



# DU PAGE COUNTY

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

## Judicial and Public Safety Committee

### Final Regular Meeting Agenda

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Tuesday, May 6, 2025

8:00 AM

County Board Room

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1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIR REMARKS - CHAIR EVANS

5. APPROVAL OF MINUTES

5.A. [25-1171](#)

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, April 15, 2025.

6. PROCUREMENT REQUISITIONS

6.A. [JPS-P-0022-25](#)

Recommendation for the approval of a contract to Key Tower, LLC, to provide radio tower maintenance and equipment upgrades, for the Sheriff's Office, for the period of May 13, 2025 through May 12, 2028, for a contract total not to exceed \$211,365; per lowest responsible bid 25-010-SHF. (Sheriff's Office)

6.B. [JPS-P-0023-25](#)

Recommendation for the approval of a contract purchase order to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Police Interceptor Utility Vehicle, for the Detention Screening Transport, for the period of May 13, 2025 through May 12, 2026, for a total contract amount not to exceed \$46,261. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #204). (Probation and Court Services)

6.C. [JPS-P-0024-25](#)

Recommendation for the approval of a contract purchase order to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Transit-350 Passenger Van, for the Detention Screening Transport, for the period of May 13, 2025 through May 12, 2026, for a total contract amount not to exceed \$68,746. Contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative #207). (Probation and Court Services)

**7. BUDGET TRANSFERS****7.A. [25-1172](#)**

Transfer of funds from account no. 6000-1195-53828 (contingencies) to account no. 6000-4700-53370 (repair and maintenance other equipment) in the amount of \$201,407 for improvements to the Hidden Lakes Radio Tower. (Sheriff's Office)

**7.B. [25-1190](#)**

Transfer of funds from account no. 1400-6130-53090 (other professional services) to account no. 1400-6130-54120 (automotive equipment) in the amount of \$115,007 needed to purchase one vehicle and one van for the Detention Screening Transport Unit for FY25-FY26 to transport juveniles back and forth from Kane County to DuPage County court. (Probation and Court Services)

**8. ACTION ITEMS****8.A. [25-1173](#)**

Decrease and close Purchase Order 6014-0001 SERV issued to Midwest Office Interiors - This purchase order is decreasing in the amount of \$22,673.28 and closing due to the purchase order expiring. (18th Judicial Circuit Court)

**8.B. [25-1174](#)**

Decrease and close Purchase Order 6455-0001 SERV issued to Nestor A. Evaristo. This purchase order is decreasing in the amount of \$13,500 and closing due to expiration of the contract. (Probation & Court Services)

**8.C. [25-1175](#)**

Decrease and close Purchase Order 6432-0001 SERV issued to Sandra K. White. This purchase order is decreasing in the amount of \$18,907.50 and closing due to expiration of the contract. (Probation & Court Services)

**9. GRANTS****9.A. [25-1176](#)**

GPN 013-25: Paul Coverdell Forensic Science/NFSIA FFY 24 - Illinois Criminal Justice Information Authority (ICJIA) - \$171,088 (Sheriff's Office)

**10. OLD BUSINESS****11. NEW BUSINESS****12. ADJOURNMENT**



## Minutes

421 N. COUNTY FARM  
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**File #: 25-1171**

**Agenda Date: 5/6/2025**

**Agenda #: 5.A.**

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# DU PAGE COUNTY

## Judicial and Public Safety Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 15, 2025**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

8:00 A.M. meeting was called to order by Chair Lucy Evans at 8:00 A.M.

**2. ROLL CALL**

Member Sam Tornatore and Member Jim Zay arrived at 8:03 A.M. Member Andrew Honig arrived at 8:05 A.M.

Staff in attendance: Barb Reynolds (Deputy Chief Assistant State's Attorney), Joan Olson (Chief Communications Officer), Jason Blumenthal (Assistant Director of Operations), Jeff Martynowicz (Chief Financial Officer), Valerie Calvente (Chief Procurement Officer), Evan Shields (Communications Manager) and Craig Dieckman (Director-Office of Homeland Security and Emergency Management).

Other Board members in attendance: Member Paula Garcia and Member Sheila Rutledge

Remote attendee: Dan Bilodeau (Deputy Chief-Sheriff's Office)

DuPage resident in attendance: Kevin Beck

<b>PRESENT</b>	Childress, Eckhoff, Evans, Haider, Ozog, Schwarze, and Yoo
<b>ABSENT</b>	DeSart, and Krajewski
<b>LATE</b>	Honig, Tornatore, and Zay

**3. PUBLIC COMMENT**

No public comment was offered.

**4. CHAIR REMARKS - CHAIR EVANS**

Chair Evans commented that at the last meeting, Member Schwarze initiated a discussion about amending the County's Code of Ordinances pertaining to loud and raucous noise. She informed the Committee that this amendment is on today's agenda and hoped that the members will be supportive of it. Lastly, Chair Evans thanked Member Schwarze for bringing this issue to the attention of the Committee.

**5. APPROVAL OF MINUTES**

**5.A. [25-1044](#)**

Judicial and Public Safety Committee - Regular Meeting Minutes - Tuesday, April 1, 2025.

The motion was approved on a voice vote, all "ayes".



**RESULT:** APPROVED

**MOVER:** Saba Haider

**SECONDER:** Mary Ozog

## 6. PROCUREMENT REQUISITIONS

### 6.A. [JPS-P-0020-25](#)

Recommendation for the approval of a contract to Peter M. King, of King Holloway, LLC, to provide professional services as a Child Protection GAL Attorney assigned to juvenile cases, for the period of May 1, 2025 through April 30, 2026, for a contract total amount not to exceed \$42,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

The motion was approved on a voice vote, all "ayes".

**RESULT:** APPROVED AND SENT TO FINANCE

**MOVER:** Saba Haider

**SECONDER:** Michael Childress

### 6.B. [JPS-P-0021-25](#)

Recommendation for the approval of a contract purchase order to Heartland Business Systems, for the purchase of an intercom and access door system, for the Sheriff's Office, for the period of April 29, 2025 through April 28, 2028, for a contract total not to exceed \$338,174.12. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

Member Yoo asked whether this was a sole source or if bidding had taken place. Jason Blumenthal responded that this purchase was made through a cooperative agreement. Member Yoo then inquired if there were other vendors besides Heartland that were considered. Deputy Chief Bilodeau explained that Heartland was chosen because they had used them in the past and they were part of a proprietary system that is tied together.

The motion was approved on a voice vote, all "ayes".

**RESULT:** APPROVED AND SENT TO FINANCE

**MOVER:** Michael Childress

**SECONDER:** Saba Haider

## 7. BUDGET TRANSFERS

### 7.A. [25-1045](#)

Transfer of funds from account no. 1400-5960-53828 (contingencies) to account no. 1400-5960-51040 (employee medical & hospital insurance) in the amount of \$4,800 to cover changes made in employee insurance. (Law Library)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Saba Haider

7.B. [25-1053](#)

Transfer of funds from account no. 6000-1195-53828 (contingencies) to account no. 6000-1161-54120-4400 (automotive equipment-sheriff) in the amount of \$838,020 to cover the purchase of the HDU Response Vehicle for the Sheriff's Department. These funds were budgeted for in FY2024, but the vehicle was not fully completed until FY2025. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Saba Haider

## 8. ACTION ITEMS

8.A. [JPS-CO-0003-25](#)

Amendment to Purchase Order 6219-0001 SERV, issued to Colossus, Inc., to increase the contract encumbrance in the amount of \$12,527, for a new contract total not to exceed \$582,597, an increase of 2.21%. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Michael Childress
<b>SECONDER:</b>	Jim Zay

8.B. [JPS-CO-0004-25](#)

Amendment to Purchase Order 7281-0001 SERV, issued to AT&T Mobility LLC, to increase the contract encumbrance in the amount of \$75,000, for a new contract total not to exceed \$479,000, an increase of 18.56%. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Jim Zay

8.C. [JPS-CO-0005-25](#)

Recommendation for the approval of an amendment to purchase order 7006-0001 SERV, for a contract issued to Titan Image Group, Inc., for the purchase of printed business envelopes for various departments, to increase the contract in the amount of \$2,400 to include printing services for Probation and Court Services, resulting in an amended contract total amount not to exceed \$44,655, a 5.68% increase. (Probation and Court

Services)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Saba Haider

8.D. [JPS-O-0001-25](#)

Ordinance Amending Chapter 26, Article IV Section 26-10-15 of the County Code of Ordinances to Amend for Loud and Raucous Noise.

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Greg Schwarze
<b>SECONDER:</b>	Saba Haider

9. **INFORMATIONAL**

9.A. [25-1046](#)

Informational - Public Defender's Office Monthly Statistical Report - March 2025.  
(Public Defender's Office)

The motion was approved on a voice vote, all "ayes".

