



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 4, 2023**

**9:30 AM**

**Room 3500A**

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**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

**2. ROLL CALL**

Also attending the meeting were Assistant States Attorneys Paul Bruckner and Renee Zerante, County Board members Lucy Chang, Patty Gustin, and Yeena Yoo, Procurement Buyer Donna Weidman, and Mary Keating, Director of Community Services.

<b>PRESENT</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze
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**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

Chair Schwarze welcomed County Board Members Lucy Chang, Patty Gustin, and Yeena Yoo to the meeting.

Chair Schwarze mentioned that he visited the Northern Illinois Food Bank along with Vice Chair Paula Garcia and Mary Keating, Director of Community Services. The purpose of the visit was to continue their discussion on the needs of the County with regards to food, and in relation to the \$2.2M left of the \$5M earmarked for food security. They have met with four of the larger food pantries and will meet with a sampling of the smaller food pantries in the near future.

Member Galassi asked about the current situation of food shortages and if there have been any improvements since covid. Committee thoughts included inflation, covid, and the reduction of SNAP benefits as contributors. Chair Schwarze replied that one of the first things the pantries tell them when they arrive for visits is that they still need food.

**5. APPROVAL OF MINUTES**

**5.A. [23-1414](#)**

Human Services Committee - Regular Meeting - Tuesday, March 21, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Paula Garcia

**6. COMMUNITY SERVICES - MARY KEATING****6.A. [HS-R-0043-23](#)**

Authorization to Apply for FFY 2022 and FFY 2023 Section 5310 Grant Funds from the Regional Transportation Authority.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Kari Galassi

**7. DUPAGE CARE CENTER - JANELLE CHADWICK****7.A. [FI-R-0104-23](#)**

Acceptance of an Extension of Time for the DuPage Care Center Foundation Music Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Lynn LaPlante
<b>SECONDER:</b>	Kari Galassi

**7.B. [FI-R-0105-23](#)**

Acceptance of an Extension of Time for the DuPage Care Center Foundation Recreation Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Paula Garcia

**7.C. [FI-R-0106-23](#)**

Acceptance and Appropriation of the DuPage Care Center Foundation Recreation Therapy Grant FY23, Company 5000 - Accounting Unit 2120, \$21,173. (Care Center)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Paula Garcia

7.D. [FI-R-0107-23](#)

Acceptance and Appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY23, Company 5000 - Accounting Unit 2120, \$28,474. (Care Center)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

7.E. [HS-P-0053-23](#)

Recommendation for the approval a contract purchase order to Brightstar Care of Central DuPage, to provide supplemental staffing, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$450,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

Member DeSart asked if the need for three supplemental agencies for staffing is due to the difficulty in getting enough staff from any one individual agency. Janelle Chadwick, Administrator of the DuPage Care Center, replied that it is. Member DeSart then asked what has been done in the last year with outreach to improve the staffing and how can the County Board help? Ms. Chadwick replied that the Certified Nursing Assistant (CNA) tenure program is helpful, paying CNAs up to \$650 based on experience. The Care Center is trying to get the word out and relies on word of mouth. Walk-in interviews have also benefited. There is slow improvement.

Janelle added whenever the facility is in outbreak status, it is harder to get staff to work. A lot of the expense is related to crisis staffing and a portion of that is being carried over into ARPA funds as well. The total of the three supplemental staffing contracts comes to about \$1.5M. At the current run rate, the Care Center is currently operating lower, at \$1M. But their census is lower also. With the assistance of Procurement, the Care Center was able to renegotiate the contracts and lower the agency costs.

County Board Member Gustin asked how much lower occupancy is. Ms. Chadwick replied that pre-covid occupancy was about 315 residents. With no new admissions for over one year during the covid pandemic, occupancy dropped to 215 and is currently around 250. The Care Center had two residents test positive for covid the previous day, putting them back in outbreak status.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Kari Galassi

7.F. [HS-P-0054-23](#)

Recommendation for the approval a contract purchase order to Maxim Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$120,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals (Partial ARPA Item)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Kari Galassi

7.G. [HS-P-0055-23](#)

Recommendation for the approval a contract purchase order to Novastaff Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$950,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Kari Galassi

7.H. [HS-R-0044-23](#)

Recommendation for the approval of a contract to Yami Vending, Inc., for managing beverage and snack vending machines at various locations on the DuPage County Campus, for the period of April 5, 2023 through March 31, 2024, per bid #20-012-CARE, second and final of 2 one-year optional renewals. (Yami Vending, Inc. pays DuPage Care Center 24% profit and \$5,000 payment for year 3).

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Michael Childress

7.I. [23-1389](#)

Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver S400 portable disinfection devices, for the DuPage Care Center, for the period April 5, 2023 through November 30, 2023, for a total contract amount not to exceed \$19,975; pursuant to the Intergovernmental Cooperation Act OMNIA Partners Cooperative Contract #2021003157. (ARPA Item)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Paula Garcia
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

7.J. [23-1390](#)

Recommendation for the approval of a contract purchase order to Redsail Technologies, LLC, for software and software maintenance for the data system in the Pharmacy Department, for the period of May 1, 2023 through April 30, 2024, for a total contract not to exceed \$17,000; per 55 ILCS 5/5-1022 "Competitive Bids" (C) not suitable for competitive bidding.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

7.K. [23-1391](#)

Recommendation for the approval of a contract purchase order to Seqirus USA, Inc., for flu vaccinations, for the DuPage Care Center Residents, for the period of April 5, 2023 through April 4, 2024, for a total contract amount not to exceed \$17,390.48.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Dawn DeSart
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

