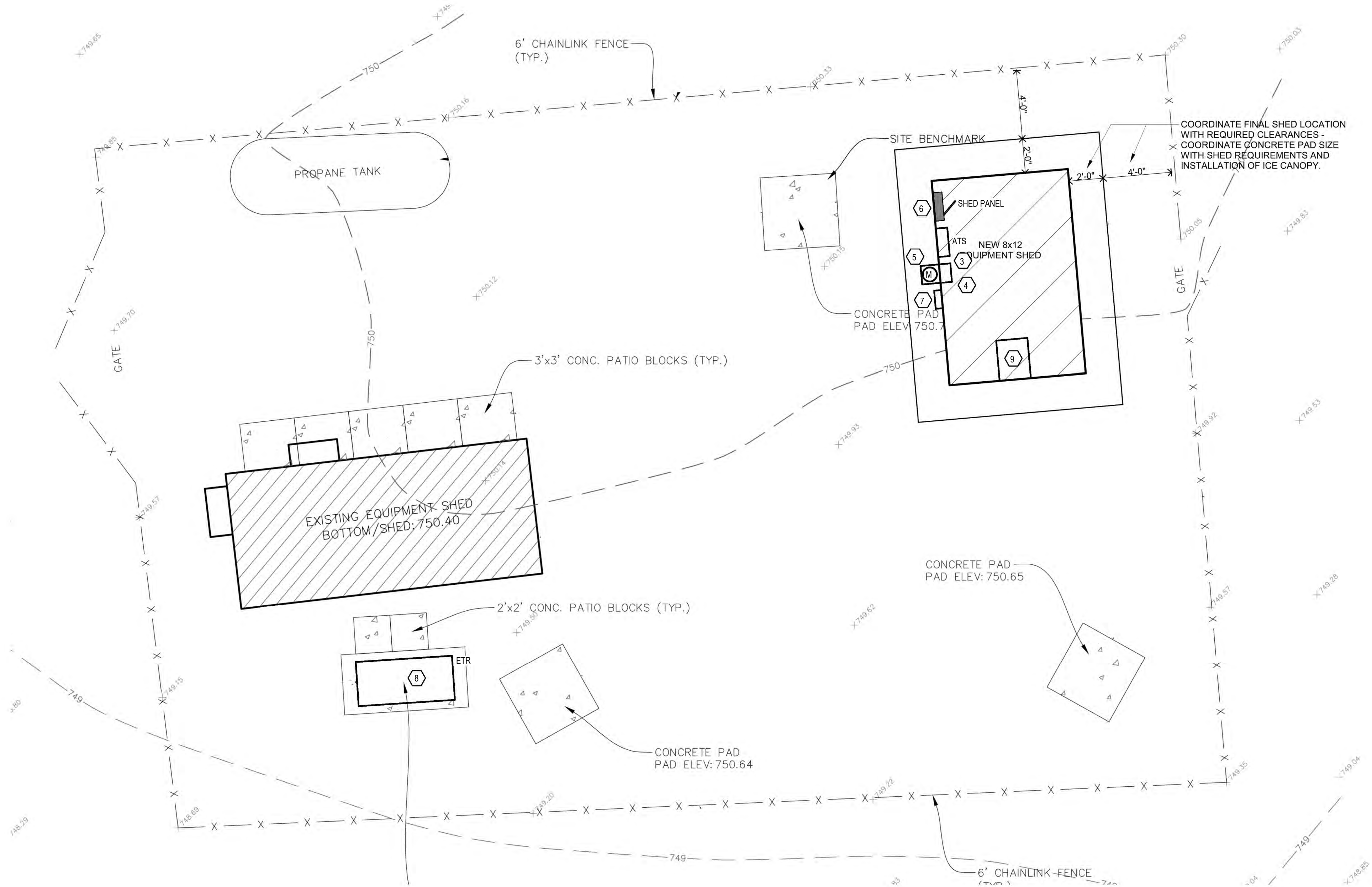
DuPage County
421 N County Farm Road
Wheaton, Illinois



WOLD ARCHITECTS
AND ENGINEERS
220 North Smith Street, Suite 310
Palatine, Illinois 60067

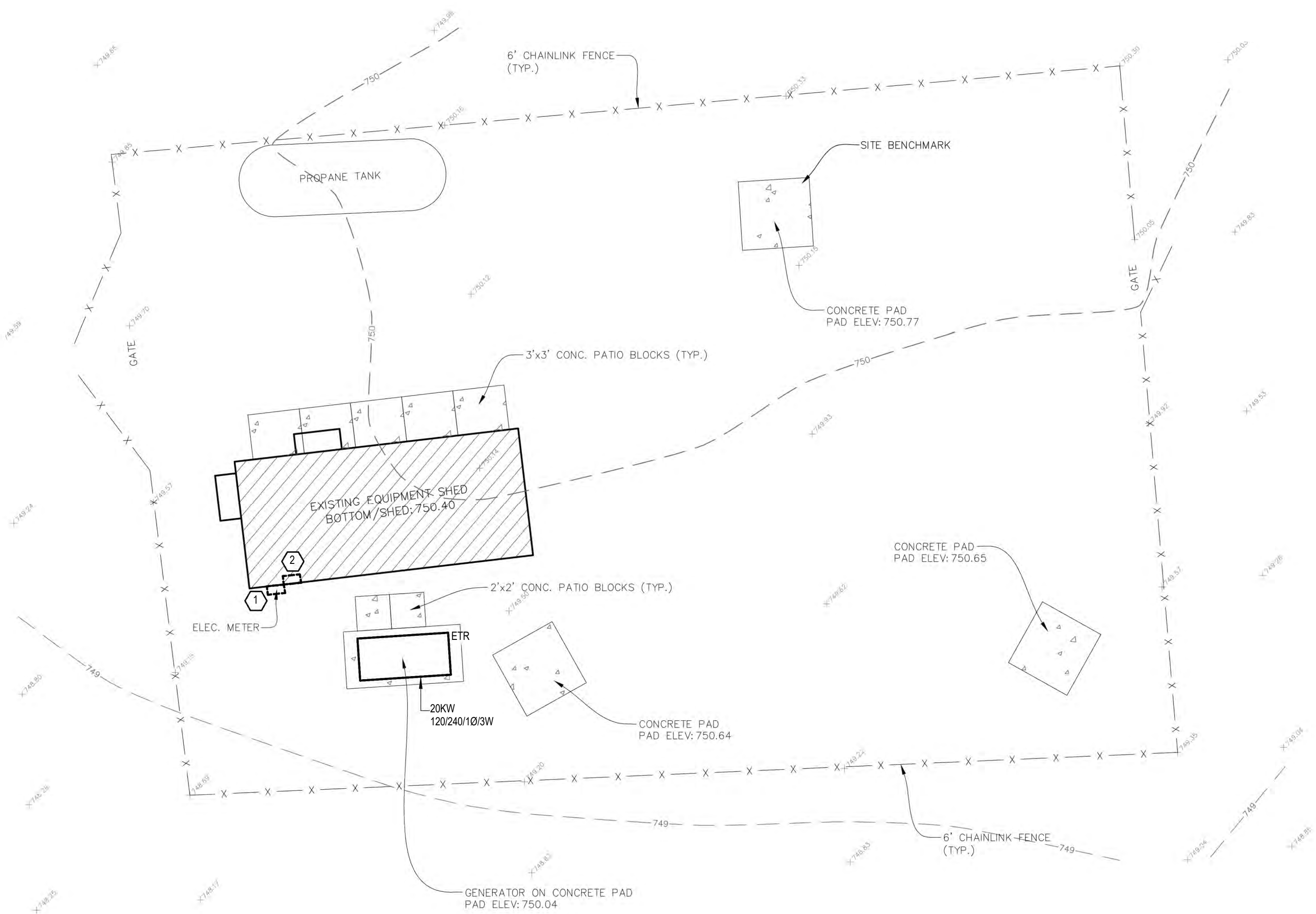
woldac.com | 847 241 6100

TLC ENGINEERING
SOLUTIONS
1301 W. 22nd St. Suite 210
Oak Brook, IL 60523
P 630.472.2018
6246-526-3
www.tlc-engineers.com
TLC No.
THINK. LISTEN. CREATE.



