



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Local Emergency Planning Committee Final Summary

Tuesday, May 16, 2023

1:30 PM

OHSEM Training Room

1. CALL TO ORDER

1:30 PM meeting was called to order by Chair Jeff Janus at 1:30 PM.

2. ROLL CALL

Additional attendees:

Mark Winistorfer, DuPage County State's Attorney Office; Don Novak, City of Elmhurst EMA; Sarah Miller, DuPage County Stormwater; Terrel Doby, American Red Cross and Jacob Sheaffer, INX International.

PRESENT	Bostick, Boyle, Campbell, Dieckman, Duval, Eckhoff, Eidson, Esterquest, Falsey, Hinz, Janus, Johl, Loveless, Lutz, McLean, Pradel, Radzinski, Schultz, Schwarze, Shay, and Williams
ABSENT	Godden, Hronek, Hunn, Kadolph, Knight, Kosak, Mansfield, Medrano, Mitchell, Reusch, Ross, Selvik, Wiza, and Zbinden

3. PUBLIC COMMENT

No public comment was offered.

4. CHAIRMAN'S REMARKS - CHAIR JANUS

Chair Jeff Janus informed the Committee that the DuPage County Office of Homeland Security and Emergency Management was recently involved in Operation Power Play, a statewide exercise hosted by ComEd. He indicated that it was a great learning experience and that once the After Action Report becomes available, he will share it with the Committee members.

Chair Janus next commented that he had been made aware of some recent initiatives in the State of Illinois to develop an electric vehicle infrastructure. He felt that before moving forward with this, there needed to be a plan in place regarding the lithium ion battery issues. One suggestion he had was that the State should reach out to fire service agencies to discuss solutions. He also encouraged the Committee members to continue to provide him with any information they receive concerning battery issues and he will, in turn, pass that along to the group.

Next, Chair Janus notified the Committee that Argonne National Laboratory will be hosting an Open House on Saturday, May 20, 2023 from 10:00 AM until 4:00 PM. Tickets are available online at: <https://www.anl.gov/event/2023-argonne-open-house>. Brian Shay from Argonne then shared that, because of the pandemic, they were not able to celebrate their 75th anniversary. So this event will recognize that milestone, as well as provide an opportunity for the public to tour the laboratory to better understand what their tax dollars are used for.

Further, Chair Janus reminded the Committee that the IEMA Conference will be held September 5-8, 2023 in Springfield, Illinois. There is an LEPC component scheduled for the first day of the Conference which will include a tabletop exercise. He invited anyone interested in attending to let him know and he will provide them with more information.

Lastly, Chair Janus mentioned that one of the LEPC's responsibilities is to submit an Annual Report to IEMA which is due in July 2023. He invited anyone interested in helping draft that report to contact him.

5. ACTION ITEMS

5.A. [23-1867](#)

LEPC Registry Membership Roster: Vote to Add/Remove Members from Registry

Member Joy Hinz moved, seconded by Member John Radzinski to add Benjamin Duval as an alternate member to the Membership Registry. The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Joy Hinz
SECONDER:	John Radzinski

Member Michael McLean moved, seconded by Member Brian Shay to remove Michael Pasciak from the Membership Registry. The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Michael McLean
SECONDER:	Brian Shay

Member Pat Johl moved, seconded by Member Joy Hinz to remove Bill Anaszewicz from the Membership Registry. The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Pat Johl
SECONDER:	Joy Hinz

Member Greg Schwarze moved, seconded by Member Joy Hinz to add Julia Loveless as an alternate member to the Membership Registry. The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Joy Hinz

Member Craig Dieckman inquired as to whether an alternate member is allowed to make motions and vote. Assistant State's Attorney, Mark Winistorfer replied that if the primary

member is present, then only they can move and vote. If the primary member is absent, then moving and voting rights fall to the first alternate. If both the primary and the first alternate are absent, it then falls to the second alternate and so on.

6. APPROVAL OF MINUTES

6.A. [23-1868](#)

Approval of Local Emergency Planning Committee (LEPC) Meeting Minutes (quorum present): February 21, 2023

The motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED
MOVER:	John Radzinski
SECONDER:	Brian Shay

7. PRESENTATION

7.A. Flow MSP - Tier II Data for First Responders

8. OLD BUSINESS

8.A. IEMA SERC Waiver for Broadcast/Print Media Position on LEPC

Chair Janus informed the Committee that IEMA had recently approved his request for a waiver of this position. A copy of the Waiver is attached to these minutes. In the future, if someone is interested in assuming this position, Chair Janus encouraged them to reach out to him.

