



DU PAGE COUNTY

Environmental Committee

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, December 2, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRWOMAN'S REMARKS - CHAIR HAIDER

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-2818](#)

Environmental Committee Minutes - Regular meeting - Tuesday, October 7, 2025

6. PRESENTATIONS

6.A. Food Recovery and Diversion Bill SB1398 - Feed & Conserve, IL

7. ACTION ITEM

7.A. [25-2814](#)

Recommendation for the approval of an Agreement between the County of DuPage, Illinois, eWorks Electronics Services, Inc. and Reverse Logistics Group Americas, Inc. to provide electronics recycling to residents of DuPage County, for the period January 1, 2026, to December 31, 2026, for an amount not to exceed \$7,000, for the Environmental Division.

8. INFORMATIONAL

8.A. [25-2826](#)

SM-P-0021-25 - Recommendation for the approval of a contract issued to School and Community Assistance for Recycling and Composting Education (SCARCE), for Professional Education Services, for Stormwater Management, for the period of December 1, 2025 through November 30, 2026, for a contract total not to exceed \$235,000 (\$85,000 Stormwater and \$150,000 Environmental). Per RFP #23-114-SWM, second of three optional renewals.

9. STAFF REPORTS

9.A. [25-2825](#)

Paint Recycling Update

10. OLD BUSINESS

- 11. NEW BUSINESS**
- 12. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2818

Agenda Date: 12/2/2025

Agenda #: 5.A.



DU PAGE COUNTY

Environmental Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 7, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Saba Haider at 8:30 AM.

2. ROLL CALL

Other members present: Paula Deacon Garcia, Yeena Yoo

Staff Present: Joy Hinz, Geoffrey Matteson, Myles Barnes, Jennifer Boyer, Tim Harbaugh, and Nicholas Alfonso.

PRESENT	Cronin Cahill, Evans, Haider, Honig, LaPlante, and Martinez
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3. CHAIRWOMAN'S REMARKS - CHAIR HAIDER

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-2361](#)

Environmental Committee Minutes - Regular meeting - Tuesday, September 2, 2025

Attachments: [September Approval of Minutes.pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Lucy Evans

6. PRESENTATIONS

6.A. [25-2440](#)

SCARCE Presentation

Kay McKeen, Founder and Executive Director of SCARCE, updates the board with a quarterly presentation. She highlights the success of SCARCE's summer programs and events, and previews what remains for the final quarter of the year.

Attachments: [SCARCE Quarterly Presentation - October.pdf](#)

RESULT:	ACCEPTED AND PLACED ON FILE
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7. BID AWARD**7.A. [EN-P-0001-25](#)**

Recommendation for the approval of a contract to Gúd Marketing, Inc., to provide marketing services in support of the Chicagoland Recycling Education Marketing Campaign, for the Environmental Division of Facilities Management, for the period of October 14, 2025 through June 1, 2027, for a total contract amount not to exceed \$60,000; per RFP #25-088-FM. (Funded through the US EPA REO Grant.)

Joy Hinz - Environmental & Sustainability Programs Manager shares additional information on this contract and answers questions for clarification for Member Lucy Evans and Member Melissa Martinez.

Attachments: [Gud Marketing, Inc. - PRCC.pdf](#)
[RFP EVALUATION SCORECARD TABULATION](#)
[25-088-FM.pdf](#)
[Proposal and Pricing Forms.pdf](#)
[Strategic Approach.pdf](#)
[Vendor Ethics - Gud Marketing, Inc..pdf](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Andrew Honig

8. STAFF REPORTS

No staff reports were offered.

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

No new business was discussed.

11. ADJOURNMENT

With no further business, the meeting was adjourned at 8:54 AM.



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2814

Agenda Date: 12/2/2025

Agenda #: 7.A.

