



# DU PAGE COUNTY

## ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

### Draft Summary

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**Wednesday, February 14, 2024**

**9:00 AM**

**Room 3500B**

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#### 1. CALL TO ORDER

Chairman Schwarze said there was a request that was made to allow remote participation for Member Toerpe. Under Section 7a of the Open Meetings Act, If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (I) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A motion was made by Vice Chair Franz, seconded by Member Yoo to allow Member Toerpe to remotely participate via Zoom. On voice vote, motion carried.

#### 2. ROLL CALL

ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Gwen Henry, County Treasurer

Lucy Chang Evans, County Board

Andy Dina, Warrenville Fire

Don Ehrenhaft, County IT

Melanie Koga, County Finance

Nick Kottmeyer, County Board Office

Jeanine Krull, DU-COMM

Anthony McPhearson, County CIO

Roy Selvik, Addison PD

Patrick Tanner, West Chicago Fire

James Wilkinson, County IT

Rachel Bata, Roselle PD (Remote)

Steve Demas, Lisle-Woodridge Fire (Remote)

Richard Dufort, Elmhurst Fire (Remote)  
Tom Gallahue, ILEAS (Remote)  
Michael Hylton, Oakbrook Terrace PD (Remote)  
Ed Leinweber, Clarendon Hills PD (Remote)  
Bret Mowery, York Center Fire (Remote)  
Allison Murphy, DMMC (Remote)  
Bob Murr, College of DuPage (Remote)  
Pat Johl, Wood Dale Fire (Remote)  
Steve Rauter, Citizen (Remote)  
Mike Rivas, Villa Park PD (Remote)  
John Turkovich, Oakbrook Terrace Fire (Remote)  
Jason Norton, Darien PD (Remote)

On roll call, Members Schwarze, Franz, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe (Remote), and Yoo were present. Member Eckhoff was absent.

<b>PRESENT</b>	Schwarze, Franz, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson, Tillman, and Yoo
<b>ABSENT</b>	Eckhoff
<b>REMOTE</b>	Toerpe

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE**

Chairman Schwarze presented Resolution ETS-R-911-99999 acknowledging the contributions of Mr. Matthew Baarman of DU-COMM to the Policy Advisory Committee. A motion was made by Member Tillman, seconded by Vice Chair Franz to receive and place on file.

Chairman Schwarze then on behalf of Mr. John Nebl (OHSEM), Mr. Erik Maplethorpe (DU-COMM), and Mr. Keith Marc (ACDC) who expressed their thanks to the ETS Board for the opportunity to attend the Motorola KMF encryption training class.

**5. MEMBERS' REMARKS**

There were no Members' remarks.

**6. CONSENT AGENDA**

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for February 14; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for January 8; D/Minutes Approval ETS Board for January 10; E/ISP 9-1-1 Annual Financial Report. Member Maranowicz motioned, seconded by Member Guttman. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for February 14; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for January 8; D/Minutes Approval ETS Board for January 10; E/ISP 9-1-1 Annual Financial Report. Member

Tillman motioned, seconded by Member Swanson. On voice vote, all Members voted "Aye", motion carried.

**6.A. Monthly Staff Report**

6.A.1. [24-0632](#)

Monthly Report for February 14 Regular Meeting

**Attachments:** [February 14 Meeting Monthly Report.pdf](#)

**6.B. Revenue Report 911 Surcharge Funds**

6.B.1. [24-0633](#)

ETSB Revenue Report for February 14 Regular Meeting for Fund 5820/Equalization

**Attachments:** [Revenue Report Regular Meeting 2.14.24.pdf](#)

**6.C. Minutes Approval Policy Advisory Committee**

6.C.1. [24-0634](#)

ETSB PAC Minutes - Regular Meeting - Monday, January 8, 2024

**Attachments:** [2024-01-08 ETSB PAC Minutes Summary.pdf](#)

**6.D. Minutes Approval ETS Board**

6.D.1. [24-0635](#)

