



**DUPAGE
COUNTY**



COMMUNITY SERVICES

630-407-6500
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www.dupagecounty.gov/community

TO: Community Development Commission Executive Committee

FROM: Mary A. Keating, Director,
Department of Community Services

DATE: March 26, 2024

RE: **Notice of a Single-Family Rehabilitation Project Exceeding \$15,000**

Community Development
630-407-6600
Fax: 630-407-6601

Family Center
422 N. County Farm Rd.
Wheaton, IL 60187
630-407-2450
Fax: 630-407-2451

Housing Supports and Self-Sufficiency
630-407-6500
Fax: 630-407-6501

Intake and Referral
630-407-6500
Fax: 630-407-6501

Senior Services
630-407-6500
Fax: 630-407-6501

Action Requested: None. This item is informational only

DETAILS: Community Services Department in collaboration with the Community Development Commission operates a Single-Family Rehabilitation Program, providing eligible homeowners with a Community Development Block Grant (CDBG) Program grant up to \$15,000 for home rehabilitation addressing accessibility issues, code violations, and health and safety issues.

Per the Community Development Commission “Underwriting Standards for Rehabilitation Programs” policy, “if a rehab is started and unforeseen issues are encountered, CDC staff may use their best judgment to resolve such issues and will report any rehabs that exceed \$15,000 to the Community Development Commission Executive Committee and/or HOME Advisory Group.”

SFR file #1818 applied for assistance with a roof replacement and skylight replacement due to deterioration and leakage. Bids were obtained for replacement of the roof and up to four skylights. Bids came in over the maximum grant and the homeowner elected to have three of the four skylights replaced to stay within the grant parameters. A Change Order was requested to allow for the fourth skylight to be included in the project, bringing total project costs in at \$15,932.74. While not an “unforeseen” issue, SFR staff exercised its best judgement and determined it was reasonable to allow the costs, and therefore approved the Change Order.

SFR staff strive to adhere to the maximum \$15,000 grant award. In certain circumstances, overages can occur.