



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Final Regular Meeting Agenda

Tuesday, May 28, 2024

5:00 PM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

5. APPROVAL OF MINUTES

5.A. [24-1548](#)

Finance Committee - Regular Meeting - Tuesday, May 14, 2024

6. BUDGET TRANSFERS

6.A. [24-1607](#)

Transfer of funds from 1100-4320-53090 (other professional services) to 1100-4320-51040 (employee medical & hospital insurance), in the amount of \$7,500, to cover employee medical and hospital costs that were not budgeted for in FY2024. (Recorder G.I.S.)

6.B. [24-1608](#)

Transfer of funds from 1100-4310-53807 (subscription IT arrangements) to 1100-4310-54107 (software), in the amount \$96,000, to move funds to a Capital Account - Software line for fixed invoices for server hosting services in the Recorder's Office. (Recorder Document Storage)

6.C. [24-1610](#)

Transfer of funds from 1100-4310-50010 (overtime) to 1100-4310-51000 (benefit payments), in the amount of \$400, to cover amount of benefit payments that are over the budgeted amount for FY2024. (Recorder Document Storage)

6.D. [24-1611](#)

Transfer of funds from 1000-1120-50000 (regular salaries) to 1000-1120-50010 (overtime), in the amount of \$30,000, to cover additional overtime in the current fiscal year. (Human Resources)

6.E. [24-1612](#)

Transfer of funds from 1000-1150-50000 (regular salaries) to 1000-1150-50010 (overtime), in the amount of \$7,500, to cover future overtime expenses in the mailroom due to current staffing shortage and coverage for remainder of FY2024.

7. PROCUREMENT REQUISITIONS**A. Finance - Chaplin**7.A.1. [FI-P-0016-24](#)

Recommendation for the approval of a contract purchase order issued to Alliant Insurance Services, Inc., to provide commercial insurance brokerage services to the County, for the Finance Department, for the period of June 1, 2024 through May 31, 2027, for a contract total amount not to exceed \$234,000, per RFP # 24-048-FIN.

B. Development - Tornatore7.B.1. [DC-O-0033-24](#)

An Ordinance to Amend Chapter 3 - Alcoholic Liquor of the DuPage County Code

7.B.2. [DC-O-0034-24](#)

An Ordinance to Amend Chapter 4 of the DuPage County Code

C. Economic Development - LaPlante7.C.1. [ED-CO-0001-24](#)

Increase purchase order 6457-0001 SERV, issued to Turning Pointe Autism Foundation, in the amount of \$139,441, a 156.43% increase, for a new contract amount of \$228,582, and extend the contract through May 31, 2025. This will allow the vendor to successfully continue serving youth in DuPage County with Workforce Innovation & Opportunity Grant funding. (Workforce Development)

7.C.2. [ED-CO-0002-24](#)

Increase purchase order 6027-0001 SERV, issued to Parents Alliance Employment Project, in the amount of \$123,925, a 50% increase, for a new contract amount of \$371,775, and extend the contract through September 30, 2025, to continue to successfully serve in-school-youth in DuPage County. (Workforce Development)

7.C.3. [ED-CO-0003-24](#)

Increase purchase order 6028-0001 SERV, issued to Parents Alliance Employment Project, in the amount of \$434,123, a 68.34% increase, for a new contract amount of \$1,069,409, and extend the contract through September 30, 2025, to continue to successfully serve out-of-school youth in DuPage County. (Workforce Development)

D. Judicial and Public Safety - Evans7.D.1. [JPS-CO-0004-24](#)

Recommendation for the approval of an amendment to purchase order 5757-0001-SERV, for a contract issued to Flock Group, Inc., for the purchase of flock falcon cameras, to increase the contract in the amount of \$17,500, resulting in an amended contract total amount not to exceed \$280,000, an increase of 6.67%. (Sheriff's Office)

7.D.2. [JPS-P-0016-24](#)

Recommendation for the approval of a contract to JusticeText, Inc., for the purchase of audiovisual evidence management software licenses, for the Public Defender's Office, for the period July 1, 2024 through June 30, 2025, for an amount not to exceed \$45,000. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids - Sole Source. (Public Defender's Office)

E. Public Works - Garcia7.E.1. [FM-P-0023-24](#)

Recommendation for the approval of a contract to Weatherproofing Technologies, Inc., for annual roof inspection, maintenance, and minor repair, as needed for campus roofs, for Facilities Management, for the period of May 29, 2024 through October 31, 2026, for a total contract amount not to exceed \$289,469.22. Contract pursuant to the Intergovernmental Cooperation Act – Omnia Partners Contract #R230404.