<b>RESULT:</b>	ACCEPTED AND PLACED ON FILE
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Michael Childress

10. **OLD BUSINESS**

No old business was offered.

11. **NEW BUSINESS**

Member Yoo commented that she had recently spoken with Judge Ann Celine Walsh who informed her of an upcoming Human Trafficking training opportunity being offered by the Family Violence Coordinating Council. This event will take place on Wednesday, May 21, 2025 from 1:00 p.m. - 4:00 p.m. Several speakers will be on hand and it promises to be an informative session. County Board members are encouraged to attend, if possible.

12. **ADJOURNMENT**

With no further business, the meeting was adjourned at 8:08 A.M. The next meeting is scheduled for Tuesday, May 6, 2025 at 8:00 A.M.



## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** JPS-P-0022-25

**Agenda Date:** 5/6/2025

**Agenda #:** 8.A.

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AWARDING RESOLUTION ISSUED TO  
KEY TOWER, LLC  
TO PROVIDE RADIO TOWER MAINTENANCE AND EQUIPMENT UPGRADES  
FOR THE SHERIFF'S OFFICE  
(CONTRACT TOTAL AMOUNT \$211,365)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Key Tower, LLC, to provide radio tower maintenance and equipment upgrades, for the period of May 13, 2025 through May 12, 2028, for the Sheriff's Office.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide radio tower maintenance and equipment upgrades, for the period of May 13, 2025 through May 12, 2028, for the Sheriff's Office, be, and it is hereby approved for issuance of a contract by the Procurement Division to Key Tower, LLC, 1802 W. Berteau Ave., #203, Chicago, IL 60613, for a contract total amount not to exceed \$211,365, per lowest responsible bid #25-010-SHF.

Enacted and approved this 13th day of May, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: JPS-P-0022-25	RFP, BID, QUOTE OR RENEWAL #: 25-010SHF	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$211,365.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/06/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$211,365.00
	CURRENT TERM TOTAL COST: \$211,365.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Key Tower	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Dan Bilodeau
VENDOR CONTACT: William Steele	VENDOR CONTACT PHONE: 866-255-2402	DEPT CONTACT PHONE #: 630-407-2402	DEPT CONTACT EMAIL: dan.bilodeau@dupagesheriff.org
VENDOR CONTACT EMAIL: william.steele@keytowerllc.com	VENDOR WEBSITE: <a href="https://www.keytower.com/">https://www.keytower.com/</a>	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Repairs and maintenance to Hidden Lake Tower as well as set up of new shed holding radio equipment.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Tower is out of date and the current shed is falling in on itself damaging radio equipment. The shed has been purchased and is awaiting installation			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.  
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Key Tower LLC	Vendor#:	Dept: Sheriff	Division: Budget
Attn: Joseph Randol	Email: billing@keytowerllc.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 1802 W Berteau Ave #203	City: Chicago	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60613	State: IL	Zip: 60187
Phone: 847-648-1298	Fax:	Phone: 630-407-2122	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Key Tower LLC	Vendor#:	Dept: N/A	Division:
Attn: Joseph Randol	Email: billing@keytowerllc.com	Attn:	Email:
Address: 1802 W Berteau Ave #203	City: Chicago	Address:	City:
State: IL	Zip: 60613	State:	Zip:
Phone: 847-648-1298	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 13, 2025	Contract End Date (PO25): May 12, 2028

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	See Bid 25-010SHF	Radio Tower maintenance and equipment upgrades	FY25	6000	4700	53370		201,407.00	201,407.00
2	1	EA	See Bid 25-010SHF	Radio Tower Maintenance	FY26	1000	4401	53370		4,979.00	4,979.00
3	1	EA	See Bid 25-010SHF	Radio Tower Maintenance	FY27	1000	4401	53370		4,979.00	4,979.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 211,365.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

# BID PRICING FORM

## VERSION 2

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-010-SHF
COMPANY NAME:	Key Tower, LLC
CONTACT PERSON:	William Steele
CONTACT EMAIL:	william.steele@keytowerllc.com

### Section II: Pricing

Provide pricing per Specifications in Statement of Work.

F.O.B: All goods are to be shipped F.O.B. Destination, delivered, and installed.


SECTION 1: REWIRING AND INSTALLATION OF RADIO EQUIPMENT			
NO.	ITEM	UOM	PRICE
1	Rewiring and Installation of Radio Equipment	LS	\$ 71,957*
SECTION 2: HIDDEN LAKE TOWER REPAIRS			
NO.	ITEM	UOM	PRICE
1	Automatic Monitoring System	LS	\$ 3,451*
2	Waveguide Ladder	LS	\$ 16,934
3	Arrestor	LS	\$ 7,931
4	Shims	LS	\$ NA - see Engineering Fees
5	Painting	LS	\$ 77,503
6	Flange Bolts	LS	\$ 774
7	Tower Ground Bar	LS	\$ 244
8	Safety Climb System	LS	\$ 7,422
9	Signage	LS	\$ 238
10	Engineering Fees as required to complete tasks listed in Scope of Work	LS	\$ 13,425
GRAND TOTAL SECTIONS 1 + 2			\$ 199,879*
GRAND TOTAL SECTIONS 1 + 2 (IN WORDS)		One hundred ninety-nine thousand eight hundred seventy-nine dollars	

*\*See attached pricing breakdown with descriptions, alternatives, and exclusions*



**Section III: Certification**

By signing below, the Bidder agrees to provide the required goods and/or services described in the Bid Specifications for the prices quoted on this Bid Pricing Form.

Printed Name: William Steele Signature: 

Title: Operations Director Date: 3/10/2025

Pricing descriptions, alternatives, and exclusions				
Section #	Item #	Item	Price (\$)	Alternative (\$)
1	1	Rewiring and Installation of Radio Equipment with <b>New Lines</b> This price includes replacement of existing lines as an assumed requirement based on experience and expertise. This price also includes return/loss or sweep testing to verify functionality of lines. This price assumes the new shelter has been installed by others and has existing electrical connections at a breaker panel.	71957	
1	1	Rewiring and Installation of Radio Equipment with <b>Existing Lines</b>  Key Tower strongly recommends <i>against</i> this alternative and only provides it because our competitors are like to list such in their own bids. This price assumes the existing lines can and will be reused, and that the new shelter has been installed by others and has existing electrical connections at a breaker panel. It is highly unlikely that the existing lines will reach the new destination and even less likely that they will function correctly after being relocated, especially given that they are not currently supported correctly.		44441
2	1	Automatic Monitoring System This includes the installation of remote monitoring equipment, including battery and Verizon modem, on existing Vanguard® Medium FTS 370d LED obstruction lighting kit. <b>This price excludes monthly fees for the monitoring service.</b> Such will require contract between purchaser and SPX AtoN or an annual maintenance contract with Key Tower. See attached sample agreement which specifies a monthly fee of \$40 on a 3-year contract with SPX AtoN.	3451	
2	1	Automatic Monitoring System with Remote Monitoring Service and Annual Tower Inspections  This price includes the monthly monitoring fees, paid by Key Tower to SPX AtoN, as well as annual ANSI/TIA-222 compliant inspection of tower, obstruction lighting, and antennas & lines. As added value, Key Tower will perform minor maintenance and repairs, not to exceed \$50 in material cost or one hour of crew time per inspection. This price excludes Return-Loss/Sweep and similar testing of radios or antennas. Issues identified during inspections will not be repaired without agreement between purchaser and Key Tower for appropriate compensation. This price is valid for an agreement between one and three years in duration.		4979/year
2	2	Installation of New Waveguide Ladder This price includes the installation of snap-in hangers and cable-hoist grips to properly support the lines on the new waveguide ladder. As an added value, Key Tower will utilize PIM-mitigating snap-in hangers to reduce passive intermodulation interference which diminishes the effectiveness of antennas.	16934	
2	3	Arrestor This price includes installation of a lightning arrestor which extends ~20' above the tower. The most likely solution is a side-mounted extender which reaches 15' above the tower, with a 5' rod atop that. If structural analysis or other factors determine that this solution is not desired or practicable, we can provide a 1/2" x 10' arrestor for an appropriately reduced fee.	7931	
2	4	Shims The price to identify and evaluate the shims found on the tower is included in Engineering Fees. Key Tower has not included any provisions for repair of the issue if a qualified engineer determines that they represent an issue which needs to be remedied.	NA	
2	5	Painting This price includes removal of loose/flaking paint, application of a rust converter primer or equivalent, and FAA-compliant painting. NOTE: this includes re-banding of the tower's existing painted obstruction markings as the existing painted obstruction markings are not present on the top few sections of the tower.	77,503	
2	6	Flange Bolts This includes evaluation and replacement of flange bolts identified in request-for-bids as well as any other bolts identified as needing replacement during tower inspection.	774	
2	7	Tower Ground Bar This includes relocation of the existing tower ground bar or installation of a replacement near the new shelter location.	244	
2	8	Safety Climb System This includes installation of a standard 3/8" wire safety climb up the majority of the tower. Key Tower will install it up the full climbing height of the tower if conditions permit but notes the top few sections were not designed to accommodate such. Related engineering analysis is included in Engineering Fees.	7422	
2	9	Signage This includes the installation of one weather-resistant sign on the fence gate and another on the roadside gate-chain, denoting the appropriate ASR #.	238	
2	10	Engineering Fees as required to complete tasks listed in Scope of Work This price includes tower inspection and structural analysis, as well as tower mapping required in lieu of tower designs to conduct the analysis.	13425	
<b>NOTE:</b> all prices include requisite material, unless otherwise specified.				
TOTAL			199,879	
Alternate total without monitoring and annual inspections				172,363
Alternate total with monitoring and annual inspections				173,891 + 4,979 for each year after first
Total with new lines as well as monitoring and annual inspections				201,407 + 4,979 for each year after first



