

Authorized Personnel Headcount Revision

Department Name: Coroner Dept. Fund and Number: 1300-4130 Parent Committee Approval: JPS

Addition or Deletion/#	Status	Job Code	Job Title / Salary Grade	Bi-Weekly Hrs.	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
					Min	Max			
Addition (1) Position	1010	2325U	Deputy Coroner	80.0	Min	N/A	\$49,004.00	\$17,151.40	\$66,155.40
					Mid				
					Max				
					Min				
					Mid				
					Max				

Status:	
Full-Time:	1010
Part-Time:	1070
Temporary:	1040

Benefit Cost:	
Full-Time:	35%
Part-Time:	15%
Temporary:	8%

Reason for Changes: Our office has operated with 10 deputy coroners since 2008. One additional headcount was approved for FY 2026. We have filled this new headcount, and the deputy is in training. The collective bargaining agreement mandates that deputy coroners work 12-hour shifts. The approval of only one position leaves half the staffing short, as we work in two teams.

Death investigations have increased 77% from 3,780 in 2007 to 6,695 in 2025. An increase in headcount is required to compensate for the increased workload. One more deputy coroner is needed to conduct additional on-site investigations to be in compliance with the State of Illinois statutes. The number of on-site investigations has grossly diminished over these years due to staffing shortages. In addition to aligning our office with Illinois law, the additional deputy will reduce overtime, reduce the number of hours a deputy coroner is working alone at night, reduce the turnaround time for cremation permits and death certificates, and provide excellent service to the people of DuPage County.

Our senior-most deputy coroner has informed us that he will retire on 06/05/2026. We currently have a deputy coroner out on a 12-week FMLA that started 04/22/2026. We are requesting a double-fill for a deputy coroner

position, temporary-to-permanent, to fill this absence. In addition, the average training for a new deputy is approximately 6 months. It would likely be a short time with a double fill as June 5, is very soon.

Net Cost: \$66,155.40
OR
Net Savings: _____

Department Head/Elected Official Authorization: _____

Human Resources Authorization: N/A _____

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