



# DU PAGE COUNTY

## Technology Committee

### Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Tuesday, June 2, 2026

11:00 AM

Room 3500B

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1. CALL TO ORDER

2. ROLL CALL

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-1548](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, May 19, 2026

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0009-26](#)

Recommendation for the approval of a contract purchase order to Telcom Innovations Group, LLC, for the annual maintenance of the County phone system, for Information Technology, for the period of August 8, 2026 through August 7, 2027, for a contract total amount of \$95,559.04. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #120122-MBS).

6.B. [TE-P-0010-26](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, for the procurement of VMWare licensing, for Information Technology, for the period of July 17, 2026 through July 16, 2029, for a contract total amount of \$610,099.20. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #121923-SHI).

7. PRESENTATIONS

7.A. IT Project Updates

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT



# Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 26-1548

**Agenda Date:** 6/2/2026

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Technology Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, May 19, 2026**

**11:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

11:00 AM meeting was called to order by Chair Covert at 11:00 AM.

**2. ROLL CALL**

<b>PRESENT</b>	Berlin, Childress, Covert, Eckhoff, Henry, Kaczmarek, Lukas, Martinez, White, and Yoo
<b>ABSENT</b>	Chaplin
<b>REMOTE</b>	Galassi

**MOTION TO ALLOW REMOTE PARTICIPATION**

A motion was made by Coroner Lukas and seconded by Member Martinez to allow Member Galassi to participate remotely. All ayes, motion carried.

**3. CHAIRWOMAN'S REMARKS - CHAIR COVERT**

No public comments were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [26-1477](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, May 5, 2026

**Attachments:** [2026-05-05 Technology Minutes](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Yeena Yoo

**6. INTERGOVERNMENTAL AGREEMENTS**

6.A. [TE-R-0001-26](#)

Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Information Technology Emergencies in Units of Government in DuPage County.

Chief Information Officer Anthony McPhearson presented an overview of what Du-MATT is and how this intergovernmental agreement will allow DuPage County to work with other participating government agencies. He went on to explain what Du-MATT will be used for, including emergencies and incident recovery support - recovering critical services and supporting recovery efforts. Chief Information Officer McPhearson responded to all questions from committee members.

**Attachments:**     [Exhibit A - DuMATT IGA](#)

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Judith Lukas

## 7. PROCUREMENT REQUISITIONS

### 7. A. [TE-CO-0003-26](#)

Amendment to purchase order 8319-0001 SERV, issued to Revize LLC, for annual content management system (CMS) software and hosting services, for Information Technology, to increase the contract in the amount in the amount of \$26,513, resulting in an amended contract total amount not to exceed \$109,491.

Chief Information Officer McPhearson provided the committee with additional information on the scope of this item.

**Attachments:**     [Revize - 8319-1-SERV - Change Order #1](#)  
[Revize - VED](#)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Yeena Yoo

## 8. INFORMATIONAL ITEMS

### 8.A. [DT-P-0046-26](#)

Recommendation for the approval of a contract purchase order to Carahsoft Technology Corporation, to provide fleet management software for the DOT vehicles and snow plows, for the Division of Transportation, for the period of June 1, 2026 through May 31, 2027, for a contract total not to exceed \$73,987.01. Contract pursuant to the Intergovernmental Cooperation Act (OMNIA #23-6692-01).

Member Childress moved and Coroner Lukas seconded a motion to receive and place on file item 8.A. DT-P-0046-26.

**Attachments:**     [Carashsoft Checklist](#)  
[Carashsoft Quote](#)  
[Omnia Contract #23-6692-01](#)  
[Carashsoft Vendor Ethics](#)

8.B.     **ED-P-0001-26**

Recommendation for the approval of a contract issued to CDW Government, Inc., to purchase various IT Equipment, for Workforce Development, for the period of May 26, 2026 through November 30, 2026, for a contract total amount not to exceed \$56,281.58. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #R-257160). (Workforce Development Division)

Member Yoo moved and Member Childress seconded a motion to receive and place on file item 8.B. ED-P-0001-26.

**Attachments:**     [PRCC - CDW Government, Inc.](#)  
[Quote -CDW Government, Inc\\_Redacted](#)  
[Sourcewell State of IL R-257160](#)  
[Required Vendor Ethics Disclosure\\_Redacted](#)

9.     **OLD BUSINESS**

No old business was discussed.