[23-1905](#)

IEMA Approval of DuPage LEPC Request

8.B. Railroad Update

Chair Janus reported that an average of 1,700 train derailments occur annually, with an average of approximately 11 of those derailments involving hazardous chemicals. Member John Radzinski from Metra Railroad confirmed that these numbers are accurate. However, he did mention that any time a wheel leaves the track it must be reported as a derailment. Some of these instances are considered minor and are cleared up quickly. Chair Janus mentioned that he will share with the group any information he receives regarding railroad training opportunities in the area.

8.C. LEPC Membership Registry Updates/Changes

Chair Janus encouraged everyone to review the Membership Registry prior to leaving to ensure their name appears correctly on the list.

9. NEW BUSINESS

9.A. Election of Officers November 2023

The next election of officers will take place in November 2023. According to the LEPC Bylaws, the current officers can chose to remain in office. However, if others are interested in serving as an officer they may be considered for the position. Nominations will be accepted at the next LEPC meeting on August 22, 2023 and voting will take place at the November 21, 2023 meeting.

9.B. Updates from LEPC Membership

Member John Radzinski informed the Committee of upcoming railroad training opportunities. Specifically, he mentioned the two sessions entitled Responder Incident Train: Emergency Response to Railroad Incidents which are being offered at the end of June. An informational flyer on this course is attached to these minutes. In addition, Member Radzinski informed the Committee that Metra offers a free, 3-hour training class. Metra will come to your location to train law enforcement officers, firefighters and emergency management staff on topics ranging from basic rail safety to Metra specific safety matters. He encouraged anyone interested to please contact him. Chair Janus stressed the importance of training and recommended that everyone participate.

Member Greg Schwarze updated the Committee on the status of the new interoperable portable radios. These radios have already been distributed to law enforcement officers and he anticipates that they will be available to fire departments sometime this summer.

Member Craig Dieckman reported that the DuPage County Office of Homeland Security and Emergency Management is nearing the completion of its Natural Hazard Mitigation Plan 5-year update. A draft of this Plan is currently available for review and comment on the DuPage County website. This draft Plan meets FEMA's new guidelines as of April 2023 on mitigation planning. He stressed that it is a great source of information and encouraged all to review it. Further, Member Dieckman mentioned that DuPage OHSEM is looking to add an Emergency Management Specialist to the agency. He anticipates that this position will be posted within the next week or so. He asked if anyone is aware of someone who might be interested, to refer them to the job posting on the DuPage County website.

In conclusion, Chair Janus reminded everyone to please review the Membership Registry and let him know of any necessary corrections. The next meeting is scheduled for Tuesday, August 22, 2023 at 1:30 PM. He stressed the importance of in-person attendance, particularly at the next two meetings in August and November as the Committee will be focusing on the election/re-election of officers. Zoom participation is no longer being offered.

[23-1908](#)

RIT Training Invitation-First Responder

10. ADJOURNMENT

Member Greg Schwarze moved, seconded by Member Pat Johl to adjourn the meeting at 2:13 PM. The next meeting is scheduled for Tuesday, August 22, 2023 at 1:30 PM.



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1867

Agenda Date: 5/16/2023

Agenda #: 5.A.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1868

Agenda Date: 5/16/2023

Agenda #: 6.A.



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
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Local Emergency Planning Committee Final Summary

Tuesday, February 21, 2023

1:30 PM

OHSEM Training Room

1. CALL TO ORDER

1:30 PM meeting was called to order by Chair Jeff Janus at 1:30 PM.

2. ROLL CALL

Additional in-person attendees: Assistant State's Attorney Mark Winistorfer

Additional remote attendees: John Carroll and Ashley Rooney of INX International Ink Co.

PRESENT	Dieckman, Eckhoff, Eidson, Esterquest, Hinz, Janus, Kadolph, Loveless, Lutz, McLean, Pradel, Radzinski, Ross, Schultz, Schwarze, Shay, Williams, and Wiza
ABSENT	Anaszewicz, Bostick, Boyle, Campbell, Falsey, Godden, Hronek, Hunn, Johl, Knight, Kosak, Mansfield, Mitchell, Pasciak, Reusch, Selvik, and Zbinden
REMOTE	Medrano

3. PUBLIC COMMENT

No public comment was offered.

4. CHAIRMAN'S REMARKS - CHAIR JANUS

Chair Jeff Janus opened the meeting by welcoming everyone in attendance. He then asked those new to the group, as well as anyone who had not attended a meeting in awhile, if they would please stand and introduce themselves. Among these individuals were: Mike McLean, Chief of the Elmhurst Police Department; Dorisanne Williams, Environmental Health Manager with the DuPage County Health Department; Ben Kadolph, Deputy Chief with the Willowbrook Police Department; Colin Pradel with the City of Aurora Emergency Management Agency and Greg Schwarze, County Board Member District 6. At this time, Chair Janus asked everyone to please check their contact information on the list being passed around the room to ensure that it is correct.