## MANDATORY FORM

### **Section I: Contact Information**

Complete the contact information below.

BID NUMBER:	25-010-SHF
COMPANY NAME:	Key Tower, LLC
MAIN ADDRESS:	1802 W. Berteau Ave. #203
CITY, STATE, ZIP CODE:	Chicago, Illinois 60613
TELEPHONE NO.:	866-255-2402
BID CONTACT PERSON:	William Steele
CONTACT EMAIL:	william.steele@keytowerllc.com

### **Section II: Contract Administration Information**

Complete the contract administration information below.

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME:	Key Tower, LLC	NAME:	Key Tower, LLC
CONTACT:	William Steele	CONTACT:	Joseph Randol
ADDRESS:	1802 W. Berteau Ave. #203	ADDRESS:	1802 W. Berteau Ave. #203
CITY, ST., ZIP:	Chicago, Illinois 60613	CITY, ST., ZIP:	Chicago, Illinois 60613
PHONE NO.:	309-798-8110	PHONE NO.:	847-648-1298
EMAIL:	william.steele@keytowerllc.com	EMAIL:	billing@keytowerllc.com

**Section III: Certification**

The undersigned certifies that they are:

☐ The Owner or Sole  
Proprietor

☒ A Member authorized to  
sign on behalf of the  
Partnership

☐ An Officer of the  
Corporation

☐ A Member of the Joint  
Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Lukasz Cholodecki  
(President or Partner)

Nicholas Hynes  
(Vice-President or Partner)

Dennis Chookaszian  
(Secretary or Partner)

Michael Chookaszian  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1 \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time and at the price therein prescribed.

Further, the undersigned certifies and warrants that they are duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either Chapter 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that they have examined and carefully prepared this bid and have checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that it has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that it will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

By signing below, the Bidder agrees to the terms of this Mandatory Form and certifies that the information on this form is true and correct to the best of its knowledge.

Printed Name: Lukasz Cholodecki

Signature: 

Title: CEO

Date: 3/10/2025



## LIMITATIONS ON THE AUTHORITY OF THE COUNTY OF DUPAGE TO CONTRACT

### **Section I: Contact Information**

Please complete the contact information below.

BID NUMBER:	25-010-SHF
COMPANY NAME:	Key Tower, LLC
CONTACT PERSON:	William Steele
CONTACT EMAIL:	william.steele@keytowerllc.com

### **Section II: Limitations**

The County of DuPage ("County") is a non-home rule unit of local government under the Constitution and laws of the State of Illinois. Pursuant to Section 7 of Article VII of the Illinois Constitution of 1970, counties and municipalities which are not home rule units have only the powers granted to them by law and the powers set forth in the state constitution. Accordingly, and unlike Cook County and many of Illinois's larger municipalities, every action DuPage County takes must be tied to a specific constitutional or statutory grant of authority or be necessarily inferred from that specifically granted authority. Any action the County takes in excess of that authority is *ultra vires* and void *ab initio* as a matter of law.

During the course of the procurement process, vendors frequently provide standard form contracts or propose exceptions that contain terms which, though commercially reasonable in a particular industry, are outside of the County's authority to agree to. The most common areas of conflict involve proposed provisions that require the County to provide a vendor with an indemnity, exclude the state's attorney's participation in the selection and control of outside counsel, or provide for more aggressive payment and interest terms than are permitted by law.

#### *Indemnification*

**DuPage County has no authority to provide an indemnity to a vendor.** As noted above, the County has only those powers conferred by the Illinois Constitution or state law or which can be necessarily inferred from those powers. While state law does require the County to indemnify its officers and employees and authorizes it to indemnify a limited number of other governmental entities, the legislature has not authorized counties to indemnify private vendors. Moreover, the Illinois Constitution requires that all expenditures of public funds be for public purposes. In an indemnity agreement, the indemnifying party agrees to be liable for the costs associated with the defense of the other party. If the indemnified party is not a public entity, then an indemnification agreement would impermissibly require an expenditure of public funds the benefit of that private party and not for the public. Finally, an indemnity contract is an extension of the public credit and an agreement to undertake a liability. Such an extension of credit requires an appropriation for that purpose sufficient to cover the obligation at the time of contract formation.

*Choice of Counsel, Waiver of Defenses*

Under Illinois law, the state's attorney shall "defend all actions and proceedings brought against his county." Historical and judicial precedents along with various opinions of Illinois's attorneys general, interpret this language to mean that **the state's attorney is the exclusive legal representative of his county**. The state's attorney will generally appoint any attorney recommended to him by an indemnifying party or its insurance carrier who meets his approval as a "special" assistant state's attorney for the purposes of the litigation. While the state's attorney must retain the right to approve outside counsel and control the litigation, he will not interfere unreasonably with the indemnifying party's attorney selection or legal strategy (or those of its insurance carrier). The County has no authority to retain or permit counsel to represent its interests nor can it contract away the duties of the state's attorney. For this reason, the County also cannot contractually waive any defenses, privileges or immunities which may be available to it in litigation.

*Payment Terms*

**The provisions of the Local Government Prompt Payment Act, 50 ILCS 505/1 et. seq. apply to all purchases made by DuPage County.** The Act provides that the County must approve or disapprove of an invoice for goods or services within 30 days of the presentation of the invoice or delivery of the goods or services – whichever is later. The County then has 30 days after approval to pay any portion of the invoice which it has not disapproved. Interest, when permitted under the Act, accrues on a monthly basis at 1%. While the County may not offer payment or interest terms which are more generous to the vendor than authorized by the Act, the parties may agree to provide an incentive for more rapid payments.

**Section III: Acceptance**

The above list is not exhaustive, but it does address the most common areas of concern during the contract negotiation phase. **Accordingly, all prospective offerors are on notice that the County is without the authority to accept nor will it respond to any exceptions which purport to impose a duty on the County to indemnify a vendor, abridge the duties of the state's attorney, waive any legal privilege, defense, or immunity available to it, or obligate it to payment and interest terms other than as permitted by the Local Government Prompt Payment Act. Further all prospective offerors are on notice that any such provision in any standard form contract is unenforceable and void as a matter of law whether or not approved by the County.**

**Please acknowledge your Acceptance of the Limitations on the Authority of the County of DuPage to Contract as stated above. Your signature below shall establish your consent to a contract subject to such limitation on the County's authority to contract. This page must also be incorporated as an exhibit to any contract the County will be asked to sign.**

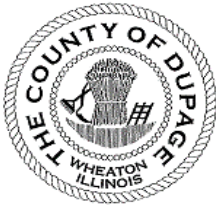
Receipt of the above ACCEPTANCE is hereby acknowledged by:

Printed Name: William Steele

Signature: 

Title: Operations Director

Date: 3/10/2025



THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
REWIRING AND INSTALLATION OF RADIO EQUIPMENT  
AND REPAIR OF TOWERS 25-010-SHF  
BID TABULATION