1 EQUIPMENT SHED POWER PLAN
1/4" = 1'-0"

KEY NOTES
1. AFTER THE NEW SHED IS OPERATIONAL AND ALL EQUIPMENT HAS BEEN REMOVED FROM THE EXISTING SHED, DEMOLISH THE EXISTING METER SOCKET AND FEEDER. SEE THE ONE LINE DIAGRAM - DEMO.
2. AFTER THE NEW SHED IS OPERATIONAL AND ALL EQUIPMENT HAS BEEN REMOVED FROM THE EXISTING SHED, DEMOLISH THE EXISTING TRANSFER SWITCH, BYPASS CABINET AND ASSOCIATED FEEDER TO THE GENERATOR. SEE THE ONE LINE DIAGRAM - DEMO.
3. PROVIDE A NEW 100A, 2P, 240V AUTOMATIC TRANSFER SWITCH AND ALL ENGINE START WIRING TO THE GENERATOR.
4. PROVIDE A NEW SERVICE ENTRANCE RATED 1002 CIRCUIT BREAKER IN NEMA 1 ENCLOSURE.
5. PROVIDE A NEW COMED APPROVED 100A METER SOCKET.
6. FEED THE SHED PANEL, PER THE ONE LINE DIAGRAM - NEW. THE SHED PANEL IS FURNISHED AND INSTALLED BY THE SHED MANUFACTURER AND WIRED BY THE ELECTRICIAN.
7. PROVIDE A GROUND BAR. SEE THE GROUNDING ONE LINE DIAGRAM.
8. CONNECT THE (2) CIRCUITS FOR THE BLOCK HEATER AND BATTERY CHARGER TO SPARE 201 BREAKERS IN THE NEW SHED PANEL. DEMO THE EXISTING CIRCUITS TO THE SHED PANEL BEING DEMOLISHED.
9. ????? RACK POWER ?????



2 EQUIPMENT SHED DEMOLITION PLAN
1/4" = 1'-0"

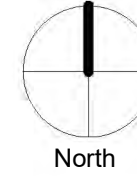


I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed PROFESSIONAL ENGINEER under the laws of the State of ILLINOIS

