



# DU PAGE COUNTY

## CDC - Executive Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, December 3, 2024**

**11:35 AM**

**ROOM 3500B**

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**1. CALL TO ORDER**

11:35 AM meeting was called to order by Chair Lori Chassee at 11:48 AM.

**2. ROLL CALL**

Chair Chassee appointed County Board members Lucy Evans, Paula Deacon Garcia, and Sheila Rutledge to serve as temporary members of the CDC - Executive Committee for purposes of a quorum.

Staff Present: Julie Hamlin, Community Development Administrator; Evan Shields ( Public Information Officer); Ashley Miller, Community Development Manager (remote); Momina Baig, Housing and Community Development Planner (remote); Alyssa Jaje, Housing and Community Development Planner (remote); Bec DeLaura, Housing and Community Development Planner (remote).

Assistant State's Attorney - Katherine Fahy.

<b>PRESENT</b>	Chassee, LaPlante, Yoo, Flint, Evans, Garcia, and Rutledge
<b>ABSENT</b>	Bastian, Bricks, Cage, Childress, Crandall, Haider, Hocking, Krajewski, and Schwarze

**3. PUBLIC COMMENT**

No public comments were offered.

**4. APPROVAL OF MINUTES**

4.A. [24-3211](#)

CDC - Executive Committee - Regular Meeting - Tuesday, July 2, 2024

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sheila Rutledge
<b>SECONDER:</b>	Paula Garcia

**5. INFORMATIONAL**

Julie Hamlin, the Administrator of Community Development, stated both informational items on the agenda are related to their Single-Family Rehab (SFR) Program which is the program that provides assistance to homeowners in need.

5.A. [24-3212](#)

Single Family Rehabilitation Project #1707 Funding Overages

Project #1707, had a minor funding overage due to labor and material costs related to plumbing and window replacements. The additional costs brought the project total to \$15,680, \$680 over the \$15,000 maximum allowed. Staff can use their best judgement to increase the amounts if in the middle of a project if they feel the extra cost(s) is reasonable and justified.

5.B. [24-3213](#)

Single Family Rehabilitation Project #1815 Funding Overages

Project #1815, required a change order for the cost replacement of reframing three windows which had unforeseen rot, bringing the client's total to \$15,915, \$915 over the maximum \$15,000 allowed.

It is Community Development's policy to bring these overages to committee as informational, so the committee is aware of the work being completed and if there are any overages.

**6. OTHER BUSINESS**

No other business was discussed.

**7. ADJOURNMENT**

With no further business, the meeting was adjourned at 12:03 PM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Sheila Rutledge

**8. NEXT MEETING DATE - January 7, 2025**