



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Police Records Management System Oversight Special Call

Wednesday, August 27, 2025

2:00 PM

Room 3500B

Special Call

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S REMARKS

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-2021](#)

Police Records Management System Oversight Committee - Special Call Meeting -
Wednesday, June 11, 2025

6. ACTION ITEMS

6.A. [25-2043](#)

PRMS-R-0002-25 - Additional appropriation for the PRMS Operation Fund, Company
4000 - Accounting Unit 5830, in the amount of \$88,776.

7. DISCUSSION

7.A. [25-2005](#)

MFR-OCR 10 Upgrade Update

7.B. [25-2006](#)

RFP Process Update

7.C. [25-2007](#)

Proposed FY2026 Budget

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT



Minutes

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File #: 25-2021

Agenda Date: 8/27/2025

Agenda #: 5.A.



DU PAGE COUNTY

Police Records Management System Oversight Final Summary

421 N. COUNTY FARM ROAD
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Wednesday, June 11, 2025

2:00 PM

Room 3500B

1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:05 PM.

2. ROLL CALL

Member Blumenthal moved, seconded by Member McPhearson, to allow remote participation. All ayes. Motion carried.

ETSB Deputy Director Gregg Taormina was present as a representative for Member Zerwin.

PRESENT	Berlin, Bielawski, Conroy, Martynowicz, McPhearson, Mendrick, Scalera, Walter, and Zerwin
ABSENT	Guttman, and Ritz
REMOTE	Franz

3. CHAIRMAN'S REMARKS

No remarks were offered.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [25-1499](#)

Police Records Management System Oversight Committee - Special Call Meeting - Wednesday, March 19, 2025

Attachments: [2025-03-19 PRMS Oversight Committee Minutes](#)

RESULT:	APPROVED
MOVER:	Peter Scalera
SECONDER:	Jason Bielawski

6. ACTION ITEMS

6.A. [ETS-R-0031-25](#)

Resolution for approval of Milestone #2, a monetary milestone "Upon Completion of 'Task - Server Software Staging'" in the amount of \$71,021, and Milestone #5, "Upon completion of 'Task - OnCall Records & MFR Delta Workshops'" in the amount of

\$17,755 in accordance with PO 1914-0001 SERV, between the DuPage County Emergency Telephone System Board and Hexagon Safety & Infrastructure. (Pending Parent Committee Approval)

Attachments: [MS2DUP11.pdf](#)
 [MS5DUP11.pdf](#)
 [Attachment E Terms of Payment Schedule.pdf](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	James Mendrick

6.B. [25-1445](#)

Additional appropriation for the PRMS Operation Fund, Company 4000 - Accounting Unit 5830, in the amount of \$876,474.

Thomas Packard from the Finance Department provided additional details on this item. Discussion ensued.

Attachments: [PRMS Appropriation - DeltaWRX - FY2025 - \\$876,474.00.pdf](#)

RESULT:	APPROVED
MOVER:	Deborah A. Conroy
SECONDER:	Jeffrey Martynowicz

7. **DISCUSSION**

7.A. [25-1449](#)

RFP Process Update

Don Ehrenhaft and Anthony McPhearson provided an update on the RFP process. Discussion ensued.

RESULT:	PRESENTED
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7.B. [25-1450](#)

MFR-OCR 10 Upgrade Update

Mr. Ehrenhaft provided an update on the MFR-OCR 10 upgrade. Discussion ensued.

RESULT:	PRESENTED
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8. **OLD BUSINESS**

Member Blumenthal asked for the tentative special call meeting date in August, which the committee determined to be Wednesday, August 27th at 2:00pm.

9. NEW BUSINESS

Mr. Ehrenhaft discussed suggestions from ETSB regarding payment milestones as well as potential risks created by the RFP. Discussion ensued.

Member Walter asked if there are any updates on agencies who have discussed leaving the consortium, to which Member McPhearson responded he has not heard from any agencies about leaving.

10. ADJOURNMENT

With no further business, the meeting was adjourned.



Action Item

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File #: 25-2043

Agenda Date: 8/27/2025

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RESOLUTION

PRMS-R-0002-25

ADDITIONAL APPROPRIATION FOR
THE PRMS OPERATION FUND
COMPANY 4000, ACCOUNTING UNIT 5830
\$88,776

WHEREAS, appropriations for the PRMS OPERATION FUND for Fiscal Year 2025 were adopted by the County Board pursuant to Ordinance FI-O-0010-24; and

WHEREAS, due to the need to pay for the MFR deliverables associated with the Hexagon PO 950900/1914-1 in FY25, there is a need for an additional appropriation in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated cash in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 to support an additional appropriation of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of \$88,776.00 (EIGHTY-EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX AND NO/100 DOLLARS); in the PRMS OPERATION FUND - COMPANY 4000, ACCOUNTING UNIT 5830 is hereby approved and added to the Fiscal Year 2025 Appropriation Ordinance