Elec Name
License Number: Elec Num Date: 12/2023

Description	Revisions		Num
	Date		

Comm: 223018 / 923541
Date: 12/15/2023
Drawn: RCS
Check: DPM



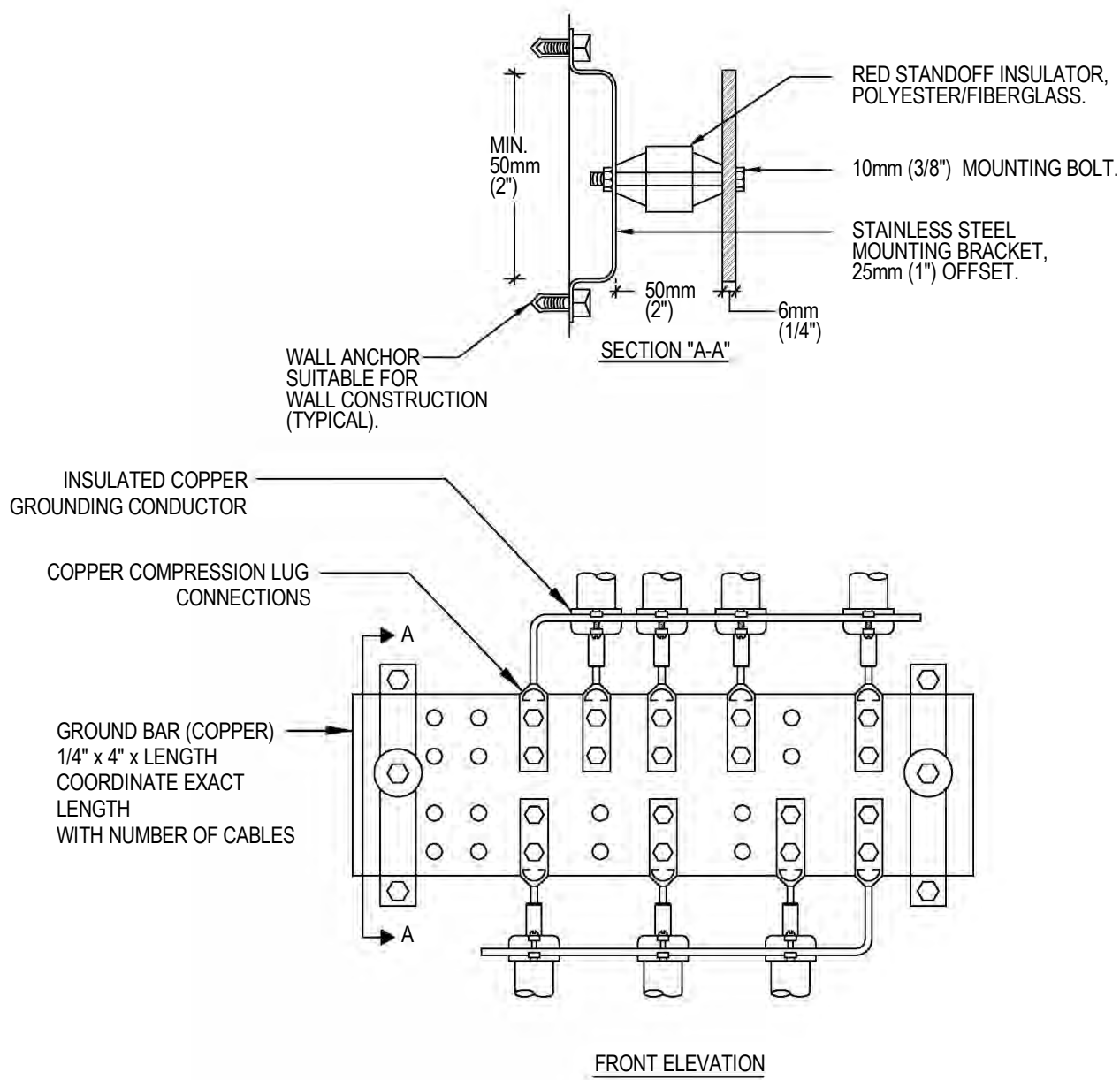
EQUIPMENT SHED
POWER PLANS

Scale: As indicated

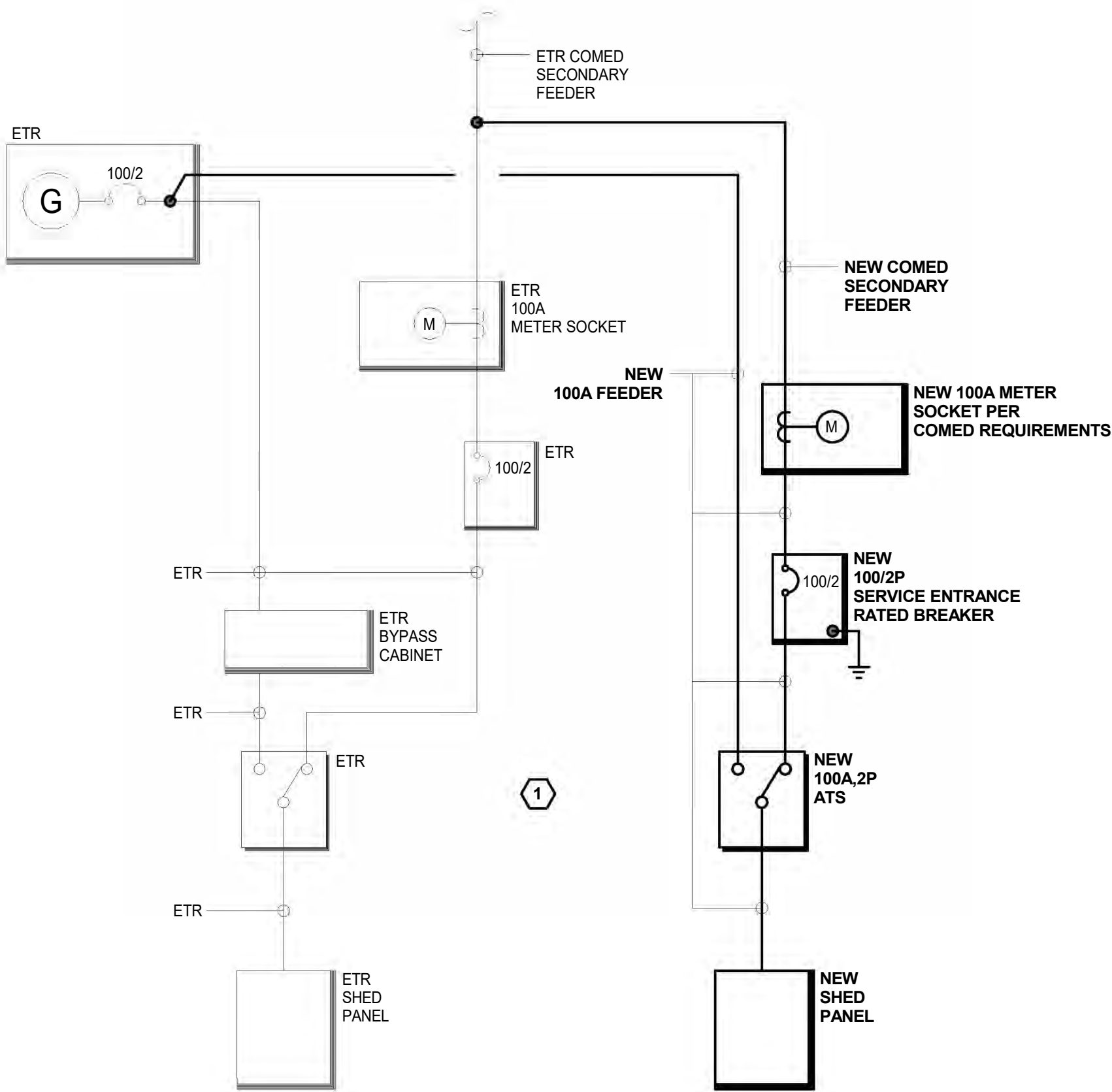
E1.101

99% DESIGN DEVELOPMENT

IL



1 BUS BAR DETAIL
1/8" = 1'-0"

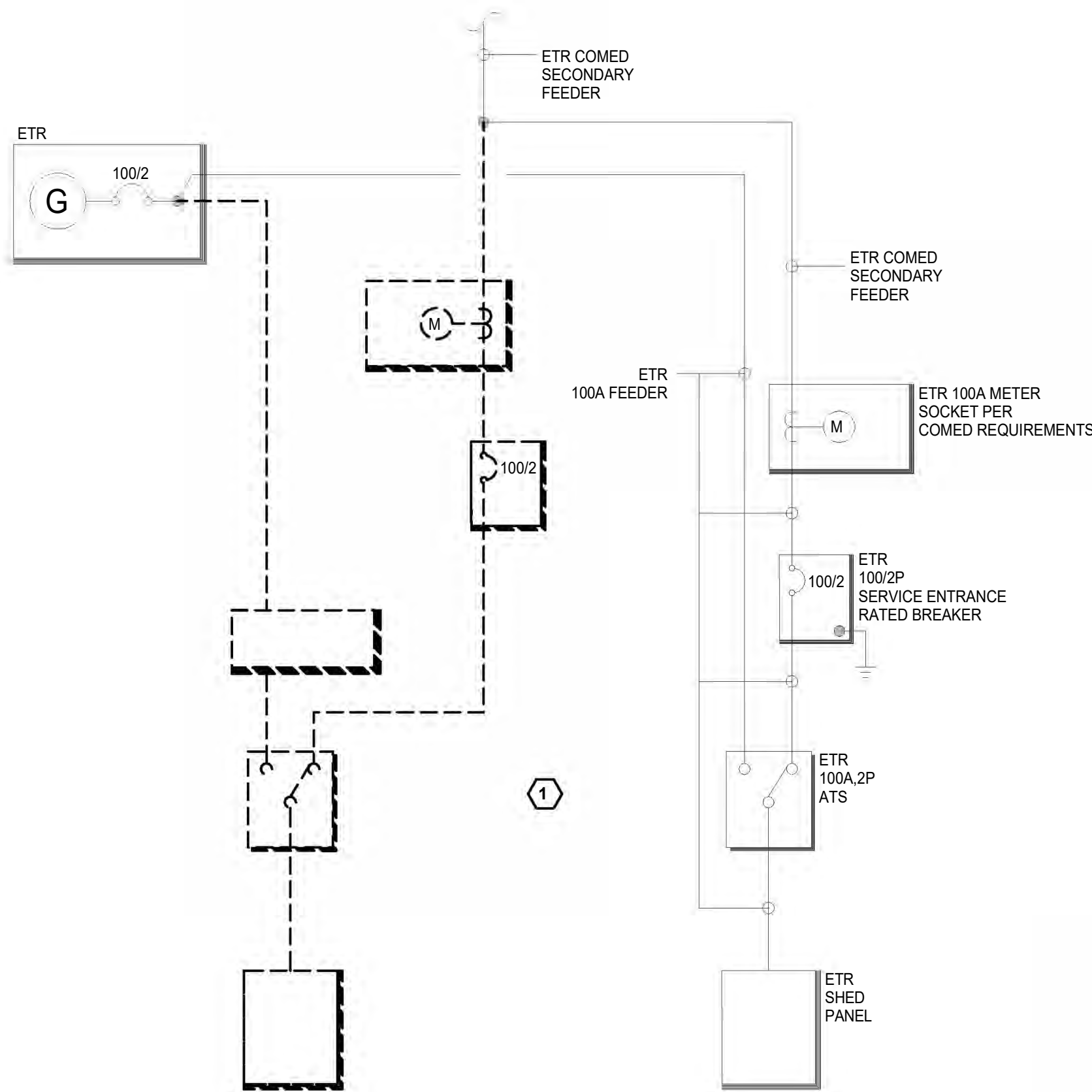


ONE LINE DIAGRAM - PHASE 1
N.T.S.

ONE LINE GENERAL NOTES:

- COORDINATE ALL SHUTDOWNS WITH THE OWNER. ALL SHUTDOWNS SHALL BE ON AN OVERTIME BASIS.
- PROVIDE A LABEL ON EACH ELECTRICAL PANEL WITH THE FOLLOWING INFORMATION:
 - PANEL NAME
 - SYSTEM VOLTAGE
 - WHERE PANEL IS FED FROM (PANEL NAME, FEEDER SIZE AND CIRCUITS FED FROM)
 - FEEDER OVERCURRENT PROTECTION DEVICE
- PROVIDE TYPED PANEL DIRECTORY FOR ALL PANELS AFFECTED BY THIS PROJECT. EACH CIRCUIT SHALL IDENTIFY THE LOAD IT SERVES AND ITS RESPECTIVE LOCATION. REFER TO PANELBOARD SCHEDULES FOR CIRCUIT DESCRIPTIONS.