AGREEMENT BETWEEN THE COUNTY OF DUPAGE, ILLINOIS, EWORKS
ELECTRONICS SERVICES, INC. AND REVERSE LOGISTICS GROUP AMERICAS,
INC. TO PROVIDE ELECTRONICS RECYCLING TO RESIDENTS OF DUPAGE COUNTY

This Electronics Recycling Services Agreement (hereinafter “AGREEMENT”), entered into as of November 4, 2025 by and between DuPage County, a body politic and corporate, with principal offices at 421 County Farm Rd., Wheaton, IL 60187 (hereinafter “COUNTY”), eWorks Electronics Services, Inc., a New York corporation with offices at 1480 S Wolf Rd. Wheeling, IL, and Reverse Logistics Group Americas, Inc. (hereinafter “RLGA”) with principal offices at 190 Middlesex Turnpike, Suite 206, Iselin New Jersey, individually referred to at times as “Party” or collectively referred to as “Parties.”

RECITALS

WHEREAS, the Illinois General Assembly has granted the County of DuPage (“COUNTY”) authority to enter into agreements and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers (55 ILCS 5/5-1005); and

WHEREAS, the Local Solid Waste Disposal Act (415 ILCS 10/1 et seq.) recognizes recycling as an important objective for counties in the State of Illinois and requires the development of solid waste management plans to protect the public health and welfare; and

WHEREAS, the COUNTY has developed a solid waste management plan that provides for, among other things, the County to assist with recycling, reuse and waste reduction; and

WHEREAS, RLGA is the group plan administrator assigned by the Illinois Manufacturer’s Clearinghouse to provide recycling services as defined in Public Act 100-0362, the Consumer Electronics Recycling Act; and

WHEREAS, DuPage County has indicated that it will utilize eWorks Electronics Services, Inc. as the “COLLECTOR” (hereinafter “COLLECTOR”) for the County to collect, sort, package and transport electronics for recycling and RLGA has agreed to provide for the recycling of electronics collected from DuPage County collection sites; and

NOW THEREFORE, in consideration of the foregoing recitals, the mutual promises and covenant hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by and between the Parties hereto as follows:

1.0 RECITALS INCORPORATED

- 1.1 All recitals set forth above are incorporated herein and made part hereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of the AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this Agreement shall be deemed incorporated herein and a part hereof.

2.0 SCOPE OF SERVICES

2.1 The purpose of this Agreement is to clearly identify the roles and responsibilities of each party as they relate to the collection, transportation and recycling of covered electronics devices (CEDs) as defined in the Illinois Consumer Electronics Recycling Act (CERA) during the time frame of January 1, 2026, to December 31, 2026.

2.2 Duties of COLLECTOR:

2.2.1 The COUNTY has secured thirteen (13) collection sites where the COLLECTOR will provide all staff and labor to collect, sort, package, transport for recycling covered electronics devices as defined in CERA. Collection locations are:

Burr Ridge; Public Works Facility; 451 Commerce St.; and
Naperville; Env. Collection Campus; 156 Fort Hill Dr.; and
Wheaton; Public Works Storage Lot; 820 W. Liberty St.; and
Lisle; Commuter Parking Lot B; 925 Burlington; and
Elmhurst; Public Works Facility; 985 S. Riverside; and
Bloomington; 6N030 Rosedale, Bloomington; and
Addison Township; 411 W. Potter St., Wood Dale; and
Carol Stream; 245 Kuhn Rd. (one-day event); and
Woodridge; (Christ the Servant) 8700 Havens Dr. (two one-day events); and
Glendale Heights; 240 Civic Center Dr. (one-day event); and
Westmont; Public Works Facility; 155 E. Burlington Ave.(two one-day events); and
Lisle Township; 4711 Indiana Ave., Lisle; and
Bensenville, Public Works Facility; 717 E. Jefferson St., (one-day event).

2.2.2 Collection dates and hours may be modified by County and the COLLECTOR upon agreement.

2.2.3 The COLLECTOR may charge a fee of up to \$25 for televisions and monitors up to 21 inches and up to \$35 for televisions and monitors greater than 21 inches.

2.2.4 The COLLECTOR is responsible for ensuring that any data remaining stored on collected devices shall be disposed of in a manner that meets or exceeds Department of Defense and National Institute of Standards and/or Technology (NIST) standards whenever such devices are to be recycled for reuse. Any device on which remaining stored data has not been disposed of in accordance with these standards cannot be utilized for reuse and, instead, shall be destroyed before recycling.

