



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Local Emergency Planning Committee Final Regular Meeting Agenda

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Tuesday, May 16, 2023

1:30 PM

OHSEM Training Room

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **CHAIRMAN'S REMARKS - CHAIR JANUS**
5. **ACTION ITEMS**
  - 5.A. [23-1867](#)  
LEPC Registry Membership Roster: Vote to Add/Remove Members from Registry
6. **APPROVAL OF MINUTES**
  - 6.A. [23-1868](#)  
Approval of Local Emergency Planning Committee (LEPC) Meeting Minutes (quorum present): February 21, 2023
7. **PRESENTATION**
  - 7.A. Flow MSP - Tier II Data for First Responders
8. **OLD BUSINESS**
  - 8.A. IEMA SERC Waiver for Broadcast/Print Media Position on LEPC
  - 8.B. Railroad Update
  - 8.C. LEPC Membership Registry Updates/Changes
9. **NEW BUSINESS**
  - 9.A. Election of Officers November 2023
  - 9.B. Updates from LEPC Membership
10. **ADJOURNMENT**
  - 10.A. This meeting is adjourned to Tuesday, August 22, 2023 at 1:30 p.m.



## Action Item

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**File #:** 23-1867

**Agenda Date:** 5/16/2023

**Agenda #:** 5.A.

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# Minutes

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**File #:** 23-1868

**Agenda Date:** 5/16/2023

**Agenda #:** 6.A.

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# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
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## Local Emergency Planning Committee Final Summary

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**Tuesday, February 21, 2023**

**1:30 PM**

**OHSEM Training Room**

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**1. CALL TO ORDER**

1:30 PM meeting was called to order by Chair Jeff Janus at 1:30 PM.

**2. ROLL CALL**

Additional in-person attendees: Assistant State's Attorney Mark Winistorfer

Additional remote attendees: John Carroll and Ashley Rooney of INX International Ink Co.

<b>PRESENT</b>	Dieckman, Eckhoff, Eidson, Esterquest, Hinz, Janus, Kadolph, Loveless, Lutz, McLean, Pradel, Radzinski, Ross, Schultz, Schwarze, Shay, Williams, and Wiza
<b>ABSENT</b>	Anaszewicz, Bostick, Boyle, Campbell, Falsey, Godden, Hronek, Hunn, Johl, Knight, Kosak, Mansfield, Mitchell, Pasciak, Reusch, Selvik, and Zbinden
<b>REMOTE</b>	Medrano

**3. PUBLIC COMMENT**

No public comment was offered.

**4. CHAIRMAN'S REMARKS - CHAIR JANUS**

Chair Jeff Janus opened the meeting by welcoming everyone in attendance. He then asked those new to the group, as well as anyone who had not attended a meeting in awhile, if they would please stand and introduce themselves. Among these individuals were: Mike McLean, Chief of the Elmhurst Police Department; Dorisanne Williams, Environmental Health Manager with the DuPage County Health Department; Ben Kadolph, Deputy Chief with the Willowbrook Police Department; Colin Pradel with the City of Aurora Emergency Management Agency and Greg Schwarze, County Board Member District 6. At this time, Chair Janus asked everyone to please check their contact information on the list being passed around the room to ensure that it is correct.

In addition, Chair Janus mentioned that it has been difficult to fill the vacancy in the broadcast and print media category. He has submitted a request to the State of Illinois to have this position waived. However, if an individual does come forward who is interested in serving in this capacity, they would be welcomed to join the group. As of this time, he has not yet received approval of this request from the State.

Chair Janus then provided an update on Tier II Reports. The deadline to submit these reports is March 1, 2023. He indicated that he has already received approximately 200 reports and continues to receive more each day which are being reviewed as they come in.