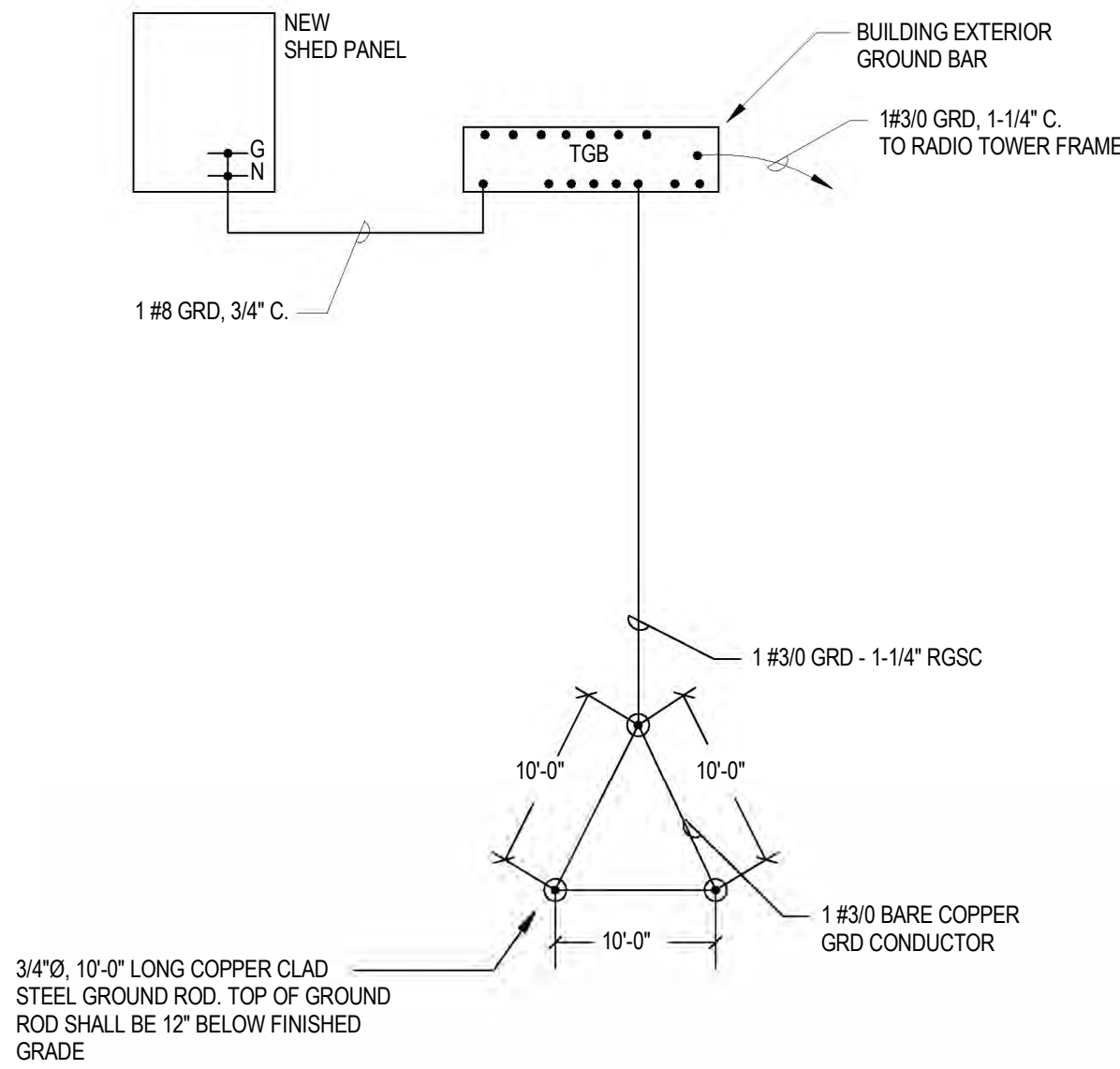
3 ONE-LINE DIAGRAM
1/8" = 1'-0"



ONE LINE DIAGRAM - PHASE 2
N.T.S.

ONE LINE DIAGRAM KEYNOTES:

- 1 THE CONTRACTOR SHALL KEEP THE EXISTING AND NEW SHEDS OPERATIONAL UNTIL THE EXISTING SHED IS DEMOLISHED. KEEP ALL SHUTDOWNS TO A MINIMUM UTILIZING THE GENERATOR WHILE THE NORMAL SERVICE IS BEING SHUT DOWN TWO TIMES.

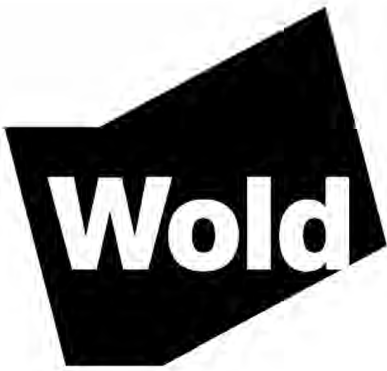


2 GROUNDING DIAGRAM
1/8" = 1'-0"

HIDDEN LAKES
EQUIPMENT SHED
REPLACEMENT

Downers Grove, Illinois 60515

DuPage County
421 N County Farm Road
Wheaton, Illinois



WOLD ARCHITECTS
AND ENGINEERS
220 North Smith Street, Suite 310
Palatine, Illinois 60067

woldac.com | 847.241.6100

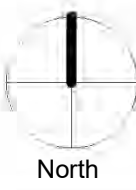
TLC ENGINEERING
SOLUTIONS
1301 W. 22nd St. Suite 210
Oak Brook, IL 60523
P. 630.472.0018
6246-526-3
www.tlc-engineers.com
TLC No.
THINK. LISTEN. CREATE.



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed PROFESSIONAL ENGINEER under the laws of the State of ILLINOIS

Elec Name		
License Number:	Elec Num	Date
		12/2023
Revisions		
Description	Date	Num

Comm: 223018 / 923541
Date: 12/15/2023
Drawn: RCS
Check: DPM



ONE-LINE
DIAGRAM AND
DETAILS

Scale: 1/8" = 1'-0"

99% DESIGN DEVELOPMENT

E2.101



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Tower Direct	Company Contact: Oak Lemmerman
Contact Phone: 309-370-9212	Contact Email: oak@towerdirect.net

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

[Redacted Signature]

Printed Name

Oak Lemmerman

Title

Owner/operator

Date

Aug 26, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Finance Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0154-24

Agenda Date: 9/17/2024

Agenda #: 7.A.

ACCEPTANCE OF THE PUBLIC DEFENDER FUNDING AGREEMENT PY25
COMPANY 1000 - ACCOUNTING UNIT 6300
\$113,114.75

(Under the administrative direction of the
DuPage County Public Defender's Office)

WHEREAS, the County of DuPage, through the DuPage County Public Defender's Office has been notified by the Administrative Office of the Illinois Courts (AOIC) that funds in the amount of \$113,114.75 (ONE HUNDRED THIRTEEN THOUSAND, ONE HUNDRED FOURTEEN AND 75/100 DOLLARS) are available to be used for the purpose of reimbursing the public defenders or public defender services; and

WHEREAS, said County of DuPage related expenses are currently being accounted for in the DuPage County Public Defender fund, Company 1000 - Accounting Unit 6300; and

WHEREAS, to receive said funds, the County of DuPage must enter into the Fiscal Year 2025 agreement with the Administrative Office of the Illinois Courts, a copy of which is attached to and incorporated as part of this resolution by reference (ATTACHMENT); and

WHEREAS, the term of the agreement is from August 20, 2024 through June 30, 2025; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this funding does not add any additional subsidy from the County.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that Fiscal Year 2025 agreement with the Administrative Office of the Illinois Courts (ATTACHMENT) between the County of DuPage and the Administrative Office of the Illinois Courts is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that DuPage County Chief Circuit Judge are approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this agreement, the Judicial and Public Safety Committee shall review the need for continuing the specified program and related head count; and

BE IT FURTHER RESOLVED that should the Judicial and Public Safety Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 24th day of September, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



ILLINOIS SUPREME COURT
PUBLIC DEFENDER FUNDING AGREEMENT

This Public Defender Funding Agreement, hereinafter "Agreement", is entered into by and between the county of DuPage, hereinafter "County", the Chief Circuit Judge, and the Administrative Office of the Illinois Courts, hereinafter "AOIC", for the purpose of defining the responsibilities of the County and the AOIC in regard to Public Defender Funding.

