



DU PAGE COUNTY

Judicial and Public Safety Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, November 7, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

2. ROLL CALL

Staff present:

Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Conor McCarthy (Assistant State's Attorney), Jason Blumenthal (Policy and Program Manager), Evan Shields (Public Information Officer), Suzanne Armstrong (Court Administrator), Jeff Martynowicz (Chief Financial Officer), Mary Catherine Wells (Deputy Chief Financial Officer), Valerie Calvente (Procurement), Jeff York (Public Defender), Craig Dieckman (Director, Office of Homeland Security and Emergency Management), Edmond Moore (Undersheriff) and Nick Alfonso (Assistant State's Attorney).

Other Board Members present:

Paula Garcia

PRESENT	Chaplin, Childress, Eckhoff, Evans, Gustin, Schwarze, Tornatore, Zay, and Yoo
ABSENT	DeSart, Krajewski, and Ozog

3. PUBLIC COMMENT

3.A. [23-3669](#)

Online Public Comment

All online submissions for public comment from the November 7, 2023 Judicial and Public Safety Committee meeting are included in the record in their entirety. They are found in the Minutes Packet and via the link above.

4. CHAIR REMARKS - CHAIR EVANS

Chair Evans welcomed all and hoped that everyone had a great weekend.

5. APPROVAL OF MINUTES

5.A. [23-3574](#)

Judicial and Public Safety Committee - Regular Meeting - Tuesday, October 17, 2023.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

6. PROCUREMENT REQUISITIONS

6.A. [JPS-P-0067-23](#)

Recommendation for the approval of a contract purchase order to Streicher's, Inc., for the purchase of ballistic and stab resistant armor for the deputies, for the period of December 1, 2023 through November 30, 2024, for a contract total not to exceed \$165,000; per contract pursuant to the Governmental Joint Purchasing Act, NASPO contract pricing-Master Agreement #164720. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Patty Gustin

6.B. [23-3575](#)

Recommendation for the approval of a contract purchase order to Fisher Scientific Company, LLC, for the purchase of Capture BT Fuming Chamber and accessories, for a contract total not to exceed \$20,237.73; per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act", Omnia Partners #2021002889. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Michael Childress

6.C. [23-3576](#)

Recommendation for the approval of a contract purchase order to Fisher Scientific Company, LLC, for the purchase of 4 Certified Laboratory Power Protection Systems, for a contract total not to exceed \$28,807.70; per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act", Omnia Partners #2021002889. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Liz Chaplin

6.D. [23-3577](#)

Recommendation for the approval of a contract purchase order to PerkinElmer U.S. LLC, for the purchase and installation of a new Fourier Transform Infrared Spectrometer (FTIR), for the Sheriff's Office Crime Lab, for a contract total not to exceed \$28,338.20; per Lowest Responsible Quote/Bid 23-128-SHF. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

7. RESOLUTIONS

7.A. [FI-R-0260-23](#)

Acceptance and appropriation of the U.S. Department of Justice - Bureau of Justice Assistance PY23 DNA Capacity Enhancement for Backlog Reduction Program Grant Award No. 15PBJA-23-GG-01275-DNAX, Company 5000, Accounting Unit 4510, \$395,280. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

7.B. [FI-R-0261-23](#)

Acceptance and appropriation of the Sustained Traffic Enforcement Program PY24 Grant - Agreement No. HS-24-0193, 0402, Company 5000, Accounting Unit 4525, \$39,027. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Liz Chaplin

8. BUDGET TRANSFERS

8.A. [23-3578](#)

Transfer of funds from account nos. 1000-4410-53090 (Other Professional Services), 1000-4410-50099 (New Program Requests-Personnel) and 1000-4403-50099 (New Program Requests-Personnel) to account nos. 1000-4410-50040 (Part-Time Help), 1000-4410-50050 (Temporary Salaries) and 1000-4403-50040 (Part-Time Help) in the amount of \$130,237 needed because part-time and temporary wages exceed the budget for Jail Operations due to difficulty in hiring nursing personnel and increased medical needs and for the Crime Lab due to increased cases for temporary employee. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Liz Chaplin

8.B. [23-3579](#)

Transfer of funds from account nos. 1000-4405-50010 (Overtime), 1000-4410-50020 (Holiday Pay), 1000-4400-50099 (New Program Requests-Personnel), 1000-4415-50099 (New Program Requests-Personnel) and 1000-4415-50090 (Township Contracts-Sheriff) to account nos. 1000-4410-50010 (Overtime), 1000-4415-50020 (Holiday Pay), 1000-4400-51060 (Cell Phone Stipend) and 1000-4415-50010 (Overtime) in the amount of \$340,056 needed for the following reasons: Jail Overtime continues to exceed budget due to difficulty in recruiting. Law Enforcement Overtime is expected to be unusually high for the remainder of the year due to some significant cases. There is also a potential shortfall in Holiday Pay for Law Enforcement due to a transfer out earlier in the year and a minor shortfall in the Sheriff's Admin Cell Phone Stipend to move budget to the correct department. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Patty Gustin