2.2.5 The COLLECTOR shall provide necessary labor, forklift and/or pallet jacks needed to load trailer(s) collection events that will adequately service the event and ensure traffic flow and at all collection sites listed in Section 2.2.1. Staffing requirements will be determined by agreement with the COUNTY and host community.

2.2.6. To the extent recognized and permitted by law, all rights, title and interests to any material, of whatever nature, delivered to the recycling facility pursuant to this AGREEMENT and accepted by the COLLECTOR shall vest in the COLLECTOR immediately upon such acceptance.

2.2.7 Acceptable items shall be as set forth in Exhibit A and shall comply with CERA. The COLLECTOR reserves the right to reject an item that is not listed on the acceptable items list and is not listed as an electronic item under CERA. COLLECTOR may accept additional items agreed to by COUNTY without obligation to RLGA.

2.2.8 COLLECTOR shall submit to the Illinois Environmental Protection Agency ("IEPA") all reports, documents, records required in Section 1-45 of CERA.

2.2.9 COLLECTOR shall accept, without a fee, any CEDs abandoned at collection sites.

2.2.10 COLLECTOR shall store collected CEDs and packaging material provided by RLGA's designated recycler in a covered facility or container that will keep material out of the elements.

2.2.11 COLLECTOR shall contact RLGA's designated recycler when ready to ship a trailer load of CEDs from a collection site.

2.2.12 COLLECTOR shall alert RLGA and COUNTY within 30 days if operational changes are made to any of the sites listed in 2.2.1 or if there are any violations issued to the COLLECTOR by the IEPA.

2.2.13 COLLECTOR shall allow RLGA and COUNTY to inspect collection site(s) within 24 hours' notice.

2.3 Duties of GROUP PLAN ADMINISTRATOR (RLGA):

2.3.1. RLGA shall provide for the transportation and subsequent recycling of the CEDs collected at, and prepared transport from, at a minimum, the collection locations listed in Section 2.2.1 of this AGREEMENT.

2.3.2 RLGA is responsible for securing the recycling of collected CEDs and ensuring that any data on containing devices meets or exceeds Department of Defense and National Institute of Standards and/or Technology (NIST) standards. Any device where these standards cannot be utilized will be destroyed and recycled.

2.3.3. RLGA shall provide reporting to the IEPA as required in Section 1-10 of CERA.

2.3.4 RLGA, through the assistance of its authorized recycler, shall undertake the following activities no cost to the COUNTY:

- (a) Packaging (pallets, gaylords & shrink wrap), as needed by County and/or the COLLECTOR and operation;

- (b) Transportation of collected CEDs from COUNTY collection sites and events to an authorized recycler; and
- (c) Recycling of CEDs collected at COUNTY collection sites and events.

2.4 Duties of the COUNTY:

- 2.4.1. The COUNTY shall provide collection sites that meet or exceed the requirements set forth in CERA unless a written agreement is entered into with a Manufacturer or the Manufacturer's Clearinghouse.
- 2.4.2. The COUNTY and local government host site shall provide advertising for collection sites and events.
- 2.4.3. The COUNTY shall notify RLGA and COLLECTOR of submission of program opt-in forms to the Agency and Manufacturer's Clearinghouse.
- 2.4.4. The COUNTY shall notify RLGA and COLLECTOR at least 90 days in advance of a proposed collection event at any location not listed in Section 2.2.1. Notification shall include proposed event hours, address, past collection event weights and attendance.

TECHNICAL SUBCONTRACTORS

- 3.1 The COLLECTOR shall supervise any SUBCONTRACTOR(s) hired by COLLECTOR and COLLECTOR shall be solely responsible for any and all work performed by said SUBCONTRACTOR, or SUBCONTRACTOR, in the same manner and with the same liability as if performed by the COLLECTOR.

