



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, August 27, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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Member Covert arrived at 8:03 AM, Member Ozog arrived at 8:03 AM, Member Zay arrived at 8:04 AM, and Member Tornatore arrived at 8:24 AM.

3. PUBLIC COMMENT

3.A. [24-2334](#)

Online Public Comment.

All online submissions for public comment for the August 27, 2024 DuPage County Finance Committee meeting are included for the record in their entirety. They are found in the meeting packet and at the link above.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin mentioned that she spoke with staff from Marsh & McLennan Agency, the County's health and wellness benefits consultant. They will be presenting a health insurance update at the Finance Committee meeting on September 10th, 2024.

5. APPROVAL OF MINUTES

5.A. [24-2228](#)

Finance Committee - Regular Meeting - Tuesday, August 13, 2024

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, and Yoo
ABSENT:	Covert, Ozog, Tornatore, and Zay

6. BUDGET TRANSFERS

6.A. [24-2287](#)

Transfer of funds from 1000-1800-53090 (other professional services) to 1000-1800-50050 (temporary salaries), in the amount of \$1,000, to compensate seasonal employees for the final pay period. (Supervisor of Assessments)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, and Yoo
ABSENT:	Covert, Ozog, Tornatore, and Zay

6.B. [24-2286](#)

Budget Transfers 08-27-2024 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, and Yoo
ABSENT:	Tornatore, and Zay

7. **PROCUREMENT REQUISITIONS**

A. **Animal Services - Krajewski**

7.A.1. [AS-P-0001-24](#)

Recommendation for the approval of a contract to Covetrus North America, LLC, for the purchase of veterinary pharmaceuticals and medical supplies, for DuPage County Animal Services, for the period September 14, 2024 through September 13, 2025, for a contract total not to exceed \$90,000; per low bid #22-067-ANS. Second of three (3) available options to renew.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, and Yoo
ABSENT:	Tornatore, and Zay

B. Legislative - DeSart

7.B.1. [LEG-P-0003-24](#)

Recommendation for the approval of a contract to Raucci & Sullivan Strategies, LLC, to provide Consulting Services as Lobbyists representing DuPage County before the Illinois General Assembly and State Executive Branch, for the period of September 1, 2024 through August 31, 2025, for County Board, for a contract total not to exceed \$52,500. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.B.2. [LEG-P-0002-24](#)

Recommendation for the approval of a contract to Marquardt & Humes, Inc., to provide Consulting Services as Lobbyists representing DuPage County before the Illinois General Assembly and State Executive Branch, for the period of September 15, 2024 through September 14, 2025, for County Board, for a contract total amount not to exceed \$94,500. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Jim Zay
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

C. Public Works - Garcia

7.C.1. [FM-P-0033-24](#)

Recommendation for the approval of a contract to Martinez Retail Management, Inc. d/b/a All Window Cleaning Services, to provide window washing services for County facilities, for Facilities Management, for the two-year period of August 28, 2024 through August 27, 2026, for a total contract amount not to exceed \$46,700; per lowest responsible bid #24-059-FM. (\$38,175 for Facilities Management, \$800 for Animal Services, \$6,300 for Care Center, and \$1,425 for the Division of Transportation.)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.2. [FM-P-0034-24](#)

Recommendation for the approval of a contract to L. Marshall, Inc., to install safety improvements on the roof of the 505 building, for Facilities Management, for the period August 27, 2024 through August 26, 2025, for a contract total amount not to exceed \$196,650, per lowest responsible bid #24-073-FM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Jim Zay
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.3. [FM-P-0035-24](#)

Recommendation for the approval of an Agreement between the County of DuPage, Illinois, and V3 Companies, Ltd., to provide additional Professional Stormwater Engineering Services and engineering design for flood-proofing the East and West sides of the County Campus, for Facilities Management, for the period of August 27, 2024 through November 30, 2026, for a total contract amount not to exceed \$394,160. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et seq. (Partial ARPA)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Jim Zay
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.4. [FM-R-0003-24](#)

