



Purchase Requisition
Procurement Services Division

Date: Oct 30, 2025
MinuteTraq (IQM2) ID #: _____
Department Req #: 922020/5866-1
RFP, Bid or Quote #: _____

Send Purchase Order To:				Send Invoices To:					
Vendor: AT&T Inc.		Vendor #: 10008		Dept: DuPage ETSB		Division:			
Attn: Jennifer Kuceba		Email:		Attn: 9-1-1 Coordinator		Email: etsb911@dupageco.org			
Address: 225 W. Randolph Street.				Address: 421 N. County Farm Road		Room:			
City: Chicago		State: IL Zip: 60606		City: Wheaton		State: IL Zip: 60187			
Phone:		Fax:		Phone: 630-550-7743		Fax:			
Send Payments To:				Ship To:					
Vendor: AT&T Inc.		Vendor #: 10008		Dept:		Division:			
Attn:		Email:		Attn:		Email:			
Address: PO Box 9009				Address: 421 N. County Farm Road		Room:			
City: Carol Stream		State: IL Zip: 60197-9009		City: Wheaton		State: IL Zip: 60187			
Phone:		Fax:		Phone:		Fax:			
Payment Terms		F.O.B.		PO 20 Delivery Date		Requisitioner			
PER 50 ILCS 505/1		Destination							
Use for		Contract Administrator		Contract Start Date		Contract End Date		Use for	
PO25 only		Eve Kraus		Nov 25, 2025		Nov 24, 2026		PO25 only	

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extension
1	1	EA		CPE Avaya Maintenance ACDC - Annual FY26	26	4000	5820	53806		7,275.84	7,275.84
2	1	EA		CPE Avaya Maintenance DU-COMM - Annual FY26	26	4000	5820	53806		8,855.40	8,855.40

Requisition Total \$ 16,131.24

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order) :

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order) :

Make these lines 45 and 46 on the PO please.

User Department Internal Notes (these comments will NOT appear on the Purchase Order) :

This is a service, nothing will be shipped.