ETSB Minutes - Regular Meeting - Wednesday, January 10, 2024

**Attachments:** [2023-01-10 ETSB Minutes Summary.pdf](#)

**6.E. ISP 9-1-1 Annual Financial Report**

6.E.1. [24-0636](#)

Statewide 9-1-1 Annual Financial Report for DuPage ETSB

**Attachments:** [AFR Report 2023 For DuPage County 9-1-1\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Michael Tillman
<b>SECONDER:</b>	Eric Swanson
<b>AYES:</b>	Schwarze, Franz, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson, Tillman, Toerpe, and Yoo
<b>ABSENT:</b>	Eckhoff

**7. VOTE REQUIRED BY ETS BOARD**

**7.A. Payment of Claims**

7.A.1. [24-0637](#)

Payment of Claims for February 14, 2024 for FY23 - Total for 4000-5820 (Equalization): \$197,840.35.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Payment of Claims 2.14.24 FY23.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Joseph Maranowicz

7.A.2. [24-0638](#)

Payment of Claims for February 14, 2024 for FY24 - Total for 4000-5820 (Equalization): \$521,534.94. Total for inter-department transfer for 4000-5820 (Equalization): \$77.78.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Payment of Claims 2.14.24 FY24.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Erik Kramer

7.B. **Change Orders**

7.B.1. [ETS-R-0011-24](#)

Resolution to approve multiple change orders to decrease and close contracts that have expired to release funds.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Lilly.pdf](#)  
                              [CDW.pdf](#)  
                              [Dell.pdf](#)  
                              [Motorola.pdf](#)  
                              [Dick Buss.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Joseph Maranowicz

## 7.C. Purchase Resolutions

### 7.C.1. [ETS-R-0012-24](#)

Ratification of a contract purchase order to Motorola Solutions Inc. PO 924004/6838-1, for ASTRO25 IV&D Secure Communication Workshop training for three (3) technicians, for the dates of January 22-26, 2024, for a contract total of \$11,925.00; Per 55 ILCS 5/5-1022(c) Competitive Bids not suitable for competitive bidding.

Member Yoo questioned if this was the item discussed on last month's agenda. Ms. Zerwin confirmed, yes, the item had a tight window for registration and the dollar value for the three attendees was not within her signing power.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Motorola 924004 Checklist.pdf](#)  
                              [Motorola 924004 Requisition.pdf](#)  
                              [DuPageKMF Training-1924.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	William Srejma

### 7.C.2. [ETS-R-0013-24](#)

Recommendation for the approval of a contract purchase order to Asset Panda LLC PO 924002, for the purchase of a one (1) year subscription of asset tracking management software for 10,000 assets, for the period of April 11, 2024 through April 11, 2025 for a total contract amount of \$10,477.02; per 55 ILCS 5/5-1022(d) exempt from bidding - IT/Telecom purchases which do not exceed \$35,000.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Asset Panda 924002 Checklist.pdf](#)  
                              [Asset Panda 924002 Requisition.pdf](#)  
                              [DuPage County Illinois \(ETSB\) - 1-Year Term Quote - 2024](#)  
                              [Asset Panda Renewal.pdf](#)  
                              [Asset Panda 924002 Vendor Ethics\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	William Srejma

### 7.C.3. [ETS-R-0014-24](#)

Recommendation for the approval of a contract purchase order to Rave Mobile Safety. PO 924003, to provide one (1) year of Smart911 services, for the period of April 1, 2024

through March 31, 2025, for an amount of \$119,200; per renewal option under PO 5162-1, fifth and final of five options to renew.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Rave 924003 Checklist.pdf](#)  
                              [Rave 924003 Requisition.pdf](#)  
                              [Dupage\\_AMD01\\_2021-02-09.pdf](#)  
                              [Rave 924003 Vendor Ethics\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Yeena Yoo

7.C.4. [ETS-R-0015-24](#)

Recommendation for the approval of a contract purchase order to Police Legal Sciences, Inc. PO 924006, for the purchase of one (1) year of web-based training for 151 Telecommunicators for the period of May 1, 2024 through April 30, 2025, for an amount of \$9,060. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [PLS 924006 Checklist.pdf](#)  
                              [PLS 924006 Requisition.pdf](#)  
                              [DuPage County IL ETSB - DP - 24-25 \(quote\) \(1\).pdf](#)  
                              [PLS 924006 Vendor Ethics\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Erik Kramer
<b>SECONDER:</b>	Michael Tillman

7.D. **Resolutions**

7.D.1. [ETS-R-0016-24](#)

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Mr. Tyler Benjamin (DU-COMM PSAP Representative).