			Key Tower LLC
NO.	ITEM	UOM	PRICE
<b>SECTION 1: REWIRING AND INSTALLATION OF RADIO EQUIPMENT</b>			
1	Rewiring and Installation of Radio Equipment	LS	\$ 71,957.00
<b>SECTION 2: HIDDEN LAKE TOWER REPAIRS</b>			
1	Automatic Monitoring System	LS	\$ 3,451.00
2	Waveguide Ladder	LS	\$ 16,934.00
3	Arrestor	LS	\$ 7,931.00
4	Shims	LS	NO BID
5	Painting	LS	\$ 77,503.00
6	Flange Bolts	LS	\$ 774.00
7	Tower Ground Bar	LS	\$ 244.00
8	Safety Climb System	LS	\$ 7,422.00
9	Signage	LS	\$ 238.00
10	Engineering Fees as required to complete tasks listed in Scope of Work	LS	\$ 13,425.00
<b>GRAND TOTAL SECTIONS 1 + 2</b>			<b>\$ 199,879.00</b>

NOTES
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Bid Opening 3/11/2025 @ 2:30	DW,BR
Invitations Sent	71
al Vendors Requesting Documents	3
Total Bid Responses	1



Key Tower 10  
DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-010-SHF
COMPANY NAME:	Key Tower, LLC
CONTACT PERSON:	Lukasz Cholodecki
CONTACT EMAIL:	lrc@keytowerllc.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### **Section III: Violations**

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

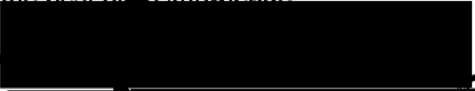
The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### **Section IV: Certification**

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Lukasz Cholodecki

Signature: 

Title: CEO

Date: 3/10/2025



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**File #:** JPS-P-0023-25

**Agenda Date:** 5/6/2025

**Agenda #:** 6.B.

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AWARDING RESOLUTION  
ISSUED TO CURRIE MOTORS FRANKFORT, INC.  
TO FURNISH AND DELIVER ONE (1) BLACK FORD POLICE INTERCEPTOR  
UTILITY VEHICLE FOR THE DETENTION SCREENING TRANSPORT  
(CONTRACT AMOUNT NOT TO EXCEED \$46,261)

WHEREAS, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #204), the County of DuPage will contract with Currie Motors Frankfort, Inc.; and

WHEREAS, the Judicial & Public Safety Committee recommends County Board approval for the issuance of a contract to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Police Interceptor Utility Vehicle for the Detention Screening Transport.

NOW, THEREFORE, BE IT RESOLVED, that said contract to furnish and deliver one (1) Black Ford Police Interceptor Utility Vehicle for the Detention Screening Transport, is hereby approved for issuance to Currie Motors Frankfort, Inc., 9423 W. Lincoln Hwy., Frankfort, IL 60423, for a contract total not to exceed \$46,261, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #204).

Enacted and approved this 13<sup>th</sup> day of May, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: JPS-P-0023-25	RFP, BID, QUOTE OR RENEWAL #: SPC Contract #204	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$46,261.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/06/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$46,261.00
	CURRENT TERM TOTAL COST: \$46,261.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Currie Motors Frankfort, Inc.	VENDOR #: 12434	DEPT: Probation Department	DEPT CONTACT NAME: Sharon Donald
VENDOR CONTACT: Nic Cortellini	VENDOR CONTACT PHONE: 815-464-9200	DEPT CONTACT PHONE #: 630-407-8413	DEPT CONTACT EMAIL: sharon.donald@dupagecounty.gov
VENDOR CONTACT EMAIL: ncortellini@curriemotors.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract purchase order to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Police Interceptor Utility Vehicle for the Detention Screening Transport, for a contract total not to exceed \$46,261.00; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 Suburban Purchasing Cooperative "SPC" Contract #204.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement.  This vehicle will replace YH-1.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.  This contract was setup using the Suburban Purchasing Cooperative "SPC" Contract #204.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Currie Motors Frankfort, Inc., using the Suburban Purchasing Cooperative "SPC" Contract #204. 2. The state contract has proven to be a cost savings over going out to bid.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Probation Department	Division:
Attn: Nic Cortellini	Email: ncortellini@curriemotors.com	Attn: Sharon Donald	Email: sharon.donald@dupagecounty.gov
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 503 N. County Farm Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone: 815-464-9200	Fax:	Phone: 630-407-8413	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 13, 2025	Contract End Date (PO25): May 12, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	K8A	FY25 Black Ford Police Interceptor Utility	FY25	1400	6130	54120		46,261.00	46,261.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 46,261.00

Comments	
HEADER COMMENTS	<p>Provide comments for P020 and P025.</p> <p>To furnish and deliver one (1) Black Ford Police Interceptor Utility Vehicle for the Detention Screening Transport.</p>
SPECIAL INSTRUCTIONS	<p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to: Nic Cortellini, Sharon Donald, William Bell, DOTFinance@dupagecounty.gov and Mike Figuray.</p>
INTERNAL NOTES	<p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p>
APPROVALS	<p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p>

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## 2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

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### Client Proposal

Prepared by: Nic Cortellini

Office: 815-464-9200

Email: [ncortellini@curriemotors.com](mailto:ncortellini@curriemotors.com) Quote ID:

2025-77852

Date: 03/07/2025

Suburban Purchasing Cooperative Contract #204



**Prepared for:**

DuPage County SPC #204

Prepared by: Nic Cortellini

03/07/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Police Interceptor Utility AWD Base (K8A)**

Price Level: 515 | Quote ID: 2025-77852

**Warranty**

**Standard Warranty**

*Basic Warranty*

Basic warranty ..... 36 months/36,000 miles

*Powertrain Warranty*

Powertrain warranty ..... 60 months/100,000 miles

*Corrosion Perforation*

Corrosion perforation warranty ..... 60 months/unlimited

*Roadside Assistance Warranty*

Roadside warranty ..... 60 months/60,000 miles

*Hybrid/Electric Components Warranty*

Hybrid/electric components warranty ..... 96 months/100,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:  
DuPage County SPC #204  
Prepared by: Nic Cortellini  
03/07/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 2025-77852

Major Equipment

(Based on selected options, shown at right)  
10-speed automatic

- \* 18 x 8-inch front and rear black steel wheels
- \* P255/60RW18 AS BSW front and rear tires
- \* Lock-up transmission
- \* Alternator Amps: 250A
- \* All-speed ABS and driveline traction control
- \* HD lead acid battery
- \* Steering wheel mounted audio controls
- \* 8 inch primary display
- \* AM/FM
- \* Auxiliary input jack
- \* Vehicle body length: 198.8"
- \* Standard ride suspension
- \* Rear window defroster
- \* Manual folding door mirrors
- \* Deep tinted windows
- \* Speed sensitive wipers
- \* Dual-zone front climate control
- \* Driver front impact airbag
- \* Passenger front impact airbag
- \* Airbag occupancy sensor

Exterior: Agate Black

- \* Class III tow rating
- \* Overdrive transmission
- \* Transmission electronic control
- \* Stainless steel dual exhaust
- \* Battery rating: 850CCA
- \* Fuel tank capacity: 21.40 gal.
- \* Wireless audio streaming
- \* AM/FM stereo radio
- \* Seek scan
- \* External memory control
- \* Wheelbase: 119.1"
- \* Trip computer
- \* Power door mirrors
- \* LED brake lights
- \* Variable intermittent front windshield wipers
- \* Automatic climate control
- \* Rear under seat climate control ducts
- \* Seat mounted side impact driver airbag
- \* Seat mounted side impact front passenger airbag
- \* 7 airbags

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$49,515.00
Order Code 500A	N/C
3.73 Axle Ratio	Included
GVWR: 6,840 lbs (3,103 kgs)	Included
Tires: 255/60R18 AS BSW	Included
Monotone Paint Application	STD
119" Wheelbase	STD
Radio: AM/FM/MP3 Capable	Included
50-State Emissions System	STD
SYNC Phoenix Communication & Entertainment System	Included
Agate Black	N/C
Engine: 3.3L V6 Direct-Injection	-\$2,330.00
Transmission: 10-Speed Automatic (44U)	N/C
Underbody Deflector Plate	\$340.00
Noise Suppression Bonds (Ground Straps)	\$100.00
Global Lock/Unlock Feature	N/C
Rear Bumper Step Pad	\$100.00
Rear-Door Controls Inoperable	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared for:  
DuPage County SPC #204  
Prepared by: Nic Cortellini  
03/07/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515 | Quote ID: 2025-77852

Major Equipment

- \* Electronic stability control system with anti-rollover
- \* Fixed rear seats
- \* Front facing rear seat
- \* Height adjustable rear seat head restraints
- \* 3 rear seat head restraints
- \* Bucket front seats
- \* Front passenger seat with 8-way directional controls
- \* Manual front seat head restraint control
- \* Power height adjustable driver seat
- \* Power driver seat cushion tilt
- \* Power height adjustable control passenger seat
- \* Cloth front seat upholstery
- \* Driver seat with 2-way power lumbar
- \* 4-wheel disc brakes
- \* Brake assist system
- \* Manual rear child safety door locks
- \* 35-30-35 folding rear seats
- \* Fold forward rear seatback
- \* Manual rear seat head restraint control
- \* Split-bench rear seat
- \* Driver seat with 8-way directional controls
- \* Height adjustable front seat head restraints
- \* Manual reclining driver seat
- \* Power driver seat fore/aft control
- \* Power reclining passenger seat
- \* Power passenger seat fore/aft control
- \* Vinyl front seatback upholstery
- \* Front passenger seat with 2-way power lumbar
- \* 4-wheel antilock (ABS) brakes
- \* Hill start assist

