



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Finance Committee

Summary

Tuesday, June 11, 2024

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:01 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
----------------	--

Member Ozog arrived at 8:07 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin notified the Committee that 1,332 budget survey responses have been received so far. She encouraged Committee members to share the budget survey link on their social media pages. Responses are due by July 8, 2024.

5. APPROVAL OF MINUTES

5.A. [24-1708](#)

Finance Committee - Regular Meeting - Tuesday, May 28, 2024

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Sheila Rutledge
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Ozog

6. BUDGET TRANSFERS

- 6.A. [FI-R-0096-24](#)
Budget Transfers 06-11-2024 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Ozog

7. **PROCUREMENT REQUISITIONS**

A. **Finance - Chaplin**

- 7.A.1. [FI-P-0015-24](#)
Recommendation for the approval of a contract purchase order issued to Riverdale Travel, to provide a travel management service system for all DuPage County employees, for the period of June 12, 2024 through June 30, 2025, for a contract total amount not to exceed \$307,088, per RFP # 24-046-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Cynthia Cronin Cahill
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Ozog

- 7.A.2. [FI-P-0017-24](#)
Recommendation for the approval of a contract purchase order issued to Midland Paper, to furnish and deliver copy and bond paper for all County departments, for the period of July 1, 2024 through November 30, 2025, for a contract total amount not to exceed \$152,219.40, per lowest responsible bid # 24-071-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT:	Ozog
----------------	------

7.A.3. [FI-CO-0016-24](#)

Recommendation for the approval of an amendment to purchase order 6778-0001 SERV, for a contract issued to Amazon Capital Services, for the purchase of office supplies and other miscellaneous items, to increase the contract in the amount of \$10,000 to include two additional grant-funded lines for the 18th Judicial Circuit Court and Workforce Development, resulting in an amended contract total amount not to exceed \$791,508, a 1.28% increase.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

7.A.4. [FI-CO-0017-24](#)

Recommendation for the approval of an amendment to purchase order 7006-0001 SERV, for a contract issued to Titan Image Group, Inc., for the purchase of printed business envelopes for various departments, to increase the contract in the amount of \$3,000 to include printing services for Public Works, resulting in an amended contract total amount not to exceed \$35,995, a 9.09% increase.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

B. Human Services - Schwarze

7.B.1. [24-1682](#)

HS-P-0088A-23 Amendment to Resolution HS-P-0088-23, issued to WellSky Corporation for the purchase of additional software and training, for Community Services, for the period of November 1, 2023 through October 31, 2024, to increase the encumbrance in the amount of \$7,330 for a new contract total of \$51,050.48, a 16.77% increase. (6782-0001-SERV)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Yeena Yoo

7.B.2. [HS-P-0021-24](#)

Recommendation for the approval of a contract purchase order issued to Professional Medical & Surgical Supply, Inc., to furnish and deliver Ostomy, Tracheostomy, Urological and Enteral supplies and services (Med B) and Enteral feeding formulas, for the DuPage Care Center, for the period July 30, 2024 through July 29, 2025, for a total contract not to exceed \$58,000; under bid renewal #22-040-DCC, second of three one-year renewals.

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Cynthia Cronin Cahill

C. Public Works - Garcia

7.C.1. [FM-P-0025-24](#)

Recommendation for the approval of a contract to A Lamp Concrete Contractors, Inc., for Campus sidewalk repairs and improvements, for Facilities Management, for the period of June 11, 2024 through November 30, 2025, for a contract total amount not to exceed \$2,730,447.30, per lowest responsible bid #24-063-FM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.C.2. [FM-P-0026-24](#)

Recommendation for the approval of a contract to Advantage Paving Solutions, Inc., for asphalt repairs at the 424 and 501 parking lots, for Facilities Management, for the period of June 11, 2024 through November 30, 2025, for a contract total amount not to exceed \$436,065.52, per lowest responsible bid #24-062-FM. (\$24,000 for the Coroner and \$412,065.52 for Facilities Management)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.C.3. [FM-P-0027-24](#)

Recommendation for the approval of a contract to Excel Electric, Inc., to install a medium voltage B-Feeder extension on the West campus, for Facilities Management, for the period of June 11, 2024 through November 30, 2024, for a contract total amount not to exceed \$94,553; per lowest responsible bid #24-056-FM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.C.4. [FM-P-0028-24](#)

Recommendation for the approval of a contract to Ashland Door Solutions LLC, to provide door maintenance, door sales, and installation, as needed for County facilities, for Facilities Management, for the period of July 19, 2024 through July 18, 2025, for a contract total amount not to exceed \$45,000; per renewal option under bid award #23-080-FM. First of three options to renew.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.C.5. [FM-R-0002-24](#)

Memorandum of Agreement for the management of the U.S. Environmental Protection Agency Climate Pollution Reduction Grant Award.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

D. Stormwater - Zay

7.D.1. [SM-P-0014-24](#)

Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and the Naperville Park District, for the Permeable Pavers at the Community Garden Plots Project, for an agreement not to exceed \$60,000.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.D.2. [SM-P-0015-24](#)

Recommendation for the approval of a contract issued to the Farnsworth Group, Inc., for On Call Drainage Professional Engineering Services, for Stormwater Management, for the period of June 11, 2024 through November 30, 2025, for a contract total not to exceed \$60,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors).