Enacted and approved this 27th day of August, 2025 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY

ADDITIONAL APPROPRIATION FOR THE
PRMS OPERATION FUND
COMPANY 4000, ACCOUNTING UNIT 5830
\$88,776.00

FUNDING SOURCE

47040-0104 – Transfer In PRMS Equipment Rep	\$88,776
TOTAL FUNDING SOURCE	<u>\$88,776</u>

EXPENDITURES

CAPTIAL OUTLAY

54100-0000 – IT Equipment	\$88,776
TOTAL CAPITAL OUTLAY	<u>\$88,776</u>
TOTAL ADDITIONAL APPROPRIATION	<u>\$88,776</u>



Emergency Telephone System Board Of DuPage County Memorandum

TO: Chair Schwarze and ETS Board Members
FROM: Linda Zerwin, Executive Director
DATE: August 4, 2025
SUBJECT: Procedure for payment of Hexagon PO 1914-1 costs

The purpose of this memorandum is to discuss the payment of the capital portions of Intergraph/Hexagon, to become Octave in 2026, PO 1914-1 invoices fronted by ETSB with 9-1-1 surcharge funds that require reimbursement by the PRMS Oversight Committee.

Background:

Hexagon has provided ETSB with two (2) invoices.

Capital Cost: The first invoice, P250000353, is for Milestone #2: Upon Completion of 'Task - Server Software Staging' in the amount of \$71,021 and Milestone #5: Upon completion of 'Task - OnCall Records & MFR Delta Workshops in the amount of \$17,755.

Total invoice amount of \$88,776.00.

These milestones are part of the OnCall Records/MFR System Upgrade project. The milestones were approved by the ETS Board and PRMS Oversight Committee in June. There was discussion at the June 11 PRMS Oversight Committee as to how this invoice should be paid because PRMS has an Equipment Replacement Fund (ERF) for this purpose that has sufficient funds. There was only a discussion and no consensus to move forward and allow the invoice to be paid directly to Hexagon by PRMS.

Past invoices have been paid by ETSB and reimbursed by PRMS as part of the annual true up of shared contract costs made by the Finance Department through an interdepartmental budget transfer. The discussion was based around the goal of the PRMS consortium to become self-sufficient, eliminating the need for ETSB to front the capital portions of the Hexagon contract that are PRMS costs.

There are three (3) milestones left in this project not including the two (2) aforementioned milestones for a total of \$195,338.00. This upgrade is scheduled to be completed in FY25 Q4.

The PRMS Oversight Committee should transfer funds from their 5840: ERF to 5830: Operating to pay the current invoice of \$88,776.00 directly and still bill their agencies in arrears in their annual invoicing. If PRMS believes that they will finish this project in FY25, they should transfer the total amount for the balance of the project (\$284,114) at their next meeting and authorize staff to pay those invoices upon acceptance of the milestones. This would also require a budget transfer at their August 27 meeting authorized by PRMS Oversight Committee from their ERF to the appropriate operating line item in their budget.

Annual Maintenance: The second invoice, DUPAGE2025, is for annual maintenance, on both the CAD (\$876,306.21) and RMS (\$628,631.52) systems for a total invoice amount of \$1,504,937.73. Annual invoices for maintenance have also been paid by ETSB and reimbursed by PRMS annually in arrears.



Emergency Telephone System Board Of DuPage County Memorandum

Based on the IGA, there is an expectation by participating agencies that ETSB will front this cost through the end of the current contract and be reimbursed in arrears.

Budget Impact:

The maintenance invoice of \$1,504,937.73 is a budgeted expense. The RMS budget portion of \$628,631.52 is budget neutral because it will be reimbursed.

Recommendation:

Pay the Maintenance Invoice: Staff recommend that the maintenance invoice continue to be paid in same manner through the end of the current contract on June 30, 2027. Once the current contract is completed, ETSB would recommend separate maintenance contracts with any renewals. Separate contracts would allow the ETSB to reduce its budget by the RMS cost in its operating line items \$639,703.08 (FY26 cost).

Direct the Milestone Invoices to PRMS for Payment: Staff recommend that the milestone invoices for capital costs be directed to PRMS for payment. This is appropriate and eliminates one financial transfer and several steps for ETSB and County Finance staff. ETSB should not be paying RMS Capital costs from its Capital Contingency Fund.



Discussion

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File #: 25-2005

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Discussion

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File #: 25-2006

Agenda Date: 8/27/2025

Agenda #: 7.B.



Discussion

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File #: 25-2007

Agenda Date: 8/27/2025

Agenda #: 7.C.