As Configured Vehicle

	MSRP
Hidden Door-Lock Plunger	\$160.00
8" Rear Camera Image	N/C
Wheels: 18" x 8" 5-Spoke Painted Black Steel	STD
Unique HD Cloth Front Bucket Seats w/Vinyl Rear	STD
SUBTOTAL	\$47,885.00
Destination Charge	\$1,595.00
TOTAL	\$49,480.00

Fuel Economy

City  
N/A



Hwy  
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County SPC #204

Prepared by: Nic Cortellini

03/07/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Police Interceptor Utility AWD Base (K8A)**

Price Level: 515 | Quote ID: 2025-77852

**As Configured Vehicle**

Code	Description	MSRP
<b>Base Vehicle</b>		
K8A	Base Vehicle Price (K8A)	\$49,515.00
<b>Packages</b>		
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks. - Radio: AM/FM/MP3 Capable Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. - SYNC Phoenix Communication & Entertainment System Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.	N/C
<b>Powertrain</b>		
99B	Engine: 3.3L V6 Direct-Injection <i>(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i>	-\$2,330.00
44U	Transmission: 10-Speed Automatic (44U)	N/C
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
<b>Wheels &amp; Tires</b>		
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	STD
<b>Seats &amp; Seat Trim</b>		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear	STD

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County SPC #204

Prepared by: Nic Cortellini

03/07/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Police Interceptor Utility AWD Base (K8A)**

Price Level: 515 | Quote ID: 2025-77852

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
	<i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	
Other Options		
PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STD RD	Radio: AM/FM/MP3 Capable	Included
	Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <a href="https://fordpro.com/en-us/telematics/">https://fordpro.com/en-us/telematics/</a> or call 1-833-811-FORD (3673).	
	<i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i>	
	<i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	
76D	Underbody Deflector Plate	\$340.00
	<i>Engine and transmission shield.</i>	
87M	8" Rear Camera Image	N/C
	<i>In upper lefthand quadrant of display. 1/4 size picture in picture.</i>	
52P	Hidden Door-Lock Plunger	\$160.00
	<i>Includes:</i> - Rear-Door Controls Inoperable <i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	
68G	Rear-Door Controls Inoperable	Included
	<i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	
18D	Global Lock/Unlock Feature	N/C
	<i>Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the 45-second liftgate lock release + paitro timer. Overhead liftgate button and blue liftgate release button on key fob will not have any function when pressed with this option.</i>	
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
16P	Rear Bumper Step Pad	\$100.00

**Emissions**

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County SPC #204

Prepared by: Nic Cortellini

03/07/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Police Interceptor Utility AWD Base (K8A)**

Price Level: 515 | Quote ID: 2025-77852

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
425	50-State Emissions System  Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD
<b>Exterior Color</b>		
UM_01	Agate Black	N/C
<b>Upfit Options</b>		
01	License and Title Municipal	\$203.00
02	Rustproofing (Dose Not Include Undercoating)	\$395.00
SUBTOTAL		\$48,483.00
Destination Charge		\$1,595.00
TOTAL		\$50,078.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County SPC #204

Prepared by: Nic Cortellini

03/07/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Police Interceptor Utility AWD Base (K8A)**

Price Level: 515 | Quote ID: 2025-77852

**Pricing Summary - Single Vehicle**

**MSRP**

*Vehicle Pricing*

Base Vehicle Price	\$49,515.00
Options	-\$1,630.00
Colors	\$0.00
Upfitting	\$598.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
<b>Subtotal</b>	<b>\$50,078.00</b>

*Discount Adjustments*

Discount Adjustments	-\$3,817.00
<b>Total</b>	<b>\$46,261.00</b>

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



# A Joint Purchasing Program For Local Government Agencies

October 24, 2024

Mr. Thomas Sullivan  
Currie Motors  
10125 W. Laraway Road  
Frankfort, IL 60423

Dear Mr. Sullivan,

This is to request vehicle year roll-overs and the second of three possible, one-year contract extensions on the following SPC contracts:

Ford Interceptor Utility Contract #204 with all standard equipment, conventional gas, and optional hybrid

Ford Transit Full Size Van Contract #207, standard equipment, standard wheelbase and electric 1-ton van

Ford Escape Contract #206

The SPC reserves the right to extend these contracts for one additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis. With acceptance of these contracts, Currie Motors agrees to all terms and conditions set forth in the specifications contained within the Requests for Proposals to which you responded. Currie Motors will handle all billing. Each vehicle purchased will be assessed a \$150.00 administrative fee per vehicle which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Currie Motors. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Signature on file

Ellen Dayan, CPPB  
Purchasing Director  
Northwest Municipal Conference

Signature on file

Signature on file

10/24/2024  
Name: Ellen Dayan Date  
Northwest Municipal Conference

Name: Tom Sullivan Date  
Currie Motors

*DuPage Mayors &  
Managers Conference  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
Phone: (630) 571-0480  
Fax: (630) 571-0484*

*Northwest Municipal  
Conference  
1600 East Golf Rd., Suite 0700  
Des Plaines, IL 60016  
Ellen Dayan, CPPB  
Phone: (847) 296-9200  
Fax: (847) 296-9207*

*South Suburban Mayors  
And Managers Association  
1904 West 174<sup>th</sup> Street  
East Hazel Crest, IL 60429  
Kristi DeLaurentiis  
Phone: (708) 206-1155  
Fax: (708) 206-1133*

*Will County  
Governmental League  
15905 S. Frederick Street  
Suite 107  
Plainfield, IL 60586  
Cherie Belom  
Phone: (815) 254-7700*



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Currie Motors
CONTACT PERSON:	Nic Cortellini
CONTACT EMAIL:	ncortellini@curriemotors.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

Rev. 1-2025



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Nic Cortellini

Signature: Signature on file

Title: Commercial Account Manager

Date: 04/18/2025





## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** JPS-P-0024-25

**Agenda Date:** 5/6/2025

**Agenda #:** 6.C.

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AWARDING RESOLUTION  
ISSUED TO CURRIE MOTORS FRANKFORT, INC.  
TO FURNISH AND DELIVER ONE (1) BLACK FORD TRANSIT-350  
PASSENGER VAN FOR THE DETENTION SCREENING TRANSPORT  
(CONTRACT AMOUNT NOT TO EXCEED \$68,746)

WHEREAS, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #207), the County of DuPage will contract with Currie Motors Frankfort, Inc.; and

WHEREAS, the Judicial & Public Safety Committee recommends County Board approval for the issuance of a contract to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Transit-350 Passenger Van for the Detention Screening Transport.

NOW, THEREFORE, BE IT RESOLVED, that said contract to furnish and deliver one (1) Black Ford Transit-350 Passenger Van, for the Detention Screening Transport, is hereby approved for issuance to Currie Motors Frankfort, Inc., 9423 W. Lincoln Hwy., Frankfort, IL 60423, for a contract total not to exceed \$68,746, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (Suburban Purchasing Cooperative Contract #207).

Enacted and approved this 13<sup>th</sup> day of May, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

<b>General Tracking</b>		<b>Contract Terms</b>	
FILE ID#: JPS-P-0024-25	RFP, BID, QUOTE OR RENEWAL #: SPC Contract #207	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$68,746.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE: 05/06/2025	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$68,746.00
	CURRENT TERM TOTAL COST: \$68,746.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
<b>Vendor Information</b>		<b>Department Information</b>	
VENDOR: Currie Motors Frankfort, Inc.	VENDOR #: 12434	DEPT: Probation Department	DEPT CONTACT NAME: Sharon Donald
VENDOR CONTACT: Nic Cortellini	VENDOR CONTACT PHONE: 815-464-9200	DEPT CONTACT PHONE #: 630-407-8413	DEPT CONTACT EMAIL: sharon.donald@dupagecounty.gov
VENDOR CONTACT EMAIL: ncortellini@curriemotors.com	VENDOR WEBSITE:	DEPT REQ #:	

<b>Overview</b>
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).  Recommendation for the approval of a contract purchase order to Currie Motors Frankfort, Inc., to furnish and deliver one (1) Black Ford Transit-350 Passenger Van for the Detention Screening Transport, for a contract total not to exceed \$68,746.00; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 Suburban Purchasing Cooperative "SPC" Contract #207.
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished  The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement.  This vehicles will replace YH-2.