4.0 TIME FOR PERFORMANCE

- 4.1 The duties provided in this AGREEMENT shall start January 1, 2026 through December 31, 2026.
- 4.2 The AGREEMENT shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

5.0 COMPENSATION

- 5.1 The COLLECTOR will collect, transport, shred, and dismantle electronics at no charge to COUNTY or its partners. The COUNTY shall have no obligation to pay for any of said services.
- 5.2 RLGA's designated recycler will transport and recycle CEDs at no charge to COUNTY or its partners. The COUNTY shall have no obligation to pay for any of said services.
- 5.3 The COUNTY, at its sole discretion, may elect to reimburse the COLLECTOR up to a maximum of \$7,000 for any ancillary costs that are associated with the collection,

transportation, shredding and dismantling of electronics that are not covered by the Illinois Manufacturer's Clearinghouse.

6.0 DELIVERABLES

- 6.1 The COLLECTOR and, or RLGA shall submit all data to the IEPA as needed pursuant to the Consumer Electronics Recycling Act (415 ILCS 151/) (the "Act").
- 6.2 The COLLECTOR shall provide data to the COUNTY and host community on a quarterly basis. Information shall include a breakdown of all electronics collected by weight separated by applicable category.
- 6.3 If COLLECTOR and, or RLGA fails to provide the above information to allow COUNTY to comply with any requirements set forth in the Act that may be applicable, COLLECTOR will pay for any and all penalties issued the COUNTY for non-compliance.

7.0 COLLECTOR'S INSURANCE

- 7.1 The COLLECTOR shall maintain throughout the term of this AGREEMENT, at its sole expense, insurance coverage described in Exhibit B.

8.0 INDEMNIFICATION

- 8.1 The COLLECTOR shall indemnify, hold harmless and defend the COUNTY, its officials, officers, employees, and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the COLLECTOR's negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 8.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 8.1, is to be appointed a Special Assistant State's Attorney, in accord with the applicable law. The COUNTY's participation in its defense shall not remove COLLECTOR's duty to indemnify, defend, and hold the COUNTY harmless, as set forth above. Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. COLLECTORS' indemnification of COUNTY shall survive the termination, or expiration of this AGREEMENT.
- 8.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. COLLECTOR's indemnification of COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 8.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Government and Governmental Employees Tort Liability Act 745 ILCS 10/1, et seq.) or otherwise available to it under the law.

9.0 SATISFACTORY PERFORMANCE

- 9.1 The COUNTY is engaging this COLLECTOR because the COLLECTOR professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the COLLECTOR's and SUBCONTRACTOR(s), standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional firms practicing in DuPage County.
- 9.2 The COLLECTOR's services shall be performed in a manner consistent with the customary skill and care of its profession.
- 9.3 If any errors, omissions, or acts, intentional or negligent, are made by the COLLECTOR, or SUBCONTRACTOR(s), in any phase of the work, the correction of which requires additional field or office work, the COLLECTOR shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY.
- 9.4 Acceptance of the work shall not relieve the COLLECTOR of the responsibility for the quality of its work, nor its liability for loss or damage resulting therefrom.

10.0 CONFLICT OF INTEREST

- 10.1 The COLLECTOR covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of COLLECTOR's services under this AGREEMENT.

11.0 COMPLIANCE WITH STATE AND OTHER LAWS

- 11.1 The COLLECTOR, and SUBCONTRACTOR(s), will comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, or other mandated approvals, whenever applicable.
- 11.2 The COLLECTOR, and SUBCONTRACTOR(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. COLLECTOR shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, et seq., and with all rules and regulations established by the Department of Human Rights. The COLLECTOR, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, et seq.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of the Illinois Criminal Code, 720 ILCS 5/33E-3 or 5/33E-4.
- 11.3 The COLLECTOR, and SUBCONTRACTOR(s), shall comply with the DuPage County Ethics Ordinance and provide any and all documents necessary to ensure compliance with this Ordinance.