Pursuant to Public Act 103-0008, the AOIC, on behalf of the Supreme Court of Illinois, will provide the county Fiscal Year 2025 Public Defender Funding for public defenders and/or public defender services.

The AOIC agrees to the following responsibilities:

- The AOIC will remit payment to the Illinois Comptroller's Office for \$113,114.75 pursuant to the executed Agreement.

The County agrees to the following responsibilities:

- By signing and submitting this Agreement and the *Public Defender Funding Disbursement Invoice Voucher*, the Chief Circuit Judge and County Treasurer, ensures the Public Defender Funding received will only be utilized for public defenders and/or public defender services.
- Will comply with the County's policies and procedures for the procurement of any public defenders and/or public defender services.
- Must complete the *Fiscal Report for Public Defender Funding* and submit to fiscalreporting@illinoiscourts.gov. The first report must include information through December 31, 2024, and be submitted by January 15, 2025. The final report must include information through June 30, 2025 and be submitted by July 15, 2025.

This Agreement may be terminated, by either party, for failure to comply with the provisions of this Agreement.

This Agreement is effective upon signature of the Chief Circuit Judge, County Treasurer, and the AOIC.

Chief Circuit Judge

County Treasurer

AOIC Financial Division

Signature on file

Signature on file

Signature on file

Signature

Bonnie M. Wheaton

Print/Type Name

Date

8-20-24

Signature

Gwen Henry

Print/Type Name

Date

8/20/2024

Signature

Erin Moe

Print/Type Name

Date

8/20/24



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2484

Agenda Date: 9/17/2024

Agenda #: 8.A.

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective May 29, 2024

From: 1000
Company #

STATE'S ATTORNEY
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6500	53020		INFORMATION TECHNOLOGY SVC	\$ 1,600.00	10,885.00	9,285.00	8/29/24
Total				\$ 1,600.00			

To: 1000
Company #

STATE'S ATTORNEY
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6500	54100	0700	IT EQUIPMENT - CAPITAL LEASE	\$ 1,600.00	6,894.00	8,494.00	8/29/24
Total				\$ 1,600.00			

Reason for Request:

Budget transfer to cover anticipated expenses until the end of the fiscal year.

Signature on file

Department Head

Chief Financial Officer

8/29/24
Date
9/4/24

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only			
Fiscal Year <u>24</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 9/17/24
FIN/CB - 9/24/24



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2397

Agenda Date: 9/17/2024

Agenda #: 9.A.



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Consent
JPS 9/17
CB 9/24

Date: Aug 29, 2024
MinuteTraq (IQM2) ID #: 24-2394

Purchase Order #: 6612-1-SERV	Original Purchase Order Date: Sep 12, 2023	Change Order #:	Department: Sheriff's Office
Vendor Name: LDV, Inc	Vendor #: 39540		Dept Contact: Colleen Zbilski
Background and/or Reason for Change Order Request:	HDU Response Vehicle. Extend contract to May 31, 2025. No change in contract total.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$838,020.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$838,020.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$838,020.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
☐ Change budget code from: _____ to: _____
☐ Increase/Decrease quantity from: _____ to: _____
☐ Price shows: _____ should be: _____
☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Sep 11, 2024 to: May 31, 2025
☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
☐ OTHER - explain below: _____

CZ	2122	Aug 29, 2024	CZ	2122	Aug 29, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Aug 29, 2024

File ID #: 24-2397

Purchase Order #: 6612-0001-SERV

Requesting Department: Sheriff	Department Contact: Dan Bilodeau
Contact Email: dan.bilodeau@dupagesheriff.org	Contact Phone: 630-407-2402
Vendor Name: LDV	Vendor #: 39540

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Extension of the PO due to lead/build time for the vehicle while budgeted and approved in FY24, the vehicle will not be completed until FY25

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

These are custom built vehicles and the anticipated completion of this vehicle is Feb-March 2025. The funds are encumbered by finance and included in the FY 25 budget

Original Source Selection/Vetting Information - Describe method used to select source.

This source was selected and approved in FY24 and this is just an extension of the PO to FY25

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Recommended to approve the extension of the PO for the completion of the build.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Funds have already been approved and encumbered and this is just an extension to the PO.
Extend contract to May 31, 2025.



Grant Proposal Notifications

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2396

Agenda Date: 9/17/2024

Agenda #: 10.A.



Grant Proposal Notification

GPN Number: 031-24
(Completed by Finance Department)

Date of Notification: 08/21/2024
(MM/DD/YYYY)

Parent Committee Agenda Date: 09/17/2024
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 08/31/2024
(MM/DD/YYYY)

Name of Grant: Emergency Management Performance Grant FFY 2024

Name of Grantor: Illinois Emergency Management Agency

Originating Entity: U.S. Department of Homeland Security
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Office of Homeland Security and Emergency Management

Department Contact: Craig Dieckman, Director, x 2916
(Name, Title, and Extension)

Parent Committee: Judicial and Public Safety Committee

Grant Amount Requested: \$ 564,700.00

Type of Grant: Formula
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 97.042

If State, provide CSFA: 588-40-0450



Grant Proposal Notification

1. Justify the department's need for this grant.

The DuPage OHSEM develops plans and conducts trainings & exercises to prepare County departments and local first responders for real-world incidents and large planned events. The DuPage OHSEM assists and supports municipalities during emergencies. The DuPage OHSEM also coordinates with local municipalities and first responders to assist with Recovery following emergencies. The DuPage OHSEM complies with the Illinois Emergency Management Agency 301 Admin Code, in addition to supporting local, state, and federal partners.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Community Well-Being & Safe Community:

The DuPage OHSEM develops the county-wide emergency operations plan and assists local municipalities with the development of their EOP as well. The DuPage OHSEM participates in local events to increase awareness of emergency preparedness best practices and shares best practices with local first responders and municipal partners.

3. What is the period covered by the grant?

10/01/2024 to: 09/30/2025
(MM/DD/YYYY) (MM/DD/YYYY)

- 3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

- 4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$886,637.39 Percentage covered by grant 50%

6.1.2. Total fringe benefits \$240,880.00 Percentage covered by grant 50%

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

1000-1900

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit?
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?





Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement?	<u>1000-1900</u>
10. What amount of funding is already allocated for the project?	<u>\$0.00</u>
10.1. If allocated, in what Company-Accounting Unit are the funds located?	<u></u>
10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No):	<u>Yes</u>
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)?	<u>\$1,129,400.00</u>



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2485

Agenda Date: 9/17/2024

Agenda #: 11.A.



DUPAGE COUNTY PUBLIC DEFENDER

Jeffrey R. York, Chief Public Defender

September 5, 2024

Ms. Lucy Chang Evans
Chairwoman of the Judicial
Public Safety Committee
County Board Offices
421 N. County Farm Road
Wheaton, IL 60187

RE: Monthly Statistical Report

Dear Ms. Chang Evans:

Pursuant to 55 ILCS 5/3-4010, enclosed is a copy of the monthly report of services rendered by the Public Defender's Office through August 31, 2024.

