



A Joint Purchasing Program For Local Government Agencies

July 11, 2024

Mr. Brian Tarpo
Fleet Manager
Sutton Ford
21315 Central Avenue
Matteson, IL 60443

Dear Mr. Tarpo,

This letter is to inform you that the Governing Board of the Suburban Purchasing Cooperative has approved the first if three possible, one-year contracts to Sutton Ford, Matteson, IL from July 1, 2024 through June 30, 2025 with three possible, one-year contract extensions:

Contract #	Vehicle
221	Ford F250
222	Ford F350 Dual Rear Wheel Chassis Cab
225	F350 Single Rear Wheel Pick Up
226	F450 Chassis Cab
227	F550 Chassis Cab

With acceptance of these contracts, Sutton Ford agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded. The duration of the contract is July 1, 2023 through June 30, 2024. The SPC reserves the right to extend this contract for up to two additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis.

Sutton Ford, Matteson will handle all billing. Each vehicle on all contracts will be assessed an administrative fee of \$150.00 per vehicle, which shall be paid directly by the vendor to the SPC on a quarterly basis.

**DuPage Mayors &
Managers Conference**
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

**Northwest Municipal
Conference**
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan, CPPB
Phone: (847) 296-9200
Fax: (847) 296-9207

**South Suburban Mayors
And Managers Association**
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

**Will County
Governmental League**
15905 Frederick Street
Suite 107
Plainfield, IL 60586
Cherie Belom
Phone: (815) 254-7700

The SPC looks forward to another productive year working with Sutton Ford. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely, _____

Signature on file

Ellen Dayan
Purchasing Director
Northwest Municipal Conference

Signature on file

Signature on file

Ellen Dayan, NWMC

Sig _____
Date

Date

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