

September 13, 2023

Mary Keating
Director of Community Services
Jack T. Knuepfer Administration Building
421 N. County Farm Road
Wheaton, IL 60187

RE: TBRA Project #HM20-04B

Dear Mary:

Please accept this letter as a request for extension for TBRA Project #HM20-04B through February 29, 2024.

DuPagePads experienced a lower than normal rate of participation in the program as housing location and client screening was more difficult during the pandemic. Staff is reviewing applicable waitlists for clients that score in the range for TBRA screening with the goal of adding more participants to the program over the next two to three months. It is estimated that the grant, current remaining balance of \$60,356.14, would be fully utilized by January, 2024 using current monthly spending rates, but it is possible that a variation in participation and the scheduling of annual renewal meetings may cause a small amount of spending will carry over into February, 2024.

If you need additional information, please do not hesitate to contact me at 630.682.3846 x2310. Thank you for your assistance and for your support of DuPagePads!

Sincerely,