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Notice of appointment - Benjamin.pdf](#)  
                              [Letter to ETSB Director\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	William Srejma
<b>SECONDER:</b>	Michael Guttman

7.D.2. [ETS-R-0010-24](#)

Resolution to adopt Policy 911-005.13: DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) Command Central Aware. Recommendation to approve Policy Advisory Committee VOTE (to approve): 5 Ayes, 0 Nays, 1 Vacant.

Member Srejma provided an example of how CommandCentral Aware was helpful in a recent situation in which an officer was on a foot pursuit that lasted a while and the officer lost track of where he was. Member Srejma said the software was deployed for the PSAPs to evaluate and at the time of the incident, one of ACDC's evaluators was on duty, logged into the system, located the officer and was able to provide the location to other officers. Member Srejma said it is a phenomenal tool.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [Policy 911-005.13 GPS Command Central Aware draft.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Erik Kramer
<b>SECONDER:</b>	Yeena Yoo

7.D.3. [ETS-R-0017-24](#)

Resolution to approve access to the DuPage ETSB CAD System network pursuant to Policy 911-018: 9-1-1 System Administration as requested by participating agencies for use of FususONE Real Time Crime Center (RTCC).

Ms. Zerwin said this was a clean-up item on the agenda. She said this item is not an item that can be paid for with surcharge, and that in the normal process this item would have been brought forward sooner. She said there are multiple agencies involved, and there may be amendments, but that FUSUS has been deployed and is being used.

Chair Schwarze asked how many agencies are using the product. Ms. Zerwin replied, Oak Brook and that Oakbrook Terrace and Wheaton are in process.

On voice vote, all Members voted "Aye", motion carried.

**Attachments:** [Attachment A OBP Fusus Interface Request Form\\_Redacted.pdf](#)  
[Attachment A OTP Fusus Interface Request Form\\_Redacted.pdf](#)  
[Attachment A WHP Fusus Interface request\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Michael Tillman

## 8. COUNTY CAPITALIZATION POLICY DISCUSSION

### 8.A. [24-0639](#)

#### County Capitalization Policy

Ms. Zerwin referenced the memo and handout and said that County Board held a brief discussion yesterday regarding the capitalization policy where they are considering moving it to a \$30,000 threshold from \$5,000 and a group asset change. Ms. Zerwin said ETSB has already mostly been doing this in that large systems are tagged as a whole, such as CPE and CAD CPUs, and individual components of these larger assets, such as radios, that are deployed all over the County and those with a value less than \$5,000 today are individually tagged for maintenance purposes and inventory. She said from the County Board discussion yesterday, it seems as if County will be moving forward and staff would recommend ETSB move forward, as well. Ms. Zerwin said it would not change any procedures for ETSB staff as all equipment would continue to be inventoried in the same manner. She said the bulk of changes fall to the finance personnel and that in the first year of the audit in which this takes effect, there may be audit notes to account for the changes within the annual audit because it will look different within capitalization and depreciation. Ms. Zerwin pointed out that Ms. Melanie Koga, the ETSB lead CPA, and Mr. Nick Kottmeyer, were in attendance if there were any questions she is unable to answer. Chair Schwarze said he believed the discussion yesterday amongst the County Board Members was unanimous.

