



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Police Records Management System Oversight Final Summary

Wednesday, August 27, 2025

2:00 PM

Room 3500B

Special Call

1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:18 PM.

2. ROLL CALL

Evan Shields was present as a representative for Member Conroy.
Eddie Moore was present as a representative for Member Mendrick.

Member Zerwin moved, seconded by Member Shields, to allow remote participation. All ayes.
Motion carried.

PRESENT	Berlin, Bielawski, Conroy, Franz, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
ABSENT	Guttman, and Ritz
REMOTE	Scalera

3. CHAIRMAN'S REMARKS

Chair Berlin said the RFP was officially released yesterday, adding that the next few months will be critical for the consortium.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-2021](#)

Police Records Management System Oversight Committee - Special Call Meeting -
Wednesday, June 11, 2025

Attachments: [2025-06-11 PRMS Oversight Committee Minutes](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Anthony McPhearson

6. ACTION ITEMS

6.A. [25-2043](#)

PRMS-R-0002-25 - Additional appropriation for the PRMS Operation Fund, Company 4000 - Accounting Unit 5830, in the amount of \$88,776.

Member McPhearson explained that this appropriation is to cover two outstanding invoices related to the MFR/OCR upgrade. He said one milestone was completed last year while the other was completed recently. He said this appropriation moves the necessary funds into the PRMS fund.

Attachments: [RESOLUTION - PRMS-R-0002-25 - PRMS Appropriation - Backup Documentation.pdf](#)
[ETSB Memo RE Hexagon Invoices & PRMS ERF Budget Transfer](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Anthony McPhearson

7. DISCUSSION

7.A. [25-2005](#)

MFR-OCR 10 Upgrade Update

Don Ehrenhaft gave an update on the MFR/OCR upgrade and the RFP process. Discussion ensued.

Mr. Ehrenhaft then presented the proposed FY2026 RMS/DuJIS budget, as attached hereto. Discussion ensued.

7.B. [25-2006](#)

RFP Process Update

7.C. [25-2007](#)

Proposed FY2026 Budget

Attachments: [PRMS Oversight Committee - FY2026 Budget Presentation](#)

8. OLD BUSINESS

Member Franz asked how invoices will be handled this year. Mr. Ehrenhaft said they will likely be sent out in late January. He said projections were sent to agencies in July.

9. NEW BUSINESS

Member Franz said the DMMC meeting has been moved back to September 11th, so perhaps we should postpone the September PRMS Oversight Committee meeting until after that date. Chair Berlin said we can move the PRMS meeting back to Wednesday, September 1, 2025 at 2:00 PM and we will cancel the PRMS meeting on September 10, 2025.

10. ADJOURNMENT

With no further business, the meeting was adjourned.



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2021

Agenda Date: 8/27/2025

Agenda #: 5.A.



DU PAGE COUNTY

Police Records Management System Oversight

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, June 11, 2025

2:00 PM

Room 3500B

1. **CALL TO ORDER**

2:00 PM meeting was called to order by Chair Berlin at 2:05 PM.

2. **ROLL CALL**

Member Blumenthal moved, seconded by Member McPhearson, to allow remote participation. All ayes. Motion carried.

ETSB Deputy Director Gregg Taormina was present as a representative for Member Zerwin.

PRESENT	Berlin, Bielawski, Conroy, Martynowicz, McPhearson, Mendrick, Scalera, Walter, and Zerwin
ABSENT	Guttman, and Ritz
REMOTE	Franz

3. **CHAIRMAN'S REMARKS**

No remarks were offered.

4. **PUBLIC COMMENT**

No public comments were offered.