8.C. [23-3580](#)

Transfer of funds from account no. 1000-4400-52100 (I.T. Equipment-Small Value) to account no. 1000-4400-54100 (I.T. Equipment) in the amount of \$15,974 needed for PO# 6575-0001-SERV because the price of the Fortinet FortiSwitch is above the single item threshold of \$5,000 requiring the expense to be classified as Capital. The transfer of funds is necessary to move the budget expense from the Commodities Account Code 52100 to the Capital Outlay Account Code 54100. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Patty Gustin

9. ACTION ITEMS

9.A. [JPS-CO-0007-23](#)

Amendment to Purchase Order 6096-0001 SERV, issued to Public Safety Direct, for the repairs and maintenance of existing sheriff's vehicles and upfitting of the new sheriff's vehicles, to increase the encumbrance in the amount of \$14,000, resulting in a new contract total amount not to exceed \$740,816.70, an increase of 1.93%. (Sheriff's Office)

Member Yoo inquired why it is necessary to increase the amount of the contract by \$14,000. Deputy Chief Dan Bilodeau with the Sheriff's Office responded that this increase is needed to complete the upfitting of the remaining vehicles for FY23. Member Yoo also asked whether the contract is renewing or if they are considering other vendors. Deputy Chief Bilodeau stated that Public Safety Direct was the only vendor to bid on this contract and that it is renewing with a start date of December 1, 2023.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Patty Gustin

9.B. [23-3581](#)

Amendment to Purchase Order 5822-0001 SERV, issued to LDV, Inc. for the purchase of a mobile command post for the Sheriff's Office & MERIT to extend contract from May 9, 2023 to November 30, 2023. No change in contract total. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Patty Gustin

10. GRANTS

10.A. [23-3584](#)

GPN 058-23: Comprehensive Law Enforcement Response to Drugs Grant PY24 - Illinois Criminal Justice Information Authority - Department of Justice - \$150,000. (State's Attorney's Office)

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Patty Gustin
SECONDER:	Michael Childress

11. INFORMATIONAL

11.A. [23-3582](#)

Recommendation for the approval of a purchase order to Zips Car Wash, LLC d/b/a Jet Brite Car Wash, to provide unlimited car washes, including undercarriage wash and rust inhibitor, as needed for the DuPage County fleet of vehicles, for the period November 8, 2023 through November 7, 2024, for a contact total not to exceed \$29,900; per low bid #23-117-DOT.

The motion was approved on a voice vote, all "ayes".

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

12. DISCUSSION

12.A. Safe Harbor Children's Waiting Room at the DuPage County Courthouse

Policy and Program Manager Jason Blumenthal presented to the Committee an overview of the funding requests for the Safe Harbor Children's Waiting Room. In 1998, Safe Harbor entered into an agreement with DuPage County to provide this waiting room for the children whose parents were participating in court proceedings. At that time, a fee fund was put into place to help fund this program, along with some additional fundraising efforts. The fee fund was discontinued in 2019, however, some reserved funds still remain. Additional funds are needed and Safe Harbor's request from the Board at this time is \$40,750 for FY 2024 and thereafter \$106,000 annually for FY2025 and FY2026.

Several questions and comments were then brought forward by Members Chaplin, Tornatore, Zay, Yoo, Eckhoff and Gustin to which Mr. Blumenthal and Chief Administrative Office Nick Kottmeyer responded. The topics of discussion included the need for more details on the breakdown of the funding, why the fee fund was discontinued, plans for fundraising efforts, the possibility of using federal or state grants, the number of court cases being held via Zoom compared to in-person and whether or not Safe Harbor is a not-for-profit. While most Committee members are in support of the Safe Harbor Children's Waiting Room, they requested more information regarding a breakdown of the fees and where the funds are currently going. Chief Administrative Officer Kottmeyer assured the Committee that they will be receiving an email by the end of the week providing some of the information they are requesting. Further, he stated that this matter will be brought forward at the next Finance Committee meeting on

November 14, 2023 for further discussion.

13. OLD BUSINESS

No old business was offered.

14. NEW BUSINESS

No new business was offered.

15. ADJOURNMENT

With no further business, Member Schwarze moved, seconded by Member Chaplin to adjourn the meeting at 8:35 AM. The next meeting is scheduled for Tuesday, November 21, 2023 at 8:00 AM.