12.0 MODIFICATION OR AMENDMENT

- 12.1 The parties may modify or amend this AGREEMENT only by a written document duly approved and executed by both parties.
- 12.2 The COLLECTOR acknowledges receipt of a copy of the COUNTY'S Purchasing Procedures and Guidelines Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. COLLECTOR agrees to submit changes in accordance with said Ordinance.

13.0 TERMINATION

- 13.1 Except as otherwise set forth in this AGREEMENT either party shall have the right to terminate this AGREEMENT for any cause upon serving sixty (60) days' prior written notice upon the other party, except in the event of COLLECTOR'S insolvency, bankruptcy or receivership, in which case termination shall be effective immediately upon receipt of notice.
- 13.2 Upon such termination, except for COLLECTOR'S obligation under Paragraph 8.0, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination.
- 13.3 Upon termination of this AGREEMENT, all data, reports and documents, if any, required of the COUNTY to submit to the State shall be submitted to the COUNTY within 10 days of termination.

14.0 DEFINITIONS

- 14.1 All definitions listed in Consumer Electronics Recycling Act 415 ILCS 151/ hereby made part of this agreement.

15.0 ENTIRE AGREEMENT

- 15.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.
- 15.2 There are no other covenants, warranties, representations, promises, conditions or understandings, either oral or written, other than those contained herein. In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

16.0 ASSIGNMENT

- 16.1 Either party may assign this AGREEMENT provided, however, such assignment shall be first approved, in writing, by the other party.

17.0 SEVERABILITY

- 17.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

18.0 GOVERNING LAW

- 18.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 18.2 The venue for resolving any disputes concerning the parties' respective performance, or failure to perform, under this AGREEMENT, shall be the 18th Judicial Circuit Court for DuPage County.

18.3 NOTICES

All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (b) served by facsimile transmission during regular business hours; or (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid. Notices served personally or by facsimile transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Section 14.1, above.

Any required notice shall be sent to the following addresses and parties:

FOR THE RECYCLER:

eWorks Electronics Services, Inc.
Attn. Jeffery Stagg
1480 S Wolf Rd.
Wheeling, IL 60090

FOR THE COUNTY:

DuPage County Facilities Management Dept.
Environmental Division
421 N. County Farm Rd.
Wheaton, IL 60187

With a copy to:

DuPage County State's Attorney's Office
Attn: Civil Bureau
503 N. County Farm Rd.
Wheaton, Illinois 60187

FOR GROUP PLAN ADMINSTRATOR:

Reverse Logistics Group Americas, Inc.
Attn. Eric Santaiti
190 Middlesex Turnpike, Suite 206
Iselin, NJ 08830

19.0 WAIVER OF/FAILURE TO ENFORCE BREACH

- 19.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT. Further, the failure to enforce any particular breach shall not bar or prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

20.0 FORCE MAJEURE

- 20.1 No of the parties shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

THE PARTIES TO THIS AGREEMENT by their signatures acknowledge they have read and understand this AGREEMENT and intend to be bound by its term.

COUNTY OF DUPAGE:

STEPHEN TRAVIA

DATE

REVERSE LOGISTICS GROUP AMERICAS, INC:

ERIC SANTAITI

10/31/2025
DATE

EWOKS ELECTRONICS SERVICES, INC:

JEFFREY STAGG

11/4/2025
DATE

EXHIBIT A
ACCEPTABLE ITEMS

Computer
Computer monitor
Television
Printer
Electronic keyboard
Facsimile machine
Videocassette recorder
Portable digital music player
Digital video disc player
Video game console
Electronic mouse
Scanner
Digital converter box
Cable receiver
Satellite receiver
Digital video disc recorder
Small-scale server
Home audio component or peripheral