Sincerely,

Signature on file

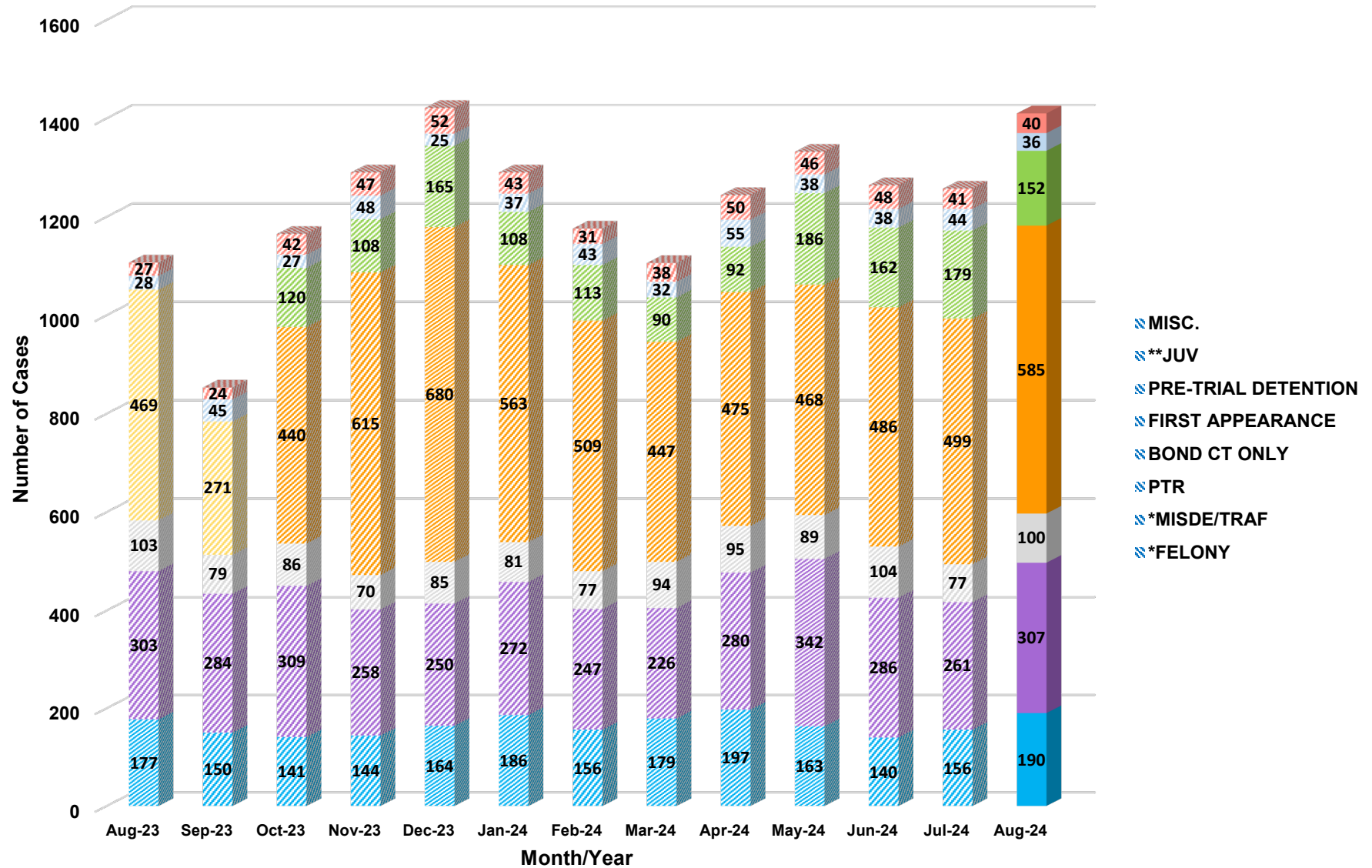
✓ J R Y
JEFFREY R. YORK
Public Defender of DuPage County

JRY/mb
encl.

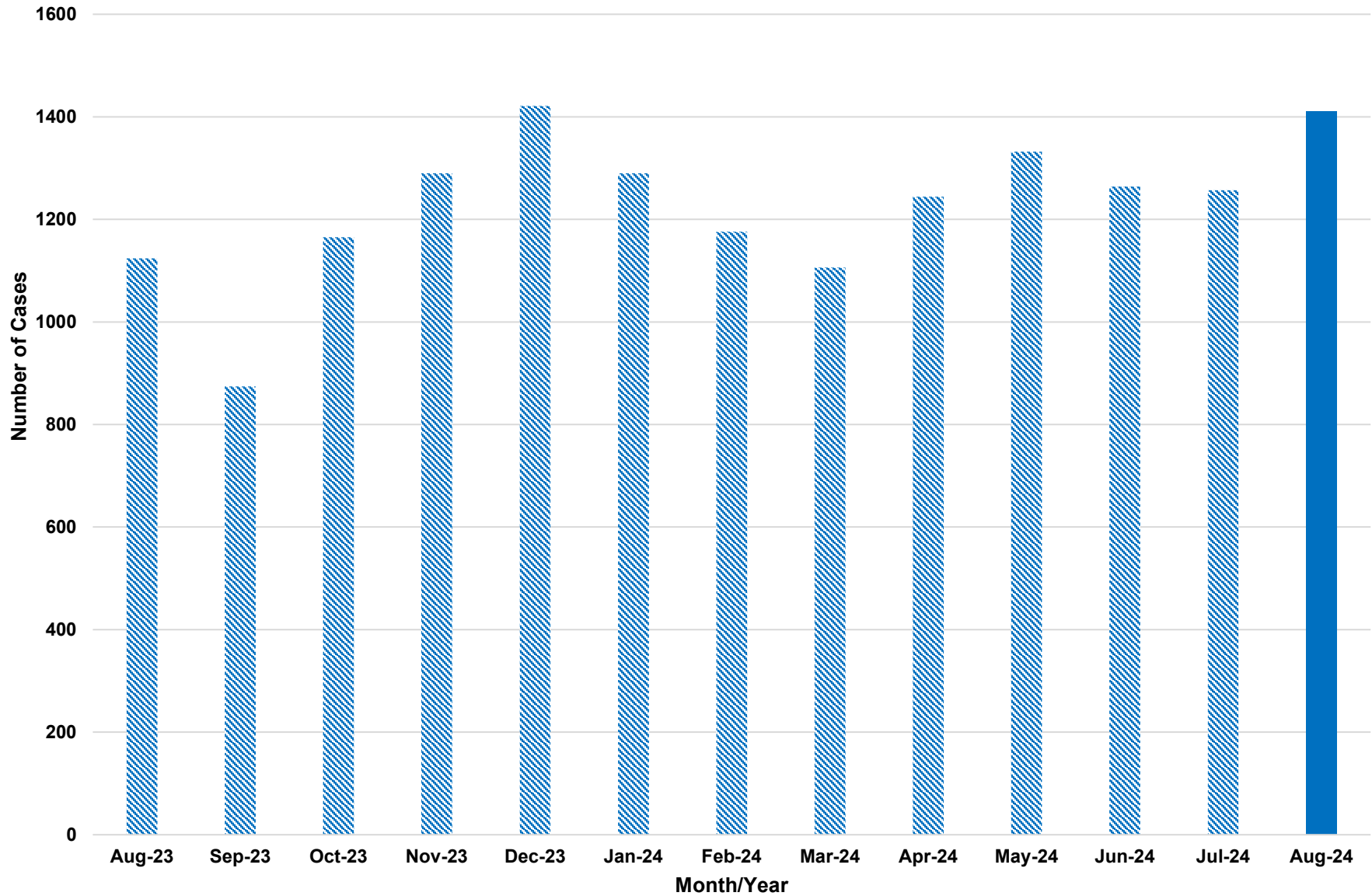
Public Defender's Office - New Case Appointments - August 2024

Case Type	Case Sub Type	Number of Cases
Criminal	Felony	190
Criminal	Misdemeanor	307
Juvenile Abuse and Neglect		8
Juvenile Delinquency		28
Mental Health & Miscellaneous		40
Pre-Trial First Appearance		585
Pre-Trial Detention		152
PTR	Felony/Misdemeanor	100
Total		1410