5. **APPROVAL OF MINUTES**

5.A. [25-1499](#)

Police Records Management System Oversight Committee - Special Call Meeting - Wednesday, March 19, 2025

Attachments: [2025-03-19 PRMS Oversight Committee Minutes](#)

RESULT:	APPROVED
MOVER:	Peter Scalera
SECONDER:	Jason Bielawski

6. **ACTION ITEMS**

6.A. [ETS-R-0031-25](#)

Resolution for approval of Milestone #2, a monetary milestone "Upon Completion of 'Task - Server Software Staging'" in the amount of \$71,021, and Milestone #5, "Upon completion of 'Task - OnCall Records & MFR Delta Workshops'" in the amount of

\$17,755 in accordance with PO 1914-0001 SERV, between the DuPage County Emergency Telephone System Board and Hexagon Safety & Infrastructure. (Pending Parent Committee Approval)

Attachments: [MS2DUP11.pdf](#)
[MS5DUP11.pdf](#)
[Attachment E Terms of Payment Schedule.pdf](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	James Mendrick

6.B. [25-1445](#)

Additional appropriation for the PRMS Operation Fund, Company 4000 - Accounting Unit 5830, in the amount of \$876,474.

Thomas Packard from the Finance Department provided additional details on this item. Discussion ensued.

Attachments: [PRMS Appropriation - DeltaWRX - FY2025 - \\$876,474.00.pdf](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Jeffrey Martynowicz

7. **DISCUSSION**

7.A. [25-1449](#)

RFP Process Update

Don Ehrenhaft and Anthony McPhearson provided an update on the RFP process. Discussion ensued.

RESULT:	PRESENTED
----------------	-----------

7.B. [25-1450](#)

MFR-OCR 10 Upgrade Update

Mr. Ehrenhaft provided an update on the MFR-OCR 10 upgrade. Discussion ensued.

RESULT:	PRESENTED
----------------	-----------

8. **OLD BUSINESS**

Member Blumenthal asked for the tentative special call meeting date in August, which the committee determined to be Wednesday, August 27th at 2:00pm.

9. NEW BUSINESS

Mr. Ehrenhaft discussed suggestions from ETSB regarding payment milestones as well as potential risks created by the RFP. Discussion ensued.

Member Walter asked if there are any updates on agencies who have discussed leaving the consortium, to which Member McPhearson responded he has not heard from any agencies about leaving.

10. ADJOURNMENT

With no further business, the meeting was adjourned.



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2043

Agenda Date: 8/27/2025

Agenda #: 6.A.

RESOLUTION

PRMS-R-0002-25

ADDITIONAL APPROPRIATION FOR
THE PRMS OPERATION FUND
COMPANY 4000, ACCOUNTING UNIT 5830
\$88,776

WHEREAS, appropriations for the PRMS OPERATION FUND for Fiscal Year 2025 were adopted by the County Board pursuant to Ordinance FI-O-0010-24; and

WHEREAS, due to the need to pay for the MFR deliverables associated with the Hexagon PO 950900/1914-1 in FY25, there is a need for an additional appropriation in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated cash in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 to support an additional appropriation of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 is hereby approved and added to the Fiscal Year 2025 Appropriation Ordinance

Enacted and approved this 27th day of August, 2025 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY

ADDITIONAL APPROPRIATION FOR THE
PRMS OPERATION FUND
COMPANY 4000, ACCOUNTING UNIT 5830
\$88,776.00

FUNDING SOURCE

47040-0104 – Transfer In PRMS Equipment Rep	\$88,776
TOTAL FUNDING SOURCE	<u>\$88,776</u>

EXPENDITURES

CAPTIAL OUTLAY

54100-0000 – IT Equipment	\$88,776
TOTAL CAPITAL OUTLAY	<u>\$88,776</u>
TOTAL ADDITIONAL APPROPRIATION	<u>\$88,776</u>



Emergency Telephone System Board Of DuPage County Memorandum

TO: Chair Schwarze and ETS Board Members
FROM: Linda Zerwin, Executive Director
DATE: August 4, 2025
SUBJECT: Procedure for payment of Hexagon PO 1914-1 costs

The purpose of this memorandum is to discuss the payment of the capital portions of Intergraph/Hexagon, to become Octave in 2026, PO 1914-1 invoices fronted by ETSB with 9-1-1 surcharge funds that require reimbursement by the PRMS Oversight Committee.