EXHIBIT B
INSURANCE REQUIREMENTS

TYPE OF INSURANCE		MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1.	Workers Compensation	Statutory
2.	Employers Liability	
	A. Each Accident	\$1,000,000
	B. Each Employee-disease	\$1,000,000
	C. Policy Aggregate-disease	\$1,000,000
3.	**Commercial General Liability ****	
	A. Per Occurrence	\$2,000,000
	B. General Aggregate	
	1. General Aggregate- Per project	\$2,000,000
	2. General Aggregate - Products/ Completed Operations	\$2,000,000
4.	Personal and Advertising Injury	\$2,000,000
	Each Occurrence	\$2,000,000
5.	Fire Legal Liability (any one fire)	
6.	Medical Expense (any one person)	\$10,000
7.	**Umbrella Excess Liability (over primary)	\$5,000,000
	Retention for Self-Insured Hazards (each occurrence)	\$5,000,000
8.	** Business Auto Liability ****	\$1,000,000
9.	***Environmental Impairment/Pollution Liability	\$10,000,000



Stormwater Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2826

Agenda Date: 12/2/2025

Agenda #: 8.A.



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: SM-P-0021-25	RFP, BID, QUOTE OR RENEWAL #: 23-114-SWM	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$235,000.00
COMMITTEE: STORMWATER	TARGET COMMITTEE DATE: 11/04/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$940,000.00
	CURRENT TERM TOTAL COST: \$235,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		Department Information	
VENDOR: SCARCE	VENDOR #: 10922	DEPT: Stormwater Management	DEPT CONTACT NAME: Raul Galvan
VENDOR CONTACT: Kay McKeen	VENDOR CONTACT PHONE: 630.545.9710	DEPT CONTACT PHONE #: 630.407.6706	DEPT CONTACT EMAIL: raul.galvan@dupagecounty.gov
VENDOR CONTACT EMAIL: scrapkay@aol.com	VENDOR WEBSITE: www.scarce.org	DEPT REQ #: 1600-2521	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The contract will include student and teacher workshops; water-based workshops; a sustainable design challenge for students; community events, presentations and programs; water quality flag and sustainability flag programs; a storm drain medallion program; e-learning; and resources for public use pertaining to water quality, stormwater management, recycling, renewable energy, composting, and waste reduction.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The professional education contract with SCARCE will help DuPage County meet the requirements of the Public Education & Outreach and Public Involvement/Participation Minimum Control Measures set forth by the EPA's National Pollutant Discharge Elimination System (NPDES) Permit No. ILR40 for discharges from Municipal Separate Storm Sewer Systems (MS4s). The contract will also help DuPage County achieve the goals of the County's Solid Waste Management Plan and Cool DuPage Initiative.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
RENEWAL OF RFP	

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. ACT INITIATIVE
SOURCE SELECTION	Describe method used to select source. RFP #23-114-SWM
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve the contract with SCARCE for the services outlined. 2) Hire additional staff members to complete the education and outreach provided by the Consultant.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: SCARCE	Vendor#: 10922	Dept: Stormwater Management	Division:
Attn: Kay McKeen	Email: scrapkay@aol.com	Attn: Raul Galvan	Email: raul.galvan@dupagecounty.gov
Address: 0n374 Papworth St.	City: Wheaton	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630.545.9710	Fax:	Phone: 630.407.6706	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SCARCE	Vendor#: 10922	Dept: Stormwater Management	Division:
Attn: Kay McKeen	Email: scrapkay@aol.com	Attn: Raul Galvan	Email: raul.galvan@dupagecounty.gov
Address: 0n374 Papworth St.	City: Wheaton	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60187	State: IL	Zip: 60187
Phone: 630.545.9710	Fax:	Phone: 630.407.6706	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 1, 2025	Contract End Date (PO25): Nov 30, 2026
Contract Administrator (PO25): Alicia Favela-Perez			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Water Quality Education	FY26	1600	3000	53090		85,000.00	85,000.00
2	1	EA		Environmental Education Services	FY26	1000	1103	53830		150,000.00	150,000.00
<i>FY is required, assure the correct FY is selected.</i>										Requisition Total	\$ 235,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☒ W-9 ☒ Vendor Ethics Disclosure Statement

PRICE PROPOSAL

09/25/2023
Kay McKeen
SCARCE
Founder & Executive Director

Inspiring people through
Environmental Education

RFP#23-114-SWM
Environmental And Water Quality
And Education Outreach Services

No.	DESCRIPTION	UOM	QTY	PRICE
1	Environmental and Water Quality Education and Outreach Services	LS	1	\$235,000
GRAND TOTAL: Two hundred and thirty-five thousand dollars				