**8. BUDGET TRANSFERS****8.A. [23-1392](#)**

Budget Transfer to cover budget shortages in overtime, benefit payments, IT equipment-small value, supplies, dues and memberships, and printing costs for the LIHEAP Grant AU1420. \$37,500. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Dawn DeSart

**9. TRAVEL****9.A. [23-1393](#)**

Travel Request for Database and Report Specialist to attend the Wellsky Services Homeless Management Information System (HMIS) training to support HMIS and Continuum of Care staff to further address reporting and data needs. Travel to convene June 11, 2023 through June 15, 2023, in Overland Park, Kansas. Expenses to include registration transportation, lodging, and per diems for approximate total of \$2,817.50. Grant funded. (Community Services)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**9.B. [23-1394](#)**

Senior Services Manager to attend the mandatory Regional Ombudsman Quarterly Meeting and Long-Term Care Advisory Group Meeting in Springfield, Illinois, from April 18, 2023 through April 20, 2023. Expenses to include, lodging, miscellaneous expenses (parking, mileage, etc.), and per diems, for approximate total of \$560. Senior Services grant funded. (Community Services)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Michael Childress

9.C. [23-1407](#)

Community Services Administrator to attend the United Way 211 meeting to discuss future state funding for 211 and potential marketing for 211 in DuPage County. Meetings will be held in Springfield, Illinois from April 27, 2023 through April 28, 2023. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems, for approximate total of \$460.50. CSBG grant funded. (Community Services)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

## 10. CONSENT ITEMS

10.A. [23-1395](#)

Amendment to contract purchase order 6328-0001 SERV, issued to SpotOn Enterprises, for the period March 1, 2023 through February 28, 2026, for changes made to the original contract agreement, reviewed and approved by State's Attorney's Office.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress

10.B. [23-1396](#)

Decrease and close contract (5093-0001) issued to Accounting Principals, Inc. dba Ajilon, in the amount of \$139,999.00 - Contract expired.

10.C. [23-1397](#)

Decrease and close contract (5569-0001) issued to AirGas, USA, in the amount of \$11,606.94 - Contract expired.

10.D. [23-1398](#)

Decrease and close contract (441-0001) issued to CareVoyant, Inc. in the amount of \$109,119.00 - Contract expired.

10.E. [23-1399](#)

Decrease and close contract (5650-0001) issued to Home Depot Pro, in the amount of \$97,513.67 - Contract expired.

10.F. [23-1400](#)

Decrease and close contract (5436-0001) issued to Lifescan Labs, in the amount of \$15,489.84 - Contract expired.

- 10.G. [23-1401](#)  
Decrease and close contract (5258-0001), issued to McKesson Medical Surgical Government Solutions LLC, in the amount of \$94,268.80 - Contract expired.
- 10.H. [23-1402](#)  
Decrease and close contract (5664-0001) issued to Music Speaks, in the amount of \$19,835.76 - Contract expired.
- 10.I. [23-1403](#)  
Decrease and close contract (5263-0001) issued to Northwestern Medicine Regional Medical Group, in the amount of \$13,144.45 - Contract expired.
- 10.J. [23-1404](#)  
Decrease and close contract (5586-0001), issued to Symbria Rehab, Inc. in the amount of \$332,185.61 - Contract expired.
- 10.K. [23-1405](#)  
Decrease and close contract (5257-0001) issued to Sysco Chicago, Inc., in the amount of \$206,184.07 - Contract expired.
- 10.L. [23-1406](#)  
Decrease and close contract (5011-0001) issued to Valdes, LLC in the amount of \$40,138.53 - Contract expired.

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress
<b>AYES:</b>	Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

## 11. RESIDENCY WAIVERS - JANELLE CHADWICK

### Motion to approve one Out of County Residency Waiver

Janelle stated there are currently eleven male beds and twenty female beds available, with two offers to DuPage County residents pending. County Board member Gustin asked if there is a policy in place regarding what criteria an individual must meet to gain admission. Janelle replied “yes”, and the connection to DuPage County is a key factor. Ms. Chadwick offered to send the policy to the County Board members.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Michael Childress



**12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick stated with the two residents testing positive, units 1N and 3N are on quarantine. The Care Center will have to pause admissions for fourteen days and determine how to move residents within the units. Member Galassi asked about the testing policy. Janelle replied they do contact tracing, and act on symptoms, testing more than the requirement. For instance, the two cases they have now tested negative in the morning and positive in the evening. The Care Center's Director of Nursing, Anabelle, has taken a conservative approach. Testing more frequently than the requirement has been very successful in keeping outbreaks minimized.

**13. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating reminded the committee that the full Community Development Commission meets today at 11:00 a.m. in room 3500B. This is the annual meeting. All board members are members of the full Community Development Commission as well as a representative from every municipality. The primary role of the full commission is to elect the Executive Committee. The Executive Committee is the core of the group that carries on the work of Community Development through the remainder of the year. Quorum is important. She encouraged all to attend.

Keith Briggs will be doing a security presentation next week along with some tours of renovation changes within the building.

One of the exciting renovations is Community Services' new reception area and intake rooms. The new intake rooms provide privacy and real separation between staff and clients. This is phase one of the remodel of the whole intake area for Community Services, which has been primarily ARPA funded.

**14. OLD BUSINESS**

No old business was discussed.

**15. NEW BUSINESS**

No new business was discussed.

**16. ADJOURNMENT**

Motion to Adjourn

There being no further business, the meeting was adjourned at 9:58 AM.

<b>RESULT:</b>	ADJOURNED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Michael Childress