Background:

Hexagon has provided ETSB with two (2) invoices.

Capital Cost: The first invoice, P250000353, is for Milestone #2: Upon Completion of 'Task - Server Software Staging' in the amount of \$71,021 and Milestone #5: Upon completion of 'Task - OnCall Records & MFR Delta Workshops in the amount of \$17,755.

Total invoice amount of \$88,776.00.

These milestones are part of the OnCall Records/MFR System Upgrade project. The milestones were approved by the ETS Board and PRMS Oversight Committee in June. There was discussion at the June 11 PRMS Oversight Committee as to how this invoice should be paid because PRMS has an Equipment Replacement Fund (ERF) for this purpose that has sufficient funds. There was only a discussion and no consensus to move forward and allow the invoice to be paid directly to Hexagon by PRMS.

Past invoices have been paid by ETSB and reimbursed by PRMS as part of the annual true up of shared contract costs made by the Finance Department through an interdepartmental budget transfer. The discussion was based around the goal of the PRMS consortium to become self-sufficient, eliminating the need for ETSB to front the capital portions of the Hexagon contract that are PRMS costs.

There are three (3) milestones left in this project not including the two (2) aforementioned milestones for a total of \$195,338.00. This upgrade is scheduled to be completed in FY25 Q4.

The PRMS Oversight Committee should transfer funds from their 5840: ERF to 5830: Operating to pay the current invoice of \$88,776.00 directly and still bill their agencies in arrears in their annual invoicing. If PRMS believes that they will finish this project in FY25, they should transfer the total amount for the balance of the project (\$284,114) at their next meeting and authorize staff to pay those invoices upon acceptance of the milestones. This would also require a budget transfer at their August 27 meeting authorized by PRMS Oversight Committee from their ERF to the appropriate operating line item in their budget.

Annual Maintenance: The second invoice, DUPAGE2025, is for annual maintenance, on both the CAD (\$876,306.21) and RMS (\$628,631.52) systems for a total invoice amount of \$1,504,937.73. Annual invoices for maintenance have also been paid by ETSB and reimbursed by PRMS annually in arrears.



Emergency Telephone System Board Of DuPage County Memorandum

Based on the IGA, there is an expectation by participating agencies that ETSB will front this cost through the end of the current contract and be reimbursed in arrears.

Budget Impact:

The maintenance invoice of \$1,504,937.73 is a budgeted expense. The RMS budget portion of \$628,631.52 is budget neutral because it will be reimbursed.

Recommendation:

Pay the Maintenance Invoice: Staff recommend that the maintenance invoice continue to be paid in same manner through the end of the current contract on June 30, 2027. Once the current contract is completed, ETSB would recommend separate maintenance contracts with any renewals. Separate contracts would allow the ETSB to reduce its budget by the RMS cost in its operating line items \$639,703.08 (FY26 cost).

Direct the Milestone Invoices to PRMS for Payment: Staff recommend that the milestone invoices for capital costs be directed to PRMS for payment. This is appropriate and eliminates one financial transfer and several steps for ETSB and County Finance staff. ETSB should not be paying RMS Capital costs from its Capital Contingency Fund.



Discussion

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2005

Agenda Date: 8/27/2025

Agenda #: 7.A.



Discussion

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2006

Agenda Date: 8/27/2025

Agenda #: 7.B.



Discussion

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2007

Agenda Date: 8/27/2025

Agenda #: 7.C.