*We preserve and care for the earth's natural resources while working to
build sustainable communities.*

SECTION 8 - BID FORM PRICING

NO.	DESCRIPTION	UOM	QTY	PRICE
1	Environmental and Water Quality Education and Outreach Services	LS	1	\$ 235,000.00
GRAND TOTAL (In words) Two hundred and thirty-five thousand dollars				

SECTION 9 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	SCARCE
Main Business Address	800 S. Rohlwing Road
	Unit D
City, State, Zip Code	Addison, IL 60101
Telephone Number	630-545-9710
Fax Number	N/A
Proposal Contact Person	Kay McKeen
Email Address	scrapkay@aol.com

The undersigned certifies that he is:

- ☐ the Owner/Sole Proprietor
 ☐ a Member of the Partnership
 ☐ an Officer of the Corporation
 ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Kay McKeen
 (President or Partner) *Executive Director*

Beverly Jaszczykowski
 JCOO (Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed. Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA

This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

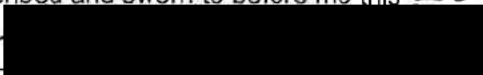
X  Executive Director

/(Signature and Title)

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 25th day of September AD, 2023



My Commission Expires: Feb 26, 2026
(Notary Public)





DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-114-SWM
COMPANY NAME:	SCARCE
CONTACT PERSON:	Beverly K Jaszczurowski
CONTACT EMAIL:	bev@scarce.org

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- ☐ Yes
☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

- ☐ Yes
- ☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Beverly K Jaszczurowski Signature: [Redacted Signature]

Title: Chief Operating Officer Date: 09/23/2025



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
ENVIRONMENTAL & WATER QUALITY
EDUCATION AND OUTREACH
SERVICES 23-114-SWM
BID TABULATION

√

Criteria	Available Points	SCARCE
Firm Qualifications	20	20
Key Qualifications	30	30
Project Understanding	30	30
Price	20	20
Total	100	100

Fee and Rate Proposal	\$ 235,000.00
Percentage of points	100%
Points awarded (wtd against lowest price)	20

NOTES

RFP Posted on 9/7/2023	
Bid Opened On 9/25/2023, 2:30 PM CST by	VC, RJ
Invitations Sent	116
Total Requesting Documents	2
Total Bid Responses Received	1



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and SCARCE, located at 800 S. Rohlwing Road, Unit D, Addison, IL 60101, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-114-SWM which became effective on 12/1/2023 and which will expire 11/30/2025. The contract is subject to the second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 11/30/2026.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

CONTRACTOR

SIGNATURE

SIGNATURE

Brian Rovik

PRINTED NAME

Beverly K Jaszczurowski

PRINTED NAME

Buyer I

PRINTED TITLE

Chief Operating Officer

PRINTED TITLE

DATE

09/23/2025

DATE



Staff Report

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2825

Agenda Date: 12/2/2025

Agenda #: 9.A.



**DUPAGE
COUNTY**

ENVIRONMENTAL DIVISION

630-407-6767

www.dupagecounty.gov/environmental

MEMORANDUM

TO: Chair Saba Haider
DuPage County Board Environmental Committee

FROM: Joy Hinz, Environmental

DATE: November 14, 2025

RE: Paint Recycling Launch

The Paint Stewardship Act, enacted in 2023, provided a pathway for the collection and recycling of paint throughout the state.

PaintCare will administer the program and has recruited partners to collect the unwanted or unusable paint. They have advised that are 29 drop-off locations planned to launch on December 1st in DuPage County. Residents and businesses will be able to recycle spray and canned paint at the locations for free.

PaintCare is a nonprofit organization, and they currently operate in California, Colorado, Connecticut, District of Columbia, Maine, Minnesota, New York, Oregon, Rhode Island, Vermont and Washington. See attached for more information.