Recommendation for the approval of an Agreement between the County of DuPage, Illinois, and DuPage Senior Citizens Council for lease of space at 420 North County Farm Rd, Wheaton, IL 60187, for Facilities Management, for a (48) forty-eight-month period from January 1, 2025, through December 31, 2028, for an annual amount not to exceed \$1,000. The total rental fee to be collected over the term of the lease shall be \$4,000.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Greg Schwarze
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.5. [PW-CO-0004-24](#)

Amendment to County Contract #5312-0001 SERV issued to ComEd, for delivery of electricity to all Public Works Facilities, for Public Works, for a change order to increase the contract in the amount of \$10,000, taking the original contract amount of \$1,468,000 and resulting in an amended contract amount not to exceed \$1,478,000, an increase of 0.68%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.6. [PW-CO-0005-24](#)

Amendment to County Contract #5482-0001 SERV issued to LAI Ltd., to procure DeZurik Valves that have reached end of life at the Woodridge Greene Valley Wastewater Treatment Plant, for Public Works, for a change order to increase the contract in the amount of \$20,000, taking the original contract amount of \$82,000 and resulting in an amended contract amount not to exceed \$102,000, an increase of 24.39%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.7. [PW-P-0018-24](#)

Recommendation for the approval of a contract to Mid-American Water, to furnish and deliver valve and hydrant replacement parts and kits, for the period of August 27, 2024 through August 26, 2025, for a total contract amount not to exceed \$60,000; per lowest responsible bid #24-085-PW.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.8. [PW-P-0019-24](#)

Recommendation for the approval of a contract to Vissering Construction Company, for construction of the Septage Receiving Tank for the Septage Receiving Station, for Public Works, for the period of August 27, 2024 to August 26, 2025, for a total contract amount not to exceed \$679,853.90; per lowest responsible bid #24-087-PW.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.C.9. [PW-P-0020-24](#)

Recommendation for the approval of a contract to Insituform Technologies, Inc., for Sand Blasting, Priming, and Spray Rehabilitating the Emerald Lift Station, for Public Works, for the period of August 27, 2024 through June 30, 2025, for a total contract amount not to exceed \$172,110. Contract pursuant to the Intergovernmental Cooperation Act (Omnia Contract #23-065-PW).

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

D. Technology - Yoo

7.D.1. [24-1173](#)

TE-P-0002-24B - Amendment to Resolution TE-P-0002-24, issued to SHI International Corp, to incorporate migration paperwork into PO 6834-1 and encumber funds for ETSB in the County Finance software in the amount of \$44,138.38, for no change in the contract total amount.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Sadia Covert
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

7.D.2. [PRMS-P-0001-24](#)

Recommendation for the approval of a contract to DeltaWRX, LLC, to develop an RFP, evaluate responses, participate in the selection and in the contract negotiations for the Police Records Management System (PRMS), for the period of August 27, 2024 through August 26, 2027, for a total contract amount of \$192,269.36. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

E. Transportation - Ozog

7.E.1. [24-2135](#)

DT-P-0103A-23 Amendment to DT-P-0103-23, issued to Christopher B. Burke Engineering, Ltd., for Professional Preliminary Engineering Services along the East Branch DuPage River Trail, from Butterfield Road to the Illinois Prairie Path, to increase the funding in the amount of \$126,429, resulting in an amended contract total amount of \$1,626,429, an increase of 8.43%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, and Yoo
ABSENT:	Tornatore
RECUSED:	Zay

7.E.2. [24-2146](#)

DT-R-0090A-23 - Amendment to DT-R-0090-23, a Local Agency Agreement between the County of DuPage and the Illinois Department of Transportation for the East Branch DuPage River Trail, Section 23-0002-08-BT, to increase the County share in the amount of \$126,429.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, and Yoo
ABSENT:	Tornatore
RECUSED:	Zay

7.E.3. [DT-P-0046-24](#)

Recommendation for the approval of a contract to Christopher B. Burke Engineering, Ltd., for Professional Phase I Engineering Services-Part B, for improvements along the East Branch DuPage River Trail, from St. Charles Road to the Illinois Prairie Path, Section 19-00002-07-BT, for a contract total not to exceed \$539,499. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, and Yoo
ABSENT:	Tornatore
RECUSED:	Zay