10.    **NEW BUSINESS**

No new business was discussed.

11.    **ADJOURNMENT**

Without objection, this meeting has been adjourned.



Technology Requisition \$30,000.01+

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** TE-P-0009-26

**Agenda Date:** 6/2/2026

**Agenda #:** 6.A.

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AWARDING RESOLUTION ISSUED TO  
TELCOM INNOVATIONS GROUP, LLC  
FOR ANNUAL MAINTENANCE OF THE COUNTY PHONE SYSTEM  
FOR INFORMATION TECHNOLOGY  
(CONTRACT TOTAL AMOUNT \$95,559.04)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 *et seq.*) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for annual maintenance of the County phone system; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the Sourcewell contract #120122-MBS, the County of DuPage will contract with Telcom Innovations Group, LLC; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to Telcom Innovations Group, LLC, for annual maintenance of the County phone system, for the period of August 8, 2026 through August 7, 2027, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for annual maintenance of the County phone system, for the period of August 8, 2026 through August 7, 2027, for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to Telcom Innovations Group, LLC, 125 N. Prospect Avenue, Itasca, IL 60143, for a contract total amount not to exceed \$95,559.04, pursuant to the Sourcewell contract #120122-MBS.

Enacted and approved 9<sup>th</sup> day of June, 2026 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1346	RFP, BID, QUOTE OR RENEWAL #: Quote #37684	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$95,559.04
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 6/2/2026	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$95,559.04
	CURRENT TERM TOTAL COST: \$95,559.04	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: Telcom Innovations Group LLC	VENDOR #: 12123	DEPT: IT	DEPT CONTACT NAME: Joe Bulaga
VENDOR CONTACT: Randal Borchardt	VENDOR CONTACT PHONE: 630-616-4225	DEPT CONTACT PHONE #: 630-407-5151	DEPT CONTACT EMAIL: Joseph.Bulaga@dupagecounty.gov
VENDOR CONTACT EMAIL: rjborchardt@ask-tig.com	VENDOR WEBSITE:	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual Mitel Software Assurance and maintenance, in the amount of \$95,559.04, per Sourcewell contract #120122-MBS.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The original contract was approved in 2019 and implementation done in 2020 to improve call flow and call routing capabilities, making a more favorable and pleasant experience for constituents when contacting the County. The current system serves all County campus departments and agencies. The current contract expires on 08/07/2026 and this replaces it.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

<b>SECTION 3: DECISION MEMO</b>	
<b>SOURCE SELECTION</b>	Describe method used to select source. The original contract was sourced via RFP #18-220-IT. This is sourced using Sourcewell contract #120122-MBS.
<b>RECOMMENDATION AND TWO ALTERNATIVES</b>	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Not approving the contract, would require IT to go out to bid for a new phone system. 2) Staff recommends approving the one-year contract.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Telcom Innovations Group LLC	Vendor#: 12123	Dept: IT	Division:
Attn: Randall Borchardt	Email: rjborchardt@ask-tig.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 125 N. Prospect Ave.	City: Itasca	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60143	State: IL	Zip: 60187
Phone: 630-616-4225	Fax:	Phone: 630-407-5037	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SAME AS ABOVE	Vendor#:	Dept: IT	Division:
Attn:	Email:	Attn: Joe Bulaga	Email: Joseph.Bulaga@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5151	Fax:
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Aug 8, 2026	Contract End Date (PO25): Aug 7, 2027

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	1	EA		Mitel Maintenance & Support 08/08/2026 - 08/07/2027	FY26	1000	1110	53020		34,350.00	34,350.00
2	1	EA		Mitel Premium Software Assurance 08/08/2026 - 08/07/2027	FY26	1000	1110	53807		61,209.04	61,209.04
<b>FY is required, ensure the correct FY is selected.</b>										Requisition Total	\$ 95,559.04

<i>Comments</i>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Joe Bulaga and copy both when emailing PO to vendor.  Please make First Invoice Date Allowed 06/02/2026.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

**Telcom Innovations Group**

Phone: 630-350-0700 Fax: 630-350-0711

125 N. Prospect  
Itasca, IL 60143



**Quote**

No.: **37684**  
Date: 4/23/2026

Quote Prepared for:  
Joe Bulaga (630) 407-5151

Prepared by: Shannon Carroll  
scarroll@ask-tig.com  
Account No.: 760  
Phone: (630) 407-6500

Du Page County Admin.  
421 N. County Farm Road  
Wheaton, IL 60187-3978 U.S.A.