Accepted items include:

- Interior and exterior architectural paints: latex, acrylic, water-based, alkyd, oil-based, enamel (including textured coatings)
- Deck coatings, floor paints
- Primers, sealers, undercoaters
- Stains
- Shellacs, lacquers, varnished, urethanes,
- Waterproofing concrete/masonry/wood sealers and repellents
- Metal coatings, rust preventatives
- Field and lawn paints

More information about the program can be found at PaintCare's website
<https://www.paintcare.org/states/illinois/>.

Information for Paint Purchasers in Illinois

Updated — June 2025



A convenient new paint recycling program will begin in Illinois in 2025. It will be funded by a fee on new paint sales.

PROGRAM START DATE: DECEMBER 1, 2025

PaintCare

PaintCare is a nonprofit organization established by the American Coatings Association to implement manufacturer-led paint stewardship programs in states that pass paint stewardship laws. PaintCare currently operates programs in California, Colorado, Connecticut, District of Columbia, Maine, Minnesota, New York, Oregon, Rhode Island, Vermont, and Washington, and is developing programs for Illinois and Maryland.

Paint Drop-Off Sites

The primary requirement of paint stewardship laws is for paint manufacturers to set up paint drop-off sites at retailers and other locations, where households and businesses can take postconsumer (leftover) architectural paint, free of charge. PaintCare has partnered with more than 2,400 paint drop-off sites across its 11 programs. While most sites are paint retailers, solid waste facilities including transfer stations, recycling centers, landfills, and household hazardous waste (HHW) facilities are also important partners and are encouraged to participate as paint drop-off sites.



PaintCare Fee

As required by the Illinois paint stewardship law, the program will be funded by a fee (known as the PaintCare fee) that must be added by manufacturers to the wholesale price of all architectural paint sold in the state. When the program starts, the fee will be paid by manufacturers to PaintCare to fund program operations, including paint collection and recycling, consumer education, and program administration. Displaying the fee on receipts will be optional for retailers; however, PaintCare encourages retailers to show the fee to inform consumers about the program. Most retailers choose to show the fee on receipts and invoices in other states with a PaintCare program.

The fee is by container size, as follows:

\$0.00: Half pint or smaller

\$0.45: Larger than half pint up to smaller than 1 gallon

\$0.95: 1–2 gallons

\$1.95: Larger than 2 gallons up to 5 gallons

Please note when the program begins the fee must be applied to all architectural paint sold both in stores and online.

Limits on Quantities at Drop-Off Sites

Drop-off sites may set their own limits on the quantity of paint they will accept from households and eligible businesses at one time. All sites accept up to 5 gallons of paint, but some PaintCare sites accept more. The public will be advised to contact any site they intend to use before planning to drop off paint to find out whether the site can accept the amount and type of paint they would like to recycle.

What Products Are Covered?

The products accepted at PaintCare drop-off sites will be the same products that will have a fee when they are sold. PaintCare products include interior and exterior architectural coatings sold in container sizes of five gallons or less. They do not include aerosol coatings, industrial maintenance (IM), original equipment manufacturer (OEM), or specialty coatings.

PAINTCARE PRODUCTS

- Interior and exterior architectural paints: latex, acrylic, water-based, alkyd, oil-based, enamel (including textured coatings)
- Deck coatings, floor paints
- Primers, sealers, undercoaters
- Stains
- Shellacs, lacquers, varnishes, urethanes
- Waterproofing concrete/masonry/wood sealers and repellents (not tar or bitumen-based)
- Metal coatings, rust preventatives
- Field and lawn paints

NON-PAINTCARE PRODUCTS

- Paint thinners, mineral spirits, solvents
- Aerosol coatings
- Auto and marine paints
- Art and craft paints
- Caulking compounds, epoxies, glues, adhesives
- Paint additives, colorants, tints, resins
- Wood preservatives (containing pesticides)
- Roof patch and repair
- Asphalt, tar, and bitumen-based products
- 2-component coatings
- Deck cleaners
- Traffic and road marking paints
- Industrial Maintenance (IM) coatings
- Original Equipment Manufacturer (OEM) (shop application) paints and finishes