

CONSENT
26-1232 PW 5/5
CB 5/12



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Apr 20, 2026

MinuteTraq (IQM2) ID #: N/A

Purchase Order #: 6348SERV	Original Purchase Order Date: Mar 28, 2023	Change Order #: 1	Department: Public Works
Vendor Name: Christopher B Burke Engineering LTD		Vendor #: 10234	Dept Contact: Drew Cormican
Background and/or Reason for Change Order Request: Contract time extension to November 30, 2027. No change in contract total.			
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value \$95,000.00
B	Net \$ change for previous Change Orders \$0.00
C	Current contract amount (A + B) \$95,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease
E	New contract amount (C + D) \$95,000.00
F	Percent of current contract value this Change Order represents (D / C) 0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) 0.00%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: Jun 30, 2026 to: Nov 30, 2027

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

<u>Dse</u> Prepared By (Initials)		<u>4/20/26</u> Date	<u>SR</u> Recommended for Approval (Initials)		<u>4/21/26</u> Date
REVIEWED BY (Initials Only)					
			<u>SR</u> Procurement Officer		
			<u>4/27/2026</u> Date		
Chief Financial Officer (Decision Memos Over \$25,000)			Chairman's Office (Decision Memos Over \$25,000)		
Date			Date		