Qty.	Description	UOM	Sell	Total
1	Mitel Maintenance August 8, 2026 -August 7, 2027	EA	\$34,350.00	\$34,350.00
1	Mitel Software Assurance (SWA) August 8, 2026- August 7, 2027	EA	\$61,209.04	\$61,209.04
Pricing per Sourcewell Contract #120122.				
			Item Total:	\$95,559.04
			<b>Total:</b>	<b>\$95,559.04</b>

**Telcom Innovations Group**

Phone: 630-350-0700 Fax: 630-350-0711

125 N. Prospect  
Itasca, IL 60143



**Quote**

No.: **37684**  
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Qty.	Description	UOM	Sell	Total
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*All orders over \$5,000.00 may require a deposit.*

**Valid until this date**  
**unless otherwise noted.** 8/7/2026 12:00:00AM

**Notes:**

Mitel product with an active subscription to Software Assurance provides TIG with access to: New software releases and updates (labor and parts for installation is billable). Functionality enhancements, and Mitel Technical Support services.

Mitel offers no grace period. Any SWA allowed to lapse, one day past the expiration date, will be subject to a Mitel re-enlist penalty.

Mitel SWA valid from 08/08/26 to 08/07/27  
TIG Maintenance valid from 08/08/26 to 08/07/27

**Confirm Preference:** TIG Installed  To be shipped

**Check here for Credit Card Purchase:**

**Name and number for TIG to contact for Credit Card information:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*All credit card purchases are subject to a 3% fee at time of purchase. For security reasons do not place CC number on quote. A TIG representative will call the contact shown. Visa, MasterCard and Discover accepted.*

**Approved by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Telcom Innovations Group, LLC Confidential and Proprietary Information**

Sourcewell# 120122-MBS

Pricing on this quote is subject to change due to US Government tariffs

ANY ADDITIONAL SOFTWARE ADDS WILL INCUR ADDITIONAL SOFTWARE ASSURANCE CHARGES

**Telcom Innovations Group**

Phone: 630-350-0700 Fax: 630-350-0711  
125 N. Prospect  
Itasca, IL 60143



**Quote**

No.: **37684**  
Date: 4/23/2026

Quote Prepared for:  
Joe Bulaga (630) 407-5151

Prepared by: Shannon Carroll  
scarroll@ask-tig.com  
Account No.: 760  
Phone: (630) 407-6500

Du Page County Admin.  
421 N. County Farm Road  
Wheaton, IL 60187-3978 U.S.A.

Qty.	Description	UOM	Sell	Total
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THERE WILL BE AN ADDITIONAL 3% CHARGE FOR ALL CREDIT CARD PURCHASES

Excludes applicable sales tax, labor, shipping & handling and trip charge. All parts carry a 90 day warranty.

Any SWA allowed to lapse will be subject to a Mitel re-enlist penalty.

All Labor is subject to current TIG trip charges.

**T & M Labor Rates**

Labor to be billed at \$178.00 per hour regular time and \$267.00 per hour overtime for Standard Telephony.  
Labor to be billed at \$210.00 per hour regular time and \$315.00 per hour overtime for Professional Services.

**Maintenance Labor Rates**

Labor to be billed at \$160.00 per hour regular time and \$240.00 per hour overtime for Standard Telephony.  
Labor to be billed at \$200.00 per hour regular time and \$300.00 per hour overtime for Professional Services.

**Labor Rate Notice:**

Regular time = M-F 8am – 5pm  
Overtime = M-F 6am – 8am and 5pm – 10pm; Saturday through 5pm (straight time X 1.5 will be charged.)  
Double time = Any hours not listed in Regular or Overtime definitions above (straight time X 2.0 will be charged)

Due to labor agreements, all weekday overtime charges commence at 5 PM. Overtime billing will continue through the work's completion. Weekend labor will be billed from the time the technician arrives until the time they leave. All overtime labor will be charged a portal-to-portal trip fee of \$250.00 for each time a technician is requested on site. All remote labor will be billed in accordance with this policy, the trip fee will only be charged if the technician is dispatched.