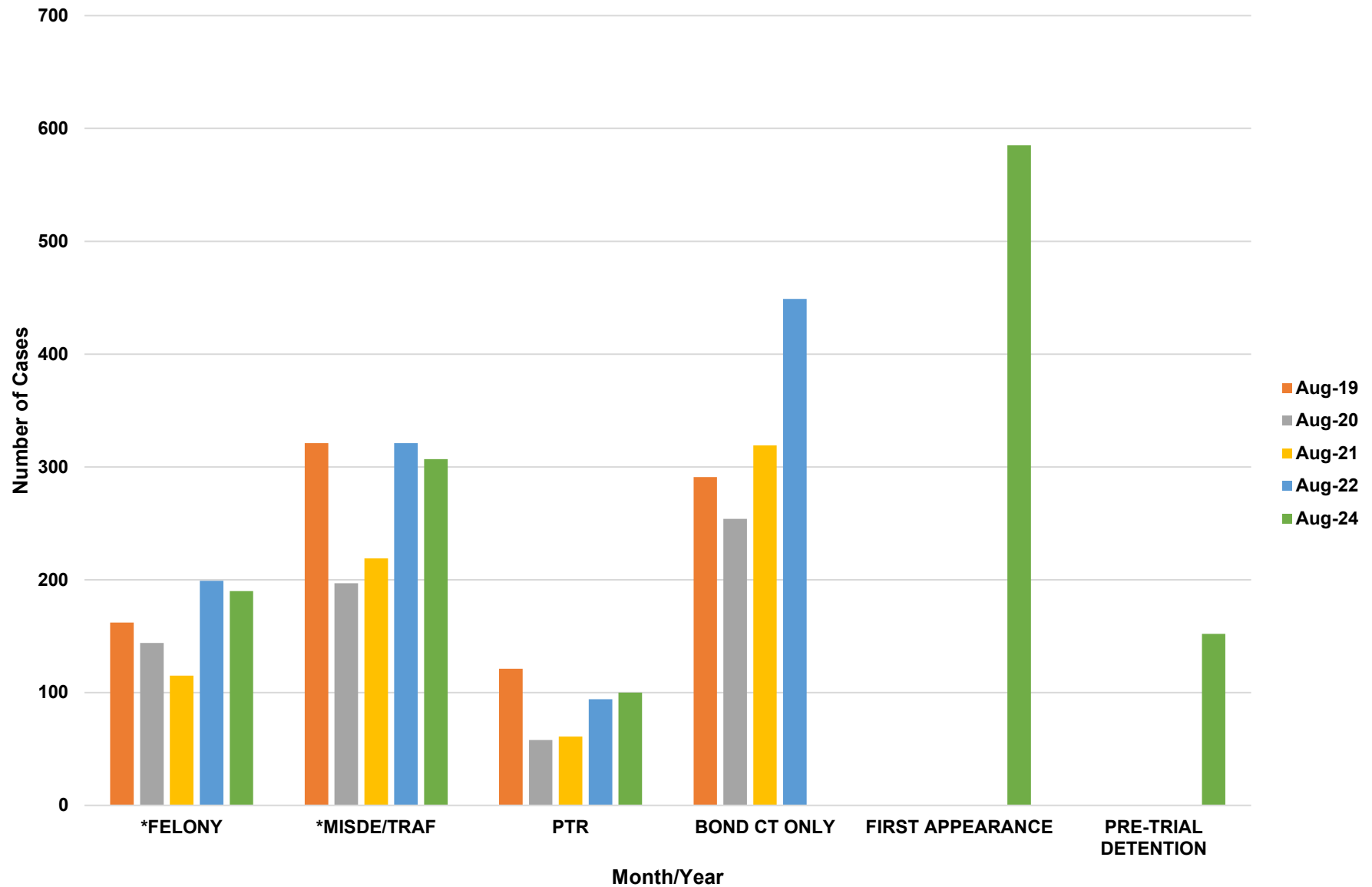
Public Defender's Office - New Apointments - By Category Stacked August 2023 - August 2024



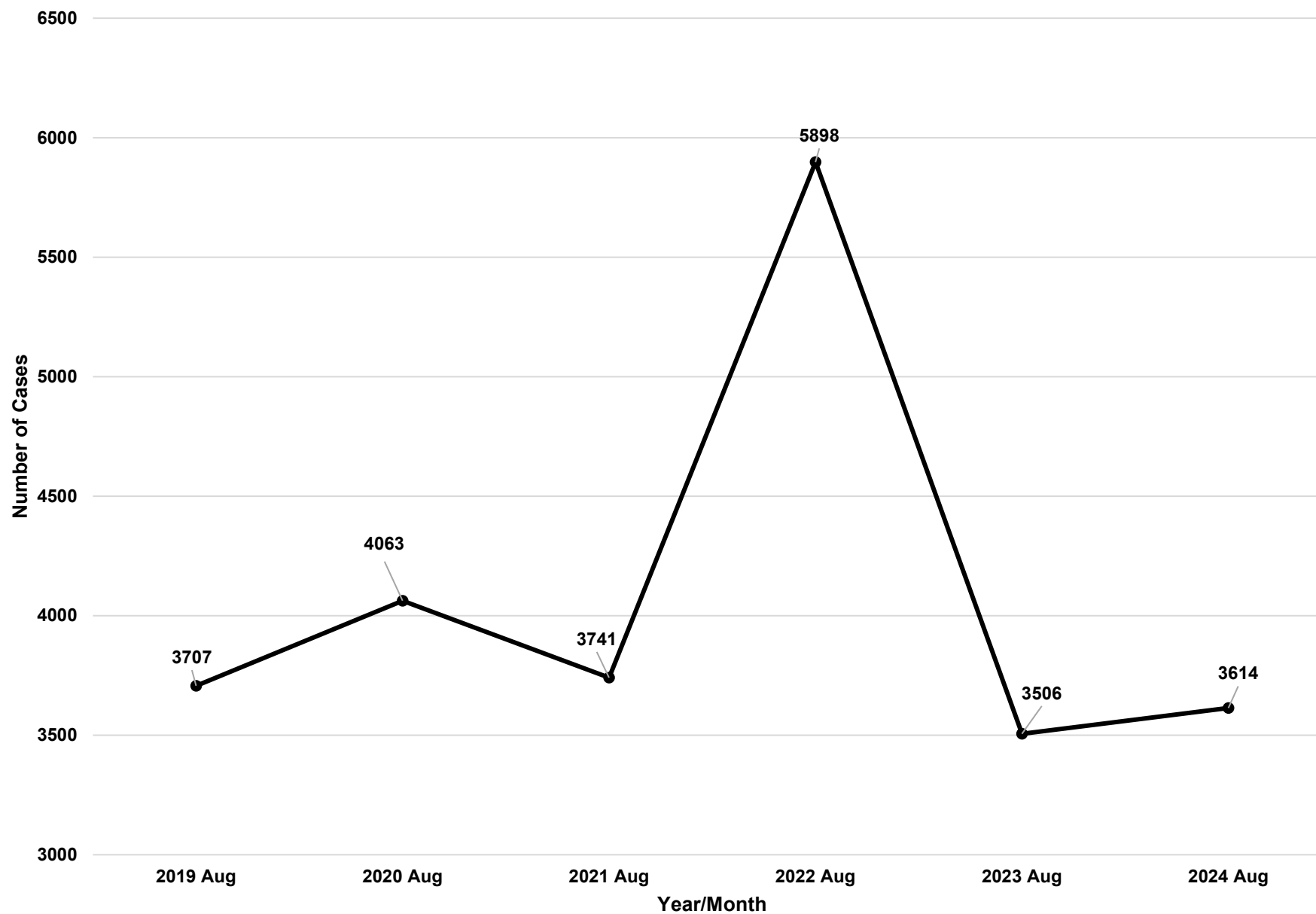
Public Defender's Office - New Case Appointments August 2023 - August 2024