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.  This contract was setup using the Suburban Purchasing Cooperative "SPC" Contract #207.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).  1. DOT staff recommends issuing a purchase order to Currie Motors Frankfort, Inc., using the Suburban Purchasing Cooperative "SPC" Contract #207. 2. The state contract has proven to be a cost savings over going out to bid.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Sheriffs Office	Division:
Attn: Nic Cortellini	Email: ncortellini@curriemotors.com	Attn: Daniel Bilodeau	Email: dan.bilodeau@dupagesheriff.org
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 501 N. County Farm Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone: 815-464-9200	Fax:	Phone: 630-407-2402	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Currie Motors Frankfort, Inc.	Vendor#: 12434	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupagecounty.gov
Address: 9423 W. Lincoln Hwy	City: Frankfort	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60423	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 13, 2025	Contract End Date (PO25): May 12, 2026

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		FY25 Black Ford Transit-350 Passenger Van	FY25	1400	6130	54120		68,746.00	68,746.00
<b><i>FY is required, ensure the correct FY is selected.</i></b>										Requisition Total	\$ 68,746.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.  To furnish and deliver one (1) Black Ford Transit-350 Passenger Van for the Detention Screening Transport.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.  Email Approved PO to: Nic Cortellini, Sharon Donald, William Bell, DOTFinance@dupagecounty.gov and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  see above.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

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2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)

Price Level: 525

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**Client Proposal**

Prepared by: Nic Cortellini

Office: 815-464-9200

Email: [ncortellini@curriemotors.com](mailto:ncortellini@curriemotors.com) Quote ID:

2025-33631

Date: 02/28/2025

Suburban Purchasing Cooperative Contract #207



**Prepared for:**

DuPage County (SPC #207

Prepared by: Nic Cortellini

02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**Warranty**

**Standard Warranty**

*Basic Warranty*

Basic warranty ..... 36 months/36,000 miles

*Powertrain Warranty*

Powertrain warranty ..... 60 months/60,000 miles

*Corrosion Perforation*

Corrosion perforation warranty ..... 60 months/unlimited

*Roadside Assistance Warranty*

Roadside warranty ..... 60 months/60,000 miles

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**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**Major Equipment**

(Based on selected options, shown at right)

10-speed automatic

\* Running boards

\* LT235/65RS16 AS BSW front and rear tires

\* Overdrive transmission

\* Transmission electronic control

\* Stainless steel single exhaust

\* Lead acid battery

\* Fuel tank capacity: 30.91 gal.

\* Steering wheel mounted audio controls

\* 12 inch primary display

\* AM/FM

\* SYNC 4 external memory control

\* Wheelbase: 148.0"

\* Standard ride suspension

\* Rear window defroster

\* Heated driver and passenger side door mirrors

\* Deep tinted windows

\* Automatic climate control

\* Cloth rear seat upholstery

\* Driver front impact airbag

Exterior: Agate Black Metallic

Interior: Dark Palazzo Gray w/Cloth Front  
Bucket Seats\* 16 x 6.5-inch front and rear argent steel  
wheels

\* Front tires LT load rating: C

\* Lock-up transmission

\* Alternator Amps: 250A

\* All-speed ABS and driveline traction control

\* Battery run down protection

\* Connected Navigation integrated navigation  
system with voice activation

\* Wireless audio streaming

\* AM/FM stereo radio

\* Seek scan

\* Vehicle body length: 237.6"

\* Interior cargo length: 141.7 "

\* Trip computer

\* Power door mirrors

\* Power folding door mirrors

\* Variable intermittent front windshield wipers

\* Rear under seat climate control ducts

\* Cloth third-row seatback upholstery

\* Seat mounted side impact driver airbag

**As Configured Vehicle**

MSRP

STANDARD VEHICLE PRICE \$62,400.00

Monotone Paint Application STD

Dark Palazzo Gray w/Cloth Front Bucket Seats N/C

Cloth Front Bucket Seats Included

Order Code 302A N/C

Engine: 3.5L PFDi V6 Flex-Fuel Included

Transmission: 10-Spd Automatic w/OD &amp; SelectShift Included

3.73 Limited-Slip Axle Ratio Included

GVWR: 9,550 lb Included

Tires: 235/65R16C 121/119 R AS BSW Included

Wheels: 16" Silver Steel w/Exposed Lug Nuts Included

Radio: AM/FM Stereo w/SYNC 4 &amp; Nav Included

Electronic Air Temperature Control Included

50-State Emissions System STD

148" Wheelbase STD

Agate Black Metallic \$200.00

Long-Arm Manual-Folding Heated Pwr Adjusting Mirrors N/C

Passenger Running Board \$310.00

Privacy Glass \$500.00

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Prepared for:

DuPage County (SPC #207)  
Prepared by: Nic Cortellini  
02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)

Price Level: 525 | Quote ID: 2025-33631

Major Equipment

* Passenger front impact airbag	* Seat mounted side impact front passenger airbag
* Airbag occupancy sensor	* 6 airbags
* Ford Co-Pilot360 w/Side Wind Stabilization electronic stability control system with anti-rollover	* SecuriLock immobilizer
* Removable third-row seats	* Front facing third-row seat
* Height adjustable third-row head restraints	* Manual third-row head restraint control
* 3 third-row head restraints	* Third-row split-bench seat
* Third-row outboard-only seat mounted armrests	* Removable second-row seats
* Front facing rear seat	* Height adjustable rear seat head restraints
* Manual rear seat head restraint control	* 3 rear seat head restraints
* Second-row bench seat	* Second-row outboard-only mounted armrests
* Bucket front seats	* Driver seat with 8-way directional controls
* Front passenger seat with 8-way directional controls	* Height adjustable front seat head restraints
* Manual front seat head restraint control	* Driver seat armrest
* Front passenger seat armrest	* Power reclining driver seat
* Power height adjustable driver seat	* Power driver seat fore/aft control
* Power driver seat cushion tilt	* Power reclining passenger seat
* Power height adjustable control passenger seat	* Power passenger seat fore/aft control
* Cloth front seat upholstery	* Cloth front seatback upholstery
* Driver seat with 2-way power lumbar	* Front passenger seat with 2-way power lumbar
* Heated driver and front passenger seats	* 4-wheel disc brakes

As Configured Vehicle

	MSRP
Rear-Window Defroster	Included
2 Additional Keys (4 Total)	\$75.00
Front Heavy Duty Tray Style Floor Mats	\$60.00
Adaptive Cruise Control	\$485.00
Enhanced Active Park Assist	\$550.00
Side Sensing System	Included
Reverse Sensing System	Included
Front Sensing System	Included
Front Fog Lamps	Included
Midship Extended Range Fuel Tank (31 Gallons)	\$285.00
360-Degree Camera w/Split View	Included
Honeycomb Mesh Grille w/Chrome Surround	Included
Reverse Brake Assist	\$620.00
Chrome High-Intensity Discharge (HID) Headlamps	\$455.00
Dark Palazzo Gray Cloth Heated Bucket Seats	\$875.00
SUBTOTAL	\$66,815.00
Destination Charge	\$2,095.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared for:

DuPage County (SPC #207)  
Prepared by: Nic Cortellini  
02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)

Price Level: 525 | Quote ID: 2025-33631

Major Equipment

- |                                 |                            |
|---------------------------------|----------------------------|
| * 4-wheel antilock (ABS) brakes | * Electronic parking brake |
| * Brake assist system           | * Hill start assist        |

As Configured Vehicle

MSRP

TOTAL	\$68,910.00
-------	-------------

Fuel Economy

City  
N/A



Hwy  
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**As Configured Vehicle**