Vice Chair Franz said he supports this and asked about the County spending threshold, whether the purchasing policy was still \$5,000 and would be looked at. Chair Schwarze said the threshold is \$15,000 and that ETSB needs to change the ordinance to adjust for the difference. Vice Chair Franz asked if as part of this would be to move the purchasing threshold to \$30,000 so smaller items would not be brought forward for approval. Mr. Kottmeyer answered there is no anticipation of increasing the threshold from \$15,000 for department heads to \$30,000. The capitalization would move to \$30,000, the purchasing would remain at \$15,000. Vice Chair Franz said he believes most municipalities are at \$30-35,000 and was asking that this be something to be considered.

**Attachments:**     [County Capitalization Policy Memorandum.pdf](#)  
                              [CapitalizationMemo 02132024.pdf](#)

## 9. DEDIR SYSTEM PORTABLES AND MOBILES

### 9.A. Police

### 9.B. Fire

PAC Chair Dina continued with the Fire radio update next. He reviewed the physical and



functional differences between the APXNext XN and APXNext XE portable radios. He said the members on the NFPA Committee have driven some big changes that will affect the fire service throughout the entire country. He reviewed the anticipated changes within the April firmware and then turned the discussion over to Ms. Zerwin for further information.

Ms. Zerwin said she would normally provide information in a memorandum when she has all the information. However, she said that yesterday she attended the Fire Chiefs' Association meeting to address the concerns that were building, as well as the DU-COMM Chiefs meeting. Ms. Zerwin said she had a higher-level meeting with both the Motorola product and sales divisions. She said that Motorola, Harris and Erickson have all produced a radio that meets the NFPA Standards. She said the Fire Focus Group has done a good job in identifying how the standards operationally do or do not work in the field in an operational environment. She said that Motorola would like to review all the changes they can from the list the Fire Focus Group identified in their list and the TIA for a new release. She said Motorola does not know how long that will take. Secondly, the Fire Focus Group has had an opportunity to demo the APXNext XE and she has inquired as to the lead time for these radios if the fire agencies decided they wanted to switch. Ms. Zerwin said her recommendation to the Board would be that when those answers are known that the Chiefs be shown the updated APXNext XN radio to demo with the APXNext XE and the Chiefs would then make that decision for their agency. She said that Chiefs who want the NFPA radio should be allowed whereas a change order would be executed for those who do not. She said the State's Attorney's Office and Motorola were looking at the contract because of the financing package and how that would be accomplished. Ms. Zerwin continued saying she did not know when this process began that this was the first NFPA Standard and inquired with Motorola as to what their business model would be with subsequent Standards. She questioned whether the future Standards would be an enhancement, a firmware update, a release and how would the APXNext XNs be maintained in the cost ETSB is paying. She said she was satisfied with how that would be going forward. Ms. Zerwin said that the vendors are in the same boat as the fire service with the NFPA standards. When she gets the dates from Motorola, and further information, the Board would receive a written recommendation. She concluded by saying she knows that the Chiefs are frustrated and have been patient but there are replacement parts and radios, as needed. So, there is a little time and although there are radios sitting and waiting for updates, Motorola is willing to work with DuPage because they understand the situation.

Member Kramer said that on the Chief's side the conversations at the association meeting went very well especially if they are able to wait to choose the radio because that allows them time to look at both and see if Motorola can make the changes.

Member Tillman asked, if ETSB is supplying the radios to the agencies, what, if any, liability does the ETSB incur if an agency chooses the non-NFPA compliant radio and something adverse were to happen. ASA Winistorfer said that was one of the things he would be looking at as part of whether they can execute a change order.

Vice Chair Franz asked if NFPA had adopted changes with all the work that has been done. PAC Chair Dina confirmed yes, that there was action taken by the memos that had been submitted, by the videos that were made, that Fire Focus drove a lot of those changes.

Vice Chair Franz confirmed with Ms. Zerwin that there is not an answer yet as to the timing of the APXNext XE radios. Ms. Zerwin said, correct, that the lead time of the APXNext XEs could be a number of weeks or months and that the APXNext XN changes could fall within that timeframe. She said that Motorola is actively working on getting the changes into a demo model.

Vice Chair Franz asked if there would be potential cost savings with the APXNext XE or whether that would need to be worked out within the change order. Ms. Zerwin said the short answer is that she does not know yet.