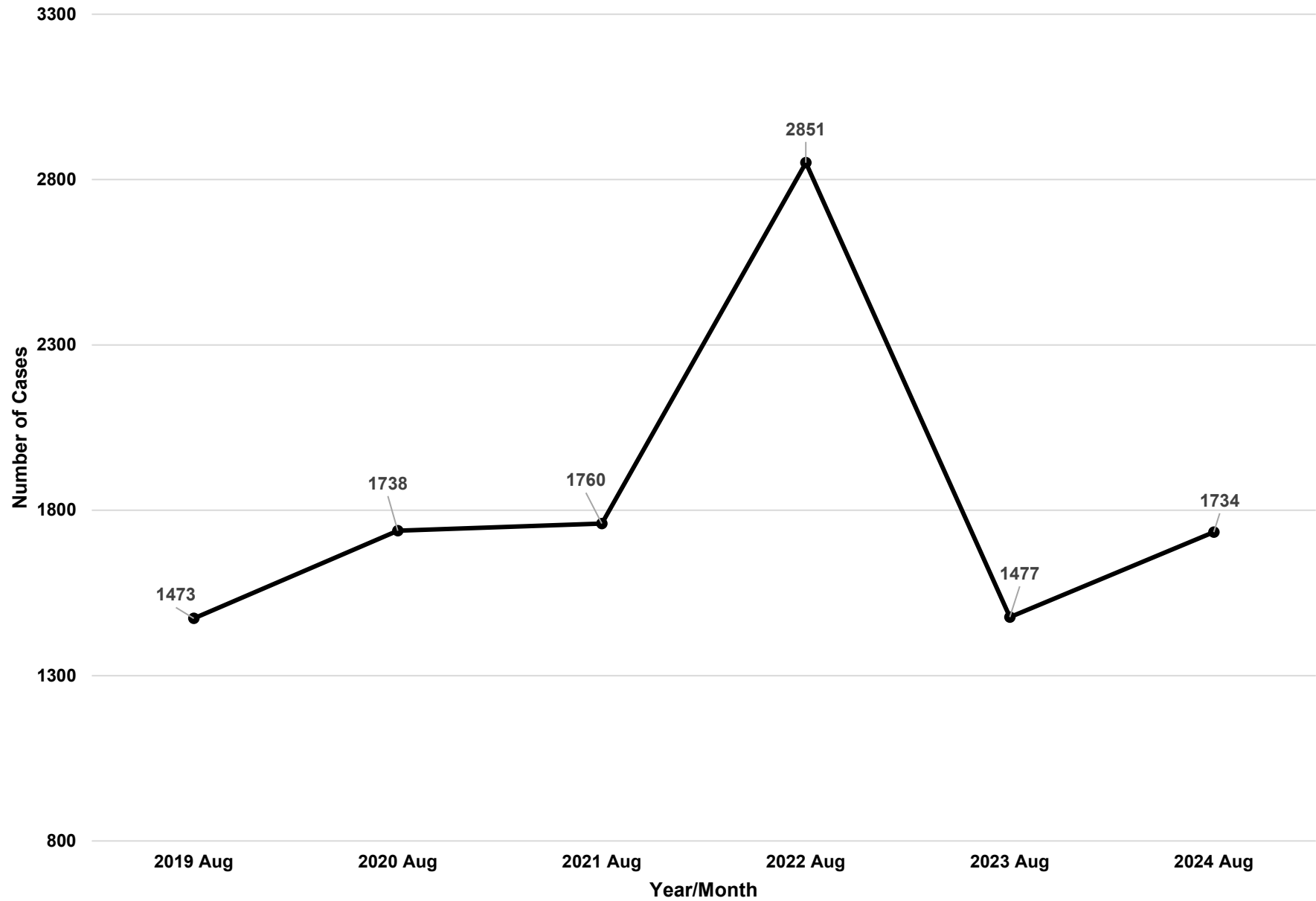
Public Defender's Office - New Case Appointment by Type August 2019 - August 2024



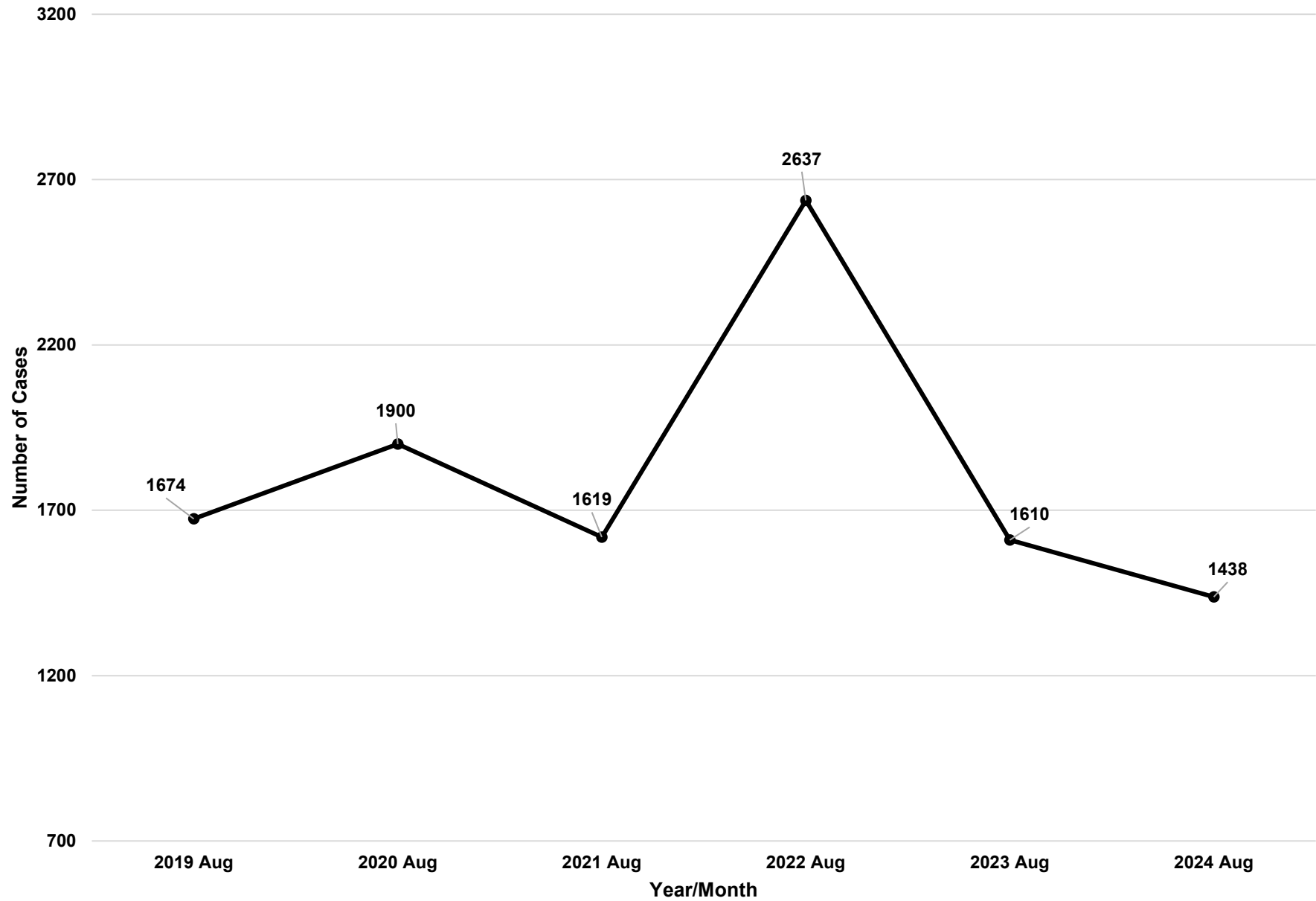
Public Defender - Attorney Active Files - August 2019 - August 2024



Public Defender - Felony Active Files - August 2019 - August 2024



Public Defender - Misdemeanor Active Files - August 2019 - August 2024



Public Defender's Office - August 2024 Open Cases by Category

