

7/4 Consent

Consent
DOT 9/2
CB 9/9

48
460



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Aug 21, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 5623-1-SERV	Original Purchase Order Date: Dec 1, 2021	Change Order #: 2	Department: Division of Transportation
Vendor Name: Leech Tishman Fuscaldo & Lampl, LLC		Vendor #: 32242	Dept Contact: Kathleen Black Curcio
Background and/or Reason for Change Order Request:	Contract purchase order for Professional Legal Services to assist with Environmental Issues, as needed for the Division of Transportation. Expiration Date: November 30, 2023 Decrease remaining encumbrance and close contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$80,000.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$80,000.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$74,592.50)
E	New contract amount (C + D)	\$5,407.50
F	Percent of current contract value this Change Order represents (D / C)	-93.24%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-93.24%
DECISION MEMO NOT REQUIRED		

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

kbc	6892	Aug 21, 2025	<i>SM</i>	<i>x6910 8/21/25</i>	
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	<i>[Signature]</i>	Date	<i>8/26/2025</i>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)		Date	