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

E. Transportation - Ozog

7.E.1. [DT-P-0039-24](#)

Recommendation for the approval of a contract to Hard Rock Concrete Cutters, Inc., for sidewalk saw cutting, as needed, for the Division of Transportation, for the period June 11, 2024 through June 10, 2025, for a contract total not to exceed \$45,000; per Municipal Partnering Initiative bid #2022-23, second of three options to renew.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.E.2. [DT-P-0040-24](#)

Recommendation for the approval of a contract to Mac’s Body Shop, Inc., for auto body repairs, for the period June 14, 2024 through June 30, 2025, as needed, for a contract total not to exceed \$79,900, per lowest responsible bid # 23-071-DOT, first of three renewals. (Division of Transportation \$29,900 and Sheriff’s Office \$50,000).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.E.3. [DT-R-0024-24](#)

Awarding Resolution issued to Sebert Landscaping, Company for the 2024-2025 Highway Vegetative Maintenance Program, Section 24-LSMTC-05-LS, for an estimated County cost of \$484,297.50; per lowest responsible bid.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.E.4. [DT-R-0025-24](#)

Awarding Resolution issued to Sebert Landscaping Company for the 2024-2025 Various Highway Landscaping Program, Section 24-HWYLS-02-LS, for an estimated County cost of \$276,125; per lowest responsible bid.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.E.5. [DT-R-0026-24](#)

Intergovernmental Agreement between the County of DuPage and Bloomingdale Township to extend road resurfacing beyond County Right-of-Way on multiple side streets along Swift Road, within the Township. County to be reimbursed \$2,366.60.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

8. **FINANCE RESOLUTIONS**

8.A. [FI-R-0093-24](#)

Additional appropriation for the Coroner's Fee Fund, Company 1300, Accounting Unit 4130, in the amount of \$24,000.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

8.B. [FI-R-0094-24](#)

Acceptance and appropriation of the Illinois Department of Healthcare and Family Services Access and Visitation Grant PY25 Intergovernmental Agreement No. 2025-55-024-IGA B, Company 5000 - Accounting Unit 1670, \$102,000. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

9. COUNTY BOARD RESOLUTIONS

9.A. [CB-R-0030-24](#)

Resolution establishing the DuPage County Disadvantaged, Minority, and Woman-Owned Business Enterprise Program.

After much discussion, a motion was made by Member Eckhoff to postpone this item to the next Finance Committee Meeting. Due to lack of a second, the motion failed. A motion was then made by Member Ozog and seconded by Member Garcia to call the question. Upon a voice vote, the motion passed.

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Dawn DeSart
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
NAY:	Eckhoff

10. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Gustin to receive and place on file: Payment of Claims and Wire Transfers. Upon a voice vote, the motion passed.

A. Payment of Claims

10.A.1. [24-1625](#)

05-24-2024 Auto Debit Paylist

10.A.2. [24-1628](#)

05-24-2024 Paylist

10.A.3. [24-1691](#)

05-31-2024 Paylist

10.A.4. [24-1692](#)
05-31-2024 Auto Debit Paylist

10.A.5. [24-1704](#)
06-04-2024 Paylist

B. Wire Transfers

10.B.1. [24-1629](#)
05-24-2024 IDOR Additional Wire Transfer

10.B.2. [24-1711](#)
06-04-2024 IDOR Wire Transfer

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay

11. OLD BUSINESS

Committee members were reminded that during the budget preparation cycle, it is important to closely review and ask questions on all proposed budgets at the committee meetings. Department heads should be providing accurate budget requests that reflect the previous year's actual spend. Committee members requested a breakdown of the top expense categories which show significant disparities between budget requests and budget actuals. This will be discussed at the June 25, 2024 Finance Committee meeting.

12. NEW BUSINESS

No new business was discussed.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Member Tornatore and seconded by Member Yoo to enter into Executive Session. Upon a roll call vote, the motion passed.

Ayes: Cahill, Chaplin, Childress, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, Zay

Nays:

Absent: Covert

13. EXECUTIVE SESSION

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (2) - Collective Negotiating Matters

ROLL CALL FOR ENTRY BACK INTO REGULAR SESSION

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
----------------	--

14. MATTERS REFERRED FROM EXECUTIVE SESSION14.A. [FI-R-0097-24](#)

Authorization of a contract with Metropolitan Alliance of Police (MAP), Chapter 174.
(Coroner's Office)

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Patty Gustin

15. ADJOURNMENT

The meeting was adjourned at 9:39 AM.