Note: For all digital carrier circuits (T-1, PRI & BRI), TIG will guarantee that all of the required PBX hardware and software will be installed, programmed and tested by the providers due date. TIG cannot guarantee any services provided from third parties or their performance in delivering those services. Any failure of third party providers may result in additional charges from TIG.

CUSTOMER PROVIDED SERVERS: All customer-provided servers will comply with manufacturer server specifications and minimally meet the specifications provided to you by your TIG Account Executive. All hardware, operating system and application software (SQL, Excel, Internet Explorer, etc.) required will be assembled, preloaded and tested prior to being shipped to TIG. Any labor required to bring any customer-provided equipment up to application specifications will be billed on an hourly basis at TIG's Professional Services labor rate.

**UPGRADES:**

The pricing provided includes manufacturer incentives which require the return of certain system components. These components must be returned to TIG within 2 weeks for the proposed pricing to be held. In the event the parts are not returned to TIG within two weeks, TIG will invoice the amount of the incentive back to the customer.



## **Solicitation Number: RFP #120122**

### **CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Mitel Business Systems, Inc. on behalf of itself and on behalf of its affiliate, Mitel Networks Corporation, 1146 North Alma School Road, Mesa, AZ 85201 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Unified Communication and Contact Center Solutions from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

#### **1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires March 8, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

#### **2. EQUIPMENT, PRODUCTS, OR SERVICES**

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model unless stated otherwise in this Contract. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

### **3. PRICING**

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily

Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

**22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.


Sourcewell

Mitel Business Systems, Inc., on behalf of  
itself and on behalf of its affiliate, Mitel  
Networks Corporation

DocuSigned by:  
*Jeremy Schwartz*  
By: C0FD2A139D06489...  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 6/20/2023 | 9:15 AM CDT

DocuSigned by:  
*Frank Skiffington*  
By: 55D602DC77684F1...  
Frank Skiffington  
Title: SVP, Americas  
Date: 6/20/2023 | 9:28 AM PDT

Approved:

DocuSigned by:  
  
By: 48BAF71B0894454...  
Chad Coauette  
Title: Executive Director/CEO  
Date: 6/20/2023 | 1:08 PM CDT



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Telcom Innovations Group.
CONTACT PERSON:	Randal Borchardt
CONTACT EMAIL:	rborchardt@ask-ty.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

Yes

No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

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[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

**Signature on File**

Printed Name: Randal Boncharnet

Signature: \_\_\_\_\_

Title: President

Date: 4/27/2026



# Technology Requisition \$30,000.01+

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** TE-P-0010-26

**Agenda Date:** 6/2/2026

**Agenda #:** 6.B.

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AWARDING RESOLUTION ISSUED TO  
SHI INTERNATIONAL CORPORATION  
FOR VMWARE LICENSING  
FOR INFORMATION TECHNOLOGY  
(CONTRACT TOTAL AMOUNT \$610,099.20)

WHEREAS, the County of DuPage by virtue of its power set forth in the Counties Code (55 ILCS 5/1-1001 et. seq.) is authorized to enter into this Agreement; and

WHEREAS, pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/2), the County is authorized to enter into a Joint Purchasing Agreement for VMWare licensing; and

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and the National Joint Powers Alliance / Sourcewell Contract #121923-SHI, the County of DuPage will contract with SHI International Corp; and

WHEREAS the Technology Committee recommends County Board approval for the issuance of a contract to SHI International Corp, for VMWare licensing, for the period of July 17, 2026 through July 16, 2029, for Information Technology .

NOW, THEREFORE BE IT RESOLVED, that County contract, covering said for VMWare licensing, for the period of July 17, 2026 through July 16, 2029 for Information Technology, be, and it is hereby approved for issuance of a contract by the Procurement Division to SHI International Corp, 290 Davidson Avenue, Somerset, New Jersey 08873, for a contract total amount not to exceed \$610,099.20, per contract pursuant to the National Joint Powers Alliance / Sourcewell Contract #121923-SHI.