Vice Chair Franz then asked if Motorola would allow an agency who chose one model radio to switch to the other down the road. Ms. Zerwin replied she did not know. She added the Fire Focus Group had wanted to look at the Harris NFPA radio. They had a demo, a codeplug was given to Harris, and it has been almost 90 days and Harris has not come back with a demo radio. She said she thinks a lot of the vendors are struggling with the same operational issues, that it is not just Motorola, that it is the NFPA Standards. Ms. Zerwin said Motorola is trying to create a radio that meets those standards but is still functional for operational use and that is the challenge of new technology and the benefit of being on a beta team. She said she thought the best thing Fire Focus Group did to move this forward was to create the videos to demonstrate the difficulties.

Vice Chair Franz asked in regard to the firmware that comes out in April, what kind of timeframe would it take to deploy into the radios. PAC Chair Dina said each radio does not need to be individually programmed, that it would be a push to the radios as it is with the APXNexts for Police, today. Vice Chair Franz asked if he was hopeful this would address all the issues. PAC Chair Dina responded, yes, that of the 19 concerns they requested, the top five were the most important and he hopes for majority of the 19. Vice Chair Franz thanked PAC Chair Dina for the update and Ms. Zerwin for trying to capture all the information. Ms. Zerwin said a full summary had not been provided for some time and there were a lot of things building with this which are coming to a head, that as soon as they receive the timelines, a decision would have to be made because ETSB should not be sitting on capital assets and that the contract would have to be adjusted in terms of airtime and warranty, as well.

There were no further questions.

## **10. DU PAGE ETSB 9-1-1 SYSTEM DESIGN**

Ms. Zerwin referenced the monthly report and wanted to highlight that it has been observed that over the course of the Computer Aided Dispatch (CAD) upgrade, a lot of users have been updating their mobile data equipment and using a Windows 11 platform. The ETSB Deputy Directors, Mr. Gregg Taormina and Mr. Matt Theusch, talked to Hexagon and there is a new upgrade available that supports Windows 11 so ETSB will be moving to that version at no additional cost. She said this would cause the CAD software upgrade to be slightly delayed but it will support the software the users are moving to.

Ms. Zerwin continued saying that Motorola is doing a microwave upgrade to the system. She wanted to give a shout out to Mr. Erik Maplethorpe of DU-COMM because even though all

parties including the PSAPs had signed off on the project and Mr. Maplethorpe identified an incorrect cabling in the contract in the eleventh hour, but that was essential and needed to be adjusted.

Ms. Zerwin said that Comcast has now been completely cut over. The exciting part of this project was that ACDC sent some personnel to DU-COMM, which is something everyone has been wanting to do for a while, and she asked Member Srejma to speak to that. Member Srejma said the network conversion started yesterday morning at 7:00am and was going to take down the CAD/MPS system at ACDC. As part of the evacuation policy, ACDC sent three people to DU-COMM to work their police and fire channels. He said it worked very well, it was a good process and exactly as the policy was written. Chair Schwarze asked Mr. Theusch or Mr. Taormina if they had any comments. Mr. Theusch said it was the culmination of the planning that had been done over several years and exactly as it had been designed to work. He said it was a successful complete network outage that Mr. Taormina, Mr. Furmanski, and the Comcast technicians worked hard to get right and that it was great to see the plan executed. Member Srejma added that this was also the cooperation between the two PSAPs. He said there was setup that DU-COMM had to perform for ACDC staff as far as internet access and logins as part of the policy and that it was all taken care of and a good outcome across the board. Ms. Zerwin added that the culmination is that there will be past monthly invoices that will be coming to the Board in March that have finally been reconciled. She said it was a long project that went seamlessly.