DUPAGECOUNTY

Police Records Management Systems (PRMS)

INFORMATIONAL & BUDGET PRESENTATIONS – August 27, 2025



PRMS Operational Updates

The State of the Consortium

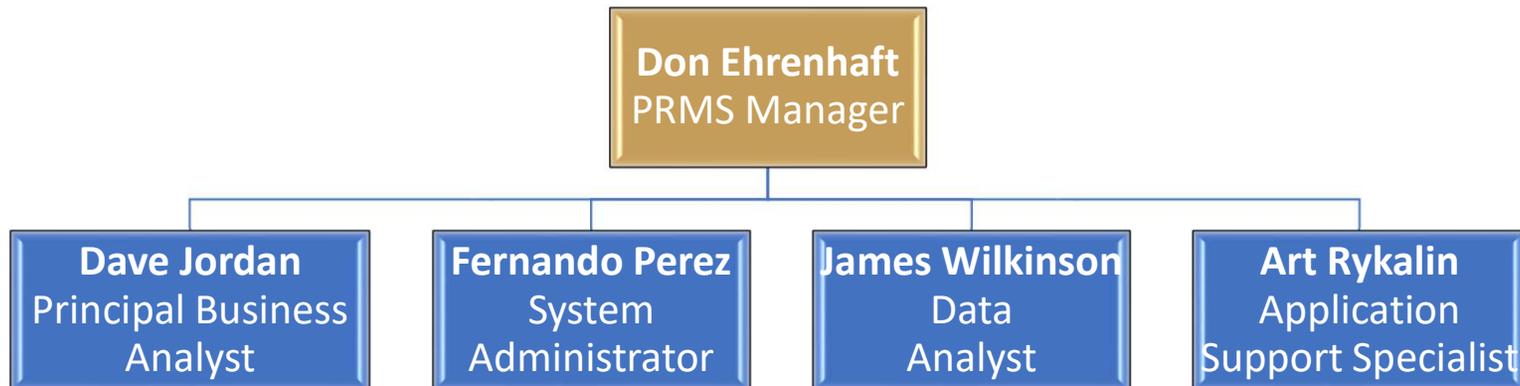


DUPAGECOUNTY



PRMS Staff

Police Records Management Systems (PRMS) Organizational Structure





PRMS Agency Exit

1. **Oak Brook (anticipated last day of participation April 30th, 2025)**
2. **Data Delivery**
 - a) A preliminary extract was provided to Oak Brook on January 28th, 2025.
 - b) A complete, final extract of all Oak Brook data will be provided no later than 2 weeks after use ends.
3. **Downers Grove** – No official notice has been given, but they have unofficially expressed plans to leave.
4. **No other agencies have expressed intent to leave.**





PRMS Current Projects

1. MFR/OCR 10

- a) PRMS team has completed all pre-configuration tasks.
- b) Hexagon has provided incomplete configuration processes, and system functionality has yet to be successfully tested. The PRMS team is actively working with Hexagon to address these gaps.

2. Consolidation of legacy RMS

- a) As part of the pending Cyber-Security roadmap, we are planning a NetRMS data migration into OnCall Records. The goal is to improve security, user experience, and data integrity, as well as reducing maintenance and support costs.

3. RFP for RMS

- a) RFP to be released during the week of August 26th.
- b) Selection expected in early 2026.





FY2026 DuJIS Budget Summary

DuPage Integrated Justice Information System (DuJIS) / Police Records Management Systems (PRMS)



DUPAGECOUNTY



FY2026 DuJIS Budget Summary

FY2026 Requested Budget:	\$1,931,417
FY2025 Approved Budget:	\$1,921,831
Difference from FY25 to FY26:	\$9,585 (Increase)
Percentage Change:	0.50% ↑
Cost Per User:	\$1,154.46

Primary Expenses:

- Maintenance: \$628,632
- Salary Expense: \$497,091
- Equipment Replacement: \$430,756





PRMS Equip. Replacement Fund

FY19-21	FY22	FY22	FY23	FY24	FY25	FY25	FY26	FY26	FY27	Final Amount
Yr. 1	Refresh	Yr. 4	Yr. 5	Yr. 6	Yr. 7	OCR/MFR Upgrade	Yr. 8	OCR/MFR Upgrade	Yr. 9	
\$1,400,000	\$(815,215)	\$400,000	\$400,000	\$410,000	\$420,250	\$(159,768)	\$430,756	\$(195,338)	\$441,525	<u>\$ 2,732,210</u>

Approx. Fund Balance: \$2,055,267





DUPAGECOUNTY

Thank you!
