



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 7, 2025

11:00 AM

Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Covert at 11:00 AM.

2. ROLL CALL

PRESENT	Berlin, Chaplin, Childress, Covert, Eckhoff, Galassi, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Lukas

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

Chair Covert welcomed everyone to the Technology Committee. She said she is excited to work with staff and the committee. She said anyone is welcome to contact her with any questions or comments.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-0106](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, December 3, 2024

Attachments: [2024-12-03 Technology Minutes \(summary\).pdf](#)

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

6. BUDGET TRANSFERS

6.A. [25-0134](#)

Budget adjustment total amount of \$56,284: \$20,000 from 1100-4310-50000 (Regular Salaries); \$4,600 from 1100-4310-50010 (Overtime); \$10,000 from 1100-4310-50040 (Part Time Help); \$11,684 from 1100-4310-50080 (Salary & Wage Adjustments); and \$10,000 from 1100-4310-51040 (Employee Med & Hosp Insurance), to 1100-4310-53090 (Other Professional Services), to pay for the non-budgeted U.S. Imaging film project for the Recorder of Deeds in FY2024.

Mr. Johnson asked Member Chaplin to elaborate on the memo included with the first two

budget transfers on the agenda. Member Chaplin explained that her office received an invoice for approximately \$672,000 for a project that was not budgeted for and not competitively bid last year. She said because of how the project was managed, the film is unusable.

Member Chaplin said she is meeting with the vendor to discuss if anything is able to be salvaged. She noted that the project moved film to film rather than digitizing it. Member Yoo asked if it would be useful for CIO Anthony McPhearson and or Deputy CIO Richard Burnson to be included in the meeting with the vendor. Member Chaplin said that would be a great idea, since there was no consultation with staff previously on this project. Mr. McPhearson said he would love to attend and suggested they can work with the vendor and Procurement to possibly change the scope of the contract and go digital. Guillermo Franco, Recorder IT staff, said they would need to increase their storage in order to go digital.

Member Galassi asked if the meeting is being held to discuss switching to digital. Member Chaplin replied that they will be discussing whether the film is still useable as well as the possibility of digitization. She advised that the 6,000+ images in question are currently with US Imaging.

Member Rutledge asked when the contract was signed. Member Chaplin said it was more of a proposal than a contract and it was signed on February 8, 2024. Mr. Burnson asked that the contract be sent to him and Mr. McPhearson prior to tomorrow's meeting.

County Board Member Andrew Honig asked what film is considered not useable, to which Member Chaplin said all film from 1961 through 2024.

Mr. Johnson stated that the County Clerk's office will be abstaining from the vote on items 6A through 6C.

Chair Covert asked staff to advise how these three budget transfers came to be on the Technology Committee agenda. Committee Secretary Sarah Godzicki advised that the request came from the Finance Department.

Attachments: [\\$56,284.00 \(Recorder - FY24\)](#)
 [Recorder of Deeds Memo - Budget Transfer](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Yeena Yoo
AYES:	Berlin, Childress, Covert, Eckhoff, Galassi, Henry, Rutledge, White, and Yoo
ABSENT:	Lukas
ABSTAIN:	Chaplin, and Kaczmarek

6.B. [25-0135](#)

Budget adjustment total amount of \$355,701: \$330,670 from 1000-4300-50000 (Regular Salaries); \$10,000 from 1000-4300-50010 (Overtime); \$5,000 from 1000-4300-50050 (Temporary Salaries); \$1,699 from 1000-4300-52000 (Furn/Mach/Equip Small Value); \$7,500 from 1000-4300-52200 (Operating Supplies & Materials); and \$832 from 1000-4300-52210 (Food & Beverages), to 1000-4300-53090 (Other Professional Services), to pay for the non-budgeted U.S. Imaging film project for the Recorder of Deeds in FY2024.

Attachments: [\\$355,701.00 \(Recorder - FY24\)](#)
 [Recorder of Deeds Memo - Budget Transfer](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Sheila Rutledge
AYES:	Berlin, Childress, Covert, Eckhoff, Galassi, Henry, Rutledge, White, and Yoo
ABSENT:	Lukas
ABSTAIN:	Chaplin, and Kaczmarek

6.C. [25-0165](#)

Budget adjustment total amount of \$16,759: \$11,869 from 1100-4310-53829 (Indirect Cost Reimbursement) and \$4,890 from 1100-4310-53800 (Printing), to 1100-4310-51000 (Benefit Payments), to cover retention benefit payout expenses for the Recorder of Deeds in FY2024.

Member Yoo moved, seconded by Member Rutledge, to refer item 6.C. to the Finance Committee for approval. All ayes. Motion carried.

Attachments: [\\$16,759.00 \(Recorder - FY24\)](#)

RESULT:	WITHDRAWN
MOVER:	Yeena Yoo
SECONDER:	Sheila Rutledge
AYES:	Berlin, Chaplin, Childress, Covert, Eckhoff, Galassi, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT:	Lukas

7. **PROCUREMENT REQUISITIONS**

7.A. [TE-P-0001-25](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), for professional services for GIS data migration, support,

and training for the ESRI Enterprise Advantage Program, for Information Technology - GIS Division, for the period of January 17, 2025 through January 16, 2026, for a contract total amount of \$142,700. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. This product and service is only available from the provider, ESRI, Inc.

- Attachments:** [ESRI \(EEAP\) - PRCC](#)
 [ESRI \(EEAP\) - Quote #Q-535109](#)
 [ESRI \(EEAP\) - Advantage Program Agreement](#)
 [ESRI \(EEAP\) - Sole Source](#)
 [ESRI \(EEAP\) - Product-Specific Terms of Use](#)
 [ESRI \(EEAP\) - Supplemental Terms & Conditions](#)
 [ESRI \(EEAP\) - Addendum Supplemental Terms & Conditions](#)
 [ESRI \(EEAP\) - VED](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Sheila Rutledge
SECONDER: Yeena Yoo

7.B. [25-0033](#)

Recommendation for the approval of a contract to Carahsoft Technology Group, for a Premier Support Agreement for Microsoft support services, for Information Technology, for the period of February 24, 2025 through February 23, 2026, for a contract total of \$24,210; per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - NASPO ValuePoint Master Agreement #AR2472.

- Attachments:** [Carahsoft - Premier Support \(US Cloud\) - PRCC](#)
 [Carahsoft - Premier Support \(US Cloud\) - Quote #51822894](#)
 [Carahsoft - Premier Support \(US Cloud\) - NASPO - Master Agreement #AR2472](#)
 [Carahsoft - Premier Support \(US Cloud\) - VED](#)

RESULT: APPROVED
MOVER: Sheila Rutledge
SECONDER: Kari Galassi

8. **OLD BUSINESS**

No old business was discussed.

9. **NEW BUSINESS**

No new business was discussed.

10. ADJOURNMENT

With no further business, the meeting was adjourned.