Enacted and approved this 9th day of June, 2026, at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
 Procurement Services Division  
 This form must accompany all Purchase Order Requisitions

<b>SECTION 1: DESCRIPTION</b>			
<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 26-1547	RFP, BID, QUOTE OR RENEWAL #: Quote # 27471280	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$610,099.20
COMMITTEE: TECHNOLOGY	TARGET COMMITTEE DATE: 06/02/2026	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$610,099.20
	CURRENT TERM TOTAL COST: \$610,099.20	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: INITIAL TERM
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: SHI International Corp.	VENDOR #: 14389	DEPT: Information Technology	DEPT CONTACT NAME: Joe Hamlin
VENDOR CONTACT: Travis Oberweis	VENDOR CONTACT PHONE: 888-764-8888	DEPT CONTACT PHONE #: 630-407-5063	DEPT CONTACT EMAIL: Joe.Hamlin@dupagecounty.gov
VENDOR CONTACT EMAIL: Travis_Oberweis@shi.com	VENDOR WEBSITE: www.shi.com	DEPT REQ #:	
<i>Overview</i>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Procurement of licensing for our VMware environment. This is being procured via Sourcewell Contract #121923-SHI for \$203,366.40 per year for three (3) years, for a total of \$610,099.20.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished VMware is the main platform our Hyper converged environment runs on which hosts all the servers. This is necessary because our infrastructure is all based on virtual machines.			

<b>SECTION 2: DECISION MEMO REQUIREMENTS</b>	
DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

<b>SECTION 3: DECISION MEMO</b>	
SOURCE SELECTION	Describe method used to select source. SHI via Sourcewell Contract #121923-SHI
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Take no action and the county cannot operate 2. Purchase the licensing to avoid interruptions for our customers.

### SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

### SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: SHI International Corp.	Vendor#: 14389	Dept: Information Technology	Division:
Attn: Travis Oberweis	Email: Travis_Obeweis@shi.com	Attn: Sarah Godzicki	Email: ITAP@dupagecounty.gov
Address: 290 Davison Ave.	City: Somerset	Address: 421 N. County Farm Rd.	City: Wheaton
State: NJ	Zip: 08873	State: IL	Zip: 60187
Phone: 888-764-8888	Fax:	Phone: 630-407-5037	Fax: 630-407-5001
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SHI International Corp.	Vendor#: 14389	Dept: Information Technology	Division:
Attn:	Email:	Attn: Joe Hamlin	Email: Joe.Hamlin@dupagecounty.gov
Address: P.O. Box 952121	City: Dallas	Address: 421 N. County Farm Rd.	City: Wheaton
State: TX	Zip: 75395-2121	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5000	Fax: 630-407-5001
<b>Shipping</b>		<b>Contract Dates</b>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jul 17, 2026	Contract End Date (PO25): Jul 16, 2029

**Purchase Requisition Line Details**

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/Activity Code	Unit Price	Extension
1	480	EA	VCF-CLD-FND-A	VMware Cloud Foundation	FY26	1000	1110	53807		423.68	203,366.40
2	480	EA	VCF-CLD-FND-A	VMware Cloud Foundation	FY27	1000	1110	53807		423.68	203,366.40
3	480	EA	VCF-CLD-FND-A	VMware Cloud Foundation	FY28	1000	1110	53807		423.68	203,366.40
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 610,099.20

<b>Comments</b>	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send PO to Sarah Godzicki & Joe Hamlin and copy both when emailing vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



Pricing Proposal  
 Quotation #: 27471280  
 Created On: 4/29/2026  
 Valid Until: 6/12/2026

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## IL-County of DuPage

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### Joe Hamlin

421 N. County Farm Road  
 Wheaton, IL 60187  
 United States  
 Phone: (630) 407-5063  
 Email: joe.hamlin@dupageco.org

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## Sr. Client Solutions Manager

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### Travis Oberweis

290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 888-764-8888  
 Email: Travis\_Oberweis@shi.com

