

EDC 5/21
FI + CB 5/28



Request for Change Order
Procurement Services Division

Attach copies of all prior Change Orders

Date: May 6, 2024

MinuteTraq (IQM2) ID #: ED-CO-0001-24

Purchase Order #: 6457-0001 SERV	Original Purchase Order Date: Jun 1, 2023	Change Order #: 2	Department: Human Resources/WDD
Vendor Name: Turning Pointe Autism Foundation		Vendor #: 24835	Dept Contact: Lisa Schvach/Jamie Brown
Background and/or Reason for Change Order Request:	Increase contract by \$139,441 and extend to 5/31/2025 to continue services to youth in DuPage County Line 3 - increase by \$139,441		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$89,141.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$89,141.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$139,441.00
E	New contract amount (C + D)	\$228,582.00
F	Percent of current contract value this Change Order represents (D / C)	156.43%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	156.43%
DECISION MEMO NOT REQUIRED		

- Cancel entire order Close Contract Contract Extension (29 days) Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract Increase encumbrance and close contract Decrease encumbrance Increase encumbrance

DECISION MEMO REQUIRED	
<input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: <u>May 31, 2024</u> to: <u>May 31, 2025</u>	<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____
<input type="checkbox"/> OTHER - explain below: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	

DB _____	6191 _____	May 6, 2024 _____	LS _____
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)
		630-955-2066 _____	May 6, 2024 _____
		Phone Ext	Date
REVIEWED BY (Initials Only)			
			<u>5/13/2024</u>
Buyer _____	Date _____	Procurement Officer _____	Date _____
Chief Financial Officer _____	Date _____	Chairman's Office _____	Date _____
(Decision Memos Over \$25,000)		(Decision Memos Over \$25,000)	