Code	Description	MSRP
<b>Base Vehicle</b>		
X9Y	Base Vehicle Price (X9Y)	\$62,400.00
<b>Packages</b>		
302A	<b>Order Code 302A</b> <i>Includes:</i> - Engine: 3.5L PFDi V6 Flex-Fuel <i>Includes port injection.</i> - Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i> - 3.73 Limited-Slip Axle Ratio - GVWR: 9,550 lb - Tires: 235/65R16C 121/119 R AS BSW - Wheels: 16" Silver Steel w/Exposed Lug Nuts - Cloth Front Bucket Seats - Radio: AM/FM Stereo w/SYNC 4 & Nav <i>Includes 12" display, Bluetooth, dual USB ports, embedded voice recognition, connected navigation and 8 speakers (4 front/4 rear).</i> - Electronic Air Temperature Control	N/C
<b>Powertrain</b>		
998	<b>Engine: 3.5L PFDi V6 Flex-Fuel</b> <i>Includes port injection.</i>	Included
44U	<b>Transmission: 10-Spd Automatic w/OD &amp; SelectShift</b> <i>Includes auxiliary transmission oil cooler.</i>	Included
STDGV	<b>GVWR: 9,550 lb</b>	Included
<b>Wheels &amp; Tires</b>		
STDTR	<b>Tires: 235/65R16C 121/119 R AS BSW</b>	Included
STDWL	<b>Wheels: 16" Silver Steel w/Exposed Lug Nuts</b>	Included
<b>Seats &amp; Seat Trim</b>		
C	<b>Cloth Front Bucket Seats</b>	Included
21Q	<b>Dark Palazzo Gray Cloth Heated Bucket Seats</b> <i>Includes 10-way power driver seat with lumbar, 10-way power passenger seat with lumbar and driver and passenger armrest.</i>	\$875.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
<b>Other Options</b>		
PAINT	Monotone Paint Application	STD
148WB	148" Wheelbase	STD
91A	Chrome High-Intensity Discharge (HID) Headlamps <i>Includes LED signature surround. HID headlamps emit a brighter, more natural light than halogen headlamps, which can help improve visibility.</i>	\$455.00
655	Midship Extended Range Fuel Tank (31 Gallons) <i>Includes capless fuel fill.</i>	\$285.00
544	Long-Arm Manual-Folding Heated Pwr Adjusting Mirrors <i>Includes turn signals.</i>	N/C
68H	Passenger Running Board <i>Covers the B-C pillar passenger-side.</i>	\$310.00
92E	Privacy Glass <i>Provides protection of vehicle occupant(s) and occupant personal belongings. The glass also provides occupant comfort by helping to reduce vehicle cool-down time.</i>	\$500.00
	<i>Includes:</i> - Rear-Window Defroster	
58B	Radio: AM/FM Stereo w/SYNC 4 & Nav <i>Includes 12" display, Bluetooth, dual USB ports, embedded voice recognition, connected navigation and 8 speakers (4 front/4 rear).</i>	Included
	<i>Includes:</i> - Electronic Air Temperature Control	
86F	2 Additional Keys (4 Total) <i>Includes key fobs.</i>	\$75.00
60D	Adaptive Cruise Control <i>Includes adjustable speed limiting device (ASLD). intersection assist, Adaptive cruise control keeps a constant speed without having to work the brake or accelerator pedals. Plus it automatically maintains a driver-inputted preset distance (or gap) from vehicles ahead.</i>	\$485.00
94B	Enhanced Active Park Assist <i>Enhanced active park assist helps make parking less stressful. It helps steer the vehicle, in reverse, into a perpendicular parking space or steer the vehicle into or out of a parallel parking space.</i>	\$550.00
	<i>Includes:</i> - Side Sensing System	

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025

Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
	Works similar to the reverse sensing system, as it sounds a tone when the vehicle gets close to surrounding vehicles and other objects. - Reverse Sensing System - Front Sensing System	
43S	<b>Reverse Brake Assist</b>  If the system determines a collision is imminent while in reverse, automatic braking is applied to avoid a crash or mitigate an impact. System operation will be effected by aftermarket rear step or other rear-mounted equipment.  Includes: - 360-Degree Camera w/Split View Includes front washer. Front, side and rear facing cameras allow the driver to toggle through different camera views via a button located on the instrument panel. - Front Fog Lamps Auxiliary lamps that are generally integrated into the front fascia and designed to help illuminate the roadway during poor visibility. - Reverse Sensing System - Honeycomb Mesh Grille w/Chrome Surround	\$620.00
61D	<b>360-Degree Camera w/Split View</b>  Includes front washer. Front, side and rear facing cameras allow the driver to toggle through different camera views via a button located on the instrument panel.  Includes: - Front Fog Lamps Auxiliary lamps that are generally integrated into the front fascia and designed to help illuminate the roadway during poor visibility. - Reverse Sensing System - Honeycomb Mesh Grille w/Chrome Surround	Included
86N	<b>Front Heavy Duty Tray Style Floor Mats</b>	\$60.00

**Emissions**

425	50-State Emissions System	STD
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**Exterior Color**

UM_01	Agate Black Metallic	\$200.00
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**Interior Color**

CK_02	Dark Palazzo Gray w/Cloth Front Bucket Seats	N/C
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**Upfit Options**

01	License and Title Municipal	\$203.00
02	Rustproofing (Dose Not Include Undercoating)	\$395.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**As Configured Vehicle (cont'd)**

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
03	5 year/ 100,000 Miles Extra Care	\$1,715.00
SUBTOTAL		\$69,128.00
Destination Charge		\$2,095.00
TOTAL		\$71,223.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

DuPage County (SPC #207)

Prepared by: Nic Cortellini

02/28/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

**2025 Transit-350 Passenger AWD Low Roof Van 148" WB XLT (X9Y)**

Price Level: 525 | Quote ID: 2025-33631

**Pricing Summary - Single Vehicle**

**MSRP**

*Vehicle Pricing*

Base Vehicle Price	\$62,400.00
Options	\$4,215.00
Colors	\$200.00
Upfitting	\$2,313.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,095.00
<b>Subtotal</b>	<b>\$71,223.00</b>

*Discount Adjustments*

Discount Adjustments	-\$2,477.00
<b>Total</b>	<b>\$68,746.00</b>

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



# A Joint Purchasing Program For Local Government Agencies

October 24, 2024

Mr. Thomas Sullivan  
Currie Motors  
10125 W. Laraway Road  
Frankfort, IL 60423

Dear Mr. Sullivan,

This is to request vehicle year roll-overs and the second of three possible, one-year contract extensions on the following SPC contracts:

Ford Interceptor Utility Contract #204 with all standard equipment, conventional gas, and optional hybrid

Ford Transit Full Size Van Contract #207, standard equipment, standard wheelbase and electric 1-ton van

Ford Escape Contract #206

The SPC reserves the right to extend these contracts for one additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis. With acceptance of these contracts, Currie Motors agrees to all terms and conditions set forth in the specifications contained within the Requests for Proposals to which you responded. Currie Motors will handle all billing. Each vehicle purchased will be assessed a \$150.00 administrative fee per vehicle which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Currie Motors. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Signature on file

Ellen Dayan, CPPB  
Purchasing Director  
Northwest Municipal Conference

Signature on file

Signature on file

10/24/2024  
Name: Ellen Dayan Date  
Northwest Municipal Conference

Name: Tom Sullivan Date  
Currie Motors

*DuPage Mayors &  
Managers Conference  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
Phone: (630) 571-0480  
Fax: (630) 571-0484*

*Northwest Municipal  
Conference  
1600 East Golf Rd., Suite 0700  
Des Plaines, IL 60016  
Ellen Dayan, CPPB  
Phone: (847) 296-9200  
Fax: (847) 296-9207*

*South Suburban Mayors  
And Managers Association  
1904 West 174<sup>th</sup> Street  
East Hazel Crest, IL 60429  
Kristi DeLaurentiis  
Phone: (708) 206-1155  
Fax: (708) 206-1133*

*Will County  
Governmental League  
15905 S. Frederick Street  
Suite 107  
Plainfield, IL 60586  
Cherie Belom  
Phone: (815) 254-7700*



DuPage County  
Finance Department  
Procurement Division  
421 North County Farm Road  
Room 3-400  
Wheaton, Illinois 60187-3978

## REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

### Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Currie Motors
CONTACT PERSON:	Nic Cortellini
CONTACT EMAIL:	ncortellini@curriemotors.com

### Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

Rev. 1-2025



All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

### Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

The full text of the County's Procurement Ordinance is available at:

[https://www.dupagecounty.gov/government/departments/finance/procurement/procurement\\_ordinance\\_and\\_guiding\\_principles.php](https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php)

### Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Nic Cortellini

Signature: 

**Signature on file**

Title: Commercial Account Manager

Date: 04/18/2025



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-1172

**Agenda Date:** 5/6/2025

**Agenda #:** 7.A.

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DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 1, 2025

From: 6000  
Company #

INFRASTRUCTURE CONTINGENCY  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1195	53828		CONTINGENCIES	\$ 201,407.00	7,455,000.00	7,253,593.00	4/17/25
Total				\$ 201,407.00			

To: 6000  
Company #

SHERIFF PROJECTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4700	53370		REPAIR & MTCE OTHER EQUIPMENT	\$ 201,407.00	Ø	201,407.00	4/17/25
Total				\$ 201,407.00			

Reason for Request:

Budget transfer moving funds from Infrastructure Contingencies to Sheriff Projects for improvements to the Hidden Lakes Radio Tower.