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All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 VMware Cloud Foundation (contact Carahsoft for core count) Annual VMware - Part#: VCF-CLD-FND-A Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 7/17/2026 - 7/16/2027	480	\$423.68	\$203,366.40
2 VMware Cloud Foundation (contact Carahsoft for core count) Annual VMware - Part#: VCF-CLD-FND-A Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 7/17/2027 - 7/16/2028	480	\$423.68	\$203,366.40
3 VMware Cloud Foundation (contact Carahsoft for core count) Annual VMware - Part#: VCF-CLD-FND-A Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 7/17/2028 - 7/16/2029	480	\$423.68	\$203,366.40
		<b>Total</b>	<b>\$610,099.20</b>

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### Additional Comments

By submitting an order in reference to this quotation, you are providing approval to the below terms:  
 This is a three (3) year non-cancellable term with an annual payment structure. No Mid-Term Cancellations. Customer is subject to full cost of the three (3) year agreement.  
 The customer agrees that all payments will be paid in a timely manner based on the payment schedule below.

Installment Payments: All payments are due NET 30 from their respective invoice date.

By purchasing year 1, customer commits to the following schedule:

Billing schedule:

Year 1 Payment: \$203,366.40 due Net 30 from the original purchase

Year 2 Payment: \$203,366.40 will be invoiced 1 year from the original purchase date and due NET 30

Year 3 Payment: \$203,366.40 will be invoiced 2 years from the original purchase date and due NET 30

Total 3-Year Cost: \$610,099.20

Renewal Term: 7/17/2026 - 7/16/2029

Please Note, Broadcom product lines have the following reinstatement fee policy:

- o Effective immediately, late orders will be charged a 25% reinstatement fee.
- o Every additional week late will result in an incremental 10% fee added

End User agrees it cannot terminate this Order without cause and receive a pro-rata refund of fees not yet incurred, notwithstanding any express or implied right under any legal or equitable theory. For purposes of clarity, in the event End User exercises any right to terminate for convenience under any other contract with Broadcom Inc., along with all its world-wide subsidiaries (collectively, "Broadcom"), any language in such contract requiring termination of all Broadcom agreements shall not apply to this Order and this Order shall remain in full force and effect. End User understands and agrees that any notice of termination of this Order, other than for an uncured breach by Broadcom, shall not relieve End User of its obligation to remit any and all remaining payment(s) contained herein and shall not give rise to any right to a refund of any amount paid hereunder.

Please note, Broadcom's End User Agreement includes detailed termination requirements and is applicable to all Broadcom offerings and product families upon purchase.

<https://www.broadcom.com/company/legal/licensing>

Keep in mind, VMWare recently changed their approval process for reinstatement fees. A completed waiver form and valid business case are required in order to be considered for approval. Please make sure to send over all POs prior to you expiration date to avoid the reinstatement fee.

Please note the following:

- 1) VMware EULA <https://docs.broadcom.com/docs/end-user-agreement-english>
- 2) VMware Does Not offer a standard return policy
- 3) Service offerings are non-refundable. For these products, orders are non-cancellable and non-returnable from point of order.
- 4) PSO Credits are only active for 1 Year

Please note, Broadcom's End User Agreement includes detailed termination requirements and is applicable to all Broadcom offerings and product families upon purchase.

<https://www.broadcom.com/company/legal/licensing>

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; D

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

**Solicitation Number: RFP #121923****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and SHI International Corp., 290 Davidson Ave., Somerset, NJ 08873 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Technology Products and Services with Related Solutions from which Supplier was awarded a contract in Category 1.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

**EXPIRATION DATE AND EXTENSION.** This Contract expires February 27, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

Sourcewell

SHI International Corp.

# Signature on File

# Signature on File

Jeremy Schwartz  
Title: Chief Procurement Officer

3/20/2024 | 10:15 AM CDT  
Date: \_\_\_\_\_

Kristina Mann  
Title: Sr. Manager Contracts

3/20/2024 | 11:14 AM EDT  
Date: \_\_\_\_\_



## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	SHI Quote # 27056413
COMPANY NAME:	SHI International Corp.
CONTACT PERSON:	Dana Lopatin
CONTACT EMAIL:	dana_lopatin@SHI.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

- Yes  
 No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

Yes

No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

**Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

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**Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Kristina Mann

Signature on File  
Signature: \_\_\_\_\_

Title: Director - Contracts

Date: 04/15/2026