In addition, Chair Janus mentioned that it has been difficult to fill the vacancy in the broadcast and print media category. He has submitted a request to the State of Illinois to have this position waived. However, if an individual does come forward who is interested in serving in this capacity, they would be welcomed to join the group. As of this time, he has not yet received approval of this request from the State.

Chair Janus then provided an update on Tier II Reports. The deadline to submit these reports is March 1, 2023. He indicated that he has already received approximately 200 reports and continues to receive more each day which are being reviewed as they come in.

He next invited Vice-Chair John Radzinski with Metra Railroad to brief the group on the calls he has been receiving following the recent rail incident in Ohio. These individuals are calling him to request railroad contacts. Vice-Chair Radzinski then contacted Matt Thompson, Hazardous Materials Manager with Union Pacific Railroad, and requested that Mr. Thompson provide him with a list of contacts for all of the railroad lines that pass through our area. Vice-Chair Radzinski forwarded this list, which includes three attachments, onto Chair Janus who will send it to all of the Committee members. One of the attachments contains information about an online training course pertaining to freight railroads developed by Union Pacific and offered through www.transcaer.com. Vice-Chair Radzinski mentioned this course is beneficial as a refresher for firemen and as new information for the non-fireman.

In conclusion, Vice-Chair Radzinski commented that if you are getting requests for information from elected officials, you should ask the police or fire chief in your municipality to contact the hazardous materials manager (Matt Thompson with UPRR) to request a commodities flow chart which will show what types of chemicals are passing through your area on freight lines. These individuals are your best point of contact during an incident where hazmat is involved. He stressed that railroads work together to assist first responders.

5. ACTION ITEMS

5.A. [23-0792](#)

LEPC Registry Membership Roster: Vote to Add Alternate Members

5.A.1. Motion to appoint Greg Schwarze as an alternate member.

The Motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Grant Eckhoff
SECONDER:	John Radzinski

5.A.2. Motion to appoint Roy Selvik and Benjamin Kadolph as alternate members.

The Motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	John Radzinski
SECONDER:	John Ross

5.A.3. Motion to appoint Colin Pradel as an alternate member.

The Motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	John Radzinski
SECONDER:	John Ross

- 5.B. [23-0793](#)
LEPC Draft Plan

The Motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	John Radzinski
SECONDER:	John Ross

- 5.C. [23-0794](#)
Approval of 2023 LEPC Meeting Schedule: May 16, 2023; August 22, 2023 and November 21, 2023.

The Motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Grant Eckhoff
SECONDER:	John Ross

Craig Dieckman asked if alternate members were allowed to make motions and vote on agenda items. Assistant State's Attorney Mark Winistorfer responded that if the primary member is present, then only that individual may move, second and/or vote. If the primary member is absent, then the first alternate may move, second and/or vote. If the primary and first alternate are absent, then moving and voting permissions fall to the second alternate, etc.

6. APPROVAL OF MINUTES

- 6.A. [23-0795](#)
Approval of Local Emergency Planning Committee (LEPC) Meeting Minutes (quorum present): November 16, 2021

The Motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED
MOVER:	Michael McLean
SECONDER:	John Ross

- 6.B. [23-0796](#)
Approval of Local Emergency Planning Committee (LEPC) Meetings Summary Minutes (no quorum present): February 18, 2020; August 18, 2020; February 15, 2022 and November 15, 2022.

The Motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED
MOVER:	John Radzinski
SECONDER:	John Ross

7. PRESENTATION**7.A. Emergency Response Guide Review - Coordinator Matt Bryan**

Matt Bryan, Training and Exercise Coordinator with the DuPage County Office of Homeland Security and Emergency Management, provided an overview of the Emergency Response Guidebook. At the conclusion of his presentation, Coordinator Bryan mentioned that if anyone is interested in additional training for their personnel on the Emergency Response Guidebook there is a 30 minute in-depth training available on YouTube. To view this, simply go to www.youtube.com and search "Emergency Response Guidebook 2020".

8. OLD BUSINESS**8.A. Tier II - Flow MSP**

Chair Janus mentioned to the group that Jason Marvel, CEO of Flow MSP, who had presented at the November 15, 2022 LEPC meeting, is going directly to IEMA to obtain the necessary information for Tier II reports. It is anticipated that this process will be much more efficient to ensure that this Tier II information can be posted online and accessible to first responders.

9. NEW BUSINESS

No new business was offered.

10. ADJOURNMENT

Member Shay moved, seconded by Member Ross to adjourn the meeting at 2:28 PM. The next meeting is scheduled for Tuesday, May 16, 2023 at 1:30 PM.