7.E.2. [FM-P-0024-24](#)

Recommendation for the approval of a contract to Clark Dietz, Inc., to provide Professional Engineering & Design Services, for the installation of new photovoltaic systems at the 421 & 501 buildings, and on-call engineering & design services for the County campus, for Facilities Management, for the period May 28, 2024 through November 30, 2025, for a total contract amount not to exceed \$68,400. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (Partial EECBG Funded)

F. Transportation - Ozog7.F.1. [DT-P-0037-24](#)

Recommendation for the approval of a contract to Traffic Control Corporation, for annual maintenance and support services for the Division of Transportation's Centrac ATMS software system, for the period July 1, 2024 through June 30, 2025, for a contract total not to exceed \$36,052. Per 55 ILCS 5/5-1022 (c) "not suitable for competitive bids". (Sole Source-Proprietary Software Maintenance and Support).

7.F.2. [DT-P-0038-24](#)

Recommendation for the approval of a contract to Collins Engineers, Inc., to provide Professional Bridge Inspection Services for various locations upon request, Section 24-BRDGE-09-EG, for the period May 28, 2024 through May 31, 2026, for a contract total amount of \$250,000. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

7.F.3. [DT-R-0021-24](#)

Recommendation for the approval of a contract to Morton Salt, Inc. to furnish and deliver bulk rock salt, as needed for the Division of Transportation, for the period June 1, 2024 through May 31, 2025, for a contract total amount of \$1,108,500; per lowest responsible bid.

7.F.4. [DT-R-0022-24](#)

Intergovernmental Agreement between the County of DuPage and York Township to extend road resurfacing beyond County Right-of-Way on multiple side streets along Meyers Road, within the Township. County to be reimbursed \$6,333.53.

8. FINANCE RESOLUTIONS8.A. [FI-R-0088-24](#)

Additional appropriation for the Illinois State Opioid Response Criminal Justice Medication-Assisted Treatment Integration Grant PY23, MOU Number 2023-102, Company 5000, Accounting Unit 4496, from \$75,000 to \$105,000, an increase of \$30,000. (Sheriff's Office)

8.B. [FI-R-0089-24](#)

Acceptance and appropriation of additional funding for the Illinois Department of Human Services (IDHS) Supportive Housing Grant PY24 inter-governmental agreement No. FCSCH00352, Company 5000 - Accounting Unit 1760, from \$154,180 to \$167,996, an increase of \$13,816. (Community Services)

8.C. [FI-R-0090-24](#)

Resolution Authorizing the Addition of One (1) Full-Time Headcount to the Staff of the Building & Zoning Department for the Position of Zoning Administration Coordinator.

8.D. [FI-R-0091-24](#)

Resolution to approve a payment to Downers Grove Area Fish, in the amount of \$50,000, for funding approved under the Infrastructure Investment Grant Program (Round 1). (ARPA ITEM)

9. INFORMATIONAL**A. Payment of Claims**

- 9.A.1. [24-1514](#)
05-10-2024 Paylist
- 9.A.2. [24-1516](#)
05-10-2024 Auto Debit Paylist
- 9.A.3. [24-1538](#)
05-14-2024 Paylist
- 9.A.4. [24-1584](#)
05-17-2024 Paylist
- 9.A.5. [24-1591](#)
05-17-2024 Auto Debit
- 9.A.6. [24-1600](#)
05-21-2024 Paylist
- 9.A.7. [24-1615](#)
05-22-2024 Polling Place Paylist

B. Wire Transfers

- 9.B.1. [24-1515](#)
05-13-2024 IDOR Wire Transfer

C. Grant Proposal Notifications

- 9.C.1. [24-1574](#)
GPN 019-24 Low Income Home Energy Assistance Program (LIHEAP) Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Health and Human Services - \$3,487,312. (Community Services)
- 9.C.2. [24-1575](#)
GPN 020-24 Low Income Home Energy Assistance Program (LIHEAP) State Supplemental Grant PY25, Illinois Department of Commerce and Economic Opportunity - \$3,681,051. (Community Services)
- 9.C.3. [24-1576](#)
GPN 021-24 Weatherization DOE Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Energy - \$734,681. (Community Services)

9.C.4. [24-1577](#)

GPN 022-24 Weatherization HHS Grant PY25, Illinois Department of Commerce and Economic Opportunity, U.S. Department of Health and Human Services - \$967,886. (Community Services)

9.C.5. [24-1578](#)

GPN 023-24 Weatherization State Grant PY25, Illinois Department of Commerce and Economic Opportunity - \$426,227. (Community Services)

10. DISCUSSION

10.A. Travel Agency Discussion

10.B. County Credit Card Discussion

10.C. Budget Survey Discussion

11. OLD BUSINESS**12. NEW BUSINESS****13. ADJOURNMENT**