Activity \_\_\_\_\_  
(optional)

Department Head \_\_\_\_\_  
Chief Financial Officer \_\_\_\_\_

Date 4/23/25  
Date \_\_\_\_\_

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____		Released & Posted By/Date _____	

JPS - 5/6/25  
FIN/LB - 5/13/25

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## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-1190

**Agenda Date:** 5/6/2025

**Agenda #:** 7.B.

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DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October 1, 2024

From: 1400  
Company #

DETENTION SCREENING TRANSPORT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6130	53090		OTHER PROFESSIONAL SERVICES	\$ 46,261.00	538,319.61	492,058.61	4/28/25
6130	53090		OTHER PROFESSIONAL SERVICES	\$ 68,746.00	492,058.61	423,312.61	4/23/25
Total				\$ 115,007.00			

To: 1400  
Company #

DETENTION SCREENING TRANSPORT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6130	54120		AUTOMOTIVE EQUIPMENT	\$ 115,007.00	0	115,007.00	4/23/25
Total				\$ 115,007.00			

Reason for Request:

Transfer funds to purchase one vehicle and one van for the Detention Screening Transport unit for FY'25 - 26 to transport juveniles back and forth from Kane County to DuPage County court.

**Signature on file**

Department Head



Chief Financial Officer

4-24-2025

Date



Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 5/6/25  
FIN/CB - 5/13/25



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #: 25-1173**

**Agenda Date: 5/6/2025**

**Agenda #: 8.A.**

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# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Consent  
JPS 5/6  
CB 5/13

Date: April 22, 2025

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 6014-1 SERV	<b>Original Purchase Order Date:</b> Sep 14, 2022	<b>Change Order #:</b> 2	<b>Department:</b> Circuit Court
<b>Vendor Name:</b> Midwest Office Interiors		<b>Vendor #:</b> 11403	<b>Dept Contact:</b> Katherine Thompson
<b>Background and/or Reason for Change Order Request:</b>	Reduce and close out PO.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value
B	Net \$ change for previous Change Orders
C	Current contract amount (A + B)
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease
E	New contract amount (C + D)
F	Percent of current contract value this Change Order represents (D / C)
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)
DECISION MEMO NOT REQUIRED	

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

<b>DECISION MEMO REQUIRED</b>	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input type="checkbox"/> OTHER - explain below:	

KT <u>KT</u>	8788	Apr 22, 2025	SA <u>SA</u>	8888	Apr 22, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer _____		Date _____	Procurement Officer <u>[Signature]</u>		Date <u>4/22/2025</u>
Chief Financial Officer _____		Date _____	Chairman's Office _____		Date _____
(Decision Memos Over \$25,000)			(Decision Memos Over \$25,000)		



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #: 25-1174**

**Agenda Date: 5/6/2025**

**Agenda #: 8.B.**

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# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Consent  
JPS 5/6  
CB 5/13

Date: Apr 23, 2025

<b>Purchase Order #:</b> 6455-0001-SERV	<b>Original Purchase Order Date:</b> May 30, 2023	<b>Change Order #:</b> 1	<b>Department:</b> Probation & Court Services
<b>Vendor Name:</b> Nestor A. Evaristo		<b>Vendor #:</b>	<b>Dept Contact:</b> Sharon Donald
<b>Background and/or Reason for Change Order Request:</b>	Decreasing & Closing expiring PO #6455-0001-SERV		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$37,500.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$37,500.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$13,500.00)
E	New contract amount (C + D)	\$24,000.00
F	Percent of current contract value this Change Order represents (D / C)	-36.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-36.00%

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☐ OTHER - explain below:

DHS	8411	Apr 23, 2025	SAD	8413	Apr 23, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-1175

**Agenda Date:** 5/6/2025

**Agenda #:** 8.C.

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# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

consent  
JPS 5/16  
CB 5/13

Date: Apr 23, 2025

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 6432-0001-SERV	<b>Original Purchase Order Date:</b> May 22, 2023	<b>Change Order #:</b> 1	<b>Department:</b> Probation & Court Services
<b>Vendor Name:</b> Sandra K. White		<b>Vendor #:</b>	<b>Dept Contact:</b> Sharon Donald
<b>Background and/or Reason for Change Order Request:</b>	Decreasing & Closing expiring PO #6432-0001-SERV		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$22,500.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$22,500.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$18,907.50)
E	New contract amount (C + D)	\$3,592.50
F	Percent of current contract value this Change Order represents (D / C)	-84.03%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	-84.03%

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☐ OTHER - explain below:

DHS	8411	Apr 23, 2025	SAD	8413	Apr 23, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		



## Grant Proposal Notifications

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-1176

**Agenda Date:** 5/6/2025

**Agenda #:** 9.A.

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## Grant Proposal Notification

GPN Number: 013-25  
(Completed by Finance Department)

Date of Notification: 04/14/2025  
(MM/DD/YYYY)

Parent Committee Agenda Date: 05/06/2025  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 04/11/2025  
(MM/DD/YYYY)

Name of Grant: Paul Coverdell Forensic Science/NFSIA FFY 24

Name of Grantor: Illinois Criminal Justice Information Authority (ICJIA)

Originating Entity: DOG/OJP/BJA  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Sheriff's Office, Crime Lab

Department Contact: Claire Dragovich, Laboratory Director x2101  
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: \$ 171,088.00

Type of Grant: Continuation  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☐ Federal ☒ State ☐ Private ☐ Corporate

If Federal, provide CFDA: \_\_\_\_\_ If State, provide CSFA: 546-00-1742



## Grant Proposal Notification

1. Justify the department's need for this grant.

The purpose of this grant is to improve the quality and timeliness of forensic science provided by a crime lab. Additionally for this solicitation it also requires at least 62% must be spent specifically on opioid-related activities. The laboratory receives funding through Sheriff's Office crime lab general funds and crime lab fees (only assessed for convictions in drug cases). The grant provides funding for continuing accreditation, proficiency tests, replacement and update of obsolete equipment and continuing education. Specifically opioid-related the plan includes funding for a replacement drug standard cabinet and a mass spectrometer with an atmospheric pressure solids analysis probe system (ASAP-MS), supplies, proficiency tests and training.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

This funding opportunity correlates with the County's plan for 'community well-being' and 'safe community'. ([https://www.dupagecounty.gov/government/county\\_board/strategic\\_plan/](https://www.dupagecounty.gov/government/county_board/strategic_plan/))

The laboratory provides accredited forensic services to any law enforcement agency working within DuPage County. The laboratory is responsive to our customer needs by expediting analysis in cases involving suspected overdose, violent crime by unknown subject, threat to life by unknown subject and pending court date.

3. What is the period covered by the grant?

\_\_\_\_\_ to: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. 07/25 and 1 year  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

\_\_\_\_\_

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒



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6. Does the grant allow for Personnel Costs? (Yes or No) Yes
- 6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.
- 6.1.1. Total salary \$0.00 Percentage covered by grant
- 6.1.2. Total fringe benefits \$0.00 Percentage covered by grant
- 6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No):
- 6.1.3.1. If yes, which ones are disallowed?
- 6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?
- 6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No
- 6.2.1. If yes, how many new positions will be created?
- 6.2.1.1. Full-time            Part-time            Temporary
- 6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit?             
(Yes or No)
- 6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



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<p>6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)</p>	<p><u>No</u></p>
<p>6.3.1. If yes, please answer the following:</p>	
<p>6.3.1.1. How many years beyond the grant term?</p>	<p>_____</p>
<p>6.3.1.2. What Company-Accounting Unit(s) will be used?</p>	<p>_____</p>
<p>6.3.1.3. Total annual salary</p>	<p>_____</p>
<p>6.3.1.4. Total annual fringe benefits</p>	<p>_____</p>
<p>7. Does the grant allow for direct administrative costs? (Yes or No)</p>	<p><u>Yes</u></p>
<p>7.1. If yes, please answer the following:</p>	
<p>7.1.1. Total estimated direct administrative costs for project</p>	<p>_____</p>
<p>7.1.2. Percentage of direct administrative costs covered by grant</p>	<p>_____</p>
<p>7.1.3. What percentage of the grant total is the portion covered by the grant</p>	<p>_____</p>
<p>8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?</p>	<p><u>100%</u></p>
<p>9. Are matching funds required? (Yes or No):</p>	<p><u>No</u></p>
<p>9.1. If yes, please answer the following:</p>	
<p>9.1.1. What percentage of match funding is required by granting entity?</p>	<p>_____</p>
<p>9.1.2. What is the dollar amount of the County's match?</p>	<p>_____</p>





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9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_

10. What amount of funding is already allocated for the project? \$0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? \_\_\_\_\_

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$171,088.00