LEPC Meeting Handout

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1905

Agenda Date: 5/16/2023

Agenda #:



ILLINOIS EMERGENCY MANAGEMENT AGENCY

JB Pritzker
Governor

Alicia Tate-Nadeau
Director

April 25, 2023

Mr. Jeff Janus
LEPC Chair
DuPage County Office of Homeland Security & Emergency Management
418 N. County Farm Road
Wheaton, IL 60187

Subject: DuPage County Local Emergency Planning Committee's (LEPC) Request to Remove Broadcast/Print Media From Registry

Dear Mr. Janus –

The Illinois Emergency Management Agency (Agency) has reviewed your January 18, 2023 correspondence requesting the removal of a Broadcast/Print Media representative from your LEPC membership due to the continued lack of a volunteer for this specified position, thus, causing your committee to not be whole. As you are aware, 29 Ill. Admin. Code 620.50(a) enumerates the minimum twelve categories of representation that a LEPC must be comprised of in order to be considered whole, including a representative from broadcast and print media.

As referenced in your letter, 29 Ill. Admin. Code 620.50(b)(5) provides the Agency, designated as the State Emergency Response Commission under the Illinois Emergency Planning and Community Right-to-Know Act [430 ILCS 100/], the authority to abolish position of members upon written request. As such, the Agency approves the DuPage County LEPC's request to remove the Broadcast/Print Media category from your membership registry effective April 1, 2023.

The Agency supports your LEPC's commitment to public transparency and your continued willingness to pursue a volunteer(s) to fill this position on your committee. If your LEPC is successful in filling said position in the future, please submit a written statement requesting this position to be reestablished.

We thank you for your continued commitment to public health and safety for the citizens of DuPage County and the state of Illinois. Please let the Agency know if you need anything further regarding this issue.

Sincerely,

Signature on file

/
Kelly Horn, Branch Chief
Radiation Protection Services
Division of Nuclear Safety
Illinois Emergency Management Agency



LEPC Meeting Handout

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 23-1908

Agenda Date: 5/16/2023

Agenda #:



Coming Soon to
Riverdale, IL:

Responder Incident Train: Emergency Response to Railroad Incidents

BROUGHT TO YOU BY:

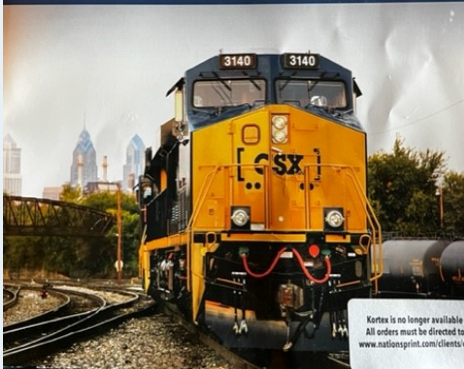


For More Information
Contact and to RSVP:

Scott Karcher
Manager of Hazardous
Materials/Special
Agent
Scott_karcher@csx.com
C: (734) 732-3710



Emergency Response to Railroad Incidents



Training Details:

WHO: Emergency First Responders

WHAT: Emergency Response Training to Railroad Incidents

WHEN: June 20-23 @ 0900-1500 For First Responders
June 26-30 0900-1200 and 1300-1600
Local government, EPA, Contractors et al

WHERE: CSX Barr Yard 13600
Wentworth Riverdale IL

PPE Safety Glasses, Pants-No Shorts, Safety Boots, Vest and Gloves

Emergency Response to Railroad Incidents

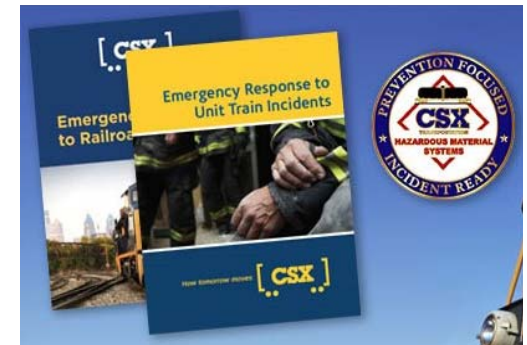
Topics covered in this course will include classroom and hands-on training:

- ◆ Railroad Safety
- ◆ Initial Response Procedures
- ◆ Railroad Officials
- ◆ Incident Management/ Unified Command
- ◆ Shipping Papers
- ◆ Hazardous Materials Safety
- ◆ Tanker Cars
- ◆ Locomotives



Resources:

<https://www.nationsprint.com/clients/csx/>
(Training Material and Planning Information)



CSX Transportation - Emergency Response to Railroad Incidents (ERRI)

PRIOR TO THIS CLASS PLEASE ENSURE PERSONNEL TAKE THE CSX "EMERGENCY RESPONSE TO RAILROAD INCIDENTS TRAINING" at <https://www.transcaer.com>