



# DU PAGE COUNTY

## ETSB - Ad Hoc Finance Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**Wednesday, August 14, 2024**

**9:30 AM**

**Room 3500B**

**Or immediately following the adjournment of the ETS Board meeting**

#### Join Zoom Meeting

<https://us02web.zoom.us/j/88219162968?pwd=SgRDIcdK46gCbaLWSxEKmbx9U97RLU.1>

**Meeting ID: 882 1916 2968**

**Passcode: 463734**

**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Schwarze at 10:51 AM.

**2. ROLL CALL**

ETSB STAFF:

Linda Zerwin

Matt Theusch

Eve Kraus

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Alison Murphy, DMMC (Remote)

On roll call, Members Schwarze, Henry, Maranowicz, Robb, and Srejma were present.

<b>PRESENT</b>	Schwarze, Henry, Maranowicz, Robb, and Srejma
<b>ABSENT</b>	Guttman, and Yoo

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE**

There were no remarks from Chair Schwarze.

**5. CONSENT ITEMS**

5.A. [24-2051](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, July 10, 2024

**Attachments:**     [2024-07-10 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

<b>RESULT:</b>	ETSB RECOMMENDED FOR APPROVAL
<b>MOVER:</b>	William Srejma
<b>SECONDER:</b>	Jessica Robb

**6. FY25 BUDGET**

Chair Schwarze turned the meeting over to Ms. Zerwin. Ms. Zerwin referenced a capital projects memorandum which had been previously distributed to the Board. The memo has been incorporated into these minutes. She said there were four projects that had been requested for this year, two of which were carryovers from last year, Digital Fixed Station Interface (DFSI) and Multi-factor Authentication (MFI). She said the two new projects are the 10-digit dial phone system and CAD-to-CAD grant. Ms. Zerwin reviewed the background of the projects, the budget impact to capital and the maintenance projections, and the recommendations of staff. There was a brief discussion of the CAD-to-CAD grant as this would be a new technology and the costs were an estimate. A consensus was received in support of the recommendations of each project for the FY24 and FY5 budgets. Ms. Zerwin said the Cost of Living (COLA) had not yet been announced and a 3% multiplier had been budgeted. The additional staff position was also budgeted even if left unfilled. Discussion ensued around the mobile radios and the options and available solution.

Member Robb left the meeting at 11:08am.

There was discussion around scheduling a next meeting of the Ad Hoc Finance Committee.

**7. OLD BUSINESS**

There was no old business.

**8. NEW BUSINESS**

There was no new business.

**9. ADJOURNMENT**

**9.A. Next Meeting**

Without objection, the meeting of the ETSB Ad Hoc Finance Committee was adjourned at 11:12am.

Respectfully submitted,

Eve Kraus



## ETSB Other Action Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 24-2051

**Agenda Date:** 10/9/2024

**Agenda #:** 6.D.1.

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# DU PAGE COUNTY

## ETSB - Ad Hoc Finance Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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Wednesday, July 10, 2024

9:30 AM

Room 3500B

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Or immediately following the adjournment of the ETS Board meeting

#### Join Zoom Meeting

<https://us02web.zoom.us/j/85093825469?pwd=YjdKVVaUTg1OXXe3lbBj1lWfjneHbmu.1>

Meeting ID: 850 9382 5469

Passcode: 343550

#### 1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Schwarze at 9:32 AM.

#### 2. ROLL CALL

##### ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Brian Kopas (Remote)

##### COUNTY CLERK:

Kathy King, Deputy County Clerk

##### STATE'S ATTORNEY:

Mark Winistorfer

##### ATTENDEES:

Jan Barbeau, State's Attorney's Office

Marilu Hernandez, ACDC

Nick Kottmeyer, County Board Office

Anthony McPhearson, County CIO

Rachel Bata, Roselle PD (Remote)

Jim McGreal, Downers Grove PD (Remote)

Alison Murphy, DMMC (Remote)

Michael Lorek, Darien PD (Remote)

Thomas Packard, County Finance (Remote)

On roll call, Members Schwarze, Guttman, Henry, Maranowicz, Robb, Srejma, and Yoo were present.

<b>PRESENT</b>	Schwarze, Guttman, Henry, Maranowicz, Robb, Srejma, and Yoo
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### 3. PUBLIC COMMENT

There was no public comment.

### 4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze thanked the Members for participating in the fourth annual Ad Hoc Finance Committee.

### 5. FY24 Mid-Year Budget Review

#### 5.A. [24-1963](#)

Mid-Year Budget Review

There was no discussion on this item.

**Attachments:** [FY24 Mid-Year Budget Review.pdf](#)

### 6. FY25 BUDGET

Chair Schwarze turned the meeting over to Ms. Zerwin. A presentation was shared on-screen to supplement a memorandum that had been distributed to the Members. The slides of the presentation are attached to these minutes. Ms. Zerwin provided a review of the slides which showed a decrease of \$1.9M to the overall budget. She explained, however, that last year an additional \$2M had been carried over for the IGA so once that amount is removed, the budget is in line with the effects of some of the contracts and operational decisions still to be determined. The second slide demonstrated that costs are primarily focused on the systems and support of the 9-1-1 system, as opposed to personnel. Ms. Zerwin continued with detailed explanations of each of the slides including personnel, commodities, and contractual lines of the budget.

Discussion ensued as Members asked questions about specific costs and line items. These discussions included the FY23 headcount that was added pending the Attorney General opinion regarding the focus groups and whether they fall under the purview of the Open Meetings Act (OMA) and whether the role of additional personnel could instead fall under contractual services or services rendered by artificial intelligence, whether there is enough work for an additional full-time employee, or if the focus groups should be brought back under the agenda of the Policy Advisory Committee (PAC). ASA Winistorfer recommended that Board consider moving forward with staffing based guidance from OMA standards. Ms. Zerwin indicated that there would be no problem having sufficient work for an additional staff member as no one at ETSB puts in less than 40 hours per week.

There was discussion regarding the movement of servers from capital contingencies to small value, PSAP training costs, contract maintenance costs, RapidSOS Premium, the CAD-to-CAD project and its efficiencies and the potential effect of NextGen 9-1-1, and the history of the contingencies account and the question of whether a budget amendment could instead be utilized, if necessary.

Chair Schwarze asked if the next Ad Hoc Finance Committee meeting was scheduled after the August 14 board meeting, would be sufficient time to prepare for discussions on capital projects.

Ms. Zerwin felt that a lot of outstanding questions would be answered by that time to make the meeting productive. Member Guttman asked that a future meeting include details on staff time spent on agency requests that dedicate staff time beyond what was expected and his concern that agencies should be charged for staff time spent on such projects.

[24-2052](#)

ETSB Budget Overview

**Attachments:** [ETSB Budget Overview July 10 2024.pdf](#)

**7. OLD BUSINESS**

There was no old business.

**8. NEW BUSINESS**

There was no new business.

**9. ADJOURNMENT**

**9.A. Next Meeting**

Chair Schwarze confirmed the next meeting would be on Wednesday, August 14 at 9:30am or immediately following the adjournment of the ETS Board meeting.

Chair Schwarze asked for a motion to adjourn. Member Guttman motioned, seconded by Member Yoo. The meeting of the Ad Hoc Finance Committee was adjourned at 10:24am.

Respectfully submitted,

Eve Kraus