Ms. Zerwin said AT&T is moving along on the Session Initiated Protocol (SIP) connections as part of the Customer Premise Equipment (CPE) project. She said the equipment is finally moving into place and asked Mr. Theusch if he wanted to comment. Mr. Theusch said that AT&T has an automated process for ordering that kept reusing the existing fiber connections. Once AT&T identified what they were doing wrong in the ordering process, they were able to complete the order on the DU-COMM side. On the ACDC side, AT&T discovered there is about 500 feet of fiber that needs to be repaired to accommodate the diverse paths. There is no timeline yet on the ACDC side but he was cautiously optimistic that once the redesign on the ACDC side, that they could get back in queue for the cutover for NextGen 9-1-1.

Ms. Zerwin provided an update on HB 4339 that since the time of the monthly report, it has moved from Rules to Executive Committee. She said typically that means it could move faster but her contacts say they do not know which direction it may go and have not heard any commentary on language changes, yet. Ms. Zerwin asked Member Schar if there was anything he wanted to add. Member Schar said they are taking it very seriously and are open-minded to it, but there has to be protection built into it. Member Yoo asked if the state lobbyists have any instructions on whether we want to make the changes, is he working on that? Ms. Zerwin said she thinks they are aware of it, that with the language as it is right now, she does not know there is any direction for them at this point. She said the leads would really be the Illinois Police Chiefs Association. Member Schar said they would be meeting in a couple weeks to discuss but that there is no updated direction on what they would recommend. Vice Chair Franz believed this might be an opportunity for County, the Illinois Police Chiefs, DuPage Mayors & Managers for a joint statement or action they want to take, that there is a legislative committee that reads every bill that comes through and they would like to partner on that. Member Schar said, if the Board would like, if he received direction from his other boards, he would be happy to send them to

Ms. Zerwin to disseminate to the other Members of the ETS Board so they can make timely decisions.

Ms. Zerwin said that administrative rules at the State level continue, they had kind of a disjointed meeting this month and they were supposed to have a meeting tomorrow that has been canceled, so they continue to work through and are in the crux of allowable costs in the administrative rules and has nothing to report. She said they had done good work until waylaid by the FCC and that she would be back if she felt she needed additional support and will see where the language goes. She said the large eight counties group continues to work through that section and are about halfway through 1326, which is the section on allowable costs. Ms. Zerwin had nothing to report but said they all feel the same way and no one is diverting from the ETSB's point of view so they are a united front.

**11. OLD BUSINESS**

There was no old business.

**12. NEW BUSINESS**

There was no new business.

**13. EXECUTIVE SESSION**

Chair Schwarze said ETSB is going into Executive Session Pursuant to Section 5 ILCS 120/2(c) (21) of the Open Meetings Act for discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Vice Chair Franz stepped out of the meeting.

At 9:43am, a motion was made by Member Guttman, seconded by Member Yoo, for ETSB to enter into Executive Session. On roll call, all "Ayes", motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

Chairman Schwarze said the Board would return afterwards to address any items referred therefrom.

**13.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

Pursuant to the Open Meetings Act 5 ILCS 120/2(C)(21) - Semi-Annual Review of Executive Session Minutes

March 10, 2021; February 9, 2022; September 14, 2022; June 14, 2023; August 24, 2023

**13.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)**

**13.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**13.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**14. MATTERS REFERRED FROM EXECUTIVE SESSION**

**14.A. Disposition of Executive Session Minutes**

The regular session of the ETSB reconvened at 9:53am. On roll call, Members Schwarze, Franz, Guttman, Kramer, Maranowicz, Schar, Srejma, Swanson, Tillman, and Yoo were present. Member Eckhoff and Member Toerpe were absent.

Chair Schwarze asked for a motion to release the minutes of February 9, 2022 and August 24, 2023 along with a recommendation to retain the minutes of March 10, 2021, September 14, 2022, and June 14, 2023 as presented during Executive Session. Member Swanson motioned, seconded by Vice Chair Franz. On roll call, all "Ayes", motion carried.

**15. ADJOURNMENT**

**15.A. Next Meeting: Wednesday, March 13 at 9:00am in 3-500B**

Chairman Schwarze asked for a motion to adjourn. Member Kramer motioned, seconded by Member Yoo. The meeting of the ETSB was adjourned at 9:55am.

Respectfully submitted,

Jean Kaczmarek