8. **FINANCE RESOLUTIONS**

A motion was made by Member Krajewski and seconded by Member Gustin to combine items 8.A. through 8.D. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0142-24](#)

Acceptance and appropriation of the HUD 2023 Continuum of Care Planning Grant PY25, Agreement No. IL1887L5T142300, Company 5000 - Accounting Unit 1510, in the amount of \$312,932. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

8.B. [FI-R-0143-24](#)

Acceptance and appropriation of the HUD 2023 Continuum of Care Homeless Management Information System (HMIS) Coordinated Entity Grant PY25, Agreement No. IL1886L5T142300, Company 5000 - Accounting Unit 1480, in the amount of \$80,000. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

8.C. [FI-R-0144-24](#)

Acceptance and appropriation of the HUD 2023 Continuum of Care Homeless Management Information System Grant PY25, Agreement No. IL0306L5T142316, Company 5000 - Accounting Unit 1480, in the amount of \$188,556. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

8.D. [FI-R-0145-24](#)

Acceptance and appropriation of additional funding for the ILDCEO Community Services Block Grant PY24, Inter-governmental Agreement No. 24-231028, Company 5000 - Accounting Unit 1650, from \$1,196,614 to \$1,274,833, an increase of \$78,219. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay

ABSENT:	Tornatore
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8.E. [FI-R-0139-24](#)

Annual Financial Commitments in Support of DuPage Convention & Visitors Bureau for Fiscal Year 2024, \$50,000.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

8.F. [FI-R-0146-24](#)

Amendment to Resolution FI-R-0225-22 for the Water Connection Assistance Program. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

8.G. [FI-R-0147-24](#)

Approval of Employee Compensation and Job Classification Adjustments. (Information Technology)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

- 8.H. [FI-R-0149-24](#)
Placing Names on Payroll. (Facilities Management)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims and Wire Transfers. Upon a voice vote, the motion passed.

A. Payment of Claims

- 9.A.1. [24-2181](#)
08-09-2024 Paylist
- 9.A.2. [24-2207](#)
08-13-2024 Paylist
- 9.A.3. [24-2221](#)
08-13-2024 Auto Debit Paylist
- 9.A.4. [24-2263](#)
08-16-2024 Paylist
- 9.A.5. [24-2264](#)
08-16-2024 Auto Debit Paylist
- 9.A.6. [24-2278](#)
08-20-2024 Paylist

B. Wire Transfers

- 9.B.1. [24-2174](#)
08-08-2024 Corvel Wire Transfer
- 9.B.2. [24-2185](#)
08-09-2024 IDOR Wire Transfer

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Yoo, and Zay
ABSENT:	Tornatore

10. PRESENTATION

10.A. [24-2318](#)

ROE Budget Presentation

Amber Quirk, Regional Superintendent, presented the Regional Office of Education's (ROE) FY2025 budget to the Finance Committee. Ms. Quirk reviewed the Illinois State Board of Education required services as well as the additional value-added services provided by the ROE. In FY2024, about \$1.2 million dollars were allocated to the ROE out of the County's \$625 million dollar budget. For FY2025, the ROE is requesting additional funds for full-time salaries, due to restructuring as well as alignment with County titles and salaries. The ROE is also requesting \$250 thousand dollars for a work-based learning initiative. Ms. Quirk highlighted the numerous benefits of this program for students, businesses, and the economy. GPS Educational Partners is the main strategic partner utilized by the ROE to assist with carrying out the work-based learning program. As the community and various stakeholders experience the value in work-based learning programs, the ROE's goal is to receive financial commitments from these outside parties in order to lessen the funding request from the County in future fiscal years.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

A public comment was discussed regarding a subcontractor not receiving payment. Tim Harbaugh, Facilities Management Director, stated that he previously spoke to the commenter and that the issue has been resolved.

13. ADJOURNMENT

The meeting was adjourned at 9:12 AM.