

**DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025**

From: 4000
Company #

ETSB-EQUALIZATION

ETSB-EQUALIZATION

Finance Dept Use Only
Available Balance

Accounting Unit	Account	Sub-Account	Title	Amount	Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53830		OTHER CONTRACTUAL EXPENSES	\$ 3,000.00			
Total				\$ 3,000.00			

To: 4000
Company #

ETSB-EQUALIZATION

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Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53040 (Interpreter Services) to encumber additional funds for translation services under PO 924001/6848-1. [Total Transfer Amount: \$3,000.00]

Department Head

Date

Activity

(optional)

Chief Financial Officer

Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year _____ Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____