He next invited Vice-Chair John Radzinski with Metra Railroad to brief the group on the calls he has been receiving following the recent rail incident in Ohio. These individuals are calling him to request railroad contacts. Vice-Chair Radzinski then contacted Matt Thompson, Hazardous Materials Manager with Union Pacific Railroad, and requested that Mr. Thompson provide him with a list of contacts for all of the railroad lines that pass through our area. Vice-Chair Radzinski forwarded this list, which includes three attachments, onto Chair Janus who will send it to all of the Committee members. One of the attachments contains information about an online training course pertaining to freight railroads developed by Union Pacific and offered through www.transcaer.com. Vice-Chair Radzinski mentioned this course is beneficial as a refresher for firemen and as new information for the non-fireman.

In conclusion, Vice-Chair Radzinski commented that if you are getting requests for information from elected officials, you should ask the police or fire chief in your municipality to contact the hazardous materials manager (Matt Thompson with UPRR) to request a commodities flow chart which will show what types of chemicals are passing through your area on freight lines. These individuals are your best point of contact during an incident where hazmat is involved. He stressed that railroads work together to assist first responders.

**5. ACTION ITEMS**

5.A. [23-0792](#)

LEPC Registry Membership Roster: Vote to Add Alternate Members

5.A.1. Motion to appoint Greg Schwarze as an alternate member.

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Grant Eckhoff
<b>SECONDER:</b>	John Radzinski

5.A.2. Motion to appoint Roy Selvik and Benjamin Kadolph as alternate members.

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	John Radzinski
<b>SECONDER:</b>	John Ross

5.A.3. Motion to appoint Colin Pradel as an alternate member.

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	John Radzinski
<b>SECONDER:</b>	John Ross

- 5.B. [23-0793](#)  
LEPC Draft Plan

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	John Radzinski
<b>SECONDER:</b>	John Ross

- 5.C. [23-0794](#)  
Approval of 2023 LEPC Meeting Schedule: May 16, 2023; August 22, 2023 and November 21, 2023.

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Grant Eckhoff
<b>SECONDER:</b>	John Ross

Craig Dieckman asked if alternate members were allowed to make motions and vote on agenda items. Assistant State's Attorney Mark Winistorfer responded that if the primary member is present, then only that individual may move, second and/or vote. If the primary member is absent, then the first alternate may move, second and/or vote. If the primary and first alternate are absent, then moving and voting permissions fall to the second alternate, etc.

**6. APPROVAL OF MINUTES**

- 6.A. [23-0795](#)  
Approval of Local Emergency Planning Committee (LEPC) Meeting Minutes (quorum present): November 16, 2021

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	ACCEPTED
<b>MOVER:</b>	Michael McLean
<b>SECONDER:</b>	John Ross

- 6.B. [23-0796](#)  
Approval of Local Emergency Planning Committee (LEPC) Meetings Summary Minutes (no quorum present): February 18, 2020; August 18, 2020; February 15, 2022 and November 15, 2022.

The Motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	ACCEPTED
<b>MOVER:</b>	John Radzinski
<b>SECONDER:</b>	John Ross

**7. PRESENTATION****7.A. Emergency Response Guide Review - Coordinator Matt Bryan**

Matt Bryan, Training and Exercise Coordinator with the DuPage County Office of Homeland Security and Emergency Management, provided an overview of the Emergency Response Guidebook. At the conclusion of his presentation, Coordinator Bryan mentioned that if anyone is interested in additional training for their personnel on the Emergency Response Guidebook there is a 30 minute in-depth training available on YouTube. To view this, simply go to [www.youtube.com](http://www.youtube.com) and search "Emergency Response Guidebook 2020".

**8. OLD BUSINESS****8.A. Tier II - Flow MSP**

Chair Janus mentioned to the group that Jason Marvel, CEO of Flow MSP, who had presented at the November 15, 2022 LEPC meeting, is going directly to IEMA to obtain the necessary information for Tier II reports. It is anticipated that this process will be much more efficient to ensure that this Tier II information can be posted online and accessible to first responders.

**9. NEW BUSINESS**

No new business was offered.

**10. ADJOURNMENT**

Member Shay moved, seconded by Member Ross to adjourn the meeting at 2:28 PM. The next meeting is scheduled for Tuesday, May 16, 2023 at 1:30 PM.